



## AGENDA BILL APPROVAL FORM

<b>Agenda Subject:</b> 1 <sup>st</sup> Quarter 2015 Financial Report		<b>Date:</b> May 12, 2015
<b>Department:</b> Finance	<b>Attachments:</b> Quarterly Financial Report	<b>Budget Impact:</b> \$0
<b>Administrative Recommendation:</b> For discussion only.		
<b>Background Summary:</b> <p>The purpose of the quarterly financial report is to summarize for the City Council the general state of Citywide financial affairs and to highlight significant items or trends that the City Council should be aware of. The following provides a high level summary of the City's financial performance; further details can be found within the attached financial report.</p> <p>The first quarter status report is based on financial data available as of April 27, 2015 for the period ending March 31, 2015. Sales tax information represents business activity that occurred through January 2015.</p> <p><u>General Fund:</u> The General Fund is the City's largest fund and accounts for the majority of City resources and services, other than those required by statute to be accounted for in another fund.</p> <p>Through March 2015, General Fund revenues totaled \$11.5 million and exceeded the year-to-date budget of \$11.1 million due primarily to increased revenues from sales tax collections and development services fees. Retail sales tax collections through the first quarter of 2015 exceed budget by \$217,000 or 6.4%, and exceed revenues collected for the same period last year by 2.6%. In addition, development services fees collected through the first quarter of 2015 exceed budget expectations by \$193,000, and represents a 47.1% increase over the same period the year prior. The year-over-year increase was primarily due to the plan check revenues collected for the Promenade Apartment Project that will be located in the Lea Hill area.</p> <p>General Fund expenditures through March 2015 totaled \$13.3 million, compared to \$12.8 million spent the same period last year. The majority of the increases in year-over-year expenditures were seen in the Police Department. The increased expenditures within the Police Department were primarily in salary and benefit expenditures, as well as the charges paid to Valley Communications for 911 services. Overall, departmental spending through Q1-2015 was 7.6%, or \$1.1 million, under budget due to several factors including the timing of project implementation, underspending in contingency funds, and continued vigilance in monitoring general spending.</p> <p>Year-to-date, 1,279 pet licenses have been sold resulting in \$36,980 in revenue. For the same period in 2014, 1,684 licenses were sold resulting in \$38,615 in revenue.</p>		

Enterprise Funds:

The City's seven enterprise funds account for operations with revenues primarily provided from user fees, charges or contracts for services.

At the end of the first quarter, the Water fund had a net operating loss of \$4,500 compared to net income of \$153,100 in 2014. The Sewer fund ended the quarter with a net loss of \$23,200 compared to a loss of \$58,300 in 2014. The Sewer-Metro Utility ended the period with an operating loss of \$214,700 compared to a loss of \$57,600 in the previous year. Lastly, the Stormwater Utility ended the quarter with operating income of \$422,300 which compares to operating income of \$731,200 in 2014.

The Cemetery ended the first quarter with net operating income of \$109,500 compared to operating income of \$42,300 in 2014.

Internal Service Funds:

Internal Service Funds provide services to other City departments and include functions such as Insurance, Worker's Compensation, Facilities, Innovation and Technology, and Equipment Rental. All funds have sufficient revenues to cover year-to-date expenditures.

Investment Portfolio:

The City's total cash and investments at the end of Q1-2015 was \$118.3 million, and compares to \$120.5 million at the end of Q4-2014.

**Reviewed by Council & Committees:**

- |                                           |                                          |
|-------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Arts Commission  | <b>COUNCIL COMMITTEES:</b>               |
| <input type="checkbox"/> Airport          | <input type="checkbox"/> Finance         |
| <input type="checkbox"/> Hearing Examiner | <input type="checkbox"/> Municipal Serv. |
| <input type="checkbox"/> Human Services   | <input type="checkbox"/> Planning & CD   |
| <input type="checkbox"/> Park Board       | <input type="checkbox"/> Public Works    |
| <input type="checkbox"/> Planning Comm.   | <input type="checkbox"/> Other _____     |

**Reviewed by Departments & Divisions:**

- |                                               |                                          |
|-----------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Building             | <input type="checkbox"/> M&O             |
| <input type="checkbox"/> Cemetery             | <input type="checkbox"/> Mayor           |
| <input type="checkbox"/> Finance              | <input type="checkbox"/> Parks           |
| <input type="checkbox"/> Fire                 | <input type="checkbox"/> Planning        |
| <input type="checkbox"/> Legal                | <input type="checkbox"/> Police          |
| <input type="checkbox"/> Public Works         | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Information Services |                                          |

**Action:**

Committee Approval: ☐ Yes ☐ No  
 Council Approval: ☐ Yes ☐ No  
 Referred to \_\_\_\_\_ Until \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Tabled \_\_\_\_\_ Until \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Call for Public Hearing \_\_\_\_/\_\_\_\_/\_\_\_\_

**Councilmember:** Wales

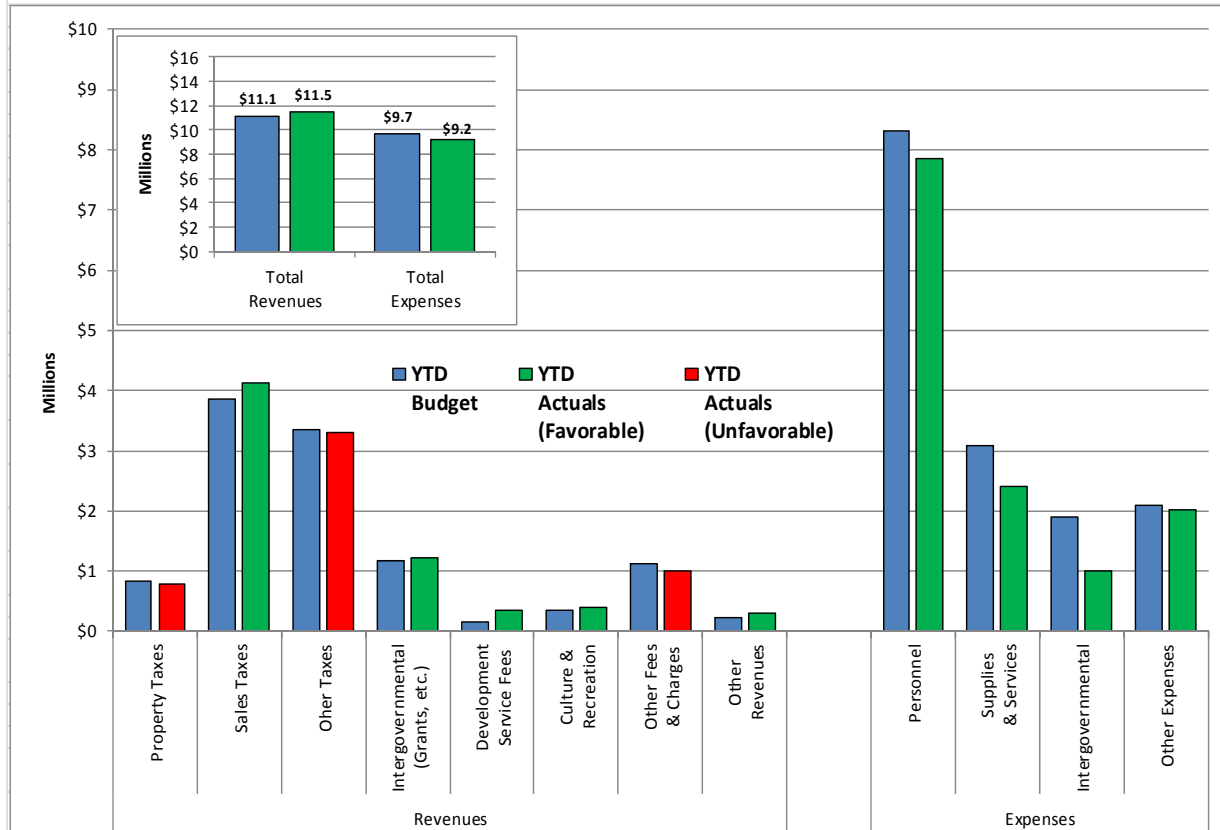
**Staff:** Coleman

**Meeting Date:** May 26, 2015

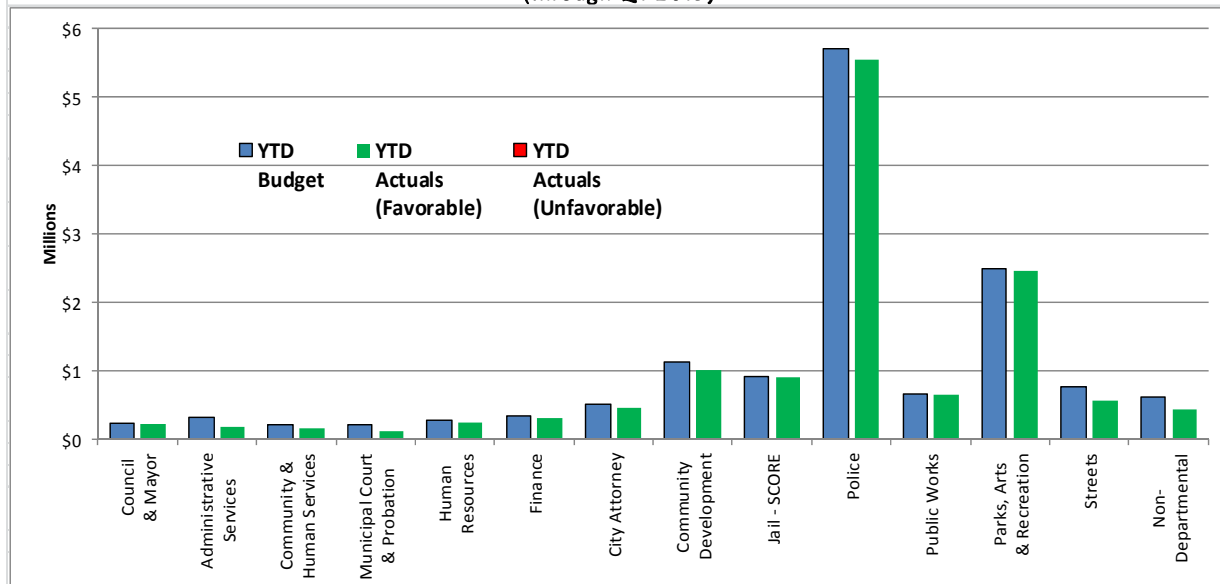
**Item Number:**

## GENERAL FUND SUMMARY

**YEAR-TO-DATE GENERAL FUND REVENUES AND EXPENSES**  
(through Q1 2015)



**YEAR-TO-DATE GENERAL FUND EXPENSES BY DEPARTMENT**  
(through Q1 2015)



General Fund Summary of Sources and Uses	2015			2014	2015 YTD Budget vs. Actual	
	Annual Budget	YTD Budget	YTD Actual	YTD Actual	Favorable (Unfavorable) Amount	Percentage
<b>Operating Revenues</b>						
Property Tax	\$ 16,708,900	\$ 836,400	\$ 783,959	\$ 889,756	\$ (52,441)	(6.3) %
Sales Tax	13,662,000	3,410,400	3,627,140	3,533,696	216,740	6.4 %
Sales Tax - Annexation Credit	1,856,000	457,800	487,969	467,105	30,169	6.6 %
Criminal Justice Sales Tax	1,589,000	395,100	444,625	411,139	49,525	12.5 %
Brokered Natural Gas Tax	282,000	97,800	83,760	92,221	(14,040)	(14.4) %
City Utilities Tax	3,452,300	857,900	830,856	830,310	(27,044)	(3.2) %
Admissions Tax	330,300	62,200	64,119	59,685	1,919	3.1 %
Electric Tax	3,435,600	847,100	777,771	871,122	(69,329)	(8.2) %
Natural Gas Tax	1,152,000	292,800	263,620	309,852	(29,180)	(10.0) %
Cable TV Franchise Fee	888,900	221,700	226,595	220,649	4,895	2.2 %
Cable TV Franchise Fee - Capital	63,000	18,000	18,071	15,720	71	0.4 %
Telephone Tax	1,811,000	468,900	476,329	532,622	7,429	1.6 %
Garbage Tax (external)	106,000	26,490	27,110	26,414	620	2.3 %
Leasehold Excise Tax	33,000	5,500	10,536	9,270	5,036	91.6 %
Gambling Excise Tax	232,400	60,600	70,728	73,243	10,128	16.7 %
<b>Taxes sub-total</b>	<b>\$ 45,602,400</b>	<b>\$ 8,058,690</b>	<b>\$ 8,193,187</b>	<b>\$ 8,342,805</b>	<b>\$ 134,497</b>	<b>1.7 %</b>
Business License Fees	\$ 219,000	\$ 83,200	\$ 115,833	\$ 72,322	\$ 32,633	39.2 %
Building Permits	1,100,000	346,300	327,641	374,921	(18,659)	(5.4) %
Other Licenses & Permits	532,300	111,100	131,375	138,601	20,275	18.2 %
Intergovernmental (Grants, etc.)	5,262,430	1,164,393	1,213,123	1,136,229	48,731	4.2 %
Charges for Services:						
General Government Services	96,500	26,200	23,767	28,101	(2,433)	(9.3) %
Public Safety	515,100	168,657	165,721	8,203	(2,936)	(1.7) %
Development Services Fees	680,000	162,100	355,121	241,389	193,021	119.1 %
Culture and Recreation	2,081,280	349,700	400,152	363,225	50,452	14.4 %
Fines and Forfeits	1,388,040	392,100	250,099	384,831	(142,001)	(36.2) %
<b>Fees/Charges/Fines sub-total</b>	<b>\$ 11,874,650</b>	<b>\$ 2,803,750</b>	<b>\$ 2,982,831</b>	<b>\$ 2,747,820</b>	<b>\$ 179,081</b>	<b>6.4 %</b>
Interests and Other Earnings	\$ 36,850	\$ 8,500	\$ 10,150	\$ 8,391	\$ 1,650	19.4 %
Rents, Leases and Concessions	550,000	116,300	98,285	168,001	(18,015)	(15.5) %
Contributions and Donations	32,000	4,400	7,158	8,773	2,758	62.7 %
Other Miscellaneous	107,400	22,300	43,095	31,831	20,795	93.3 %
Transfers In	539,380	76,000	76,000	91,000	0	0.0 %
Insurance Recoveries - Capital & Operating	25,000	6,300	58,487	11,532	52,187	828.4 %
<b>Other Revenues sub-total</b>	<b>\$ 1,290,630</b>	<b>\$ 233,800</b>	<b>\$ 293,176</b>	<b>\$ 319,528</b>	<b>\$ 59,376</b>	<b>25.4 %</b>
<b>Total Operating Revenues</b>	<b>\$ 58,767,680</b>	<b>\$ 11,096,240</b>	<b>\$ 11,469,194</b>	<b>\$ 11,410,153</b>	<b>\$ 372,954</b>	<b>3.4 %</b>
<b>Operating Expenditures</b>						
Council & Mayor	\$ 915,017	\$ 243,800	\$ 232,012	\$ 220,084	\$ 11,788	4.8 %
Administration	1,253,403	313,500	182,908	154,511	130,592	41.7 %
Community & Human Services	878,323	213,200	160,056	194,025	53,144	24.9 %
Municipal Court & Probation	1,935,710	202,800	114,007	43,390	88,793	43.8 %
Human Resources	1,137,785	267,900	246,012	306,801	21,888	8.2 %
Finance	1,379,406	335,400	297,749	276,766	37,651	11.2 %
City Attorney	2,202,159	504,600	455,501	408,856	49,099	9.7 %
Community Development	4,311,536	1,137,200	1,018,198	1,036,784	119,002	10.5 %
Jail - SCORE	3,670,000	917,500	914,716	974,474	2,784	0.3 %
Police	23,423,110	5,711,400	5,540,500	5,001,630	170,900	3.0 %
Public Works	2,641,027	658,800	653,336	724,228	5,464	0.8 %
Parks, Arts & Recreation	10,992,413	2,497,900	2,464,694	2,170,790	33,206	1.3 %
Streets	3,365,676	766,000	558,209	769,106	207,791	27.1 %
Non-Departmental	4,707,695	607,537	442,453	568,037	165,083	27.2 %
<b>Total Operating Expenditures</b>	<b>\$ 62,813,261</b>	<b>\$ 14,377,537</b>	<b>\$ 13,280,351</b>	<b>\$ 12,849,482</b>	<b>\$ 1,097,185</b>	<b>7.6 %</b>

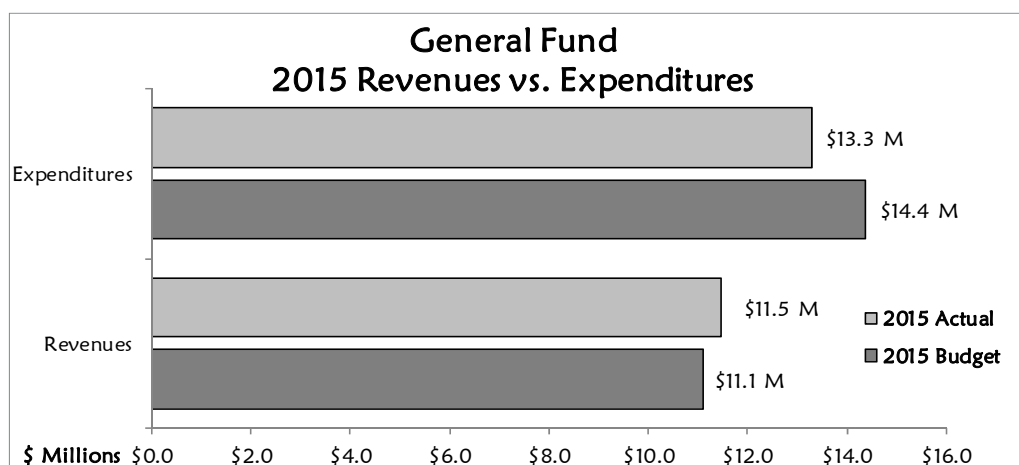
### Overview

This financial overview reflects the City's overall financial position for the fiscal period ending March 31, 2015 and represents financial data available as of April 27, 2015. The budgeted revenues and operating expenditures are primarily based on the collection/disbursement average for the same period of the two prior years.

Through the first quarter of 2015, General Fund revenues totaled \$11.5 million compared to budget of \$11.1 million and were \$59,000 more than the revenues collected during the same period the year prior. Some notable variances to budget this quarter include:

- Sales tax revenues totaled \$3.6 million and were \$217,000 higher than budget – with increased sales activity seen in the automotive and retail sales categories.
- Development services fees totaled \$355,000 and exceeded budget by \$193,000. The increased revenues were attributable to plan check revenues – predominately collected for the Promenade Apartment Project that will be located in the Lea Hill area.
- Culture and recreation revenues exceed year-to-date budget by \$50,000 or 14.4%, primarily due to increased revenues collected at the Auburn Golf Course for greens fees this quarter compared to same period last year.
- Fines and forfeits ended the quarter at \$250,000 compared to budget of \$392,000 and \$385,000 collected the same period the year prior. The contributing factor in the year-over-year decline in revenues was due to the elimination of the Redflex Photo Enforcement program. The Q2-2015 Financial Report will reflect the anticipated reduction in Redflex revenues - as approved by Council in April 2015.

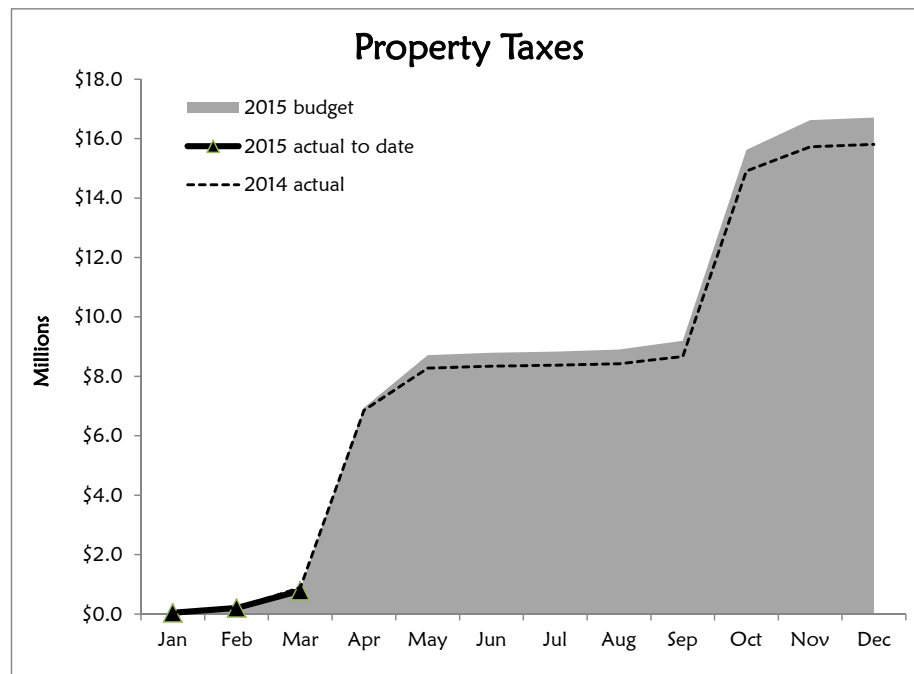
General Fund expenditures for the first quarter totaled \$13.3 million and compares to \$12.8 million spent the same period last year. The majority of the increases in year-over-year expenditures were seen in the Police Department. The increased expenditures within the Police Department were primarily seen in salary and benefit expenditures, as well as the charges paid to Valley Communications for 911 services. Overall, departmental spending through Q1-2015 was 7.6%, or \$1.1 million, under budget due to several factors including the timing of project implementation, underspending in contingency funds, and continued vigilance in monitoring general spending.



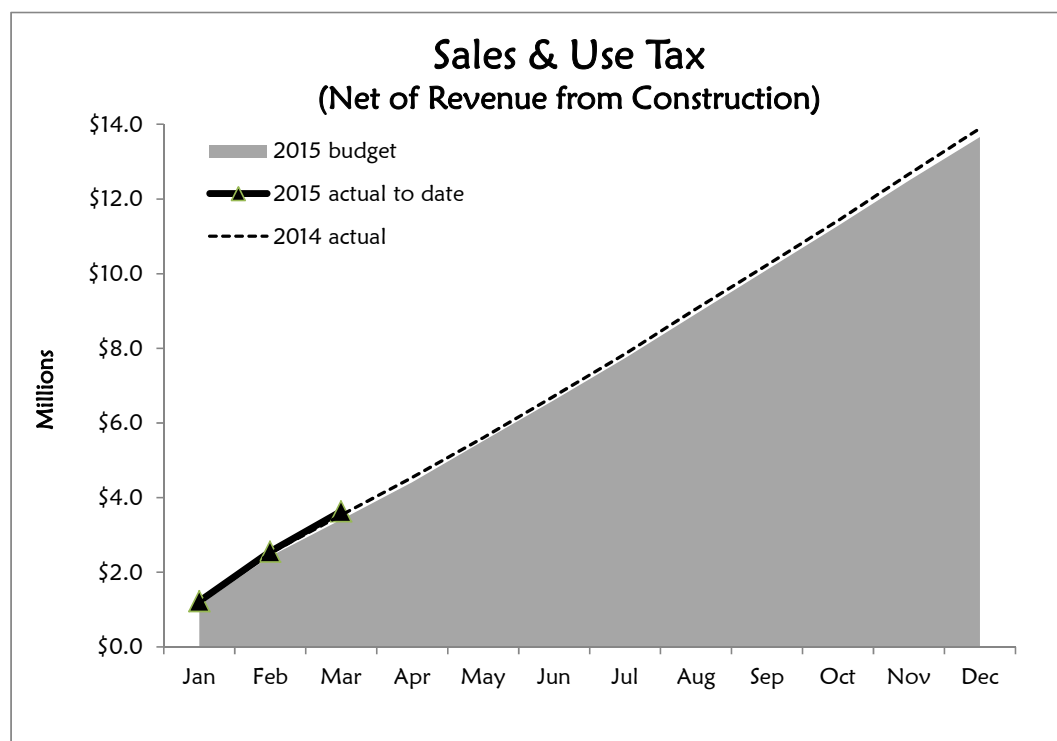
## Revenues

The combined total of property tax, sales/use tax, utility tax, gambling, and admissions tax provides approximately 80% of all resources supporting general governmental activities. The following section provides additional information on these sources.

**Property Tax** collections through Q1-2015 totaled \$784,000, compared to budget of \$836,000. The majority of property tax revenues are collected during the months of April and October, coinciding with the due dates for the County property tax billings.



**Sales tax** distributions Citywide totaled \$4.1 million of which \$3.6 million was distributed to the General Fund and \$519,000 was distributed to the Local Street Fund (SOS) program.\* Through March 2015, total Sales Tax revenue collections in the General Fund exceeded budget expectations by \$217,000, or 6.4%.



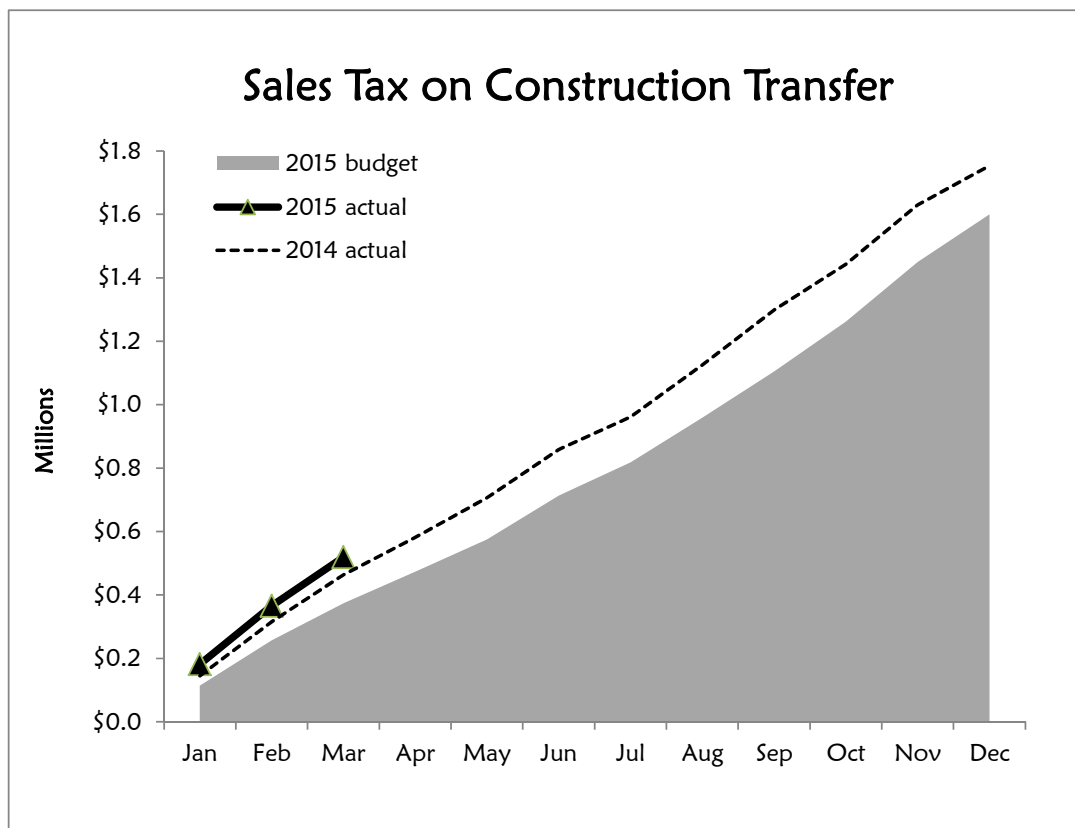
\* Beginning in 2013, Local Street Fund (Fund 103) street repairs have been funded from sales taxes on construction. The total amount transferred year-to-date through Q1-2015 was \$518,935. The graphic above presents sales taxes under the current policy.

The following table breaks out the City's base sales tax, excluding Criminal Justice, Annexation Credit and Streamlined Sales Tax Mitigation, by major business sector.

Comparison of Sales Tax Collections by SIC Group				
March-2015				
Component Group	2014 Actual	2015 Actual	Change from 2014	
			Amount	Percentage
Construction	\$ 463,259	\$ 518,935	\$ 55,676	12.0 %
Manufacturing	349,574	206,323	(143,251)	(41.0) %
Transportation & Warehousing	11,165	16,160	4,996	44.7 %
Wholesale Trade	282,129	285,979	3,851	1.4 %
Automotive	765,193	859,381	94,188	12.3 %
Retail Trade	1,287,328	1,364,184	76,856	6.0 %
Services	834,434	905,073	70,638	8.5 %
Miscellaneous	38,599	23,358	(15,241)	(39.5) %
YTD Total	\$ 4,031,681	\$ 4,179,393	\$ 147,713	3.7 %

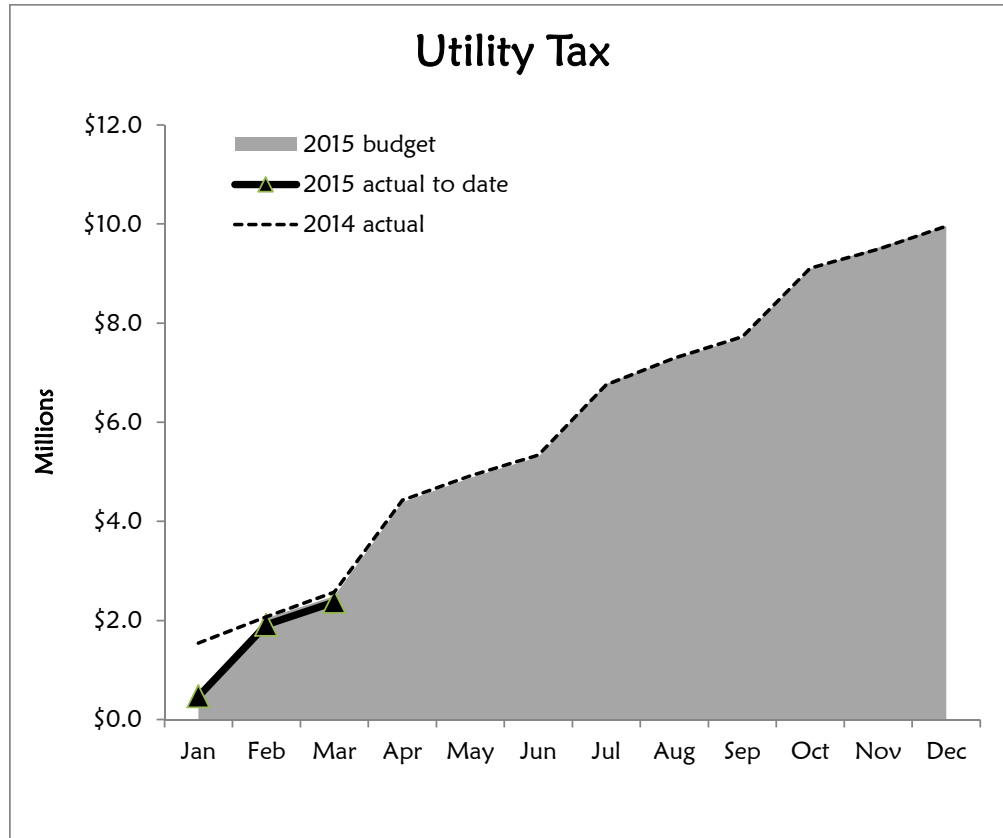
Total sales tax revenue collected through the first quarter of 2015 exceed prior year collections by \$93,000 or 2.6%. The business sectors showing the largest increase in revenues compared to the same period last year were in the automotive industry and retail trade.

Total sales tax revenue on construction, which is transferred to the Local Street Fund (Fund 103) for local street repair and maintenance, totaled \$519,000 and exceeded both budget and prior year collections by \$145,000 and \$56,000 respectively.





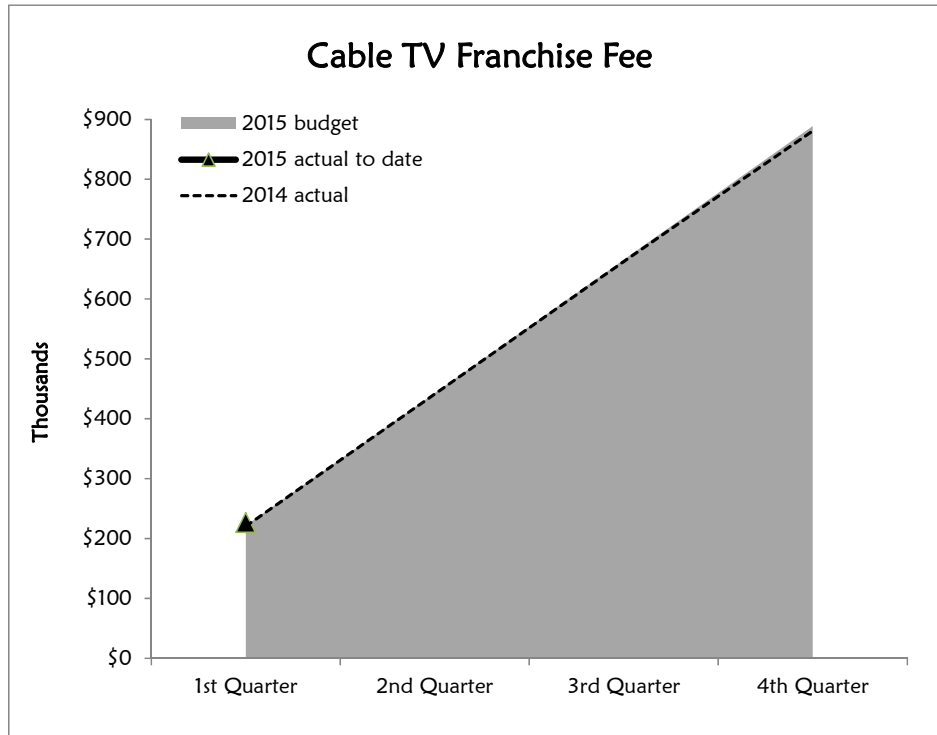
**Utility Taxes** consist of interfund taxes on City utilities (Water, Sewer, Storm and Solid Waste) and taxes on external utilities (Electric, Natural Gas, Telephone and Solid Waste). Utility taxes collected through the first quarter of 2015 totaled \$2.4 million, compared to budget of \$2.5 million.



As shown in the table below, overall utility tax revenues collected year-to-date were \$2.4 million, resulting in underperformance to budget of \$118,000, or 4.7%. A mild winter has reduced customer heating demands and resulted in year-over-year declines in electric and natural gas revenue collections.

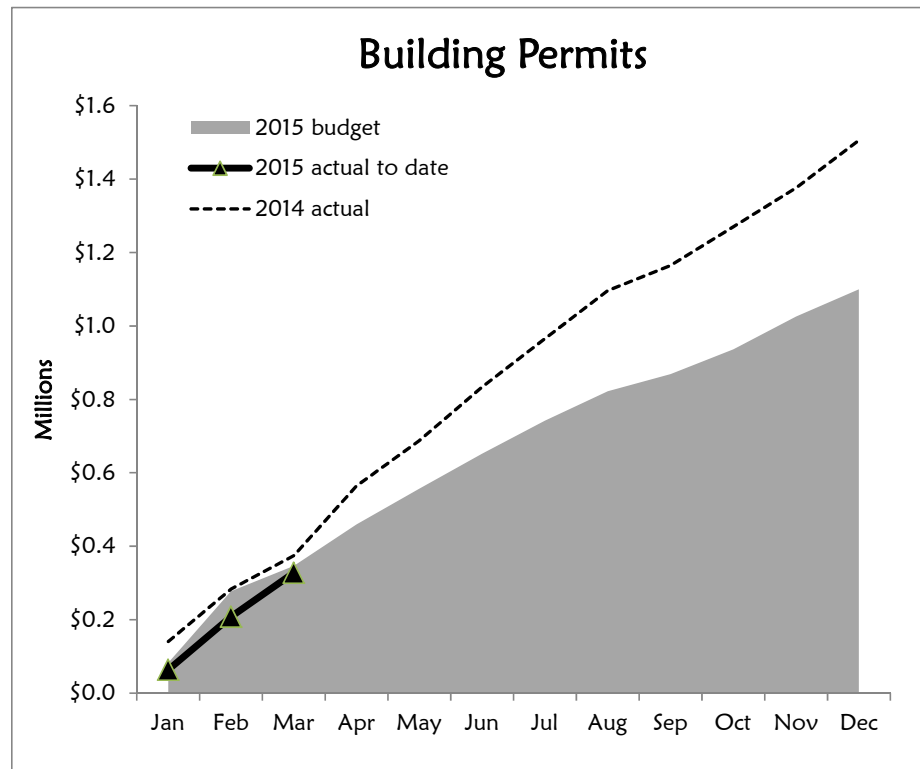
Utility Tax by Type March-2015							
Utility Tax Type	2014 Actual	2015 Budget	2015 Actual	2015 vs. 2014 Actual		2015 vs. Budget	
				Amount	Percentage	Amount	Percentage
City Interfund Utility Taxes	\$ 830,310	\$ 857,900	\$ 830,856	\$ 546	0.1 %	\$ (27,044)	(3.2) %
Electric	871,122	847,100	777,771	(93,351)	(10.7) %	(69,329)	(8.2) %
Natural Gas	309,852	292,800	263,620	(46,233)	(14.9) %	(29,180)	(10.0) %
Telephone	532,622	468,900	476,329	(56,292)	(10.6) %	7,429	1.6 %
Solid Waste (external)	26,414	26,490	27,110	696	2.6 %	620	2.3 %
YTD Total	\$ 2,570,320	\$ 2,493,190	\$ 2,375,686	\$ (194,634)	(7.6) %	\$ (117,504)	(4.7) %

**Cable TV Franchise Fees**, which are collected quarterly, totaled \$227,000 and exceeded budget by \$5,000 or 2.2%.

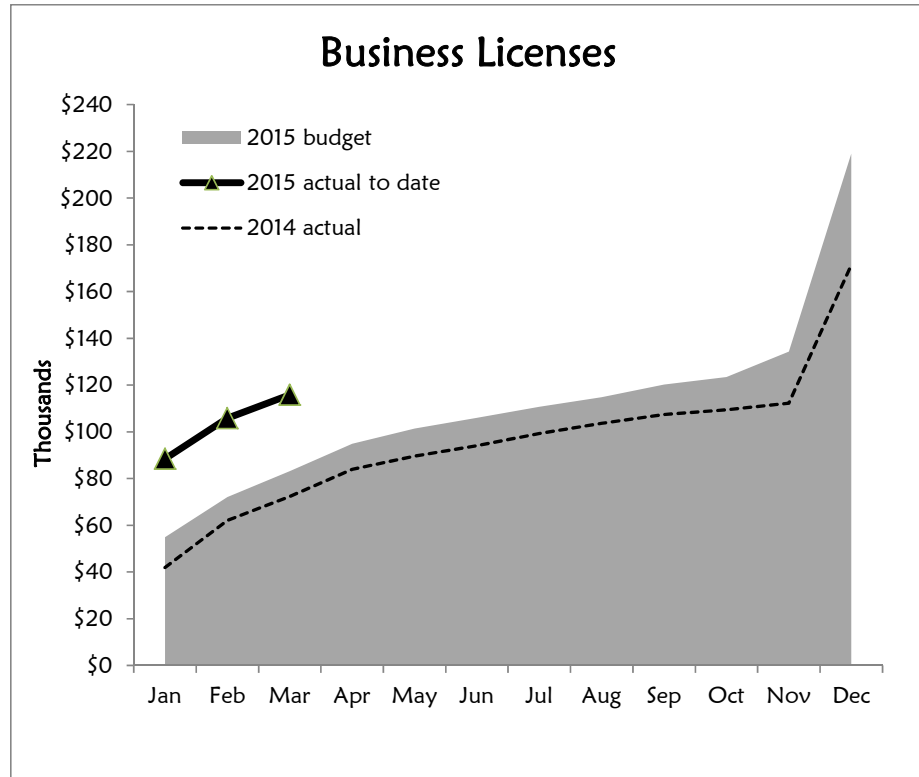


**Licenses and Permits** include business licenses, building permits, plumbing, electric and other licenses and permit fees. Building permit fees and business licenses make up 80% of the annual budgeted revenue in this category.

Total building permit revenues collected through March totaled \$328,000 and compare to a year-to-date budget of \$346,000. Building permits issued through March total 190 and compare to 209 issued during the same period in 2014. Major projects contributing to revenues this quarter include several commercial and residential permits as well as numerous housing developments – most notably Edgeview, MainVue and Alicia Glenn.



Business license revenues collected through March totaled \$116,000, and compare to \$72,000 collected the same period in 2014; the difference is due to the timing of collections. The graphic below reflects the timing of payments by business owners, where the majority of business license payments are collected during the first two months of the year and the last month of the year.



**Intergovernmental revenues** include Grants (Direct & Indirect Federal, State and Local), compact revenue from the Muckleshoot Indian Tribe (MIT), intergovernmental and state shared revenues. Collections to date totaled \$1.2 million and were \$49,000, or 4.2% higher than budget.

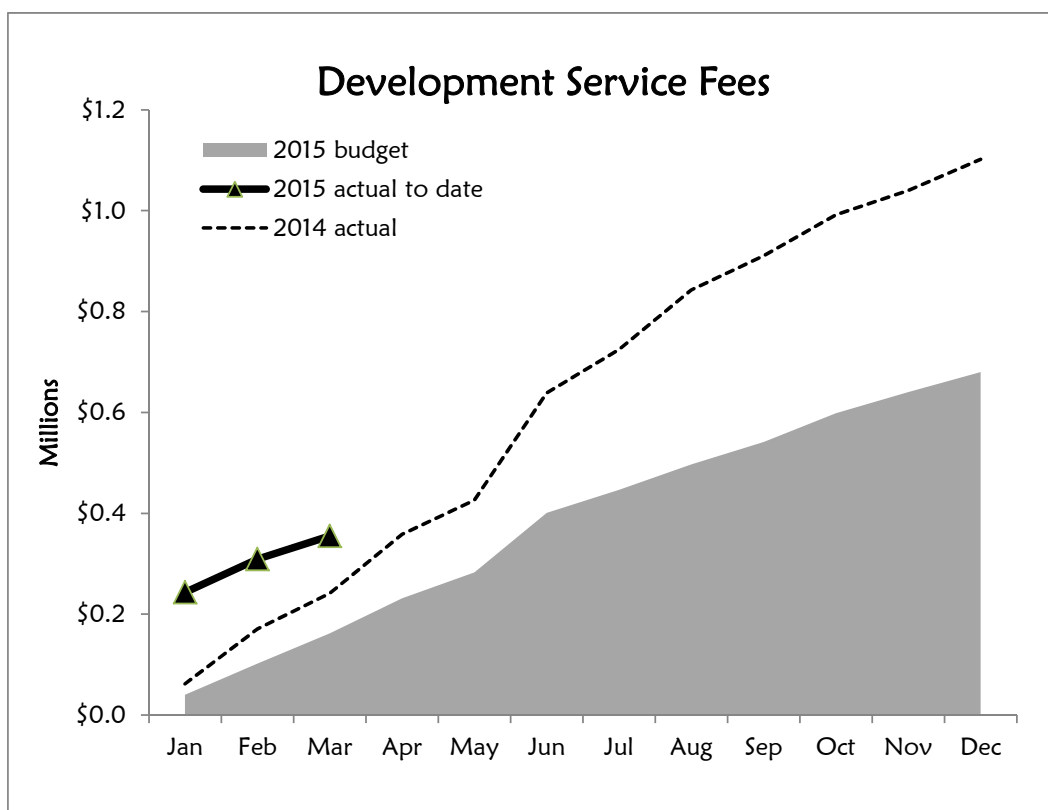
Intergovernmental March-2015							
Revenue	2014 Actual	2015 Budget	2015 Actual	2015 vs. 2014 Actual		2015 vs. Budget	
				Amount	% Change	Amount	% Change
Federal Grants	\$ -	\$ -	\$ 7,672	\$ 7,672	N/A	\$ 7,672	N/A
State Grants	8,269	21,300	30,883	22,615	273.5 %	9,583	45.0 %
Interlocal Grants	0	0	0	0	0.0 %	0	N/A
Muckleshoot Casino Emerg.	127,433	157,500	158,617	31,184	24.5 %	1,117	0.7 %
Intergovernmental Service	23,351	0	5,231	(18,120)	(77.6) %	5,231	N/A
State Shared Revenues:							
Streamlined Sales Tax	496,027	505,600	490,179	(5,848)	(1.2) %	(15,421)	(3.1) %
Motor Vehicle Fuel Tax	244,961	224,900	245,573	612	0.2 %	20,673	9.2 %
Criminal Justice - High Crime	0	48,000	48,266	48,266	N/A	266	0.6 %
Criminal Justice - Population	4,558	4,300	4,872	313	6.9 %	572	13.3 %
Criminal Justice - Special Prog.	16,870	16,400	17,899	1,028	6.1 %	1,499	9.1 %
State DUI	3,398	3,400	3,280	(118)	(3.5) %	(120)	(3.5) %
Liquor Excise	48,539	25,408	37,124	(11,414)	(23.5) %	11,717	46.1 %
Liquor Profit	162,823	157,585	163,528	705	0.4 %	5,943	3.8 %
Total State Shared	977,176	985,593	1,010,720	33,544	3.4 %	25,127	2.5 %
YTD Total	\$ 1,136,229	\$ 1,164,393	\$ 1,213,123	\$ 76,895	6.8 %	\$ 48,731	4.2 %

**Charges for Services** consist of general governmental services, public safety, development service fees and cultural & recreation fees. Overall, charges for services collected through the first quarter of 2015 totaled \$945,000 and compare to a year-to-date budget of \$707,000. Total revenues collected exceeded budget by \$238,000, or 33.7%.

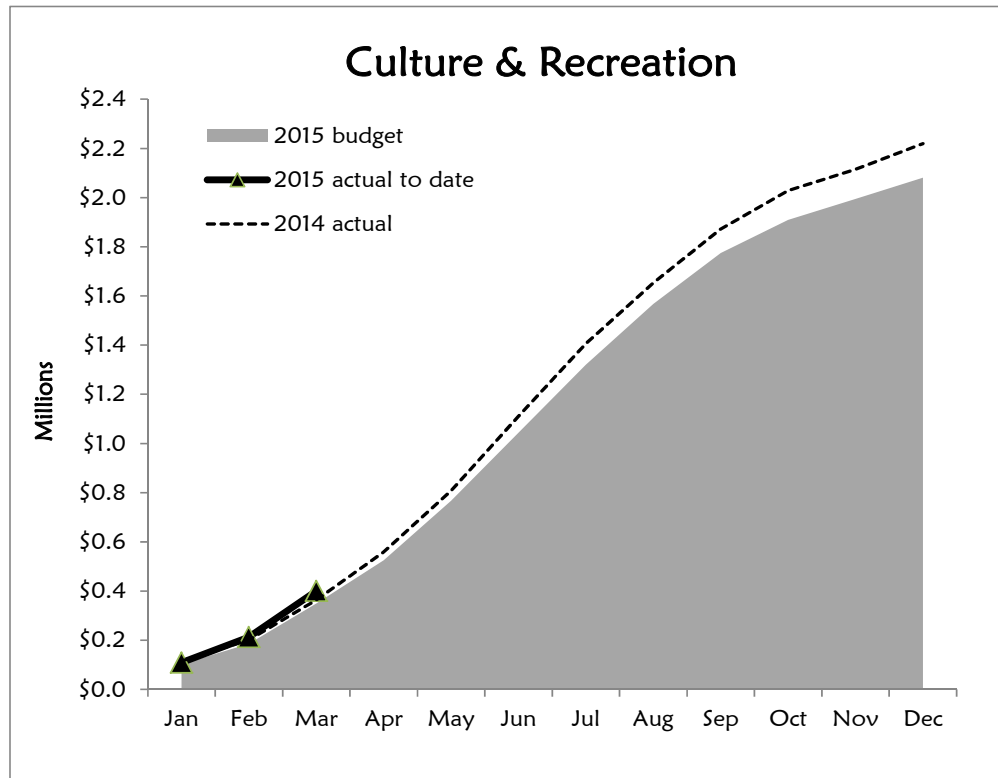
General governmental revenues through Q1-2015 total \$24,000 compared to a budget of \$26,000.

Public safety revenues collected year-to-date totaled \$166,000 and compare to a budget of \$169,000. Public safety revenues consist of revenues generated for Police Officer extra duty overtime, where officers are contracted for services and reimbursement is made by the hiring contractor. Effective June 2014, public safety revenue also includes reimbursement from the Muckleshoot Indian Tribe (MIT) for a full-time dedicated Police Officer and associated expenditures. Effective in the second quarter of 2014, the expenditures for Police Officer extra duty overtime are no longer netted against the revenues for this service. These two factors explain the year-over-year increase in public safety revenues collected between Q1-2014 and Q1-2015.

Development services fee collections, which primarily consist of plan check fees, totaled \$355,000 and exceeded budget by \$193,000. Total plan check fees collected this quarter totaled \$307,000 and includes revenues related to several commercial and residential projects including the Promenade Apartment project on Lea Hill, as well as plans for the Edgeview and Sonata Hill housing developments.



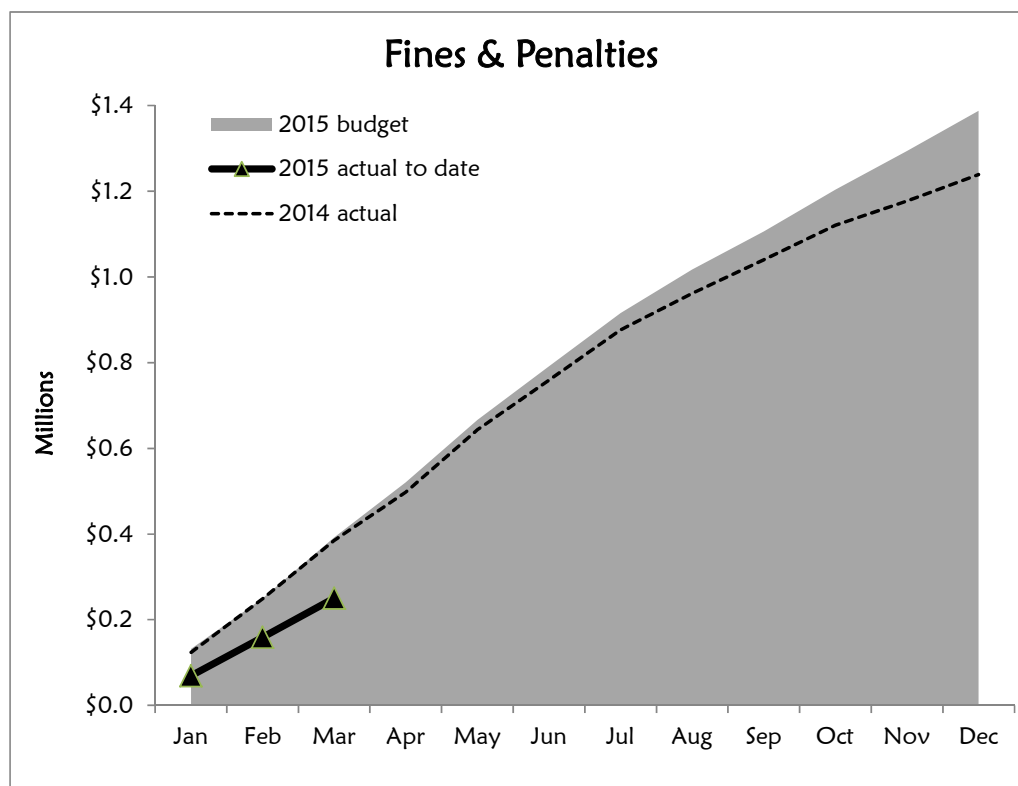
Culture and recreation revenues exceeded budget by \$50,000, reflecting increased sales at the Auburn Golf Course for green fees.



Charges for Services by Type March-2015							
Revenue	2014 Actual	2015 Budget	2015 Actual	2015 vs. 2014 Actual		2015 vs. Budget	
				Amount	Percentage	Amount	Percentage
General Government	\$ 28,101	\$ 26,200	\$ 23,767	\$ (4,334)	(15.4) %	\$ (2,433)	(9.3) %
Public Safety	8,203	168,657	165,721	157,518	1,920.2 %	(2,936)	(1.7) %
Development Services	241,389	162,100	355,121	113,732	47.1 %	193,021	119.1 %
Culture & Recreation	363,225	349,700	400,152	36,927	10.2 %	50,452	14.4 %
YTD Total	\$ 640,918	\$ 706,657	\$ 944,760	\$ 303,842	47.4 %	\$ 238,103	33.7 %

**Fines & Penalties** include traffic and parking infraction penalties, Redflex photo enforcement violations, criminal fines (including criminal traffic, criminal non traffic and criminal costs) as well as non-court fines such as false alarm fines. Total revenue collected through Q1-2015 totaled \$250,000, compared to prior year collections of \$385,000. Effective June 2014, the Redflex Photo Enforcement Program was cancelled. This is the contributing factor that explains the year-over-year decline in fines and forfeit revenue. Effective in the Q2-2015 financial reporting, the budget for Redflex Photo Enforcement will be eliminated - consistent with Council approved Budget Amendment #1 which was approved in April 2015.

Fines & Forfeits by Type March-2015							
Month	2014 Actual	2015 Budget	2015 Actual	2015 vs. 2014 Actual		2015 vs. Budget	
				Amount	Percentage	Amount	Percentage
Civil Penalties	\$ 4,341	\$ 3,300	\$ 3,037	\$ (1,304)	(30.0) %	\$ (263)	(8.0) %
Civil Infraction Penalties	127,636	117,700	138,883	11,247	8.8 %	21,183	18.0 %
Redflex Photo Enforcement	165,322	191,800	1,541	(163,781)	(99.1) %	(190,259)	(99.2) %
Parking Infractions	26,833	25,300	33,194	6,361	23.7 %	7,894	31.2 %
Criminal Traffic Misdemeanor	12,670	13,400	16,386	3,717	29.3 %	2,986	22.3 %
Criminal Non-Traffic Fines	12,087	12,500	13,335	1,248	10.3 %	835	6.7 %
Criminal Costs	12,473	9,900	16,130	3,656	29.3 %	6,230	62.9 %
Non-Court Fines & Penalties	23,468	18,200	27,592	4,125	17.6 %	9,392	51.6 %
YTD Total	\$ 384,831	\$ 392,100	\$ 250,099	\$ (134,732)	(35.0) %	\$ (142,001)	(36.2) %



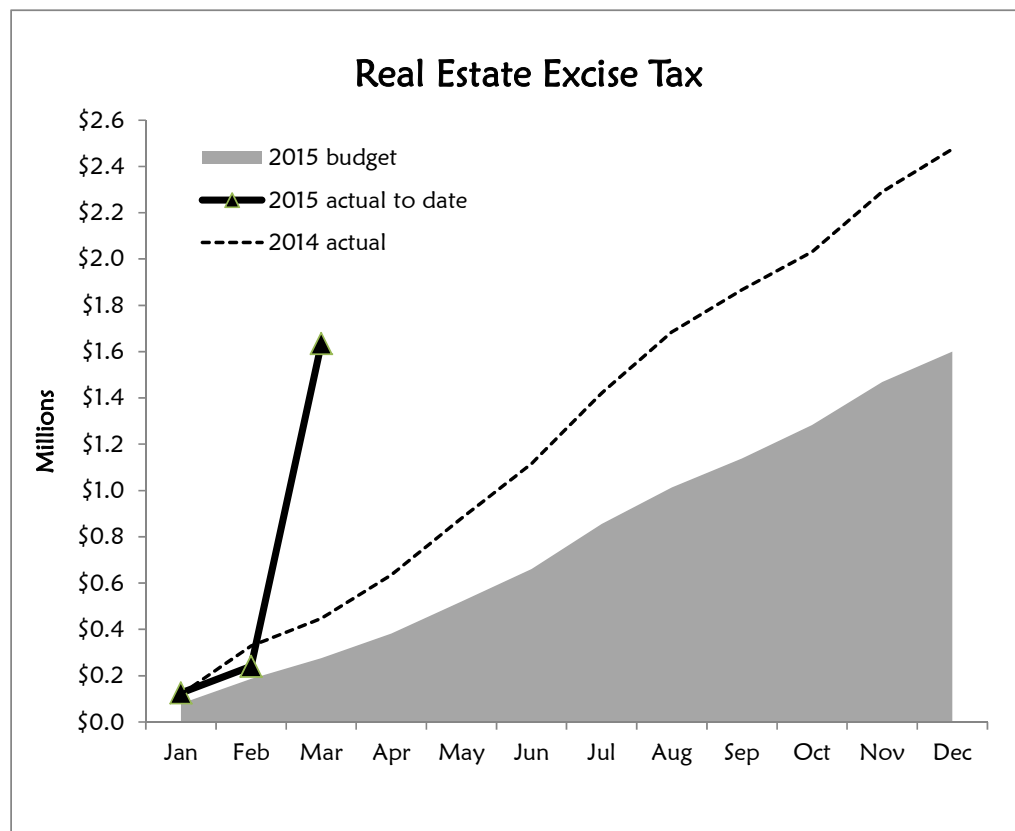


**Miscellaneous revenues** primarily consist of income from facility rentals; other sources within this category include investment earnings, contributions & donations and other miscellaneous income. Total revenues collected in this category through March totaled \$159,000 and exceeded a budget expectation of \$152,000. Although rents and leases revenue ended the quarter below budget expectations, this was offset by increased revenues collected for P-Card rebate monies in Q1.

Miscellaneous Revenues by Type March-2015							
Month	2014 Actual	2015 Budget	2015 Actual	2015 vs. 2014		2015 vs. Budget	
				Amount	Percentage	Amount	Percentage
Interest & Investments	\$ 8,391	\$ 8,500	\$ 10,150	\$ 1,759	21.0 %	\$ 1,650	19.4 %
Rents & Leases	168,001	116,300	98,285	(69,716)	(41.5) %	(18,015)	(15.5) %
Contributions & Donations	8,773	4,400	7,158	(1,615)	(18.4) %	2,758	62.7 %
Other Miscellaneous Revenue	31,831	22,300	43,095	11,264	35.4 %	20,795	93.3 %
YTD Total	\$ 216,997	\$ 151,500	\$ 158,689	\$ (58,308)	(26.9) %	\$ 7,189	4.7 %

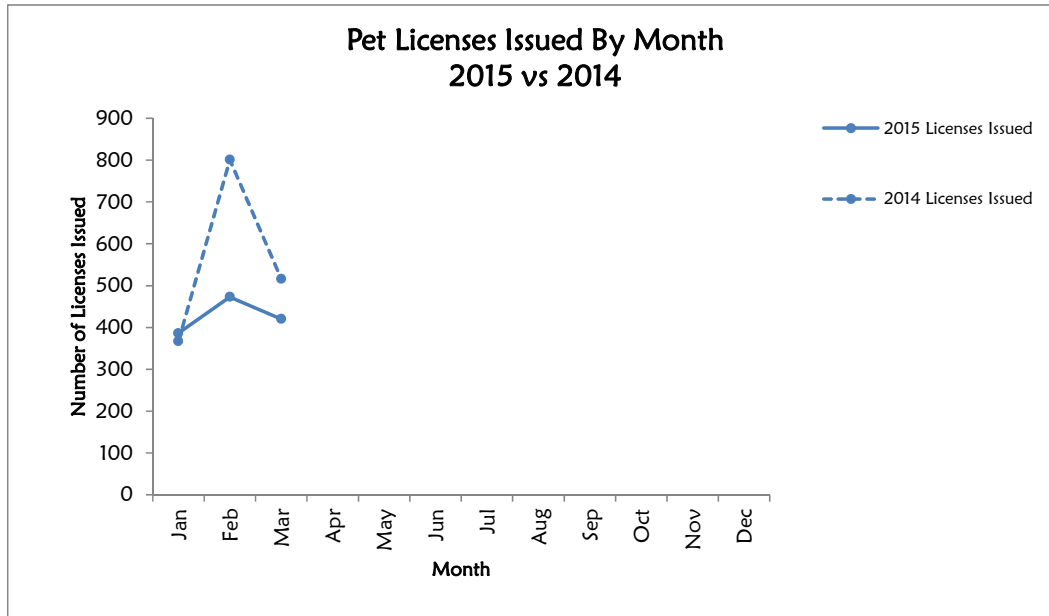
**Real Estate Excise Tax (REET)** revenue is receipted into the Capital Improvement Projects Fund and is used for governmental capital projects. REET revenues collected through Q1-2015 totaled \$1.6 million, compared to a budget expectation of \$276,000. The spike in revenue reflected in the graphic below represents the sale of several large businesses the City including the sale of Safeway, the Outlet Collection – Seattle, and Lakeland Town Center.

Real Estate Excise Tax Revenues March-2015							
Month	2014 Actual	2015 Budget	2015 Actual	2015 vs. 2014		2015 vs. Budget	
				Amount	Percentage	Amount	Percentage
Jan	\$ 119,765	\$ 79,300	\$ 125,089	\$ 5,324	4.4 %	\$ 45,789	57.7 %
Feb	208,206	107,300	115,287	(92,919)	(44.6) %	7,987	7.4 %
Mar	118,578	89,000	1,394,226	1,275,648	1075.8 %	1,305,226	1466.5 %
Apr	189,771	106,800		(189,771)	(100.0) %	(106,800)	(100.0) %
May	243,472	138,100		(243,472)	(100.0) %	(138,100)	(100.0) %
Jun	236,067	140,500		(236,067)	(100.0) %	(140,500)	(100.0) %
Jul	305,214	194,800		(305,214)	(100.0) %	(194,800)	(100.0) %
Aug	263,573	157,800		(263,573)	(100.0) %	(157,800)	(100.0) %
Sep	182,829	124,500		(182,829)	(100.0) %	(124,500)	(100.0) %
Oct	163,912	144,600		(163,912)	(100.0) %	(144,600)	(100.0) %
Nov	259,026	185,900		(259,026)	(100.0) %	(185,900)	(100.0) %
Dec	183,799	131,400		(183,799)	(100.0) %	(131,400)	(100.0) %
YTD Total	\$ 446,549	\$ 275,600	\$ 1,634,602	\$ 1,188,053	266.1 %	\$1,359,002	493.1 %



## Pet Licensing

Year-to-date, 1,279 pet licenses have been sold resulting in \$36,980 in revenue. For the same period in 2014, 1,684 licenses were sold resulting in \$38,615 in revenue.



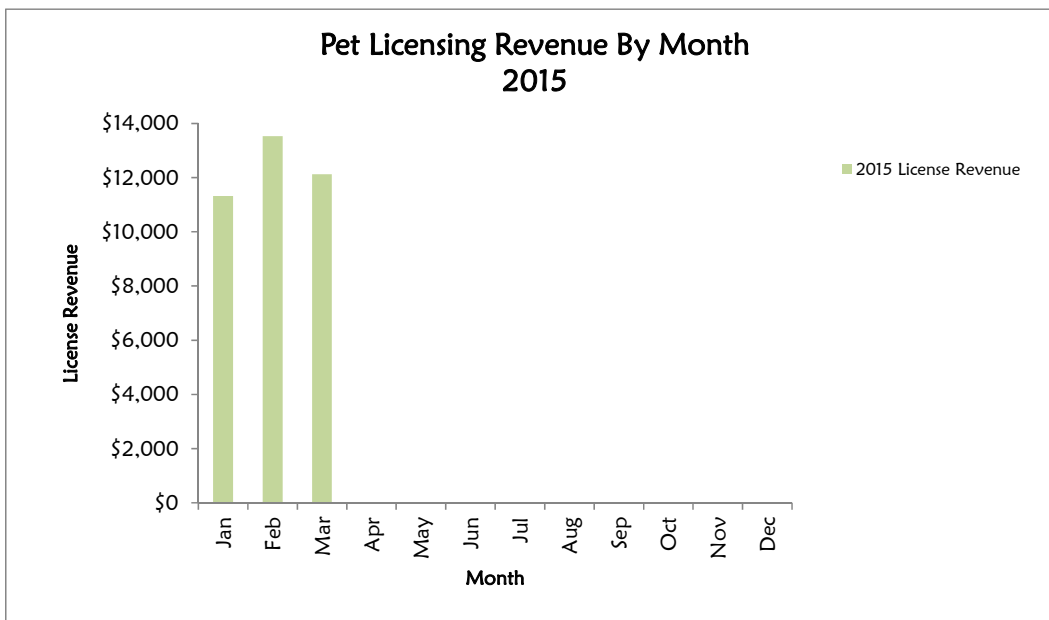
2015 Budget Goal: \$240,000 or more

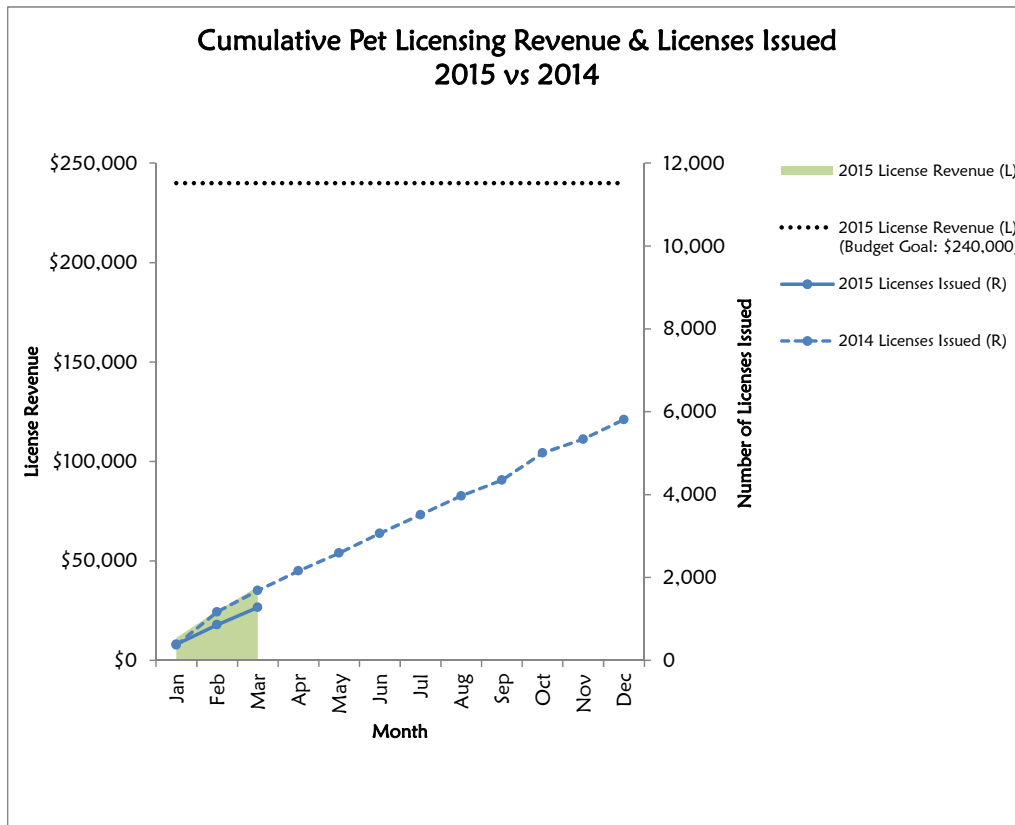
2015 Revenue = \$36,980

2014 Revenue = \$38,615

2015 Licenses Sold = 1,279

2014 Licenses Sold = 1,684

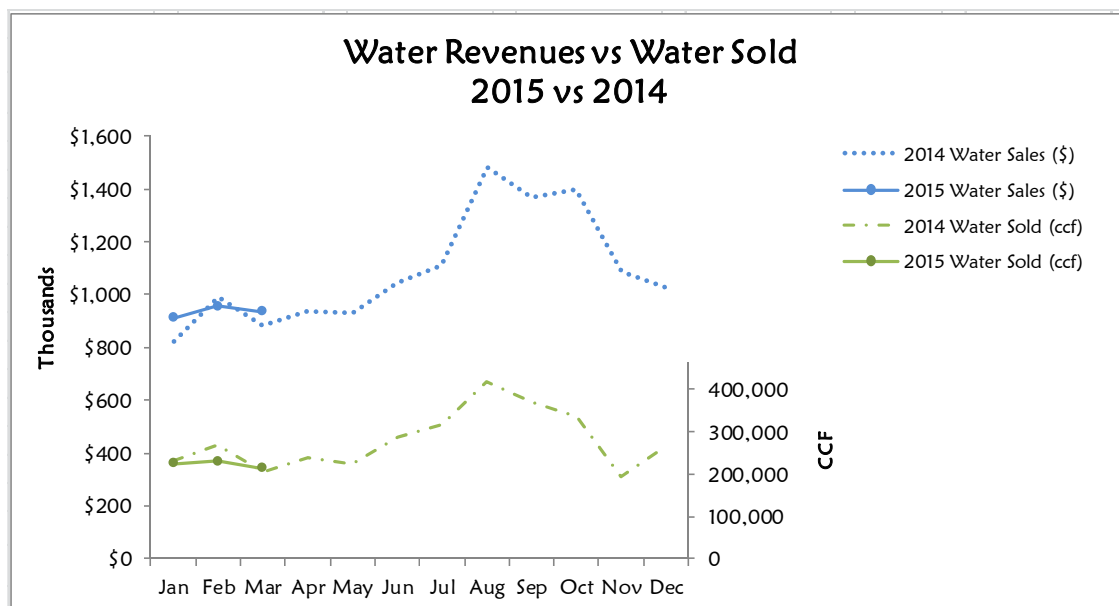




## Enterprise Funds

Detailed Working Capital and Fund Balance statements for Enterprise and Internal Service funds can be found in the Appendix at the end of this report.

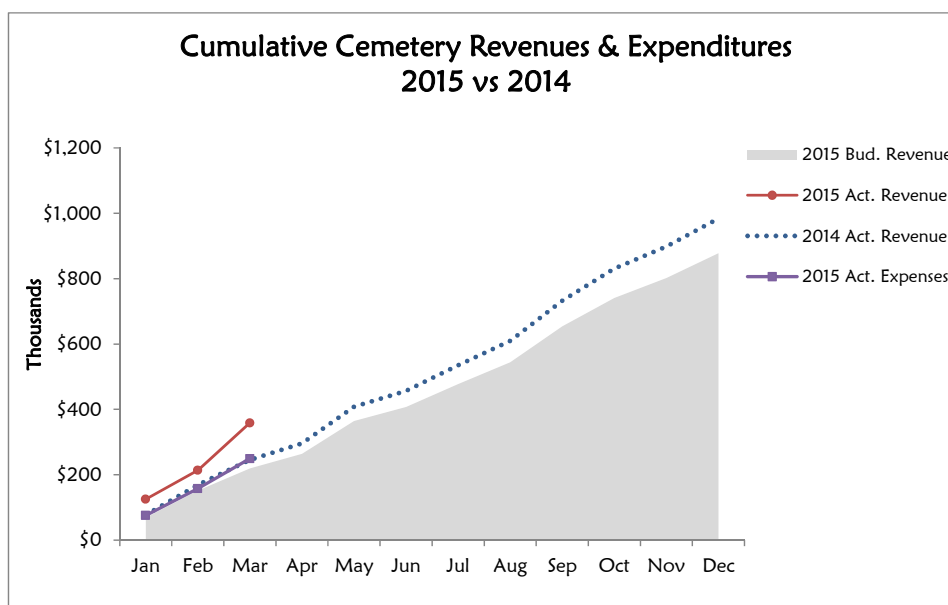
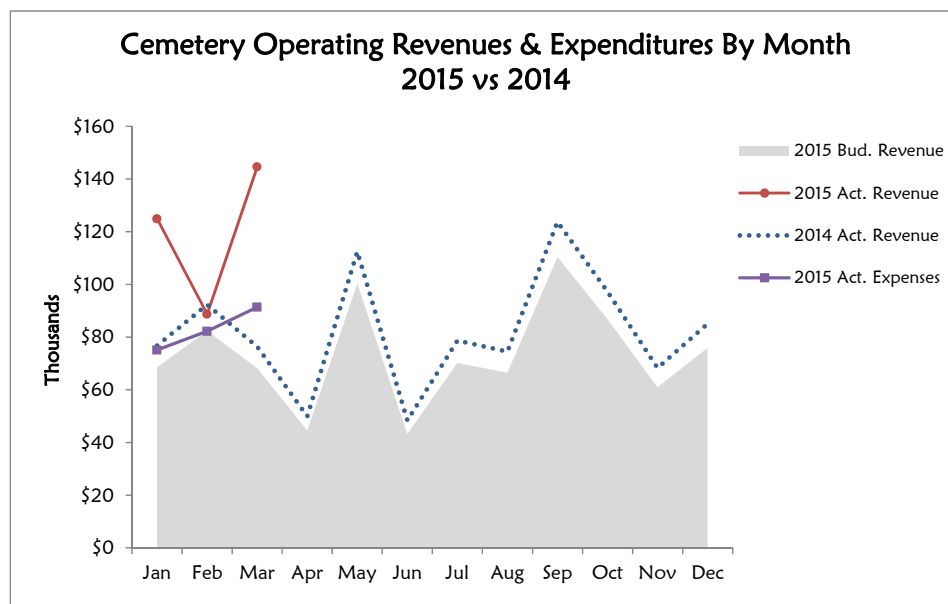
At the end of the first quarter, the **Water Utility** had a net operating loss of \$4,500 compared to operating income of \$153,100 in 2014.



The **Sewer Utility** ended the quarter with an operating loss of \$23,200 compared to an operating loss of \$58,300 in 2014. The **Sewer-Metro Utility** ended the period with an operating loss of \$214,700 compared to a loss of \$57,600 for the previous year.

The **Stormwater Utility** ended the quarter with \$422,300 in net operating income which compares to operating income of \$731,200 for the same period last year.

The **Cemetery Fund** ended the first quarter with operating income of \$109,500 compared to operating income of \$42,300 for the same period last year. During the first quarter of 2015, the number of interments at the Cemetery totaled 61 (32 burials, 29 cremations) which compares to 61 (31 burials, 30 cremations) for the same period last year.



**Internal Service Funds**

Operating expenditures within the **Insurance** Fund represent the premium cost pool that will be allocated monthly to other City funds over the course of 2015. As a result, this balance will gradually diminish each month throughout the year.

No significant variances are reported in the **Worker's Compensation, Facilities, Innovation & Technology**, or **Equipment Rental** Funds. All funds have sufficient revenues to cover year-to-date expenditures.

**Contact Information**

This report is prepared by the Finance Department. Additional financial information can also be viewed at our website: <http://www.auburnwa.gov/>. For any questions about this report please contact Shelley Coleman at [scoleman@auburnwa.gov](mailto:scoleman@auburnwa.gov).

**City of Auburn  
Investment Portfolio Summary  
March 31, 2015**

Investment Type	Purchase Date	Purchase Price	Maturity Date	Yield to Maturity
State Investment Pool	Various	\$ 102,031,795	Various	0.16%
KeyBank Money Market	Various	9,607,137	Various	0.00%
US Treasury	05/04/1990	57,750	05/15/2016	5.72%
FFCB	4/11/2013	3,000,000	4/11/2016	0.43%
FHLB	1/15/2015	1,300,000	7/28/2017	0.89%
FHLB	1/19/2014	2,047,200	11/19/2018	1.98%
LAKUTL	9/25/2013	235,919	11/1/2017	1.90%
Total Cash & Investments		<u>\$ 118,279,801</u>		<u>0.198%</u>

Investment Mix	% of Total	Summary	
State Investment Pool	86.3%	Current 6-month treasury rate	0.11%
KeyBank Money Market	8.1%	Current State Pool rate	0.16%
US Treasury	0.0%	KeyBank Money Market	0.00%
FFCB	2.5%	Blended Auburn rate	0.20%
FHLB	2.8%		
LAKUTL	0.2%		
	<u>100.0%</u>		



SALES TAX SUMMARY

MARCH 2015 SALES TAX DISTRIBUTIONS (FOR JANUARY 2015 RETAIL ACTIVITY)

NAICS	CONSTRUCTION	2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jan '14)	2015 YTD (Nov '14 - Jan '15)	YTD % Diff
236	Construction of Buildings	866,060	217,681	315,254	44.8%
237	Heavy and Civil Construction	146,261	45,976	37,474	-18.5%
238	Specialty Trade Contractors	741,211	199,603	166,208	-16.7%
TOTAL CONSTRUCTION		1,753,532	463,259	518,935	12.0%
Overall Change from Previous Year				55,676	

NAICS	MANUFACTURING	2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jan '14)	2015 YTD (Nov '14 - Jan '15)	YTD % Diff
311	Food Manufacturing	3,220	1,303	744	-42.9%
312	Beverage and Tobacco Products	8,257	2,072	2,586	24.9%
313	Textile Mills	234	104	57	-45.6%
314	Textile Product Mills	2,970	950	831	-12.5%
315	Apparel Manufacturing	244	129	74	-42.8%
316	Leather and Allied Products	15	3	-1	-130.5%
321	Wood Product Manufacturing	76,560	20,433	15,004	-26.6%
322	Paper Manufacturing	5,237	1,628	1,771	8.8%
323	Printing and Related Support	44,114	9,294	15,187	63.4%
324	Petroleum and Coal Products	10,293	2,860	1,253	-56.2%
325	Chemical Manufacturing	5,397	1,417	1,423	0.4%
326	Plastics and Rubber Products	9,844	1,899	2,636	38.8%
327	Nonmetallic Mineral Products	19,801	3,882	-45	-101.2%
331	Primary Metal Manufacturing	1,542	874	1,240	41.9%
332	Fabricated Metal Product Manuf	33,900	5,888	7,369	25.2%
333	Machinery Manufacturing	24,491	6,599	7,115	7.8%
334	Computer and Electronic Product	18,265	8,156	1,760	-78.4%
335	Electric Equipment, Appliances	1,179	193	391	102.7%
336	Transportation Equipment Man	837,227	265,827	132,009	-50.3%
337	Furniture and Related Products	21,248	3,738	3,723	-0.4%
339	Miscellaneous Manufacturing	39,052	12,324	11,195	-9.2%
TOTAL MANUFACTURING		1,163,090	349,574	206,323	-41.0%
Overall Change from Previous Year				-143,251	

NAICS	TRANSPORTATION AND WAREHOUSING	2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jan '14)	2015 YTD (Nov '14 - Jan '15)	YTD % Diff
481	Air Transportation	0	0	0	N/A
482	Rail Transportation	8,069	1,555	3,186	104.9%
484	Truck Transportation	4,740	886	2,375	168.1%
485	Transit and Ground Passengers	4	0	125	N/A
488	Transportation Support	26,786	7,130	7,322	2.7%
491	Postal Service	691	256	81	-68.4%
492	Couriers and Messengers	672	249	1	-99.5%
493	Warehousing and Storage	29,718	1,089	3,071	181.9%
TOTAL TRANSPORTATION		70,679	11,165	16,160	44.7%
Overall Change from Previous Year				4,996	

NAICS	WHOLESALE TRADE	2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jan '14)	2015 YTD (Nov '14 - Jan '15)	YTD % Diff
423	Wholesale Trade, Durable Goods	1,024,016	240,348	240,503	0.1%
424	Wholesale Trade, Nondurable	178,054	41,079	44,988	9.5%
425	Wholesale Electronic Markets	2,643	702	488	-30.5%
TOTAL WHOLESALE		1,204,714	282,129	285,979	1.4%
Overall Change from Previous Year				3,851	

NAICS	AUTOMOTIVE	2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jan '14)	2015 YTD (Nov '14 - Jan '15)	YTD % Diff
441	Motor Vehicle and Parts Dealer	3,062,768	698,372	801,585	14.8%
447	Gasoline Stations	246,636	66,822	57,796	-13.5%
TOTAL AUTOMOTIVE		3,309,404	765,193	859,381	12.3%
Overall Change from Previous Year				94,188	

NAICS	RETAIL TRADE	2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jan '14)	2015 YTD (Nov '14 - Jan '15)	YTD % Diff
442	Furniture and Home Furnishings	254,103	64,377	67,674	5.1%
443	Electronics and Appliances	236,955	109,048	63,945	-41.4%
444	Building Material and Garden	502,470	94,483	119,230	26.2%
445	Food and Beverage Stores	352,552	85,363	88,168	3.3%
446	Health and Personal Care Store	187,715	50,584	60,307	19.2%
448	Clothing and Accessories	1,008,978	283,391	300,270	6.0%
451	Sporting Goods, Hobby, Books	212,015	70,146	64,815	-7.6%
452	General Merchandise Stores	955,479	296,473	303,638	2.4%
453	Miscellaneous Store Retailers	587,784	142,520	188,794	32.5%
454	Nonstore Retailers	381,876	90,942	107,343	18.0%
TOTAL RETAIL TRADE		4,679,929	1,287,328	1,364,184	6.0%
Overall Change from Previous Year				76,856	

NAICS	SERVICES	2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jan '14)	2015 YTD (Nov '14 - Jan '15)	YTD % Diff
51*	Information	486,856	122,089	132,647	8.6%
52*	Finance and Insurance	87,574	22,296	22,742	2.0%
53*	Real Estate, Rental, Leasing	314,900	86,678	82,847	-4.4%
541	Professional, Scientific, Tech	216,494	45,848	53,353	16.4%
551	Company Management	43	26	9,211	35544.4%
56*	Admin. Supp., Remed Svcs	350,417	95,100	81,475	-14.3%
611	Educational Services	49,123	11,754	11,671	-0.7%
62*	Health Care Social Assistance	66,359	6,212	32,128	417.2%
71*	Arts and Entertainment	157,908	81,349	64,702	-20.5%
72*	Accommodation and Food Svcs	1,066,580	242,296	270,630	11.7%
81*	Other Services	425,896	101,947	114,493	12.3%
92*	Public Administration	99,676	18,839	29,174	54.9%
TOTAL SERVICES		3,321,827	834,434	905,073	8.5%
Overall Change from Previous Year				70,638	

NAICS	MISCELLANEOUS	2014 Annual Total (Nov '13-Oct '14)	2014 YTD (Nov '13 - Jan '14)	2015 YTD (Nov '14 - Jan '15)	YTD % Diff
000	Unknown	0	0	0	N/A
111-115	Agriculture, Forestry, Fishing	7,488	796	1,260	58.4%
211-221	Mining & Utilities	28,687	4,387	4,086	-6.9%
999	Unclassifiable Establishments	83,442	33,416	18,011	-46.1%
TOTAL SERVICES		119,617	38,599	23,358	-39.5%
Overall Change from Previous Year				-15,241	

GRAND TOTAL	15,622,791	4,031,681	4,179,393	
Overall Change from Previous Year			147,713	3.7%

a. WA State Dept of Revenue audit adjustment to sales tax returns for period March 2014 (adjustment: -\$45,145).  
b. WA State Dept of Revenue audit adjustment to sales tax returns for period April 2014 (adjustment: \$10,242).  
c. WA State Dept of Revenue audit adjustment to sales tax returns for period August 2014 (adjustment: \$25,146).  
d. WA State Dept of Revenue audit adjustment to sales returns for period November 2014 (adjustment: \$5,167).  
e. WA State Dept of Revenue audit adjustment to sales tax returns for period December 2014 (adjustment: -\$2,382).  
f. WA State Dept of Revenue audit adjustment to sales tax returns for period March 2015 (adjustment: \$4,463.93).

The following table presents the Working Capital Statement for each of the City's Enterprise and Internal Service funds. Working Capital is generally defined as the difference between current assets and current liabilities.

WORKING CAPITAL	ENTERPRISE FUNDS							INTERNAL SERVICE FUNDS				
	WATER	SEWER	SEWER METRO	STORM	SOLID WASTE	AIRPORT	CEMETERY	INSURANCE	WORKER'S COMPENSATION	FACILITIES	INNOVATION & TECHNOLOGY	EQUIPMENT RENTAL
OPERATING REVENUES												
Charges For Service	\$ 2,804,998	\$ 1,865,860	\$ -	\$ 2,306,013	\$ 3,279,743	\$ 4,040	\$ 358,184	\$ -	\$ 181,518	\$ -	\$ -	\$ -
Interfund Charges For Service	-	-	-	-	-	-	-	-	-	861,822	1,347,833	866,366
Sewer Metro Service Revenue	-	-	3,724,264	-	-	-	-	-	-	-	-	-
Rents, Leases, Concessions, & Other	-	-	-	-	-	161,978	-	-	-	16,363	37,698	-
TOTAL OPERATING REVENUES	\$ 2,804,998	\$ 1,865,860	\$ 3,724,264	\$ 2,306,013	\$ 3,279,743	\$ 166,018	\$ 358,184	\$ -	\$ 181,518	\$ 878,185	\$ 1,385,531	\$ 866,366
OPERATING EXPENSES												
Salaries & Wages	\$ 600,885	\$ 398,794	\$ -	\$ 578,181	\$ 99,631	\$ 7,143	\$ 98,552	\$ -	\$ 19,841	\$ 124,935	\$ 367,075	\$ 149,399
Benefits	278,900	184,102	-	266,688	46,226	2,469	48,753	-	40,733	61,781	153,125	74,299
Supplies	54,746	10,404	-	10,224	7,704	-	47,401	-	-	20,391	96,596	180,189
Other Service Charges	793,836	508,432	-	257,468	264,633	109,012	24,602	812,131	93,176	230,328	813,826	75,124
Intergovernmental Services	-	-	-	11,090	-	-	-	-	-	-	-	-
Waste Management Payments <sup>1</sup>	-	-	-	-	2,479,569	-	-	-	-	-	-	-
Sewer Metro Services	-	-	3,938,931	-	-	-	-	-	-	-	-	-
Interfund Operating Rentals & Supplies	322,644	242,568	-	333,551	26,123	-	16,365	-	-	28,704	40,539	54,197
Other Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation & Amortization	758,469	544,788	-	426,494	4,705	121,642	13,044	-	-	-	148,614	217,478
TOTAL OPERATING EXPENSES	\$ 2,809,479	\$ 1,889,087	\$ 3,938,931	\$ 1,883,695	\$ 2,928,591	\$ 240,266	\$ 248,717	\$ 812,131	\$ 153,750	\$ 466,140	\$ 1,619,775	\$ 750,685
OPERATING INCOME (LOSS)	\$ (4,482)	\$ (23,228)	\$ (214,667)	\$ 422,319	\$ 351,152	\$ (74,247)	\$ 109,467	\$ (812,131)	\$ 27,768	\$ 412,045	\$ (234,244)	\$ 115,681
NON-OPERATING REVENUES & EXPENSES												
Interest Revenue	\$ 5,218	\$ 4,616	\$ 141	\$ 5,119	\$ 750	\$ 307	\$ 138	\$ 258	\$ 151	\$ 846	\$ 1,192	\$ 1,951
Contributions	-	-	-	250,000	-	-	-	-	-	-	-	816
Other Non-Operating Revenue	12,589	799	-	2,589	280	(5,737)	(0)	-	-	-	-	1,818
Gain (Loss) On Sale Of Fixed Assets	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service Interest	-	-	-	-	-	-	-	-	-	-	-	-
Other Non-Operating Expense	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-OPERATING REVENUES & EXPENSES	\$ 17,806	\$ 5,415	\$ 141	\$ 257,709	\$ 1,030	\$ (5,430)	\$ 138	\$ 258	\$ 151	\$ 846	\$ 1,192	\$ 4,586
PLUS ITEMS NOT AFFECTING WORKING CAPITAL												
Depreciation	\$ 758,469	\$ 544,788	\$ -	\$ 426,494	\$ 4,705	\$ 121,642	\$ 13,044	\$ -	\$ -	\$ -	\$ 148,614	\$ 217,478
NET WORKING CAPITAL FROM OPERATIONS	\$ 771,794	\$ 526,976	\$ (214,526)	\$ 1,106,521	\$ 356,887	\$ 41,965	\$ 122,649	\$ (811,873)	\$ 27,919	\$ 412,891	\$ (84,438)	\$ 337,745
Increase In Contributions - System Development	\$ 178,576	\$ 103,156	\$ -	\$ 119,070	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Increase In Contributions - Area Assessments	500	6,891	-	-	-	-	-	-	-	-	-	-
Increase In Contributions - Other Governments	-	-	-	-	-	-	-	-	-	-	-	-
Increase In Contributions - Other Funds	-	-	-	-	-	-	-	-	-	-	-	-
Increase In Contributions - FAA	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds of Debt Activity	-	-	-	-	-	-	-	-	-	-	-	-
Operating Transfers In	-	-	-	51,373	-	-	-	-	-	-	-	-
Increase In Restricted Net Assets	3,423	-	-	-	-	(341)	-	-	-	-	-	-
Decrease In Long-Term Receivables	-	-	-	-	-	-	-	-	-	-	-	-
Increase In Deferred Credits	-	-	-	-	-	15,899	-	-	-	-	-	-
TOTAL RESOURCES OTHER THAN OPERATIONS	\$ 182,499	\$ 110,047	\$ -	\$ 170,443	\$ -	\$ 15,558	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Change In Restricted Net Assets	\$ 633	\$ 171	\$ -	\$ 395	\$ -	\$ (1,037)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Increase In Fixed Assets - Salaries	84,463	44,970	-	68,168	-	-	-	-	-	-	-	-
Increase In Fixed Assets - Benefits	35,498	20,259	-	27,119	-	-	-	-	-	-	-	-
Increase In Fixed Assets - Site Improvements	13,834	-	-	-	-	-	-	-	-	-	-	-
Increase In Fixed Assets - Land	-	-	-	250,000	-	-	-	-	-	-	-	-
Increase In Fixed Assets - Equipment	-	-	-	-	-	-	-	-	-	-	217,657	201,320
Increase In Fixed Assets - Construction	555,979	412,273	-	249,469	-	165,401	-	-	-	-	-	-
Increase In Fixed Assets - Other	-	-	-	429	-	-	-	-	-	-	-	-
Operating Transfers Out	50,000	50,000	-	124,000	-	-	-	-	-	-	-	51,373
Debt Service Principal	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL USES OTHER THAN OPERATIONS	\$ 740,407	\$ 527,673	\$ -	\$ 719,580	\$ -	\$ 164,364	\$ -	\$ -	\$ -	\$ -	\$ 217,657	\$ 252,693
NET CHANGE IN WORKING CAPITAL	\$ 213,887	\$ 109,350	\$ (214,526)	\$ 557,385	\$ 356,887	\$ (106,842)	\$ 122,649	\$ (811,873)	\$ 27,919	\$ 412,891	\$ (302,095)	\$ 85,051
BEGINNING WORKING CAPITAL - January 1, 2015	14,027,406	13,346,282	2,100,400	16,051,080	2,491,724	556,938	294,547	1,654,057	440,004	2,194,912	3,543,327	5,844,690
ENDING WORKING CAPITAL - March 31, 2015	14,241,292	13,455,633	1,885,874	16,608,465	2,848,611	450,096	417,196	842,184	467,923	2,607,803	3,241,232	5,929,741
NET CHANGE IN WORKING CAPITAL	\$ 213,887	\$ 109,350	\$ (214,526)	\$ 557,385	\$ 356,887	\$ (106,842)	\$ 122,649	\$ (811,873)	\$ 27,919	\$ 412,891	\$ (302,095)	\$ 85,051

<sup>1</sup> March's Waste Management payment in the amount of \$835,316 has been added to the Solid Waste Fund and is reflected in the Ending Working Capital balance.