## AGENDA BILL APPROVAL FORM

| Agenda Subject: 2 ${ }^{\text {nd }}$ Quarter 2018 Financial Report |  | Date: September 5, 2018 |
| :--- | :--- | :--- |
| Department: Finance | Attachments: Quarterly Financial <br> Report | Budget Impact: \$0 |
| Administrative Recommendation: For discussion only. |  |  |
| Background Summary: <br> The quarterly financial report summarizes the general state of Citywide financial affairs and highlights <br> significant items or trends that the City Council should be aware of. The attachment provides the year to <br> date through June 2018 status report based on financial data available as of July 19, 2018 for the period <br> ending June 30, 2018 and sales tax information representing business activity that occurred through April <br> 2018. |  |  |
|  |  |  |
| Meeting Date: October 8, 2018 | Staff: Coleman |  |

## General Fund Summary




| General Fund <br> Summary of Sources and Uses | Page Ref | 2018 |  |  |  |  | $\begin{gathered} \hline 2017 \\ \hline \text { YTD } \\ \text { Actual } \end{gathered}$ |  | 2018 YTD Budget vs. Actual <br> Favorable (Unfavorable) |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Annual <br> Budget | YTD <br> Budget |  | YTD <br> Actual |  |  |  |  |  |  |
|  |  |  |  |  | Amount | Percentage |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Operating Revenues |  |  |  |  |  |  |  |  |  |  |  |
| Property Tax | 6 | \$ 21,281,000 | \$ | 11,204,300 | \$ | 11,179,408 | \$ | 10,964,115 | \$ | $(24,892)$ | (0.2) \% |
| Sales Tax | 7-8 | 14,893,500 |  | 7,446,600 |  | 7,776,717 |  | 7,296,187 |  | 330,117 | 4.4 \% |
| Sales Tax - Pierce County Parks |  | 77,250 |  | 37,300 |  | 49,563 |  | 46,279 |  | 12,263 | 32.9 \% |
| Sales Tax - Annexation Credit |  | 1,250,000 |  | 1,250,000 |  | 1,056,364 |  | 1,006,644 |  | $(193,636)$ | (15.5) \% |
| Criminal Justice Sales Tax |  | 1,908,300 |  | 916,100 |  | 1,072,063 |  | 977,844 |  | 155,963 | 17.0 \% |
| Brokered Natural Gas Tax |  | 353,600 |  | 232,400 |  | 91,424 |  | 102,635 |  | $(140,976)$ | (60.7) \% |
| City Utilities Tax | 9-10 | 3,991,000 |  | 1,878,100 |  | 1,849,170 |  | 1,855,464 |  | $(28,930)$ | (1.5) \% |
| Admissions Tax |  | 317,000 |  | 132,800 |  | 206,076 |  | 193,423 |  | 73,276 | 55.2 \% |
| Eectric Tax | 9-10 | 3,577,800 |  | 1,939,200 |  | 2,048,591 |  | 1,998,132 |  | 109,391 | 5.6 \% |
| Natural Gas Tax | 9-10 | 1,006,200 |  | 683,500 |  | 699,014 |  | 727,262 |  | 15,514 | 2.3 \% |
| Cable Franchise Fee | 11 | 986,100 |  | 490,800 |  | 486,701 |  | 502,006 |  | $(4,099)$ | (0.8) \% |
| Cable Utility Tax - New in 2017 | 12 | 1,000,000 |  | 500,000 |  | 516,215 |  | 262,899 |  | 16,215 | 3.2 \% |
| Cable Franchise Fee - Capital |  | 67,200 |  | 33,600 |  | 30,406 |  | 33,353 |  | $(3,194)$ | (9.5) \% |
| Telephone Tax | 9-10 | 1,408,200 |  | 724,600 |  | 690,962 |  | 711,186 |  | $(33,638)$ | (4.6) \% |
| Garbage Tax (external) | 9-10 | - |  | - |  | 66,702 |  | 63,427 |  | 66,702 | N/A \% |
| Leasehold Excise Tax |  | 40,000 |  | 33,500 |  | 177,145 |  | 174,508 |  | 143,645 | 428.8 \% |
| Gambling Excise Tax |  | 303,180 |  | 151,800 |  | 151,190 |  | 175,858 |  | (610) | (0.4) \% |
| Taxes sub-total |  | \$ 52,460,330 | \$ | 27,654,600 | \$ | 28,147,711 | \$ | 27,091,221 | \$ | 493,111 | 1.8 \% |
|  |  |  |  |  |  |  |  |  |  |  |  |
| Business License Fees | 12-13 | \$ 223,200 | \$ | 116,300 | \$ | 197,357 | \$ | 111,944 | \$ | 81,057 | 69.7 \% |
| Building Permits | 14 | 1,653,750 |  | 802,800 |  | 517,784 |  | 713,925 |  | $(285,016)$ | (35.5) \% |
| Other Licenses \& Permits |  | 543,000 |  | 237,000 |  | 289,482 |  | 282,774 |  | 52,482 | 22.1 \% |
| Intergovernmental (Grants, etc.) | 15 | 6,134,150 |  | 2,930,638 |  | 3,113,230 |  | 3,046,274 |  | 182,592 | 6.2 \% |
| Charges for Services: | 16-18 |  |  |  |  |  |  |  |  |  |  |
| General Government Services | 16 | 61,300 |  | 36,000 |  | 41,605 |  | 41,494 |  | 5,605 | 15.6 \% |
| Public Safety | 16 | 756,000 |  | 356,350 |  | 489,924 |  | 474,227 |  | 133,574 | 37.5 \% |
| Development Services Fees | 17 | 1,019,100 |  | 634,300 |  | 351,908 |  | 599,939 |  | $(282,393)$ | (44.5) \% |
| Culture and Recreation | 18 | 2,366,680 |  | 1,251,300 |  | 1,368,831 |  | 1,229,849 |  | 117,531 | 9.4 \% |
| Fines and Penalties | 19-20 | 885,300 |  | 445,900 |  | 503,588 |  | 443,925 |  | 57,688 | 12.9 \% |
| Fees/Charges/Fines sub-total |  | \$ 13,642,480 | \$ | 6,810,588 | \$ | 6,873,708 | \$ | 6,944,351 | \$ | 63,120 | 0.9 \% |
|  |  |  |  |  |  |  |  |  |  |  |  |
| Interest and Investment Earnings | 20-21 | \$ 68,000 | \$ | 29,700 | \$ | 176,279 | \$ | 96,597 | \$ | 146,579 | 493.5 \% |
| Rents and Leases | 20-21 | 816,100 |  | 403,000 |  | 525,096 |  | 447,860 |  | 122,096 | 30.3 \% |
| Contributions and Donations | 20-21 | 35,000 |  | 14,100 |  | 16,196 |  | 20,545 |  | 2,096 | 14.9 \% |
| Other Miscellaneous | 20-21 | 236,800 |  | 112,700 |  | 150,102 |  | 123,142 |  | 37,402 | 33.2 \% |
| Transfers In |  | 144,300 |  | 77,500 |  | 77,500 |  | 76,500 |  | 0 | 0.0 \% |
| Insurance Recoveries - Capital \& Operating |  | 105,000 |  | 12,500 |  | 32,523 |  | 20,086 |  | 20,023 | 160.2 \% |
| Other Revenues sub-total |  | \$ 1,405,200 | \$ | 649,500 | \$ | 977,696 | \$ | 784,730 | \$ | 328,196 | 50.5 \% |
|  |  |  |  |  |  |  |  |  |  |  |  |
| Total Operating Revenues |  | \$ 67,508,010 | \$ | 35,114,688 | \$ | 35,999,115 | \$ | 34,820,302 | \$ | 884,427 | 2.5 \% |
|  |  |  |  |  |  |  |  |  |  |  |  |
| Operating Expenditures |  |  |  |  |  |  |  |  |  |  |  |
| Council \& Mayor |  | \$ 1,319,943 | \$ | 634,400 | \$ | 582,102 | \$ | 562,892 | \$ | 52,298 | 8.2 \% |
| Administration |  | 1,963,814 |  | 982,200 |  | 767,568 |  | 663,014 |  | 214,632 | 21.9 \% |
| Community \& Human Services |  | 1,488,828 |  | 707,100 |  | 509,006 |  | 405,631 |  | 198,094 | 28.0 \% |
| Municipal Court \& Probation |  | 2,644,145 |  | 461,828 |  | 355,018 |  | 336,192 |  | 106,809 | 23.1 \% |
| Human Resources |  | 1,315,663 |  | 646,800 |  | 595,394 |  | 647,849 |  | 51,406 | 7.9 \% |
| Finance |  | 1,565,731 |  | 799,100 |  | 735,988 |  | 739,290 |  | 63,112 | 7.9 \% |
| City Attorney |  | 2,398,550 |  | 1,168,300 |  | 1,064,040 |  | 972,793 |  | 104,260 | 8.9 \% |
| Community Development |  | 4,870,425 |  | 2,404,300 |  | 2,041,319 |  | 2,087,341 |  | 362,981 | 15.1 \% |
| Jail - SCORE |  | 4,099,465 |  | 2,049,733 |  | 1,665,696 |  | 1,581,197 |  | 384,036 | 18.7 \% |
| Police |  | 27,855,395 |  | 13,635,400 |  | 13,375,970 |  | 12,217,562 |  | 259,430 | 1.9 \% |
| Public Works |  | 3,795,032 |  | 1,831,400 |  | 1,716,278 |  | 1,330,320 |  | 115,122 | 6.3 \% |
| Parks, Arts \& Recreation |  | 12,799,606 |  | 6,120,700 |  | 6,063,359 |  | 5,714,750 |  | 57,341 | 0.9 \% |
| Streets |  | 4,039,204 |  | 1,837,500 |  | 1,746,251 |  | 1,684,953 |  | 91,249 | 5.0 \% |
| Non-Departmental |  | 7,358,843 |  | 3,509,970 |  | 2,787,830 |  | 2,203,572 |  | 722,139 | 20.6 \% |
| Total Operating Expenditures |  | \$ 77,514,644 | \$ | 36,788,730 | \$ | 34,005,818 | \$ | 31,147,357 | \$ | 2,782,911 | 7.6 \% |

## Executive Summary

This Executive Summary provides an overview of the City's overall financial position for the fiscal period ending June 30, 2018, reflecting financial data available as of July 19, 2018.

## General Fund:

Through June 2018, General Fund revenues totaled $\$ 36.0$ million compared to a budget of $\$ 35.1$ million, and were $\$ 1.2$ million higher than revenues collected through Q2-2017. Some notable variances to budget year-to-date include:

- Property tax collections through Q2-2018 totaled $\$ 11.2$ million, which was $\$ 25,000$ below budget expectations and \$215,000 more than was collected through Q2-2017. [page 6]
- General Fund retail sales tax revenues totaled $\$ 7.8$ million, exceeding budget by $4.4 \%$ or $\$ 330,000$ and exceeding Q2-2017 collections by $\$ 481,000$. The primary areas of significant increase in sales activity compared to Q2-2017 collections were the services, automotive, and wholesale trade categories. [pages 7-8]
- The other taxes category performed favorably to budget in Q2-2018. Actual revenues collected through Q2-2018 was $\$ 7.0$ million, which was $\$ 213,000$, or $3.1 \%$ favorable to budget. Leasehold excise tax revenues collected through Q2-2018 exceeded budget by $\$ 144,000$ due to a one-time tax receipt for the Emerald Downs property, which is tribally owned. Electric tax revenues collected during the same period exceeded budget by $\$ 109,000$. These revenues were somewhat offset by unfavorable variances in brokered natural gas tax revenues and telephone tax revenues in the amount of $\$ 141,000$ and $\$ 34,000$, respectively. [pages 9-12]
- Building permit revenue collected through Q2-2018 totaled \$518,000, compared to a budget of $\$ 803,000$. The number of building permits issued through Q2-2018 was 262, which represents a $34 \%$ decline over the number of permits issued through Q22017. [page 14]
- Development services revenues collected through Q2-2018 were $\$ 283,000$, or $44.5 \%$, unfavorable to budget. This variance was predominately due to plan check revenues not meeting budget expectations. [page 17]

General Fund expenditures through the first half of 2018 totaled $\$ 34.0$ million compared to a budget of $\$ 36.8$ million, representing a $7.6 \%$ favorable variance to budget. All departments operated within their budget through Q2-2018.

Year-to-date General Fund expenditures ended the period $\$ 2.9$ million, or $9.2 \%$ higher than expenditures through Q2-2017. Salary and benefit costs increased by $\$ 1.8$ million, or $10.2 \%$, compared to salary and benefit expenditures through Q2-2017. This year-over-year increase was due primarily to an increase in Council-approved FTEs (Full Time Equivalents), cost of living adjustments (COLAs), and increased costs associated with healthcare benefits. Additionally, year-to-date transfers out to other funds increased by $\$ 373,000$ in 2018 compared to the same period the year prior. This included a one-time transfer-out of $\$ 1.5$ million to the Cumulative Reserve Fund.


Street Funds:
The City's three street funds are special revenue funds wherein the revenue sources and expenditures are legally restricted. These funds are used for street capital construction projects, local street repair, and arterial street repair and preservation projects. Through the first two quarters of 2018, Arterial Street Fund revenues totaled $\$ 1.3$ million as compared to collections of $\$ 2.8$ million through Q2-2017, while expenditures totaled $\$ 2.1$ million as compared to expenditures of $\$ 3.5$ million spent during the same period last year. [pages 24-25]

Local Street Fund revenues of $\$ 1.3$ million exceeded year-to-date budget expectations by $\$ 390,000$ or $47.2 \%$, due to higher than anticipated sales tax revenues from local construction projects; last year's collections through the second quarter totaled $\$ 1.4$ million. Expenditures were $\$ 563,000$ as compared with $\$ 210,000$ in Q2-2017. [pages 26-27]

Lastly, the Arterial Street Preservation Fund revenues totaled $\$ 1.2$ million through Q2-2018, which was approximately $\$ 56,000$ higher than revenues through Q2-2017. Expenditures totaled $\$ 266,000$ versus $\$ 831,000$ through Q2-2017. Historically, the majority of expenditures in all three street funds occur during the second half of the year when weather conditions are optimal for pavement construction. [pages 28-29]

## Enterprise Funds:

The City's enterprise funds account for operations with revenues primarily provided from user fees, charges or contracts for services.

Through June 30, 2018 the Water Fund experienced operating income before depreciation of $\$ 2.1$ million compared to $\$ 2.0$ million during the same period last year. The Sewer Fund ended the first quarter of 2018 with operating income before depreciation of $\$ 1.0$ million versus $\$ 1.2$ million through Q2-2017. The Stormwater Fund ended the second quarter with operating income before depreciation of $\$ 1.3$ million compared to $\$ 1.5$ million in Q2-2017. The Solid Waste Fund ended the quarter with operating income of $\$ 376,000$ compared to $\$ 395,000$ for the same period in 2017. [pages 31-34]

Internal Service Funds:
Internal service funds provide services to other City departments and include functions such as Insurance, Worker's Compensation, Facilities, Innovation and Technology, and Equipment Rental. All funds had sufficient revenues to cover year-end expenditures. [page 34]

Investment Portfolio:
The City's total cash and investments at the end of the Q2-2018 totaled $\$ 141.2$ million, and compares to $\$ 132.4$ million at the end of Q1-2018. [attachment]

## General Fund

## Revenues

The combined total of property, sales/use, utility, gambling, and admissions taxes provides approximately $80 \%$ of all resources supporting general governmental activities. The following section provides additional information on these sources.

Property Tax collections through Q2-2018 totaled $\$ 11.2$ million and were $\$ 25,000$, or $0.2 \%$, below budget expectations. While year-to-date revenues fell slightly short of budget expectations in 2018, they were $\$ 215,000$, or $2.0 \%$ higher than revenues collected through Q22017. The majority of property taxes are collected during the months of April and October, coinciding with the due dates for the County property tax billings.



Sales tax collections through Q2-2018 totaled $\$ 8.9$ million, of which $\$ 7.8$ million was distributed to the General Fund and $\$ 1.1$ million was distributed to the Local Street Fund (SOS) program as per financial practice. Total sales tax revenue distributions to the General Fund through Q22018 exceeded budget expectations by $\$ 330,000$, or $4.4 \%$, and were $\$ 48,000(6.6 \%)$ over the same period in 2017.



The following table breaks out the City's base sales taxes, excluding Pierce County Parks Sales Tax, Criminal Justice Sales Tax, and Annexation Credit Sales Tax, by major business sector.

| Comparison of Sales Tax Collections by SIC Group Through June |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Component Group | 2017 <br> Actual |  | $2018$ <br> Actual |  | Change from 2017 |  |  |
|  |  |  |  | mount | Percentage |
| Construction | \$ | 1,196,893 |  |  | \$ | 1,139,316 | \$ | $(57,577)$ | (4.8) \% |
| Manufacturing |  | 374,489 |  | 340,007 |  | $(34,482)$ | (9.2) \% |
| Transportation \& Warehousing |  | 47,245 |  | 52,991 |  | 5,746 | 12.2 \% |
| Wholesale Trade |  | 641,660 |  | 744,827 |  | 103,168 | 16.1 \% |
| Automotive |  | 1,899,945 |  | 2,020,503 |  | 120,558 | 6.3 \% |
| Retail Trade |  | 2,426,714 |  | 2,501,011 |  | 74,297 | 3.1 \% |
| Services |  | 1,866,349 |  | 2,042,381 |  | 176,032 | 9.4 \% |
| Miscellaneous |  | 39,785 |  | 74,998 |  | 35,213 | 88.5 \% |
|  |  |  |  |  |  |  |  |
| YTD Total | \$ | 8,493,080 | \$ | 8,916,034 | \$ | 422,954 | 5.0 \% |

Total sales tax revenue collected through Q2-2018 exceeded prior year collections by $\$ 423,000$, or $5.0 \%$. The business sectors showing the largest increase in revenues compared to last year were the services, automotive, and wholesale trade industries.

Sales tax revenue on construction is transferred to the Local Street Fund (Fund 103) for local street repair and maintenance. Through the second quarter of 2018, this totaled $\$ 1.1$ million, which was $\$ 58,000$ less than collections through Q2-2017 but was $\$ 347,000$ higher than budget.



Utility Taxes consist of interfund taxes on City utilities (Water, Sewer, Storm and Solid Waste) and taxes on external utilities (Electric, Natural Gas, Telephone and Solid Waste). Utility taxes collected through Q2-2018 totaled $\$ 5.4$ million and exceeded year-to-date budget by $\$ 129,000$, or $2.5 \%$.


Favorable variances in electric and solid waste revenues offset lower collections in telephone utility taxes.

| Utility Tax by Type Through June 2018 |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 2017YTD Actual | $\begin{gathered} 2018 \\ \text { YTD Budget } \end{gathered}$ | 2018YTD Actual | 2018 vs. 2017 Actual |  |  | 2018 vs. Budget |  |  |
| Utility Tax Type |  |  |  |  | mount | Percentage |  | nount | Percentage |
| City Interfund Utility Taxes | \$ 1,855,464 | \$ 1,878,100 | \$ 1,849,170 | \$ | $(6,294)$ | (0.3) \% | \$ | $(28,930)$ | (1.5) \% |
| Electric | 1,998,132 | 1,939,200 | 2,048,591 |  | 50,459 | 2.5 \% |  | 109,391 | 5.6 \% |
| Natural Gas | 727,262 | 683,500 | 699,014 |  | $(28,248)$ | (3.9) \% |  | 15,514 | 2.3 \% |
| Telephone | 711,186 | 724,600 | 690,962 |  | $(20,225)$ | (2.8) \% |  | $(33,638)$ | (4.6) \% |
| Solid Waste (external) | 63,427 | 0 | 66,702 |  | 3,275 | 5.2 \% |  | 66,702 | N/A \% |
|  |  |  |  |  |  |  |  |  |  |
| YTD Total | \$ 5,355,471 | \$ 5,225,400 | \$ 5,354,438 | \$ | $(1,033)$ | (0.0) \% | \$ | 129,038 | 2.5 \% |



Cable Franchise Fees, which are collected quarterly, totaled $\$ 487,000$ and were $\$ 4,000$, or 0.8\%, under budget through Q2 2018.



Cable Utility Tax (New in 2017). In September 2016, City Council increased the Cable Utility Tax from $1.0 \%$ to $6.0 \%$, with the entirety of the new tax amount benefitting the General Fund. This tax became effective on January 1, 2017 and is collected quarterly. The collections through Q2-2018 totaled $\$ 516,000$ and were favorable to budget by $\$ 16,000$, or $3.2 \%$.


Licenses and Permits include business licenses, building permits, plumbing, electric and other licenses and permit fees. Building permit fees and business licenses make up about $70 \%$ of the annual budgeted revenue in this category.

Business license revenues collected through June 2018 totaled $\$ 197,000$ due to a large percentage of business owners having paid their 2018 annual business license fees in Q1-2018.



Building permit revenues collected through June 2018 totaled \$518,000, as compared to a year-to-date budget of $\$ 803,000$. A total of 262 building permits were issued through Q2-2018 compared to 398 building permits issued through Q2-2017, representing a $34.2 \%$ reduction. Of the building permit revenues collected through Q2-2018, 73\% was attributable to commercial projects and the remaining $27 \%$ was predominately single family housing permits.

Major projects contributing to building permit revenues this quarter include projects at the Olympic Middle School, Skills, Inc., various Boeing sites, and multiple sites at the Outlet Collection - Seattle. In addition, permits were issued for single family housing developments, most notably Wyncrest II.



Intergovernmental revenues include grants (direct and indirect federal, state and local), compact revenue from the Muckleshoot Indian Tribe (MIT), intergovernmental service revenues, and state shared revenues. Collections through Q2-2018 totaled $\$ 3.1$ million and were $\$ 183,000$, or $6.2 \%$, favorable to budget. The majority of the amount above budget was increased distributions from the state for marijuana excise taxes. The Q1-2018 distribution for this line item included make-up monies from the September and December 2017 distributions. Also, the 2018 distribution is based upon a higher distribution base than 2017.

| Intergovernmental Revenues (Grants, Entitlements \& Services) Through June 2018 |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revenue | 2017YTD Actual | $2018$ <br> YTD Budget | $2018$ <br> YTD Actual | 2018 vs. 2017 Actual |  | 2018 vs. Budget |  |
|  |  |  |  | Amount | \% Change | Amount | \% Change |
| Federal Grants | \$ 72,562 | \$ 100,000 | \$ 110,084 | \$ 37,522 | 51.7 \% | \$ 10,084 | N/A \% |
| State Grants | 70,234 | 94,000 | 89,821 | 19,587 | 27.9 \% | $(4,179)$ | (4.4) \% |
| Interlocal Grants | 65,000 | 40,000 | 28,817 | $(36,183)$ | 0.0 \% | $(11,183)$ | N/A \% |
| Muckleshoot Casino Services | 399,837 | 368,488 | 496,975 | 97,137 | 24.3 \% | 128,486 | 34.9 \% |
| State Shared Revenues: |  |  |  |  |  |  |  |
| Streamlined Sales Tax | 952,157 | 944,300 | 895,247 | $(56,909)$ | (6.0) \% | $(49,053)$ | (5.2) \% |
| Motor Vehicle Fuel Tax | 533,050 | 606,500 | 577,019 | 43,969 | 8.2 \% | $(29,481)$ | (4.9) \% |
| Criminal Justice - High Crime | 286,498 | 96,000 | 104,972 | $(181,526)$ | (63.4) \% | 8,972 | 9.3 \% |
| Criminal Justice - Population | 10,658 | 12,200 | 11,190 | 532 | 5.0 \% | $(1,010)$ | (8.3) \% |
| Criminal Justice - Special Prog. | 38,776 | 40,400 | 40,540 | 1,764 | 4.5 \% | 140 | 0.3 \% |
| Marijuana Revenues | 19,665 | 32,500 | 145,971 | 126,306 | 642.3 \% | 113,471 | 349.1 \% |
| State DUI | 5,877 | 6,000 | 5,837 | (40) | (0.7) \% | (163) | (2.7) \% |
| Fire Insurance Tax | 78,078 | 75,000 | 79,798 | 1,720 | 2.2 \% | 4,798 | 6.4 \% |
| Liquor Excise | 188,473 | 191,250 | 199,801 | 11,328 | 6.0 \% | 8,551 | 4.5 \% |
| Liquor Profit | 325,408 | 324,000 | 327,159 | 1,751 | 0.5 \% | 3,159 | 1.0 \% |
| Total State Shared: | 2,438,640 | 2,328,150 | 2,387,534 | $(51,106)$ | (2.1) \% | 59,384 | 2.6 \% |
|  |  |  |  |  |  |  |  |
| YTD Total | \$ 3,046,274 | \$ 2,930,638 | \$ 3,113,230 | \$ 66,956 | 2.2 \% | \$ 182,592 | 6.2 \% |



Charges for Services consist of general governmental service charges, public safety charges, development service fees, and cultural \& recreation fees. Total charges for services collected through June 2018 totaled $\$ 2.3$ million, which was $\$ 26,000$ less than anticipated through the first half of 2018. This was due to lower than expected development services revenues, offset by increases in public safety and culture and recreation revenues, as explained below.

| Charges for Services by Type Through June 2018 |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revenue | $2017$ <br> YTD Actual | $2018$ <br> YTD Budget | $\begin{gathered} \hline 2018 \\ \text { YTD Actual } \end{gathered}$ | 2018 vs. 2016 Actual |  | 2018 vs. Budget |  |
|  |  |  |  | Amount | Percentage | Amount | Percentage |
|  |  |  |  |  |  |  |  |
| General Government | \$ 41,494 | \$ 36,000 | \$ 41,605 | \$ 111 | 0.3 \% | \$ 5,605 | 15.6 \% |
| Public Safety | 474,227 | 356,350 | 489,924 | 15,698 | 3.3 \% | 133,574 | 37.5 \% |
| Development Services | 599,939 | 634,300 | 351,908 | $(248,032)$ | (41.3) \% | $(282,393)$ | (44.5) \% |
| Culture \& Recreation | 1,229,849 | 1,251,300 | 1,368,831 | 138,982 | 11.3 \% | 117,531 | 9.4 \% |
|  |  |  |  |  |  |  |  |
| YTD Total | \$ 2,345,509 | \$ 2,277,950 | \$ 2,252,268 | \$ (93,241) | (4.0) \% | \$ $(25,682)$ | (1.1) \% |
|  |  |  |  |  |  |  |  |



General governmental charges for service collected through Q2-2018 totaled \$42,000 and were $\$ 6,000$ favorable to budget.

Public safety revenues consist of revenues received for police officer extra duty security services - where officers are contracted for and reimbursement is made by the hiring contractor. This also includes reimbursements from the Muckleshoot Indian Tribe (MIT) for a full-time dedicated police officer and associated expenditures as well as monies collected from the Auburn School District and the Criminal Justice Training Commission (CJTC) for services rendered. Public safety revenues collected through Q2-2018 totaled \$490,000 and compare to a budget of $\$ 356,000$. The majority of the favorability seen in this revenue source is due to extra duty overtime reimbursements exceeding budget expectations - due to increased requests for police officer security services.

Development services fee collections, which primarily consist of plan check fees, totaled $\$ 352,000$ and ended the quarter $\$ 283,000$, or $44.5 \%$, under budget expectations. Total plan check revenues collected through Q2-2018 totaled $\$ 204,000$ as compared to $\$ 464,000$ collected the same period last year. Plan check revenues collected in Q2-2018 include both commercial and residential projects, including projects at Boeing and the Outlet Collection as well as single family housing plans - most notably Willow Place.



Culture and recreation revenues collected through Q2-2018 totaled $\$ 1.4$ million, exceeding collections in the same period last year by $\$ 139,000$ and exceeding Q2-2018 budget expectations by $\$ 118,000$. The majority of the year-over-year increase in revenues was seen in green fee revenues at the Auburn Golf Course and recreational class revenues. The majority of culture and recreation revenues are derived from greens fees and pro shop sales at the Auburn Golf Course, recreational classes, athletic league fees, and special events.



Fines \& Penalties include traffic and parking infraction penalties, criminal fines (including criminal traffic, criminal non-traffic and other criminal offenses) as well as non-court fines such as false alarm fines. Total revenues collected through Q2-2018 totaled \$504,000 compared to a budget of $\$ 446,000$.


Fines \& Penalties



Miscellaneous revenues consist of investment earnings, income from facility rentals, contributions \& donations, and other income including the quarterly purchasing card (P-card) rebate monies. Revenues collected in this category through Q2-2018 totaled \$868,000 and exceeded budget expectations by $\$ 308,000$. The majority of the increase in revenues was seen in interest and investments as well as the rents and leases category.


Interest and investments revenues collected through Q2-2018 exceeded budget expectations by $\$ 147,000$. This year-over-year increase in investment revenue is primarily due to the increase in the State Investment Pool interest rate.

Rents and lease revenue collected through Q2-2018 totaled \$525,000 and was \$77,000 higher than what was collected through Q2-2017. The increase in revenues collected was seen in facility rentals: miscellaneous parks unearned revenue (deposits) through Q2-2018 increased by $\$ 34,000$ compared to collections through Q2-2017. In addition, golf cart rental revenues collected year-to-date were $\$ 23,000$ more than was collected through Q2-2017.

Lastly, other miscellaneous revenues exceeded budget expectations by $\$ 37,000$ mainly due to assessments for code compliance property abatements and sales of unclaimed property.


Real Estate Excise Tax (REET) revenue is receipted into the Capital Improvement Projects Fund and is used for governmental capital projects. REET revenues collected through Q2-2018 totaled $\$ 1.9$ million, exceeding budget expectations by $\$ 653,000$ and exceeding prior year collections through Q2-2017 by $\$ 171,000$. Real estate sales in Q2-2018 represent the sale of both commercial properties and single family residences. Commercial sales in Q2-2018 included the sale of several multi-family properties, vacant land, an auto dealership and the sale of a hotel and a motel.

| Real Estate Excise Tax Revenues June 2018 |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 2017 <br> Actual |  | $\begin{gathered} 2018 \\ \text { Budget } \end{gathered}$ | $2018$ <br> Actual | 2018 vs. 2017 |  |  | 2018 vs. Budget |  |  |
| Month |  |  |  |  | Amount | Percentage |  | mount | Percentage |
| Jan | \$ | 224,044 |  | \$ 200,800 | \$ 240,414 | \$ | 16,371 | 7.3 \% | \$ | 39,614 | 19.7 \% |
| Feb |  | 249,683 | 200,800 | 200,783 |  | $(48,899)$ | (19.6) \% |  | (17) | (0.0) \% |
| Mar |  | 326,044 | 200,800 | 255,218 |  | $(70,826)$ | (21.7) \% |  | 54,418 | 27.1 \% |
| Apr |  | 234,480 | 200,800 | 362,999 |  | 128,519 | 54.8 \% |  | 162,199 | 80.8 \% |
| May |  | 299,251 | 200,800 | 427,054 |  | 127,803 | 42.7 \% |  | 226,254 | 112.7 \% |
| Jun |  | 353,807 | 200,800 | 371,816 |  | 18,009 | 5.1 \% |  | 171,016 | 85.2 \% |
| YTD Total | \$ | 1,687,310 | \$ 1,204,800 | \$ 1,858,286 | \$ | 170,976 | 10.1 \% | \$ | 653,486 | 54.2 \% |




## Pet Licensing

Through the second quarter of 2018, 2,099 pet licenses were sold, resulting in $\$ 55,995$ in revenue. Through the second quarter of 2017, 2,178 licenses were sold, resulting in $\$ 56,315$ in revenue. As of March 2018, pet licensing services are provided by the Auburn Valley Humane Society. Previously these services were provided by PetData.



## Street Funds

This section provides a financial overview of the City's three street funds for the quarter ending June 30, 2018. The City's three street funds include the Arterial Street Fund (Fund 102), the Local Street Fund (Fund 103), and the Arterial Street Preservation Fund (Fund 105).

## Fund 102 - Arterial Street Fund

The Arterial Street Fund is a special revenue fund that is funded by transportation grants, traffic impact fees, a portion of the City's gas tax receipts, Public Works Trust Fund loans, developer contributions, and other sources. As of June 30, 2018 there were 25 separate street projects budgeted in this fund.

Through June, revenues collected totaled $\$ 1.3$ million as compared with collections of $\$ 2.8$ million through Q2-2017. Total expenditures through Q2-2018 were $\$ 2.1$ million as compared to $\$ 3.5$ million expended through Q2-2017. Variances in revenues and expenditures are largely due to the timing of capital expenditures and any subsequent reimbursement via federal grants, as well as the current phase of individual capital projects.


| Beg. Fund Balance, January 2018 <br> Net Change in Fund Balance, June 2018 | $\$$ | $2,584,136$ <br> $(805,049)$ |
| :--- | :---: | ---: |
| Ending Fund Balance, June 2018 | $\$$ | $1,779,087$ |
| 2018 Budgeted Ending Fund Balance | $\$$ | $1,177,661$ |

## Fund 102 - Capital Project Expenditures



This table presents the status of the projects with the most significant budget impact on the fund:

| Fund 102 - Arterial Street <br> Capital Projects Status * |  |  |  |  |  |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Name | Annual Budget | YTD Actual | Remaining |  |  |  |  |  |
| 22nd St NE \& I St NE Intersection | $\$ 1.1 \mathrm{M}$ | $\$ 0.6 \mathrm{M}$ | $\$ 0.6 \mathrm{M}$ |  |  |  |  |  |
| AWS Corridor Safety Improvements | $\$ 0.8 \mathrm{M}$ | $\$ 0.5 \mathrm{M}$ | $\$ 0.4 \mathrm{M}$ |  |  |  |  |  |
| A St SE \& 37th St SE | $\$ 0.8 \mathrm{M}$ | $\$ 0.1 \mathrm{M}$ | $\$ 0.7 \mathrm{M}$ |  |  |  |  |  |
| All Other Projects (21 Others Budgeted) | $\$ 3.2 \mathrm{M}$ | $\$ 0.5 \mathrm{M}$ | $\$ 2.7 \mathrm{M}$ |  |  |  |  |  |
| Total |  |  |  |  |  | $\$ 6.0 \mathrm{M}$ | $\$ 1.6 \mathrm{M}$ | $\$ 4.3 \mathrm{M}$ |

*Components may not sum to total due to rounding.

## Notes:

- Due to weather, including a wet spring, many projects will not be completed until later in 2018 and new projects will be moving into construction in the third and fourth quarters of 2018.


## Fund 103 - Local Street Fund

The Local Street Fund is a special revenue fund where the revenues from sales taxes on construction are used for local street repair. Through June 30, 2018 revenues in this fund totaled $\$ 1.3$ million, exceeding year-to-date budget expectations by $\$ 390,000$ due to higher than anticipated sales tax revenues from local construction projects. This is consistent with collections of $\$ 1.4$ million through Q2-2017. Total expenditures through Q2-2018 were $\$ 563,000$ and compare to expenditures of $\$ 210,000$ through Q2-2017. Historically, well over half of this fund's annual expenditures occur in the final four months of each year due to the weather sensitivity of pavement construction (this work needs to be done primarily in the summer and early fall). Highlighted in the table below and shown in the following graph are the fund's total expenditures related to capital projects.

| Fund 103 - Local Street Fund <br> Summary of Sources and Uses <br> Report Period: June 2018 | 2018 |  |  |  |  |  | 2017 <br> YTD <br> Actual |  | 2018 YTD Budget vs. Actual |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Annual <br> Budget |  | YTD <br> Budget |  | $\begin{gathered} \text { YTD } \\ \text { Actual } \end{gathered}$ |  |  |  | Favorable (Unfavorable) |  |  |
|  |  |  |  | ount |  |  | Percentage |
| Revenues |  |  |  |  |  |  |  |  |  |  |  |
| Sales Tax on Construction | \$ | 1,750,000 |  |  | \$ | 774,167 |  |  | \$ | 1,139,316 | \$ | 1,196,893 | \$ | 365,149 | 47.2 \% |
| Operating Transfer In |  | 150,000 |  | 150,000 | \$ | 150,000 |  | 150,000 |  | - | 0.0 \% |
| Interest Earnings |  | 9,100 |  | 4,175 | \$ | 28,630 |  | 11,881 |  | 24,456 | 585.8 \% |
| Total Revenues | \$ | 1,909,100 | \$ | 928,342 | \$ | 1,317,946 | \$ | 1,358,774 | \$ | 389,604 | 42.0 \% |
| Expenditures |  |  |  |  |  |  |  |  |  |  |  |
| Salary and Benefits | \$ | 148,817 | \$ | 68,039 | \$ | 66,926 | \$ | 64,852 | \$ | 1,112 | 1.6 \% |
| Capital Project Expenditures |  | 3,429,298 |  | 715,640 |  | 487,757 |  | 133,420 |  | 227,884 | 31.8 \% |
| Services and Charges |  | 700 |  | 350 |  | 2,236 |  | 294 |  | $(1,886)$ | (538.1) \% |
| Interfund Payments for Services |  | 12,239 |  | 6,120 |  | 6,120 |  | 5,958 |  | (1) | (0.0) \% |
| Operating Transfer Out |  | 516 |  | 258 |  | 145 |  | 5,700 |  | 113 | 43.9 |
| Total Expenditures | \$ | 3,591,570 | \$ | 790,407 | \$ | 563,184 | \$ | 210,224 | \$ | 227,223 | 28.7 \% |
| Net Change in Fund Balance | \$ | $(1,682,470)$ | \$ | 137,935 | \$ | 754,762 | \$ | 1,148,550 | \$ | 616,827 | 447.2 \% |
| Beg. Fund Balance, January 2018 | \$ | 2,943,350 |  |  |  |  |  |  |  |  |  |
| Net Change in Fund Balance, June 2018 |  | 754,762 |  |  |  |  |  |  |  |  |  |
| Ending Fund Balance, June 2018 | \$ | 3,698,112 |  |  |  |  |  |  |  |  |  |
| 2018 Budgeted Ending Fund Balance | \$ | 1,260,880 |  |  |  |  |  |  |  |  |  |

## Fund 103 - Capital Project Expenditures



This table presents the status of the projects with the most significant budget impact on the fund:

| Fund 103 - Local Street <br> Capital Projects Status* |  |  |  |  |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Name |  |  |  |  | Annual Budget | YTD Actual | Remaining |
| 2018 Local Street Pavement Reconstruction | $\$ 1.8 \mathrm{M}$ | $\$ 0.1 \mathrm{M}$ | $\$ 1.7 \mathrm{M}$ |  |  |  |  |
| 2018 Citywide Pavement Patching \& Overlay | $\$ 0.9 \mathrm{M}$ | $\$ 0.0 \mathrm{M}$ | $\$ 0.9 \mathrm{M}$ |  |  |  |  |
| 2017 Local Street Reconstruction \& Preservation | $\$ 0.7 \mathrm{M}$ | $\$ 0.4 \mathrm{M}$ | $\$ 0.3 \mathrm{M}$ |  |  |  |  |
| All Other Projects (1 Other Budgeted) | $\$ 0.1 \mathrm{M}$ | $\$ 0.0 \mathrm{M}$ | $\$ 0.1 \mathrm{M}$ |  |  |  |  |
| Total |  |  |  |  | $\$ 3.4 \mathrm{M}$ | $\$ 0.5 \mathrm{M}$ | $\$ 2.9 \mathrm{M}$ |

*Components may not sum to total due to rounding.

## Notes:

- The 2017 Local Street Reconstruction Project began construction in 2017 and has continued into 2018 due to weather limitations in 2017. The carry-forward for this project was approved in 2018 BA\#4.
- 2018 Local Street Pavement Reconstruction was awarded by Council on 6/18/2018.
- 2018 Citywide Pavement Patching and Overlay was awarded by Council on 6/25/2018.


## Fund 105 - Arterial Street Preservation Fund

The Arterial Street Preservation Fund is a special revenue fund which is primarily funded by a $1.0 \%$ utility tax that was adopted by Council in 2008; these utility tax revenues are restricted for arterial street repair and preservation projects. Major projects budgeted within the Arterial Street Preservation Fund in 2018 include $15^{\text {th }}$ Street NE/NW Preservation, South $277^{\text {th }}$ Street Preservation, and Citywide Pavement Patching and Overlay. Through Q2-2018, revenues totaled $\$ 1.2$ million, approximately $\$ 56,000$ higher than the same period last year.

Total expenditures through Q2-2018 were $\$ 266,000$, as compared to expenditures of $\$ 831,000$ through Q2-2017. Historically, the majority of this fund's expenditures occur in the second half of each year due to the weather sensitivity of pavement construction (this work needs to be done primarily in the summer and early fall). Highlighted in the table below and shown in the following graph are the fund's total expenditures related to capital projects.

| Fund 105 - Arterial Street Preservation <br> Summary of Sources and Uses | 2018 |  |  |  |  |  | 2017 <br> YTD <br> Actual |  | 2018 YTD Budget vs. Actual |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Annual <br> Budget |  | YTD <br> Budget |  | YTD <br> Actual |  |  |  | Favorable (Unfavorable) <br> Amount Percentage |  |  |
| Report Period: June 2018 |  |  |  |  |  |  |  |  |  |  |  |
| Revenues |  |  |  |  |  |  |  |  |  |  |  |
| City Utility Tax | \$ | 700,000 | \$ | 344,771 | \$ | 308,195 | \$ | 309,244 | \$ | $(36,576)$ | (10.6) \% |
| Eectric Utility Tax |  | 715,600 |  | 390,036 |  | 409,718 |  | 399,626 |  | 19,682 | 5.0 \% |
| Natural Gas Utility Tax |  | 201,200 |  | 134,984 |  | 139,803 |  | 145,452 |  | 4,819 | 3.6 \% |
| Cable TV Tax |  | 197,200 |  | 97,565 |  | 103,243 |  | 103,788 |  | 5,678 | 5.8 \% |
| Telephone Utility Tax |  | 281,600 |  | 146,167 |  | 126,231 |  | 142,237 |  | $(19,936)$ | (13.6) \% |
| Garbage Utility Tax (External Haulers) |  | - |  | - |  | 10,746 |  | 10,571 |  | 10,746 |  |
| Grants |  | 1,511,840 |  | 219,950 |  | 68,224 |  | 25,065 |  | $(151,726)$ | (69.0) \% |
| Developer Mitigation Fees |  | - |  | - |  | - |  | - |  | - |  |
| Operating Transfer In |  | 2,212,400 |  | 2,212,400 |  | 33,845 |  | 14,647 |  | $(2,178,555)$ | (98.5) \% |
| Interest Earnings |  | 4,900 |  | 2,450 |  | 19,095 |  | 12,531 |  | 16,645 | 679.4 \% |
| Total Revenues | \$ | 5,824,740 | \$ | 3,548,323 | \$ | 1,219,099 | \$ | 1,163,162 | \$ | $(2,329,224)$ | (65.6) \% |
| Expenditures |  |  |  |  |  |  |  |  |  |  |  |
| Salary and Benefits | \$ | 225,000 | \$ | 84,789 | \$ | 170,299 | \$ | 199,979 | \$ | $(85,510)$ | (100.8) \% |
| Capital Outlay |  | 5,895,840 |  | 2,369,517 |  | 95,379 |  | 620,468 |  | 2,274,138 | 96.0 \% |
| Subtotal - Capital Project Expenditures |  | 6,120,840 |  | 2,454,306 |  | 265,678 |  | 820,447 |  | 2,188,628 | 89.2 \% |
| Supplies |  | - |  | - |  | - |  | - |  | - |  |
| Services and Charges |  | 150,000 |  | - |  | - |  | - |  | - |  |
| Operating Transfer Out |  | 46,100 |  | 46,100 |  | - |  | 10,197 |  | 46,100 | 100.0 |
| Total Expenditures | \$ | 6,316,940 | \$ | 2,500,406 | \$ | 265,678 | \$ | 830,644 | \$ | 2,234,728 | 89.4 \% |
| Net Change in Fund Balance | \$ | $(492,200)$ | \$ | 1,047,917 | \$ | 953,421 | \$ | 332,518 | \$ | $(94,496)$ | (9.0) \% |
| Beg. Fund Balance, January 2018 | \$ | 2,039,837 |  |  |  |  |  |  |  |  |  |
| Net Change in Fund Balance, June 2018 |  | 953,421 |  |  |  |  |  |  |  |  |  |
| Ending Fund Balance, June 2018 | \$ | 2,993,258 |  |  |  |  |  |  |  |  |  |
| 2018 Budgeted Ending Fund Balance | \$ | 1,547,637 |  |  |  |  |  |  |  |  |  |

## Fund 105 - Capital Project Expenditures



This table presents the status of the projects with the most significant impacts on the fund:

| Fund 105-Arterial Street Preservation <br> Capital Projects Status* |  |  |  |  |  |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Name | Annual Budget | YTD Actual | Remaining |  |  |  |  |  |
| 15th St NE/NW Preservation | $\$ 2.2 \mathrm{M}$ | $\$ 0.1 \mathrm{M}$ | $\$ 2.1 \mathrm{M}$ |  |  |  |  |  |
| S 277th Street Preservation | $\$ 1.3 \mathrm{M}$ | $\$ 0.1 \mathrm{M}$ | $\$ 1.3 \mathrm{M}$ |  |  |  |  |  |
| 2018 Citywide Pavement and Patching Overlay | $\$ 1.7 \mathrm{M}$ | $\$ 0.0 \mathrm{M}$ | $\$ 1.6 \mathrm{M}$ |  |  |  |  |  |
| All Other Projects (4 Others Budgeted) | $\$ 1.0 \mathrm{M}$ | $\$ .1 \mathrm{M}$ | $\$ 0.9 \mathrm{M}$ |  |  |  |  |  |
| Total |  |  |  |  |  | $\$ 6.1 \mathrm{M}$ | $\$ 0.3 \mathrm{M}$ | $\$ 5.9 \mathrm{M}$ |

*Components may not sum to total due to rounding.

## Notes:

- Construction on the $15^{\text {th }}$ Street NE/NW Preservation project was delayed from 2017 to 2018 due to the Puget Sound Regional Council's (PSRC's) modification of the Grant's obligation year to FY 2018. This revision was part of a region-wide effort to address federal grant funding restrictions for FY 2017, 2018, 2019 and 2020, and means that funds could not be expended until 2018.
- $\quad 15^{\text {th }}$ Street NE/NW Preservation was awarded by Council on 5/7/2018.
- $\quad$ South $277^{\text {th }}$ Street Preservation was awarded by Council on 7/16/2018.
- 2018 Citywide Pavement Patching and Overlay was awarded by Council on 6/25/2018.


## Fund 124 - Mitigation Fees

The Mitigation Fees Fund is a special revenue fund funded from revenues from fees for new development that are assessed at the time applications are received for development activity. These funds are used to mitigate costs associated with City growth. Through Q2-2018, revenues were below budget expectations, at $23.7 \%$ of the annual budgeted amount. This variance is largely due to a decrease in single-family housing development, which is the source of parks impact fees and a significant source of transportation impact fees. Expenditures were also below budget due to the timing of capital projects funded by these revenues.


| Beginning Fund Balance, January 2018 <br> Net Change in Fund Balance, June 2018 | $\$$ | $11,451,755$ <br> $(328,889)$ |
| :--- | :---: | :---: |
| Ending Fund Balance, June 2018 | $\$$ | $11,122,866$ |
| 2018 Budgeted Ending Fund Balance | $\$$ | $10,536,041$ |

## Enterprise Funds

Detailed income and expense statements for Enterprise and Internal Service funds can be found in an attachment at the end of this report. The attachment provides operating and, as applicable, capital fund reports for these funds showing budget, actuals, and variances.
Operating funds house all the operating costs along with debt service and financing obligations.
Capital funds show costs associated with capital acquisition and construction. Both the operating and capital funds have a working capital balance. This approach isolates those funds available for capital and cash flow needs for daily operations, and project managers will know exactly how much working capital is available for current and planned projects.

Through June 30, 2018 the Water Utility had operating income before depreciation of $\$ 2.1$ million as compared with $\$ 2.0$ million during the same period last year. Revenues are on track with budget expectations, and are expected to increase during the second half of the year due to increased water consumption during the summer months.

Water sales by volume through Q2-2018 totaled 1.31 million hundred cubic feet (ccf), compared to 1.34 million ccf through Q2-2017, representing a $1.8 \%$ decrease. This is part of a general trend of decreased year-over-year water consumption per account due largely to conservation efforts and appliance efficiency improvements. Additionally, the City has not provided water to Water District \#111 since its take-or-pay agreement expired and the Interlocal Agreement was amended; whereas, through Q2-2017, Water District \#111 consumed 39,300 ccf of water.


The Sewer Utility finished Q2-2018 with operating income before depreciation of $\$ 1.0$ million as compared to operating income of $\$ 1.2$ million through Q2-2017. This decrease is due primarily to lower revenue from charges for service.

The Stormwater Utility ended Q2-2018 with operating income before depreciation of \$1.3 million compared with $\$ 1.5$ million through Q2-2017. This decrease is due primarily to increases in operating expenditures.

Through Q2-2018, the Solid Waste Utility Fund had $\$ 7.7$ million in operating revenues, compared to $\$ 7.3$ million in operating expenditures, resulting in an increase in Working Capital of $\$ 376,000$.

The City of Auburn's Solid Waste services are outsourced to Waste Management and to Republic Services, who manages the contract for the annexed areas. As of June 2018, Waste Management serviced 15,479 customers ( $79 \%$ of customers) and Republic Services serviced 4,069 customers ( $21 \%$ of customers).

The current mix of customer account types is:

- $90 \%$ Residential
- $8 \%$ Commercial
- $2 \%$ Multifamily

The "diversion rate" is a measure of how much generated waste is not sent to the landfill; i.e., waste that is either recycled or collected yard waste. Through Q2-2018, the total diversion rate was $30 \%$, which represents a total of 10,000 tons of waste that was diverted from landfills.

## Q2-2018 Tons Collected and Diversion Rates:




Of the total tonnage collected through Q2-2018, 32\% was collected from residential customers, $14 \%$ from multifamily customers, and 54\% from commercial customers, as shown in the following graph.


Through Q2-2018 the Cemetery Fund experienced operating income of $\$ 111,000$, as compared with an operating income of $\$ 100,000$ through Q2-2017. This variance is mainly due to increased revenue from lot sales.


## Internal Service Funds

Operating expenditures within the Insurance Fund represent the premium cost pool that will be allocated monthly to other City funds over the course of 2018. As a result, the expenditure balance will gradually diminish each month throughout the year.

No significant variances are reported in the Workers' Compensation, Facilities, Innovation \& Technology, or Equipment Rental Funds.

## P-Card Statistics

The City has been actively promoting the use of P-Cards in lieu of purchase orders to minimize effort and maximize incentive payments from the vendor and the State. In Q2-2018, 4,266 P-Card transactions were processed as compared with 1,144 purchase order transactions. Total incentive payments received from US Bank in Q2-2018 totaled \$24,863. These are estimated payments since the quarterly rebate checks are not actually received until the next quarter. Additionally, there is an annual incentive payment from the State that is received in Q2 of each year. The annual State incentive payment for 2017 was $\$ 24,693$ and was received in April of 2018.


## Contact Information

This report is prepared by the Finance Department. Additional financial information can also be viewed at our website: http://www.auburnwa.gov/. For any questions about this report please contact Shelley Coleman at scoleman@auburnwa.gov.

## City of Auburn Investment Portfolio Summary June 30, 2018

| Investment Type | Purchase Date |  | Purchase Price | Maturity Date | Yield to Maturity |
| :---: | :---: | :---: | :---: | :---: | :---: |
| State Investment Pool | Various | \$ | 119,099,522 | Various | 1.89\% |
| KeyBank Money Market | Various |  | 4,953,893 | Various | 0.02\% |
| OpusBank Public Interest Acct | Various |  | 10,104,958 | Various | 1.97\% |
| FNMA | 3/11/2016 |  | 998,844 | 2/22/2019 | 1.20\% |
| FHLB | 2/28/2018 |  | 2,000,000 | 2/28/2023 | 2.65\% |
| FFCB | 5/21/2018 |  | 2,000,000 | 10/21/2019 | 2.48\% |
| FAMCA | 6/27/2018 |  | 2,000,000 | 1/0/1900 | 2.50\% |
| Total Cash \& Investments |  | \$ | 141,157,217 |  | 1.850\% |


| Investment Mix |  | \% of Total |  | Summary |  |
| :--- | ---: | ---: | ---: | ---: | :---: |
| State Investment Pool |  | $84.4 \%$ |  | Current 6-month treasury rate |  |
| KeyBank Money Market |  | $3.5 \%$ |  | Current State Pool rate |  |

JUNE 2018 SALES TAX DISTRIBUTIONS (FOR APRIL 2018 RETAIL ACTIVITY)



327 Plastics and Rubber Products Nonmetalle Rimeral Products Primary Metal Manufacturing
Fabricated Metal Product Manuf Machinery Manufacturing ling
Manuf
Product

| NAICS | SERVICES | 2017 Annual Total (Nov '16-Oct '17) | $\begin{gathered} 2017 \text { YTID } \\ \text { (Nov '16-Apr '17) } \\ \hline \end{gathered}$ | $\begin{gathered} 2018 \text { YTD } \\ \text { (Nov '17-Apr '18) } \\ \hline \end{gathered}$ | $\begin{aligned} & \text { YTD } \\ & \text { \% Diff } \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 51* | Information | 662,460 | 331,192 | 332,048 | 0.3\% |
| $52^{*}$ | Finance and Insurance | 122,200 | 58,155 | 71,874 | 23.6\% |
| $53^{*}$ | Real Estate, Rental, Leasing | 367,828 | 173,046 | 184,859 | 6.8\% |
| 541 | Professional, Scientific, Tech | 238,617 | 121,951 | 120,935 | -0.8\% |
| 551 | Company Management | 13 | 12 | 5 | -60.2\% |
| 56* | Admin. Supp., Remed Svcs | 276,380 | 136,466 | 192,566 | 41.1\% |
| 611 | Educational Services | 55,506 | 25,448 | 22,465 | -11.7\% |
| $62^{*}$ | Health Care Social Assistance | 74,678 | 40,364 | 45,791 | 13.4\% |
| 71* | Arts and Entertainment | 109,577 | 41,752 | 49,109 | 17.6\% |
| $72^{*}$ | Accommodation and Food Svcs | 1,276,310 | 602,715 | 687,679 | 14.1\% |
| 81* | Other Services | 546,059 | 261,725 | 271,126 | 3.6\% |
| $92^{*}$ | Public Administration | 182,112 | 73,523 | 63,924 | 13.1\% |
|  | TOTAL SERVICES | 3,911,740 | 1,866,349 | 2,042,381 | 9.4\% |
|  | Overall Change from Previous Year |  |  | 176,032 |  |
| NAICS | MISCELLANEOUS | 2017 Annual Total (Nov '16-Oct '17) | $\begin{gathered} 2017 \text { YTID } \\ \text { (Nov '16-Apr '17) } \end{gathered}$ | $\begin{gathered} 2018 \text { YTD } \\ \text { (Nov '17-Apr '18) } \end{gathered}$ | $\begin{aligned} & \text { YTD } \\ & \text { \% Diff } \end{aligned}$ |
| 000 | Unknown | 0 | 0 | 0 | N/A |
| 111-115 | Agriculture, Forestry, Fishing | 6,486 | 2,953 | 1,737 | -41.2\% |
| 211-221 | Mining \& Utilities | 26,023 | 10,901 | 9,996 | -8.3\% |
| 999 | Unclassifiable Establishments | 32,865 | 25,932 | 63,266 | 144.0\% |
|  | TOTAL SERVICES | 65,374 | 39,785 | 74,998 | 88.5\% |
|  | Overall Change from Previous Year |  |  | 35,213 |  |


| NAICS | WHOLESALE TRADE |  | 2017 Annual Total (Nov '16-Oct '17) | $\begin{gathered} 2017 \text { YTD } \\ \text { (Nov '16-Apr '17) } \\ \hline \end{gathered}$ |  | $\begin{gathered} 2018 \text { YTD } \\ \text { (Nov '17-Apr '18) } \end{gathered}$ |  | $\begin{aligned} & \text { YTD } \\ & \text { \% Diff } \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 423 | Wholesale Trade, Durable Goods |  | 1,080,558 |  | 509,344 |  | 603,177 | 18.4\% |
| 424 | Wholesale Trade, Nondurable |  | 278,097 |  | 129,173 |  | 139,479 | 8.0\% |
| 425 | Wholesale Electronic Markets |  | 4,428 |  | 3,143 |  | 2,172 | -30.9\% |
|  | TOTAL WHOLESALE | \$ | 1,363,083 | \$ | 641,660 | \$ | 744,827 | 16.1\% |
|  | Overall Change from Previous Year |  |  |  |  | s | 103, 168 |  |


| GRAND TOTAL | \$ 17,581,514 | \$ | 8,493,080 | \$ | 8,916,034 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Overall Change from Previous Year |  |  |  | s | 422,954 | 5.0\% |
| Total June 2018 Sales Tax Distributions |  |  |  | \$ | 1,362,018 |  |
| Dollar Increase from June 2017 |  |  |  | \$ | 38,328 |  |
| Percent Increase from June 2017 |  |  |  |  | 2.9\% |  |
| Comparisons: June 2017 |  |  |  | \$ | 1,323,690 |  |
| June 2016 |  |  |  | \$ | 1,376,224 |  |

[^0]June 2017
June 2016
$1,323,690$
$1,376,224$





[^0]:    ncludes Adjustments in excess of $+l-\$ 10,000$.
    . WA State Dept of Revenue audit adjustment to sales tax returns for period of April 2017 (adjustment: - $\$ 29,746$ ).

