

CITY OF AUBURN

WASHINGTON

2017-2018 BIENNIAL BUDGET

For Fiscal Years January 1, 2017 to December 31, 2017
and January 1, 2018 to December 31, 2018

January 1, 2017

Prepared by the Finance Department



CITY OFFICIALS

Mayor
Nancy Backus

CITY COUNCIL



Largo Wales,
Deputy Mayor



Bob Baggett



Claude DaCorsi



John Holman



Bill Peloza



Yolanda Trout



Rich Wagner

DEPARTMENT DIRECTORS

Administration Director
City Attorney
Community Development and Public Works Director
Finance Director
Human Resources and Risk Management Director
Innovation and Technology Director
Parks, Arts and Recreation Director
Police Chief

Dana Hinman
Dan Heid
Kevin Snyder
Shelley Coleman
Rob Roscoe
Paul Haugan
Daryl Faber
Bob Lee

AUBURN'S VISION FOR THE FUTURE:

As a city of regional significance, proud of its small town heritage as well as the diversity of its people and neighborhoods, Auburn offers an opportunity for people of all ages to enjoy life.

CITY OF AUBURN MISSION STATEMENT

To provide a service-oriented government that meets the needs of our citizens and business community through efficient and professional management with responsive and accessible leadership.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Auburn
Washington**

For the Biennium Beginning

January 1, 2015

A handwritten signature in cursive script, reading "Jeffrey R. Erwin".

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Auburn, Washington for its biennial budget for the fiscal year January 1, 2015 through December 31, 2016. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications tool.

This award is valid for one biennium only. We believe our budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

TABLE OF CONTENTS

2017 – 2018 BIENNIAL BUDGET

| | |
|---|-----|
| CITY OFFICIALS..... | 2 |
| Auburn’s Vision and Mission Statement | 3 |
| Distinguished Budget Presentation Award..... | 4 |
| Transmittal Letter from the Mayor | 7 |
| SECTION I: BUDGET SUMMARY | 13 |
| Reader’s Guide | 13 |
| Financial Structure of the City Budget..... | 14 |
| General Fiscal Environment..... | 17 |
| Key Issues Affecting the 2015 – 2016 Budget Process | 18 |
| 2017 Budget Summary – All Funds | 23 |
| 2018 Budget Summary – All Funds | 25 |
| Comparative Budget Summary – All Funds | 27 |
| Comparative Budget Summary – General Fund | 29 |
| Staffing Trends..... | 31 |
| SECTION II: PROCESS/POLICIES..... | 37 |
| Basis of Budgeting..... | 37 |
| Budget Process..... | 38 |
| Budget Calendar | 39 |
| Budget Purpose | 41 |
| Budget Structure | 42 |
| Components of the Budget | 42 |
| Capital Planning | 43 |
| Budget Policies | 44 |
| Citywide Goals and Strategies | 54 |
| 2015 – 2016 Progress on Citywide Goals | 56 |
| 2017 – 2018 Budget Strategy..... | 58 |
| SECTION III: FINANCIAL PLAN | 61 |
| Introduction | 61 |
| Analysis of 2017 – 2018 Revenues by Sources for All Funds..... | 62 |
| Analysis of 2017 – 2018 Budgeted Expenditures for All Funds | 64 |
| Revenue Analysis | 66 |
| General Fund..... | 66 |
| Special Revenue Funds | 71 |
| Capital Project Funds | 74 |
| Enterprise Funds..... | 76 |
| Internal Service Funds..... | 79 |
| Fiduciary Funds..... | 81 |
| Permanent Fund..... | 82 |
| General Fund Six-Year Forecast | 83 |
| Long-Term Debt Obligations and Debt Capacity..... | 85 |
| General Fund Fiscal Capacity | 89 |
| Working Capital | 91 |
| SECTION IV: OPERATING BUDGET..... | 95 |
| Introduction | 95 |
| Total Baseline Budget | 96 |
| Total General Fund Budget | 97 |
| Mayor and City Council..... | 99 |
| Administration..... | 105 |
| Human Resources and Risk Management | 123 |
| Finance | 131 |

| | |
|--|-----|
| Legal | 159 |
| Community Development and Public Works..... | 165 |
| Police Department and SCORE (South Correctional Entity)..... | 207 |
| Parks, Arts and Recreation | 219 |
| Innovation and Technology..... | 235 |
| SECTION V: DETAILS..... | 243 |
| 2017 Revenue by Type – All Funds | 244 |
| 2017 Expenditure by Object – All Funds..... | 246 |
| 2018 Revenue by Type – All Funds | 248 |
| 2018 Expenditure by Object – All Funds..... | 250 |
| Administrative Structure | 253 |
| Costs by Administrative Structure..... | 254 |
| Departmental Expenditures by Cost Center: General Fund | 257 |
| Citywide Interfund Operating Transfers | 259 |
| SECTION VI: PROGRAM IMPROVEMENTS AS PROPOSED BY CITY DEPARTMENTS..... | 263 |
| SECTION VII: CAPITAL PLANNING, PROGRAMMING, AND BUDGETING | 307 |
| 2017 – 2018 Capital Budget..... | 308 |
| Capital Facility Items – Transportation Projects | 311 |
| Capital Facility Items – Water Utility Projects | 327 |
| Capital Facility Items – Sanitary Sewer Projects..... | 339 |
| Capital Facility Items – Storm Drainage Projects | 347 |
| Capital Facility Items – Parks, Arts and Recreation Projects | 355 |
| Capital Facility Items – General Municipal & Community Improvement Projects..... | 365 |
| Capital Facility Items – Other Proprietary Projects..... | 377 |
| SECTION VIII: APPENDICES..... | 381 |
| Appendix A: Employee Position Classification Schedule..... | 381 |
| Appendix B: History of Auburn and Community Information | 387 |
| Appendix C: Agenda Bill and Ordinance No. 6621 | 405 |
| Appendix D: Glossary..... | 411 |

January 1, 2017

Citizens of Auburn
c/o City of Auburn
25 West Main
Auburn, Washington 98001

Re: Transmittal of the 2017-2018 Biennial Budget

Dear Citizens of Auburn:

The City of Auburn's Biennial Budget for 2017-2018 is presented to you here. I believe a budget is a moral document. A budget represents who we are. It shows what our values are and it guides our vision – it is the vision of the people you elected to be stewards of your dollars and is the guide by which we form our policies and how we govern. This is your document. It is a written plan for how our city will operate through the policies of the City Council and seeks to meet the needs of those that call Auburn home. The vision of your City Council is for Auburn to be a premier community with vibrant opportunities. Our mission is to provide a service-oriented government that meets the needs of our citizens and business community. This budget document should illuminate how that vision and mission can become a reality.

The blueprint for this budget continues to be guided by the following priorities:

- **One Auburn:** Celebrate Auburn's diverse cultures, religions and viewpoints by increasing community awareness and information, enhancing existing partnerships and creating new partnerships. Support existing and new programs, services and quality of life and employment opportunities for existing and returning Auburn veterans and their families. Work in closer coordination with citizens to recognize and support the identities and uniqueness of neighborhoods.
- **Improve City Streets:** Engage with Auburn residents and businesses on long-term funding and program solutions to help fix and improve Auburn's streets.
- **Disrupt the Status Quo of City Government:** Eliminate the "that's the way we always have done it" mentality and give City staff the responsibility, authority and accountability to innovate and create.
- **Increase Citizen Engagement:** Increase citizen awareness and involvement in city government, events and activities through greater use of technology, broader engagement and increased civic education opportunities.
- **Public Safety:** Continue investments in staff, technology, communication, education and other resources to ensure that citizens and businesses are protected and secure, that there is reduced criminal activity and that there is trust and shared responsibility for maintaining a safe community.
- **Business Support Services:** Increase the City's efforts to support, learn from and assist existing businesses to help make them and the community more successful. We have worked with businesses, citizens, the City Council, and City staff to create a 10-year Economic Development Strategic Plan that will guide policy decision-making and investment decisions and allow the City and community to better measure the City's economic performance.
- **Downtown Enhancement:** Continue the momentum for downtown revitalization by improving public spaces throughout. Work with the Auburn Downtown Association, property owners and businesses to help improve buildings and properties, market Downtown services, shopping and enhance Downtown's image in the community and the region.

- **Encourage Increased Local Spending:** Implement marketing and awareness programs to increase local spending and attract new and diverse businesses to create greater retail and service opportunities to reduce citizens' need to travel to other communities.
- **Marketing and Branding:** Rebrand and market Auburn to better reflect the community and increase positive perception among residents, businesses, regional governments and state and national stakeholders.
- **Imagine Auburn:** We have completed the Imagine Auburn comprehensive planning process and we are now implementing the strategies and actions to help realize the community's 20+ year vision.

Since 2009, economic conditions and legislative enactments have resulted in limitations in revenue growth. The result of these challenging economic conditions was a necessity to examine even closer our business model. The City of Auburn budget has seen cumulative losses of about \$57 million through legislative or initiative action. Some examples of these losses include: the Streamlined Sales Tax, repeal of the motor vehicle excise tax and property tax limitations. Whether it was realized beforehand or not, when the state and federal government changed the rules or the voters approved certain initiatives, the result was a loss of revenue. Less money means less service.

Through it all, the City has continued to deliver the high-quality array of services our citizens have come to expect. The basic economic formula remains the same. City (General Fund) income is divided approximately into thirds with property tax providing one third, sales tax a third, and utility taxes, fees and fines providing the remaining third.

State law limits growth in property tax revenue to 1.0% per year. Sales tax revenues are forecasted to increase modestly as the local, regional, and national economies continue to recover. Needless to say, if income goes up less than the cost of living expenses, then the City must watch all revenues and expenditures closely.

The good news is that new businesses are springing up all over the city and existing businesses are reporting a positive economic climate. We are hearing of expansion plans and steady growth consistently. We will continue our focus on economic development to grow this important part of our city. The addition of new business will have positive impacts on available revenue and the continued success of our many established businesses will continue to provide support for City services and public facilities in the coming years.

Auburn is the center of the largest industrial complex in the northwest and strategically sits in the middle of the major north-south and east-west routes of this region. This may show an even greater asset to Auburn with the recent announcement that the Ports of Seattle and Tacoma will be joining forces to form the Seaport Alliance to further strengthen the competitive advantage of our region.

The City's General Fund continues to be budgeted conservatively. Following a steep decline in revenues during the 2009 recession, the City's revenue base has made a slow but steady return. Expenditure budgets are thoroughly reviewed each year to maintain levels of service needed by our citizens.

While it is anticipated that revenues and expenditures will continue to improve, with moderate increases over 2016, the City will still need to utilize reserves to balance the budget and to preserve vital and basic public services. Every effort has been made to maintain an adequate ending fund balance in anticipation of continuing adverse impacts of economic trends and possible regulatory change. Programs in this budget are supported by offsetting revenue with few exceptions.

THE BUDGET PROCESS

The 2017-2018 budget is the culmination of a detailed process involving city staff, the public and the City Council. The City Council has established citywide vision and goals as stated earlier and my office has specific areas of focus. The departments used this vision to develop the capital and program areas of the 2017-2018 budget. Budget requests were developed jointly by department directors and the myself and were presented for review to the City Council over several workshops.

I am proud of the work we put in together to develop this budget. City staff worked tirelessly to put forward a prioritized budget. City leadership sat together to reach consensus and develop efficiencies to further bring down costs and maintain or grow programs in a creative way. The City Council scoured the documents line-by-line and scrutinized every cost center to ensure that all dollars were being allocated to the best extent.

This work reflects the City's desire to maintain essential programs at present levels of service, develop a workable strategy to achieve Council goals, recommend modifications to meet changes in the City's circumstances, and continue the responsible financial management of the City's resources.

THE BUDGET DOCUMENT

Each year Auburn's Vision and Mission Statements are highlighted in the budget document. These statements, developed jointly by the Council and City staff, describe the City's direction and priorities. The statements provide a framework for action and direct future activities and development within the City.

The 2017-2018 budget format presents the budget as a policy and fiscal planning tool as well as a plan for the wise commitment of available resources. As in the past, departmental quantitative and qualitative performance objectives are highlighted throughout the document. These objectives can be found in the Process/Policies (Section II) and by department in the Operating Budget (Section IV) of this document. Each department section contains key measures that best show the program performance of their particular area.

Budget organization is intended to focus the reader on the key policy issues involved in its development and present financial data in meaningful detail while portraying the full scope of the budget and City operations.

This **Letter of Transmittal** presents an overview, serves as an introduction, and sets forth the policy and strategic considerations involved in the budget's preparation.

The **Budget Summary (Section I)** summarizes the 2017-2018 fiscal plan, presenting budget amounts as well as staffing trends by department.

Budget Process/Policies (Section II) describes the purpose and process of the budget document. It also presents a summary of the policies implemented by the budget. This section identifies City issues, goals and planned initiatives. It includes policies and priorities that were employed in budget development along with funding requirements.

The **Financial Plan (Section III)** outlines the budget as a financial plan, focusing on and analyzing the budget's financial data to describe how City operations will be financed and how fiscal resources will be allocated to different functions and services. This section presents an overall summary of both revenues and expenditures, including a discussion of General Fund revenue estimates and the basis of these estimates. Also included is a multi-year (2017-2022) financial forecast of the General Fund based on the actions and policies of the budget.

The **Operating Budget (Section IV)** details City operations on a department-by-department, fund-by-fund basis. Each department includes an organizational chart, mission statement, current year accomplishments, and next year's objectives. Also included are historical, current and projected financial data, staffing and performance measures by department.

Details (Section V) depicts a more detailed view of City operations.

Program Improvements (Section VI) discusses the program improvements that are included in the budget.

The **Capital Program (Section VII)** summarizes the City's 2017-2018 Capital Facilities Plan. This section provides an overview of those projects budgeted in 2017 and 2018. For future plans in more detail, see the City's 2017-2022 Capital Facilities Plan, which is published as a separate document.

2017-2018 BIENNIAL BUDGET CONSIDERATIONS

This biennial budget builds upon past experience and past budgets to protect the sound financial condition of this City. It continues the initiatives of prior years with a priority placed on city streets, citizen engagement, public safety, economic development and an array of programs responding to community needs.

Our Fiscal Condition

The budget has been prepared with the objective of maintaining the City's financial condition and facilitating achievement of City Council objectives. The General and Cumulative Reserve Funds include essential balances; other fund balances continue to be adequate. The Utility Funds have maintained healthy working capital balances needed to perform extensive upgrades to their systems.

Over the past several years, economic conditions have improved locally. Real estate activity and real property values have improved, retail sales have grown significantly, and the rate of unemployment in the City and King County is at pre-recessionary levels. In 2017 and 2018, revenues are projected to grow modestly over 2016 levels, but at a reduced pace as the economic recovery continues to weaken.

At the same time, the City continues to support ongoing maintenance and replacement of its aging arterial and local street infrastructure. Major financing of the City's Arterial Street program includes dedicating 1.0% of utility taxes toward arterial roadway improvements. In addition, the City utilizes sales taxes collected from new construction for the local street program, commonly referred to as the Save Our Streets (SOS) program. This is estimated to total \$1.75 million annually during the 2017-2018 biennium. During the 2017-2018 biennium, the City will evaluate additional means of financing city-wide transportation needs.

The budget for the water utility includes issuance of \$5.0 million of new revenue bonds in 2017 and an additional \$2.5 million in 2018 to support major capital improvement projects. Rate revenue for the water utility will be used to repay the bonds. No new revenue bonds are anticipated for the sewer or storm drainage utilities.

Should it be required, Mountain View Cemetery will receive some financial support during the 2017-2018 biennium from the cumulative reserve fund. To ensure the long-term maintenance and care of the cemetery, the City maintains a Cemetery Endowment Fund. This fund receives 15% of all lot, crypt and niche sales with proceeds legally restricted for the future maintenance and care of the cemetery. As of the end of 2018, the fund is expected to have a balance of approximately \$1.8 million.

Our economic projections for the City remain positive. New businesses continue to call Auburn home and the City's recent efforts to promote economic development and designation as an Innovation Partnership Zone will help to solidify our economic standing. A number of commercial and service industry projects currently in progress, or in the planning stages, contribute to an economic picture of ongoing development. These include the opening of Green River Aviation Center, development of Merrill Gardens market rate senior housing, the emergence of a new MultiCare call center, and the expansion of services, products, and employment at Orion Industries, all of which are anticipated to have positive impacts on available revenue.

The City of Auburn is positioned to support continued economic growth. With its competitive advantages – central location, historic downtown, transportation linkages, access to labor, and a hard-working civic-minded community- Auburn's economic future is strong. Over the last several years, remarkable progress has taken place throughout the community with gains in education, business, and property development. The newly adopted 10-year economic development strategic plan formalizes the City's efforts to further cultivate growth in workforce development, quality of place, real estate market, products, tax base and retail. Auburn seeks to create an environments that supports businesses, developers and investors in a manner that benefits the citizens and lays the groundwork for sustainable revenue growth today, and for generations to come.

To ensure stability and continuing economic security, the City has maintained adequate reserves. In accordance with this strategy, the Cumulative Reserve Fund, which is used as the City's savings and rainy day fund, is projected to have a balance of \$7.1 million by the end of 2018. The General Fund is projected to end 2018 with \$5.9 million in ending fund balance, or 8.0% of operating expenses as required by City policy. Additionally, an insurance reserve of \$0.8 million is maintained to meet litigation claims and \$2.2 million is maintained for certain LEOFF 1 retired firefighters.

Significant Budget Measures and Initiatives

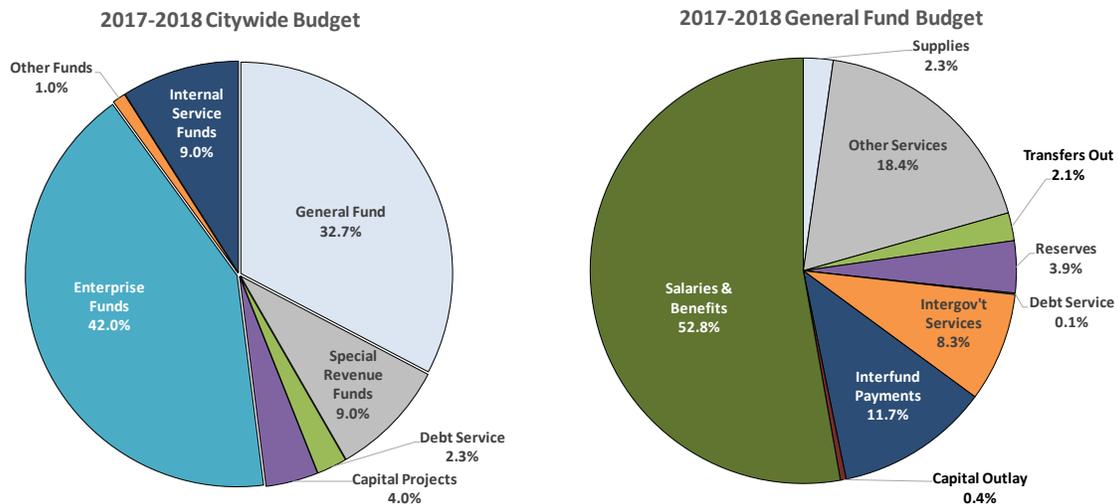
Careful financial planning and management allows the City to continue meeting its goals through implementation of a coordinated strategy by:

1. Limiting new staff and reviewing replacement staff for essential need, and limiting staff and new programs unless that staff or program can fully support such growth either through new revenue generation or specific cost reductions.
2. Applying the fiscal capacity of the City to meet potential future needs.
3. Using fund balance or working capital to finance capital equipment that maintains or enhances productivity.
4. Controlling optional, discretionary expenses.
5. Providing adequate training, technology and tools to enhance productivity.
6. Maintaining a baseline of funding which continues to deliver high-quality municipal services with special attention to:
 - a) Continuing support of growth management.
 - b) Supporting effective law, safety and justice services.
 - c) Delivering a diversity of recreational and cultural programs.
7. Providing staff support and funding for street maintenance, repair and improvements to meet planning requirements and benefit from available funding opportunities.
8. Enhancing the capacity of infrastructure where funding opportunities exist by assigning priority to providing necessary matching funds.
9. Continuing operation of the City's enterprise functions on a business basis.
10. Exploring all opportunities for economic development that will provide a return to the City.
11. Exploring all opportunities for additional services that can be supplied by the City for a fee that will result in net positive revenue to the City, including any required personnel to deliver the service.

Budget Status

Since effective fiscal planning is carried out on a multi-year basis, this budget should be viewed in the context of past budgets. Responsible fiscal management and the City's current revenue levels have enabled the City to support a baseline General Fund budget that responds to the City's need to provide quality community services at reasonable levels. The 2017 budget allocates \$269,080,329 and the 2018 budget allocates \$266,871,607 among all budget functions and funds.

The General Fund budget for 2017 is \$82,111,291 and \$78,715,119 in 2018. The following charts summarize the City's budget by fund type. For further detail on the City's proposed 2017-2018 budget, please refer to the attached budget starting with Section 1.



CLOSING COMMENTS

As mayor, and as a citizen of Auburn, I am proud of the City's accomplishments. The City Council has established a vision, and has plans to revisit and revitalize it, for Auburn's future. Building a bridge to that vision is our challenge – and continuing dialogue with Auburn's citizens and businesses is a firm foundation for that bridge.

At the moment, we are emerging from an economic downturn and our city is poised for growth. We ensured that we could weather this storm and we have. We are financially strong, we have qualified and passionate staff at the ready and we have recently reorganized some of our most important customer service functions so that the business we do going forward is at the highest level.

Auburn has some exciting opportunities ahead. We have the attention of those looking to locate their business in our city, as well as those looking to move their families here. The next few years will bring much change to our downtown, as well as to other areas within the city. Will there be some growing pains? Absolutely! Auburn is over 120 years old, and the one constant during that time has been change.

We have grown from a sleepy little town of 12,000 back in the late 1960s to a city of regional significance with approximately 77,000 people in 2016. Your city government is here to serve you! I am thrilled about the opportunities that lie in front of us!

The 2017-2018 budget for the City of Auburn represents a balanced approach to planning for Auburn's future. It continues a reasonable level of service while maintaining the financial integrity of the City. The increase in residential development and an increasing population are placing greater demands on City services. Increases in programs must be managed carefully and brought on only as revenues become available. Every opportunity to increase revenue from sales taxes must be explored and careful consideration given to each possibility. The City, businesses and individual citizens must work hand-in-hand for all of us to succeed. We are always going to be better together than trying to make it on our own. We partner with the Auburn School District, Green River College, the Muckleshoot Indian Tribe and numerous regional and national organizations to ensure that we are doing the right things for our citizens.

The City is presenting a conservative, balanced budget that meets the service requirements for Auburn's citizens and businesses. The objective, as always, is to provide a reasonable level of service to the Auburn community within the framework of fiscal integrity and sound financial management.

Sincerely,

A handwritten signature in black ink that reads "Nancy Backus". The signature is written in a cursive style with a large, looped initial "N".

Nancy Backus
Mayor

SECTION I: BUDGET SUMMARY

This section summarizes the 2017-2018 Biennial Budget and provides comparisons to previous years' revenues and expenditures. The section begins with a Reader's Guide which provides the reader with the general layout of the budget document and continues with a summary of the City's financial structure and an overview of the City's general fiscal environment, including legislative measures affecting City revenue. The section then provides summarized budget data showing a breakdown of the General Fund and then all funds combined. The reader is encouraged to refer to the Operating Budget (Section IV) for a more detailed account of the departmental budgets. Also, an expanded explanation of revenue sources and trends can be found in the Financial Plan (Section III).

Reader's Guide

Understanding a governmental budget and its specialized terminology and organization can be a challenging exercise. This Reader's Guide has been provided to highlight the kinds of information contained in this document and to inform the reader where to find particular information. It also provides a description of the City's expenditure groupings and budget account structure.

Budget Document Organization

This budget document contains legally required budget information, descriptive background information and various illustrative graphs and tables that will be helpful to the reader's understanding. It is divided into eight major sections, the contents of which are explained below.

Transmittal Letter – The budget begins with a message from the Mayor of the City of Auburn presenting the biennial budget. The letter addresses the priorities that guided the budget, the budget process and considerations, and major changes and upcoming issues that affected policy when preparing the upcoming budget.

Section I, Budget Summary – This section contains a broad overview of the budget and the City's financial structure.

Section II, Budget Process/Policies – Presents the City's budget process and the policies that guided the preparation of this budget document.

Section III, Financial Plan – Historical and future revenue trends are presented for each fund group as well as a six-year revenue forecast of the General Fund.

Section IV, Operating Budget – The operating budget is organized by department with each tab representing the funds, departments and/or divisions assigned to one of the City's eight directors. See the table "Summary of Financial Structure" on page 16 for a listing of the director responsible for each fund.

Section V, Details – Detailed information on city operations based on administrative, functional and financial structures and operating transfers.

Section VI, Program Improvements – Presents, in detail, each program improvement (increase in personnel or program expansion) contained in the current budget.

Section VII, Capital Budget – Briefly discusses each capital project authorized by the current budget and impacts on future operating budgets.

Section VIII, Appendices - Includes employee salary schedules, "About Auburn" information, adopted Ordinance, and glossary of terms.

Financial Structure of the City Budget

The City of Auburn's accounting and budget structure is based upon Governmental Fund Accounting to ensure legal compliance and financial management for various restricted revenues and program expenditures. Fund accounting segregates certain functions and activities into separate self-balancing 'funds' created and maintained for specific purposes (as described below). Resources from one fund used to offset expenditures in a different fund are budgeted as either a 'transfer in' or 'transfer out'.

The City of Auburn budget is organized in a hierarchy of levels, each of which is defined below:

Fund A fund is an accounting entity used to record the revenues and expenditures of a governmental unit which is designated for the purpose of carrying on specific activities or attaining certain objectives. For example Fund 102, the Arterial Street Fund, is designated for the purpose of maintaining the arterial streets within the City.

Governmental Fund Types

General Fund – The General Fund is the City's primary fund that accounts for current government operations. This fund is used to account for all resources not required to be accounted for in another fund. The General Fund supports police protection, parks and recreation, planning and economic development, general administration of the City, and any other activity for which another type of fund is not required.

Special Revenue Funds – Special Revenue Funds are used to account for revenues which are legally or administratively restricted for special purposes. These funds receive revenues from a variety of sources, including Federal and State grants, taxes, and service fees. These revenues are dedicated to carrying out the purposes of the individual special revenue fund. The City currently has ten Special Revenue Funds. Examples of restricted revenues that must be spent on specific purposes are gas tax revenues, Federal and State grants for transportation, community development block grants, forfeited drug funds, business improvement assessments, hotel/motel tax, and mitigation fees.

Debt Service Funds – Debt Service Funds account for resources used to repay the principal and interest on general purpose long-term debt not serviced by the enterprise funds. These funds do not include contractual obligations accounted for in the individual funds.

Capital Project Funds – Capital Project Funds pay for major improvements and construction. Revenues for capital funds are derived from contributions from operating funds and bond proceeds. These revenues are usually dedicated to capital purposes and are not available to support operating costs. The City has three Capital Project Funds: Municipal Parks Construction, Capital Improvements Fund, and the Local Revitalization Fund.

Proprietary Fund Types

Enterprise Funds – Enterprise Funds are used to account for operations that are financed and operated in a manner similar to business enterprises. They are established as fully self-supporting operations with revenues provided primarily from fees, charges for services, or contracts for services. The City maintains seven Enterprise Funds to account for the operations of Water, Sewer, Sewer Metro, Storm Drainage, Solid Waste, Airport, and the Cemetery.

Internal Service Funds – Internal Service Funds are used to account for operations similar to those accounted for in Enterprise Funds, but these funds provide goods or services to other

departments on a cost reimbursement basis. The City maintains five Internal Service funds to account for insurance activities, worker's compensation, facilities, innovation and technology, and fleet management.

Other Fund Types

Permanent Funds – These funds report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the programs. The City has one permanent fund, the Cemetery Endowment Care Fund.

Fiduciary Funds – Fiduciary, or Trust Funds, are used to account for assets held by the City in a trustee capacity and cannot be used to support the City's own programs. These include pension trust, investment trust, private-purpose trust, and agency funds. The City's pension trust fund is the Fire Relief and Pension Fund and is budgeted on the accrual basis of accounting where revenues are recognized when earned and expenses are recorded when incurred. The City's agency fund is custodial in nature and is not budgeted. The City does not have any investment trust funds or private purpose trust funds.

| | |
|-------------------|---|
| Department | Department designates a major unit of government services; e.g., Parks, Arts and Recreation. |
| Division | A division is a specific line of work performed by a department or fund, and is most often distinguished as a separate cost center within the fund or department. For example, Emergency Management is a division within the Administration Department and includes the costs of centralized City activities related to preparing for, responding to, and recovering from all types of disasters. |
| Object | The appropriation unit (object of expenditure) is the level of detail used in the budget to sort and summarize objects of expenditure according to the type of goods or services being purchased; e.g., salaries, supplies. |

Summary of Financial Structure

| Fund Number & Title | Responsibility | Budget Description |
|--|------------------------------|---|
| 001 General Fund Revenues | Finance Director | General government activities |
| 001 General Fund Operations | | |
| Mayor & Council | Mayor | Mayor & Council costs |
| Administration | Administration Director | General government administration, Emergency Mgmt., Economic Dev., Community Svcs., and Public Affairs. |
| Human Resources | HR Director | General government employment, safety and court costs |
| Finance | Finance Director | General government finance costs |
| City Attorney | City Attorney | General government legal costs |
| Community Development | CDPW Director | Community development, building permits, social service, and environmental services. |
| Jail | Police Chief | SCORE jail costs |
| Police | Police Chief | Direct police department costs |
| Public Works | CDPW Director | General government engineering costs |
| Parks, Arts & Recreation | Parks Director | Park maintenance, golf course, recreational programs, arts and senior programs |
| Streets | CDPW Director | Street maintenance costs |
| Non-Departmental | Finance Director | Citywide expenditures, fund transfers, fund balance & one-time expenditures |
| Special Revenue Funds | | |
| 102 Arterial Street | CDPW Director | MVFT and grants for arterial street projects |
| 103 Local Street | CDPW Director | Sales tax on construction for local street repairs |
| 104 Hotel/Motel Tax | Administration Director | Lodging tax for promotion of tourism |
| 105 Arterial Street Preservation | CDPW Director | Utility Tax for arterial street preservation |
| 117 Drug Forfeiture | Police Chief | Forfeited drug money used for drug enforcement |
| 119 Housing/Comm'ty Development | Administration Director | Community Development Block Grants (CDBG) |
| 120 Recreational Trails | Parks Director | Dedicated funds for recreational trails |
| 121 Business Improvement Area | CDPW Director | Financial activity of the downtown area |
| 122 Cumulative Reserve | Finance Director | Governmental reserves |
| 124 Mitigation Fees | Finance Director | Collection of mitigation & impact fees |
| Debt Service Funds | | |
| 229 1998 Library Bond | Finance Director | Principal & Interest, 1998 bonds |
| 230 City Hall Annex 2010 A&B Bond | Finance Director | Principal & Interest, 2010 bonds |
| 231 Local Revitalization 2010 C&D Bond | Finance Director | Principal & Interest, 2010 bonds |
| 238 SCORE 2009 A&B Bond | Finance Director | Principal & Interest, 2009 bonds |
| 249 LID Guarantee | Finance Director | Reserves for security of Local Improvement Districts (LID's) |
| 275 LID #350 | Finance Director | Principal & Interest, Local Improvement District |
| 276 Golf / Cemetery 2016 Refunding | Finance Director | Principal & Interest, LTGO Bond Refunding |
| Capital Projects Funds | | |
| 321 Municipal Parks Construction | Parks Director | Capital projects at municipal parks |
| 328 Capital Improvements | Finance Director | Capital improvements - Citywide projects |
| 330 Local Revitalization | Finance Director | Capital improvements - downtown urban center |
| Enterprise Funds | | |
| 430 / 460 Water | CDPW Director | Operating and capital fund for water utility |
| 431 / 461 Sewer | CDPW Director | Operating and capital fund for sewer utility |
| 432 / 462 Storm Drainage | CDPW Director | Operating and capital fund for storm drainage utility |
| 433 Sewer Metro | CDPW Director | Operating fund for King County metro sewer charge |
| 434 Solid Waste | Finance Director | Operating fund for solid waste utility |
| 435 / 465 Airport | CDPW Director | Operating and capital fund for municipal airport |
| 436 / 466 Cemetery | Parks Director | Operating and capital fund for municipal cemetery |
| Internal Service Funds | | |
| 501 Insurance | Finance Director | Insurance reserves |
| 503 Workers' Compensation | HR Director | Self insured worker's compensation |
| 505 Facilities | Administration Director | Operating fund for facilities and property management |
| 518 / 568 Innovation and Technology | IT & Administration Director | Operating and capital fund for information services & Multimedia |
| 550 / 560 Equipment Rental | CDPW Director | Operating and capital fund for equipment rental |
| Fiduciary/Trust Funds | | |
| 611 Fire Pension | Finance Director | Pension fund for firemen's retirement system |
| Permanent Funds | | |
| 701 Cemetery Endowment Care | Finance Director | Long-term reserves for cemetery care and improvements |

All funds are appropriated, see Ordinance No. 6621.

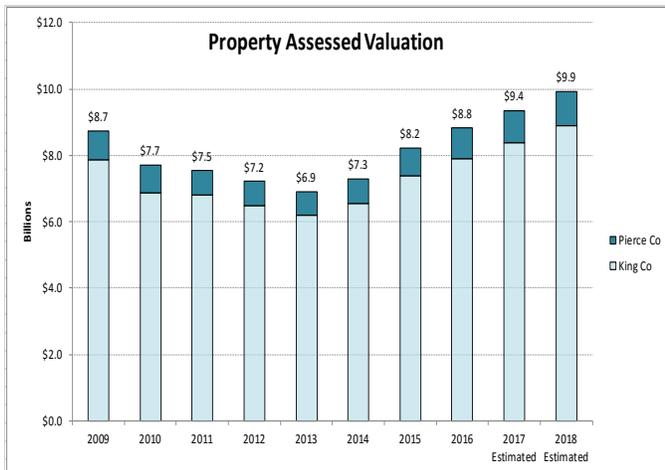
Note: Fire prevention and control services were transferred from the City to the Valley Regional Fire Authority (VRFA) in 2007 (see discussion on page 20).

General Fiscal Environment

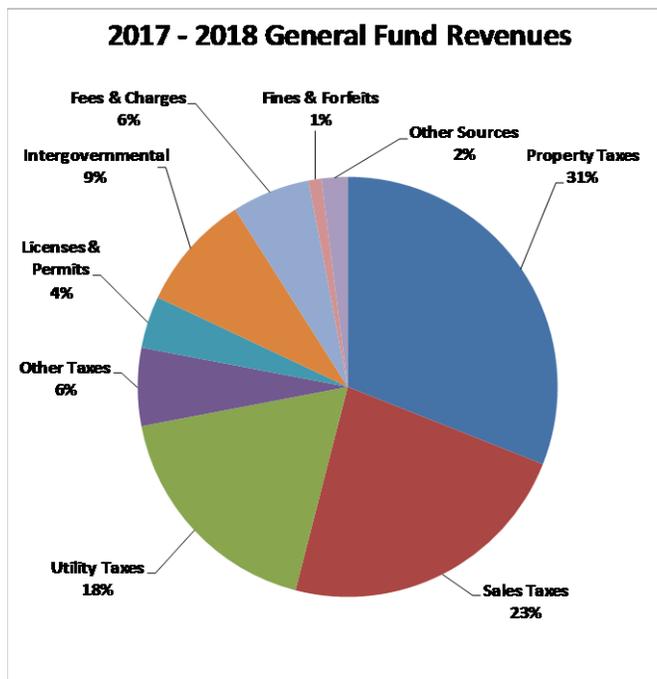
Effective budget and financial policies are developed gradually over a period of time in response to long-term fiscal and social-economic conditions. Accordingly, although this document responds to the City’s financial policy, a strategic framework has been developed in response to multi-year fiscal pressures.

General Fund

The General Fund is the City’s largest fund and is used to account for the majority of City resources and services except those required by statute or to be accounted for in another fund. Approximately 78% of General Fund revenues are derived from taxes, including property taxes, sales taxes, utility taxes, and other taxes such as admissions and gaming taxes. The remainder of revenues is derived from sources such as business licenses, development related fees, intergovernmental payments such as liquor excise taxes and profit distributions from the State of Washington and fines from traffic violations. General Fund revenues are generally cyclical following the economic cycles of the surrounding region.



The City’s general revenues were significantly impacted by the Great Recession and the Streamlined Sales Tax legislation. Between 2007 and 2009, sales taxes declined by about 33% from \$17.6 to \$11.9 million, which was a level not seen since 1999. Since 2009, sales taxes have recovered somewhat but are still about 6% below 2007 levels. The City does receive mitigation revenue from the State which is intended to mitigate some of the effects of the change in tax law. Property tax assessed valuations declined between 2009 and 2013 but finally returned to 2009 levels in 2016 .



The recession also significantly affected revenues available to pay for operations of the State of Washington. For example, historically low interest rates and the economic recession resulted in an underfunding of the State’s pension system. As a result, in late 2012, the Washington State Pension Board increased the employer share of public pension rates for the Public Employee Retirement System Plans 2 and 3. This decision increased City benefit expenses at the same time as local revenues were recovering from the recession. As another example, the Washington State Legislature approved several pieces of legislation which suspended and reduced the amount of liquor profits and excise taxes distributed to the City and instead temporarily redirected these resources to the State’s budget. These and similar actions may recur in the future as the State continues to grapple with its financial situation.

While general economic conditions in the region have improved over the past two years, and the economic outlook for the City is generally positive, short-term challenges to the City's overall financial condition remain. And although the City has seen significant private investments in the community, including development within several blocks in the downtown area that will serve as a catalyst for future redevelopment, the City remains cautious and continues to vigilantly monitor and control its expenses in order to live within the City's means.

Through careful planning and past budget reductions, the City has been able to maintain current levels of general governmental services in the post-recession period without any further labor or cost reduction strategies.

The 2017-2018 budget presents a viable, sustainable solution. In the long-term, however, if economic conditions do not continue to improve and/or the State further erodes the City's financial base through additional costs or by reducing revenues, more aggressive cost containment measures may be required, possibly including reducing levels of service and staffing. The City will closely monitor developments in these areas and take corrective action in the interim, if necessary.

Past Legislative Actions

There have been several legislative actions at the state level that have permanently reduced sales and other tax revenues for the City of Auburn. These actions are summarized below, along with potential impacts on Auburn's revenue.

Sales Tax Exemption on Purchase and Lease of Manufacturing Equipment, Retooling of Manufacturing Equipment, and General Research and Development (1995)

Legislation was passed to exempt the purchase and lease of manufacturing equipment from State and local sales taxes. The next year further legislation was enacted exempting sales taxes on research and development and on the retooling of manufacturing equipment. Estimated impact: reduction of \$1.0 million per year in 2017-2018.

Initiative 695 (1999)

In November 1999, the voters of Washington State approved Initiative 695, which repeals the State's long standing motor vehicle excise tax (MVET) and requires future voter approval of tax and fee increases proposed by State, county and local governments. The ruling was upheld on appeal at the Washington State Supreme Court. The loss of the MVET eliminated an average of \$750 million annually as a funding source for local governments, transit systems and State transportation projects. The loss of MVET revenues was approximately 2% of total General Fund revenues. During 2000, State funding was provided to assist in offsetting the revenue losses. The City of Auburn received approximately \$200,000 in 2001 and 2002. Early in 2003, the State discontinued this funding assistance. Estimated impact: reduction of \$1.0 million per year in 2017-2018.

Initiative 747 (2001)

Another loss to City revenue is due to I-747 which limits property tax increases to the lesser of 1% or inflation (unless the jurisdiction has "banked capacity", which provides that the levy limit is based on the highest amount that could have been levied since 1985-1986). I-747 was passed by Washington State voters in November of 2001. This measure was declared unconstitutional by the King County Superior court on June 13, 2006. In November 2007, the State Supreme Court decision was to overturn I-747. Following this decision, the Washington Legislature approved House Bill 2416 reinstating the provisions of I-747 retroactively to 2002, restoring the one percent limit on property tax increases (again, unless the jurisdiction has banked capacity). Estimated impact: reduction of about \$1.0 million per year in 2017-2018.

Initiative 776 (2002)

The voters approved this initiative in the fall of 2002 to repeal the \$15 local option vehicle excise tax levied in King, Snohomish and Douglas counties. The voters of these counties initially approved this tax and there was argument whether a statewide vote could repeal a local voted tax. After several court cases and subsequent appeals, the State Supreme Court upheld the initiative. Estimated impact: reduction of about \$600,000 per year in 2017-2018.

Streamlined Sales and Use Tax (SST) (2008)

In 2003, the Legislature enacted Senate Bill 5783 to adopt several provisions of the Streamlined Sales and Use Tax Agreement. The agreement attempts to create a sales tax collection system that is uniform across all states. Washington State changed from a point of sale collection process to a point of delivery collection process in July 2008. Funding to mitigate the losses as a result of SST is currently being provided by the State, although this funding was temporarily reduced in 2012 in an effort to balance the State budget. Estimated impact: no projected reduction in 2017-2018, but the possibility exists for mitigation payments to be reduced or eliminated in the future.

Key Issues Affecting the 2017-2018 Budget Process

The key issues for 2017-2018 include maintaining the City's ability to provide current level of services in light of modest revenue growth and continuing increases in the cost of doing business and funding our street transportation system through continued investment in maintenance and replacement within available resources.

As discussed earlier, growth in general City revenues is expected to remain modest. Property valuations, which recovered to pre-recession levels in 2016, are expected to increase by 6% per year between 2016 and 2018. Additional property tax assumptions for the 2017-2018 budget include the use of remaining banked capacity of \$1.9 million over the 1% increase and new construction. This banked capacity will help support new positions to maintain existing programs; increased budgets for professional service needs in engineering; hiring additional temporary staff for park and street maintenance; replacing mowing equipment over 10 years old and playground equipment in Roegner and Lakeland Hills parks; and supporting existing staff's COLAs and benefits, most of which are contracted obligations which are increasing at a rate greater than current revenue growth.

Sales and use tax growth was sluggish in 2016 and is projected to increase only by 1% per year in 2017 and 2018. We also anticipate sales tax on construction to maintain through biennium due to large projects permitted and in the review stage; these revenues are transferred to Local Street Fund programs. The annexation sales tax credit sunsets in mid-2018, which will result in overall decreases in sales tax receipts in 2018 and beyond.

While the City has managed to operate within its existing resources through past budget reductions and continued vigilance in monitoring daily spending, the cost of doing business continues to rise. Health, dental, and vision care costs are expected to rise by 15% in 2017 and 10% in 2018. State of Washington pension contribution rates are expected to increase slightly in 2017 and then remain constant in 2018.

Auburn serves as a major hub for local and regional warehousing and distribution facilities. The transportation traffic from these industries has placed a strain on the City's network of arterial streets. The ongoing preservation and maintenance of our transportation system has become more difficult due to the decreased City revenues and the sizable investment needed on an ongoing basis to rehabilitate the existing roadway network. Gridlock exists along the major arterials of the City due primarily to a failing State highway system that has inadequate capacity for commuter traffic and forces traffic on to the City arterials. While transit stations have been constructed in valley downtown areas to help alleviate transportation gridlock on our highways, this does not address the City's need for a long-term solution.

The City has made significant progress with its Save Our Streets (SOS) program. Nonetheless, the roadwork improvements that remain represent the most difficult and expensive areas of the City's transportation system to rehabilitate as these roadways will likely require rebuilding. Since 2013, the SOS program has been funded from sales taxes collected on new construction. During the 2017-2018 biennium, the City will continue to evaluate alternative funding sources for these remaining segments of roadway rehabilitation. For example, the Auburn Transportation Benefit District, established in 2011, will begin providing funds from vehicle license fees to the City for streets-related projects beginning in 2017. The City's Arterial Streets Preservation program will continue to be funded from 1.0% of utility taxes on public and private utilities.

Going forward, the City's Finance Department will closely monitor its financial condition. While the City has been able to avoid budget reductions or a reduction in workforce in the 2017-2018 budget, should the general economy fail to show sustained improvement in this time period, the City will likely be required to re-evaluate its financial position and to manage its remaining resources appropriately.

The Auburn Community

The City of Auburn is located in southern King County and northern Pierce County, the two most populous counties in the State. It is strategically located in relation to the labor and consumer markets of these two metropolitan counties. The City serves approximately 77,060 people within its incorporated limits, and another 35,000 to 40,000 people who reside in the adjacent unincorporated area considered to be within the Auburn community. The City of Auburn was incorporated in 1891 and operates as a non-charter code city under the laws of the State. The City's total assessed valuation in 2016 was approximately \$8.8 billion.

For the 2017-2018 budget, the City's authorized FTEs total 435.6 in 2017 and 436.6 in 2018 (on a full-time equivalency basis) providing a full-range of municipal services. These services include: police protection, parks, arts and recreation services, land use management and development regulation, street maintenance and construction, water services, sanitary sewage collection, storm drainage management, solid waste collection, a general aviation airport, a municipal cemetery, and a golf course. The City's water and sewage utilities also serve large areas of the adjacent unincorporated area.

Other local governmental services are provided by separate governmental entities serving the Auburn area, and these services are not included in Auburn's budget. The Auburn School District provides public educational services to the City. Green River College is located inside the City limits. King County provides solid waste disposal, public transportation, regional sewage treatment, property assessment and tax collection, some judicial services, public health services, and other county services to the City and its residents. The King County Housing Authority, for the most part, provides housing services. Sound Transit provides commuter rail service in the Puget Sound region, with a commuter rail/bus station located in the City of Auburn. The King County District Court provides municipal court and probation services. Fire prevention and control services were transferred from the City to the Valley Regional Fire Authority (VRFA) in 2007. The VRFA is a separate municipal corporation serving the cities of Auburn, Algona, and Pacific. The VRFA imposes its own property tax levy and fire benefit charge and is not included in the City's budget process except to fund residual pension and health care/disability liabilities.

Retailing has also become a significant factor in Auburn's economy. Sales taxes represent the second largest single source of revenue to the General Fund (with property taxes being the largest single source). Retail, automotive and services such as restaurants, engineering, and administrative services make up nearly three-quarters of the City's sales tax base.¹ The Outlet Collection of Seattle serves as a local and regional destination shopping center.

¹ Based upon 2015 sales tax collections

Other Funds

The most significant issue for the proprietary funds (which account for the activities of the City utilities, cemetery, and airport) over the past several years has been ensuring that these entities are self-sufficient and needed capital projects are accomplished.

Key issues and projects facing the City's proprietary funds in the 2017-2018 budget include:

- Continued infrastructure replacement for all three utilities in coordination with street and arterial improvements.
- Completing the implementation of the Water Utility Meter and Billing System Improvement project.
- Initiating pre-design for the Coal Creek Springs rehabilitation project.
- Assessing the condition of large diameter sewer lines.
- Continuing to improve overall stormwater system performance through citywide ditch maintenance and pond cleaning and rehabilitation programs to remove accumulated sediment and vegetation.
- Improving existing cemetery grounds and buildings in accordance with the cemetery master plan, and exploring funding options for construction of a new outdoor mausoleum.
- Design and construction of airport runway enhancements to increase safety and utilization.

Overview of Summary Section

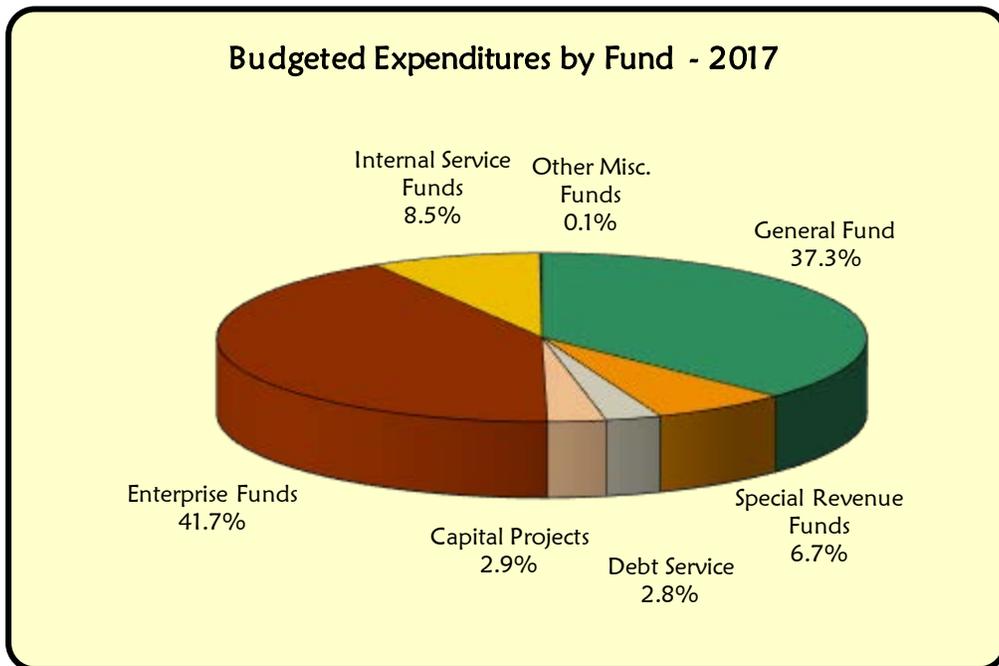
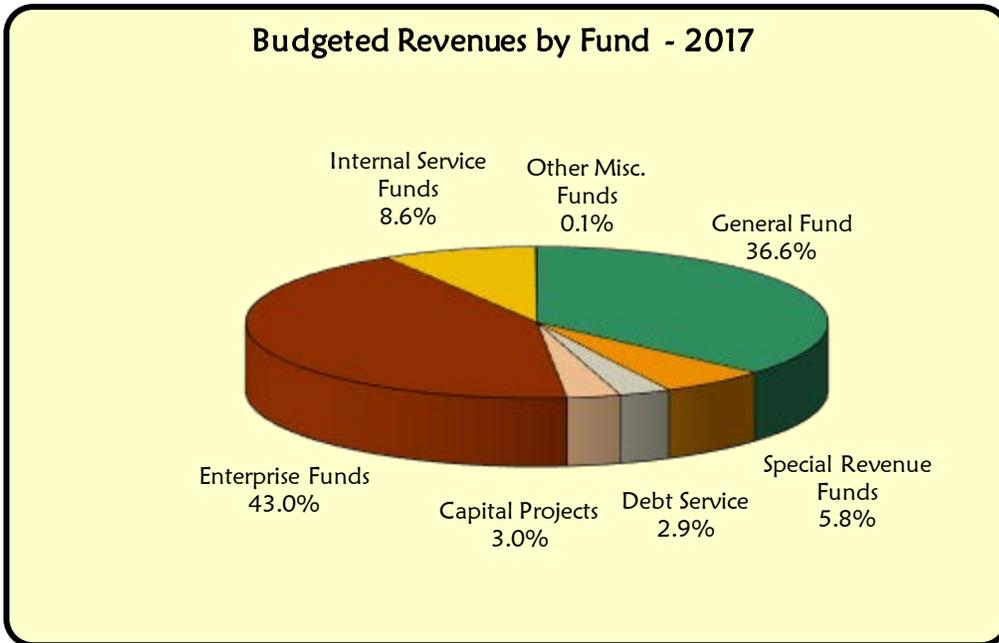
The tables and graphs on the following pages reflect summarized budget information for 2017 and 2018. The information presented here is intended for summary purposes only; for more detailed budget information, please refer to Sections IV through VII of this budget document as well as the Capital Facilities Plan.

Tables and Graphs in Order of Presentation

- 2017 Budget Summary – All Funds (Table)
- 2017 Budgeted Revenues by Fund, % of Total (Graph)
- 2017 Budgeted Expenditures by Fund, % of Total (Graph)
- 2018 Budget Summary – All Funds (Table)
- 2018 Budgeted Revenues by Fund, % of Total (Graph)
- 2018 Budgeted Expenditures by Fund, % of Total (Graph)
- Comparative Budget Summary, 2017-2018 – All Funds (Table)
- 2017 & 2018 Budgeted Revenue – All Funds (Graph)
- 2017 & 2018 Budgeted Expenditures – All Funds (Graph)
- Comparative Budget Summary, 2017-2018 – General Fund (Table)
- 2017 & 2018 Budgeted Revenue – General Fund (Graph)
- 2017 & 2018 Budgeted Expenditures – General Fund (Graph)
- Population vs. Staff Levels, 2008-2018 (Graph)
- Position Allocation by Funding, 2014-2018 (Table)
- Position Allocation by Department, 2014-2018 (Table)

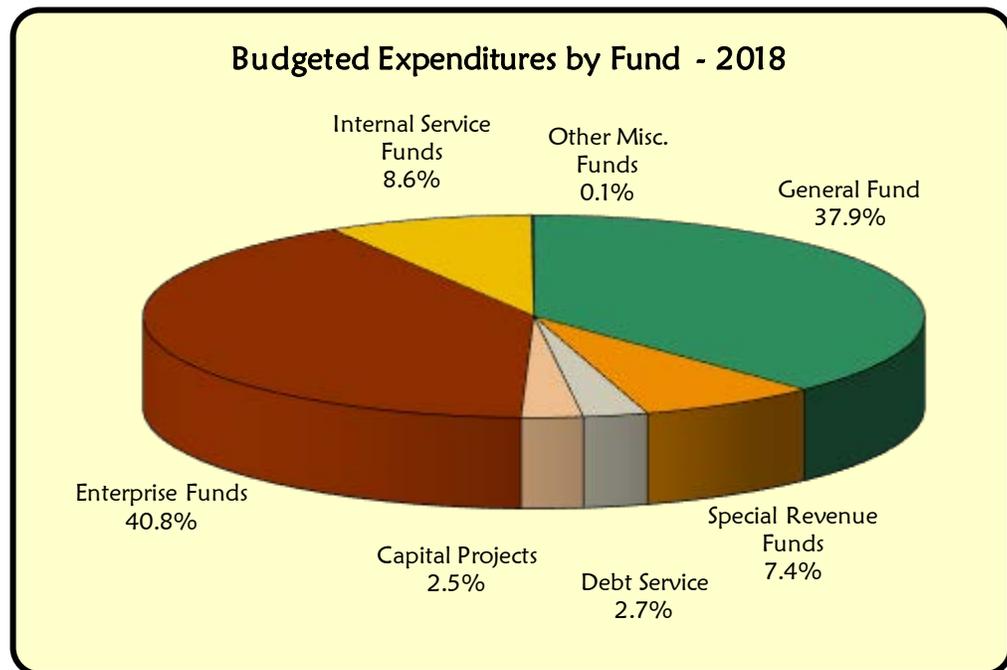
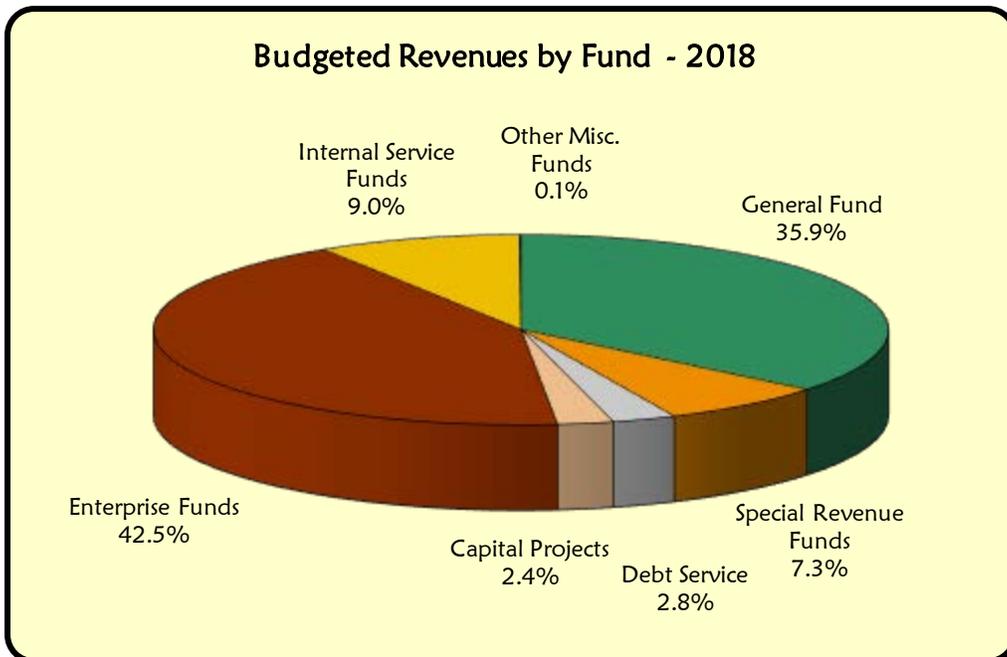
2017 BUDGET SUMMARY - ALL FUNDS

| Fund | | Beginning Fund Balance | 2017 Resources | 2017 Expenditures | Ending Fund Balance |
|------------------------|------------------------------------|------------------------|----------------------|----------------------|---------------------|
| GENERAL FUND | | \$16,191,731 | \$65,919,560 | \$69,487,982 | \$12,623,309 |
| SPECIAL REVENUE FUNDS | Arterial Street | 1,632,556 | 2,539,076 | 2,794,818 | 1,376,814 |
| | Local Street | 1,401,882 | 1,909,100 | 2,417,839 | 893,143 |
| | Hotel/Motel Tax | 84,044 | 110,400 | 110,400 | 84,044 |
| | Arterial Street Preservation | 1,378,878 | 3,755,600 | 4,768,470 | 366,008 |
| | Drug Forfeiture | 357,897 | 87,100 | 251,016 | 193,981 |
| | Housing & Community Development | 54,905 | 710,000 | 712,450 | 52,455 |
| | Recreational Trails | 49,658 | 7,340 | - | 56,998 |
| | Business Improvement Area | 48,516 | 55,200 | 55,000 | 48,716 |
| | Cumulative Reserve | 7,546,199 | 20,500 | 200,000 | 7,366,699 |
| | Mitigation Fees | 4,274,362 | 1,520,200 | 1,365,081 | 4,429,481 |
| DEBT SERVICE | 1998 Library Bond | - | 283,850 | 283,850 | - |
| | City Hall Annex 2010 A&B Bond | - | 1,683,192 | 1,683,192 | - |
| | Local Revitalization 2010 C&D Bond | - | 589,071 | 589,071 | - |
| | LID #350 | 11,706 | 7,499 | 7,246 | 11,959 |
| | Golf / Cemetery 2016 Refunding | - | 554,393 | 554,393 | - |
| | SCORE 2009 A&B Bond | - | 2,033,474 | 2,033,474 | - |
| CAPITAL PROJECTS | Municipal Park Construction | 453,426 | 2,186,796 | 2,358,106 | 282,116 |
| | Capital Improvements | 7,347,302 | 3,172,114 | 2,722,117 | 7,797,299 |
| | Local Revitalization | 325,651 | 600 | 326,251 | - |
| ENTERPRISE FUNDS | Water | 4,641,113 | 22,153,450 | 21,172,517 | 5,622,046 |
| | Sewer | 9,518,732 | 9,695,290 | 10,158,093 | 9,055,929 |
| | Sewer Metro | 2,374,705 | 17,238,490 | 17,294,700 | 2,318,495 |
| | Storm Drainage | 13,319,582 | 11,218,627 | 12,414,086 | 12,124,123 |
| | Solid Waste | 3,849,877 | 14,912,500 | 14,528,476 | 4,233,901 |
| | Airport | 346,975 | 1,129,967 | 1,041,034 | 435,908 |
| | Cemetery | 434,887 | 1,128,300 | 1,161,977 | 401,210 |
| INTERNAL SERVICE FUNDS | Insurance | 1,312,689 | 1,500 | 229,980 | 1,084,209 |
| | Workers' Compensation | 787,022 | 1,056,900 | 850,777 | 993,145 |
| | Facilities | 1,330,105 | 3,462,500 | 3,507,030 | 1,285,575 |
| | Innovation and Technology | 1,992,399 | 6,184,022 | 6,661,610 | 1,514,811 |
| | Equipment Rental | 3,634,008 | 4,792,733 | 4,566,369 | 3,860,372 |
| FIDUCIARY FUNDS | Fire Pension | 2,417,899 | 84,000 | 177,717 | 2,324,182 |
| PERMANENT FUNDS | Cemetery Endowment Care | 1,720,479 | 37,800 | - | 1,758,279 |
| TOTAL | | \$88,839,185 | \$180,241,144 | \$186,485,122 | \$82,595,207 |
| TOTAL BUDGET | | \$269,080,329 | | \$269,080,329 | |



2018 BUDGET SUMMARY - ALL FUNDS

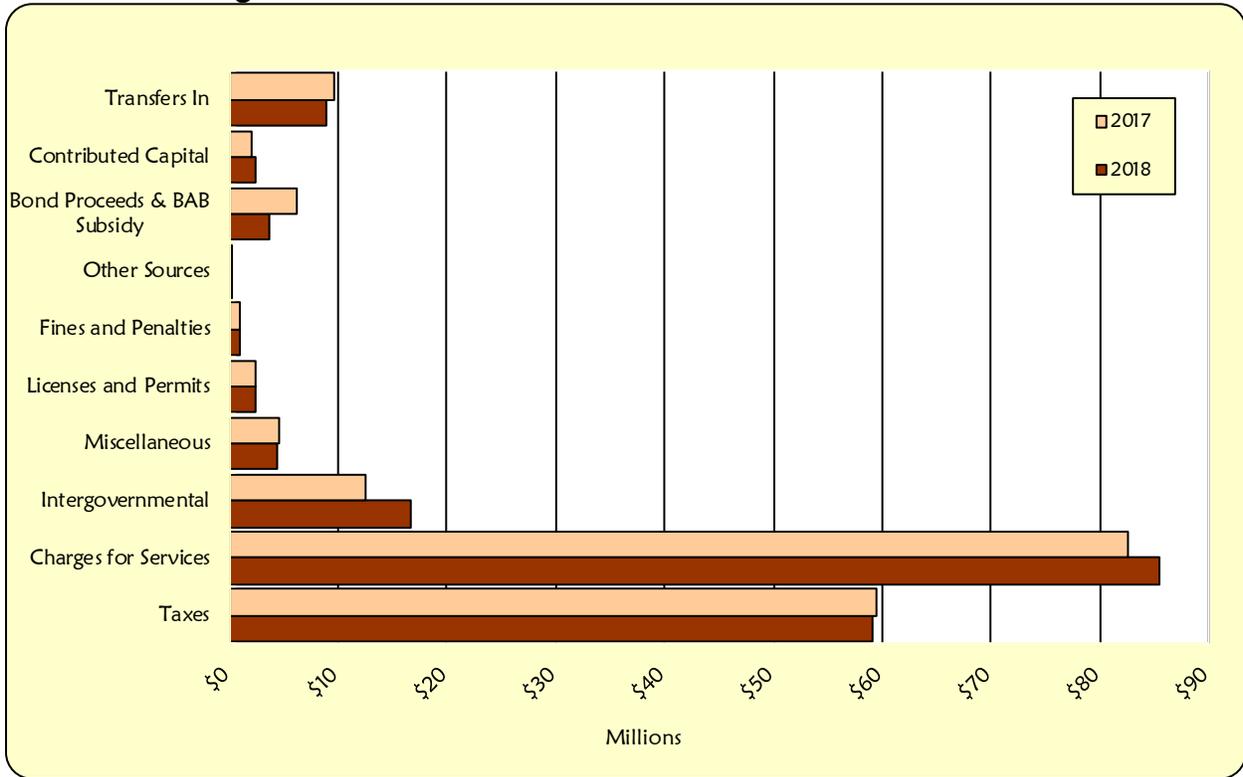
| Fund | | Beginning Fund Balance | 2018 Resources | 2018 Expenditures | Ending Fund Balance |
|------------------------|------------------------------------|---------------------------|----------------------|----------------------|------------------------|
| GENERAL FUND | | \$12,623,309 | \$66,091,810 | \$72,860,044 | \$5,855,075 |
| SPECIAL REVENUE FUNDS | Arterial Street | 1,376,814 | 6,215,417 | 6,643,292 | 948,939 |
| | Local Street | 893,143 | 1,909,100 | 2,418,270 | 383,973 |
| | Hotel/Motel Tax | 84,044 | 113,700 | 113,700 | 84,044 |
| | Arterial Street Preservation | 366,008 | 3,067,340 | 2,880,440 | 552,908 |
| | Drug Forfeiture | 193,981 | 87,100 | 253,221 | 27,860 |
| | Housing & Community Development | 52,455 | 460,000 | 468,446 | 44,009 |
| | Recreational Trails | 56,998 | 7,340 | - | 64,338 |
| | Business Improvement Area | 48,716 | 55,200 | 55,000 | 48,916 |
| | Cumulative Reserve | 7,366,699 | 20,500 | 250,000 | 7,137,199 |
| | Mitigation Fees | 4,429,481 | 1,520,200 | 1,219,817 | 4,729,864 |
| DEBT SERVICE | 1998 Library Bond | - | 282,150 | 282,150 | - |
| | City Hall Annex 2010 A&B Bond | - | 1,675,120 | 1,675,120 | - |
| | Local Revitalization 2010 C&D Bond | - | 589,595 | 589,595 | - |
| | LID #350 | 11,959 | 7,812 | 7,246 | 12,525 |
| | Golf / Cemetery 2016 Refunding | - | 554,367 | 554,367 | - |
| | SCORE 2009 A&B Bond | - | 2,021,294 | 2,021,294 | - |
| CAPITAL PROJECTS | Municipal Park Construction | 282,116 | 664,590 | 872,000 | 74,706 |
| | Capital Improvements | 7,797,299 | 3,869,857 | 4,015,148 | 7,652,008 |
| | Local Revitalization | - | - | - | - |
| ENTERPRISE FUNDS | Water | 5,622,046 | 20,432,455 | 20,550,922 | 5,503,579 |
| | Sewer | 9,055,929 | 8,837,670 | 9,207,219 | 8,686,380 |
| | Sewer Metro | 2,318,495 | 18,190,923 | 18,250,200 | 2,259,218 |
| | Storm Drainage | 12,124,123 | 11,120,902 | 11,097,770 | 12,147,255 |
| | Solid Waste | 4,233,901 | 16,065,850 | 15,691,927 | 4,607,824 |
| | Airport | 435,908 | 2,571,467 | 2,547,309 | 460,066 |
| | Cemetery | 401,210 | 1,183,800 | 1,197,391 | 387,619 |
| INTERNAL SERVICE FUNDS | Insurance | 1,084,209 | 1,500 | 241,230 | 844,479 |
| | Workers' Compensation | 993,145 | 1,103,700 | 862,683 | 1,234,162 |
| | Facilities | 1,285,575 | 3,875,400 | 3,911,293 | 1,249,682 |
| | Innovation and Technology | 1,514,811 | 6,803,327 | 7,097,732 | 1,220,406 |
| | Equipment Rental | 3,860,372 | 4,753,014 | 4,336,260 | 4,277,126 |
| FIDUCIARY FUNDS | Fire Pension | 2,324,182 | 84,000 | 178,225 | 2,229,957 |
| | | | | | |
| PERMANENT FUNDS | Cemetery Endowment Care | 1,758,279 | 39,900 | - | 1,798,179 |
| | | | | | |
| TOTAL | | \$82,595,207 | \$184,276,400 | \$192,349,311 | \$74,522,296 |
| TOTAL BUDGET | | \$266,871,607 | | \$266,871,607 | |



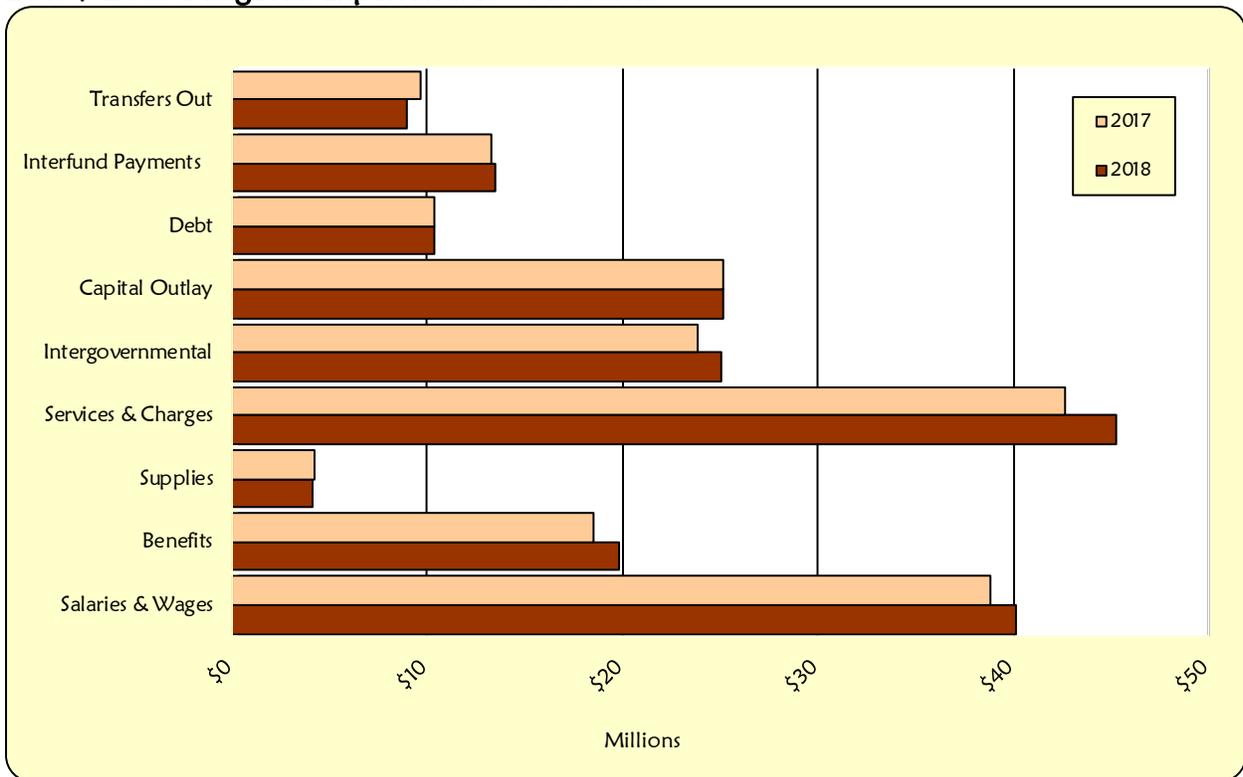
Comparative Budget Summary

| | ALL FUNDS | | | | |
|---------------------------------------|------------------|---------------------|-----------------------------|----------------|----------------|
| | 2015 Actual | 2016 Adj. Budget | 2016 Estimated Actual | 2017 Budget | 2018 Budget |
| REVENUES | | | | | |
| Taxes | \$ 57,132,656 | \$ 54,736,400 | \$ 56,392,958 | \$ 59,474,400 | \$ 59,136,430 |
| Charges for Services | 81,023,085 | 77,523,665 | 77,950,734 | 82,612,535 | 85,565,622 |
| Intergovernmental | 14,059,785 | 22,133,214 | 20,988,268 | 12,435,236 | 16,717,588 |
| Miscellaneous | 8,701,736 | 5,696,686 | 5,541,099 | 4,539,073 | 4,391,812 |
| Licenses and Permits | 2,074,432 | 1,944,600 | 2,244,600 | 2,338,700 | 2,419,950 |
| Fines and Penalties | 938,775 | 796,180 | 796,180 | 876,100 | 885,300 |
| Other Sources | 169,833 | 25,000 | 25,000 | 25,000 | 25,000 |
| Total Revenues | \$ 164,100,302 | \$ 162,855,745 | \$ 163,938,839 | \$ 162,301,044 | \$ 169,141,702 |
| EXPENDITURES | | | | | |
| Salaries & Wages | 34,547,682 | 37,303,135 | 37,218,586 | 38,785,308 | 40,160,041 |
| Benefits | 14,960,296 | 17,373,870 | 16,673,904 | 18,508,704 | 19,856,550 |
| Supplies | 3,394,253 | 4,314,004 | 4,304,114 | 4,228,886 | 4,163,164 |
| Services & Charges | 35,185,689 | 43,297,479 | 42,317,309 | 42,636,905 | 45,258,695 |
| Intergovernmental | 22,771,081 | 23,561,400 | 24,287,574 | 23,881,355 | 25,083,905 |
| Capital Outlay | 34,150,905 | 58,479,695 | 52,208,159 | 25,106,105 | 25,118,105 |
| Debt | 7,044,592 | 9,415,032 | 7,492,310 | 10,341,425 | 10,317,870 |
| Interfund Payments | 12,236,460 | 12,051,011 | 12,126,011 | 13,300,609 | 13,439,906 |
| Total Expenditures | \$ 164,290,959 | \$ 205,795,625 | \$ 196,627,967 | \$ 176,789,297 | \$ 183,398,236 |
| OTHER FINANCING SOURCES (USES) | | | | | |
| PWTF Loan Proceeds | 850,402 | 1,020,037 | 1,020,037 | - | - |
| Financing Proceeds | - | 3,050,000 | 3,000,000 | 5,000,000 | 2,500,000 |
| BAB Subsidy | 785,667 | 776,387 | 776,387 | 1,244,275 | 1,233,623 |
| Proceeds from Sale of Fixed Assets | 14,000 | - | - | - | - |
| Transfers In | 8,157,808 | 25,209,070 | 23,807,850 | 9,695,825 | 8,951,075 |
| Transfers Out | (8,157,808) | (25,209,070) | (23,807,850) | (9,695,825) | (8,951,075) |
| Prior Year Cash Adjustments | (8,558,680) | - | - | - | - |
| Net Change in Restricted Assets | (117,383) | - | - | - | - |
| Contributed Capital | 5,821,857 | 940,000 | 940,000 | 2,000,000 | 2,450,000 |
| Total Financing Sources (Uses) | \$ (1,204,138) | \$ 5,786,424 | \$ 5,736,424 | \$ 8,244,275 | \$ 6,183,623 |
| Net Change in Fund Balance | (1,394,795) | (37,153,456) | (26,952,704) | (6,243,978) | (8,072,911) |
| Fund Balances - Beginning | 116,510,273 | 115,911,070 | 115,791,889 | 88,839,185 | 82,595,207 |
| Fund Balances - Ending | | | | | |
| Designated | 7,573,342 | 5,258,831 | 5,974,778 | 6,244,486 | 6,584,769 |
| Undesignated | 107,542,135 | 73,498,782 | 82,864,407 | 76,350,721 | 67,937,527 |
| Total Fund Balances - Ending | \$ 115,115,478 | \$ 78,757,613 | \$ 88,839,186 | \$ 82,595,207 | \$ 74,522,296 |

2017 / 2018 Budgeted Revenue – All Funds



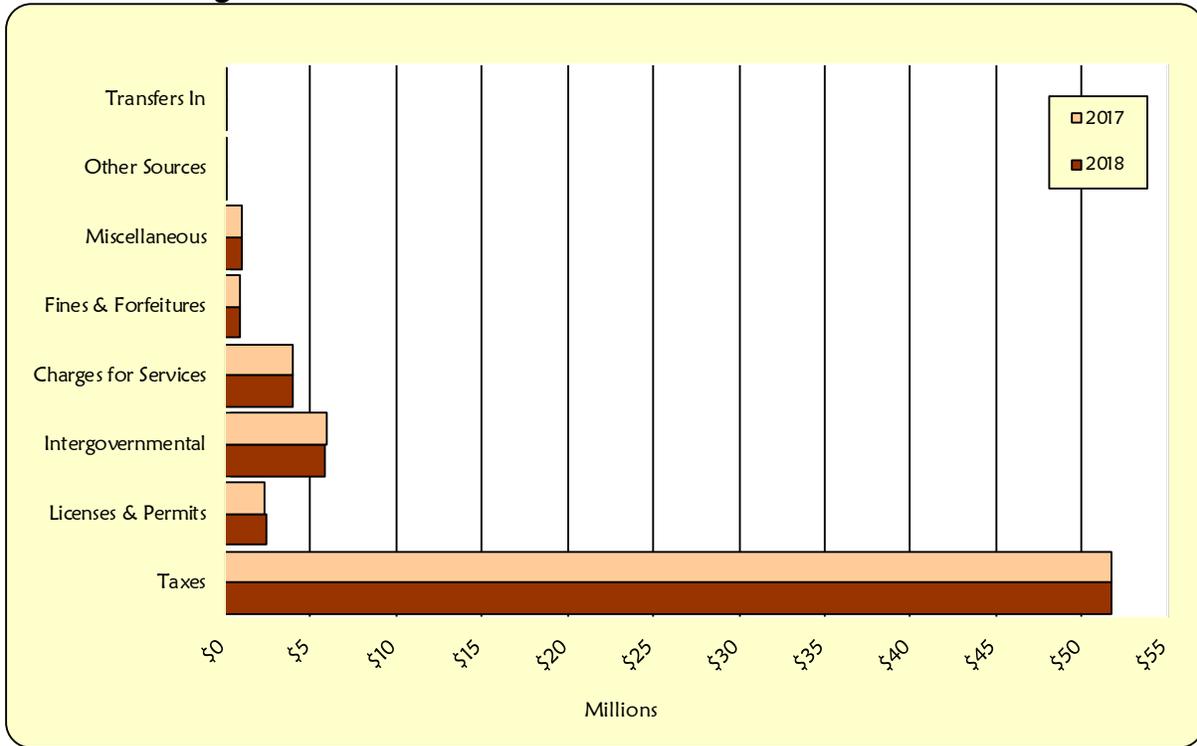
2017 / 2018 Budgeted Expenditures – All Funds



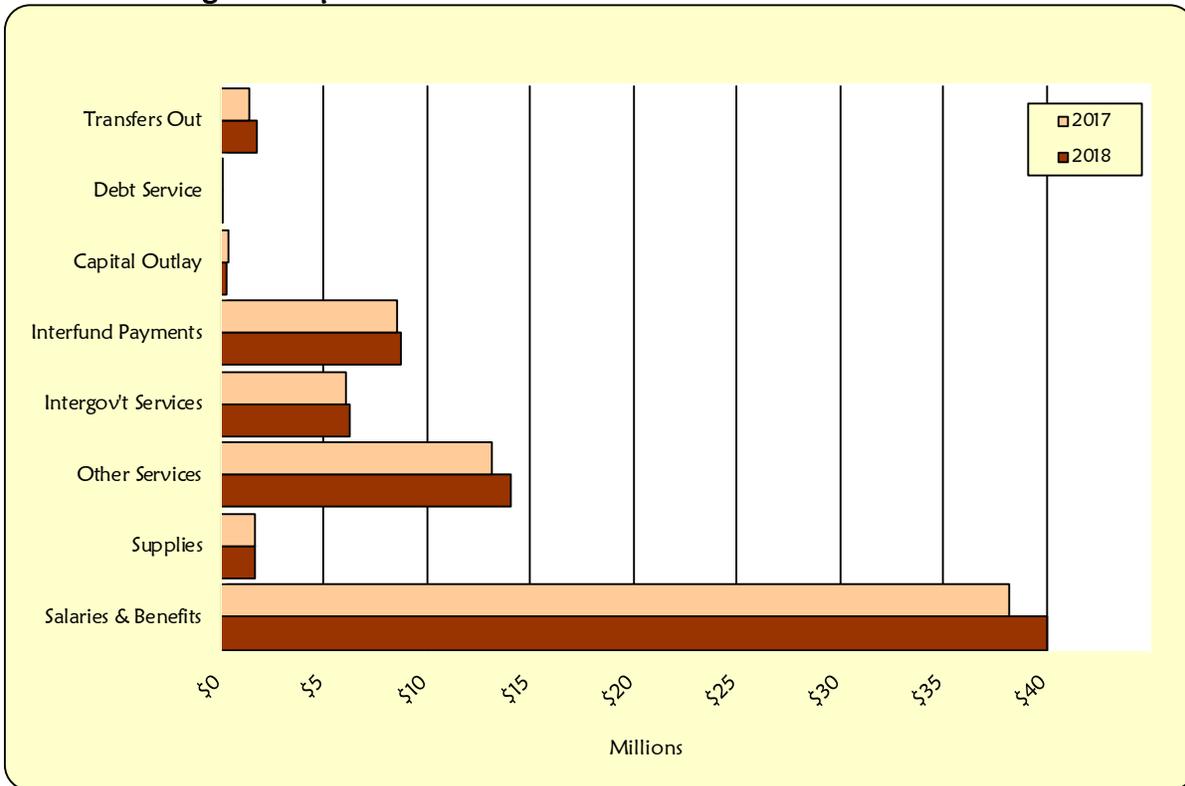
Comparative Budget Summary

| | GENERAL FUND | | | | |
|--|----------------|---------------------|-----------------------------|----------------|----------------|
| | 2015 Actual | 2016 Adj. Budget | 2016 Estimated Actual | 2017 Budget | 2018 Budget |
| REVENUES | | | | | |
| Taxes: | | | | | |
| Property | \$ 17,199,418 | \$ 17,733,500 | \$ 17,733,500 | \$ 20,152,000 | \$ 20,781,000 |
| Sales & Use | 14,520,145 | 14,572,000 | 14,672,000 | 14,821,000 | 14,970,750 |
| Utility | 11,100,396 | 10,701,200 | 10,901,200 | 12,159,000 | 12,182,600 |
| Other | 4,386,203 | 4,308,400 | 4,788,400 | 4,613,600 | 3,855,080 |
| Licenses & Permits | 2,074,432 | 1,944,600 | 2,244,600 | 2,338,700 | 2,419,950 |
| Intergovernmental | 5,453,114 | 5,647,293 | 5,627,893 | 5,919,680 | 5,859,350 |
| Charges for Services | 4,296,068 | 3,381,180 | 3,981,180 | 3,923,680 | 3,992,580 |
| Fines & Forfeitures | 938,775 | 796,180 | 796,180 | 876,100 | 885,300 |
| Miscellaneous | 1,127,838 | 847,600 | 1,106,558 | 1,006,800 | 1,035,900 |
| Total Revenues | \$ 61,096,390 | \$ 59,931,953 | \$ 61,851,511 | \$ 65,810,560 | \$ 65,982,510 |
| EXPENDITURES | | | | | |
| Salaries & Wages | 22,869,051 | 24,554,901 | 24,396,490 | 26,194,035 | 27,069,670 |
| Personnel Benefits | 9,707,354 | 10,862,399 | 10,136,480 | 12,033,449 | 12,935,322 |
| Supplies | 1,310,879 | 1,597,690 | 1,590,790 | 1,685,872 | 1,656,850 |
| Services & Charges | 9,729,076 | 13,048,371 | 12,422,700 | 13,146,808 | 14,054,528 |
| Intergov't Services & Charges | 5,825,140 | 6,101,100 | 6,101,100 | 6,080,555 | 6,232,455 |
| Capital Outlay | 38,583 | 15,000 | 15,000 | 324,519 | 319,618 |
| Debt Service | 306,798 | 1,701,903 | 138,361 | 77,699 | 77,699 |
| Interfund Payments for Services | 7,877,068 | 7,769,928 | 7,844,928 | 8,584,569 | 8,728,698 |
| Total Expenditures | \$ 57,663,949 | \$ 65,651,291 | \$ 62,645,849 | \$ 68,127,506 | \$ 71,074,840 |
| OTHER FINANCING SOURCES (USES) | | | | | |
| Insurance Recoveries | 153,041 | 25,000 | 25,000 | 25,000 | 25,000 |
| Transfers In | | | | | |
| T/I from Fund 104 for Tourism Grant / Donation | - | 25,000 | 25,000 | 10,000 | 10,300 |
| T/I from Fund 124 for Façade Improvements | 51,754 | 61,626 | 61,626 | - | - |
| T/I from Fund 249 for LID | 23,443 | 2,000 | 2,000 | - | - |
| T/I from Fund 328 for Arts Center Renovation | - | 25,000 | 25,000 | - | - |
| T/I from Fund 432 for Median Maintenance | 74,000 | 74,000 | 74,000 | 74,000 | 74,000 |
| T/I from various funds for Health Coalition | - | 33,300 | 33,300 | - | - |
| Transfers Out | | | | | |
| Library GO Bond Debt Service | (279,462) | (285,100) | (285,100) | (283,850) | (282,150) |
| Golf Course Debt Service (Fund 237) | (412,204) | (351,553) | (351,553) | - | - |
| Golf / Cemetery Debt Service (Fund 276) | - | - | - | (554,393) | (554,367) |
| T/O to Fund 321 for Discovery Playground | (36,000) | - | - | - | - |
| T/O to Fund 328 for M&O Roof Project | - | (46,925) | (46,925) | - | - |
| T/O to Fund 518/568 for Council Chamber Remodel | - | (350,000) | (350,000) | - | - |
| T/O to Fund 518/568 for Justice Cntr Radio Comm. | - | (86,000) | (86,000) | - | - |
| T/O to Fund 518/568 for Technology | - | (35,100) | (35,100) | (459,733) | (854,987) |
| T/O to Fund 550/560 for Police Vehicle Replacement | - | (84,958) | (84,958) | - | - |
| T/O to Fund 550/560 for Police Vehicle | - | (50,000) | (50,000) | - | - |
| T/O to Fund 550/560 for Equipment | - | (36,986) | (36,986) | (62,500) | (93,700) |
| T/O to Fund 518 for E-Builder Program | (378) | - | - | - | - |
| Transfer to Cumulative Reserve Fund | (2,800,000) | (1,500,000) | (1,500,000) | - | - |
| Total Financing Sources (Uses) | \$ (3,225,806) | \$ (2,580,696) | \$ (2,580,696) | \$ (1,251,476) | \$ (1,675,904) |
| Net Change in Fund Balance | 206,634 | (8,300,035) | (3,375,035) | (3,568,422) | (6,768,234) |
| Fund Balances - Beginning | 19,360,132 | 19,566,766 | 19,566,766 | 16,191,731 | 12,623,309 |
| Fund Balances - Ending | \$ 19,566,766 | \$ 11,266,731 | \$ 16,191,731 | \$ 12,623,309 | \$ 5,855,075 |

2017 / 2018 Budgeted Revenue – General Fund



2017 / 2018 Budgeted Expenditures – General Fund



Staffing Trends

The following page presents the current and past staffing as allocated by funding to the various City departments. The second table presents departmental staffing on the basis of the City's administrative structure.

As can be seen on the graphic, City staffing decreased from 2008 through 2012. In 2009 and 2010, staffing was decreased as a direct result of the recession by eliminating vacant positions and implementing two reductions in force. The 2011 staffing decreased by 8 full time equivalents (FTEs) overall, partially due to the creation of the multi-jurisdictional South Correctional Entity (SCORE) whereby City correctional staff became SCORE personnel.

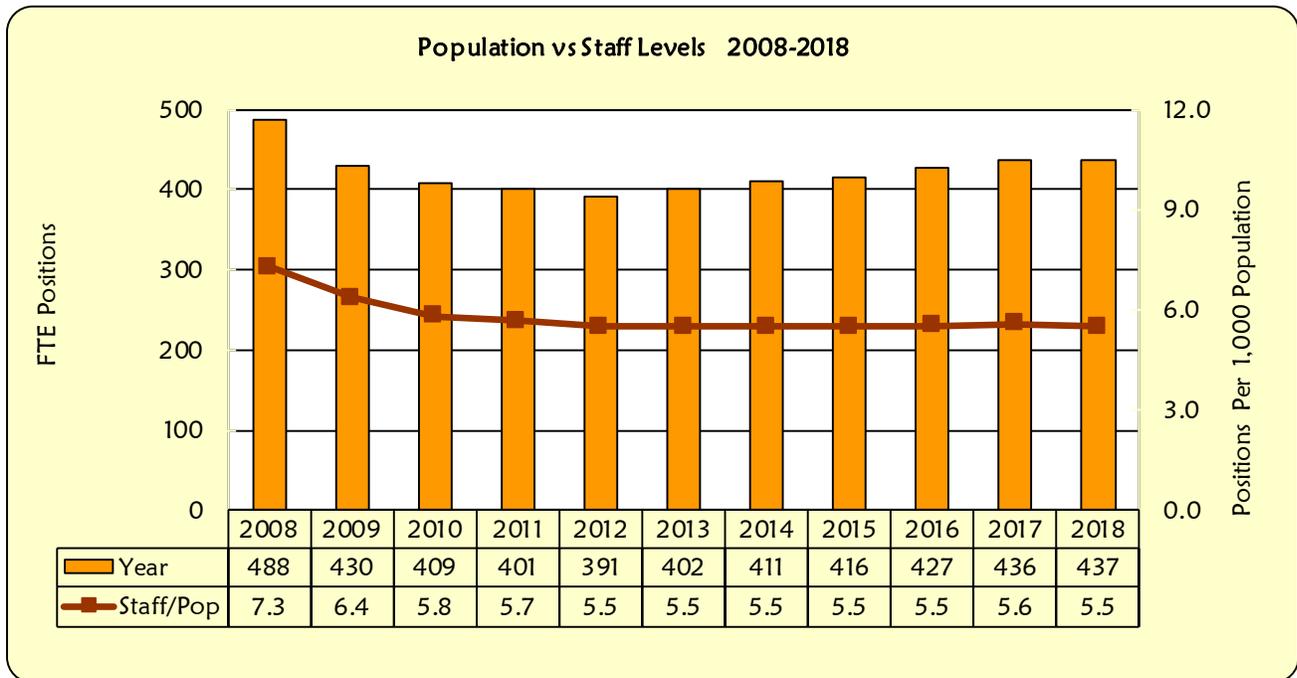
In 2012, the City of Auburn eliminated its municipal court and probation operations. These services are continued under contract with the King County District Court (KCDC). This change resulted in a reduction of Citywide FTEs in the Municipal Court. The reduction was partially offset by gains in other departments, for a net reduction of 10 FTEs.

Citywide staffing between 2013 and 2016 increased at a moderate pace, with new staff positions added in each year. The increased staffing was a result of many factors relating to Citywide population growth and economic development. For example, increases in economic development activities necessitate having additional staff for permitting approval, additional police officers to ensure public safety for a growing population, and increased staffing to manage Citywide utilities, including engineering, maintenance and extension of the infrastructure, and infrastructure inspections. According to the Office of Financial Management, the City of Auburn's population growth was approximately 1% and 2% in 2015 and 2016 respectively. Staffing growth during the 2015-2016 fiscal years closely mirrors the population growth in the City over the same period of time.

Ten new FTEs are authorized in the 2017-2018 Biennial Budget to support various City departments. Seven new FTEs are budgeted in the Police Department in order to provide greater public safety for citizens as well as increased presence within the community. Six of these FTEs are approved effective in the 2017 budget and include Patrol Officers and Detectives. An additional FTE is approved in the 2018 budget, representing a second Animal Control Officer. This new position will serve to enhance existing services as well as to provide services to the Muckleshoot Indian Tribe (MIT). The position will be partially funded by the Muckleshoot Indian Tribe.

The Legal Department will be adding an additional City Prosecutor to continue providing a high level of prosecution services while managing the increase in misdemeanor cases filed. The Community Development and Public Works Department will be adding an additional Traffic Signal Technician to improve traffic signal coverage to capably maintain the safety of the transportation network. The Innovation and Technology Department will be adding a Network Engineer position to maintain the City's expanded technology infrastructure.

Although Citywide staffing increased in 2015 and 2016 and is expected to increase by 10 FTEs in the 2017-2018 biennium, the number of employees per 1,000 citizens has remained flat at 5.5 FTEs per 1,000 citizens since 2012 and is projected to remain at that level through the end of the 2017-2018 biennial budget cycle.



| POSITION ALLOCATION BY FUNDING | | | | | | 16-17 | 17-18 |
|--------------------------------|---------------|---------------|---------------|---------------|---------------|--------------|-------------|
| Department | 2014 | 2015 | 2016 | 2017 | 2018 | Changes | Changes |
| Mayor | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 | 0.00 |
| Administration | 6.10 | 6.10 | 8.10 | 8.10 | 8.10 | 0.00 | 0.00 |
| Human Resources | 5.96 | 5.88 | 6.76 | 6.79 | 6.79 | 0.03 | 0.00 |
| Finance | 8.79 | 8.32 | 8.32 | 8.99 | 8.99 | 0.67 | 0.00 |
| Legal | 12.63 | 12.63 | 12.63 | 13.63 | 13.63 | 1.00 | 0.00 |
| Community Development | 24.60 | 24.40 | 24.40 | 25.10 | 25.10 | 0.70 | 0.00 |
| Police | 125.10 | 128.10 | 130.10 | 136.10 | 137.10 | 6.00 | 1.00 |
| Public Works - Engineering | 20.49 | 21.94 | 23.04 | 23.84 | 23.84 | 0.80 | 0.00 |
| Parks, Arts & Recreation | 43.51 | 43.43 | 45.43 | 45.16 | 45.16 | -0.27 | 0.00 |
| Public Works - Streets | 13.33 | 13.53 | 13.38 | 15.03 | 15.03 | 1.65 | 0.00 |
| Non Departmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub-Total General Fund | 263.51 | 267.33 | 275.16 | 285.74 | 286.74 | 10.58 | 1.00 |
| Water | 37.66 | 37.40 | 37.39 | 37.41 | 37.41 | 0.02 | 0.00 |
| Sewer | 24.33 | 24.53 | 25.02 | 24.64 | 24.64 | -0.38 | 0.00 |
| Storm Drainage | 33.51 | 34.25 | 35.74 | 35.51 | 35.51 | -0.23 | 0.00 |
| Solid Waste | 6.42 | 5.57 | 5.57 | 4.02 | 4.02 | -1.55 | 0.00 |
| Airport | 0.16 | 0.24 | 0.24 | 0.00 | 0.00 | -0.24 | 0.00 |
| Cemetery | 5.57 | 5.57 | 6.57 | 6.52 | 6.52 | -0.05 | 0.00 |
| Facilities | 8.48 | 10.00 | 10.00 | 10.00 | 10.00 | 0.00 | 0.00 |
| Multi-Media | 4.10 | 4.10 | 4.10 | 4.10 | 4.10 | 0.00 | 0.00 |
| Innovation and Technology | 15.00 | 16.00 | 16.00 | 17.00 | 17.00 | 1.00 | 0.00 |
| Equip. Rental | 8.82 | 7.86 | 8.06 | 7.90 | 7.90 | -0.16 | 0.00 |
| Other Funds | 3.04 | 2.75 | 2.75 | 2.76 | 2.76 | 0.01 | 0.00 |
| Sub-Total Other Funds | 147.09 | 148.27 | 151.44 | 149.86 | 149.86 | -1.58 | 0.00 |
| TOTAL FTEs | 410.60 | 415.60 | 426.60 | 435.60 | 436.60 | 9.00 | 1.00 |

| POSITION ALLOCATION BY DEPARTMENT | | | | | | 16-17 | 17-18 |
|-----------------------------------|---------------|---------------|---------------|---------------|---------------|-------------|-------------|
| Department | 2014 | 2015 | 2016 | 2017 | 2018 | Changes | Changes |
| Mayor | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 | 0.00 |
| Administration | 8.00 | 8.00 | 10.00 | 10.00 | 10.00 | 0.00 | 0.00 |
| Human Resources | 8.00 | 8.00 | 9.00 | 9.00 | 9.00 | 0.00 | 0.00 |
| Finance | 23.00 | 22.00 | 22.00 | 22.00 | 22.00 | 0.00 | 0.00 |
| Legal | 14.00 | 14.00 | 14.00 | 15.00 | 15.00 | 1.00 | 0.00 |
| Community Development | 25.00 | 26.00 | 26.00 | 26.00 | 26.00 | 0.00 | 0.00 |
| Police | 126.00 | 129.00 | 131.00 | 137.00 | 138.00 | 6.00 | 1.00 |
| Public Works - Engineering | 49.00 | 50.00 | 53.00 | 54.00 | 54.00 | 1.00 | 0.00 |
| Parks, Arts & Recreation | 45.00 | 45.00 | 47.00 | 47.00 | 47.00 | 0.00 | 0.00 |
| Public Works - Streets | 19.00 | 19.00 | 19.00 | 19.00 | 19.00 | 0.00 | 0.00 |
| Non Departmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub-Total General Fund | 320.00 | 324.00 | 334.00 | 342.00 | 343.00 | 8.00 | 1.00 |
| Water | 24.00 | 23.00 | 23.00 | 23.00 | 23.00 | 0.00 | 0.00 |
| Sewer | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 | 0.00 | 0.00 |
| Storm Drainage | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 | 0.00 | 0.00 |
| Solid Waste | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 |
| Airport | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Cemetery | 5.00 | 5.00 | 6.00 | 6.00 | 6.00 | 0.00 | 0.00 |
| Facilities | 9.00 | 10.00 | 10.00 | 10.00 | 10.00 | 0.00 | 0.00 |
| Multi-Media | 3.60 | 3.60 | 3.60 | 3.60 | 3.60 | 0.00 | 0.00 |
| Innovation & Technology | 15.00 | 16.00 | 16.00 | 17.00 | 17.00 | 1.00 | 0.00 |
| Equip. Rental | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 | 0.00 | 0.00 |
| Sub-Total Other Funds | 90.60 | 91.60 | 92.60 | 93.60 | 93.60 | 1.00 | 0.00 |
| TOTAL FTEs | 410.60 | 415.60 | 426.60 | 435.60 | 436.60 | 9.00 | 1.00 |

FTE: Full Time Equivalent

Does not include seven elected Council positions.

Changes in 2015 through 2018 budget:**Mayor:**

There were no changes in the authorized number of FTEs in the Mayor's Department.

Administration:

In 2015, the Public Affairs and Marketing Manager position was reclassified to Communications Coordinator. Effective in 2016, 1.0 FTE was added to the Administration Department via Budget Amendment #4, Ordinance No. 6571. This position is the Neighborhood Programs Coordinator. Effective May 2016, the Real Property Analyst was reclassified from Facilities to the Administration Department. Note: Both the Multi-Media and the Facilities FTEs report to the Director of Administration.

Human Resources:

Effective in 2016, the Human Resources Department added 1.0 FTE – a Human Resources Coordinator. This position was approved via Budget Amendment #4, Ordinance No. 6571.

Finance:

Effective in 2015, the Finance Department was reduced by 1.0 FTE which was given to the Community Development and Public Works Department for a Contract Administrative Specialist Supervisor position.

Legal:

The 2017-2018 budget includes an additional FTE – a City Prosecutor position approved via the Program Improvement process.

Community Development:

In 2015, 1.0 FTE was added to the Community Development Department via the 2015-2016 budget. This position was for a Code Compliance Officer.

Police:

In 2015, 3.0 FTEs were added per the 2015-2016 budget. These positions included a Bicycle Officer, a Major Crimes Detective, and a Police Records Specialist. Effective in 2016, 2.0 additional FTEs were added to the Police Department via Budget Amendment #4, Ordinance No. 6571. These positions include an additional Bicycle Officer and a Community Response Team Officer. Per the 2017-2018 biennium budget, a total of 7.0 FTEs were approved via the Program Improvement process. This includes 6.0 FTEs effective in 2017, to be partially funded by an increase in cable tax rates. Effective in 2018 is the addition of 1.0 FTE; an additional Animal Control Officer which will be partially funded by the Muckleshoot Indian Tribe (MIT).

Public Works - Engineering:

Effective in 2015, 1.0 FTE was added to the Public Works Department. This position was given from the Finance Department to the Public Works Department to fund a Contract Administrative Specialist Supervisor position. Effective in 2016, 3.0 FTEs were added to the Public Works Department via Budget Amendment #4, Ordinance No. 6571. These positions include an Assistant Traffic Engineer, and two GIS Inventory Technicians. Per the Program Improvement process, 1.0 FTE was added in the 2017-2018 budget. This added position is for an additional Traffic Signal Technician.

Parks, Arts and Recreation:

In 2016, 2.0 FTEs were added to the Parks, Arts and Recreation Department via Budget Amendment #4, Ordinance No. 6571. These positions include a Maintenance Specialist and a Special Events & Farmer's Market Specialist.

Public Works - Streets:

There were no changes in the authorized number of FTEs in the Streets Department.

Non-Departmental:

There were no changes in the authorized number of FTEs in the Non-Departmental Department.

Water:

In 2015, the SCADA Technician was moved from the Water Department to ER&R.

Sewer:

There were no changes to the authorized number of FTEs in the Sewer Department.

Storm Drainage:

There were no changes in the authorized number of FTEs in the Storm Department.

Solid Waste:

There were no changes in the authorized number of FTEs in the Solid Waste Department.

Airport:

There were no changes in the authorized number of FTEs in the Airport Department.

Cemetery:

Effective in 2016, 1.0 FTE was added to the Cemetery. This position is the Office Assistant, which was approved via Budget Amendment #4, Ordinance No. 6571.

Facilities:

One FTE was added via the 2015-2016 budget per the Program Improvement process; this position was the Facility and Property Analyst. In 2016, a 1.0 FTE Custodian position was added in the Facilities Department via Budget Amendment #5, Ordinance No. 6592. In May 2016, 1.0 FTE was moved from Facilities to the Administration Department. This was the Real Property Analyst position (formerly Facility and Property Analyst).

Multi-Media:

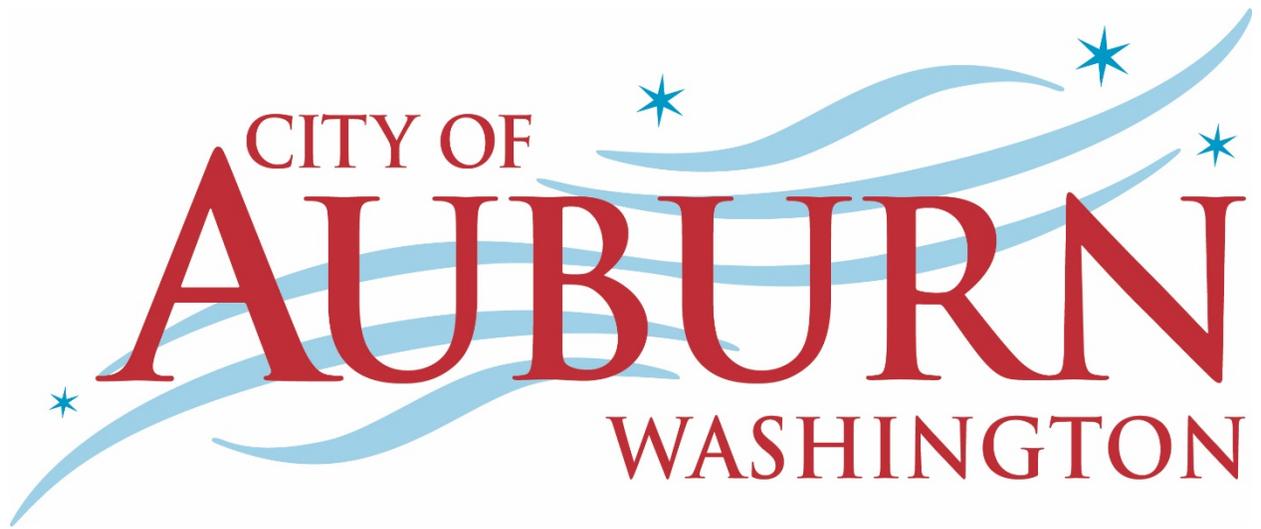
There were no changes in the authorized number of FTEs in the Multi-Media Department.

Innovation and Technology:

In 2015 1.0 FTE was added to the Innovation and Technology Department via the 2015-2016 budget. This position was for an IT Support Lead. Effective in 2015, the IT Support Lead position was reclassified as a Systems Analyst and the Network Engineer position was reclassified to Network Services Manager. 1.0 FTE was added in the 2017-2018 budget via the Program Improvement process; for a Network Engineer.

ER&R:

In 2015, the SCADA Technician position was moved from the Water Department to ER&R. In December 2015, the ER&R Department FTEs were reduced by 1.0 FTE by deactivating the Supernumerary Mechanic position. Effective January 2016, the Supernumerary Mechanic position was reclassified to a permanent Mechanic FTE position and the M&O Support Manager position was deactivated. This resulted in a net zero change in the number of FTEs budgeted in ER&R in 2016.



SECTION II: PROCESS/POLICIES

Organization

The City has a “strong mayor” form of government as organized under the Optional Municipal Code as provided in State law. The independently elected Mayor is responsible for all administrative functions of the City and all of the department directors report to the Mayor. The City Council exercises legislative and quasi-judicial functions. All seven members of the City Council and the Mayor are elected at large for four-year terms. The Mayor develops and proposes the budget while the Council reviews and requests modifications as it deems appropriate. The optional municipal code confers a limited form of “home rule” to those municipalities organized under its provisions.

Basis of Budgeting

The City prepares its biennial budget in accordance with Optional Municipal Code 35A.33 of the Revised Code of Washington. Biennial budgeting has been permitted for Washington cities since 1985 and allows cities to adopt a two-year appropriation. An appropriation represents the City’s legal authority to expend funds. Traditionally, the appropriations have been for one-year terms. State law has extended this legal authority so that a City’s legislative body may approve an appropriation, or budget, for a two-year term. Currently, an annual budget means that every other budget is developed in the context of elections for many of the policy makers. By design, the City biennial budget is considered in non-election years, as the biennium must begin in odd-numbered years.

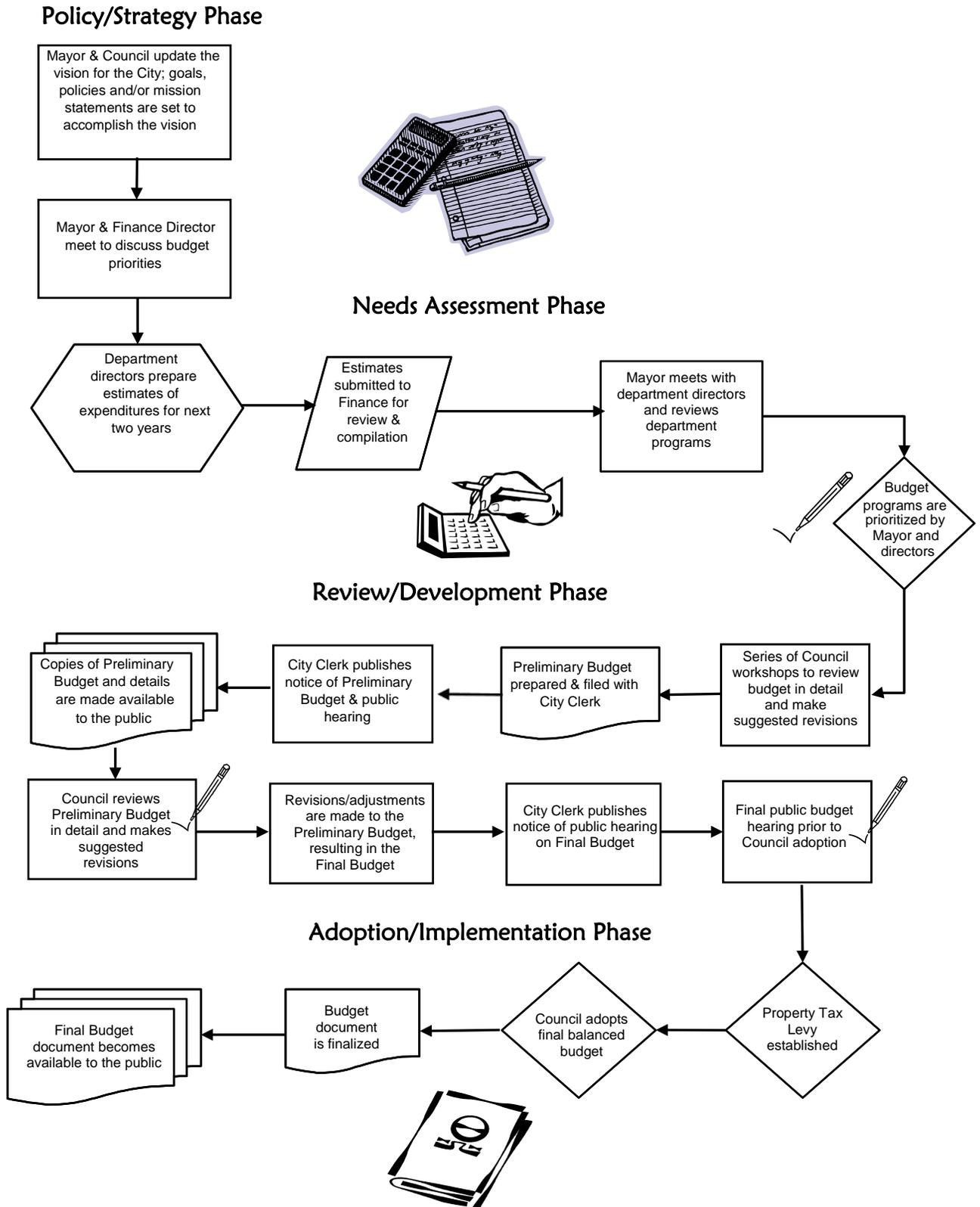
The most common reason for using a twenty-four month appropriation is the time savings in both the budget development and approval process. This includes staff time invested in preparing the budget as well as the time Council spends during the approval and adoption phases. While it does take more time to prepare a twenty-four month budget than one for the traditional twelve months, the additional time spent is not as significant as preparing two annual budgets. As a result, over the two-year period, there is a substantial time savings, allowing staff and Council to focus on long-range strategic planning.

The concept of a two-year appropriation is straightforward. Rather than a twelve-month window during which the appropriated funds can be legally spent, a biennium provides for a twenty-four month window. The two-year budget provides an opportunity to widen the planning horizon and allow more long-term thinking to be part of the financial plan that the budget represents. However, there may also be concerns about spending portions of the budget earlier in the biennium than had been planned. For this reason, many cities have adopted variations of a biennial budget. One approach is to adopt two one-year budgets, which is the method that the City of Auburn has chosen.

The requirements for preparing an annual budget and a biennial budget are similar. One distinction is that a “mid-biennium review” is required with a biennial budget. The purpose of this review is to make adjustments to the budget or, essentially, a tune up. This review is not intended to become another complete budget process in itself. The mid-biennium review begins September 1st and is to be completed by the end of the first year of the two-year budget.

All governmental fund type budgets are prepared on the modified accrual basis of accounting in conformity with Generally Accepted Accounting Principles (GAAP). The budget for proprietary funds is prepared on an accrual basis, also in accordance with GAAP. The legal level of budgetary control where expenditures cannot exceed appropriations is at the individual fund level. Revisions that alter the total expenditures of any fund must be approved by the City Council and adopted by ordinance. All appropriations lapse at the end of each year. The City’s basis of budgeting is consistent with its basis for accounting as reported in the Comprehensive Annual Financial Report.

Steps in the Budget Process



| 2017-2018 Budget Calendar Budget Process | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|--|-----|-----|-----------|-----------|------|-----------|-----------|-----------|-----|-------|-------|-----|
| 2016 | | | | | | | | | | | | |
| Mayor and Finance Director meet to discuss budget priorities. | | | 3/28-4/02 | | | | | | | | | |
| Budget Training Presented by the Finance Department (3 Sessions). | | | | 4/05-4/14 | | | | | | | | |
| Budget instructions and forms are distributed to departments. | | | | 4/15 | | | | | | | | |
| Department Directors complete CFP worksheets and Decision Packages for IT, ER&R and Facilities. | | | | 4/18-5/20 | | | | | | | | |
| Department Directors complete remaining budget and documents and return to Finance. | | | | 4/18-5/27 | | | | | | | | |
| Finance Department creates preliminary budget review books. | | | | | | 5/30-7/09 | | | | | | |
| City Council Budget Workshop #1: Overview of 2017-18 Budget Process. | | | | | 6/22 | | | | | | | |
| Departments review budgets and goals with the Mayor and Directors. | | | | | | | 7/18-7/22 | | | | | |
| Departments budgets are adjusted based upon priorities. | | | | | | | 7/25-7/29 | | | | | |
| Finance department prepares preliminary revenue forecasts. | | | | | | | 7/29 | | | | | |
| City Council Budget Workshop #2: Overview of 2017-18 General Fund. | | | | | | | | 8/08-8/12 | | | | |
| City Council Budget Workshop #3: Overview of 2017-18 Proprietary and Capital Funds. | | | | | | | | 8/15-8/19 | | | | |
| Notice of public budget hearing #1 is published. | | | | | | | | 8/29 | | | | |
| City Council Budget Workshop #4: Overview of 2017-18 Proprietary and Capital Funds, continued. | | | | | | | | 8/22-8/26 | | | | |
| City Council Budget Workshop #5: Overview of 2017-18 Proprietary and Capital Funds, continued. | | | | | | | | 8/29-9/02 | | | | |
| Revenue forecast is finalized. | | | | | | | | 9/05-9/09 | | | | |
| Preliminary budget is filed with the City Clerk, distributed to City Council and made available to the public. | | | | | | | | | | 10/17 | | |
| Hold public budget hearing #1 with revenue presentation. | | | | | | | | | | 10/17 | | |
| Public budget hearing #2. | | | | | | | | | | | 11/07 | |
| 2017 Property tax levy is set by ordinance. | | | | | | | | | | | 11/21 | |
| Public budget hearing #3. Budget and CFP are adopted by ordinance. | | | | | | | | | | | 11/21 | |

| 2017-2018 Budget Calendar | | | | | | | | | | | | |
|--|-----|-----|------|------|------|-----|------|-----|-----|-----|-------|-----|
| Budget Process | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| 2017 | | | | | | | | | | | | |
| Adopted budget published and distributed. | | | 3/13 | | | | | | | | | |
| Initial Budget Amendment is adopted by ordinance | | | | 4/03 | | | | | | | | |
| Mid year Budget Amendment is adopted by ordinance. | | | | | 5/15 | | | | | | | |
| Year-end Budget Amendment is adopted by ordinance. | | | | | | | | | | | 11/06 | |
| 2018 Property tax levy is set by ordinance. | | | | | | | | | | | 11/20 | |
| CFP Amendment and Mid-biennial budget modification are adopted by ordinance. | | | | | | | | | | | 11/20 | |
| 2018 | | | | | | | | | | | | |
| Initial Budget Amendment is adopted by ordinance | | | | 4/02 | | | | | | | | |
| Mid year Budget Amendment is adopted by ordinance. | | | | | | | 7/09 | | | | | |
| 2019 Property tax levy is set by ordinance. | | | | | | | | | | | 11/19 | |
| Year-end Budget Amendment is adopted by ordinance. | | | | | | | | | | | 11/19 | |

Budget Purpose

The City of Auburn’s budget seeks to achieve four basic purposes:

A Policy Tool

The City’s budget process is conducted in a manner that allows the City’s policy officials to comprehensively review the direction of the City and to redirect its activities by means of the allocation of financial resources. On this basis, the budget sets policies for the following year. This budget also facilitates the evaluation of City programs by providing a means to examine both the financial activities and the progress towards performance objectives of City departments over time.

An Operations Guide

This budget provides financial control by setting forth both legislative and administrative guidance to City employees regarding the character and scope of their activities. This direction is set forth in both summary and detail form in the various products of the budget process.

A Financial Plan

This budget outlines the manner in which the financial resources of the City will be managed during the budget process. This allocation of resources is based on both the current needs and on a longer-term view of the development of City programs. The budget takes into account unforeseen contingencies and provides for periodic adjustments.

A Communications Medium

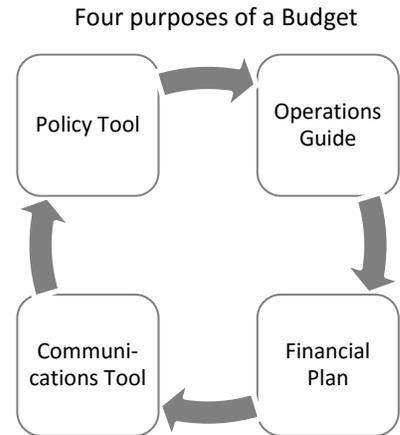
A budget cannot be effective unless it communicates. Since this budget has a diverse audience, it seeks to communicate at several levels and for several purposes. The budget seeks to communicate clear policy at a usable level of detail to City employees. It also seeks to communicate significant policy issues and options in a form that can be acted on by policy officials. It also seeks to provide information to the City’s constituents that enables meaningful dialog with elected officials.

Budget Process

The City of Auburn’s budget process meets these purposes by integrating the planning and implementation of City programs with the allocation of financial resources necessary to support those services.

The budget process starts in early spring of each even numbered year with a review of current City Council and Mayoral goals as well as the previous year’s goals and objectives. Staffing, emerging topics and program priorities are reviewed with staff. Then, during late spring, departments develop their budgets and objectives that are described in the operating budget for the biennium. These objectives include capital projects scheduled for construction in the Capital Facilities Plan (CFP). Generally, most departments use a “bottom-up” approach to budgeting, with divisions or other administrative units developing their objectives along with identifying their fiscal requirements. These divisional budgets are then modified for integration into department objectives and budget proposal.

During the summer, these tentative budget proposals are submitted to the Mayor. At the same time the Finance Department develops a tentative revenue projection for the upcoming budget cycle. The Mayor and Finance Director along with each department director review the budget in detail as a group. On the basis of this process, the Mayor formulates his or her recommended budget for the following year. After the Mayor has reviewed the department proposals and formulated his/her budget, the departments present their budget proposals in detail to the Council during budget workshops. In October, the City Council holds



a public hearing to solicit comments from the general public regarding issues for the City to consider during its review of the budget. This hearing is held early in the process in order to afford the public an opportunity to comment before the budget takes a formal shape.

The Mayor's recommendations for the next budget cycle are formally transmitted to the Council in the form of the Preliminary Budget during the month of October. During November, the Council holds additional public hearings on the preliminary budget. The Council conducts a preliminary budget hearing before acting formally on the budget as modified during its workshop hearings. Final adoption of the budget, by ordinance, occurs in late November or early December.

The entire process is coordinated, as needed, in regular meetings of the City department heads, chaired by the Mayor.

Budget Structure

The budget process results in various budget products at appropriate stages of the process.

Budget and Accounting System

The official budget is maintained, both before and after adoption, using the City's financial management and accounting system and at a very detailed line item level. Computerized reports may be generated at any time and at various levels of detail. Departments can also access these budgets at any time on a read-only inquiry basis to compare actual revenue and expenditures to their budgets. The financial management and accounting system is used to monitor revenues and expenditures after adoption of the final budget to identify significant variances. A quarterly financial report is also prepared and presented to the City Council reporting on Citywide actual to budget performance.

Preliminary Budget

The Preliminary Budget is prepared, pursuant to State law, as the Mayor's budget recommendations to the City Council. This public document contains a summary of information at the fund level and, for the General Fund, at the department level. It focuses on key policy issues, while still providing a comprehensive overview of the complete budget.

Budget Ordinance

The actual appropriations implementing the budget are contained in the budget ordinance adopted by the City Council.

Final Budget

The Final Budget is issued as a formal published document as modified by the City Council. It is this document which is formally filed as the Final Budget.

Programs

While the budget proposals of the administration are developed in concert with the fiscal proposals in the budget, the budget documents themselves only summarize the individual objectives and performance measures. Generally, these programs are not finalized until the budget is in final form since the budget will determine the actual activities undertaken by each department.

Components of the Budget

The budget consists of three parts: operating budget, program improvements, and capital budget.

Operating Budget

The operating budget consists of departmental budget proposals, which would be sufficient to maintain the objectives set by the departments to meet Council goals.

Program Improvements

Program improvements consist of new initiatives or substantial changes to existing programs.

Capital Budget

The capital budget authorizes and provides the basis for controlling expenditures related to the acquisition of significant city assets and construction of capital facilities.

Showing the budget in these three components separates key policy issues in order to facilitate their consideration. The policy officials can examine the level at which existing programs should be funded, what program improvements should be made and at what level of funding.

Capital Planning

The Capital Facilities Plan (CFP) was originally adopted as an element of the City Comprehensive Plan, which includes the City's plans to finance capital facilities that will be needed during the next 20 years. The CFP includes both long-range strategy and a specific six-year plan of projects. The CFP is maintained and reports are published separately from the budget. The Capital Budget in this budget document includes a summary of the projects and their appropriations for the upcoming biennium. For more detailed information see the six-year Capital Facilities Plan.

Implementation, Monitoring and Amendment

The budget and its policies are implemented through the objectives of individual departments and accounting controls of the Finance Department. Progress in the implementation of the budget is monitored through regular reports to the Mayor from the department heads on the progress of departmental objectives and performance measures. These are then summarized into a report from the Mayor to Council. Implementation of the budget is further monitored by the oversight activities of City Council, which meets to not only consider proposals before it but also to review the activities of the various City departments. Both the reporting function of the Finance Department and the oversight function of the City Council include the status of the fiscal management policies of the budget.

The financial aspects of the budget are monitored in periodic reports issued by the Finance Department comparing actual expenditures and revenues with the budget. In these reports, financial data can be presented at a higher level of detail than the final budget. These reports include an analysis of the City's financial condition.

From time to time it becomes necessary to modify the adopted budget. The procedure for amending the budget depends upon the type of change that is needed. One type of change does not affect the "bottom line" total for a department or a fund. These changes, mainly transfers from one line-item to another within a department's operating budget or changes between divisions within a department, may be effected by the Mayor and the Finance Director with written request from the department director.

The second type of budget amendment brings about a change in the total appropriation for a department or fund. Examples of these changes include but are not limited to the following: the acceptance of additional grant money, an adjustment to reflect increased revenues such as tax receipts, the appropriation of additional funding if expenditures are projected to exceed budgeted amounts, and re-appropriation of monies from one fund to another when deemed necessary. These changes require Council approval in the form of an ordinance. The status of the budget is comprehensively analyzed during the mid-biennial review and periodically through each year to identify any needed adjustments. All requests for amendments are first filed with and reviewed by the Finance Department.

BUDGET POLICIES

This section of the budget sets forth the objectives of the budget as a policy document together with a description of the basis of the policy.

Policy Context of the Budget

The City budget process is part of an overall policy framework that guides the services and functions of the City. The budget serves a key role in that policy framework by allocating financial resources to the programs, which implement the City’s overall policies. The budget also establishes financial policies to influence the availability of future resources to carry out the City’s policies.

This budget is a balanced budget with legal budgetary control at the fund level; i.e., expenditures and other financing uses may not exceed budgeted appropriations at the fund level.

The City’s basic policy document is its Comprehensive Plan. This plan sets the basic vision for the development of the City and establishes policies and programs intended to achieve that vision. The plan is further articulated by a series of planning elements, which include capital improvement elements (such as utility plans), policy elements (such as housing plans, economic development programs, etc.) and regulatory measures. According to State law the Comprehensive Plan is amended annually to incorporate changes in policies or programs. In addition to the Comprehensive Plan the City has also developed an Emergency Operations Plan.

CITY POLICY FRAMEWORK

Comprehensive Plan Implementation Program

Completed Actions (As of December 2016)

- Six Year Capital Facilities Plan Update
- Major Comprehensive Plan Update
- Comprehensive Transportation Plan Update including non-motorized plan
- Water, Sewer, Storm Drainage Comprehensive Plan Update
- Parks, Arts and Recreation Plan Update
- Community Development Block Grant Consolidated Plan Update

Scheduled Actions (2017-2018)

- Six Year Capital Facilities Plan Update

Funding Program

- Biennial City Budget
- Community Development Consolidated Plan
- Capital Facilities Plan

Budget Policy Development

The budget process is linked to this policy framework by the development of Council goals. The Citywide goals guide departmental objectives funded by the budget, which govern the activities of various departments in the implementation of the policy. The Capital Facilities Plan, which is derived from the Comprehensive Plan, is funded in the budget process.

Budget policy development involves several distinct steps. This policy starts with an understanding of needs and issues, describes explicit policies governing the development and management of financial resources, identifies broad goals, sets objectives with which to apply available funding, and concludes with specific funding proposals. In assessing issues and needs, this policy builds on actions taken in previous budgets, thereby providing continuity with previous programs. This allows community needs to be addressed on a multi-year basis, rather than attempting to satisfy all needs in one year. Explicit budget policies are statements that describe how financial resources of the City are obtained (various taxes, fees, rates, etc.) together with how they are allocated, managed, and controlled. The Council goals are broad policy statements that outline the significant objectives of the City. Budget objectives are policy statements summarizing the actions that are to be implemented in the budget.

These budget policies result from an ongoing process of economic and financial analysis by the Finance Department. The periodic financial reports, which are routinely reviewed by the Mayor and City Council, monitor progress against this analysis. The development of the Comprehensive Annual Financial Report (CAFR) is also an important part of the analysis process. The financial management policies result from combining the above analysis with Generally Accepted Accounting Principles (GAAP).

General Financial Goals

1. To provide a financial base sufficient to sustain municipal services to maintain the social well-being and physical condition of the City;
2. To be able to withstand local and regional economic downturns, changes in service requirements and respond to other changes affecting the City and community;
3. To maintain an excellent credit rating in the financial community and to assure the taxpayers the City of Auburn is maintained in a sound fiscal condition.

Financial Management Policies

The following policies guide the manner in which the budget develops, allocates, manages and controls financial resources available to the City. These policies are goals that the City seeks to achieve in its decision-making. However, since fiscal conditions and circumstances continually shift and change in response to operating needs, it may not be practical or always desirable to continually achieve these policies. Therefore, these policies are intended to guide, not govern, financial decision-making and may not be fully achieved within any given budget period.

Guiding Principles

Sustainability of public services, responsibility and transparency in the management of public resources, and equity of financial burden to taxpayers and city service users form the bases for the City's financial management policies. The financial policies that are presented below provide the framework for which these policies are achieved. By following these policies, the City will work to:

- Protect and preserve the public's investment in City assets
- Protect and preserve the City's credit rating
- Provide for predictability and stability in City resources
- Provide for transparency and accountability in City financial management
- Plan for and mitigate looming fiscal issues and challenges
- Comply with State, Federal and local legal and reporting requirements

Organization

The City's financial policies are organized around several key areas of financial operations. These include:

1. Accounting and financial reporting
2. Operating budget
3. Revenue management
4. Capital facilities plan management
5. Public utility management
6. Debt management
7. Equipment replacement
8. Cash/Investments management
9. Reserve management
10. Lines of authority

Section 1. Accounting and Financial/Budget Reporting Policies

General policies governing the City's approach to accounting and financial reporting form the basis for complying with Federal, State and local laws and regulations and provide the framework for managing the finances of the City.

1. Fund and Fund Reporting Structure

1.1. In accordance with the Governmental Accounting Standards Board (GASB), the financial structure of the City shall be divided into tax-supported governmental funds (including a General Fund to support the governmental services of the City) and self-supporting proprietary funds established for non-governmental purposes. Proprietary funds shall include a series of enterprise funds, which shall be managed as business enterprises, completely supported by revenues derived by that enterprise.

1.2. The accounts of the City and its operating budget shall be maintained in accordance with the State Budgeting, Accounting, and Reporting System (BARS) code.

2. Independent Evaluation

2.1. The State Auditor will annually perform a financial and compliance audit of the City's financial statements. Their opinions will be contained in the City's Comprehensive Annual Financial Report (CAFR), and the State Auditor's Report.

2.2. As an additional independent confirmation of the quality of the City's financial reporting, the City will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award. The Budget and CAFR will be presented in a way designed to communicate with citizens about the financial affairs of the City.

3. Budget Reporting

3.1. Revenues and expenditures for each City fund shall be balanced for each year of the biennium. Any adjustments to budgeted levels shall also be balanced between revenues and expenditures.

3.2. The adopted budget and subsequent amendments to the adopted budget for all funds shall be subject to appropriation that is expressly granted by Council ordinance.

3.3. Quarterly financial status reports will be prepared for City Council review. These reports will assess actual against budgeted revenue and expenditure performance, investment portfolio performance, and retail sales tax performance.

Section 2. Operating Budget Policies

An operating budget forms the foundation by which the City manages its resources and spending plans. In order for departments to legally spend money, authority in the form of an appropriation ordinance must be approved by Council. The City's biennial operating budget is developed by the Mayor and reviewed and approved by the City Council at the conclusion of each even numbered year and takes effect January 1st of each odd-numbered year.

1. General Management

1.1. The City budget is developed on a biennial (two-year) cycle, coinciding with the calendar year and starts each odd-numbered year (for example, the 2015-2016 budget is effective from January 1, 2015 through December 31, 2016). While the City budget is adopted for a two year period, appropriation of resources is made on an annual cycle.

1.2. Periodic adjustments to the City's biennial budget are necessary to recognize the receipt of unanticipated revenues and/or to modify spending plans. Adjustments to the City's budget will be collated and presented to the City Council for review and approval periodically.

1.2.1. There will be generally three (3) adjustments to the budget annually.

1.2.1.1. The first adjustment occurs approximately within the first three months of each year and is intended to address unanticipated revenues, spending plan modifications, and carry forwards of unspent project/program budgets on capital projects still in process.

1.2.1.2. The second adjustment occurs approximately during the summer and is intended to recognize actual beginning fund balances as a result of completed financial statements for the previous year.

1.2.1.3. The final adjustment occurs approximately during the fourth quarter of each year and is intended to address adjustments to revenues and spending plans prior to the conclusion of the year.

1.2.1.4. Additional adjustments to the budget may be required and is determined by the Finance Department.

1.3. The City should accept ongoing service obligations in new areas of programming only when an adequate on-going source of funding is available.

1.4. A forecast of revenues and expenditures will be prepared concurrent with the preparation of the City's biennial budget. The forecast will cover the six-year period, inclusive of the two years for the new biennial budget (for example, the 2015-2016 budget will include a six-year financial forecast covering the period 2015 through 2020).

2. Monitoring and Reporting

2.1. Reports on the status of revenue collections and expenditures against biennial budgeted levels are prepared and presented to the City Council quarterly. These reports will highlight significant trends that may affect the ability of the City to stay within budget and to promote discussion between the City's management team and the City Council as to strategies to remain within budgeted levels.

3. Use of One-Time Resources

3.1. One-time funds will not be used to support on-going obligations. One-time resources may only be used to support one-time expenses such as capital investments or to replenish reserves.

4. Regional Social Service Funding

4.1. The City's role in social service funding shall continue to be supplemental (addressing special or unique local needs) to the basic responsibilities of regional agencies.

4.2. The City shall continue to advocate that the responsibility for funding basic social service needs rest with regional (or broader) agencies that have access to a broader basis of funding and can more appropriately address needs on a regional basis.

Section 3. Revenue Management Policies

A comprehensive revenue management policy is required to ensure the sustainability of public services, to minimize exposure of the City to economic downturns, to provide for financial stability, and to ensure equity between the cost of public services and the users of those services.

1. General Management

- 1.1. Revenue estimates for budget purposes should be conservative yet realistic.
- 1.2. Revenue forecasts should be prepared for a six-year period so as to enable identification of trends, changes to laws and regulations that may affect revenue growth and collections, and structural issues, such as the forecasted pace of growth in on-going revenues to on-going expenditures.
- 1.3. Timely payment of taxes, fees and charges owed to the City is needed to ensure quality public services. The City should aggressively pursue all amounts due to the City.
- 1.4. Indirect administrative costs associated with the operation of funds should be identified and charged against the operation of those funds.

2. Revenue Diversification

- 2.1. The City will seek to maintain a diversified mix of revenue to provide for long-term stability and predictability.
- 2.2. The City will seek to avoid dependence on temporary or unstable revenues to fund mainstream municipal services.
- 2.3. The City should avoid dependence on Federal revenues to fund ongoing mainstream municipal services.

3. Fees and Charges

- 3.1. General Fund services should be supported by user fees to the extent appropriate for the character of the service and its user.
- 3.2. User fees and charges should be reviewed prior to the start of each biennial budgeting cycle to ensure adequate cost of service recovery.
- 3.3. Charges for services should be sufficient to recover the full cost of related services, including direct operating costs, and other costs such as capital and overhead costs.
- 3.4. Modifications to user fees require approval by Council.

4. Grants and Unpredictable Revenues

- 4.1. Grant funds or similar contractual revenue of a temporary nature will be budgeted only if they are committed at the time of the preliminary budget. Otherwise, separate appropriations will be made during the year as grants are awarded or contracts made.
- 4.2. Unpredictable revenues, such as those derived from the sale of surplus inventory, shall be treated as a one-time revenue and shall not be used to support ongoing expenses.

Section 4. Capital Facilities Plan Financial Management Policies

Comprehensive capital planning is an integral part of community vitality, maintaining and improving the quality of life of City residents, encouraging economic development, ensuring public safety, and enabling the ability of the City to continue to provide quality public services.

1. General Management

- 1.1. The City will develop a multi-year plan for capital improvements as required by the Growth Management Act of Washington State. The Capital Facilities Plan (CFP) will be updated annually and be financially constrained for the appropriated budget period.
- 1.2. For each capital project, the CFP shall include a description of the project, its need and anticipated benefit to the City, and the anticipated impact the project may have on the City's operating budget, such as additional operating and maintenance (O&M) costs and staffing.

- 1.3. For each capital project and for each year of the six-year planning period, the CFP shall include an estimate of the cost of construction, an estimate of the annual O&M impact, and anticipated sources of funding.
- 1.4. The CFP shall be prepared and submitted to the City Council as part the proposed biennial operating budget. The CFP shall be updated annually.
- 1.5. The burden for financing capital should be borne by the primary beneficiaries of the facility.
- 1.6. Long-term borrowing for capital facilities should be considered an appropriate method of financing large facilities that benefit more than one generation of users.

2. Cost of Private Development

- 2.1 Private development of residential, industrial, and commercial properties shall pay its fair share of capital improvements that are necessary to serve the development. The City shall utilize statutorily authorized tools such as system development charges, impact fees, mitigation fees, or benefit districts, or other user fees to capture the cost of serving such developments.

3. Monitoring and Reporting

- 3.1. Reports on the status of projects included in the CFP shall be prepared and presented to the City Council monthly. These reports will highlight the status of project construction, scheduling, spending and funding and discuss any significant issues or trends that may affect the ability of the City to stay within budget and to promote discussion between the City's management team and the City Council as to strategies to remain within budgeted levels.

Section 5. Public Utility Operating and Capital Financial Management

Comprehensive operating and capital planning for Water, Sewer, Storm Drainage, and Solid Waste services is required for maintaining public health/safety and quality of life as well as supporting economic development. Each utility is operated as an independent enterprise and as such is expected to be financially self-sufficient and without subsidy from the City's General Fund or other funds. Rate revenue must be sufficient to fully fund the direct and indirect operating, capital, debt service costs, and annual depreciation of each utility.

1. General Management

- 1.1. Utility financial operations and capital spending plans will be prepared coincident with the City's biennial budget. The utility capital spending plans will be prepared consistent with the City's Comprehensive Plan and in consultation with City Council and the City's Planning Commission.
- 1.2. The Finance Department will prepare a six-year financial forecast evaluating the revenue requirements for each utility and determine the sufficiency of existing rates to finance forecasted operating and capital costs. The evaluation will include identifying any significant changes in services, customers, laws/regulations, and/or consumer behavior (such as water usage) that may affect utility expenses and revenues. Results of the six-year financial forecast will be reviewed with the City Council coincident with the Council's review of the six-year General Fund financial forecast.
- 1.3. Similar to the City's General Fund, one-time utility resources (such as grants and fund balance) should not be used to finance on-going utility expenses.
- 1.4. Enterprise funds shall be budgeted on a flexible basis, which allows activities to expand and contract in accordance with increased or decreased revenue earning activity.
- 1.5. The City will promote a local improvement district program for certain street, water, sewer, and storm drainage improvements. They will be funded with no protest covenants obtained from property owners whenever possible.

1.6. Enterprise fund working capital in excess of that needed for operations may be used for capital needs in order to conserve the debt capacity of those funds for major facility expansions to meet future needs.

1.7. Depreciation shall be accounted for, and should be used, as a measure of capital development needs in the utilities. As such, the first priority for the use of such funds should be in maintaining existing services. Costs incurred because of growth should be borne by new users, and extension of services to new users should be on the basis of an investment decision by which the capital expenses will be recouped through rate income from new users.

2. Utility Rate Management

2.1. The City should adjust utility and other enterprise fund rates in increments adequate to offset inflation and to maintain adequate working capital balance and equities. Modifications to the City's utility rates and/or rate structure will be reviewed and approved by the City Council. Utility rates should be approved for a rolling three to five year period (for example, utility rates evaluated in 2012 should include recommended rates for the period 2013 through 2017). Approval of utility rates sufficient to support forecasted utility expenses should occur prior to, or concurrent with, approval of the utility budget.

2.2. Utility rates will be sufficient to fully fund the forecasted direct and indirect operational costs and capital costs, including the cost of annual depreciation and to meet utility debt service coverage requirements, if any.

2.3. Utility rates should be periodically evaluated on a cost-of-service basis to ensure sufficiency and equity in the delivery of services to customer classes. Cost of service evaluations should occur once every 4 to 6 years or when significant changes in the mix or makeup of customers occur.

3. Utility Revenue Debt Management

3.1. The City will strive to maintain a ratio of 50% debt/50% equity (cash), achieved by debt-financing no more than 60% of each six-year utility capital facilities plan.

3.2. Gross utility rate revenue, net of operating expenses exclusive of depreciation, will be sufficient to provide a minimum of 1.25 times debt service coverage of all outstanding revenue bonds or the level of coverage called for in the revenue bond covenants, whichever is greater.

3.3. Revenue bond debt service coverage requirements can be met on a combined utility basis but will be conservatively tested on an individual utility bases. System development revenue, which can be included as part of the coverage test, should be excluded to further provide for conservative testing of coverage requirements.

3.4. In the event new revenue bonds are required to support the planned capital investments of the utility, approval of rates sufficient to pay the debt service including coverage requirements should occur prior to the issuance of such bonds.

4. Utility Reserve Management

4.1. Each utility fund should maintain adequate fund balances/working capital to meet cash flow requirements and unexpected contingencies. The City shall maintain minimum working capital balances in these funds for operations and maintenance expenses (depreciation not included).

4.1.1. Water, 20 to 25%, approximately 75 to 90 days;

4.1.2. Sewer, Storm Drainage and Solid Waste utility funds, 12 to 16%, approximately 45 to 60 days;
and

4.1.3. King County Wastewater Treatment, \$360,000, approximately 3% of total operating expenses.

Section 6. Debt Management Policies

Strategic use of short and long-term debt is an important element of the City's financial toolbox as its use can leverage existing resources and support temporary/short-term cash flow needs of the City and enable the accomplishment of large investments. However, as debt service payments can obligate City resources over a long period time, its use and impact on City cash flow, ratings by financial institutions, and compliance with statutory requirements should be carefully considered.

1. General Management

- 1.1. The City will not use short-term or long-term debt to support ongoing operations.
- 1.2. Prior to the decision to issue general obligation debt, which is an obligation against the general taxing authority of the City, the feasibility of alternative methods of financing using special assessments, fees/charges, and special revenue debt should first be determined.
- 1.3. The City will work to maintain strong ratings on its debt including maintaining open communications with bond rating agencies concerning its financial condition.
- 1.4. General Obligation (GO) Bond debt should be scheduled for repayment based on the entire outstanding debt not just the individual issue; in a manner which seeks to reduce fluctuation in the total tax rate.
- 1.5. The City will strive to improve its bond ratings by improving its financial stability.
- 1.6. The City shall employ competent financial advisors and bond attorneys for all large bond issues.

2. Debt Capacity

- 2.1. Annual debt service should not exceed fifteen percent (15%) of operating revenues.
- 2.2. Total direct debt should not exceed two percent (2%) of the City's assessed value.
- 2.3. No more than sixty percent (60%) of the City's capital program should be debt financed.

3. Short-Term Debt

- 3.1. Short-term debt is defined as a period of three years or less. The City shall use short-term debt to meet temporary cash flow needs that are caused by a delay in receipting of anticipated revenues or for issuing long-term debt.
- 3.2. Interfund loans may be issued to meet short-term cash flow needs. Interfund loans will only be used when the recipient fund's revenue stream is anticipated to be sufficient to repay the loan.
- 3.3. Interfund loans must be repaid within the period of one year or as stated in the ordinance or resolution, and will bear interest based upon prevailing rates.
- 3.4. All interfund loans require Council approval in the form of an ordinance or resolution.
- 3.5. The City will not use short-term debt for current operations.

4. Long-Term Debt

- 4.1. Long-term debt is defined as exceeding three years. Long-term debt will only be used when pay-as-you-go financing of capital projects is not feasible. Long-term debt service payments will not exceed the expected life of a project. Long-term debt will be used to finance City needs that can be capitalized and depreciated.
- 4.2. Long-term debt can be refunded if the net present value (NPV) of savings is at least four percent (4%).
- 4.3. Self-supporting bonds (such as special assessment improvement districts) may only be used to finance improvements associated with the subject improvement districts.

Section 7. Equipment Replacement

The City's physical assets, such as vehicles and buildings, represent a significant investment of resources. Timely maintenance and replacement of these assets at the end of their useful lives is necessary for reliability and quality of public services and ensures public and employee safety.

1. General Management

- 1.1. The City will maintain a comprehensive inventory of its physical assets including its useful life, original purchase date and cost, information on its general condition, and the estimated value of replacement.
- 1.2. The City will maintain a replacement schedule by physical asset indicating the replacement cost and its corresponding source of funding. The replacement schedule will be reviewed annually and budgeted as part of the City's biennial budgeting process.
- 1.3. The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs and provide for the timely maintenance and orderly replacement of capital and equipment from current revenues or equipment reserve funds where possible.
- 1.4. Equipment reserve funds will be maintained at levels sufficient to meet scheduled equipment replacement and ensure public and employee safety and to prevent a deterioration in City assets.
- 1.5. Accounting and tracking of City assets are codified under Administrative Code Section 100-31.

Section 8. Cash / Investment Management

The City's Investment Policy is codified under Administrative Code #100-40. Consistent with this policy, the Finance Director will annually submit the investment policy to the City Council for review.

Section 9. Reserve Policies

Reserves and reserve management policies are an important and necessary part of any financial management plan. Reserves are established as a hedge against cash flow fluctuations that are expected to occur during the course of the year, to sustain the City during economic downturns, and to sustain City services in the event of unanticipated needs, catastrophic events or natural disasters. The following policies provide definitions for the appropriate level of reserves and how these resources should be replenished in the event they are used.

1. General Management

- 1.1. General government funds should maintain adequate fund balances or working capital to meet unexpected contingencies.
- 1.2. The City will maintain a Cumulative Reserve Fund in an amount of at least 5% of General Government operating expenditures, with a target of 10%. Expenditures utilizing the Cumulative Reserve Fund are used for stabilization of general operations during counter-cyclical times to protect the City from unforeseen contingencies and to maintain one year payments of general obligation debt service, and general governmental capital projects. Accumulation of reserves can be made from a variety of revenue sources and can include one-time revenues and year-end surpluses.
- 1.3. Minimum fund operating reserve balances will be maintained as follows:
 - 1.3.1. The General Fund shall maintain at least 8% of total budgeted operating expenditures, with a target of 12%.
 - 1.3.2. Each enterprise fund should maintain adequate fund balances or working capital to meet unexpected contingencies and cash flow needs. Each utility fund shall strive to ensure ongoing system integrity through reinvestment in the system. To mitigate impact to rates, the City will phase in system reinvestment over a 10-year period in equal 10% increments starting in 2012.

- 1.3.3. Other proprietary funds should maintain working capital balances of 10% to 20% of their budgeted operating, maintenance and capital expenditures.
- 1.3.4. Replacement reserves shall be established for equipment and computer software should the need continue beyond the estimated initial useful life, regardless of whether the equipment is acquired via lease, gift or purchase. Service charges paid by City departments to the appropriate Internal Service funds should include an amount to provide for replacements. Minimum reserves for these funds should be as follows:
- 1.3.4.1. Equipment Rental and Replacement:
Operating reserves of 30 days (excluding depreciation) and replacement reserves equal to three times depreciation.
- 1.3.4.2. Innovation and Technology:
Operating reserves of 30 days (excluding depreciation) and replacement reserves equal to three times depreciation.
- 1.3.4.3. Facilities:
Operating reserves of 30 days and repair and replacement reserves equal to 50% of one year of operations.
- 1.3.4.4. Reserve balances of other funds shall be set through the budget process in an amount consistent with the purpose and nature of the fund.
- 1.4. Evaluation of reserve levels will be made in conjunction with the City's budget.

2. Use and Replenishment

- 2.1. Use of reserves to address cash flow needs and for which funds will be replenished within one year can be authorized with Mayoral approval.
- 2.2. Use of reserves where replenishment exceeds one year will require review and approval by the City Council. This review will include the need for using reserves, the anticipated plan to replenish the reserve account, the anticipated rate and time period over which the fund will be replenished, and the source of funds. Regular reports to Council will be made as to the status of reserve replenishment.
- 2.3. The rate of replenishment will not exceed three years of use.

Section 10. Lines of Authority

This section delineates the roles and responsibilities of the Council, the Mayor and the Departments in the management of City resources.

1. General Management

- 1.1. The City Council has the authority to execute legislative policies and approve the City's budget at the fund level. The City Council has the authority to review the status of the City's financial performance and amend the budget at the fund level.
- 1.2. The City Council has the authority to review the City's quarterly financial reports and to provide policy guidance to the Mayor on issues.
- 1.3. The Mayor has the administrative authority to oversee development of the biennial budget, to propose amendments to the City Council, to approve operating and capital spending decisions within the parameters of the Council approved budget, and to enter into contractual agreements to execute the intent of the budget.
- 1.4. Each Department Director has the authority to expend City funds within their approved budget authority and in accordance with direction and procedures prescribed by the Mayor's Office and to recommend budget requests to the Mayor.

Auburn's Vision for the Future

Auburn's vision sets the overall direction for the City, and as such, focuses City goals on strategies developed toward implementation of this vision. The 2017-2018 Biennial Budget allocates City resources through the development of departmental objectives. The department objectives are designed to implement the Citywide strategies which in turn work toward the Citywide goals. These goals are designed to implement the Vision adopted by Council. The strategies coordinated by this budget are developed by Council and administered by the Mayor.

The City Council and Mayor set a direction in 2006 for the City by establishing Vision 2016 which looked ahead and envisioned what the City should look like in 10 years. The Vision has been updated from time and during each budget cycle to maintain relevancy. The 2017-2018 budget continues to implement the vision that the City Council and Mayor developed.

2017-2018 Citywide Goals and Strategies:

I. Provide for Public Safety

1. Continue to seek grant funding to support public safety enforcement activities. (Lead: Police)
2. Maintain patrol response times of less than 4 minutes. (Lead: Police)
3. Continue to work with Green River College to ensure the safety and security of students. (Lead: Police)
4. Continue exploring innovative ways to address public safety needs of the community. (Lead: All)
5. Increase police presence in downtown parks and business areas and become ambassadors of these areas. (Lead: Police, Parks)

II. Encourage a Sense of Community

6. Continue providing support to the Housing Home Repair program. (Lead: Community Development Services)
7. Continue to promote community outreach by involving citizens and business in their City Government. (Lead: All)
8. Continue to promote stability in neighborhoods and the downtown area. (Lead: Community Development Services)
9. Promote pride in Auburn and citizen engagement with City government via new technology. (Lead: IT, Community Development)
10. Continue to develop the resources of the Les Gove Community Campus including the Youth/Teen Center and the creation of a truly centralized park concept. (Lead: Parks, Administration, Community Development Services)
11. Implement programs to celebrate One Auburn and the many diverse communities, populations, ethnicities and backgrounds represented. (Lead: All)
12. Continue to create transparency and public engagement for residents to access their local government. (Lead: All)
13. Continue to find ways to reach out to Auburn's diverse communities and involve them in the community at large, i.e. development of a cultural connections program. (Lead: All)
14. Continue providing support to the Housing Home Repair program. (Lead: Community Development Services)
15. Expand eGovernment services through online and internal citizen technology engagement. (Lead: IT)

III. Encourage Economic Development

16. Continue marketing Auburn as the Regional Entertainment Center. (Lead: Community Development Services, Administration)
17. Continue to support the City's economic development initiatives and programs. (Lead: Community Development Services, Administration)

18. Establish sustainable branding and strong reputation of place by creating synergy within Auburn Area Chamber, Auburn Downtown Association, Auburn Tourism Board and Lodging Tax Advisory Committee. (Lead: Administration)
19. Implement goals as outlined in the Ten-Year Economic Development Strategic Plan. (Lead: Administration)
20. Support and expand the development of the Innovation Partnership Zone. (Lead: Administration)
21. Expand the role of Tourism and Real Estate as part of the Economic Development Division. (Lead: Administration)
22. Lead the Mayor's efforts to rebrand and market Auburn to better reflect the community and increase positive perception among residents, businesses, regional governments, and state and national stakeholders. (Lead: Administration)

IV. Improve Designated Urban Center

23. Continue funding the annual downtown façade improvement project. (Lead: Community Development Services; Engineering Services)
24. Continue to enhance Police Department problem solving efforts and relationships with residents and business owners in the downtown area to address crime and other quality of life issues. (Lead: Police)

V. Complete Public Works Projects

25. Continue to seek sources of grant funding to support local and regional arterial and key transportation improvements. (Lead: Engineering Services)
26. Continue to replace, upgrade, and improve the reliability of storm drainage, water and sanitary sewer infrastructure. (Lead: Engineering Services)
27. Continue to implement local and arterial pavement preservation improvements throughout the City. (Lead: Engineering Services)
28. Complete construction on S 277th Street Widening project, Auburn Way South (SR-164) Corridor Safety Improvements (Muckleshoot Plaza to Dogwood), and Downtown Traffic Signal Upgrades. (Lead: Engineering Services)
29. Begin design on Auburn Way North & 1st Street NE Signal Improvements, M Street NE (E Main to 4th Street NE), Lea Hill Corridor Improvements, and Evergreen Heights Safe Routes to School Improvements phase 1. (Lead: Engineering Services)
30. Complete design and construction of the Fulmer Well Field Improvements project. (Lead: Engineering Services)
31. Complete design and construction of the Coal Creek Springs Transmission Main Replacement project. (Lead: Engineering Services)
32. Complete implementation of the Water Utility Meter & Billing System Improvements project. (Lead: Engineering Services)
33. Initiate pre-design of the Coal Creek Springs Rehabilitation project. (Lead: Engineering Services)
34. Begin design of sewer pump station improvements in anticipation of construction in 2019. (Lead: Engineering Services)
35. Continue to replace and/or install new storm drainage conveyance capacity improvements in conjunction with the Arterial and Local Street Improvement projects. (Lead: Engineering Services)
36. Evaluate the need for additional hangar retrofit to closed hangars. (Lead: Engineering Services)
37. Secure funding for and complete the design and construction of the Runway Enhancement project. (Lead: Engineering Services)

VI. Plan Future City Development

38. Create and implement a Community Development/Engineering Services strategic plan. (Lead: Community Development Services; Engineering Services)
39. Implement Airport strategic business plan. (Lead: Engineering Services)

VII. Actively Support Regional Transportation Improvements

40. Continue to participate in Regional Transportation Forums – SCATBd, RPEC, KCPEC, PSRC, PCTCC and RAMP on key transportation issues. (Lead: Engineering Services)
41. Continue to coordinate community development efforts with adjacent and regional agencies. (Lead: Engineering Services)

VIII. Enhance Quality of Life

42. Continue to fund the Lakeland Hills and Community Circulator Shuttle programs. (Lead: Public Works)
43. Develop an integrated referral and communications source for human services in the City of Auburn. (Lead: Administration)
44. Work with all involved groups within Auburn to address the issue of homelessness and its impacts on the family structure, in addition to the support and representation of larger regional efforts. (Lead: Administration)
45. Continue working with local and regional service providers to assemble a support network to address needs of victims of domestic violence, including pursuit of the one-stop concept. (Lead: Administration)
46. Develop a comprehensive plan for the creation of an Auburn Arts & Culture Center within the Old Post Office Building. (Lead: Parks, Arts & Recreation)
47. Develop a Master Plan for 104th Avenue property along the Green River, Lakeland Hills Nature Area, and newly acquired property in the southwest portion of Game Farm Park to include renovated Parks Maintenance shop. (Lead: Parks, Arts & Recreation)
48. Continue improvements at Les Gove Park - construct new restroom facility, close Deals Way, lighted crescent, turf improvements, add new section of trail. (Lead: Parks, Arts & Recreation)
49. Construct play area at Sunset Park spraypark; replace playgrounds at Roegner Park and Lakeland Hills Park. (Lead: Parks, Arts & Recreation)

2015-2016 Progress on Citywide Goals:**I. Provide for Public Safety**

1. Continued to seek grant funding to support public safety enforcement activities. (Lead: Police)
2. Maintained patrol response times of just over 4 minutes. (Lead: Police)
3. Continued to work with Green River College to ensure the safety and security of students. (Lead: Police)
4. Continued exploring innovative ways to address public safety needs of the community. (Lead: All)
5. Increased police presence in downtown parks and business areas and became ambassadors of these areas. (Lead: Police, Parks)
6. Created a traffic school to create a fine alternative for drivers. (Lead: Police, Legal, Court)

II. Encourage a Sense of Community

7. Continued providing support to the Housing Home Repair program and funded a downtown façade improvement program. (Lead: Community Development Services)
8. Continued to promote community outreach by involving citizens and business in their City Government. (Lead: All)
9. Continued to promote stability in neighborhoods and the downtown area. (Lead: Community Development Services)
10. Promoted pride in Auburn and citizen engagement with City government via new technology. (Lead: IT, Community Development Services)
11. Continued to develop the resources of the Les Gove Community Campus including the Youth/Teen Center as well as expanded programming at the Auburn Community and Events Center. Expanded

park and recreation offerings at the Les Gove Campus to create a truly centralized park concept. (Lead: Parks, Administration, Community Development Services)

III. Encourage Economic Development

12. Developed a Ten-Year Economic Development Strategic Plan. (Lead: Community Development Services, Economic Development)
13. Continued marketing Auburn as the Regional Entertainment Center. (Lead: Community Development Services, Administration)
14. Continued to support the City's economic development initiatives and programs. (Lead: Community Development Services, Administration)

IV. Improve Designated Urban Center

15. Implemented an annual downtown improvement project. (Lead: Community Development Services)

V. Complete Public Works Projects

16. Continued to seek sources of grant funding to support local and regional arterial and key transportation improvements. (Lead: Engineering Services)
17. Continued to replace, upgrade, and improve the reliability of storm drainage, water and sanitary sewer infrastructure. (Lead: Engineering Services)
18. Continued to implement local and arterial pavement preservation improvements throughout the City. (Lead: Engineering Services)
19. Updated the Auburn Environmental Park Master Plan. (Lead: Environmental Services)
20. Continued the ongoing implementation of City participation in the National Flood Insurance Program (NFIP) and NFIP Community Rating System Program. (Lead: Environmental Services)
21. Completed construction of major transportation improvements throughout the City. Major projects included the Auburn Way South Pedestrian and Corridor improvements from Dogwood to Hemlock, Auburn Way South and M Street SE Improvements, and 37th and B Street NW Railroad Crossing Safety Improvements. (Lead: Engineering Services)
22. Completed the phased replacements of all traffic signal lights with low-energy LED lights. (Lead: Engineering Services)

VI. Plan Future City Development

23. Completed design and construction of Mill Creek, Wetland 5K reach. (Lead: Environmental Services)
24. Completed construction of the Fenster Levee Setback phase 2B. (Lead: Environmental Services)
25. Completed a major update to the City's Comprehensive Plan, including the transportation and utility elements. (Lead: Community Development Services, Engineering Services)

VII. Actively Support Regional Transportation Improvements

26. Continued to participate in Regional Transportation Forums – SCATBd, RPEC, KCPEC, PSRC, PCTCC and RAMP on key transportation issues. (Lead: Engineering Services)
27. Continued to coordinate community development efforts with adjacent and regional agencies. (Lead: Engineering Services)

VIII. Enhance Quality of Life

28. Began the development of a Citywide climate action plan and policy. (Lead: Community Development Services)
29. Implemented the Citywide arterial bicycle and safety improvements program through the Traffic Signal Safety Improvement project. (Lead: Engineering Services)
30. Implemented the biennial pedestrian crossing improvement program through the 22nd and I Street NE Roundabout project, Pedestrian and ADA improvements included in various street improvement and reservation projects and the installation of a new Rectangular Rapid Flasher Beacon (RRFB) for the pedestrian crossing at R Street SE and 21st Street SE. (Lead: Engineering Services)

31. Continued to fund the Lakeland Hills and Community Circulator shuttle programs. (Lead: Engineering Services)
32. Completed the implementation of Low Impact Development standards and regulations to meet regulatory compliance with the City's NPDES phase 2 permit. (Lead: Engineering Services)
33. Provided for more parks and recreation opportunities including completing construction of the expanded Les Gove Park. Replaced playground equipment at Dykstra and Isaac Evans Parks. (Lead: Parks, Arts, and Recreation)
34. Completed the Parks, Arts & Recreation Open Space Plan.

2017-2018 Budget Strategy

The 2017-2018 budget will be implemented by a series of objectives regarding development of resources and their allocation to various competing demands.

1. Avoid the addition of permanent staff positions unless there is an offsetting revenue stream or reduction in current expenditures to support the position, and review replacement staff for essential need. Limit new programs until economic conditions or revenue streams capable of supporting them are in place.
2. Conserve the fiscal capacity of the City to meet potential future needs.
3. Use fund balance or working capital to finance capital equipment that maintains or enhances productivity.
4. Control discretionary expenditures.
5. Provide adequate training, and increasing technology and tools to enhance productivity.
6. Maintain a baseline of funding which continues to deliver high-quality municipal services with special attention to continue support of growth management, maintain effective legal services, provide continued public safety, support a diversity of recreational and cultural programs, and maintain existing facilities.
7. Provide staff support and funding for street maintenance repairs and improvements to meet planning requirements and benefit from available funding opportunities.
8. Enhance the capacity of the infrastructure where funding opportunities exist by giving priority to providing necessary matching funds.
9. Continue operation of the City's enterprise functions on a business basis.
10. Explore all opportunities for economic development that will provide a return to the City of Auburn.

Use of Budget Tools

This budget uses a variety of tools to implement these objectives:

Financial Measures

The City of Auburn's budget places a high priority on maintaining the fiscal integrity of the City by managing reserves to counterbalance economic cycles while responding to emerging needs. When new programs are added, each is closely evaluated to ensure that it can be supported over the long run. Temporary "growth period" revenues can also be used for capital needs of a non-continuing nature. Enhanced revenue also can build reserves to provide counter-cyclical balance (e.g., a rainy-day fund). The main purpose of such a reserve is to allow the City to respond to funding needs in an economic recession without having to resort to new taxes. The City has established a Cumulative Reserve Fund both for building revenues for major capital needs and to provide a counter-cyclical balance.

It is anticipated that the development of residential construction will continue due, in part, to low interest rates coupled with pent-up demand. The need for services has been and will continue to be substantial, particularly police services. Some of these services are required before revenue is actually received from the developments. The challenge becomes to judiciously expand services at a rate that provides reasonable coverage and protection to the public within the constraints of available revenue. New long-term funding commitments need to be avoided as much as possible until new revenue capacity develops. Consequently, the priority is on completing existing funding commitments and baseline needs, while carefully expanding services and protecting reserves.

Baseline Budget

The baseline budget funds the City's ongoing operations. As such, it is an essential tool for implementing goals and elements of strategy directed at continuing the existing array of services at a high-level of effectiveness and efficiency. The budget strategy places a high priority on continuing to fund programs that protect the City's ability to maintain and enhance quality of life and on programs that meet the continuing public safety needs of our neighborhoods. These needs will be funded by the appropriate use of the existing capacity of City programs.

Capital Budget

The Capital Improvement Fund is used to accumulate funds to finance large projects that could not otherwise be done in one year from General Fund revenues. Projects include major improvements, acquisition of new municipal facilities, and downtown revitalization. The fund is budgeted for about \$2.7 million of expenditures in 2017. 2018 is budgeted for \$4.0 million in expenditures, leaving a projected ending fund balance in 2018 of \$7.7 million for future projects identified in the Capital Facilities Plan.

General Fund Priorities

City General Fund revenues are forecasted conservatively but realistically. Increases in salary and benefits and in contractual services will be increased in accordance with union contracts. Revenue estimates are conservative and based on the 2015 actual and 2016 estimated revenues received. Costs may need to be reduced if revenue decreases from estimated amounts. The General Fund budget was developed under the following policy priorities:

1. Avoid new programs until new revenue sources to support them are identified.
2. Protect the City's long-term fiscal integrity and Moody's bond rating.
3. Maintain productivity.
4. Enhance efficiency and effectiveness.
5. Ensure adequate and ongoing support for City programs and activities.
6. Provide training, adequate technology and tools to enhance productivity.
7. Fund priority planning needs to enhance or promote economic development within the City and enforce code compliance.
8. Maintain programs directed at protecting the quality of life in the community and its neighborhoods.
9. Provide grant required matching funds for street improvements.
10. Seek out additional sources of revenue for street improvement and construction.
11. Fund continuing public safety needs.

Many of these priorities are implemented in the development and review of the baseline budget proposals of various departments.

Proprietary Fund Priorities

The budget priorities in the Proprietary Funds are a continuation of past budget priorities, which have generally placed these funds on a sound, self-supporting basis.

1. Continue operation of the funds on a self-supporting basis.
2. Maintain the fiscal capacity of the utilities with appropriate measures.
3. Implement programs and rates to encourage resource conservation, particularly in water usage.
4. Maintain orderly development of capital facilities to meet needs.
5. Continue measures to enhance productivity and maintain new facilities as they come on line.
6. Continue programs that encourage greater recycling of our waste materials.
7. Focus on capital projects that deal effectively with the City's growth.

Other Funds Budget Priorities

Fiduciary funds will be managed in a manner that continues to provide for their long-term obligations. The Insurance Fund will provide for insurance independence if needed. Debt Service Funds will continue to retire debt as appropriate. No additional funds will be added to the LID Guarantee Fund, as the fund is currently considered adequate.

SECTION III: FINANCIAL PLAN

Introduction

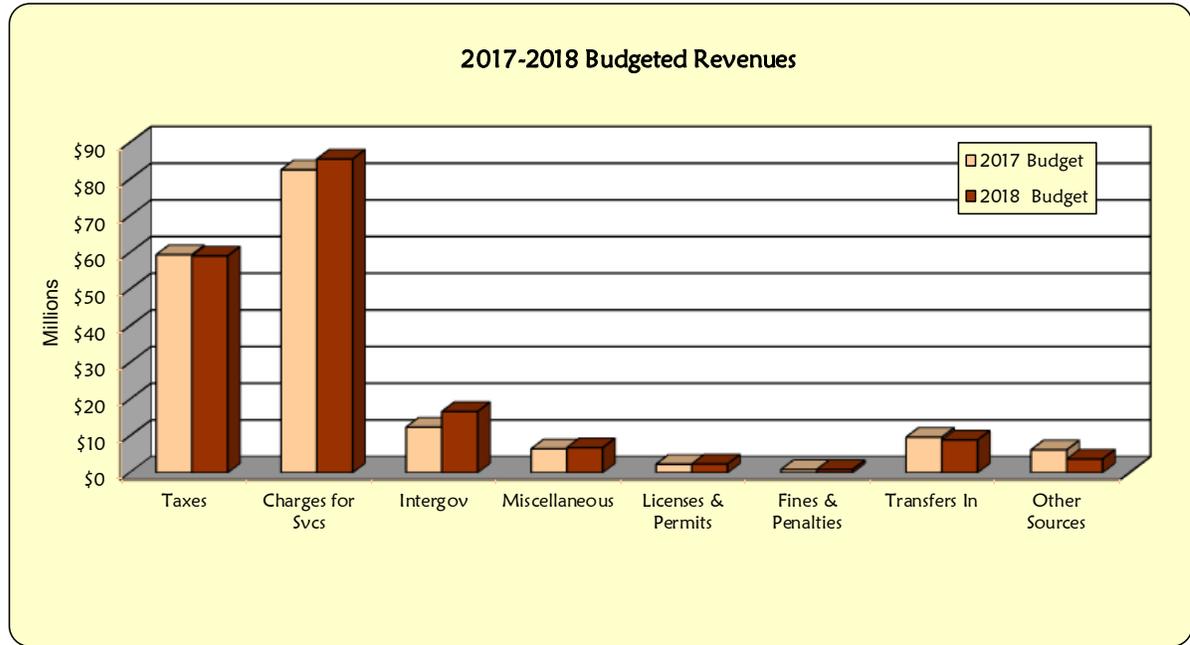
The National Advisory Council on State and Local Budgeting (NACSLB) endorses the forecasting of revenue and expenditures in their Recommended Budget Practices. This section of the budget provides a combined view of both past and anticipated future revenue and expenditures for all funds. A detailed revenue analysis is presented for each fund type. The plan focuses analysis on revenue sources in order to inform users of this document on how the City funds services it provides to its citizens. A table, graph and explanation of major changes are provided for the General Fund, Special Revenue Funds, Capital Funds, Enterprise Funds, Internal Service Funds, Fiduciary Funds and the Permanent Fund. This is followed by a six-year forecast of General Fund revenue and expenditures along with a discussion of the factors that affect the forecast. Long term debt and debt capacity is discussed as well as the General Fund fiscal capacity. This section ends with a discussion of fund balance and working capital balances.

A budget is a plan that develops and allocates the City's financial resources to meet community needs in both the present and the future. The development and allocation of these resources is accomplished based on the foregoing policies, goals and objectives addressing the requirements and needs of the City of Auburn. While the other sections of this document present the budget in detail, this section provides an overview of the budget as a Financial Plan. As such, this section focuses on City strategies to maintain its financial strength and the basis for the expectation for future revenues.

An important part of a financial plan is the City's Capital Improvement Program. While the projects affecting 2017-2018 are summarized under Section VII, Capital Budget in this document, the entire Capital Facilities Plan (CFP) is outlined, in detail, in a separate document.

Analysis of 2017-2018 Revenues by Source for All Funds

The graph below presents the total new revenues that are anticipated to be available to support City programs during 2017 and 2018. The table shows the revenue by source of funds from 2015-2018. The revenues received by the City are derived from a diverse range of sources, and the types of revenues received by each fund vary significantly.



| Total All Funds Revenues | 2015 Actual | 2016 Adj Budget | 2016 Est Actual | 2017 Budget | 2018 Budget |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Taxes | \$57,132,656 | \$54,736,400 | \$56,392,958 | \$59,474,400 | \$59,136,430 |
| Charges for Services | 81,023,085 | 77,523,665 | 77,950,734 | 82,612,535 | 85,565,622 |
| Intergovernmental | 14,059,785 | 22,133,214 | 20,988,268 | 12,435,236 | 16,717,588 |
| Miscellaneous | 5,982,913 | 6,636,686 | 6,481,099 | 6,539,073 | 6,841,812 |
| Licenses and Permits | 2,074,432 | 1,944,600 | 2,244,600 | 2,338,700 | 2,419,950 |
| Fines and Penalties | 938,775 | 796,180 | 796,180 | 876,100 | 885,300 |
| Transfers In | 8,157,808 | 25,209,070 | 23,807,850 | 9,695,825 | 8,951,075 |
| Other Sources | 1,801,901 | 4,871,424 | 4,821,424 | 6,269,275 | 3,758,623 |
| Total Revenues & Other | | | | | |
| Financing Sources | 171,171,355 | 193,851,239 | 193,483,113 | 180,241,144 | 184,276,400 |
| Beginning Fund Balance | 116,510,273 | 115,911,070 | 115,791,889 | 88,839,185 | 82,595,207 |
| TOTAL AVAILABLE RESOURCES | \$287,681,628 | \$309,762,308 | \$309,275,002 | \$269,080,329 | \$266,871,607 |

Charges for Services

The largest source of revenue for the City is charges for services, which include user fees for utility services, recreational, planning and building activities and represent 45.8% and 46.4% of total revenues in 2017 and 2018 respectively. The majority of these charges are collected in the enterprise funds for services provided as stand-alone business type activities. Service revenue also includes charges to other funds by internal service funds such as the Innovation and Technology Fund and the Facilities Fund to recoup the cost of services provided to other City departments.

Tax Revenue

The second largest revenue source comes from taxes. Sources of tax revenue include property taxes, retail sales taxes, utility taxes, admissions taxes, and gambling taxes. Tax revenue constitutes 33.0% of total revenue in 2017 and 32.1% in 2018. Almost all tax revenues are received in the General Fund to support the ongoing operations of the City. Effective in 2013, annual sales taxes collected from new construction activity is used to support activities in the Local Street Fund (Fund 103). The amount of sales taxes from new construction is estimated to total \$1.8 million in both 2017 and 2018. Prior to 2013, \$2.0 million in property taxes were used annually to support activities in the Local Street Fund with the remainder receipted into the General Fund.

Intergovernmental Revenue

Intergovernmental revenue consists primarily of Federal and State grants and other governmental contributions. Intergovernmental revenue constitutes 6.1% of revenue in 2017 and 8.4% in 2018. The increase in revenue in 2018 is primarily attributable to \$1.4 million in anticipated FAA grant and State grant monies for the Airport Runway Enhancement project. In addition, there are several Arterial Street projects that are anticipated to receive Federal grant monies, including \$2.2 million for the F Street SE Improvement project. Revenues within this category are primarily used to fund the construction of street projects and other capital projects, such as park improvements within the Municipal Parks Construction Fund.

Miscellaneous Revenue

Miscellaneous revenue includes interest, rents and leases, special assessments, contributions and donations, prior year cash adjustments, and Equipment Rental internal service fund revenue. The Equipment Rental Fund holds City vehicles as an asset and collects annual costs from departments in order to provide for maintenance and replacement of these vehicles. In 2015, approximately \$5.8 million in developer contributions were collected in the Water, Sewer, and Storm Drainage Funds. This revenue was somewhat offset by a reduction of \$8.6 million in prior year cash adjustments in 2015 to account for the GASB (Governmental Accounting Standards Board) 68, recognizing the proportionate share of any unfunded pension obligation.

License and Permit Revenue

License and permit revenue is dependent on the economy as most of this revenue is comprised of building, electrical and plumbing permits from new construction activity. During the 2015-2016 biennium, the City of Auburn continued to experience an influx of development activity. The 2017-2018 budget assumes continued expansion within the City, although at a moderate rate. If the recovery in the economy stalls or occurs less quickly than currently anticipated, this revenue source may need to be adjusted downward.

Fines and Penalties

This revenue source is projected to be relatively stable. It includes false alarm, traffic and parking fines.

Transfers In

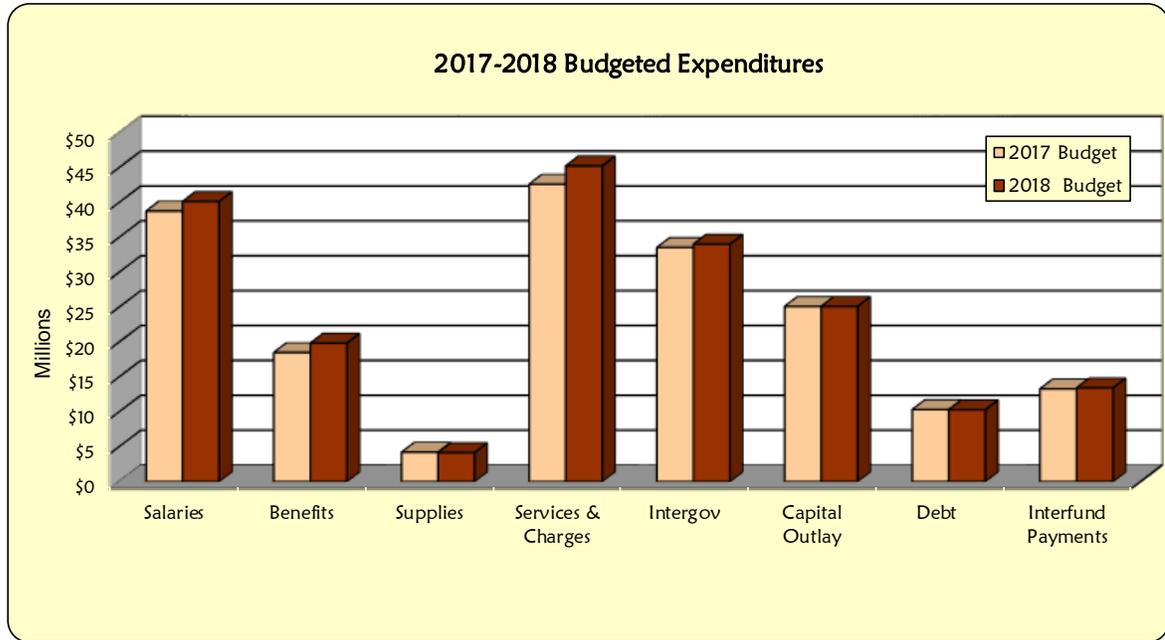
This revenue source represents transfers between funds, and includes payments to other funds for debt service, capital construction projects, grant matches and interfund loans. Transfers in 2016 were unusually high due to a combination of one-time transfers for the Auburn Community and Event Center project and to set up capital sub-funds for enterprise and internal service funds. Transfers in 2017 are budgeted at \$9.7 million and transfers in 2018 are budgeted at \$9.0 million.

Other Sources

Other revenue sources account for 4.0% of total revenues in 2017 and 2.6% in 2018. Revenues in 2017 and 2018 include \$5.0 million and \$2.5 million respectively in anticipated financing proceeds within the Water Fund.

Analysis of 2017-2018 Budgeted Expenditures for All Funds

The following graph presents the 2017 and 2018 budgeted expenditures of the City by major category.



| Total Baseline Budget | 2015 Actual | 2016 Adj Budget | 2016 Est Actual | 2017 Budget | 2018 Budget |
|---------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Salaries | \$34,547,682 | \$37,303,135 | \$37,218,586 | \$38,785,308 | \$40,160,041 |
| Benefits | 14,960,296 | 17,373,870 | 16,673,904 | 18,508,704 | 19,856,550 |
| Supplies | 3,394,253 | 4,314,004 | 4,304,114 | 4,228,886 | 4,163,164 |
| Services & Charges | 35,185,689 | 43,297,479 | 42,317,309 | 42,636,905 | 45,258,695 |
| Intergovernmental | 30,928,889 | 48,770,469 | 48,095,424 | 33,577,180 | 34,034,980 |
| Capital Outlay | 34,150,905 | 58,479,695 | 52,208,159 | 25,106,105 | 25,118,105 |
| Debt | 7,044,592 | 9,415,032 | 7,492,310 | 10,341,425 | 10,317,870 |
| Interfund Payments | 12,236,460 | 12,051,011 | 12,126,011 | 13,300,609 | 13,439,906 |
| Other Uses | 117,383 | - | - | - | - |
| Designated Fund Balance | 7,573,342 | 5,258,831 | 5,974,778 | 6,244,486 | 6,584,769 |
| Undesignated Fund Balance | 107,542,135 | 73,498,782 | 82,864,407 | 76,350,721 | 67,937,527 |
| ALL FUNDS TOTAL | \$287,681,628 | \$309,762,308 | \$309,275,002 | \$269,080,329 | \$266,871,607 |

Salaries and Benefits

Salaries and benefits are budgeted at approximately \$57.3 million in 2017 and \$60.0 million in 2018, and are in accordance with current labor agreements for 2017 and 2018. The 2017 budget includes an increase of nine FTEs due to program improvements and service enhancements. The 2018 budget includes one additional FTE programmed in the Police Department. Significant changes in benefits include anticipated increases in medical benefit costs (2017: +15.0%, 2018: +10.0%), increases in dental benefit costs (2017: +15.0%; 2018: +10.0%), and additional vision benefit costs

(2017: 15.0%; 2018: 10.0%). The budget includes an increase in the Labor and Industries rates between 2.0% - 30.2% depending on job classification. Pension contribution rates for PERS Plan 2 and PERS Plan 3, which are set by the State of Washington, are expected to increase from 11.18% in 2016 to 12.67% in 2017.

Supplies

Citywide supplies are budgeted at \$4.2 million in both 2017 and 2018 and account for 2.2% of the City's biennial budget. Supplies include fuel, small tools and equipment, office and operating materials and inventory for resale. Examples of these expenditures include computers, supplies for facility, street, pump station and vehicle and equipment repairs, agricultural supplies used by the Parks, Arts and Recreation Department, and resale inventory sold at the Auburn Golf Course and Mountain View Cemetery.

Services and Charges

The City contracts for professional services as needed. Some examples of these costs include legal expenses, appraisals, surveys and consulting services. Other costs in this category include communications, travel, advertising, rentals, insurance, repairs and maintenance and utility charges.

Intergovernmental Charges

Intergovernmental expenditures are budgeted at \$33.6 million in 2017 and \$34.0 million in 2018. These expenditures include transfers to other funds for debt service, capital construction, street project funding, and interfund loans. Transfers between funds are budgeted at \$9.7 million in 2017 and \$9.0 million in 2018. Other intergovernmental expenditures include the contractual costs for sewage treatment to King County, contractual costs for the South Correctional Entity (SCORE) and with Valley Communications Center for 911 services, and payments to King County District Court for municipal court and probation services.

Capital Outlay

Approximately \$25.1 million annually has been allocated for capital improvement projects in both 2017 and 2018. Most of the capital expenditures are budgeted in the street funds, with the balance of capital expenditures primarily in the enterprise funds and the Municipal Parks Construction Fund. These categories fluctuate from year to year and are dependent on specific project needs as well as available funding from grants, loans, one-time revenues, and service fees. Examples of capital projects scheduled in 2017 and 2018 include: the F Street SE Improvement project; the Runway Enhancement project at the Auburn Municipal Airport; the Water Utility Meter and Billing System Improvement project; and various park improvements including the addition of a spray feature at Sunset Park and construction of a new restroom facility at Les Gove Park.

Interfund Payments

Payments to the Internal Service Funds are budgeted at approximately \$13.3 million in 2017 and \$13.4 million in 2018. These are charges paid for equipment repair and replacement as well as software, hardware, technology, multimedia and facilities services. Internal services are provided by the City's Equipment Rental Fund, the Innovation and Technology Fund, and Facilities Fund to other City departments.

REVENUE ANALYSIS

GENERAL FUND

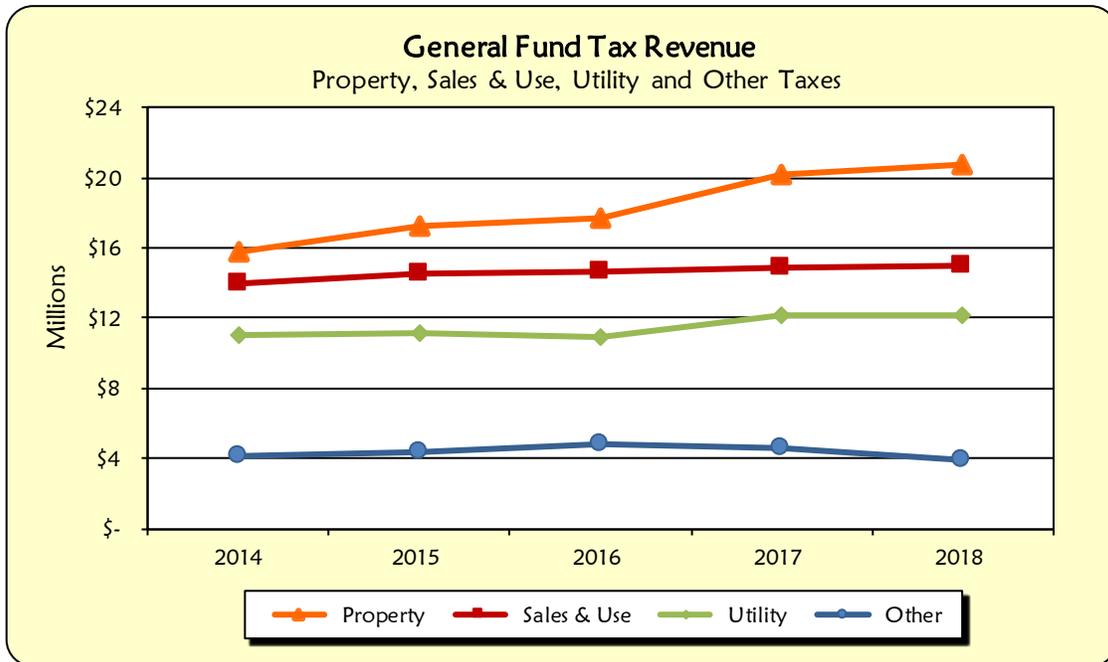
The City's General Fund receives a wide variety of revenue. This section of the budget discusses the key factors that affect revenue for the next year.

General Fund Revenue By Funding Source

| | 2014 Actual | 2015 Actual | 2016 Est Actual | 2017 Budget | 2018 Budget |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Beginning Fund Balances: | | | | | |
| Designated/Reserved | 221,614 | 76,725 | 144,825 | 221,614 | 221,614 |
| Undesignated | 15,194,774 | 19,283,407 | 19,421,941 | 15,970,117 | 12,401,695 |
| Total Fund Balances | \$15,416,388 | \$19,360,132 | \$19,566,766 | \$16,191,731 | \$12,623,309 |
| Taxes: | | | | | |
| Property | 15,805,041 | 17,199,418 | 17,733,500 | 20,152,000 | 20,781,000 |
| Sales & Use | 13,979,439 | 14,520,145 | 14,672,000 | 14,821,000 | 14,970,750 |
| Utility | 11,080,040 | 11,100,396 | 10,901,200 | 12,159,000 | 12,182,600 |
| Other | 4,089,323 | 4,386,203 | 4,788,400 | 4,613,600 | 3,855,080 |
| Licenses & Permits | 2,400,662 | 2,074,432 | 2,244,600 | 2,338,700 | 2,419,950 |
| Intergovernmental | 5,215,325 | 5,453,114 | 5,627,893 | 5,919,680 | 5,859,350 |
| Charges for Services | 4,167,561 | 4,296,068 | 3,981,180 | 3,923,680 | 3,992,580 |
| Fines & Forfeitures | 1,239,233 | 938,775 | 796,180 | 876,100 | 885,300 |
| Transfers In | 121,652 | 149,197 | 220,926 | 84,000 | 84,300 |
| Other Sources | 154,043 | 157,041 | 25,000 | 25,000 | 25,000 |
| Miscellaneous | 944,276 | 1,123,838 | 1,106,558 | 1,006,800 | 1,035,900 |
| Total General Fund | \$74,612,982 | \$80,758,760 | \$81,664,203 | \$82,111,291 | \$78,715,119 |

General Fund Tax Revenue

Current estimates indicate that the City will receive approximately \$48.1 million in tax revenue during 2016. Total revenues from taxes are anticipated to increase in 2017 to an estimated \$51.7 million and \$51.8 million in 2018. Voter-approved initiatives and State Legislative budget cuts to local tax distributions and increases to benefit rates have had a significant financial impact on the General Fund. In addition, the 10-year annexation sales tax credit revenue is set to terminate in mid-2018. Revenue budgeted for the next biennium is based on the assumption that the economy will continue to grow at a steady but moderate pace. If growth is slower than anticipated, budgeted revenues may have to be adjusted downward.



Property Taxes

Property taxes remain the largest single source of General Fund revenue for the City, constituting 30.6% of total General Fund revenues budgeted for 2017. Over the past several years, voters of the State of Washington have changed the property tax levying process through referenda and initiatives. Referendum 47, passed in 1997, changed the 106% limit to the lesser of six percent or inflation. There was a provision; however, that – with a finding of substantial need – a majority plus one vote of the City Council could raise revenue to the 106% limit. In 2001, the citizens voted on and passed Initiative 747 (I-747), which limits the increase in property taxes to the lesser of 1% or inflation (unless the jurisdiction has “banked capacity”, which provides that the levy limit is based on the highest amount that could have been levied since 1985-1986). New construction, annexations and refund levies are additional. I-747 was declared unconstitutional by the King County Superior court on June 13, 2006 and was overturned by a State Supreme Court decision in November 2007.

Following this decision, the Washington Legislature approved House Bill 2416 reinstating the provisions of I-747 retroactively to 2002, thereby restoring the one percent limit on property tax increases (again, unless the jurisdiction has banked capacity). These legislative changes have significantly impacted the City as labor contracts have historically increased at an average rate of 3% while the City’s largest source of taxing authority that assists in the payment of those contracts is essentially limited to 1%. Due to the Great Recession, the City experienced four consecutive years of declining property valuation during fiscal years 2010 through 2013. However, in 2014 this trend reversed and the Assessed Valuation (AV) of property values has increased by an average of 8.5% per year in 2014 through 2016. The 2017 and 2018 property tax revenues are based upon an estimated 6.0% annual increase in overall Assessed Value (AV). This recovery, combined with the City’s ability to tap into its banked capacity, is expected to increase property tax revenues in the amount of \$2.4 million in 2017 over the 2016 amount. Of this year-over-year growth, \$1.9 million is from banked capacity.

Sales Taxes

The sales tax rate in the City of Auburn is 9.5% on all retail sales. Within this, the net City tax rate is 0.84% after accounting for the share received by counties and a State administrative fee¹. Sales tax receipts have fluctuated in Auburn as about one-third of the City's retail sales activity are derived from new construction and auto sales, both of which are highly sensitive to economic conditions. Since 2013, sales taxes received from new construction have been transferred to the Local Street Fund in support of the City's Save Our Streets (SOS) program. This is estimated to total \$1.8 million in both 2017 and 2018. In 2017 and 2018, sales taxes are estimated to increase by 1.0% annually to a total General Fund contribution of \$14.8 million and \$15.0 million, respectively.

Utility Taxes

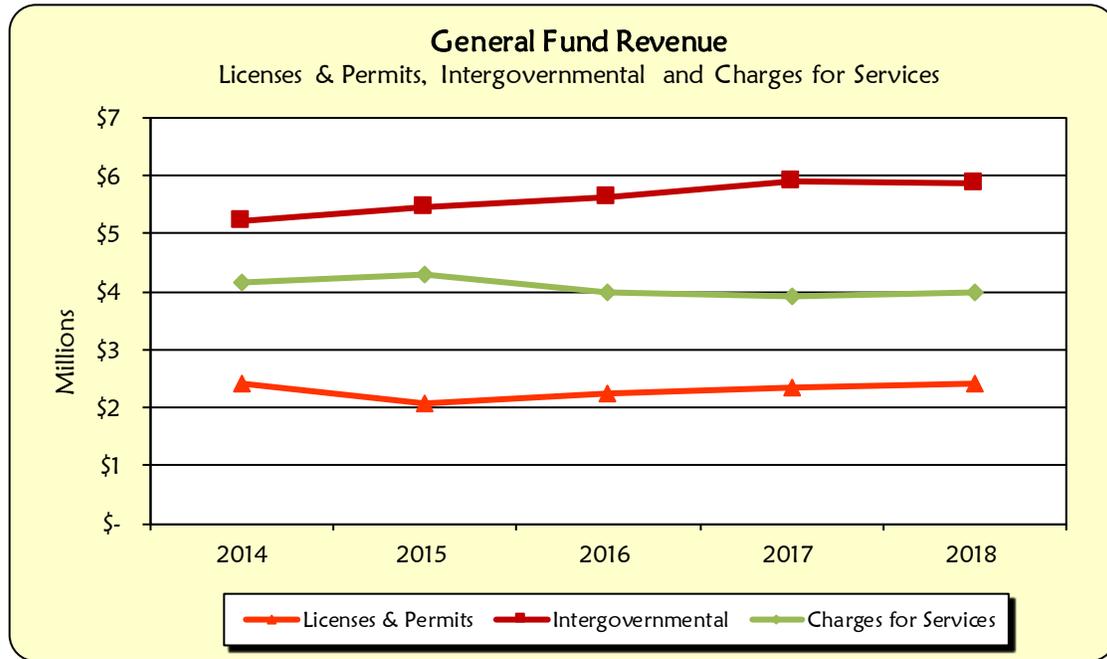
This category includes taxes applied to utilities providing services in the City, from both City-owned and private utilities. Utility taxes, as a whole, have been very stable from year-to-year, not only in the amount received, but also in terms of consistent growth rates. Interfund utility taxes are charged at 7.0% on the four major City utilities: Water, Sewer, Storm Drainage, and Solid Waste. 1.0% of this utility tax is dedicated to fund Arterial Street Preservation. Other City utility taxes include a 6.0% tax assessed on telephone, electric and natural gas providers, of which 1.0% of this tax is dedicated to fund Arterial Street Preservation. Effective January 1, 2017, per Ordinance No. 6620, the City will be increasing the tax rate for private cable fees from the current 1.0% to 6.0%. Of this, 1.0% will continue to be dedicated to fund the Arterial Street Preservation Fund and 5.0% will support General Fund purposes.

Other Taxes

This category includes the sales tax credit for annexation, criminal justice sales tax, admissions tax, leasehold excise tax and gambling taxes. These revenues are budgeted at \$4.6 million in 2017 and \$3.9 million in 2018. The sales tax credit for annexation is budgeted at \$2.0 million in 2017 and is expected to be reduced to \$1.3 million in 2018 due to the tax revenue expiring partway during the year. The second largest tax source in this category is criminal justice sales tax, which is budgeted at \$1.9 million annually in 2017 and 2018. Gambling taxes include a 2.0% tax on amusement games, 10.0% tax on punchboards and pull-tabs, and 4.0% on social card rooms. Tax revenues in this category are fairly consistent and make up 7.0% of General Fund revenues in 2017 and 5.8% in 2018.

¹ The local City sales tax rate is 1.0%, of which 15% is distributed to counties and the State retains 1% for administrative costs, resulting in a net rate of .84%.

Other General Fund Revenue



Licenses and Permits

License and permit activities are user fees that are derived from various regulatory activities of the City. The bulk of this revenue is derived from building permit activities. Since this activity is dependent on new construction, it can fluctuate greatly depending on the economy, interest rates and available land. New construction has been robust for the past few years and is projected to continue to stay strong through the upcoming biennium. Building permit revenues in 2015 were \$1.2 million and 2016 is estimated to end the year at \$1.5 million. It is projected that 2017 and 2018 building permit revenues will continue to grow in 2017 and 2018, with projected revenues at \$1.6 million and \$1.7 million respectively. Other revenues in this category include business licenses, pet licensing, and plumbing and electrical permits. The City’s business license fee is a flat \$50.00. Pet license revenues are budgeted at \$130,000 in 2017 and 2018. Licenses and permits are projected to be approximately 3.6% of budgeted General Fund revenues in 2017 and 2018.

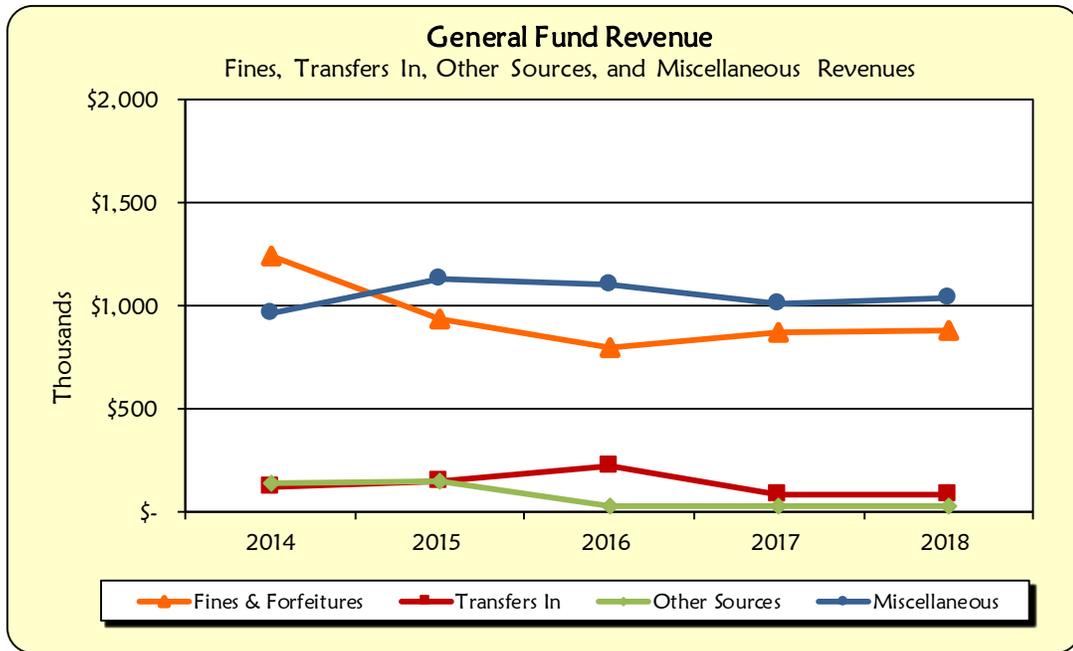
Intergovernmental

Various State-shared tax revenues, including streamlined sales tax, motor vehicle sales tax, liquor excise tax and liquor profits and grant revenues dominate this category. Other major sources of revenue in this category include Federal Community Oriented Policing (COPS) grants. It is anticipated that the City will receive an additional \$525,000 in this biennium budget for the COPS grant, which will be used to support the funding of 6.0 additional FTEs in the Police Department effective in 2017. The City anticipates receiving \$650,000 annually from the Muckleshoot Indian Tribe for City services rendered, including police calls for service, court services, and street maintenance. Payment from the Tribe is based upon actual service delivery and is reconciled each year with Tribe management.

Charges for Services

This category consists of user fees that are derived primarily from recreational fees paid by participants for programs provided by the City’s Parks, Arts and Recreation Department, plan check fees paid to the Community Development Department, and reimbursement for off duty law enforcement services rendered. Revenue from recreational services tends to gradually increase with

community growth and demand and is expected to further increase in the next biennium due to the additional programs being offered at the Auburn Community and Event Center that opened in 2016. Recreational fees typically support about 20% of the costs of the related services. Included in this category are revenues associated with the Auburn Golf Course. The revenue from golf course charges for services is budgeted at \$1.3 million in 2017. Plan check fees are derived from the review of proposed new construction and development activities. Plan checks are likely to hold steady in 2017 as they follow new construction and permitting activity. Charges for services constitute approximately 6.0% of total General Fund revenue in 2017 and 2018.



Fines and Forfeits

Fines and forfeits consist mainly of parking infractions, traffic fines, and criminal fines. As depicted in the graphic above, revenues have declined compared to 2014 levels due to the termination of the City’s photo enforcement program. Fines and forfeits are projected to be 1.3% of total 2017 and 2018 budgeted revenue.

Transfers In

Transfers in consist of transfers receipted into the General Fund in support of internal City operations. Budgeted transfers into the General Fund in 2017 and 2018 total \$84,000 and include transfers in from the Storm Fund in both 2017 and 2018 for reimbursement of costs associated with maintaining medians within the City.

Other Sources

Other sources within this fund include insurance recoveries and the sale of fixed assets.

Miscellaneous

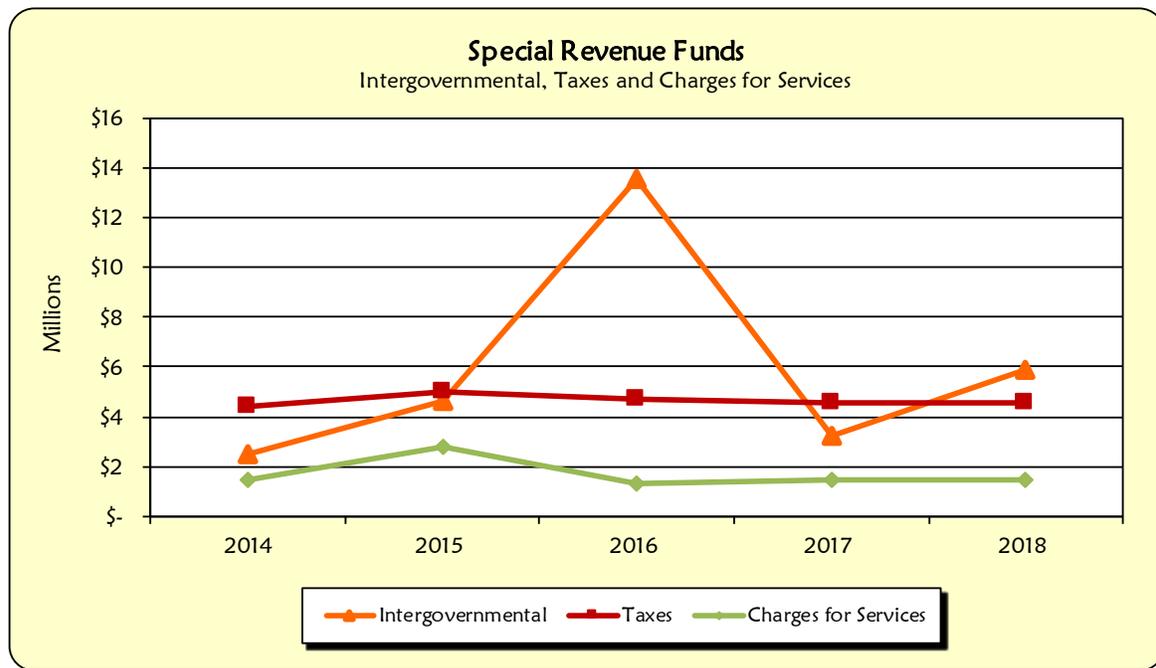
Miscellaneous revenue consists primarily of facilities rentals, golf cart rental revenues, insurance recoveries, purchasing card rebate revenues, and contributions and donations. Facilities rental revenues are projected to remain stable at approximately \$350,000 in 2017, and golf cart rental revenues are budgeted at \$245,000 in 2017. Interest revenues are projected to increase slightly due to minimal improvement in interest rates.

SPECIAL REVENUE FUNDS

The City has ten special revenue funds presented in this budget. These funds account for the proceeds of specific revenue sources and are legally restricted to expenditures for specific purposes.

**Special Revenue Funds
Revenue By Funding Source**

| | 2014 Actual | 2015 Actual | 2016 Est Actual | 2017 Budget | 2018 Budget |
|-------------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
| Beginning Fund Balances | 19,655,706 | 19,324,203 | 21,051,049 | 16,828,897 | 14,868,339 |
| Intergovernmental | 2,490,427 | 4,655,492 | 13,539,763 | 3,278,065 | 5,901,940 |
| Taxes | 4,405,782 | 4,971,446 | 4,715,788 | 4,546,740 | 4,564,940 |
| Charges for Services | 1,443,893 | 2,805,362 | 1,340,874 | 1,512,000 | 1,512,000 |
| Transfers In | 1,444,088 | 4,244,348 | 5,346,639 | 1,168,511 | 1,189,817 |
| Miscellaneous | 275,538 | 990,036 | 1,467,800 | 209,200 | 287,200 |
| Other Sources | 240,366 | - | - | - | - |
| Total Revenue | \$29,955,799 | \$ 36,990,887 | \$ 47,461,913 | \$ 27,543,413 | \$ 28,324,236 |



Intergovernmental

Intergovernmental revenues are grants, entitlements, shared revenues and payments provided by one government to another. These include Federal, State and local grants and State entitlements. The majority of this funding is Federal grant monies for Arterial Street projects. Fluctuations from year to year for this source of revenue can be directly related to project activity since the majority of this revenue is received on a reimbursement basis. The Arterial Street Fund is anticipating approximately \$1.1 million in Federal funding in 2017 and \$4.4 million in Federal funding in 2018. Major arterial street projects budgeted to receive Federal funding during the 2017-2018 biennial budget include the Lake Tapps Parkway Expansion project and the F Street Southeast Improvement project.

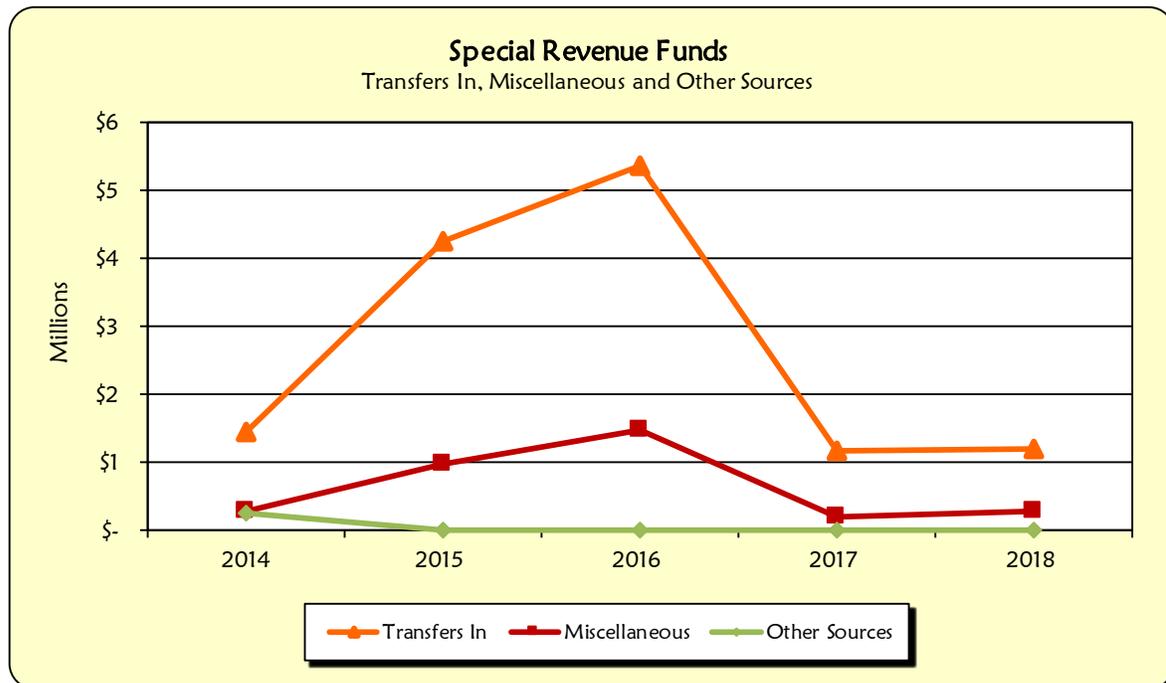
Taxes

Tax revenue in the Special Revenue Funds is derived primarily from utility taxes and sales taxes, both of which are used to support the City’s transportation programs. Current City policy directs 1.0% of the utility tax to the Arterial Street Preservation Fund. This revenue is budgeted at \$2.0 million in 2017 and \$2.1 million in 2018. Beginning in 2013, sales taxes collected from new construction projects have been deposited into the Local Street Fund in support of the City’s Save Our Streets program. In 2017 and 2018, the amount budgeted is \$1.8 million each year.

Another tax that supports activities in the Special Revenue Funds is the Motor Vehicle Fuel Tax (MVFT). The City receives approximately \$1.8 million annually in MVFT. Of this, \$530,000 is deposited into the Arterial Street Fund and \$7,100 into the Recreation Trails Fund, with the remainder deposited into the General Fund. During its last biennial budget cycle, the State Legislature passed the 15-year transportation package which includes additional monies to cities to fund transportation projects. The 2017-2018 budget projects an additional \$110,000 in revenues to the Arterial Street Fund for these new multimodal transportation revenues. Other taxes collected include the Business Improvement Assessment (BIA), which is a tax levied by the City on all businesses within the downtown core area. Retail businesses are levied \$0.15 per square foot and service businesses are levied \$0.15 per square foot, up to a maximum of one thousand square feet. These funds then provide the resources that enable the Auburn Downtown Association to promote the central business area. There are approximately 264,750 square feet of service businesses and 84,000 square feet of retail space assessed annually. The Hotel/Motel excise tax is another source of revenue for this group of funds. Levied at 1.0% of the charges for lodging at hotels, motels and campgrounds, these funds are used to offset the cost of tourism promotion.

Charges for Services

Special Revenue Funds charges for services are derived mainly from the Mitigation Fee Fund. This revenue consists of mitigation fees paid by developers. These revenues in 2017-2018 are budgeted conservatively at \$1.5 million annually, as they fluctuate based on the local economy.



Transfers In

This revenue source consists of transfers from other funds to the Special Revenue Funds. Budgeted transfers in 2017 and 2018 are for the continued support of the Arterial and Local Street projects identified in the Transportation Improvement Plan.

Miscellaneous

Miscellaneous revenue consists primarily of developer contributions and interest income and is budgeted conservatively in 2017 and 2018 at \$210,000 and \$287,000 respectively. The 2016 budget includes a one-time developer contribution of \$1.0 million for the South 277th Street Corridor Improvement project.

Other Sources

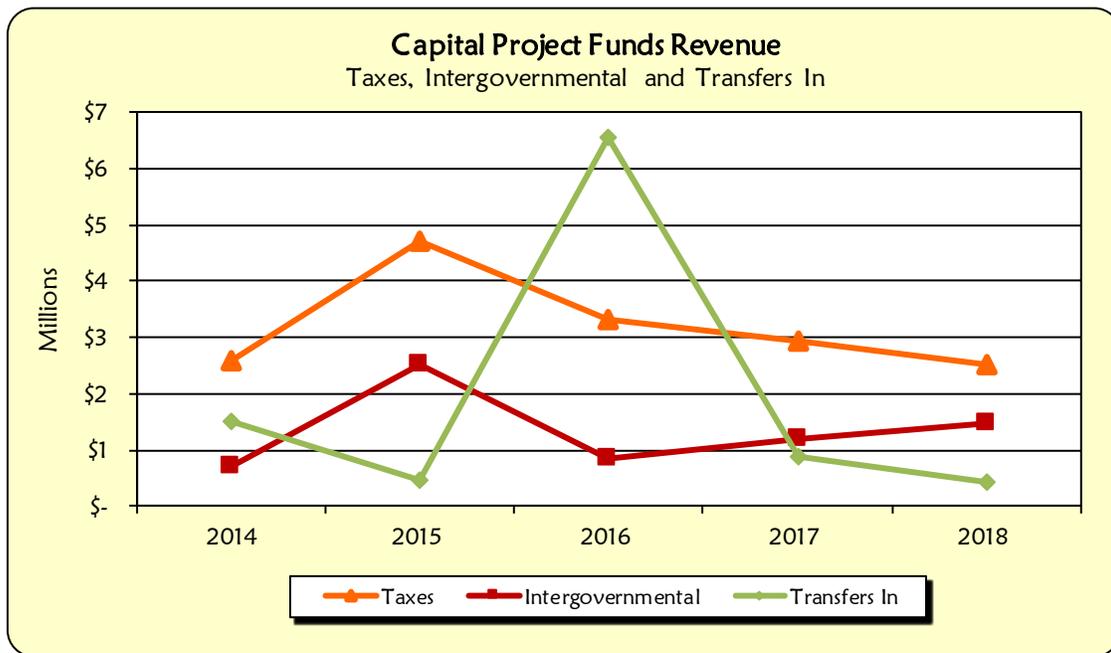
This revenue source consists of Public Works Trust Fund (PWTF) loan proceeds that were issued in 2014. There are no revenues budgeted for this category in the 2017-2018 biennium.

CAPITAL PROJECT FUNDS

The City maintains three capital project funds: the Municipal Parks Construction Fund, the Capital Improvement Fund and the Local Revitalization Fund. Major non-proprietary capital acquisitions and construction are budgeted in these funds separately from operations.

**Capital Project Funds Revenue
By Funding Source**

| | 2014 Actual | 2015 Actual | 2016 Est Actual | 2017 Budget | 2018 Budget |
|------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Beginning Fund Balance | 10,136,475 | 10,766,606 | 13,119,473 | 8,126,379 | 8,079,415 |
| Taxes | 2,597,934 | 4,692,905 | 3,325,000 | 2,925,000 | 2,525,000 |
| Intergovernmental | 709,007 | 2,506,207 | 856,681 | 1,193,006 | 1,487,000 |
| Transfers In | 1,512,835 | 480,032 | 6,562,037 | 886,570 | 437,000 |
| Charges for Services | 10,553 | 10,409 | 11,100 | 11,100 | 11,000 |
| Miscellaneous | 642,270 | 85,662 | 102,146 | 343,834 | 74,447 |
| Total Revenue | \$ 15,609,074 | \$ 18,541,822 | \$ 23,976,437 | \$ 13,485,889 | \$ 12,613,862 |



Taxes

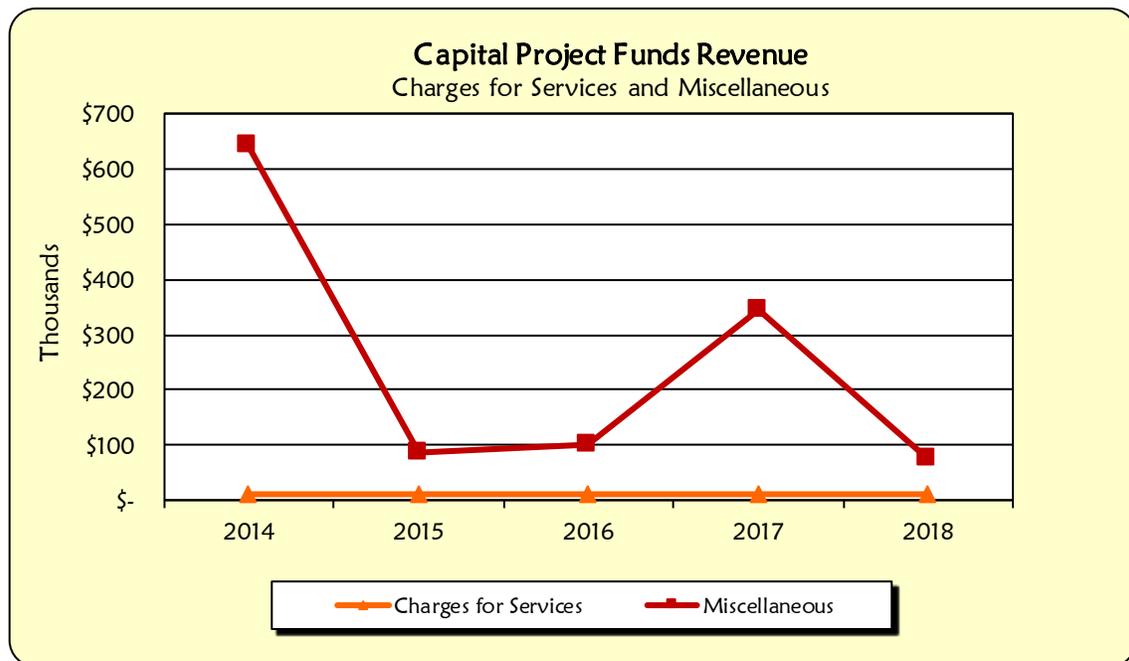
The City is authorized to levy Real Estate Excise Tax (REET) up to ½% on all real property sales transactions within the City. The City of Auburn levies the allowable ½%. Revenues from this tax must be used for financing capital facilities specified in the City’s Capital Facility Plan. REET is divided into quarter percentages. Both the first and second ¼% may be used for streets, sidewalks, street lighting systems, traffic signals, bridges, domestic water systems, and storm and sanitary sewer systems. In addition, the first ¼% may be used to purchase park and recreational facilities, law enforcement facilities, fire protection facilities, trails, libraries, and administrative and judicial facilities. As depicted on the graphic above, Capital Project Funds tax revenues in 2015 reached \$4.7 million, \$4.6 million of this being REET monies. Due to the surge in the local real estate market, REET revenues collected in 2015 exceed revenues collected in this category in any prior year on record. The 2017 and 2018 REET revenues are budgeted to remain strong, although at a reduced rate compared to 2015 as revenues are contingent upon real estate sales and the local economy.

Intergovernmental

This revenue source is primarily State, Federal and interlocal grant revenues. The Municipal Park Construction Fund anticipates the receipt of \$900,000 in grant revenues in 2017 to complete several park projects including improvements at Les Gove Park, the purchase of 16 acres adjacent to Mary Olson Farm, and synthetic field upgrades at Brannan Park. The Capital Improvement Project Fund anticipates the receipt of \$800,000 in local and State grant monies for the Phase 2 extension of the Auburn Environmental Park (AEP) in 2018. In addition, the City anticipates \$890,000 in grant revenues in 2017 and 2018 for renovations at the Downtown Auburn Arts and Cultural Center.

Transfers In

Transfers in consist of interfund operating transfers in from other funds. These operating transfers are used to fund the capital projects to be determined by City Council. 2016 includes a one-time transfer of \$5.5 million for the Auburn Community and Event Center. The budgeted transfers in 2017 and 2018 are \$890,000 and \$440,000 respectively and primarily include transfers of funds from the Mitigation Fund to these capital funds for numerous capital improvements including improvements to Lakeland Hills Nature Area, Game Farm Park, Les Gove Park, and Sunset Park.



Charges for Services

Portions of all adult team sport fees are put into the capital facility program in the Municipal Parks Construction Fund. These funds are then used to construct park facilities to benefit the users of the parks and fields.

Miscellaneous

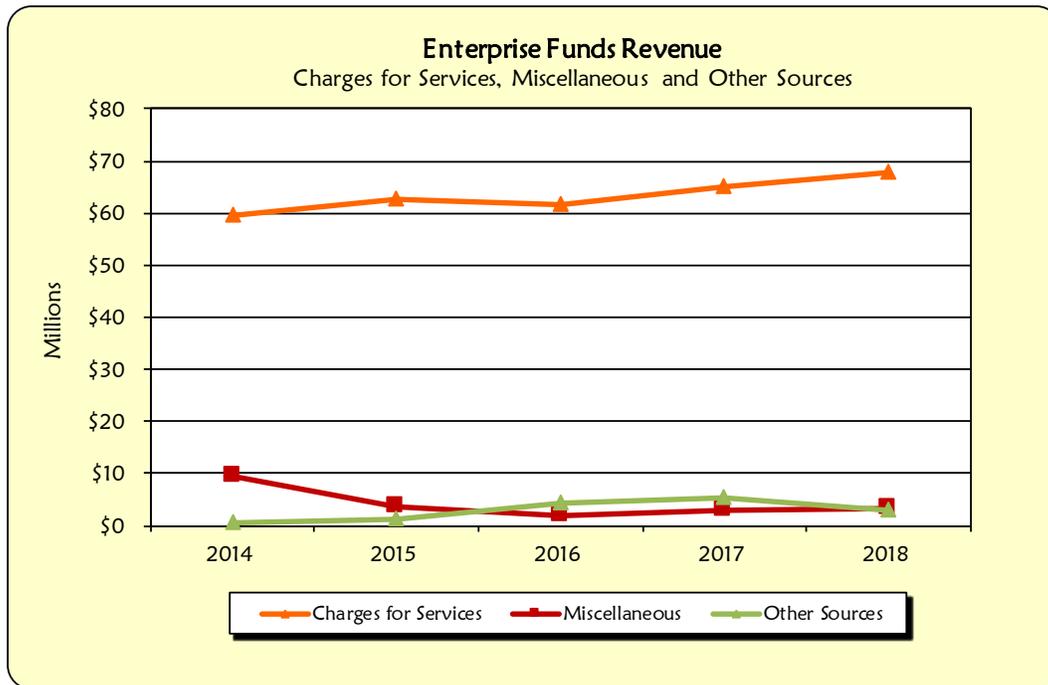
Miscellaneous revenue includes interest earnings on idle fund resources, LID prepayments, and contributions or donations from developers or other organizations for community projects. The 2017 budget includes \$270,000 contribution for various park improvements at Sunset Park, Roegner Park and Brannan Park. Investment income is budgeted conservatively in 2017 and 2018.

ENTERPRISE FUNDS

The City maintains seven enterprise funds in the budget to separately account for the revenues derived from services provided and the associated expenses. The City enterprise funds include the following services: Water, Sanitary Sewer, Sewer Metro, Storm Drainage, Solid Waste, Airport and Cemetery. The following table and graph depict the amount of revenues received by major source.

**Enterprise Funds
Revenue By Funding Source**

| | 2014 Actual | 2015 Actual | 2016 Est Actual | 2017 Budget | 2018 Budget |
|----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Beg. Working Capital | 47,449,303 | 49,068,377 | 43,343,598 | 34,485,871 | 34,191,612 |
| Charges for Services | 59,689,842 | 62,694,799 | 61,503,439 | 65,100,818 | 67,723,380 |
| Miscellaneous | 9,441,595 | 3,670,507 | 1,751,700 | 2,875,100 | 3,341,600 |
| Other Sources | 429,932 | 1,149,312 | 4,305,693 | 5,296,739 | 2,807,820 |
| Transfers In | 80,410 | 556,059 | 5,450,000 | 3,800,000 | 2,700,000 |
| Intergovernmental | 1,974,446 | 1,250,123 | 745,096 | 403,967 | 1,830,267 |
| Total Revenue | \$ 119,065,527 | \$ 118,389,178 | \$ 117,099,526 | \$ 111,962,495 | \$ 112,594,679 |



Charges for Services

This revenue source represents fees charged by the City’s enterprise funds in return for public services. Over 62% of the City’s enterprise fund charges for service revenue are collected in the Sewer and Solid Waste Funds. Approximately 70% of the sewer revenues represent pass-through charges from King County/Metro for the treatment and disposal of the City of Auburn’s sewage. Solid waste collection is contracted through Waste Management Incorporated with a new contract that is expected to go out to bid in this biennium. Garbage rates are structured in a way that encourages participation in the recycling program. Airport fees are primarily related to aircraft tie-downs, hangar rentals, and property leases. Charges for services in the Cemetery Fund are for lot sales and retail sales for burial related products.

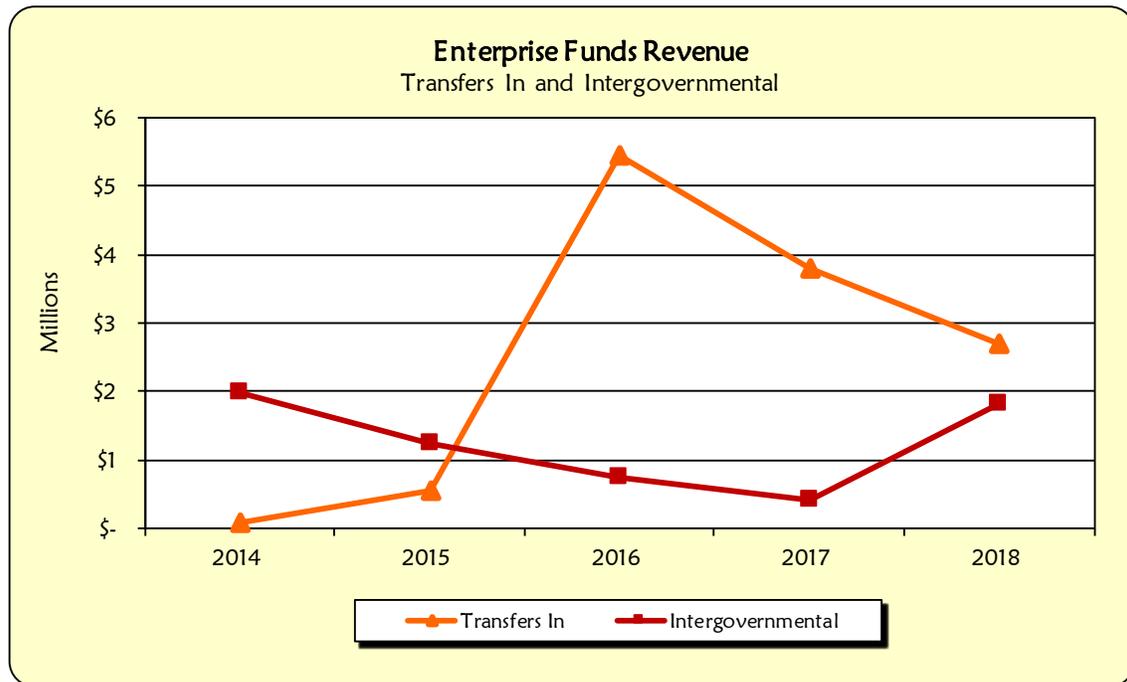
Utility revenues are directly affected by growth factors and rate increases. The City normally reviews the fees charged for utilities on an annual basis to ensure the fees charged cover the costs associated with providing the services.

Miscellaneous

Miscellaneous revenue includes contributions from developers, Airport property rentals, interest earnings on idle fund resources, change in restricted assets, and prior period adjustments. System capital contributions are paid by developers during the permitting process and are used for capital improvements. Other contributions include non-cash developer contributions as they build or improve system assets. Developer contributions have been significant in the recent past, and is budgeted at \$2.0 million and \$2.5 million in 2017 and 2018 respectively. Airport property rentals make up approximately 25% of the Enterprise Funds’ miscellaneous revenue budget.

Other Sources

This revenue source represents resources available from Public Works Trust Fund loans (PWTF), Build America Bond (BAB) Subsidy, and other financing proceeds to fund capital projects within the Enterprise Funds.



Transfers In

This revenue source represents transfers in from other funds. The total of the transfers anticipated in 2016 totals \$5.5 million, which is predominately the transfer in of resources from the Enterprise Operating sub-funds to the Enterprise Capital sub-funds. The 2017-2018 budget includes transfers in totaling \$3.8 million in 2017 and \$2.7 million in 2018, primarily transferring funds from the operating fund portion of the utility funds to the capital portion of the utility funds.

Intergovernmental

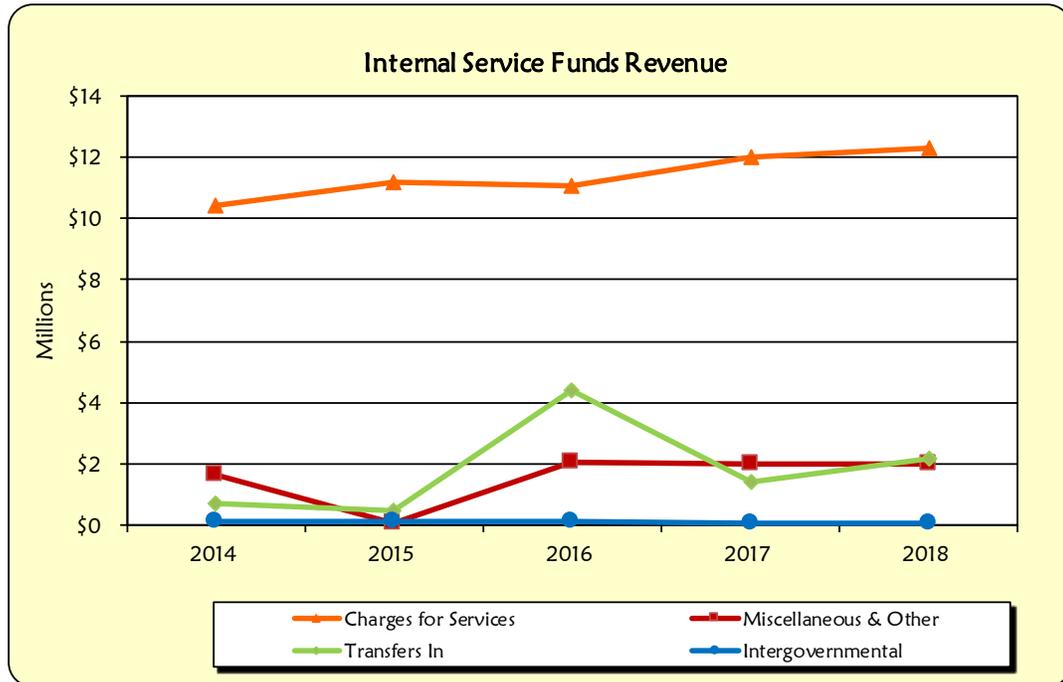
This revenue primarily represents grant revenue. Intergovernmental revenues in 2014 includes \$1.0 million in grant revenue receipted into the Storm Drainage Fund for projects including the Maintenance & Operation (M&O) Storm Drainage Improvement project and the Mill Creek Restoration project. 2014 intergovernmental revenues also includes \$600,000 receipted into the Airport Fund for various projects including the Airport Master Plan and the Asphalt Rehabilitation and Seal Coat project. In 2017, the Auburn Municipal Airport is budgeted to receive \$320,000 in grant monies for the design for the Runway Enhancement project. The 2018 budget includes \$1.7 million in State and Federal grant funding for the construction of the Runway Enhancement project at the Auburn Municipal Airport. Lastly, the Solid Waste Fund is expecting annual grants in the amount of \$88,000 for education and outreach in both 2017 and 2018.

INTERNAL SERVICE FUNDS

The City’s internal service funds are used to budget for the financing of goods and services provided by one department of operation to other funds and departments on a cost reimbursement basis. The City has five internal service funds: Insurance, Workers’ Compensation, Facilities, Equipment Rental and the Innovation and Technology Fund.

Internal Service Funds By Funding Source

| | 2014 Actual | 2015 Actual | 2016 Est Actual | 2017 Budget | 2018 Budget |
|-----------------------|---------------------|----------------------|----------------------|---------------------|---------------------|
| Beg. Working Capital | 13,123,844 | 13,676,989 | 14,498,890 | 9,056,223 | 8,738,112 |
| Charges for Services | 10,445,949 | 11,174,888 | 11,081,141 | 12,029,937 | 12,289,662 |
| Transfers In | 701,145 | 500,919 | 4,403,023 | 1,405,916 | 2,187,254 |
| Miscellaneous & Other | 1,644,484 | 95,867 | 2,045,469 | 1,981,802 | 1,980,025 |
| Intergovernmental | 136,772 | 119,148 | 148,835 | 80,000 | 80,000 |
| Total Revenue | \$26,052,195 | \$ 25,567,810 | \$ 32,177,358 | \$24,553,878 | \$25,275,053 |



Charges for Services

Approximately 75% of the revenue source for charges for services come from the Innovation and Technology Department (IT) and the Facilities Fund. Each department is allocated a portion of the costs for IT and Multimedia services, Facilities, Equipment Rental fuel and vehicle replacement, and charges for Workers’ Compensation reimbursements, which are then paid into the associated Internal Service Fund.

Transfers In

This revenue source is for transfers from other funds. The 2016 estimated actual includes a \$2.1 million transfer in to the IT Capital Sub-Fund for technology infrastructure at the new Auburn Community and Event Center, technology upgrades for the Council Chamber Remodel project, server upgrades and software upgrades, as well as funding for several additional Innovation and Technology capital projects. The Equipment Rental Fund includes anticipated transfers in to the Equipment Rental Capital Sub-Fund in 2016 for multiple vehicle and capital equipment purchases including the replacement of police vehicles, golf carts, and multiple utility trucks.

Miscellaneous & Other

The Equipment Rental Fund charges the departments for maintenance costs of City owned vehicles which is collected in the miscellaneous revenue category. This revenue source also includes interest revenue, property rents, insurance recoveries, and prior period adjustments.

Intergovernmental

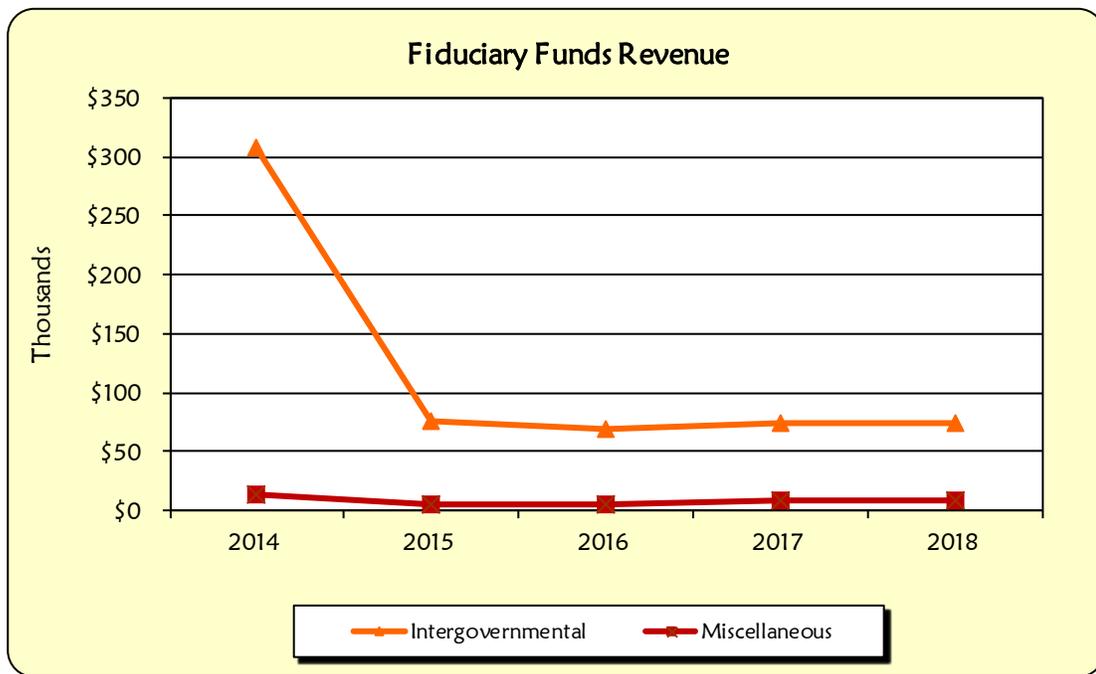
The primary revenue source in this category is primarily revenue generated from the Innovation and Technology Department for IT services rendered to Pacific, Algona and Valley Regional Fire Authority.

FIDUCIARY FUNDS

The City has two fiduciary type funds: the Fire Relief and Pension Fund and an unbudgeted Agency Fund for collection and disbursement of non-City funds.

**Fiduciary Funds
By Funding Source**

| | 2014 Actual | 2015 Actual | 2016 Est Actual | 2017 Budget | 2018 Budget |
|------------------------|--------------------|---------------------|--------------------|--------------------|---------------------|
| Beginning Fund Balance | 2,446,991 | 2,609,462 | 2,512,557 | 2,417,899 | 2,324,182 |
| Intergovernmental | 308,558 | 75,702 | 70,000 | 75,000 | 75,000 |
| Miscellaneous | 14,435 | 5,065 | 6,000 | 9,000 | 9,000 |
| Total Revenue | \$2,769,983 | \$ 2,690,230 | \$2,588,557 | \$2,501,899 | \$ 2,408,182 |



Intergovernmental

This revenue consists of contributions and revenue from fire insurance premium tax. The City receives this revenue from the State in an allocation based on the number of retired firefighters who served the City. The increase in revenues in 2014 was due to a \$230,000 one-time contribution into the fund.

Miscellaneous Revenue

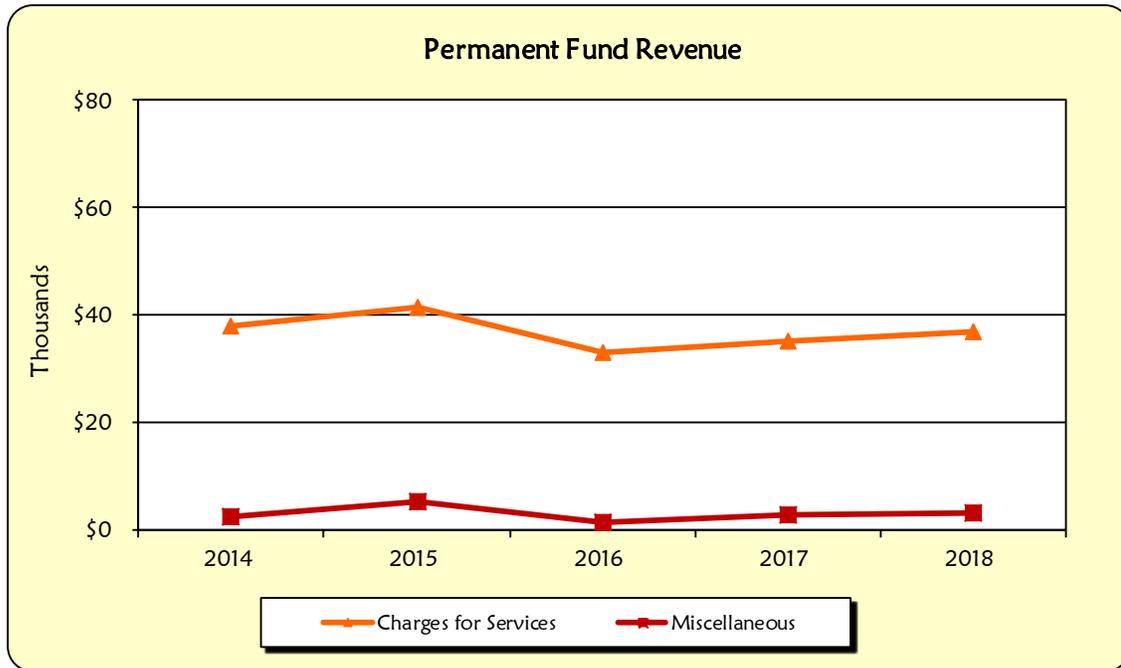
Miscellaneous revenue primarily consists of investment income on idle cash. With the current low level of interest rates, 2017 and 2018 are budgeted conservatively.

PERMANENT FUND

The City has one permanent fund, the Cemetery Endowment Care Fund. City policy provides that 10% of each lot, crypt or niche sale is to be deposited into the Cemetery Endowment Care Fund for the future maintenance of the Auburn Mountain View Cemetery once it is full. Resources in this fund are legally restricted to the extent that only earnings, not principal, may be used to support cemetery capital improvements.

**Permanent Fund
By Funding Source**

| | 2014 Actual | 2015 Actual | 2016 Est Actual | 2017 Budget | 2018 Budget |
|------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Beginning Fund Balance | 1,629,564 | 1,669,648 | 1,686,279 | 1,720,479 | 1,758,279 |
| Charges for Services | 37,833 | 41,559 | 33,000 | 35,000 | 37,000 |
| Miscellaneous | 2,252 | 5,073 | 1,200 | 2,800 | 2,900 |
| Total Revenue | \$1,669,648 | \$1,716,280 | \$1,720,479 | \$1,758,279 | \$1,798,179 |



Charges for Services

As provided by City ordinance, 10% of the sale of each lot, niche and crypt is collected for the future maintenance of the Cemetery.

Miscellaneous

Interest revenue is collected on idle cash in this fund. This revenue may be transferred out to the Cemetery Fund to be used for capital projects.

General Fund Six-Year Forecast

The following table, graphic, and discussion presents the City’s six-year forecast of General Fund revenues and expenditures. The purpose of the forecast is to highlight issues associated with financial policies and budgetary decisions. It is not intended to be a multi-year budget.

General Fund Six Year Revenue and Expenditure Forecast 2016 - 2022

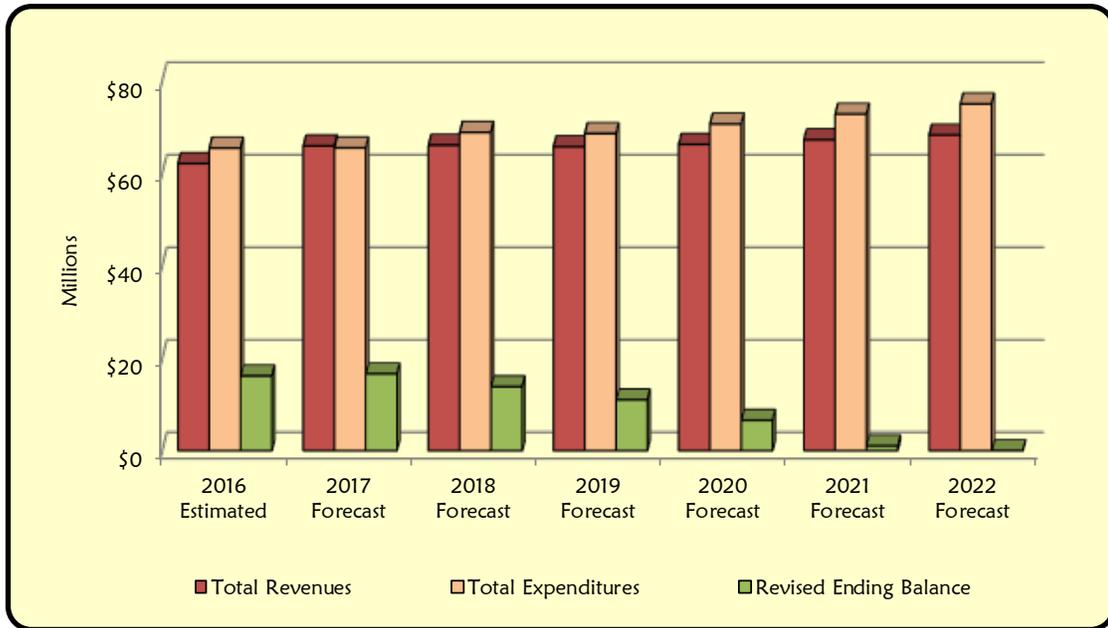
| | 2016 Estimated | 2017 Forecast | 2018 Forecast | 2019 Forecast | 2020 Forecast | 2021 Forecast | 2022 Forecast |
|-------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|-----------------------|
| Taxes | | | | | | | |
| Property | \$17,733,500 | \$20,152,000 | \$20,781,000 | \$20,988,800 | \$21,198,700 | \$21,410,700 | \$21,624,800 |
| Sales | 14,672,000 | 14,821,000 | 14,970,750 | 15,567,200 | 16,187,600 | 16,832,800 | 17,503,700 |
| Utility | 10,901,200 | 12,159,000 | 12,182,600 | 12,508,200 | 12,636,600 | 12,768,300 | 12,903,200 |
| Other (1) | 4,788,400 | 4,613,600 | 3,855,080 | 2,705,980 | 2,500,280 | 2,524,900 | 2,549,700 |
| Licenses and Permits | 2,244,600 | 2,338,700 | 2,419,950 | 2,168,700 | 2,112,950 | 2,057,200 | 2,001,550 |
| Intergovernmental | 5,627,893 | 5,919,680 | 5,859,350 | 5,795,050 | 5,558,490 | 5,546,440 | 5,535,680 |
| Fees and Charges | 3,981,180 | 3,923,680 | 3,992,580 | 3,967,780 | 3,995,580 | 4,023,580 | 4,051,880 |
| Fines and Forfeits | 796,180 | 876,100 | 885,300 | 894,700 | 904,100 | 913,600 | 923,200 |
| Other Sources | 245,926 | 109,000 | 109,300 | 109,300 | 101,000 | 101,000 | 101,000 |
| Miscellaneous | 1,106,558 | 1,006,800 | 1,035,900 | 1,049,200 | 1,053,800 | 1,065,400 | 1,077,200 |
| Total Revenues | \$62,097,437 | \$65,919,560 | \$66,091,810 | \$65,746,610 | \$66,249,100 | \$67,243,920 | \$68,271,910 |
| Expenditures | | | | | | | |
| Council and Mayor | 976,866 | 1,143,418 | 1,208,743 | 1,237,685 | 1,267,443 | 1,298,047 | 1,329,526 |
| Administration | 2,789,236 | 2,489,758 | 2,558,242 | 2,618,872 | 2,681,187 | 2,745,246 | 2,811,108 |
| Human Resources | 3,762,443 | 3,876,125 | 3,932,170 | 4,019,482 | 4,108,974 | 4,200,710 | 4,294,760 |
| Finance | 1,300,773 | 1,409,534 | 1,459,831 | 1,499,495 | 1,540,475 | 1,582,825 | 1,626,598 |
| City Attorney | 2,194,830 | 2,276,603 | 2,364,650 | 2,426,741 | 2,490,814 | 2,556,945 | 2,625,215 |
| Community Development | 4,731,841 | 4,584,597 | 4,816,225 | 4,943,541 | 5,074,953 | 5,210,621 | 5,350,710 |
| Jail - SCORE | 4,020,000 | 3,953,150 | 4,099,465 | 4,304,438 | 4,519,660 | 4,745,643 | 4,982,925 |
| Police | 23,794,252 | 25,967,258 | 26,966,195 | 27,521,885 | 28,308,077 | 29,121,180 | 29,962,267 |
| Public Works | 2,811,835 | 3,547,418 | 3,715,032 | 3,827,763 | 3,944,599 | 4,065,711 | 4,191,279 |
| Parks and Recreation | 11,584,205 | 12,275,887 | 12,660,606 | 12,895,752 | 13,242,034 | 13,599,133 | 13,967,443 |
| Street | 3,466,563 | 3,760,044 | 3,863,742 | 3,958,524 | 4,056,077 | 4,156,500 | 4,259,897 |
| Non-Departmental | 4,039,627 | 4,204,190 | 5,215,143 | 3,340,000 | 3,425,200 | 3,514,024 | 3,606,640 |
| Total Expenditures | \$ 65,472,472 | \$ 69,487,982 | \$ 72,860,044 | \$ 72,594,178 | \$ 74,659,494 | \$ 76,796,585 | \$ 79,008,368 |
| Ending Balance | \$ 16,191,730 | \$ 12,623,309 | \$ 9,855,075 | \$ 7,007,507 | \$ 2,597,114 | \$ (2,955,551) | \$ (9,692,009) |
| Residual/Unused Budget | - | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 | 4,000,000 |
| Revised Ending Balance | \$ 16,191,730 | \$ 16,623,309 | \$ 13,855,075 | \$ 11,007,507 | \$ 6,597,114 | \$ 1,044,449 | \$ (5,692,009) |

Key 2017-2022 Assumptions:

- Property tax increase: 2017-2018: 6.0% increase in property Assessed Valuation (AV), 1.0% increase in the assessment rate, plus new construction and \$1.9 million in banked capacity. 2019-2022: 1.0% annual increase
- Retail Sales Tax growth: 2017-2022: 1.0% - 4.0% annual growth
- Annexation Sales Tax Credit (1): 10-year tax base sunsets in mid-2018
- Salary and wage inflation: 2017-2018: 1.5%-3.0% per labor agreements. 2019-2022: 2.0% annually
- Benefit inflation: 5.0% per year
- General inflation: 2.0% per year
- Population growth: 1.0% per year

Sources of forecast assumptions: US Bureau of Labor Statistics; WA State Office of Financial Management; King County Office of Economic and Financial Analysis.

General Fund Forecast 2016-2022



Revenues are forecasted on the basis of future economic, demographic, and policy assumptions with little dependence on past trends. Expenditures are forecasted based on past trends modified by present and future conditions. Future conditions are based upon a series of complex assumptions. This model has been used to test a large range of assumptions and policy options in the course of developing budget recommendations. Key assumptions and conclusions from this forecast are included below.

As discussed in Section 1, the General Fund is the City’s largest fund and is used to account for the majority of general City resources and services. Approximately 80% of the General Fund’s revenues is derived from taxes including property taxes, sales taxes, utility taxes, and other taxes such as annexation sales tax, gaming, and admissions taxes. These taxes are sensitive to changes in general economic conditions as well as legislative changes that prescribe how these revenues are determined and collected. This sensitivity is important because, should growth occur slower than anticipated, the adverse effect on fund balance may be greater than predicted.

Forecasted revenues assume property tax assessed valuations will increase by 6.0% from \$8.8 billion in 2016 to \$9.4 billion in 2017 and again by 6.0% in 2018. In 2017, the City is expected levy \$2.19 per \$1,000 in assessed valuation compared to a maximum property tax levy rate of \$2.33 per \$1,000 in assessed valuation.

Sales taxes are forecasted to grow by 1.0% in 2017 and 2018. The 2019-2022 forecast assumes a continued strengthening in the local economy, which is anticipated to increase the pace of annual sales tax growth to about 4.0% per year over the remainder of the forecast period.

While moderate revenue growth is expected, expenditures involving public safety and public services are expected to increase at a rate that outpaces revenue growth. Forecasted pressures on the cost of public service that are outside of the City’s control include State of Washington mandated pension contribution costs. Rates for the PERS 2 and PERS 3 public pension programs are expected to rise from the current 11.18% to 12.67% effective in 2017. Healthcare costs are expected to rise 15.0% in 2017 and 10.0% in 2018.

Because departments typically under spend budgets each year, and revenues usually exceed estimates, this forecast assumes residual unused budget and excess revenues are available and rolled forward to be utilized in the subsequent year. Historically the additional budget capacity has run around 5%. The rate of additional budget capacity will likely be restrained going forward due to the cumulative effects of revenue limitations from legislative and voter approved mandates. The forecast assumes that any reductions in the level of under-expenditures will be offset by efficiencies gained through process improvements. However, the City's ability to realize budgetary savings in the future may be diminished as a result of these factors.

Based on these trends, the balance in the General Fund will decrease over the next several years to 1.4% of expenditures by 2021 as the pace of revenue growth, in this forecast, will not keep pace with the growth in expenditures. The Finance Department will continue to study revenue options and enhancements to offset the increase in future expenditures. Again, this is a projection under a discrete set of assumptions. The forecast provides insight into the future possibilities so the City may prepare solutions to address the structural deficit prior to it actually occurring. The City goes to great lengths to ensure there are sufficient reserves to deploy in the event of an economic downturn and provide time to restructure the budget with as little disruption as possible to the services provided.

Long-Term Debt Obligations and Debt Capacity

Like private citizens, municipalities must sometimes borrow funds to pay for large purchases like capital equipment and capital projects. As in the private world, the ability to borrow depends upon the borrower's ability to pay the loan back, as indicated by credit rating, potential future earnings, etc. Unlike private citizens and companies, public entities have the additional parameters of statutory limits on borrowing, as measured by set percentages of assessed value and ratios of revenue to operating expenses. Debt incurred by the City is generally issued in the form of bonds, similar to promissory notes, which investors buy from the City, with the idea that the City will buy the bonds back at some future date – paying more money than the investor paid for them.

Existing debt levels and the issuance of new debt can also impact the City's operations. Issuing debt allows the City to proceed with large, much-needed capital projects that could not otherwise be funded by current revenues. Debt repayment spreads the cost of these large projects out over many years, which better reflects the length of time that the system will benefit from these assets and results in greater equity amongst system users. At the same time, funding from taxes and other revenue sources is limited. Therefore, issuing debt – with the associated cost of repayment with interest – reduces the amount of revenues available for operations. Debt service coverage requirements further constrain funds available for operations unless new or increased revenues are secured for this purpose.

There are three types of bonds issued by the City of Auburn, differentiated by the basis of the guarantee of payoff to the investor. **General Obligation or "GO" Bonds** are based on the tax base or the assessed value of the municipality. When issuing a GO Bond, the City is pledging its future taxing powers to pay off the debt. GO Bonds can also be issued as a voted "levy" when citizens are willing to pay extra taxes to pay for a particular project. Another less common type of GO Bond is one that is secured by the City's tax base, but is actually retired from utility revenues. **Revenue Bonds** are both guaranteed by and retired from specific future revenues (usually fees for a particular service). These are generally issued for utility capital projects, and guaranteed and retired by utility rate revenues. There is no general tax liability for these obligations. **Local Improvement District or "LID" Bonds** are issued through the formation of local improvement districts to provide specific capital improvements.

General Obligation Bonds

A general obligation bond comes in two forms: voted and non-voted. The total indebtedness for general purposes with or without a vote of the people cannot exceed 2.5% of the value of taxable property. Up to 1.5% may be authorized by City Council without a vote and are referred to as Councilmanic Bonds; however, any debt capacity available without a vote is reduced by any indebtedness with a vote in excess of 1%. The City may also levy, with a vote of the people, up to 5% of taxable property value for utility or open space and park facilities purposes. Any excess will proportionately reduce the margin available for general purposes. Total general obligation debt cannot exceed 7.5% of the value of property.

The City debt obligations are well within the statutory limits for debt capacity. The following table summarizes the City’s current debt obligations as compared with its legal debt limits as of December 31, 2015:

| | With A Vote | | | | Total Capacity |
|--------------------------|-------------------------|---------------------------|------------------------|--|-----------------------|
| | Without A Vote 1.50% | General Purposes 1.00% | For Utilities 2.50% | For Parks or Open Space Development 2.50% | |
| Statutory Limit | \$ 132,399,283 | \$ 88,266,189 | \$ 220,665,472 | \$ 220,665,472 | \$ 661,996,416 |
| Outstanding Indebtedness | (59,408,629) | | - | - | (59,408,629) |
| Margin Available | <u>\$ 72,990,654</u> | <u>\$ 88,266,189</u> | <u>\$ 220,665,472</u> | <u>\$ 220,665,472</u> | <u>\$ 602,587,787</u> |

Source: City of Auburn 2015 CAFR

In 2010, the City issued \$31,990,000 of general obligation bonds². The bonds were used for the following purposes: 1) refunding the remaining portion of the City’s outstanding 1998 Library bonds; 2) to pay for downtown infrastructure improvements, which included utility relocation and upsizing, a promenade with open plazas, and a new street surface; and 3) to pay for a portion of the cost of acquiring certain condominium units to provide city office space near City Hall (in the City Hall Annex building). The balance of these bonds at the end of 2016 is \$25,690,000.

In 2016, the City issued \$3.87 million of general obligation bonds to perform an advance refunding of the balance of two previous general obligation debt issues: \$3,270,000 of general obligation debt issued in 2006 for the design and construction of a new Golf Course clubhouse and improvements to the Cemetery³, and \$1,375,000 of general obligation debt issued in 2005 to pay for the construction cost of hangars at the Auburn Municipal Airport⁴. The balance of these bonds at the end of 2016 is \$3,629,000.

The South Correctional Entity (SCORE) was created under an Interlocal Agreement between the cities of Auburn, Burien, Federal Way, Renton, SeaTac, and Tukwila, and provides for correctional services for the detaining of arrestees and sentenced offenders. Under this agreement, the City is contracted to pay 31% of the debt service associated with a 2009 SCORE bond issue, over a 30-year period. The City of Auburn’s balance at the end of 2016 is \$24,277,650.

No general obligation bonds were issued in 2013 through 2015, and no new general obligation bonds are anticipated in 2017 and 2018.

The City currently maintains a rating of Aa3 with Moody’s and a rating of AA+ with Standard & Poor’s for its general obligation debt.

² LTGO 2010A – 2010D General Obligation Bonds
³ 2006 non-taxable and taxable General Obligation Bonds
⁴ 2005 refunding General Obligation Bonds

Revenue Bonds

The City has approximately \$28.5 million of principal in utility revenue bonds outstanding as of the end of 2016. The City is required to maintain a coverage ratio of 1.25 for the utility revenue bonds, whereby the net utility operating revenues will exceed 1.25 times the maximum annual utility revenue bond debt service cost. Actual debt service coverage through 2015 was 2.96. The annual debt service payment is paid from the utility user charges and system development fees.

In 2005, the City refunded \$2,765,000 of 1997 revenue bond debt in order to obtain a lower interest rate. The final \$355,000 remaining on this debt was retired in 2016.

In 2010, the City issued \$21,295,000 in revenue bonds used to construct or replace capital infrastructure in the Water, Sewer, and Storm utilities. In the Water utility, proceeds were used to buy wholesale water contracts, build a new reservoir, replace two booster pump stations, and replace water mains and other water system equipment. In the Sewer utility, bond proceeds were used to replace two pump stations, replace damaged sewer pipe, and upgrade pump station control systems. In the Storm utility, proceeds were used to replace a pump station, enlarge a flood control pond, and install new roadway drainage systems. At the end of 2016, the balance of this bond is \$18,895,000.

In 2012, the City Council approved Ordinance No. 6401 which established a series of planned rate adjustments which were designed to fully fund utility financial obligations through 2017, including the issuance of revenue bonds to support capital repair and replacement projects.

In 2013, the City issued \$11,415,000 in revenue bonds for the Water and Storm utilities. In the Water utility, bond proceeds were used to improve a reservoir and two well sites, replace aged water mains, replace water mains crossing under the Burlington Northern & Santa Fe (BNSF) Railway's proposed third rail line, and to implement improvements to the utility billing system. In the Storm utility, proceeds were used to improve the storm drainage system to address potential flooding issues, and to encase or replace storm pipes crossing under BNSF's proposed third rail line. At year-end 2016, the balance of this bond is \$9,650,000.

In the upcoming biennium, the City expects to pursue financing sources in support of planned capital projects within the Water utility. This includes a \$5.0 million in new debt funding in 2017 and an additional \$2.5 million in 2018 for planned water system projects, such as investments in automated meter reading technology.

Public Works Trust Fund Loans

The City has six Utility Public Works Trust Fund Loans which have been used to fund water corrosion control, a reservoir protective coating project, the Auburn Way South sanitary sewer replacement, and Well 1 improvements. The balance of these six loans totals \$7,523,000 at the end of 2016.

In addition, the City has two Street-related Public Works Trust Fund Loans which funded the M Street SE Underpass project and the Harvey Road NE & 8th Street NE Intersection Improvement project. The balance of these two loans as of the end of 2016 is projected to be \$3,889,000.

Local Improvement District (LID) Bonds

The City has one Local Improvement District, LID #350. The balance of this bond at the end of 2016 is \$19,732.

The following debt payment schedule is for all outstanding debt as of December 31, 2016.

The following debt payment schedule is for all outstanding debt as of December 31, 2016.

| Year | General | | Utility Revenue | | LID Bonds | | Total | |
|--------|------------------|--------------|--------------------|---------------|-----------|----------|---------------|---------------|
| | Obligation Bonds | | Bonds & PWTF Loans | | Principal | Interest | Principal | Interest |
| | Principal | Interest | Principal | Interest | | | | |
| 2017 | 2,209,822 | 3,059,908 | 2,619,745 | 1,506,399 | 6,259 | 987 | 4,835,826 | 4,567,293 |
| 2018 | 2,282,362 | 2,975,222 | 2,669,745 | 1,451,015 | 6,572 | 674 | 4,958,679 | 4,426,911 |
| 2019 | 2,071,386 | 2,879,427 | 2,724,745 | 1,388,163 | 6,901 | 345 | 4,803,031 | 4,267,935 |
| 2020 | 1,944,966 | 2,792,815 | 2,602,376 | 1,314,199 | - | - | 4,547,342 | 4,107,014 |
| 2021 | 2,000,952 | 2,705,819 | 2,662,376 | 1,245,371 | - | - | 4,663,328 | 3,951,190 |
| 2022 | 2,080,458 | 2,609,989 | 2,495,291 | 1,153,554 | - | - | 4,575,749 | 3,763,542 |
| 2023 | 2,145,083 | 2,507,520 | 2,539,176 | 1,054,574 | - | - | 4,684,259 | 3,562,094 |
| 2024 | 2,219,117 | 2,400,050 | 2,609,176 | 952,309 | - | - | 4,828,293 | 3,352,359 |
| 2025 | 2,295,509 | 2,285,494 | 2,576,332 | 846,413 | - | - | 4,871,841 | 3,131,906 |
| 2026 | 2,001,550 | 2,163,282 | 2,646,332 | 737,225 | - | - | 4,647,882 | 2,900,507 |
| 2027 | 2,080,300 | 2,036,751 | 2,555,914 | 613,676 | - | - | 4,636,214 | 2,650,427 |
| 2028 | 2,170,600 | 1,905,230 | 2,645,914 | 485,872 | - | - | 4,816,514 | 2,391,103 |
| 2029 | 2,252,450 | 1,768,015 | 2,655,532 | 353,031 | - | - | 4,907,982 | 2,121,045 |
| 2030 | 2,345,850 | 1,624,520 | 2,750,532 | 215,433 | - | - | 5,096,382 | 1,839,953 |
| 2031 | 2,438,900 | 1,473,887 | 1,060,532 | 72,359 | - | - | 3,499,432 | 1,546,246 |
| 2032 | 2,546,950 | 1,315,968 | 1,090,532 | 38,096 | - | - | 3,637,482 | 1,354,063 |
| 2033 | 2,648,100 | 1,151,031 | 116,993 | 2,632 | - | - | 2,765,093 | 1,153,663 |
| 2034 | 2,757,350 | 979,493 | 116,993 | 2,340 | - | - | 2,874,343 | 981,833 |
| 2035 | 2,413,150 | 800,890 | 116,993 | 2,047 | - | - | 2,530,143 | 802,937 |
| 2036 | 2,510,500 | 643,292 | 116,993 | 1,755 | - | - | 2,627,493 | 645,047 |
| 2037 | 2,615,950 | 479,301 | 116,993 | 1,462 | - | - | 2,732,943 | 480,764 |
| 2038 | 2,724,500 | 308,398 | 116,993 | 1,170 | - | - | 2,841,493 | 309,568 |
| 2039 | 2,841,150 | 130,379 | 116,993 | 877 | - | - | 2,958,143 | 131,257 |
| 2040 | - | - | 116,993 | 585 | - | - | 116,993 | 585 |
| 2041 | - | - | 116,993 | 292 | - | - | 116,993 | 292 |
| Totals | \$ 53,596,955 | \$40,996,679 | \$ 39,957,188 | \$ 13,440,850 | \$ 19,732 | \$ 2,005 | \$ 93,573,875 | \$ 54,439,535 |

Source: City of Auburn 2015 CAFR & Debt Service Schedules

General Fund Fiscal Capacity

The City uses a range of strategies to maintain its fiscal security. Several of the financial policies are based on this strategy. First, the City maintains fund balances sufficient to meet the General Fund cash flow needs and estimated employee retirement cash outs for the biennium. This amounts to about 7% to 10% of General Fund expenditures. In good economic times, this fund balance can be budgeted higher than when the economy takes a turn for the worse. This balance serves as the first line of defense against a sudden and significant economic downturn. However, revenues are forecast moderately. This not only provides protection from needing to rely on the fund balance, it has provided a higher fund balance than originally budgeted, augmenting reserves. The City has a Cumulative Reserve Fund for two purposes. First, it allows the City to build funds for needed capital projects without having to rely exclusively on debt. Secondly, it provides long-term stability to City finances as a counter-cyclical balance. Money is put aside in good years (from higher than budgeted reserves), allowing the City a reserve to draw on in years of economic decline. The City also maintains two special purpose reserve funds to adequately meet specific and significant potential contingencies: 1) an insurance fund to augment regular insurance coverage and to provide for independence and/or stability, and 2) a guarantee fund to adequately secure the City's LID program.

Finally, the City has reserved an amount of taxing and other revenue capacities for worse case circumstances. These capacities are:

User Fees

There are several categories of user fees that could be increased to capture a larger share of associated costs.

B&O Tax

The City has the ability, but has chosen not to levy a Business and Occupation Tax on gross business receipts. This authority applied conservatively would yield about \$1,000,000 per year. At higher rates, as much as \$4,700,000 per year could be realistically achieved.

Business Licensing

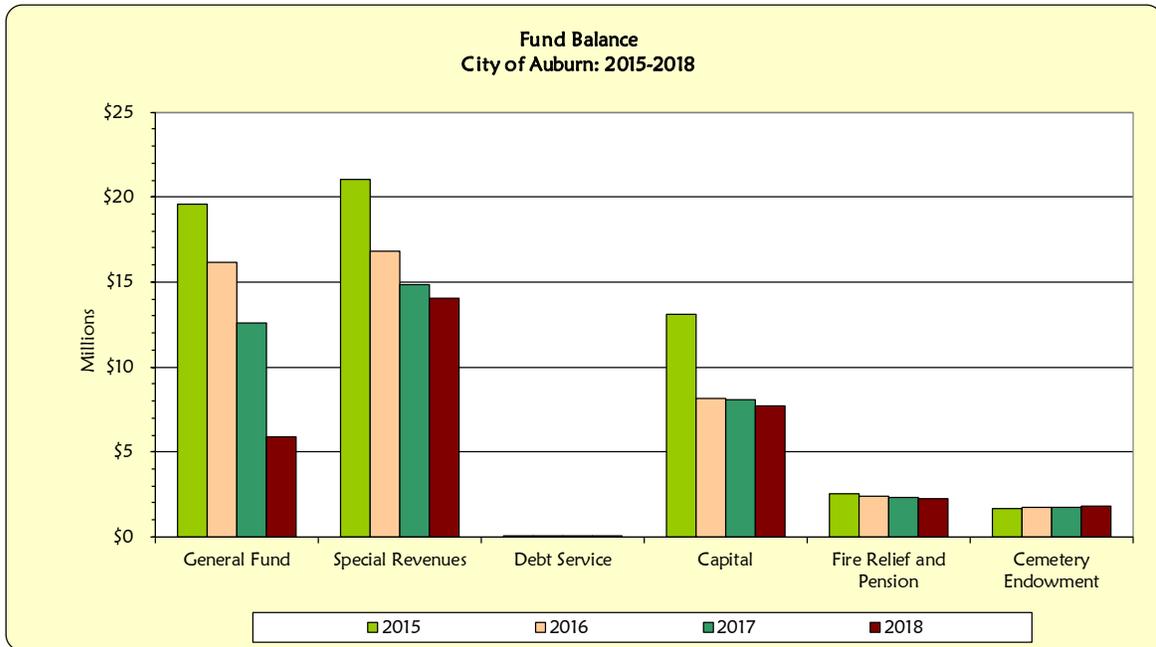
Some jurisdictions have used business licensing as a means of generating additional revenues. A very aggressive program could yield as much as \$750,000 per year.

Fund Balance Trends

Fund balance is the difference between assets and liabilities reported in a governmental fund. Fund balances are either designated (i.e., dedicated to a particular purpose) or undesignated (i.e., the remaining, un-appropriated balance of the fund after accounting for designated funds). Following are the fund balance trends for the City’s governmental, fiduciary and permanent funds from 2015 through 2018.

Fund Balance 2015 - 2018

| | General Fund | Special Revenue Funds | Debt Service Funds | Capital Project Funds | Fire Relief and Pension Fund | Cemetery Endowment Care Fund |
|-------------------|--------------|-----------------------|--------------------|-----------------------|------------------------------|------------------------------|
| Actual: | | | | | | |
| 2015 | \$19,566,766 | \$21,051,047 | \$13,278 | \$13,119,474 | \$2,512,557 | \$1,686,280 |
| Estimated Actual: | | | | | | |
| 2016 | 16,191,731 | 16,828,895 | 11,706 | 8,126,379 | 2,417,899 | 1,720,479 |
| Budget: | | | | | | |
| 2017 | 12,623,309 | 14,868,339 | 11,959 | 8,079,415 | 2,324,182 | 1,758,279 |
| 2018 | 5,855,075 | 14,022,050 | 12,525 | 7,726,714 | 2,229,957 | 1,798,179 |



The General Fund’s ending balance decreases significantly from the 2015 actual amount to 2018 budget as reserves are drawn down largely because General Fund revenues have not kept pace with the increased costs of services, such as health care and pension costs. However, since departments typically under spend budgets each year, the long-term General Fund forecast assumes residual budget is unused and rolled forward to be utilized in subsequent years. Therefore, we expect the General Fund to meet its target reserve rate of 8% in both 2017 and 2018.

The Special Revenue fund balance decreases between 2015 actual and 2016 budget primarily due to high levels of planned transportation project construction activity in 2016.

The Capital Projects fund balance decreases between 2015 actual and 2016 budget, reflecting construction activity, including the Auburn Community and Event Center, which was constructed in 2015 and 2016.

No significant changes in fund balance are expected for the City's Debt Service, Fire Relief and Pension, and Cemetery Endowment Care funds.

Working Capital

Proprietary funds are managed on a different basis than are general governmental services. The amount of expenses required for ongoing operation depends on the amount of activity that will be done next year. Since such activity provides new income to the fund directly in the form of charges for service, there is additional revenue to support those additional expenses. Therefore, the management of these funds is not focused on line items of revenue and expenses, but rather the "bottom line" of whether expenses are supported by revenue. This is measured by the working capital in each fund. In simple terms, "working capital" is similar to fund balance and is the result of all transactions during the year. An increase in working capital indicates that expenses are less than earnings.

Since a City cannot make a profit, unlike private sector enterprises, working capital should not grow or decline and expenses and revenues should balance. However, working capital should accumulate to a level sufficient for at least four purposes:

1. Provide cash flow for operations and maintenance.
2. Provide a cushion or a contingency for unforeseen needs and emergencies.
3. Provide adequate security for long-term debt.
4. Allow for a capital development program to reduce the need for borrowing.

The trend for working capital in each of the City's proprietary funds is shown on the following page.

The Water Utility working capital balance decreased between 2014 and 2016, reflecting the completion of significant construction projects. A rate study update was completed in early 2012 to fund forecasted operating and capital expenditures through 2017. The City Council agreed with the new financial plan, which provided for annual 3.5% rate increases for the period 2013 through 2017. The 2018 budget assumes a 2.5% water rate increase effective 1/1/2018. A water rate study update is currently planned for early 2017. Funding in the water utility also includes a \$5.0 million in new debt funding in 2017 and an additional \$2.5 million in 2018 for planned water system projects, including investments in automated meter reading technology.

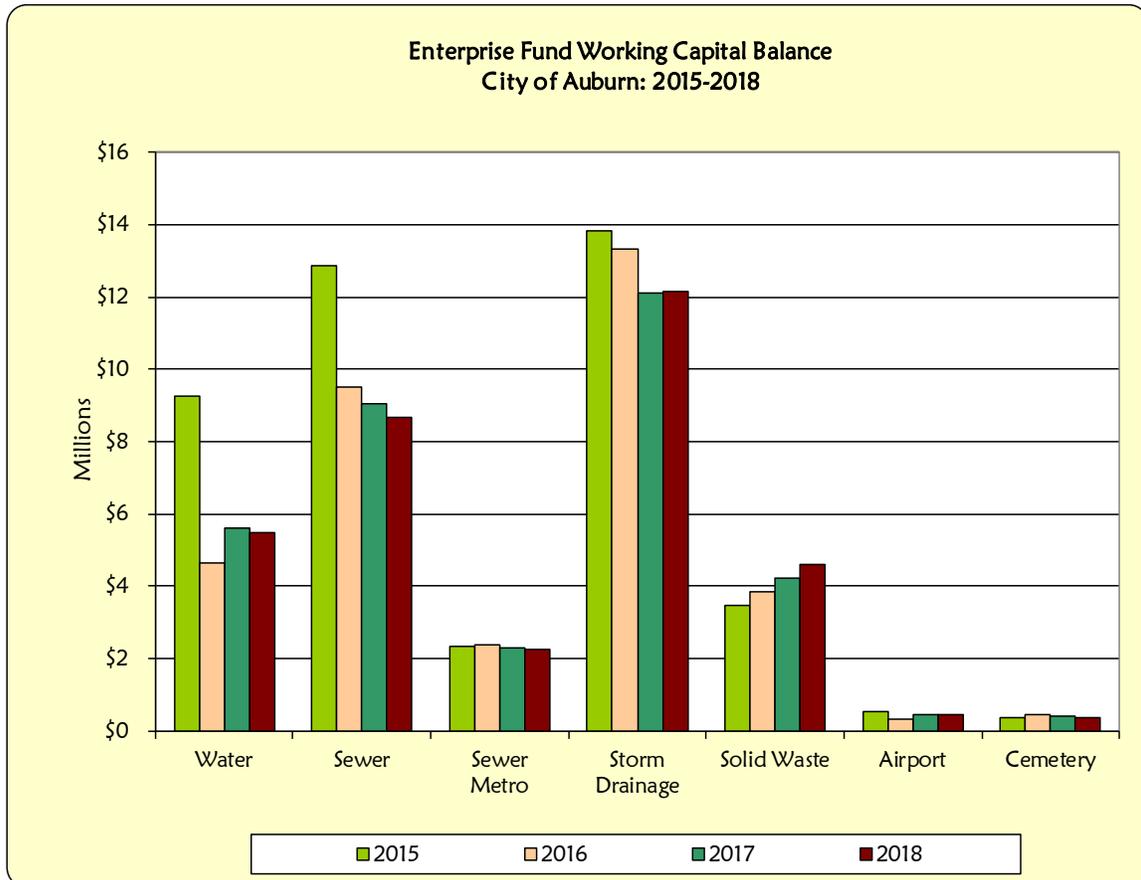
The Sewer Utility working capital balance decreased between 2015 and 2016 due to construction activity and remain relatively constant through 2018. A rate study update was completed in early 2012, to fund forecasted operating and capital expenditures through 2017. The City Council agreed with the new financial plan, which included annual 2.5% rate increases for 2015 through 2017. No rate increase is assumed for 2018. A sewer rate study update is currently planned for early 2017.

The Storm Drainage Utility working capital balance decreased between 2014 and 2015, reflecting the completion of construction projects. A rate study update was completed in early 2012, to fund forecasted operating and capital expenditures through 2017. The City Council agreed with the new financial plan, which provided for annual 2.5% rate adjustments for 2015 through 2017. No rate increase is assumed for 2018. A storm rate study update is currently planned for early 2017.

Working Capital
Enterprise Funds

Working Capital 2015 - 2018

| | Water | Sewer | Sewer Metro | Storm Drainage | Solid Waste | Airport | Cemetery | Golf Course |
|--------------------------|--------------|--------------|-------------|----------------|-------------|-------------|-----------|-------------|
| Actual: | | | | | | | | |
| 2008 | \$10,367,027 | \$14,585,273 | \$0 | \$7,896,879 | \$2,695,161 | \$1,011,718 | \$436,368 | \$367,286 |
| 2009 | 9,715,479 | 10,751,024 | - | 5,758,187 | 1,399,901 | 937,942 | 316,498 | 195,433 |
| 2010 | 21,606,067 | 16,021,979 | - | 9,795,538 | 775,690 | 969,009 | 124,129 | 3,752 |
| 2011 | 16,945,811 | 12,806,527 | - | 9,102,000 | 632,263 | 961,633 | 71,820 | 68,324 |
| 2012 | 10,196,281 | 12,072,579 | - | 10,218,848 | 1,018,487 | 818,912 | 182,098 | 90,692 |
| 2013 | 14,189,404 | 12,952,797 | 1,826,811 | 15,762,939 | 1,504,560 | 801,284 | 261,934 | 149,573 |
| 2014 | 14,027,406 | 13,346,282 | 2,100,400 | 16,051,080 | 2,491,724 | 556,938 | 294,547 | - |
| 2015 | 9,261,201 | 12,862,859 | 2,358,518 | 13,814,969 | 3,477,387 | 516,605 | 375,647 | - |
| Estimated Actual: | | | | | | | | |
| 2016 | 4,641,113 | 9,518,732 | 2,374,705 | 13,319,582 | 3,849,877 | 346,975 | 434,887 | - |
| Budget: | | | | | | | | |
| 2017 | 5,622,046 | 9,055,929 | 2,318,495 | 12,124,123 | 4,233,901 | 435,908 | 401,210 | - |
| 2018 | 5,503,579 | 8,686,380 | 2,259,218 | 12,147,255 | 4,607,824 | 460,066 | 387,619 | - |



Notes:

Ending working capital balances for the water utility (in 2017 and 2018) reflect issuance of bonds to finance major construction projects.

The Sewer Metro Fund was created in 2013.

The City entered into a contract for garbage disposal services beginning November 2010. Rates are set to recover the cost of the service and encourage recycling efforts. A rate study was completed in late 2012 that identified rate increases necessary to offset a declining working capital balance. New rates went into effect on January 1, 2013 and now fully fund the utility's forecasted operating expenses and have allowed the City to rebuild the working capital balance. Rate study updates in the interim have determined that additional rate increases are not needed through 2018.

The Airport entered into several long-term land leases in 2001 that have resulted in private development and increased revenue from the leases. Since 2004, the City has contracted the Airport to an outside manager.

In 2017 and 2018, both revenues and expenses for the Cemetery are expected to remain flat, with the fund operating slightly in the red due mainly to charges for water use. Additional annual transfers from the Cumulative Reserve Fund are budgeted in 2017 and 2018, if needed, to meet the Cemetery's working capital needs.

In 2014, the Golf Course Fund was combined with the General Fund Parks, Arts & Recreation Department.

Facilities became an Internal Service fund in 2009. Charges to departments cover the full cost of operations and maintenance of city owned and operated buildings. Working capital is expected to decrease slightly each year as the funds are transferred for debt service payments associated with the City Hall Annex.

Innovation and Technology became an Internal Service fund in 2005. Charges to departments cover the full cost of operations and replacement of equipment. Working capital is expected to decrease slightly in 2015 and 2016 for replacements and new program improvements.

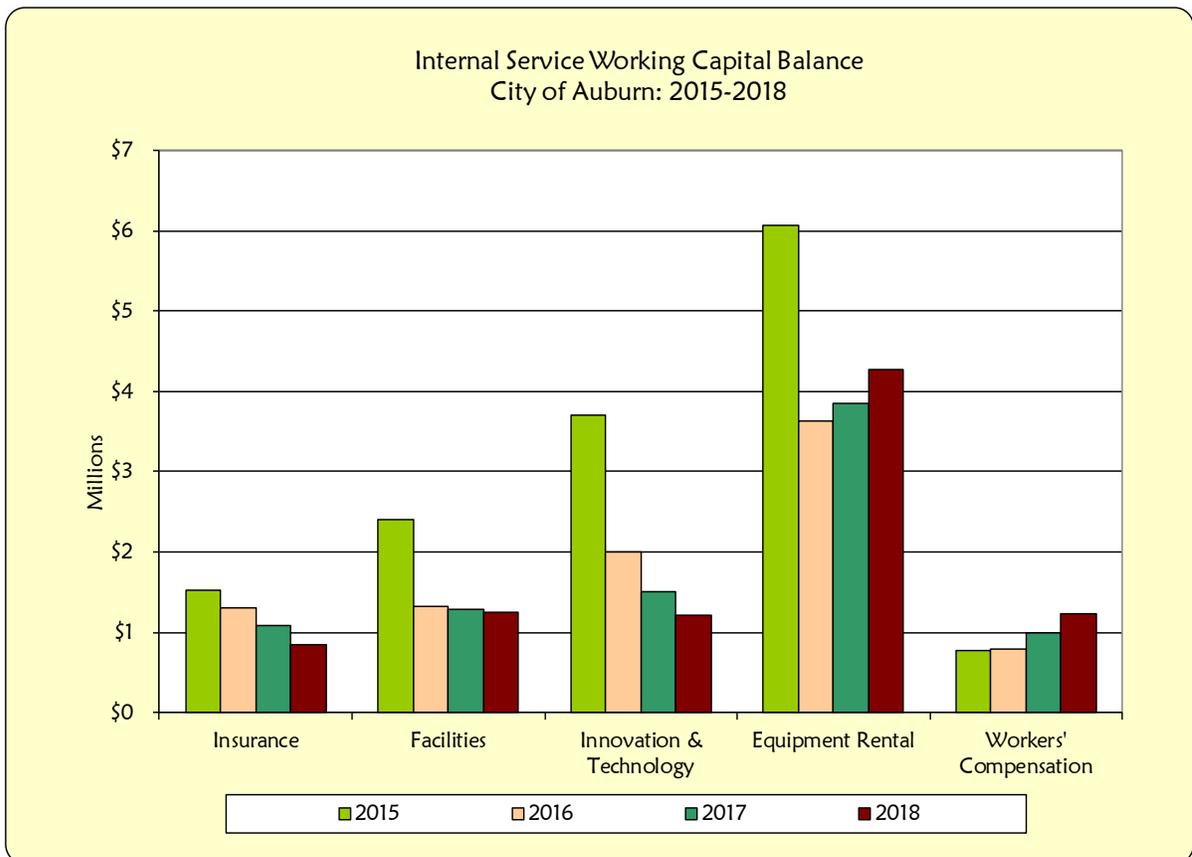
The Equipment Rental Fund working capital is projected to decrease between 2015 and 2016 as replacement funds are being used and construction occurs for capital projects.

The Workers' Compensation Fund was created in 2014, based on the City's decision to self-insure workers' compensation *in lieu* of State L&I insurance. The fund provides time loss and medical benefits for employees who are affected by an occupational injury or illness.

Working Capital

Internal Service Funds⁵

| | Insurance | Facilities | Innovation & Technology | Equipment Rental | Workers' Compensation |
|--------------------------|-------------|------------|-------------------------|------------------|-----------------------|
| Actual: | | | | | |
| 2008 | \$2,481,572 | \$0 | \$2,932,485 | \$6,104,142 | NA |
| 2009 | 2,234,469 | 248,239 | 3,899,257 | 5,291,929 | NA |
| 2010 | 2,366,832 | 714,944 | 3,949,793 | 5,826,195 | NA |
| 2011 | 2,184,680 | 1,622,449 | 3,118,686 | 5,793,165 | NA |
| 2012 | 2,028,681 | 1,473,041 | 2,885,527 | 5,559,565 | NA |
| 2013 | 1,815,731 | 1,976,512 | 3,406,012 | 5,920,444 | NA |
| 2014 | 1,654,057 | 2,194,912 | 3,543,327 | 5,844,690 | - |
| 2015 | 1,530,588 | 2,410,754 | 3,705,195 | 6,074,119 | 778,233 |
| Estimated Actual: | | | | | |
| 2016 | 1,312,689 | 1,330,105 | 1,992,399 | 3,634,008 | 787,022 |
| Budget: | | | | | |
| 2017 | 1,084,209 | 1,285,575 | 1,514,811 | 3,860,372 | 993,145 |
| 2018 | 844,479 | 1,249,682 | 1,220,406 | 4,277,126 | 1,234,162 |



⁵ The Information Services fund was renamed to Innovation and Technology Fund in 2012, and the Workers' Compensation Fund was created in 2014.

SECTION IV: OPERATING BUDGET

Introduction

This section of the budget details the City's baseline budget, which is delineated by department or fund. This section presents a detailed look at departments and divisions and provides both quantitative and qualitative performance measures in order to focus on the results and direction of City services rather than on line-item allocations.

The format of this section has been designed to present the information in an administrative structure beginning with the Mayor and City Council, followed by all funds for which each department director is responsible. For example, the Administration Department tab includes the budgets for the Emergency Management, Community & Human Services, Economic Development, and Public Affairs, Marketing & Multimedia divisions in the General Fund as well as the Hotel/Motel Tax (Special Revenue) Fund, Housing & Community Development (Special Revenue) Fund, and the Facilities Fund.

Sections for those funds representing administrative departments or divisions are presented following the baseline budget and include:

Department Organizational Chart

Each organizational chart identifies the authorized staff positions in the 2017-2018 biennial budget. The charts specifically identify each division that reports to the department head. Each employee has a "home" department/division/fund, but may perform work for another department/division/fund. This system is intended to identify all authorized permanent staff positions.

Department or Division Mission Statement

Each functional department has created its own mission statement that directs objective setting toward achieving the Citywide Vision.

Department Overview

A description of the programs the department/division(s) are responsible for accomplishing.

Accomplishments and Objectives

A summary of the progress each department or division made on their objectives during 2015 and 2016, including general operations and obligation of the fund, as well as the objectives that the department will undertake in 2017-2018.

Baseline Budget by Object

For General Fund departments and governmental funds, this information is presented in a line object format. This is based on the Washington State Budgeting, Accounting and Reporting System (BARS), which governs the City's accounting procedures. Data for the proprietary funds is presented in a working capital format, which not only describes the use of these funds, but also examines the fiscal status of the fund itself. This format also summarizes the income associated with the fund.

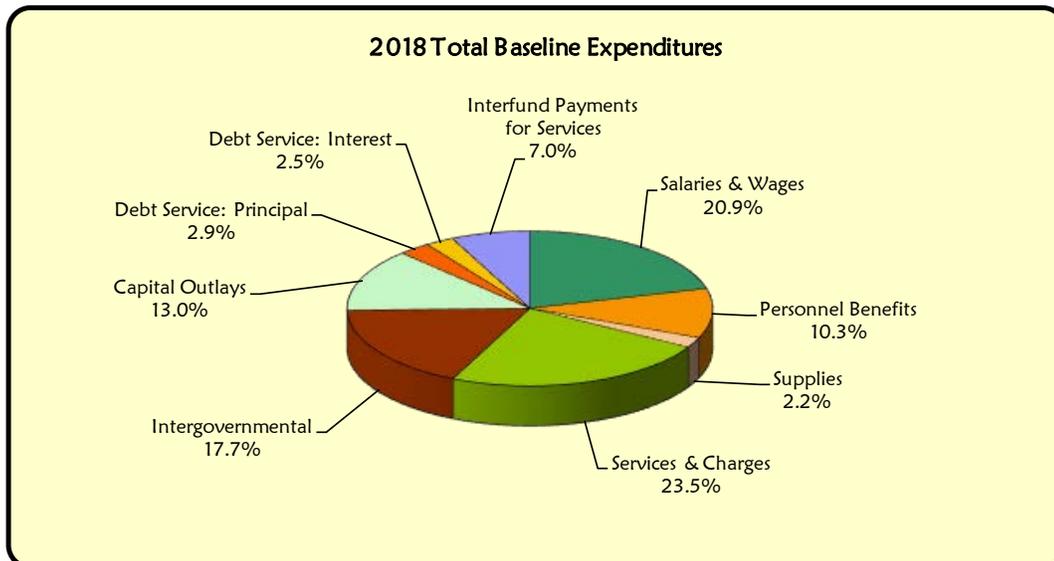
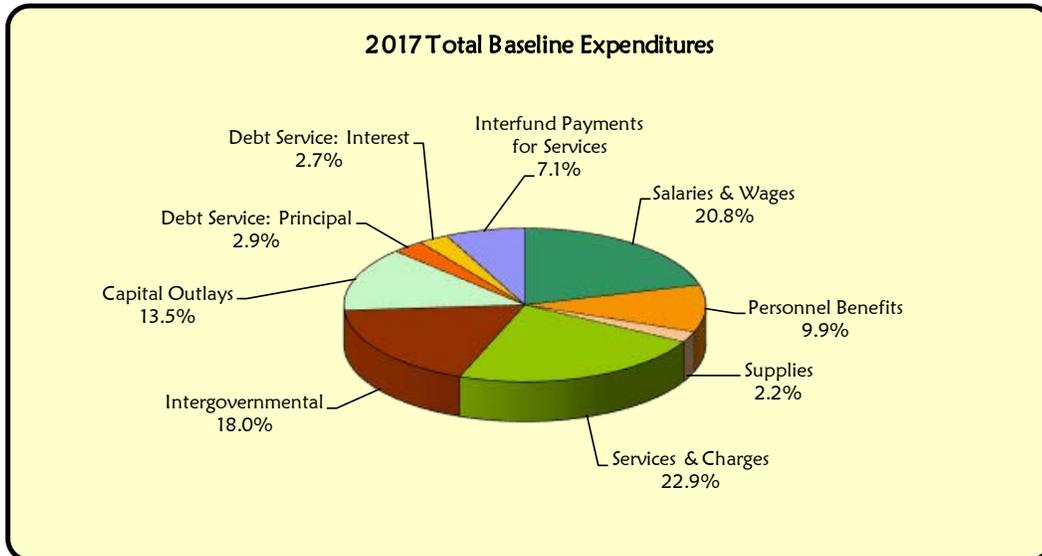
Department Employees

A summary of Full Time Equivalent (FTE) positions is presented with explanations of additions or changes due to department reorganizations.

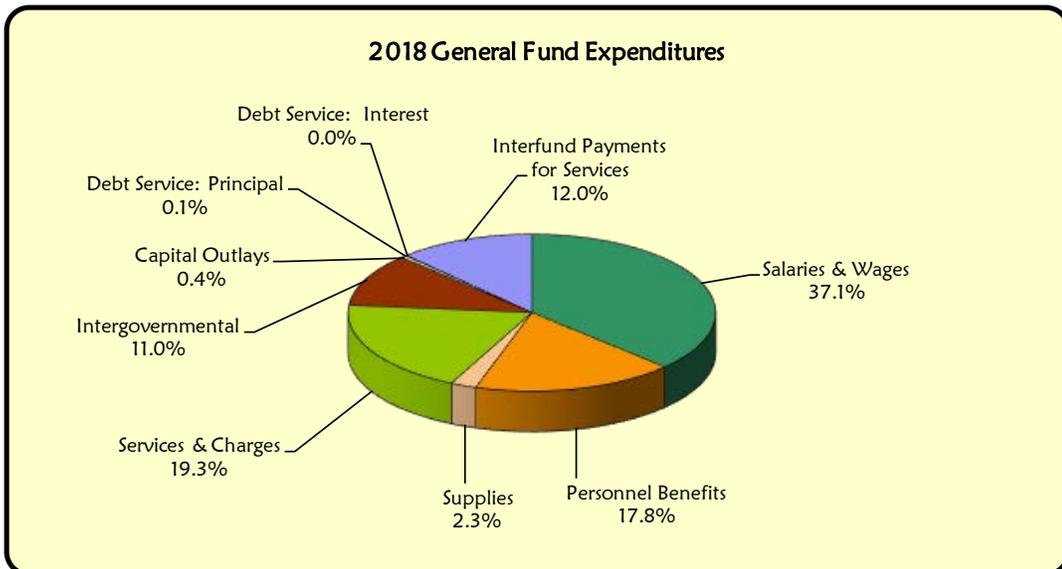
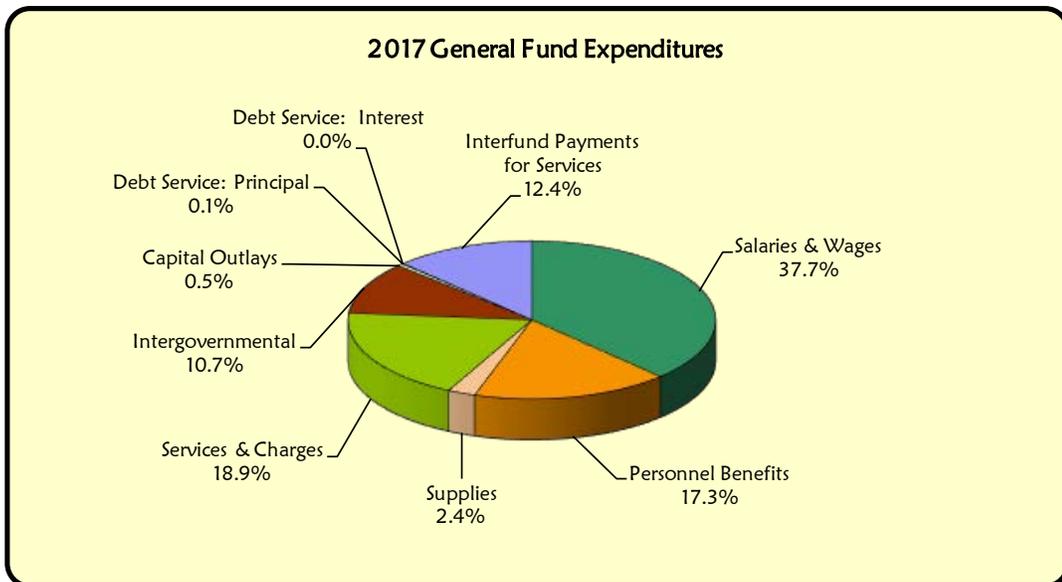
Performance Measures

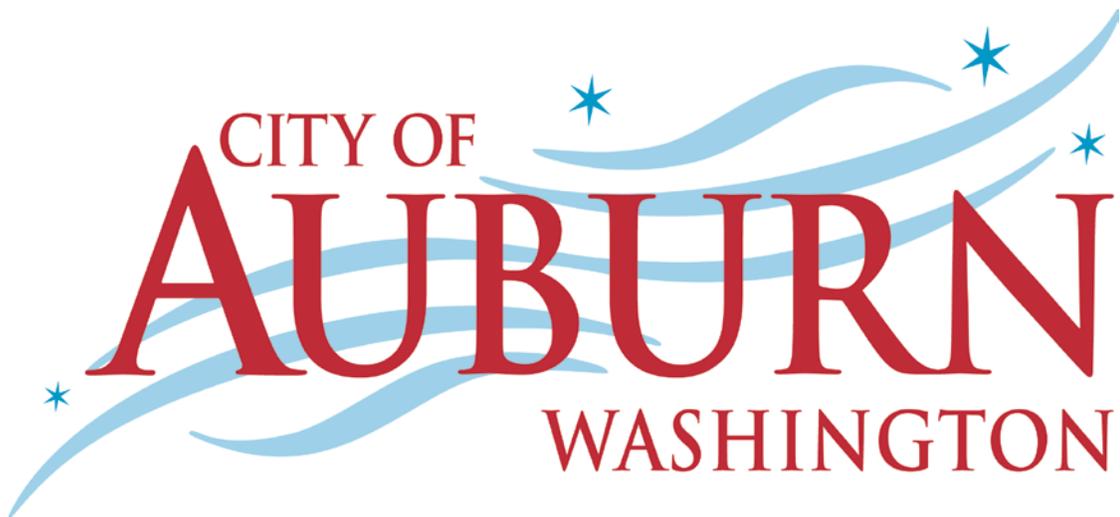
Each department has provided performance measures that best show the results of their mission and or objectives.

| Total Baseline Budget | 2015 Actual | 2016 Adj Budget | 2016 Est Actual | 2017 Budget | 2018 Budget |
|---------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Salaries & Wages | \$34,547,682 | \$37,303,135 | \$37,218,586 | \$38,785,308 | \$40,160,041 |
| Personnel Benefits | 14,960,296 | 17,373,870 | 16,673,904 | 18,508,704 | 19,856,550 |
| Supplies | 3,394,253 | 4,314,004 | 4,304,114 | 4,228,886 | 4,163,164 |
| Services & Charges | 35,185,689 | 43,297,479 | 42,317,309 | 42,636,905 | 45,258,695 |
| Intergovernmental | 30,928,889 | 48,770,469 | 48,095,424 | 33,577,180 | 34,034,980 |
| Capital Outlays | 34,150,905 | 58,479,695 | 52,208,159 | 25,106,105 | 25,118,105 |
| Debt Service: Principal | 4,160,756 | 5,050,533 | 4,203,169 | 5,347,914 | 5,476,755 |
| Debt Service: Interest | 2,883,836 | 4,364,499 | 3,289,141 | 4,993,511 | 4,841,115 |
| Interfund Payments for Services | 12,236,460 | 12,051,011 | 12,126,011 | 13,300,609 | 13,439,906 |
| Other Uses | 117,383 | - | - | - | - |
| Designated Fund Balance | 7,573,342 | 5,258,831 | 5,974,778 | 6,244,486 | 6,584,769 |
| Undesignated Fund Balance | 107,542,135 | 73,498,782 | 82,864,407 | 76,350,721 | 67,937,527 |
| ALL FUNDS TOTAL | \$287,681,628 | \$309,762,308 | \$309,275,002 | \$269,080,329 | \$266,871,607 |

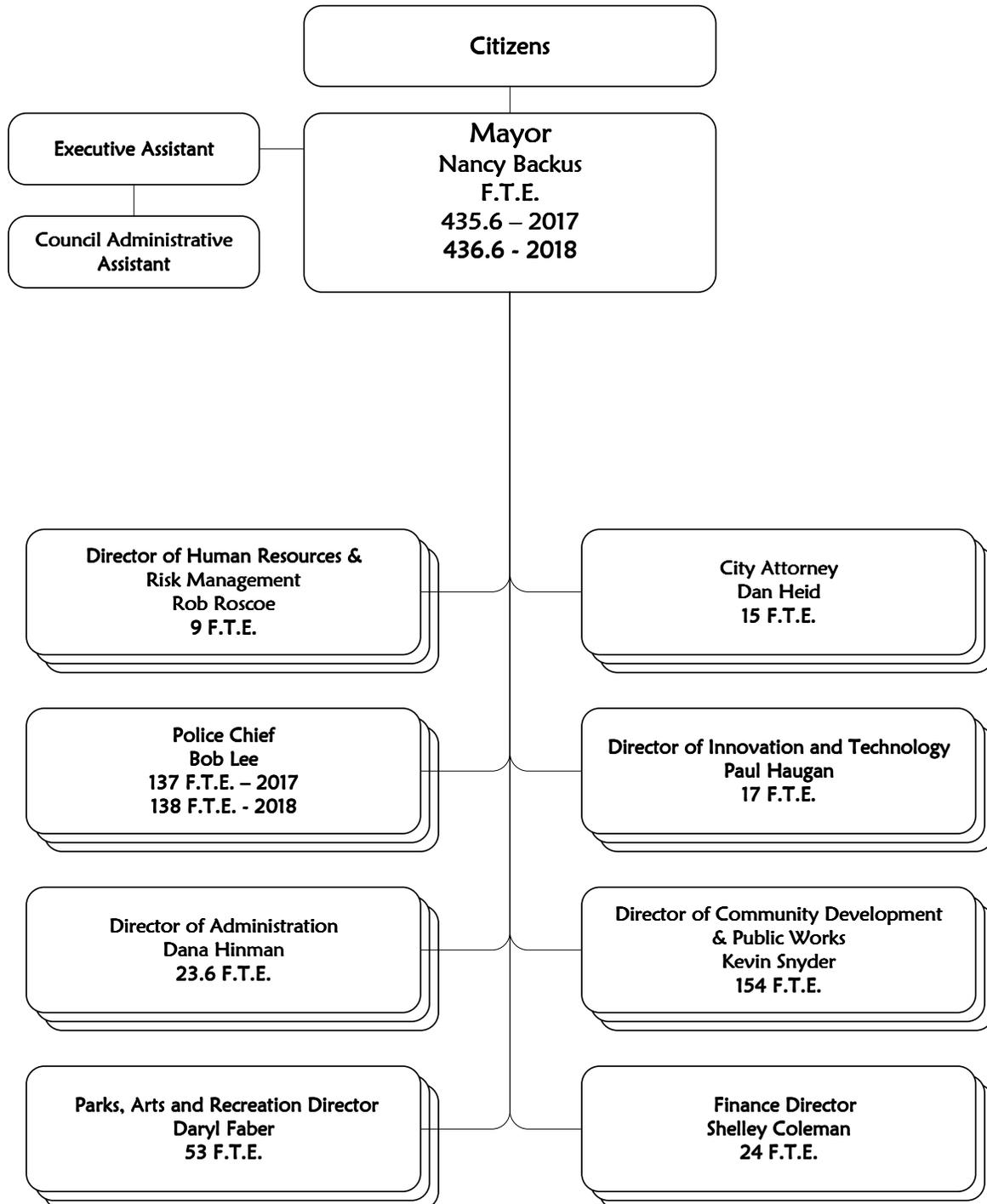


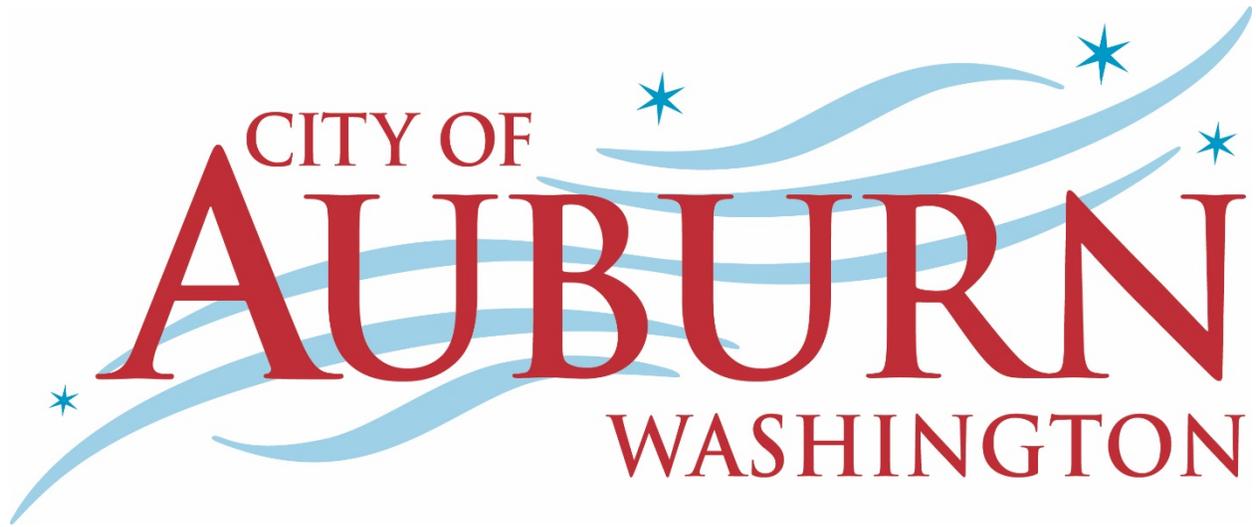
| Total General Fund Budget | 2015 Actual | 2016 Adj Budget | 2016 Est Actual | 2017 Budget | 2018 Budget |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Salaries & Wages | \$22,869,051 | \$24,554,901 | \$24,396,490 | \$26,211,555 | \$27,087,189 |
| Personnel Benefits | 9,707,354 | 10,862,399 | 10,136,480 | 12,030,929 | 12,932,803 |
| Supplies | 1,310,879 | 1,597,690 | 1,590,790 | 1,685,872 | 1,656,850 |
| Services & Charges | 9,729,076 | 13,048,371 | 12,422,700 | 13,131,808 | 14,039,528 |
| Intergovernmental | 9,353,185 | 8,927,722 | 8,927,722 | 7,441,031 | 8,017,659 |
| Capital Outlays | 38,583 | 15,000 | 15,000 | 324,519 | 319,618 |
| Debt Service: Principal | 270,887 | 715,946 | 93,896 | 57,694 | 61,607 |
| Debt Service: Interest | 35,911 | 985,957 | 44,465 | 20,005 | 16,092 |
| Interfund Payments for Services | 7,877,068 | 7,769,928 | 7,844,928 | 8,584,569 | 8,728,698 |
| Designated Fund Balance | 144,825 | 144,825 | 144,825 | 221,614 | 221,614 |
| Undesignated Fund Balance | 19,421,941 | 11,121,906 | 16,046,906 | 12,401,695 | 5,633,461 |
| GENERAL FUND TOTAL | \$80,758,760 | \$79,744,645 | \$81,664,203 | \$82,111,291 | \$78,715,119 |





Organizational Chart





MAYOR AND CITY COUNCIL

Department Overview

The Mayor and City Council comprise the legislative body representing the citizens of Auburn and are responsible for developing the legislative policies of the City. Guidelines promulgated by the Council in the form of ordinances and resolutions are transmitted to the Mayor for implementation, follow-up, and evaluation. The City Council works to develop the City's goals and visioning for the future, as well as budgeting, which gives purpose and direction to City programs and initiatives.

The Mayor is Auburn's Chief Executive Officer. The City's eight Department Directors report directly to the Mayor: the Director of Administration, the City Attorney, the Chief of Police, the Director of Community Development & Public Works, the Director of Human Resources & Risk Management, the Director of Finance, the Director of Innovation & Technology and the Director of Parks, Arts & Recreation. Department directors work with the Mayor in providing programs, services and quality of life throughout the Auburn community.

2015 & 2016 Accomplishments

- Financed and opened on time and under budget a new Community and Event Center and Youth/Teen Center at Les Gove Park.
- Continued joint planning and activities with the Muckleshoot Indian Tribe.
- Worked in partnership with Auburn School District to increase our children's future potential.
- Continued development of the downtown core.
- Changed the City Council committee structure to a study session format to increase efficiency of policymaking.
- Continued to enhance relationships focusing on economic development with: Green River College, Auburn Area Chamber of Commerce, Auburn Downtown Association, etc.
- Increased efforts for tourism in Auburn through the Lodging Tax Advisory Committee (LTAC) and major area attractions.
- Continued to increase market awareness of Auburn as a great place to do business.
- Represented citizens of Auburn at the city, regional, state and federal levels.
- Created Mayor's Task Force on Homelessness and worked to implement an action plan to address poverty issues in Auburn and greater South King County.
- Spearheaded economic development study to increase business objectives in Auburn.
- Implemented Community Picnics, Civics Academy and increased engagement opportunities for citizens.
- Created Transportation Advisory Board (TAB) to guide the City's future transportation funding.
- Worked with Habitat for Humanity to rehabilitate and open a transitional home for victims of domestic violence.
- Created a Blue Ribbon Committee to improve community health in Auburn.
- Increased Auburn's regional voice with appointment of Mayor Backus to the Sound Transit Board of Directors.
- Assisted King County with passage of Best Starts for Kids levy.
- Participated in region-wide Cascadia Rising emergency preparedness exercise.
- Mayor Backus and Councilmembers remain active on local, regional and national committees to ensure Auburn is connected and visible at all levels.
- Initiated SMART (Specific, Measurable, Attainable, Relevant, and Time-bound) goals for Council and Departments.
- Created strategic planning group to assist with MultiCare hospital expansion project.

- Funding announced from Sound Transit for second parking garage downtown.
- Purchased historic post office building on Auburn Avenue and received grant from King County for building improvements.
- Issued over \$150,000 in grants to support 17 downtown businesses to improve the exteriors of their buildings through the Façade Improvement program.

2017 & 2018 Objectives

- Continue work throughout the region to address poverty and homelessness in our community.
- Continue Airport Master planning to leverage the airport for the future needs of the City.
- Invest and continue to enhance the operations and development of the Auburn Municipal Airport.
- Implement programs to celebrate One Auburn and the many diverse communities, populations, ethnicities and backgrounds represented.
- Increase joint planning and activities with the Muckleshoot Indian Tribe and work toward shared economic development goals on Auburn Way South.
- Reduce reliance on property tax by increasing business and its additional sales tax receipts.
- Support development of underdeveloped properties in Auburn.
- Identify funding solutions for Auburn's freight corridors, arterials and local streets.
- Continue to strengthen partnerships to maintain affordable housing stock.
- Continue to increase market awareness of Auburn as a great place to live, work and do business.
- Continue to represent citizens of Auburn on city, regional, state and federal level.
- Continue to create transparency and public engagement for residents to access their local government.
- Enhance local spending opportunities by creating a 'Buy Local' program.
- Continue to support and invest in economic development opportunities throughout the City.
- Support and encourage the involvement of the Auburn Junior City Council.
- Improve community health through partnerships created via the Blue Ribbon Committee for a Healthy Auburn.

Department Budget

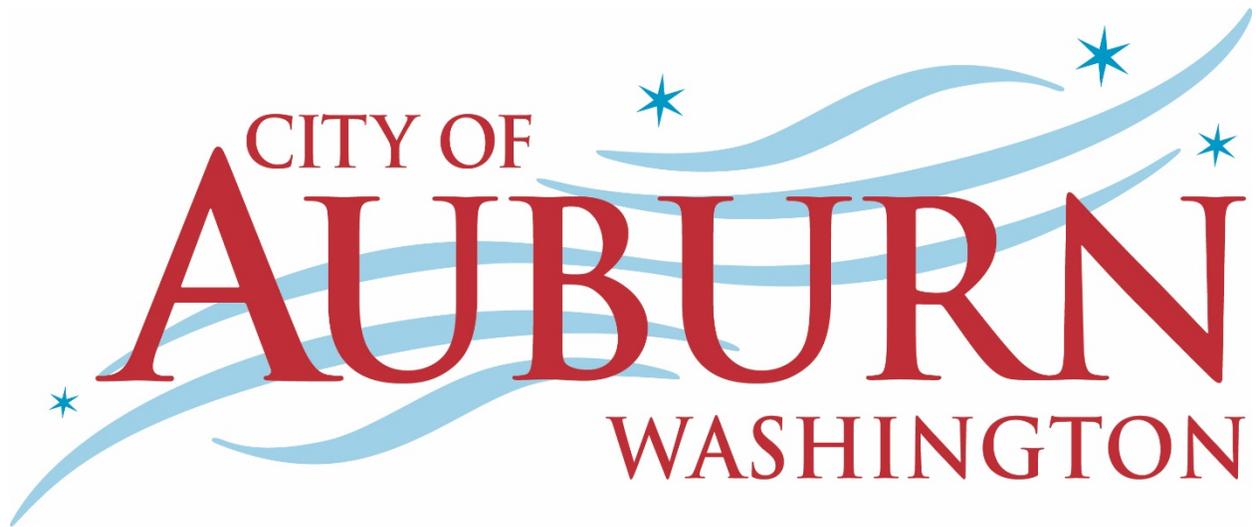
| 001.11 Council & Mayor | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|-----------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Expenditures | | | | | |
| Salaries & Wages | 385,103 | 511,429 | 410,429 | 438,213 | 486,834 |
| Personnel Benefits | 120,593 | 131,194 | 123,227 | 147,151 | 158,887 |
| Supplies | 9,844 | 24,000 | 14,000 | 19,500 | 20,000 |
| Services & Charges | 150,458 | 212,000 | 172,000 | 299,400 | 312,700 |
| Intergovernmental | - | - | - | - | - |
| Capital Outlay | - | - | - | - | - |
| Interfund Payments For Service | 246,828 | 257,210 | 257,210 | 239,154 | 230,322 |
| DEPARTMENT TOTAL | \$ 912,825 | \$ 1,135,833 | \$ 976,866 | \$1,143,418 | \$ 1,208,743 |

Department Employees

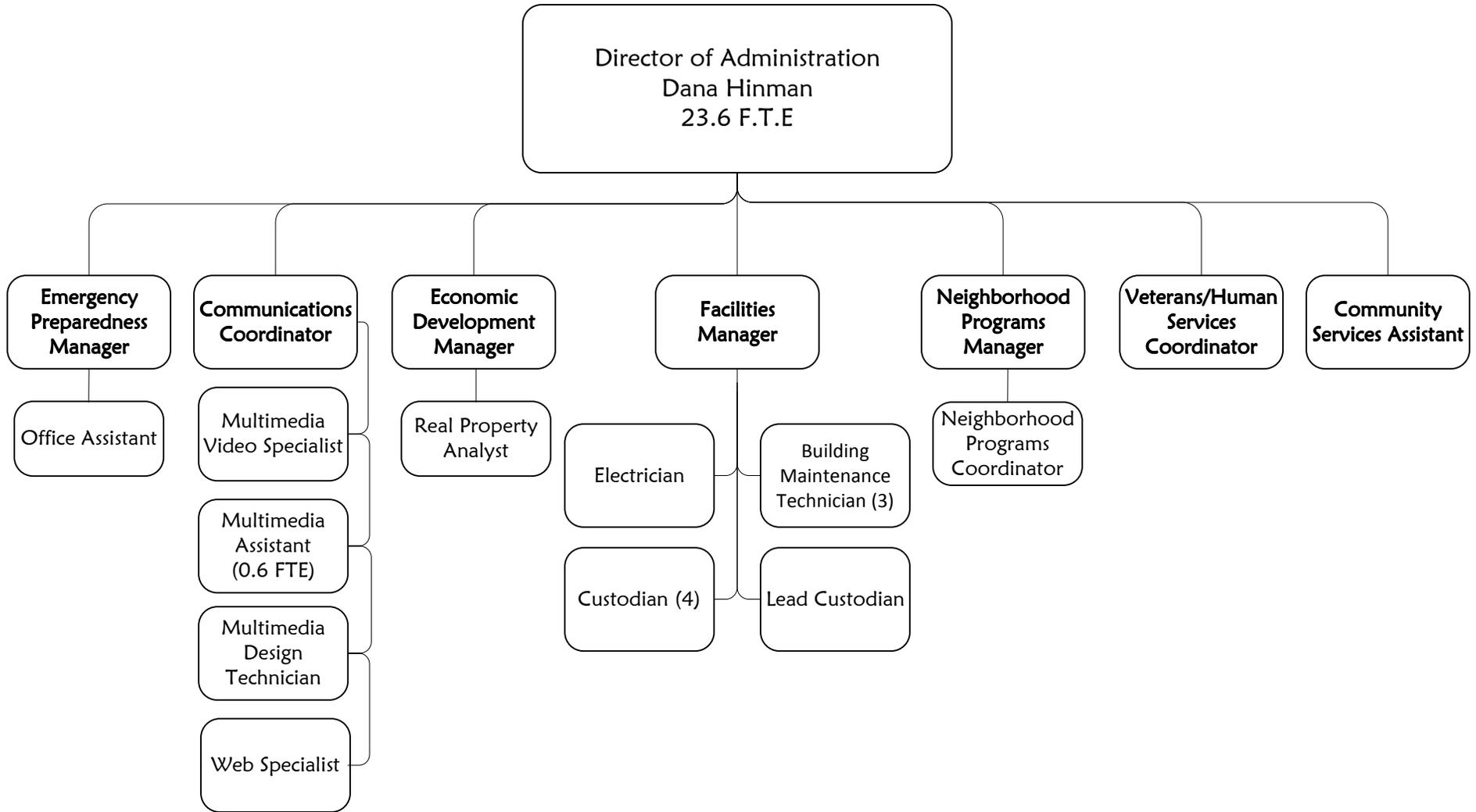
| 001 Council-Elected | 2014 | 2015 | 2016 | 2017 | 2018 |
|----------------------------|-------------|-------------|-------------|-------------|-------------|
| Councilmembers | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| TOTAL COUNCIL | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |

| 001 Mayor FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|-------------------------|-------------|-------------|-------------|-------------|-------------|
| Mayor-Elected | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Mayor FTEs | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| TOTAL MAYOR FTEs | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |

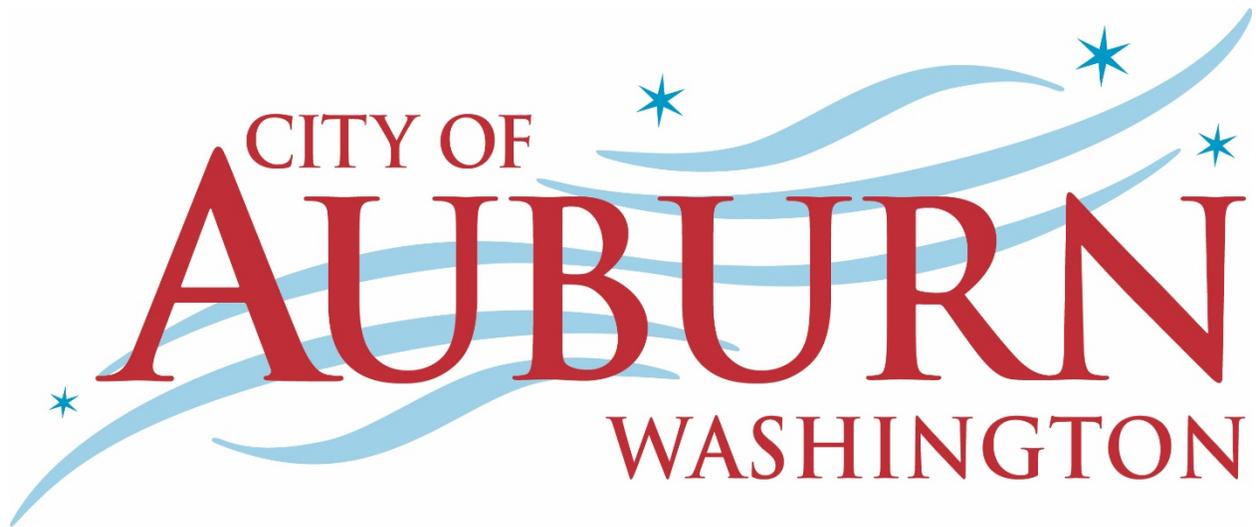
Full Time Equivalent (FTE)



Administration



F.T.E. = Full Time Equivalent



ADMINISTRATION DEPARTMENT

Mission Statement

The Administration Department exists to coordinate and ensure that the priorities of the Mayor and the City Council are addressed and implemented throughout the City organization for the benefit of its residents.

Department Overview

The Administration Department was created within the General Fund in 2014 and consolidated several services that had previously been performed by other departments.

- Emergency Management – Provides full-cycle emergency management services within the City, including mitigation, preparedness, response, and recovery.
- Community and Human Services – Initiates and supports relevant services to meet the essential needs of the residents of Auburn including safe neighborhoods, human services, housing programs, veterans outreach, and cultural programs. This division also manages the Community Development Block Grant in Fund 119.
- Economic Development – Supports a vibrant, vital economy for the City of Auburn, our local region and the State of Washington through collaborative partnering among private sector employers, research partners, and programmed workforce development.
- Public Affairs, Marketing, & Multimedia – Oversees the City's media staff and programs, directs the efforts of the public relations/media relations and acts in the role of City spokesperson when needed; assists departments in public involvement using the City's information communications programs, and oversees the City's communications, marketing and public relations programs.
- Facilities – Provides a broad range of services to internal departments, including building maintenance, safety, security, custodial, space planning, construction, facility renovation, energy management, and management of the Graffiti Abatement program.

Emergency Management Division

2015 & 2016 Accomplishments

- Conducted over 15 training sessions for City Staff identified as Emergency Operations Center (EOC) personnel.
- Reached 10,000 individual residents through public education activities and events.
- Conducted six Community Emergency Response Team (CERT) classes, graduating over 90 people from the city's active volunteer program.
- Managed 6,728 hours of donated volunteer time.
- City staff participated in the FEMA Cascadia Rising Exercise for two days. This included additional training for key staff to be better prepared to operate the city's Emergency Operations Center during a major incident or disaster.
- Helped facilitate the city's mitigation efforts to lessen the impact should the White River overflow the banks. This also included training for city staff and working with our neighbors in surrounding cities.
- Applied for and received a federal Emergency Management Performance Grant, providing funds for emergency management, freeing up city funds for other purposes.
- Coordinated City of Auburn response to the Okanogan County Emergency Operations Center for wildfire response, and to the SR 530 Oso Landslide incident.

2017 & 2018 Objectives

- Provide targeted disaster preparedness information to Auburn residents, licensed businesses, and all private care facilities each year.
- Continue Community Emergency Response Team (CERT) Training.
- Conduct review of the City staff identified as EOC personnel and consider the depth for each EOC position listed in the Comprehensive Emergency Management Plan (CEMP).
- Conduct at least 2 exercises or EOC training programs each year for all City staff identified as EOC personnel.
- Provide basic emergency management training for city Elected Officials and Directors regarding how they can support an EOC activation, major incident, or event.

Community & Human Services Divisions

2015 & 2016 Accomplishments

- Provided funding and coordination of Inclement Weather Sheltering, which serves Auburn residents in need of emergency assistance.
- Lead city responsible for the Alive & Free Program and area law enforcement agencies with prevention and intervention services serving Auburn, Kent, Renton and Tukwila.
- Provided funding and coordination for Community Learning Center summer programming, serving at-risk youth at Washington Elementary and Cascade Middle Schools.
- Issued Neighborhood Matching Grants.
- Provided funding and coordination of the Auburn Days/AugustFest (now called AuburnFest) events.
- Responsible for the update and distribution of the Auburn Community Resource Guide listing community-wide resources in three different languages.
- Continued building the relationship with Pyeongchang, Korea as a Sister City, which included visits by both delegations to Korea and the United States.
- Continued building the relationship with Guanghan, China as a Sister City, which included visits by delegations from China to the United States.
- Continued building the relationship with Tamba, Japan as a Sister City, which included visits by both delegations to Japan and the United States.
- Worked to establish an agreement with Mola di Bari, Italy as a Sister City, which included a visit by a delegation to Mola di Bari and signing of the Sister City agreement.
- Developed a brochure and banner to help promote Auburn's Sister Cities program.
- Provided housing repair funds to assist 101 low-income homeowners requiring emergency and minor repairs to their homes.
- Provided assistance and resource navigation to over 20 veterans and their families.
- Provided outreach for veterans and individuals at risk or currently experiencing homelessness at the Auburn Library and Les Gove Campus area.
- Developed a map showing the locations of human services agencies in Auburn.
- Recruited volunteers to support and serve community service events.
- Convened Auburn Mayor's Task Force on Homelessness, which provided 46 recommendations to the community to address the City's current condition regarding homelessness.
- Provided funding to support a South King County Housing and Homeless Planner position to address homelessness and affordable housing as a South King County region.
- Continued developing a master list of community contacts, including points of contact for all Auburn Homeowner Associations (HOA), Block Watches, neighborhood groups, ethnic populations, and faith communities.
- To date, over 100 neighborhoods in Auburn have had a neighborhood meeting, Block Watch meeting, or both.
- Expanded National Night Out efforts and coordinated increased participation.

- Identified and coordinated multiple project sites for Auburn Adventist Academy's annual Community Service Days each Fall and Spring.
- Facilitated residents' engagement with their neighbors and City staff and officials through organizing and sponsoring six community picnics, one in each Auburn Police District.
- Increased engagement of City staff with neighborhoods through implementation and use of Nextdoor social networking services.
- Developed a Civics Academy to share information with Auburn residents about the City, how it works and how decisions are made.

2017 & 2018 Objectives

- Continue to coordinate and improve the access of programs and services for veterans and their families who make Auburn and south King County their home.
- Continue to find ways to reach out to Auburn's diverse communities and involve them in the community at large, i.e. development of a cultural connections program.
- Continue to develop a housing coalition to address and strategically plan for the transitional and affordable housing goals of the City in partnership with the King County Housing Authority.
- Work with City Council to implement Specific, Measurable, Attainable, Relevant, and Time-bound (SMART) goals.
- Develop an integrated referral and communications source for human services in the City of Auburn.
- Improve the availability of emergency housing for crisis situations of residents.
- Work with all involved groups within Auburn to address the issue of homelessness and its impacts on the family structure, in addition to the support and representation of larger regional efforts.
- Work to develop a short-term diversion center to alleviate the burden of service on emergency responders (Police, Fire, etc.) and the hospital in addressing mental disability and substance abuse.
- Work to develop short-term and long-term strategies to provide wraparound services to individuals and families experiencing homelessness.
- Develop action plan based on Auburn Mayor's Task Force on Homelessness recommendations.
- Work to increase neighborhood engagement with City staff.
- Work to increase City staff engagement with neighborhoods through the use of email distribution lists, social media and neighborhood meetings.

Economic Development Division

2015 & 2016 Accomplishments

- Trek Apartments were completed and building was substantially leased as of early 2016.
- Construction of Merrill Gardens senior living was substantially completed in 2016 and opened to residents in February 2017.
- Top ten employers reported a combined net increase of over 1,500 new jobs from 2014 to 2016.
- Increased attendance at 3NoNetworking events (trending 20+ people weekly in 2016).
- Notable business openings, recruitments and/or expansions include: Green River Cycle, Panera Bread, Qdoba, Orion Industries, Skills Inc., MultiCare customer service call center (350 new jobs), expansions to MultiCare Auburn Medical Center announced, Schilling Cider, LLC, completion of Green River College aerospace and aviation downtown campus, and TTF Aerospace retention and expansion.
- Auburn Innovation Partnership Zone re-designation through September 2019.
- Downtown Façade Improvement Program completed over \$150,000 in project grants.
- Ten-Year Economic Development Strategic Plan completed fourth quarter of 2016.
- Removal of building and execution of parking agreement at northwest block of the Station District.

- Over three hundred new businesses opened in both 2015 and 2016.
- Auburn experienced \$36.3 million in new commercial development in 2015, a 1.4% increase over 2014, and \$74.9 million in new commercial development in 2016.
- Vacancy in the industrial sector down to 1.5%.
- Sister City visits completed to Japan, Korea and Italy.
- “Doing Business in Auburn” 22-page marketing brochure published in May 2016.

2017 & 2018 Objectives

- Reaffirm target business sectors.
- New business development, relocation, and recruitment.
- Business retention, expansion, and outreach.
- Business assistance through education and training.
- Expand opportunities for networking and outreach to businesses.
- Develop workforce development partners.
- Establish sustainable branding and strong reputation of place by creating synergy within Auburn Area Chamber, Auburn Downtown Association, Auburn Tourism Board and Lodging Tax Advisory Board.
- Implement goals as outlined in the Ten-Year Economic Development Strategic Plan.
- Support and expand the development of the Innovation Partnership Zone.
- Expand the role of tourism and real estate as part of the Economic Development Division.

Department Budget

| 001.12 Administration Total | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|------------------------------------|---------------------|-----------------------------|----------------------|---------------------|---------------------|
| Expenditures | | | | | |
| Salaries & Wages | 595,125 | 580,018 | 681,018 | 639,584 | 674,485 |
| Personnel Benefits | 187,590 | 218,935 | 226,902 | 289,419 | 315,498 |
| Supplies | 9,521 | 21,000 | 21,000 | 28,000 | 29,500 |
| Services & Charges | 1,227,485 | 1,702,946 | 1,702,946 | 1,286,300 | 1,288,650 |
| Intergovernmental | 220,000 | - | - | - | - |
| Capital Outlay | - | - | - | - | - |
| Interfund Payments For Service | 157,524 | 157,370 | 157,370 | 246,455 | 250,109 |
| DEPARTMENT TOTAL | \$ 2,397,246 | \$ 2,680,269 | \$ 2,789,236 | \$ 2,489,758 | \$ 2,558,242 |

Department Employees

| Administration FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|----------------------------------|--------------|--------------|--------------|--------------|--------------|
| Administration Department | 8.00 | 8.00 | 10.00 | 10.00 | 10.00 |
| Multi-Media | 3.60 | 3.60 | 3.60 | 3.60 | 3.60 |
| Facilities | 9.00 | 10.00 | 10.00 | 10.00 | 10.00 |
| TOTAL ADMINISTRATION FTEs | 20.60 | 21.60 | 23.60 | 23.60 | 23.60 |

Full Time Equivalent (FTE)

1.0 FTE - In 2015, 1.0 FTE was added to the Facilities Division of the Administration Department per the 2015/2016 Adopted Budget. That position was the Facility & Property Analyst.

1.0 FTE - 1.0 FTE was added to the Administration Department in 2016 via Budget Amendment #4, Ordinance No. 6571. The position was for the Neighborhood Programs Coordinator.

1.0 FTE - Effective May 2016, the Real Property Analyst Position was reclassified from Facilities to the Administration Department, reporting to the Economic Development Manager.

1.0 FTE - Effective BA#5 in March 2016, an additional Custodian position was added to the Facilities Department due to the addition of the Community Center and additional daytime activities at the PRAB, Senior Center and Activity Center.

SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Economic Development Division of Administration is responsible for the budget in the following special revenue fund:

Fund 104 – The Hotel/Motel Tax Fund was created in 2001 to collect revenues to support tourism activities in Auburn.

2015 & 2016 Accomplishments

- Continued to collect, monitor and distribute legally restricted revenue sources.

2017 & 2018 Objectives

- Continue to collect, monitor and distribute legally restricted revenue sources.

Special Revenue Funds

| 104 Hotel Motel Tax | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|----------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | 166,896 | 201,294 | 201,294 | 84,044 | 84,044 |
| Hotel Motel Tax | 111,126 | 110,000 | 110,000 | 110,000 | 113,300 |
| Services & Charges | - | - | - | - | - |
| Investment Income | 287 | 250 | 250 | 400 | 400 |
| Operating Transfers In | - | - | - | - | - |
| Total Revenues | \$ 278,308 | \$ 311,544 | \$ 311,544 | \$ 194,444 | \$ 197,744 |
| Expenditures | | | | | |
| Salaries & Wages | - | 9,375 | 9,375 | 37,500 | 38,625 |
| Personnel Benefits | - | 1,825 | 1,825 | 7,300 | 7,500 |
| Supplies | - | 50 | 50 | 2,700 | 2,800 |
| Services & Charges | 77,015 | 191,250 | 191,250 | 52,900 | 54,475 |
| Intergovernmental Services | - | 25,000 | 25,000 | 10,000 | 10,300 |
| Ending Fund Balance | 201,293 | 84,044 | 84,044 | 84,044 | 84,044 |
| Total Expenditures | \$ 278,308 | \$ 311,544 | \$ 311,544 | \$ 194,444 | \$ 197,744 |

SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Community Services Division of Administration is responsible for the budget in the following special revenue fund:

Fund 119 - Community Development Block Grant Fund (CDBG) accounts for the activity from federal grant revenue.

2015 & 2016 Accomplishments

- Provided Auburn's human services activities, including management/oversight of Community Development Block Grant (CDBG) and City human services funding, grants and support for City Human Services Committee.
- Managed the City's Housing Repair program for low-income households.
- Provided minor home repairs to over 100 low-income homeowners in Auburn.
- Neighborhood planning efforts to strengthen and enhance preservation, investment and sense of community.
- Supported small businesses with counseling and start-up assistance through the Small Business Assistance Center.
- Supported employment training for low-income residents.
- Provided medical and dental services for low-income residents.
- Rehabilitated a home intended to provide transitional housing for survivors of domestic violence.
- Provided matching grant funds to local downtown businesses for façade improvements.
- Provided funds to construct a new facility for at-risk youth and young adults.

2017 & 2018 Objectives

- Support development of service enhancements for residents around the Les Gove Community Campus.
- Identify historic properties of interest in Auburn for preservation.
- Expand economic development activity within CDBG scope of use.
- Form development group for property acquisition to ensure City transitional housing goals.

Special Revenue Funds

| 119 Housing & Community Development | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--|--------------------|-----------------------------|----------------------|--------------------|--------------------|
| Revenues | | | | | |
| Beginning Fund Balance | 44,904 | 44,904 | 44,904 | 54,905 | 52,455 |
| HCDA Grant | 417,312 | 1,165,398 | 1,165,398 | 710,000 | 460,000 |
| Miscellaneous Revenue | - | - | - | - | - |
| Total Revenues | \$ 462,216 | \$1,210,302 | \$1,210,302 | \$ 764,905 | \$ 512,455 |
| Expenditures | | | | | |
| Salaries & Wages | 57,096 | 146,984 | 146,984 | 68,027 | 72,106 |
| Personnel Benefits | 24,397 | 71,871 | 71,871 | 31,973 | 33,890 |
| Supplies | - | - | - | - | - |
| Services & Charges | 200,456 | 871,543 | 871,543 | 362,450 | 362,450 |
| Intergovernmental | - | - | - | - | - |
| Capital Outlay | 135,363 | 65,000 | 65,000 | 250,000 | - |
| Ending Fund Balance | 44,904 | 54,905 | 54,905 | 52,455 | 44,009 |
| Total Expenditures | \$ 462,216 | \$1,210,302 | \$1,210,302 | \$ 764,905 | \$ 512,455 |

FACILITIES

Mission Statement

To provide all City departments and the public with a safe and clean environment, preserve City owned facilities, provide building support services to each department, and provide facility construction services.

Division Overview

The Facilities Division provides a broad range of services to internal departments. These services include building maintenance, safety, security, custodial, space planning, construction, facility renovation, energy management, and management of the Graffiti Abatement Program. The Facilities Division is responsible for procuring, storing, and distributing supplies and materials for daily operations in a cost-effective manner.

2015 & 2016 Accomplishments

- Energy conservation projects: Energy efficient Heating Ventilation and Air Conditioning (HVAC) upgrades at various City buildings.
- Replaced carpet at Mountain View Cemetery.
- Interior painting at the Cemetery.
- Exterior painting at the Senior Center.
- Exterior painting of the Police Department and Evidence Building.
- Exterior painting at the Golf Course clubhouse.
- Atrium retrofit at City Hall.
- Demolition of buildings on the Herr property.
- Lunchroom update at the Police Department.
- Council Chambers remodel, including ADA ramp.
- Efficiently and effectively completed all project management activities, resulting in successful construction, on time and within budget.

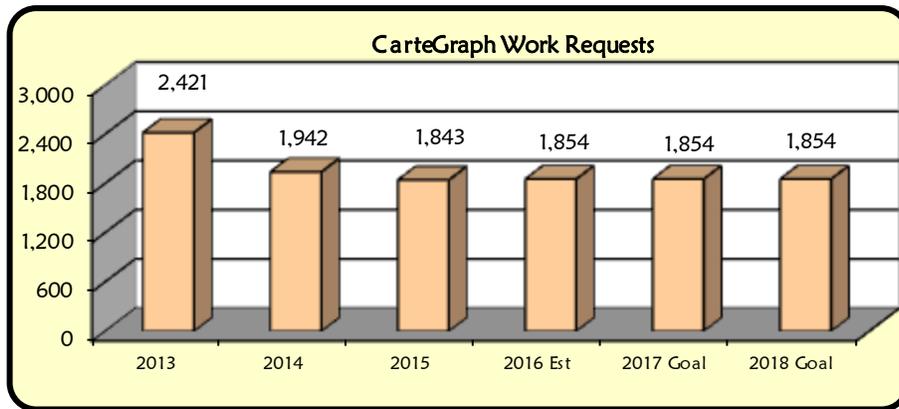
2017 & 2018 Objectives

- City Hall exterior structural repairs.
- Roof replacement at the Maintenance and Operations building.
- Replace carpet at the Maintenance and Operations building.
- Replace windows at the Maintenance and Operations facility.
- Replace generator at City Hall.
- Screen and recoat wood floor at the Senior Center.
- Screen and recoat wood floor at the Activity Center.
- Continue energy conservation efforts.
- Efficiently and effectively complete all project management activities to result in the successful construction, while completing them on time and within budget.

PERFORMANCE MEASURES - FACILITIES

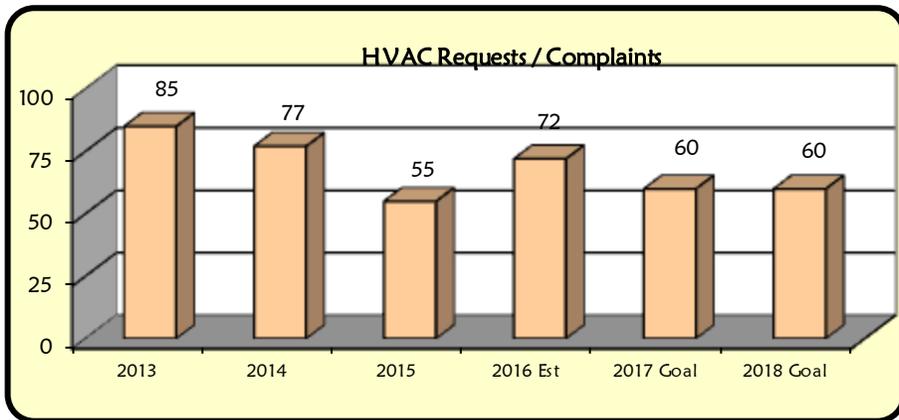
CarteGraph Work Requests

Facilities provides 24/7 maintenance for City facilities and requests are tracked through CarteGraph. Within 24 hours of receiving the work request (Monday-Friday) the customer will receive an email acknowledging receipt and will also be contacted once the request is completed. If there are issues with completing any request in a timely manner, contact will be made with the customer.



HVAC Requests / Complaints

The Facilities department will make every possible effort (within budget constraints) to reduce HVAC requests/complaints by 10% each year.



2017-2018 Working Capital Budget

| 505 Facilities | 2015 Actual | 2016 Amended Budget | 2016 Estimated | 2017 Budget | 2018 Budget |
|--|------------------------|------------------------------------|---------------------------|------------------------|------------------------|
| OPERATING FUND: | | | | | |
| OPERATING REVENUES | | | | | |
| 348.920 Property Management Services | 3,447,288 | 3,405,400 | 3,405,400 | 3,380,200 | 3,342,600 |
| 362.501 Rents & Leases | 65,063 | 63,900 | 63,900 | 62,200 | 62,700 |
| 362.600 Housing Rents | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 |
| 334.042 Grants | - | - | - | - | - |
| 361.110 Investment Income | 3,738 | 2,500 | 2,500 | 8,800 | 8,800 |
| 397.100 Operating Transfers In | - | - | - | - | 450,000 |
| 369.900 Miscellaneous Revenue | (221,438) | 21,800 | 21,800 | 6,500 | 6,500 |
| TOTAL OPERATING REVENUES | \$ 3,299,451 | \$ 3,498,400 | \$ 3,498,400 | \$ 3,462,500 | \$ 3,875,400 |
| OPERATING EXPENDITURES | | | | | |
| 524.000.10 Salaries & Wages | 597,988 | 707,569 | 707,569 | 655,000 | 678,651 |
| 524.000.20 Benefits | 304,554 | 390,621 | 390,621 | 358,001 | 383,710 |
| 524.000.30 Supplies | 114,066 | 128,200 | 128,200 | 150,220 | 140,220 |
| 524.000.40 Other Service Charges | 1,527,665 | 2,315,990 | 2,350,990 | 1,556,687 | 1,917,962 |
| 590.100.05 Net Increase in Restricted Assets | (237,701) | - | - | - | - |
| 535.000.55 Operating Transfers Out | 659,121 | 890,827 | 890,827 | 646,338 | 646,939 |
| 535.000.60 Capital | - | - | - | - | - |
| 535.000.90 Interfund Payments for Service | 117,916 | 110,841 | 110,841 | 140,784 | 143,811 |
| TOTAL OPERATING EXPENDITURES | \$ 3,083,609 | \$ 4,544,048 | \$ 4,579,048 | \$ 3,507,030 | \$ 3,911,293 |
| REVENUES LESS EXPENDITURES | \$ 215,842 | \$ (1,045,648) | \$ (1,080,648) | \$ (44,530) | \$ (35,893) |
| BEGINNING WORKING CAPITAL - January 1 | 2,194,912 | 2,410,754 | 2,410,754 | 1,330,105 | 1,285,575 |
| ENDING WORKING CAPITAL - December 31 | 2,410,754 | 1,365,105 | 1,330,105 | 1,285,575 | 1,249,682 |
| NET CHANGE IN WORKING CAPITAL (*) | \$ 215,842 | \$ (1,045,648) | \$ (1,080,648) | \$ (44,530) | \$ (35,893) |

(*) Working Capital = Current Assets
minus Current Liabilities

Department Employees

| 505 Facilities FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|------------------------------|-------------|--------------|--------------|--------------|--------------|
| Facilities FTEs* | 9.00 | 10.00 | 10.00 | 10.00 | 10.00 |
| TOTAL FACILITIES FTEs | 9.00 | 10.00 | 10.00 | 10.00 | 10.00 |

Full Time Equivalent (FTE)

1.0 FTE - The 2015/2016 Adopted Budget included the addition of a Facility and Property Analyst effective in 2015.

-1.0 FTE - Effective May 2016, the Real Property Analyst Position was reclassified from Facilities to the Administration Department, reporting to the Economic Development Manager.

1.0 FTE - Effective BA#5 in March 2016, an additional Custodian position was added to the Facilities Department due to the addition of the Community Center and additional daytime activities at the PRAB, Senior Center and Activity Center.

*These FTEs are already included in the Administration Department's FTE totals.

Public Affairs, Marketing, & Multimedia Division

2015 & 2016 Accomplishments

Increased usage and citizen interaction on social media platforms through proper administrative management, marketing and cross promotion. Current usage as of December 2016 is:

- Twitter:
 - City of Auburn: @auburnupdates (3,235 followers)
 - Auburn International Farmers Market: @AuburnFarmerMkt (184 followers)
 - White River Valley Museum: @wrvmuseum (492 followers)
- Facebook pages:
 - City of Auburn (4,047 followers)
 - Mayor Nancy Backus (2,533 followers)
 - City of Auburn Emergency Management (1,235 followers)
 - Auburn International Farmers Market (5,543 followers)
 - City of Auburn Parks, Arts, & Recreation (4,142 followers)
 - Auburn's Petpalooza (2,852 followers)
 - White River Valley Museum & Mary Olson Farm (1,750 followers)
 - Auburn Senior Activity Center (340 followers)
 - Auburn Police Department (8,991 followers)
 - Auburn Arts and Events (8,281 followers)
 - Auburn Golf Course (1,129 followers)
- YouTube:
 - Watch Auburn (168 subscribers, 91,583 video views)
- Collaborated with local, county, state and federal agencies and organizations to communicate or publicize mutually beneficial information.
- Wrote, edited, collaborated and disseminated over 200 press releases; press announcements included event promotion, public safety issues, and critical information for Auburn citizens in relation to City business.
- Increased use of GovDelivery broadcast email service; this service currently has over 49,000 subscribers in over twenty different topic areas such as: regular news updates, emergency alerts, targeted lists for economic development, parks programs, Mayor's update, seniors, neighborhood programs, media contacts, bid results, and other specialized areas.
- Oversaw the editorial content for Auburn's new magazine.
- Provided public education for elections and ballot measures.
- Provided internal communications regarding City-related information.
- Assisted the Innovation & Technology Department in providing live video streaming of City Council meetings.
- Collaborated with web content providers on best practices for website content and writing for the web.
- Helped increase citizen awareness of public works issues such as: proper tree trimming, maintaining sewer systems, new street sweeping schedules, and decreasing debris in storm ponds.
- Collaborated with Community Development staff on Imagine Auburn visioning process
- Established a networking group for City Public Information Officers (Valley Regional Fire Authority (VRFA), Auburn School District, MultiCare Auburn Medical Center, Green River College, etc.).
- Continued collaboration with the Auburn Area Chamber of Commerce, Auburn Downtown Association, and other organizations to promote Auburn and its events.

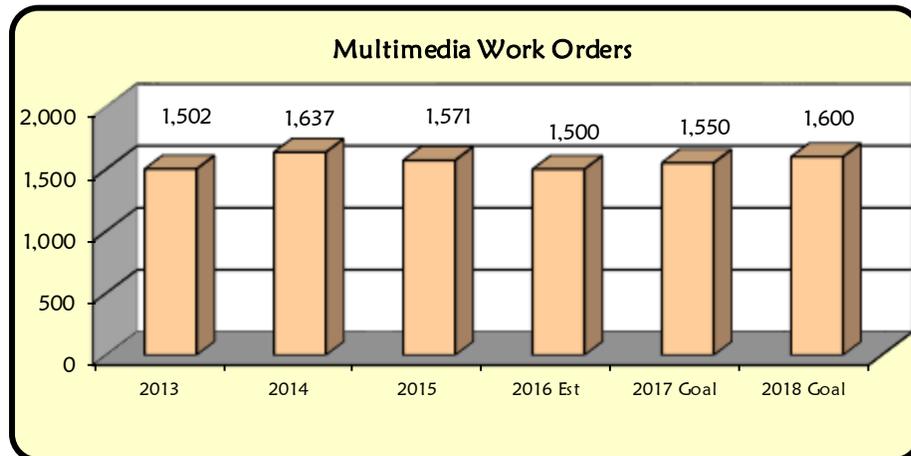
2017 & 2018 Objectives

- Lead the Mayor’s efforts to rebrand and market Auburn to better reflect the community and increase positive perception among residents, businesses, regional governments, and State and national stakeholders.
- Collaborate with other departments on high impact educational campaigns for increased local spending, street funding initiatives, downtown revitalization, and economic development.
- Increase the use of non-traditional means to reach our audiences through technology and new media.
- Increase citizen awareness and involvement in City government events and activities through greater use of technology, broader engagement, and increased civic education opportunities
- Enhance and improve internal communication to employees.
- Champion the efforts of all departments to present Auburn in the best possible light.
- Highlight more WatchAuburn YouTube channel videos by displaying them in the rotating images of the website’s homepage.
- Increase efficiency for citizens and staff by converting PDF forms to webforms.
- Complete training and become proficient in the use of new studio switcher and drones.

PERFORMANCE MEASURES - MULTIMEDIA

Design & Printing Services

Design and print functions are utilized to produce a unified look while attractively and accurately branding the City. Products are adapted to appeal to specific target audiences. Our process entails multiple layers of services to include: design, file preparation, printing, mailing, etc. Also included in print services is the management of the City mail, postage accounts, and shipping services.



Department Budget

| 518.00.518.780 Multimedia | 2015 | 2016 | 2016 | 2017 | 2018 |
|---|---------------------|-----------------------|---------------------|---------------------|---------------------|
| | Actual | Amended Budget | Estimated | Budget | Budget |
| OPERATING FUND: | | | | | |
| OPERATING REVENUES | | | | | |
| 348.801 Interfund Communication Charges | 1,050,269 | 1,058,040 | 1,058,040 | 1,112,600 | 1,142,800 |
| 369.900 Miscellaneous Revenue | - | - | - | - | - |
| TOTAL OPERATING REVENUES | \$ 1,050,269 | \$ 1,058,040 | \$ 1,058,040 | \$ 1,112,600 | \$ 1,142,800 |
| OPERATING EXPENDITURES | | | | | |
| 518.780.10 Salaries & Wages | 284,856 | 298,949 | 298,949 | 299,641 | 314,491 |
| 518.780.20 Benefits | 110,058 | 118,588 | 118,588 | 147,459 | 160,906 |
| 518.780.30 Supplies | 26,853 | 63,650 | 63,650 | 33,650 | 33,650 |
| 518.780.40 Other Service Charges | 511,755 | 509,000 | 509,000 | 566,200 | 566,500 |
| 518.780.90 Interfund Payments for Service | 65,364 | 64,600 | 64,600 | 85,961 | 86,242 |
| TOTAL OPERATING EXPENDITURES | \$ 998,886 | \$ 1,054,787 | \$ 1,054,787 | \$ 1,132,911 | \$ 1,161,789 |
| REVENUES LESS EXPENDITURES | \$ 51,383 | \$ 3,253 | \$ 3,253 | \$ (20,311) | \$ (18,989) |
| BEGINNING WORKING CAPITAL - January 1 | 13,201 | (3,253) | (3,253) | - | (20,311) |
| ENDING WORKING CAPITAL - December 31 | 64,584 | - | - | (20,311) | (39,300) |
| NET CHANGE IN WORKING CAPITAL (*) | \$ 51,383 | \$ 3,253 | \$ 3,253 | \$ (20,311) | \$ (18,989) |

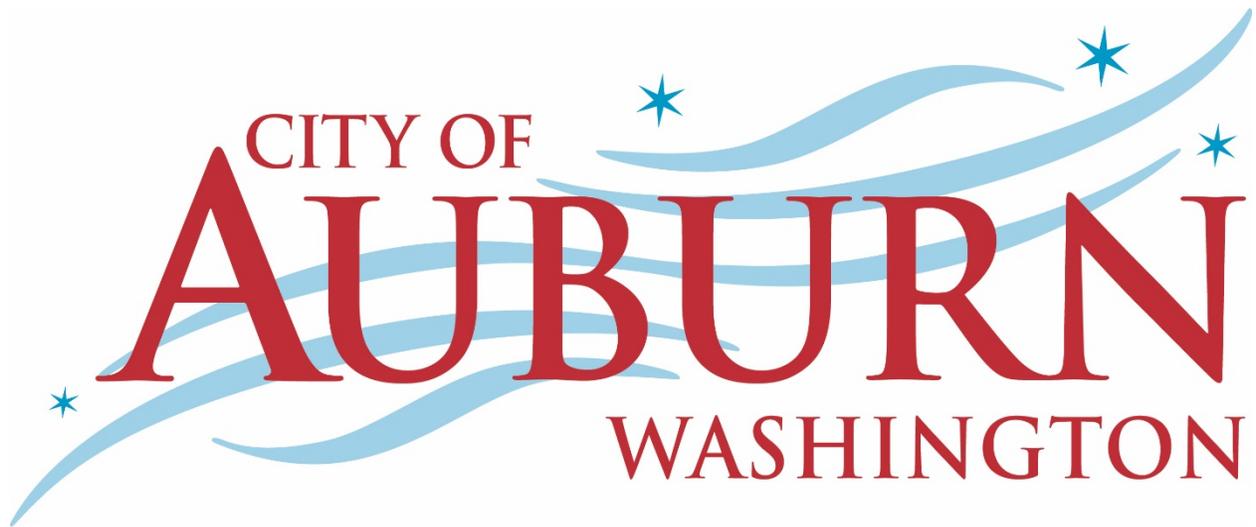
(*) Working Capital = Current Assets
minus Current Liabilities

Department Employees

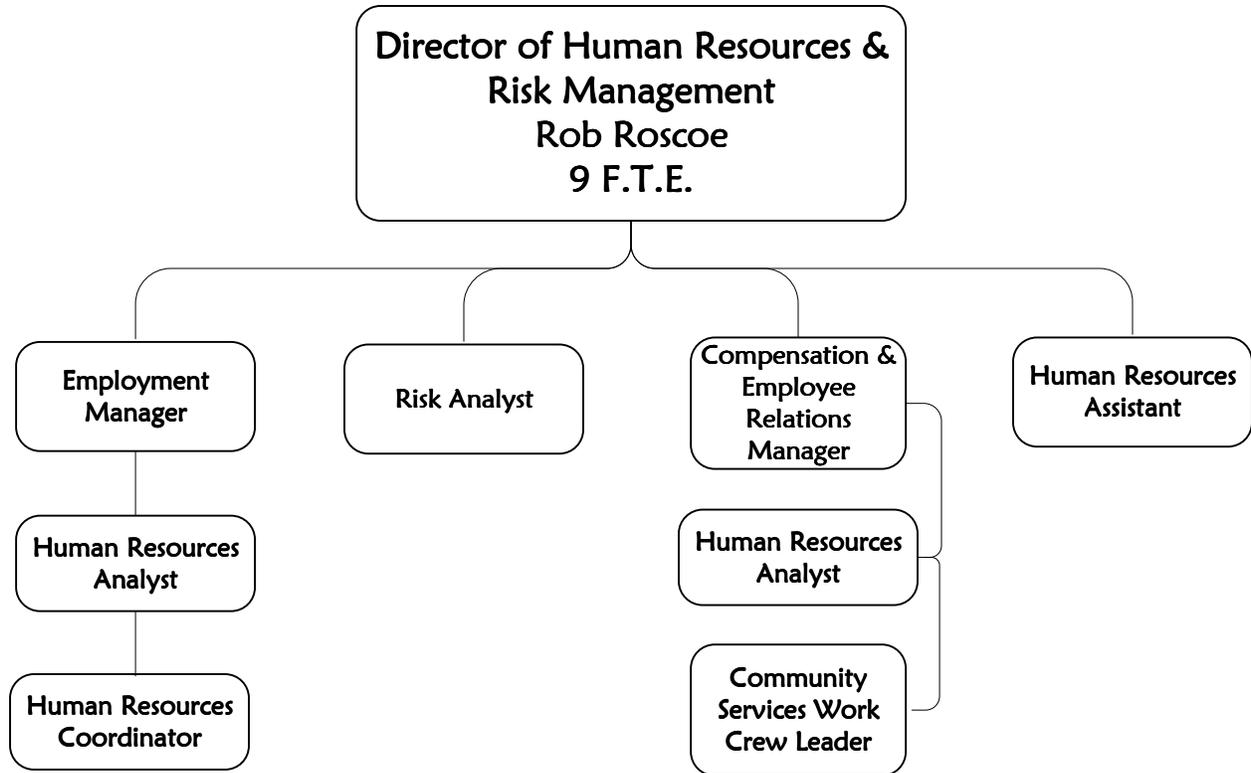
| Multimedia FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|------------------------------|-------------|-------------|-------------|-------------|-------------|
| Multimedia* FTEs | 3.60 | 3.60 | 3.60 | 3.60 | 3.60 |
| TOTAL MULTIMEDIA FTEs | 3.60 | 3.60 | 3.60 | 3.60 | 3.60 |

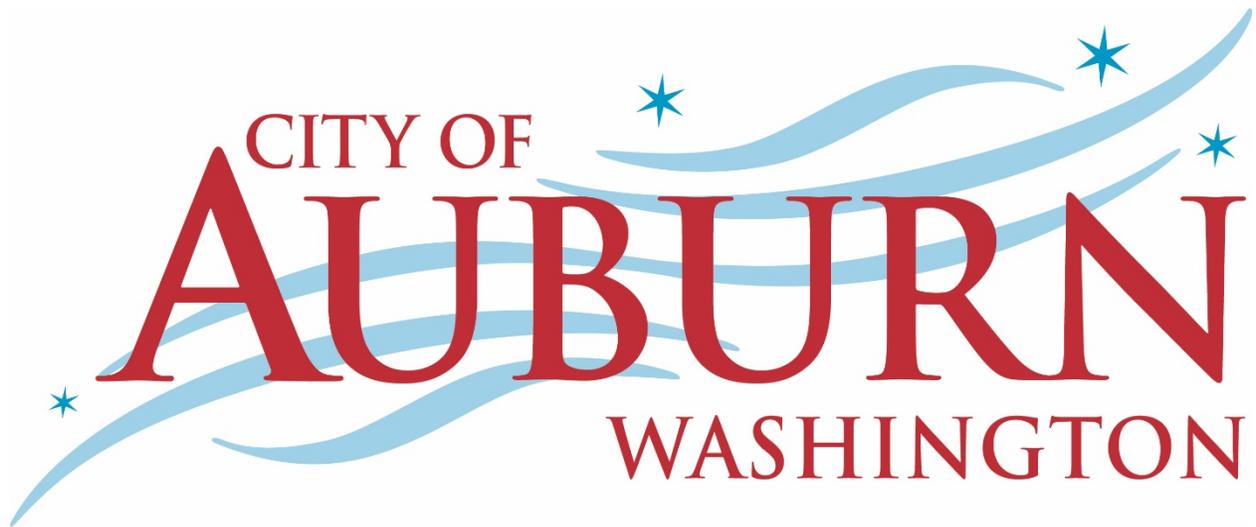
Full Time Equivalent (FTE)

*These FTEs are already included in the Administration Department's FTE totals.



Human Resources & Risk Management Department





HUMAN RESOURCES AND RISK MANAGEMENT DEPARTMENT

Mission Statement

To provide service and support that meets the needs of our customers by effectively planning and responding to all human resources and risk management related activities using value-added tools, processes, and services.

Department Overview

The Human Resources and Risk Management Department develops and administers personnel policies, recruits applicants for employment, assists in selecting and hiring employees, makes recommendations to the compensation package (including benefits), and negotiates and administers labor agreements. The department also represents the City in administrative hearings, develops and conducts management training programs, monitors compliance with applicable state and federal laws and regulations, assists in the management of the Court by negotiating and monitoring the Public Defense contract and acting as a liaison between the City administration and the King County District Court, oversees risk management programs, and develops, implements, and ensures compliance with the City's safety program.

2015 & 2016 Accomplishments

- Received the WellCity Award in 2015 and 2016 from the Association of Washington Cities (AWC), which reduced the overall medical expenditures, saving the City approximately \$104,000 in 2015 and \$13,500 in 2016.
- Actively recruited for and filled 57 benefited vacancies in 2015 and 78 vacancies in 2016.
- Recruited for and filled 87 non-benefited vacancies in 2015 and 114 vacancies in 2016.
- Streamlined the civil service hiring and backgrounding process, reducing the overall time to fill vacancies. Successfully hired 24 new police officers.
- Negotiated and implemented four collective bargaining agreements that are in effect through 2018.
- Renegotiated an extension to the Public Defender contract and hired two new Conflict Attorneys.
- Successfully negotiated and implemented seven new lines of coverage for benefits, which included medical (for both active employees and LEOFF 1 retirees), vision, basic life insurance, short-term disability, and long-term disability, which saved nearly \$700,000 in 2016.
- Supervised 4,630 hours of work by the Work Crew in 2015, which equates to \$69,450 worth of fines recouped and approximately \$57,875 of potential incarceration savings. The Work Crew completed 3,548 hours of work in 2016, which equates to \$53,223 worth of fines recouped and approximately \$44,353 of potential incarceration savings.
- Implemented PowerDMS to establish electronic versions of the City's administrative policies and procedures to further the initiative to become more environmentally friendly and paperless. This also allows Human Resources to track and document all policies that have been reviewed by the employees and allows the City to provide documented training electronically.
- In April 2016, requested proposals from deferred compensation providers to establish better rates for employees by minimizing our providers. ICMA-RC was selected resulting in a significant reduction of costs to the participants electing to participate.
- Developed City Core Competencies as well as four levels of job-related competencies. These competencies were developed for use in the new appraisal process, as well as for recruiting and training purposes.
- Implemented Halogen Performance Management System to streamline the City's appraisal process. This online system eliminates the use of paper evaluations and allows the City to track the progress of annual and probationary appraisals. The first appraisal process had a 100% completion rate across all departments citywide.
- Provided performance management training to all supervisors and managers.

- Developed a new 12-month onboarding process emphasizing the City's core values and Team Auburn approach.
- Our Wellness Committee implemented new successful events increasing employee participation (Biggest Loser tournament, Sleep Study through Unplugged, and Bocce Ball to name a few), and chaired the City's Relay for Life campaign raising over \$12,000.
- In September 2016, requested proposals from marketing firms to help facilitate the City's Civil Service Diversity & Recruitment program. Provided "Colors" communication and customer service training to staff throughout the City.

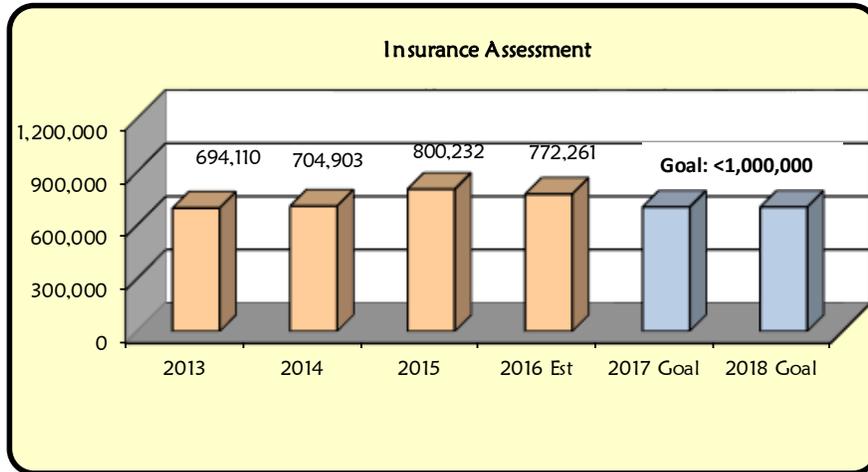
2017 & 2018 Objectives

- Negotiate Teamsters Collective Bargaining Agreement (CBA) in the best interests of the City and employees, as well as the reopener language for the four CBAs that had reopener language due to the Affordable Care Act.
- Continue to develop the City's Wellness Program and receive the WellCity Award, which will provide a 2% reduction in healthcare premiums.
- Continue to explore healthcare options with the best coverage for employees while maintaining the most reasonable cost.
- Continue efforts to recruit and retain qualified employees.
- Successfully renegotiate a successor agreement with the Public Defender to extend the current contract.
- Provide citywide training on critical administrative policies and procedures.
- Continue to provide training on performance management as well as the City's Core Competency of communication and customer service.
- Continue to develop a Civil Service Diversity Outreach program to support the recruitment and development of a diverse and qualified pool of police officers.
- Implement the new 12-month onboarding process emphasizing the City's core values and Team Auburn approach.

PERFORMANCE MEASURES - HUMAN RESOURCES AND RISK MANAGEMENT DEPARTMENT

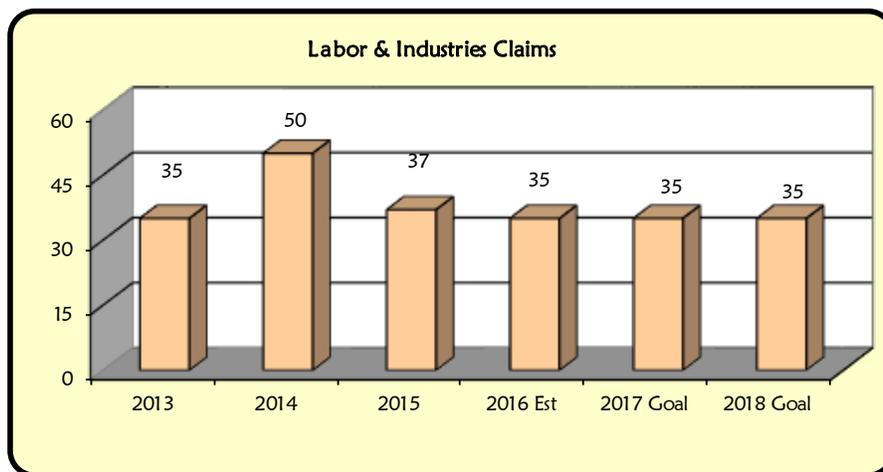
Insurance Assessment

Historically, the City’s liability insurance premium has been around \$1,000,000 annually. The City has implemented a number of measures to assist in reducing a claim’s total incurred costs thus reducing the City’s annual assessment. Over the last several years the City’s annual assessment has decreased and is now below \$1,000,000. The goal during the next biennium (2017-2018) is to maintain the assessment below \$1,000,000 annually.



L&I Claims

Labor and Industries (L&I) workers’ compensation claims cost the City hundreds of thousands of dollars a year. The City has transitioned from the State fund to self-insurance for workers’ compensation. The City has taken aggressive steps toward minimizing injuries and returning injured workers back to work as quickly as possible. The City’s Safety Committee reviews all accidents and reviews management’s recommendations for future prevention.



Department Budget

| 001.13 Human Resources | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Expenditures | | | | | |
| Salaries & Wages | 520,031 | 606,160 | 606,160 | 599,427 | 628,171 |
| Personnel Benefits | 206,601 | 261,054 | 261,054 | 266,684 | 288,954 |
| Supplies | 4,565 | 9,300 | 9,300 | 9,300 | 9,300 |
| Services & Charges | 770,857 | 1,022,740 | 1,022,740 | 1,077,860 | 1,079,860 |
| Intergovernmental | 1,461,395 | 1,461,400 | 1,461,400 | 1,583,000 | 1,585,490 |
| Capital Outlay | - | - | - | - | - |
| Interfund Payments For Service | 327,336 | 326,789 | 401,789 | 339,854 | 340,395 |
| DEPARTMENT TOTAL | \$ 3,290,785 | \$ 3,687,443 | \$ 3,762,443 | \$3,876,125 | \$3,932,170 |

Department Employees

| 001 Human Resources FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|-----------------------------------|-------------|-------------|-------------|-------------|-------------|
| Human Resources FTEs | 8.00 | 8.00 | 9.00 | 9.00 | 9.00 |
| TOTAL HUMAN RESOURCES FTEs | 8.00 | 8.00 | 9.00 | 9.00 | 9.00 |

Full Time Equivalent (FTE)

1.0 FTE - 1.0 FTE was added to the Human Resources Department in 2016 via Budget Amendment #4, Ordinance No. 6571. The position was for a Human Resources Coordinator.

WORKERS' COMPENSATION FUND

Mission Statement

This fund provides time loss and medical benefits for employees who are affected by an occupational injury or illness, offers risk management services, and provides quality benefits and stabilizes rates both to the City and the employee in an efficient and timely manner.

Division Overview

The Workers' Compensation Fund is part of the Risk Management Division, which administers four major insurance programs: civil liability, workers' compensation, auto and property coverage. This division provides risk identification, loss analysis, loss control recommendations, and risk financing. The division also administers several citywide training and employee development programs.

2015 & 2016 Accomplishments

- Built reserves to adequately fund existing and anticipated future claim expenses.
- Renewed contract with a third-party administrator to provide workers' compensation claim adjudication for injured employees.
- Conducted an actuarial review of current funding and identified trends and fund solvency objectives for future rate determination.
- Continued to provide statutorily required workers' compensation benefits to injured employees in a timely and cost effective manner.

2017 & 2018 Objectives

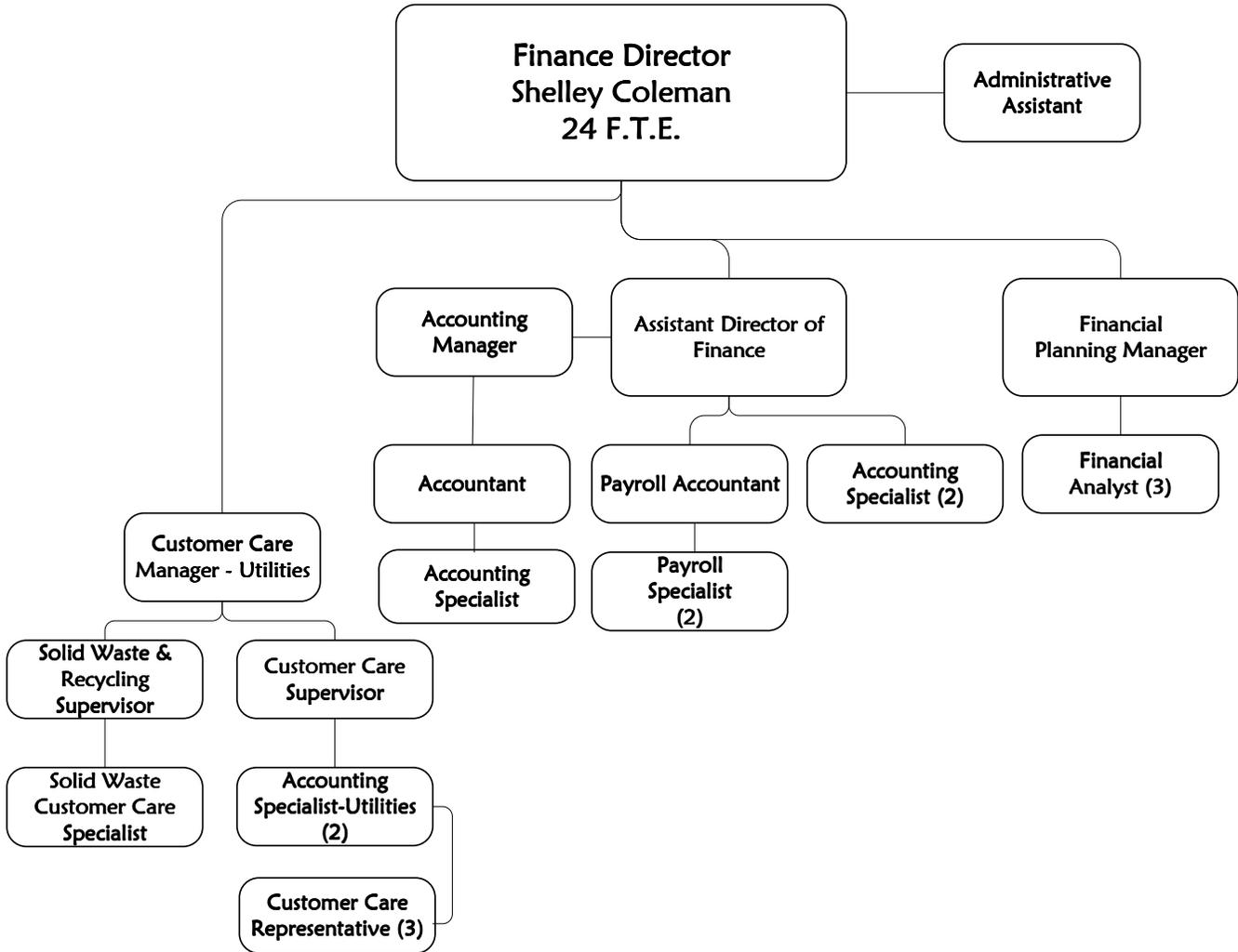
- Fund rates based upon an actuarial review and analysis that will establish a fund reserve to allow the City to stabilize future rates consistent with inflationary measures.
- Continue to provide workers' compensation benefits to employees for new and existing claims.

2017-2018 Working Capital Budget

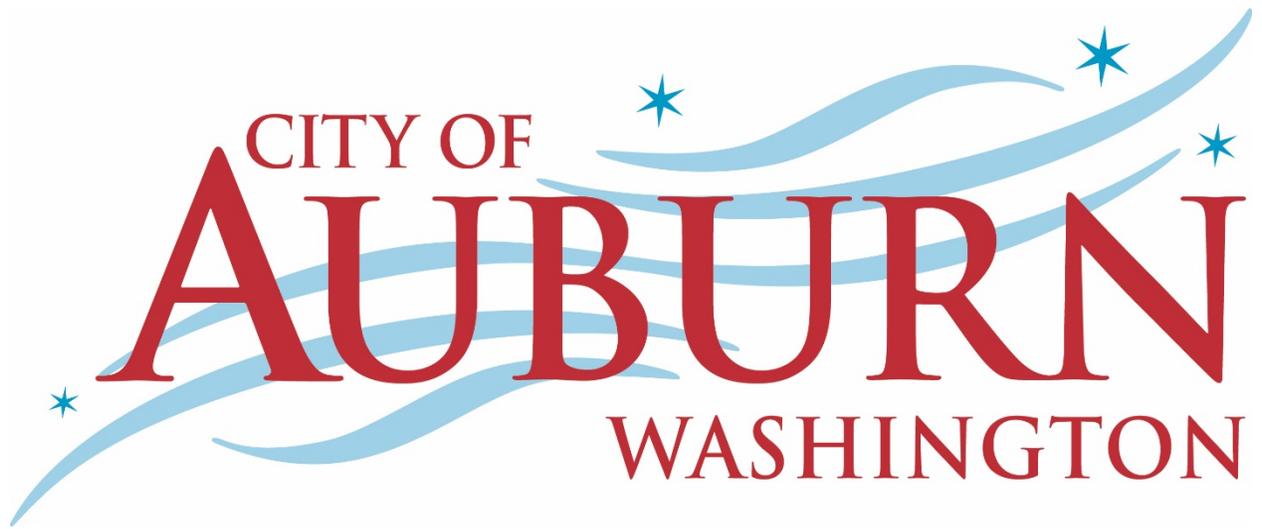
| 503 Worker's Compensation | 2015 | 2016 | 2016 | 2017 | 2018 |
|--|-------------------|---------------------------|-------------------|---------------------|---------------------|
| | Actual | Amended Budget | Estimated | Budget | Budget |
| OPERATING FUND: | | | | | |
| OPERATING REVENUES | | | | | |
| 369.720 L&I Contributions - EE | 37,115 | 43,000 | 43,000 | 39,000 | 39,400 |
| 369.730 L&I Contributions - ER | 744,331 | 700,000 | 700,000 | 922,300 | 968,700 |
| 398.100 Insurance Recoveries | 34,215 | 120,000 | 120,000 | 93,000 | 93,000 |
| 361.110 Investment Income | 899 | 100 | 100 | 2,600 | 2,600 |
| 399.100 Miscellaneous Revenue | (27,564) | - | - | - | - |
| TOTAL OPERATING REVENUES | \$ 788,996 | \$ 863,100 | \$ 863,100 | \$ 1,056,900 | \$ 1,103,700 |
| OPERATING EXPENDITURES | | | | | |
| 580.000.10 Salaries & Wages | 78,371 | 84,590 | 84,590 | 76,324 | 80,132 |
| 580.000.20 Benefits | 164,827 | 367,005 | 367,005 | 364,638 | 367,336 |
| 580.000.30 Supplies | - | - | - | - | - |
| 580.000.40 Other Service Charges | 234,745 | 402,715 | 402,715 | 409,815 | 415,215 |
| 580.000.50 Intergovernmental Services | - | - | - | - | - |
| 590.100.05 Net Increase in Restricted Assets | (27,176) | - | - | - | - |
| TOTAL OPERATING EXPENDITURES | \$ 450,767 | \$ 854,310 | \$ 854,310 | \$ 850,777 | \$ 862,683 |
| REVENUES LESS EXPENDITURES | \$ 338,229 | \$ 8,790 | \$ 8,790 | \$ 206,123 | \$ 241,017 |
| BEGINNING WORKING CAPITAL - January 1 | 440,004 | 778,233 | 778,233 | 787,022 | 993,145 |
| ENDING WORKING CAPITAL - December 31 | 778,233 | 787,022 | 787,022 | 993,145 | 1,234,162 |
| NET CHANGE IN WORKING CAPITAL (*) | \$ 338,229 | \$ 8,790 | \$ 8,790 | \$ 206,123 | \$ 241,017 |

**(*) Working Capital = Current Assets
minus Current Liabilities**

Finance Department



F.T.E. = Full Time Equivalent



FINANCE DEPARTMENT

Mission Statement

The Finance Department is dedicated to providing outstanding customer service to meet the needs of citizens and City departments by providing timely and accurate financial information, safeguarding financial assets, and performing our duties ethically and with the greatest integrity.

Department Overview

Major responsibilities include: financial and budgetary policy development, long-term financing and cash management, the functions of utility billing and customer service, payroll, purchasing, and accounts payable and receivable. The department prepares a comprehensive annual financial report, and a biennial budget document. Other duties include providing analytical support, accounting and budgeting advice to departments, overseeing the six-year Capital Facility Plan (CFP), and overseeing the Solid Waste services contract.

2015 & 2016 Accomplishments

- Implemented Government Accounting Standards Board (GASB) No. 68, Accounting and Financial Reporting for Pensions. GASB 68 requires governments providing defined benefit pensions to recognize their long-term obligation for pension benefits as a liability for the first time, and to more comprehensively and comparably measure the annual costs of pension benefits.
- Developed Request for Proposal (RFP) for banking services.
- Implemented reporting to the Internal Revenue Service information regarding employee's full-time status and health coverage, as required under the Affordable Care Act.
- In coordination with the IT and Parks Departments, participated in implementing the new point of sale system, ActiveNet, for the Parks Department and the new merchant service, ETS, for the Golf Course.
- Completed the 2015-2016 final budget and submitted documentation to Government Finance Officers Association (GFOA) for the Distinguished Budget Presentation Award.
- Prepared the 2015 and 2016 Comprehensive Annual Financial Reports (CAFRs) and submitted documentation to the GFOA award program to receive the Certificate of Achievement for Excellence in Financial Reporting.
- Updated the six-year Capital Facilities Plan (CFP) as part of the Comprehensive Plan.
- Updated the Revenue Manual in 2015.
- Worked with State Auditor's Office for successful audit engagements.
- Prepared and submitted the Local Revitalization Sales Tax Credit application to the State of Washington.
- Prepared and submitted the Annexation Sales Tax report to the State of Washington.
- Prepared quarterly financial reports providing year-to-date detail on citywide revenues and summarizing the City revenues and expenditures.
- Managed the annual Senior Citizen/Disability Discount and Rebate program.
- Billed \$9,086,753 for grants in 2015 and \$6,842,600 in 2016.
- Administered the Federal Aviation Administration (FAA) grant for the Airport Asphalt Rehabilitation & Seal Coat and the Runway Enhancements projects in 2015.
- Created new capital sub-funds for enterprise funds to better promote transparency in financial reporting.
- In conjunction with CDPW, performed a review of utility rates in preparation for cost of service and rate design work to be performed in 2017 and 2018.
- Developed a new computer model to determine annual replacement costs for City vehicles.

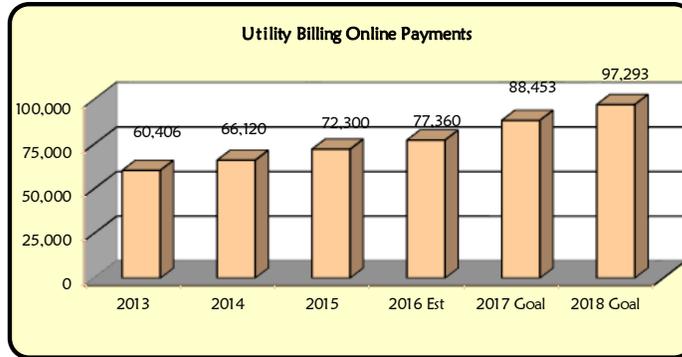
2017 & 2018 Objectives

- Complete the 2017-2018 final budget and submit documentation to the Government Finance Officers Association (GFOA) for the Distinguished Budget Presentation Award.
- Prepare the 2016 and 2017 Comprehensive Annual Financial Reports (CAFRs). Submit documentation to the GFOA award program to receive the Certificate of Achievement for Excellence in Financial Reporting.
- Update the six-year Capital Facilities Plan as part of the Comprehensive Plan.
- Work with State Auditor's Office for successful audit engagements.
- Work with utility customers to convert more accounts to automated bill paying services (online, automated phone service, and autopay).
- In coordination with the Public Works Department, evaluate rate structure options for water and stormwater utility rates based on the results of the recently-completed cost of service analyses.
- In coordination with the Public Works Department, facilitate a rate design study for the water and stormwater utilities based on the outcome of the analysis of rate structure alternatives.
- Work with the Public Works Department to complete the implementation of an automated metering technology, generally referred to as the Water Utility Meter and Billing System Improvement project – a three year capital project.
- Issue Request for Bids (RFB) for contracted solid waste services.
- Enter into a new contract for solid waste services.
- Continue to review and improve processes through lean strategies and other mechanisms.
- Create and implement an online new customer application for utility customers.
- Continue financing of utility capital projects as needed.
- Implement electronic archiving of accounts payable records, cash receipts, and bank reconciliation; integrating with Eden when appropriate.
- Administer economic development incentives when exercised by developers.
- Administer utility tax audit.
- Create new utility bill and change printing vendor.
- Perform equipment rental rate study.
- Perform analysis of revenue options for Streets and Public Safety.
- Review and revise current utility processes established in administrative policies and City Code (including tenant billings, "snow bird" policy and fee structure).

PERFORMANCE MEASURES - FINANCE DEPARTMENT

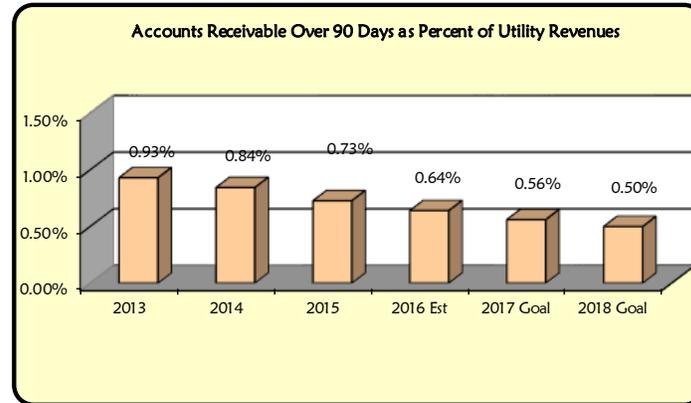
Utility Billing Online Payments

In an effort to improve customer service and streamline operations, the Finance Department implemented a 24-hour, online utility bill payment solution. As evidenced in the graph below, the adoption rate of this service has continued to grow each year as more customers are utilizing web based services.



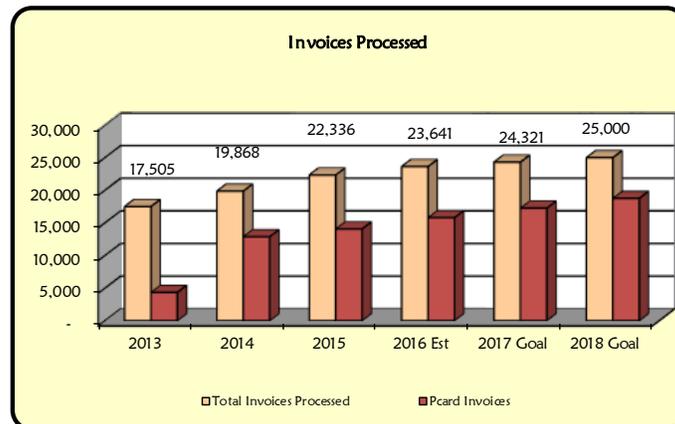
Utilities Accounts Receivable Over 90 Days as a Percent of Utility Revenue

Utility accounts receivable over 90 days as a percent of utility revenue is an important financial indicator because it demonstrates the City's ability to efficiently collect its utility billing receivables. These percentages show the improved turnover ratio due to the implementation of a new collection policy and process.



Total Invoices Processed

This statistic is used to track the productivity of the accounts payable department, and to ensure staffing is at proper levels to meet the City's ongoing legal disbursement commitments. In 2013, the City implemented a Purchasing Card (PCard) program in an effort to provide convenience for its buyers and to reduce processing costs. As an added benefit, the City receives quarterly rebates on total purchases that are made through the program. The success of the program is evidenced by the chart below which shows the increase in invoices that are now being processed by PCards.



Department Budget

| 001.14 Finance | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Expenditures | | | | | |
| Salaries & Wages | 649,812 | 675,467 | 675,467 | 716,930 | 732,335 |
| Personnel Benefits | 279,773 | 277,885 | 277,885 | 324,338 | 348,905 |
| Supplies | 8,942 | 12,500 | 12,500 | 12,500 | 12,500 |
| Services & Charges | 121,365 | 175,510 | 175,510 | 179,570 | 185,270 |
| Intergovernmental | - | - | - | - | - |
| Capital Outlay | - | - | - | - | - |
| Interfund Payments For Service | 161,362 | 159,410 | 159,410 | 176,196 | 180,821 |
| DEPARTMENT TOTAL | \$1,221,253 | \$ 1,300,773 | \$ 1,300,773 | \$ 1,409,534 | \$ 1,459,831 |

Department Employees

| 001/434 Finance FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|-----------------------------|--------------|--------------|--------------|--------------|--------------|
| Finance FTEs | 23.00 | 22.00 | 22.00 | 22.00 | 22.00 |
| Solid Waste FTEs | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| TOTAL FINANCE FTEs | 25.00 | 24.00 | 24.00 | 24.00 | 24.00 |

Full Time Equivalent (FTE)

-1.0 FTE - In 2015, the Finance Department gave up 1.0 FTE to the Public Works/Engineering Department.

NON-DEPARTMENTAL

Department Overview

Non-Departmental accounts are used to reflect the General Fund's ending fund balance, prior year adjustments, the transfer of money between funds, and one-time transactions. Estimated costs for the General Fund portion of retiring employees are budgeted in this department as are Law Enforcement Officer and Fire Fighter (LEOFF 1) Other Post-Employment Benefits (OPEB) requirements and long-term debt payments.

During the course of the year, anticipated expenditures will be transferred from the beginning fund balance while revenues will be added. The ending fund balance reflects the target figure for the ending balance. Since the budget will be adopted before the actual current-year ending figure is known, the amount has been estimated.

2015 & 2016 Accomplishments

- Continued to fund Law Enforcement Officer and Fire Fighter (LEOFF 1) retiree medical and long-term care expenditures.
- Continued to fund retirement payouts.
- Continued to provide funding for general citywide services.
- Funded the City's share of the Auburn Valley Humane Society (AVHS).
- Funded the final debt payment for the 2010 Refunding GO Bonds for the Valley Communications debt service in 2015.

2017 & 2018 Objectives

- Continue to fund LEOFF 1 retiree medical and long-term care expenditures.
- Continue to fund retirement payouts.
- Continue to provide funding for general Citywide services.
- Continue to fund the City's share of the Auburn Valley Humane Society (AVHS).
- Fund debt payments for the Library, Golf Course, and Cemetery.
- Provide funds for Citywide program improvements.

Department Budget

| 001.98 Non Departmental | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|------------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Expenditures | | | | | |
| Salaries & Wages | 227,870 | 161,511 | 27,000 | 198,315 | 205,980 |
| Personnel Benefits | 843,145 | 1,315,619 | 589,700 | 1,169,299 | 1,223,359 |
| Supplies | - | - | - | - | - |
| Services & Charges | 497,371 | 1,123,954 | 534,383 | 1,476,100 | 2,000,600 |
| Operating Transfers Out | 3,528,044 | 2,826,622 | 2,826,622 | 1,360,476 | 1,785,204 |
| Capital Outlay | - | - | - | - | - |
| Debt Service Principal | 220,000 | 39,686 | 39,686 | - | - |
| Debt Service Interest | 8,800 | 22,236 | 22,236 | - | - |
| Interfund Payments For Service | - | - | - | - | - |
| Designated Fund Balance | 144,825 | 144,825 | 144,825 | 221,614 | 221,614 |
| Undesignated Fund Balance | 19,421,941 | 11,121,906 | 16,046,906 | 12,401,695 | 5,633,461 |
| DEPARTMENT TOTAL | \$24,891,997 | \$16,756,358 | \$20,231,358 | \$16,827,499 | \$ 11,070,218 |

SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Finance Department is responsible for the budget in the following special revenue funds:

- Fund 122 - The Cumulative Reserve Fund accumulates excess reserves for counter-cyclical purposes (“Rainy Day”) and capital purposes.
- Fund 124 - Mitigation Fees Fund accounts for fees paid by developers toward the cost of future improvements to City infrastructure, which are required to provide for additional demands generated by new development.

2015 & 2016 Accomplishments

- Continued to collect, monitor and distribute legally restricted revenue sources.
- Administered use of mitigation fees to provide for City infrastructure improvements.
- Transferred cash reserves of \$2.8 million in 2015 and \$1.5 million in 2016 from the General Fund to the Cumulative Reserve Fund.
- Made the fifth and final interfund loan payment in 2016 from the Cumulative Reserve Fund to the Innovation and Technology Fund and the Equipment Rental Fund.
- Purchased the King County Public Health Building in 2016, which will house the Auburn Arts and Culture Center.
- Maintained Cumulative Reserve Fund to provide stability during economic downturns and for capital purposes.

2017 & 2018 Objectives

- Continue to collect, monitor and distribute legally restricted revenue sources.
- Maintain Cumulative Reserve Fund to provide stability during economic downturns and for capital purposes.
- Administer use of mitigation fees to provide for City infrastructure improvements.

Special Revenue Funds

| 122 Cumulative Reserve | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|-------------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | 5,599,686 | 7,985,297 | 7,985,297 | 7,546,199 | 7,366,699 |
| Miscellaneous Revenue | 15,717 | 14,200 | 14,200 | 20,500 | 20,500 |
| Operating Transfers In | 2,800,000 | 1,500,000 | 1,500,000 | - | - |
| Total Revenues | \$8,415,403 | \$9,499,497 | \$9,499,497 | \$7,566,699 | \$7,387,199 |
| Expenditures | | | | | |
| Debt Service Principal - Valley Com | - | - | - | - | - |
| Debt Service Interest - Valley Com | - | - | - | - | - |
| Operating Transfers Out* | 430,106 | 1,953,298 | 1,953,298 | 200,000 | 250,000 |
| Ending Fund Balance | 7,985,297 | 7,546,199 | 7,546,199 | 7,366,699 | 7,137,199 |
| Total Expenditures | \$8,415,403 | \$9,499,497 | \$9,499,497 | \$7,566,699 | \$7,387,199 |

| Transfers Out Summary* | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--------------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Innovation & Technology Loan Payment | 100,160 | 104,000 | 104,000 | - | - |
| Equipment Rental Loan Payment | 100,160 | 104,000 | 104,000 | - | - |
| Cemetery Cash Flow Needs | - | 300,000 | 300,000 | 200,000 | 250,000 |
| Auburn Community and Event Center | - | 796,084 | 796,084 | - | - |
| King County Public Health Building | - | 425,000 | 425,000 | - | - |
| Golf Course Equipment Purchases | 229,786 | 224,214 | 224,214 | - | - |
| Total Transfers Out | \$ 430,106 | \$1,953,298 | \$1,953,298 | \$ 200,000 | \$ 250,000 |

Special Revenue Funds

| 124 Mitigation Fees | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|---------------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance - Designated | 4,900,511 | 5,776,255 | 5,776,255 | 4,181,247 | 4,336,366 |
| Beginning Fund Balance - Undesignated | - | 78,115 | 78,115 | 93,115 | 93,115 |
| Fire Impact Fees | 230,823 | 350,000 | 100,000 | 100,000 | 100,000 |
| Wetland Mitigation Fees | - | - | - | - | - |
| Transportation Impact Fees | 1,016,641 | 800,000 | 800,000 | 800,000 | 800,000 |
| Truck Impact Fees | - | - | - | - | - |
| School Impact Admin Fees | 11,492 | 15,000 | 15,000 | 12,000 | 12,000 |
| Lakeland Fire Mitigation Fees | - | - | - | - | - |
| Traffic Mitigation Fees | - | - | - | - | - |
| Parks Impact Fees | 730,625 | 75,000 | 75,000 | 600,000 | 600,000 |
| Park Mitigation Fees | 158,311 | - | - | - | - |
| Investment Income | 8,428 | 4,890 | 4,890 | 8,200 | 8,200 |
| Transfers In | - | 400,000 | 400,000 | - | - |
| Total Revenues | \$ 7,056,832 | \$ 7,499,259 | \$ 7,249,259 | \$ 5,794,562 | \$ 5,949,681 |
| Expenditures | | | | | |
| Intergovernmental Services | 460,000 | 400,000 | 50,000 | 50,000 | 50,000 |
| Operating Transfers Out* | 742,463 | 3,540,845 | 2,924,898 | 1,315,081 | 1,169,817 |
| Ending Fund Balance - Designated | 5,854,369 | 3,465,300 | 4,181,247 | 4,336,366 | 4,636,749 |
| Ending Fund Balance - Undesignated | - | 93,115 | 93,115 | 93,115 | 93,115 |
| Total Expenditures | \$ 7,056,832 | \$ 7,499,259 | \$ 7,249,259 | \$ 5,794,562 | \$ 5,949,681 |

| Transfers Out Summary* | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| To Gen Fund - School Impact Admin Fees | 51,754 | 61,626 | 61,626 | - | - |
| To Fund 102 -Impact Fees | 620,333 | 3,006,075 | 2,670,128 | 718,511 | 1,005,817 |
| To Fund 102 -Mitigation Fees | 15,624 | 153,144 | 123,144 | - | 34,000 |
| To Fund 102 - Transportation Impact Fees | - | - | - | - | - |
| To Fund 321 - Park Impact Fees | 14,585 | 300,000 | 50,000 | 545,000 | 125,000 |
| To Fund 321 - Park Mitigation Fees | 25,000 | - | - | - | - |
| To Fund 328 - Traffic Impact Fees | 15,167 | 20,000 | 20,000 | 20,000 | - |
| To Fund 328 - Wetland Mitigation Fees | - | - | - | 31,570 | 5,000 |
| Total Transfers Out | \$ 742,463 | \$ 3,540,845 | \$ 2,924,898 | \$ 1,315,081 | \$ 1,169,817 |

DEBT SERVICE FUNDS

Debt Service funds account for the payment of outstanding long-term general obligations of the City. The City has seven Debt Service Funds: the Library Bond Refunding Debt Fund, City Hall Annex Bond Fund, the Local Revitalization Bond Fund, the SCORE (South Correctional Entity) Bond Fund, the Local Improvement District (LID) Guarantee Fund, the Local Improvement District (LID) 350 Fund, and the Golf/Cemetery Refunding Debt Fund. The City's LID Guarantee Fund is used as a source for guaranteeing the redemption and payment of outstanding LID bonds and interest. Its purpose is to provide adequate security in order to maintain top ratings by bond raters.

2015 & 2016 Accomplishments

- Made timely payment of principal and interest on outstanding debt issues.
- Continued accounting for existing LID funds including closing out funds for completed LIDs.

2017 & 2018 Objectives

- Make timely payment of principal and interest on outstanding debt issues.
- Continue accounting for existing LID funds including closing out funds for completed LIDs.

DEBT SERVICE FUND

| 229 Library Bond Refunding Debt | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | - | - | - | - | - |
| Investment Income | 38 | - | - | - | - |
| Operating Transfers In | 279,462 | 285,100 | 285,100 | 283,850 | 282,150 |
| Total Revenues | \$ 279,500 | \$ 285,100 | \$ 285,100 | \$ 283,850 | \$ 282,150 |
| Expenditures | | | | | |
| Services & Charges | - | - | - | - | - |
| Debt Service Principal | 235,000 | 250,000 | 250,000 | 260,000 | 270,000 |
| Debt Service Interest | 44,500 | 35,100 | 35,100 | 23,850 | 12,150 |
| Ending Fund Balance | - | - | - | - | - |
| Total Expenditures | \$ 279,500 | \$ 285,100 | \$ 285,100 | \$ 283,850 | \$ 282,150 |

DEBT SERVICE FUND

| 230 City Hall Annex 2010 A&B Bond Debt | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|---|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | - | - | - | - | - |
| Investment Income | - | - | - | - | - |
| BAB Subsidy | 377,675 | 371,390 | 371,390 | 393,117 | 385,042 |
| Operating Transfers In | 1,318,242 | 1,317,054 | 1,317,054 | 1,290,075 | 1,290,078 |
| Total Revenues | \$1,695,917 | \$1,688,444 | \$1,688,444 | \$1,683,192 | \$1,675,120 |
| Expenditures | | | | | |
| Debt Service Principal | 535,000 | 545,000 | 545,000 | 560,000 | 575,000 |
| Debt Service Interest | 1,160,917 | 1,143,444 | 1,143,444 | 1,123,192 | 1,100,120 |
| Ending Fund Balance | - | - | - | - | - |
| Total Expenditures | \$1,695,917 | \$1,688,444 | \$1,688,444 | \$1,683,192 | \$1,675,120 |

DEBT SERVICE FUND

| 231 Local Revitalization 2010 C&D Bond Debt | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | - | 20 | - | - | - |
| LRF Sales Tax Credit | 255,695 | 241,300 | 250,000 | 250,000 | 250,000 |
| Investment Income | 155 | 20 | 20 | 60 | 60 |
| BAB Subsidy | 121,872 | 119,341 | 119,341 | 116,501 | 113,426 |
| Operating Transfers In | 216,895 | 231,791 | 223,071 | 222,510 | 226,109 |
| Total Revenues | \$ 594,617 | \$ 592,472 | \$ 592,432 | \$ 589,071 | \$ 589,595 |
| Expenditures | | | | | |
| Debt Service Principal | 220,000 | 225,000 | 225,000 | 230,000 | 240,000 |
| Debt Service Interest | 374,617 | 367,432 | 367,432 | 359,071 | 349,595 |
| Ending Fund Balance | - | 40 | - | - | - |
| Total Expenditures | \$ 594,617 | \$ 592,472 | \$ 592,432 | \$ 589,071 | \$ 589,595 |

DEBT SERVICE FUND

| 238 SCORE 2009 A&B Bond Debt | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|---|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | - | - | - | - | - |
| Investment Income | - | - | - | - | - |
| BAB Subsidy | - | - | - | 437,918 | 427,335 |
| Interlocal Grants - Host City | - | - | - | 110,038 | 109,928 |
| SCORE Contract Cities Revenue | - | - | - | 1,485,518 | 1,484,031 |
| Operating Transfers In | - | - | - | - | - |
| Total Revenues | \$ - | \$ - | \$ - | \$2,033,474 | \$2,021,294 |
| Expenditures | | | | | |
| Debt Service Principal | - | - | - | 649,600 | 669,900 |
| Debt Service Interest | - | - | - | 1,383,874 | 1,351,394 |
| Ending Fund Balance | - | - | - | - | - |
| Total Expenditures | \$ - | \$ - | \$ - | \$2,033,474 | \$2,021,294 |

DEBT SERVICE FUND

| 249 LID Guarantee | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|---------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | 24,547 | 22,569 | 1,582 | - | - |
| Investment Income | 29 | 20 | 20 | - | - |
| Operating Transfers In | 449 | - | - | - | - |
| Total Revenues | \$ 25,025 | \$ 22,589 | \$ 1,602 | \$ - | \$ - |
| Expenditures | | | | | |
| Operating Transfers Out | 23,443 | 2,000 | 1,602 | - | - |
| Debt Service Interest | - | - | - | - | - |
| Ending Fund Balance | 1,582 | 20,589 | - | - | - |
| Total Expenditures | \$ 25,025 | \$ 22,589 | \$ 1,602 | \$ - | \$ - |

DEBT SERVICE FUND

| 275 LID #350 | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|---|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | 9,859 | 9,869 | 11,696 | 11,706 | 11,959 |
| Investment Income | 24 | 10 | 10 | 40 | 40 |
| Special Assessment Principal | 7,494 | 5,961 | 5,961 | 6,259 | 6,572 |
| Special Assessment Interest & Penalties | 1,564 | 1,285 | 1,285 | 1,200 | 1,200 |
| Total Revenues | \$ 18,942 | \$ 17,125 | \$ 18,952 | \$ 19,205 | \$ 19,771 |
| Expenditures | | | | | |
| Special Assessment Principal | 5,677 | 5,961 | 5,961 | 6,259 | 6,572 |
| Special Assessment Interest | 1,568 | 1,285 | 1,285 | 987 | 674 |
| Ending Fund Balance | 11,696 | 9,879 | 11,706 | 11,959 | 12,525 |
| Total Expenditures | \$ 18,942 | \$ 17,125 | \$ 18,952 | \$ 19,205 | \$ 19,771 |

DEBT SERVICE FUND

| 276 Golf/Cemetery Refunding Debt Service | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|---|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | - | - | - | - | - |
| Investment Income | - | - | - | - | - |
| Other Income | - | - | - | - | - |
| Operating Transfers In | - | - | - | 554,393 | 554,367 |
| Total Revenues | \$ - | \$ - | \$ - | \$ 554,393 | \$ 554,367 |
| Expenditures | | | | | |
| Debt Service Principal | - | - | - | 494,872 | 502,962 |
| Debt Service Interest | - | - | - | 59,521 | 51,405 |
| Ending Fund Balance | - | - | - | - | - |
| Total Expenditures | \$ - | \$ - | \$ - | \$ 554,393 | \$ 554,367 |

CAPITAL IMPROVEMENT FUND

The Capital Improvement Fund (Fund 328) manages the proceeds of grants, Real Estate Excise Tax (REET), and transfers from other funds. All funds are used for capital projects or major equipment purchases. The Finance Department is responsible for the budget in this capital fund.

2015 & 2016 Accomplishments

- Transferred out Real Estate Excise Tax (REET2) funds to support Local and Arterial Streets programs and transferred REET funds for debt service on Annex and Local Revitalization bonds.
- Provided funding for transportation and sidewalk improvement programs.
- Completed the Auburn Community and Event Center.
- Provide funding for the Green River Park design and the Les Gove Campus Master Plan.
- Continued to provide funding for facility improvements.

2017 & 2018 Objectives

- Transfer out Real Estate Excise Tax (REET) funds for debt service on Annex and Local Revitalization bonds.
- Provide funding for transportation and sidewalk improvement programs.
- Provide funding for the Auburn Environmental Park Boardwalk phase 2 and the Wayfinding Program.
- Provide funding for Mary Olson Farm Watts property acquisition, Lakeland Hills Nature area project and Game Farm Drainage Improvements project.
- Design and construct the downtown Auburn Arts and Culture Center funded by State and interlocal grants.

| 328 Capital Improvements | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|----------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | 9,680,897 | 11,990,982 | 11,990,982 | 7,347,302 | 7,797,299 |
| REET 1 | 2,277,608 | 1,400,000 | 1,600,000 | 1,400,000 | 1,200,000 |
| REET 2 | 2,277,607 | 1,400,000 | 1,600,000 | 1,400,000 | 1,200,000 |
| Grants | 83,727 | 310,000 | - | 293,000 | 1,437,000 |
| Investment Income | 18,129 | 9,285 | 20,285 | 21,285 | 21,285 |
| Contributions & Donations | 5,677 | 5,961 | 5,961 | 6,259 | 6,572 |
| Miscellaneous Revenue | 17,952 | 30,000 | 30,000 | - | - |
| Sales of Fixed Assets | - | - | - | - | - |
| Operating Transfers In | 15,167 | 865,000 | 785,000 | 51,570 | 5,000 |
| Total Revenues | \$ 14,376,765 | \$ 16,011,228 | \$ 16,032,228 | \$ 10,519,416 | \$ 11,667,156 |
| Expenditures | | | | | |
| Council Chamber Remodel | - | 250,000 | 120,000 | - | - |
| City Hall Replacement Generator | - | 180,000 | 100,000 | - | - |
| City Wetland Mitigation | - | - | - | 31,570 | 5,000 |
| AEP Boardwalk Phase 2 | - | 75,000 | 40,000 | 35,000 | 800,000 |
| Downtown Wayfinding Program | - | 111,300 | - | 25,000 | 35,000 |
| Parks Projects | 49,158 | 413,000 | 203,000 | 323,000 | 667,000 |
| Property Expenditures | 83,727 | 400,000 | 400,000 | - | - |
| Public Works Projects | 25,301 | 592,359 | 492,359 | 20,000 | - |
| Transportation Projects - REET 2 | 347,018 | 645,379 | 795,379 | 675,000 | 725,000 |
| Operating Transfers Out - REET 1 | 1,017,846 | 2,044,783 | 2,044,783 | 925,037 | 1,250,039 |
| Operating Transfers Out - REET 2 | 862,733 | 1,193,408 | 1,034,708 | 687,510 | 533,109 |
| Operating Transfers Out - Other | - | 3,454,697 | 3,454,697 | - | - |
| Ending Fund Balance | 11,990,982 | 6,651,302 | 7,347,302 | 7,797,299 | 7,652,008 |
| Total Expenditures | \$ 14,376,765 | \$ 16,011,228 | \$ 16,032,228 | \$ 10,519,416 | \$ 11,667,156 |

LOCAL REVITALIZATION FUND

The Local Revitalization Fund (Fund 330) accounts for projects within the designated local revitalization boundary. Funding was established by Senate Bill 5045, which designated the City of Auburn as a demonstration project. Through the State, local revitalization funding provides the City with \$250,000 annually for 25 years to construct infrastructure projects within the designated revitalization boundary. The financing is a credit against the State’s portion of sales/use tax. The goal of Local Revitalization funding is to stimulate economic growth and future development through the infrastructure improvements.

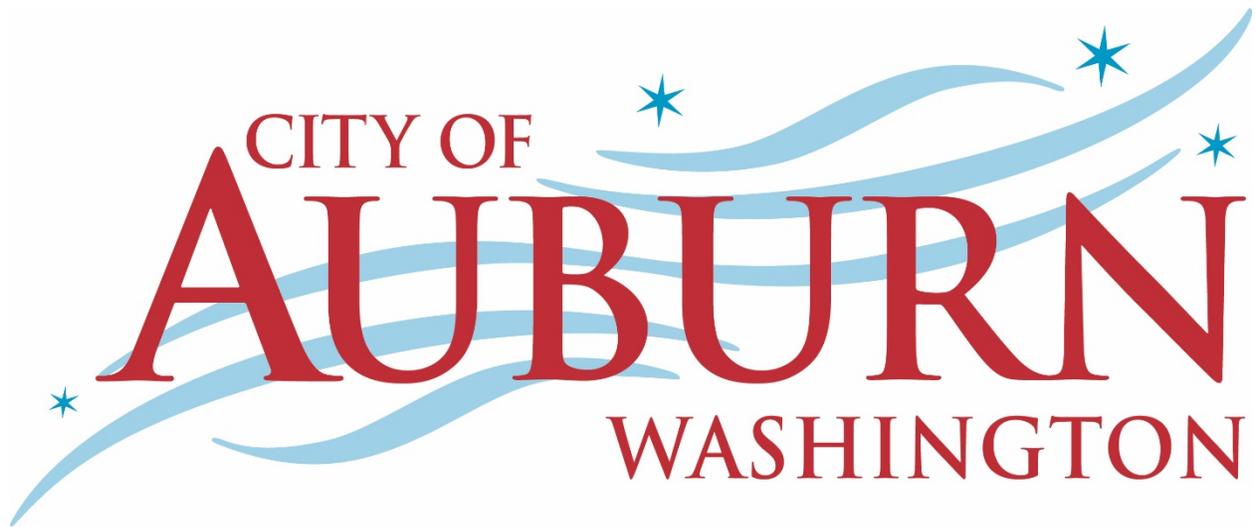
2015 & 2016 Accomplishments

- Completed the Main Street Streetscape Urban Design project.
- Began the design of the City Downtown Public Parking Lot Reconfiguration project.

2017 & 2018 Objectives

- Complete the construction of the City Downtown Public Parking Lot Reconfiguration project.

| 330 Local Revitalization | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|---------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | 557,939 | 464,551 | 464,551 | 325,651 | - |
| Grants | - | - | - | - | - |
| Investment Income | 763 | - | 1,100 | 600 | - |
| Operating Transfers In | - | - | - | - | - |
| Total Revenues | \$ 558,701 | \$ 464,551 | \$ 465,651 | \$ 326,251 | \$ - |
| Expenditures | | | | | |
| Salaries & Wages | 542 | - | - | - | - |
| Personnel Benefits | 215 | - | - | - | - |
| Capital Outlay | 93,394 | 464,551 | 140,000 | 326,251 | - |
| Ending Fund Balance | 464,551 | - | 325,651 | - | - |
| Total Expenditures | \$ 558,701 | \$ 464,551 | \$ 465,651 | \$ 326,251 | \$ - |



SOLID WASTE UTILITY DIVISION

Mission Statement

The Solid Waste Division provides environmentally sound and safe disposal of solid and hazardous waste and provides waste reduction and recycling opportunities to increase public awareness within the City of Auburn.

Department Overview

The City contracts with Waste Management for solid waste collection, with City staff responsible for overall management, customer service, and billings. The City also has a franchise agreement with Republic Services in the annexed areas of Lea Hill and West Hill. The City contracts with King County for disposal of solid waste materials. The Solid Waste Utility Division encourages community participation in Auburn's solid waste programs by proactively managing and monitoring the daily activities of the solid waste contractors; continually assessing the regulatory and political climate pertaining to solid and hazardous waste collection and disposal, recycling and waste prevention; and reviewing the adequacy of our annual level of service to meet community needs.

2015 & 2016 Accomplishments

- Maintained residential recycling and compostables diversion rate over 49%.
- The average participation rate in residential recycling and compostables collection increased to 95%.
- The City's total recycling and compostables diversion rate dropped one-half percentage to 27.5%, excluding private vendor recycling and composting services.
- Assisted Waste Management with promotion of the "Business and Multifamily Recycling Programs."
- Business recycling participation increased to 80% and multifamily recycling participation increased to 95%.
- Gave "Recycling & Waste Prevention" and "Worm Composting" presentations to elementary students in the Auburn School District (ASD) in 2015 and 2016.
- Created and provided a new "Waste Reduction and Recycling" elementary school presentation to elementary students in the ASD in 2016.
- Provide "Lunchtime Recycling Activity" events for secondary schools in the ASD in 2015 and created a new "Lunchtime Waste Audit Activity" in 2016.
- Delivered one "Powerful Choices" presentation to Auburn Middle School in 2015.
- Conducted a "Green Team Academy" for ASD students, staff and administration in 2015 and a "Landfill and Recycling Field Trip" for staff and administration in 2016.
- Provided funding support for two Natural Yard Care Workshop series to the North Auburn Valley and West Hill neighborhoods in 2015 and the Lea Hill neighborhood in 2016.
- Provided funding for four King County Special Recycling Collection Events for residents.
- Held a Sustainable Movie Night event for the community which included educational tables and the movie "Trashed."
- Held "Green Living Event & Workshops" in 2015 and a "Sustainable Living Field Trips, Workshop & Virtual Tour Series" in 2016 for residents.
- Created new education display boards and materials for events with a new outreach message "Sustainable Auburn: Meeting the needs of present and future generations."
- Added a new "Citizen Look Up Tool" to the Solid Waste website for residents to easily find collection information.
- Provided a 24-hour cooking oil collection station for residential use.
- Conducted recycle cart checks with leave-behind recycling education to four mobile home parks, including White River and Forest Villa mobile home parks in 2015, and Wildwood Estates and Auburn Manor mobile home park in 2016.
- Continued to promote reuse by sponsoring the annual "Community Yard Sale" event.

- Continued to promote recycling by offering the annual “Bulky Item Collection,” “Christmas Tree Recycling” and “Styrofoam Collection” events.
- Created a new food waste reduction and donation outreach program to businesses in 2016.
- Continued to provide citizens with access to recycling at most City facilities and parks.
- Continued collecting food and food-soiled paper (compostables) at most City facilities.
- Sponsored two Chamber of Commerce luncheons.
- Provided waste reduction, recycling and household hazardous waste outreach at: Kids Day, AuburnFest, Auburn’s International Farmers Market, Auburn Senior Wellness Fair, Petpalooza, King County Latino Health Fair, YMCA Healthy Kids Day, and the Auburn School District Building Bridges Event.

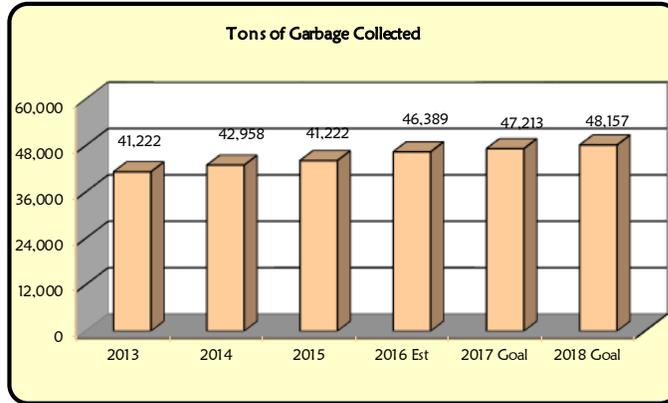
2017 & 2018 Objectives

- Increase the residential recycling and compostables diversion rate over 51%.
- Increase the total City recycling and compostables diversion rate to 30% (excluding private vendor recycling and composting services).
- Continue to provide citizens with access to recycling at most City facilities and parks.
- Continue to maintain recycling at most City special events in conjunction with the Parks Department.
- Continue to provide cooking oil collection, bulky item collection, Styrofoam collection, Christmas tree collection and two King County special collection events each year.
- Reduce improper hazardous waste disposal by promoting the King County Hazardous Wastemobile.
- Continue to support Waste Management’s outreach and education efforts to multifamily and business customers.
- Continue to work with both haulers to reduce contamination in recycling and compostable containers.
- Continue to provide funding support for the Neighborhood Natural Yard Care Workshops.
- Continue to maintain the Solid Waste & Recycling webpages for customers.
- Create and implement University of Washington Livable Cities Auburn School District Food Waste Reduction and Donation project in 2017.
- Create an outreach campaign to reduce illegal dumping in conjunction with other City departments.
- Create a City Facility recycling collection program in conjunction with other City departments for batteries, other small hazardous waste materials, and office equipment.
- Collaborate with Environmental Services and other City departments to promote sustainability to City of Auburn employees and the residents of Auburn.
- Implement the new 2018 Comprehensive Garbage, Recyclables, and Compostables Collection Contract.
- Continue participating in the regional workgroups, meetings and events discussing contamination reduction, outreach for recycling and organics, and other issues involving solid waste.

PERFORMANCE MEASURES - SOLID WASTE FUND

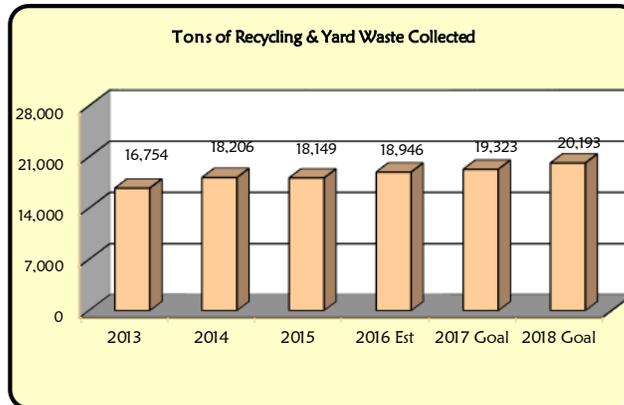
Tons of Residential & Commercial Garbage Collected

The City of Auburn garbage tonnage continues to increase. New homes are being built in multiple areas of the City and the economy is slowly improving which will keep tonnage rising in 2017 and 2018. The totals include East Lea Hill and West Hill annexation areas.



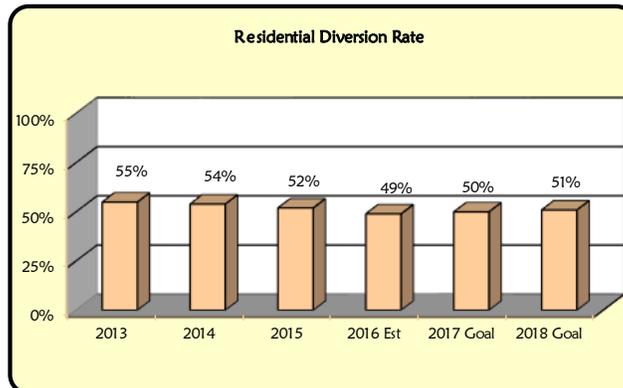
Tons of Recycling & Yard Waste Collected

The City of Auburn recycling tonnage continues to steadily increase. The yard waste tonnage declined in 2015, but with multiple outreach efforts focusing on food waste diversion those numbers should begin to increase again. The totals include the East Lea Hill and West Hill annexation areas.



Residential Diversion Rate

City of Auburn residents diverted approximately 49% of their waste from the landfill. The City anticipates residential diversion will begin to increase again due to increased outreach efforts regarding food waste diversion. The totals include the East Lea Hill and West Hill annexation areas.



2017-2018 Working Capital Budget

| 434 Solid Waste | 2015 Actual | 2016 Amended Budget | 2016 Estimated | 2017 Budget | 2018 Budget |
|--|------------------------|------------------------------------|---------------------------|------------------------|------------------------|
| OPERATING FUND: | | | | | |
| OPERATING REVENUES | | | | | |
| 343.750 Garbage Service | 11,216,129 | 10,968,600 | 10,968,600 | 12,190,900 | 12,987,200 |
| 343.752 Yard Waste | 1,052,951 | 989,900 | 989,900 | 1,068,000 | 1,240,500 |
| 343.780/790 Refuse, City, & Excise Tax | 993,603 | 963,000 | 963,000 | 1,068,700 | 1,146,800 |
| 343.770 Household Hazardous Waste | 382,519 | 420,600 | 420,600 | 387,900 | 483,850 |
| 343.760 Late Penalties | 125,604 | 125,000 | 125,000 | 125,000 | 135,000 |
| 361.110 Investment Income | 3,908 | 1,300 | 1,300 | 9,000 | 9,000 |
| 334 & 337 Grants | 106,286 | 138,990 | 109,000 | 63,000 | 63,500 |
| 369.900 Miscellaneous Revenue | (204,911) | - | - | - | - |
| TOTAL OPERATING REVENUES | \$ 13,676,089 | \$ 13,607,390 | \$ 13,577,400 | \$ 14,912,500 | \$ 16,065,850 |
| OPERATING EXPENDITURES | | | | | |
| 537.000.10 Salaries & Wages | 399,108 | 406,645 | 406,645 | 325,910 | 338,607 |
| 537.000.20 Benefits | 179,439 | 206,181 | 206,181 | 147,414 | 159,096 |
| 537.000.30 Supplies | 24,031 | 37,190 | 34,200 | 33,000 | 33,400 |
| 537.000.40 Other Service Charges | 11,798,507 | 12,360,075 | 12,033,075 | 13,546,965 | 14,587,795 |
| 537.000.50 Intergovernmental Services | 382,544 | 420,600 | 420,600 | 363,600 | 458,750 |
| 590.100.05 Net Increase in Restricted Assets | (198,587) | - | - | - | - |
| 535.000.90 Interfund Payments for Service | 105,384 | 104,209 | 104,209 | 111,587 | 114,279 |
| TOTAL OPERATING EXPENDITURES | \$ 12,690,426 | \$ 13,534,900 | \$ 13,204,910 | \$ 14,528,476 | \$ 15,691,927 |
| REVENUES LESS EXPENDITURES | \$ 985,663 | \$ 72,490 | \$ 372,490 | \$ 384,024 | \$ 373,923 |
| BEGINNING WORKING CAPITAL - January 1 | 2,491,724 | 3,477,387 | 3,477,387 | 3,849,877 | 4,233,901 |
| ENDING WORKING CAPITAL - December 31 | 3,477,387 | 3,549,877 | 3,849,877 | 4,233,901 | 4,607,824 |
| NET CHANGE IN WORKING CAPITAL (*) | \$ 985,663 | \$ 72,490 | \$ 372,490 | \$ 384,024 | \$ 373,923 |

(*) Working Capital = Current Assets
minus Current Liabilities

Department Employees

| 434 Solid Waste FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|-------------------------------|-------------|-------------|-------------|-------------|-------------|
| Solid Waste FTEs* | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| TOTAL SOLID WASTE FTEs | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |

Full Time Equivalent (FTE)

*These FTEs are previously reported in the Finance Department.

INSURANCE

The Insurance Fund is maintained to pay unemployment insurance claims and to pay for property and liability losses that either fall below the City's deductible level or for which the City has no coverage.

2015 & 2016 Accomplishments

- Evaluated cost saving measures while maintaining quality insurance coverage.
- Continued to maintain adequate reserves to meet uninsured costs.
- Evaluated policies and procedures to help control loss issues.

2017 & 2018 Objectives

- Continue to evaluate cost saving measures while maintaining quality insurance coverage.
- Continue to maintain adequate reserves to meet uninsured costs.
- Continue to evaluate policies and procedures to help control loss issues.

2017-2018 Working Capital Budget

| 501 Insurance | 2015 Actual | 2016 Amended Budget | 2016 Estimated | 2017 Budget | 2018 Budget |
|--|------------------------|------------------------------------|---------------------------|------------------------|------------------------|
| OPERATING FUND: | | | | | |
| OPERATING REVENUES | | | | | |
| 397.100 Operating Transfers In | - | - | - | - | - |
| 361.110 Investment Income | 1,662 | 1,000 | 1,000 | 1,500 | 1,500 |
| 399.100 Miscellaneous Revenue | - | - | - | - | - |
| TOTAL OPERATING REVENUES | \$ 1,662 | \$ 1,000 | \$ 1,000 | \$ 1,500 | \$ 1,500 |
| OPERATING EXPENDITURES | | | | | |
| 517.000.10 Salaries & Wages | - | - | - | - | - |
| 517.000.20 Benefits | 121,055 | 215,000 | 215,000 | 225,750 | 237,000 |
| 517.000.30 Supplies | - | - | - | - | - |
| 517.000.40 Other Service Charges | 4,075 | 3,900 | 3,900 | 4,230 | 4,230 |
| 517.000.50 Intergovernmental Services | - | - | - | - | - |
| TOTAL OPERATING EXPENDITURES | \$ 125,131 | \$ 218,900 | \$ 218,900 | \$ 229,980 | \$ 241,230 |
| REVENUES LESS EXPENDITURES | \$ (123,468) | \$ (217,900) | \$ (217,900) | \$ (228,480) | \$ (239,730) |
| BEGINNING WORKING CAPITAL - January 1 | 1,654,057 | 1,530,589 | 1,530,589 | 1,312,689 | 1,084,209 |
| ENDING WORKING CAPITAL - December 31 | 1,530,588 | 1,312,689 | 1,312,689 | 1,084,209 | 844,479 |
| NET CHANGE IN WORKING CAPITAL (*) | \$ (123,468) | \$ (217,900) | \$ (217,900) | \$ (228,480) | \$ (239,730) |

**(*) Working Capital = Current Assets
minus Current Liabilities**

FIDUCIARY FUNDS

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and cannot be used to support the City's own programs. The City has two fiduciary funds:

Fund 611 – Fire Relief and Pension Fund provides a pension for eligible firefighters.

Fund 651 – Agency Fund, accounting for resources held in a purely custodial capacity; this fund is not budgeted.

2015 & 2016 Accomplishments

- Continued to provide pension benefits to eligible firefighters.
- Maximized interest earnings to support the Fire Relief and Pension Fund.
- Provided accountability for custodial funds.

2017 & 2018 Objectives

- Continue to provide pension benefits to eligible firefighters.
- Maximize interest earnings to support the Fire Relief and Pension Fund.
- Provide accountability for custodial funds.

Fiduciary Fund

| 611 Fire Pension | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--------------------------------------|--------------------|----------------------------|--------------------|--------------------|--------------------|
| Revenues | | | | | |
| Beginning Fund Balance | 2,609,462 | 2,512,557 | 2,512,557 | 2,417,899 | 2,324,182 |
| Fire Insurance Prevention Tax | 75,702 | 70,000 | 70,000 | 75,000 | 75,000 |
| Investment Income | 26,974 | 6,000 | 6,000 | 9,000 | 9,000 |
| Unrealized Gain (Loss) on Investment | (21,909) | - | - | - | - |
| Operating Transfers In | - | - | - | - | - |
| Total Revenues | \$2,690,230 | \$2,588,557 | \$2,588,557 | \$2,501,899 | \$2,408,182 |
| Expenditures | | | | | |
| Salaries & Wages | 167,397 | 160,818 | 160,818 | 166,866 | 167,085 |
| Personnel Benefits | 3,615 | 3,840 | 3,840 | 3,851 | 4,140 |
| Services & Charges | 6,660 | 6,000 | 6,000 | 7,000 | 7,000 |
| Ending Fund Balance | 2,512,557 | 2,417,899 | 2,417,899 | 2,324,182 | 2,229,957 |
| Total Expenditures | \$2,690,230 | \$2,588,557 | \$2,588,557 | \$2,501,899 | \$2,408,182 |

PERMANENT FUNDS

Permanent funds are used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs. The City has one permanent fund: Fund 701 - Cemetery Endowment Care Fund, which accounts for non-expendable investments held by the City's trustee. The interest earned on investments can be used only for preservation and capital projects at the cemetery.

2015 & 2016 Accomplishments

- Provided accountability for resources held in trust by the City.
- Continued to maximize interest earnings.

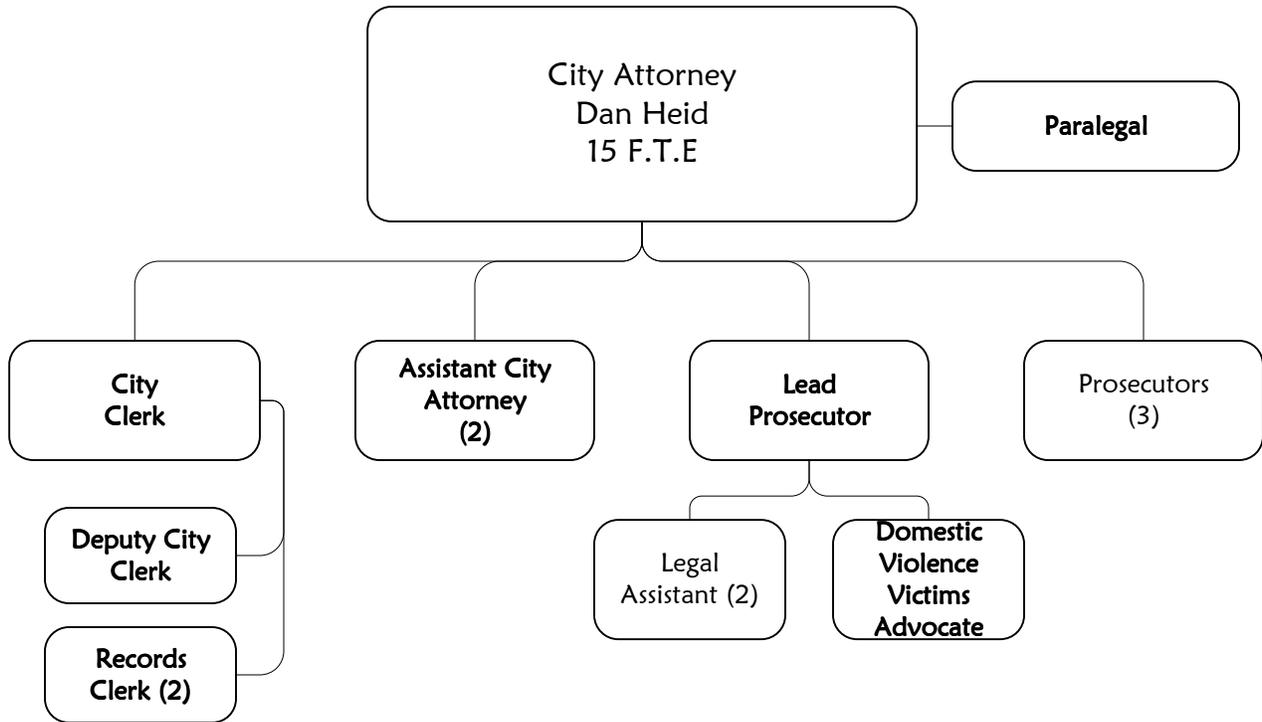
2017 & 2018 Objectives

- Provide accountability for resources held in trust by the City.
- Continue to maximize interest earnings.

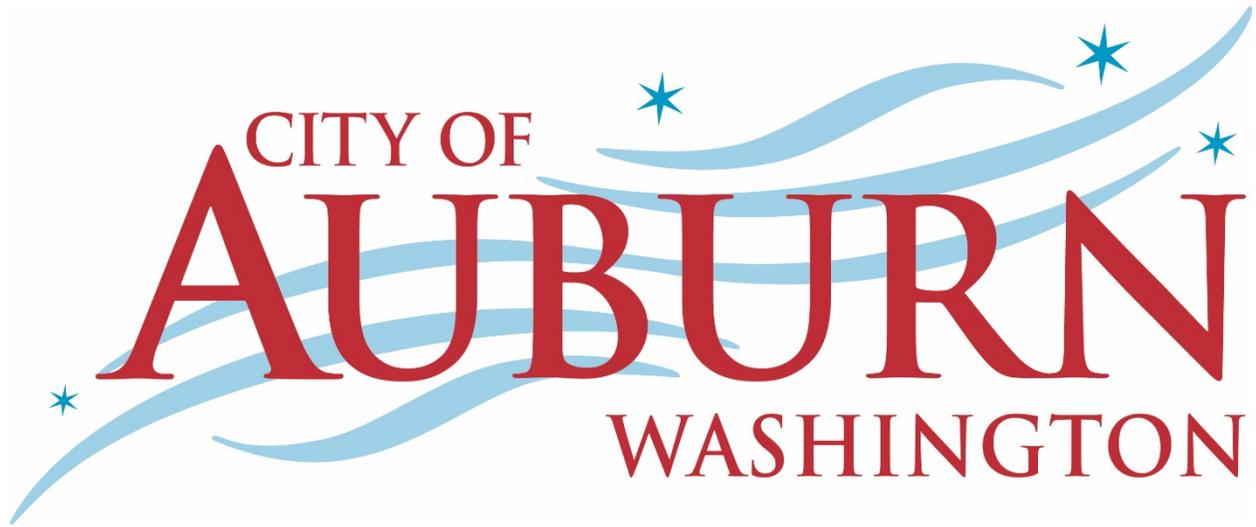
Permanent Fund

| 701 Cemetery Endowment | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|---------------------------------------|--------------------|----------------------------|--------------------|--------------------|--------------------|
| Revenues | | | | | |
| Beginning Fund Balance - Designated | 1,574,148 | 1,615,706 | 1,615,706 | 1,648,706 | 1,686,506 |
| Beginning Fund Balance - Undesignated | 95,500 | 70,573 | 70,573 | 71,773 | 71,773 |
| Lot Sales | 41,559 | 33,000 | 33,000 | 35,000 | 37,000 |
| Investment Income | 5,073 | 1,200 | 1,200 | 2,800 | 2,900 |
| Total Revenues | \$1,716,280 | \$1,720,479 | \$1,720,479 | \$1,758,279 | \$1,798,179 |
| Expenditures | | | | | |
| Operating Transfers Out | 30,000 | - | - | - | - |
| Ending Fund Balance - Designated | 1,574,148 | 1,648,706 | 1,648,706 | 1,686,506 | 1,726,406 |
| Ending Fund Balance - Undesignated | 112,132 | 71,773 | 71,773 | 71,773 | 71,773 |
| Total Expenditures | \$1,716,280 | \$1,720,479 | \$1,720,479 | \$1,758,279 | \$1,798,179 |

Legal Department



F.T.E. = Full Time Equivalent



LEGAL DEPARTMENT

Mission Statement

The mission of the Legal Department is to provide accurate and timely legal advice and information to the City, represent the City with great tenacity and integrity in all civil and criminal litigation, and provide considerate and thoughtful customer service to other departments and the public, both individually and as a whole.

Department Overview

This department consists of the Legal Department and the City Clerk's office. The Legal Department represents the City in all litigation, including civil and criminal misdemeanor cases. The department prepares ordinances, resolutions, petitions, contracts, leases, easements, deeds, notices and other legal documents, and provides legal counsel and advice to the City. The department prosecutes criminal cases in the King County District Court as well as prosecutes and/or defends civil actions brought by or against the City.

Responsibilities of the City Clerk Division include monitoring various legal matters; acting as a central repository for all municipal records; processing claims for damages; processing requests for public records and public information; processing passport applications, ordinance codification, and preparing City Council and LEOFF (Law Enforcement Officers and Fire Fighters) Board agendas and minutes.

2015 & 2016 Accomplishments

- Focused on and strived for courteous, prompt and responsible customer service to those with whom we came in contact in our City responsibilities.
- Continued level of customer service by responding to public record requests within five business days.
- Continued work with the Police Department and the District Court to develop procedures to enhance effective pursuit of prosecution cases.
- Provided legal updates to City departments and employees on public records.
- Provided updates and training to the Police Department on new laws and case decisions to enhance effective prosecution and to assist police on ever-changing legal issues.
- Continued work with City departments to develop procedures to enhance effective representation of legal issues on the City's behalf.
- Continued work with the court and public defender (and defense bar) to better handle caseload management and streamline court processes to improve both public access to the courts and adjudication of cases.
- Worked with the Mayor and City staff, as well as regional and State participants, to review proposed legislative bills and develop strategies for and responses to legislative bills in order to enhance the ability of Auburn and other cities in the State to carry out their municipal responsibilities.
- Worked with the Police Department, attorneys and law enforcement agencies of neighboring communities to address regional criminal justice and law enforcement needs.
- Implemented Laserfiche Electronic Records Management System to allow destruction of non-archival paper records after imaging.
- Worked with local and regional service providers to address needs of victims of domestic violence.
- Developed and proposed new ordinances for adoption by the City Council to address the ongoing needs of the City and its citizens.

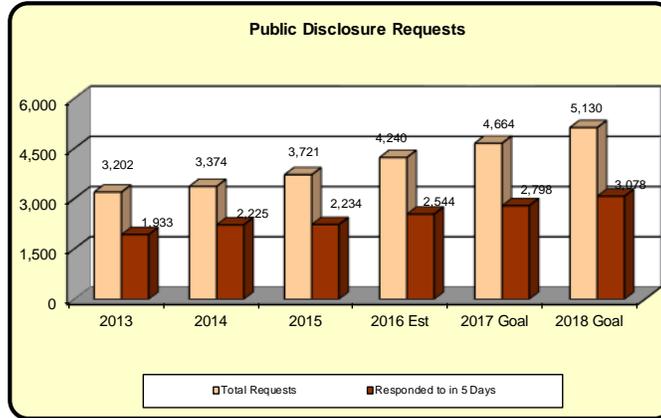
2017 & 2018 Objectives

- Work with other departments to identify non-archival paper records eligible for destruction after being imaged for inclusion in the Laserfiche Electronic Records Management System.
- Develop and refine prosecution strategies, including standard dispositional recommendations, to approach cases in the District Court and to enhance prosecution effectiveness.
- Work with City Council to implement SMART (Specific, Measurable, Attainable, Relevant and Time-bound) goals.
- Continue working with local and regional service providers to assemble a support network to address needs of victims of domestic violence, including pursuit of the one-stop concept.
- Work with the Mayor, City Council and City departments to proactively develop recommended language for updating and amending ordinances and City code sections to assure that the codes are as useful as they can be to meet the needs of the City within the parameters of State law.
- Work with the Mayor, City departments and Risk Management to develop procedures to enhance effective representation of legal issues on the City's behalf.
- Continue the level of customer service by responding to public record requests within five business days.
- Continue working with attorneys and city clerks from neighboring cities, as well as municipal associations, to address regional and Statewide municipal issues.
- Continue work with the Mayor and City staff, as well as the regional and State participants, to develop strategies for legislative bills to enhance the ability of Auburn and other cities in the State to carry out their municipal responsibilities.
- Continue work with the court and public defender (and defense bar) to better handle caseload management and streamline court processes to improve public access to the courts and adjudication of cases.
- Continue work with the Police Department and King County court services to develop procedures to enhance effective pursuit of prosecution cases.
- Continue work with local and regional service providers to address needs of victims of domestic violence.
- Work with IT and other departments of the City to facilitate convenient access to ordinances, resolutions and other public records via the City's website.
- Implement new agenda manager system to provide a more flexible and streamlined agenda preparation and improve work flow.
- Implement new public records request tracking software and public portal for online public record requests.

PERFORMANCE MEASURES - LEGAL DEPARTMENT

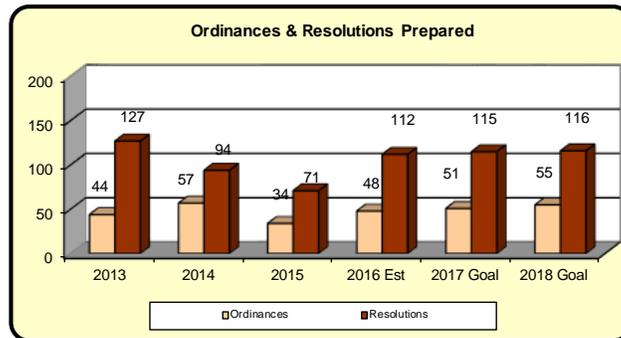
Public Disclosure Requests - Responded to Within 5 Business Days

The graph illustrates the number of public disclosure requests received by the City Clerk's office and the number of those requests responded to within five business days from the receipt of the request. The complexity of the request or the volume of materials requested may affect the response time.



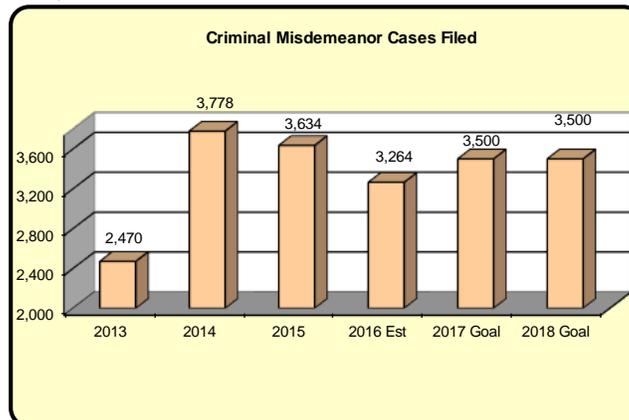
Ordinances & Resolutions Prepared

Minimal increases in the number of ordinances prepared is partially reflective of change in practice whereby only those Council actions which prescribe permanent rules of conduct or government that specifically require adoption by ordinance according to State law are done by ordinance. Other Council actions involving contracts or actions involving special or temporary nature can be accomplished by resolution.



Criminal Misdemeanor Cases

Criminal charges in cases involving State law are of two types - misdemeanors and felonies. Misdemeanor offenses are punishable by imprisonment for a term of not more than one year and include minor assaults, theft and driving under the influence. This graph illustrates the number of criminal misdemeanor cases filed by the City Attorney's Office.



Department Budget

| 001.15 Legal | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Expenditures | | | | | |
| Salaries & Wages | 985,836 | 1,064,680 | 1,064,680 | 1,148,548 | 1,202,685 |
| Personnel Benefits | 365,262 | 392,115 | 392,115 | 454,408 | 493,272 |
| Supplies | 6,672 | 13,800 | 13,800 | 16,300 | 13,800 |
| Services & Charges | 109,120 | 138,200 | 138,200 | 137,090 | 138,590 |
| Intergovernmental | 121,556 | 228,000 | 228,000 | 156,000 | 156,000 |
| Capital Outlay | - | - | - | - | - |
| Interfund Payments For Service | 350,268 | 358,035 | 358,035 | 364,257 | 360,303 |
| DEPARTMENT TOTAL | \$1,938,714 | \$2,194,830 | \$2,194,830 | \$2,276,603 | \$2,364,650 |

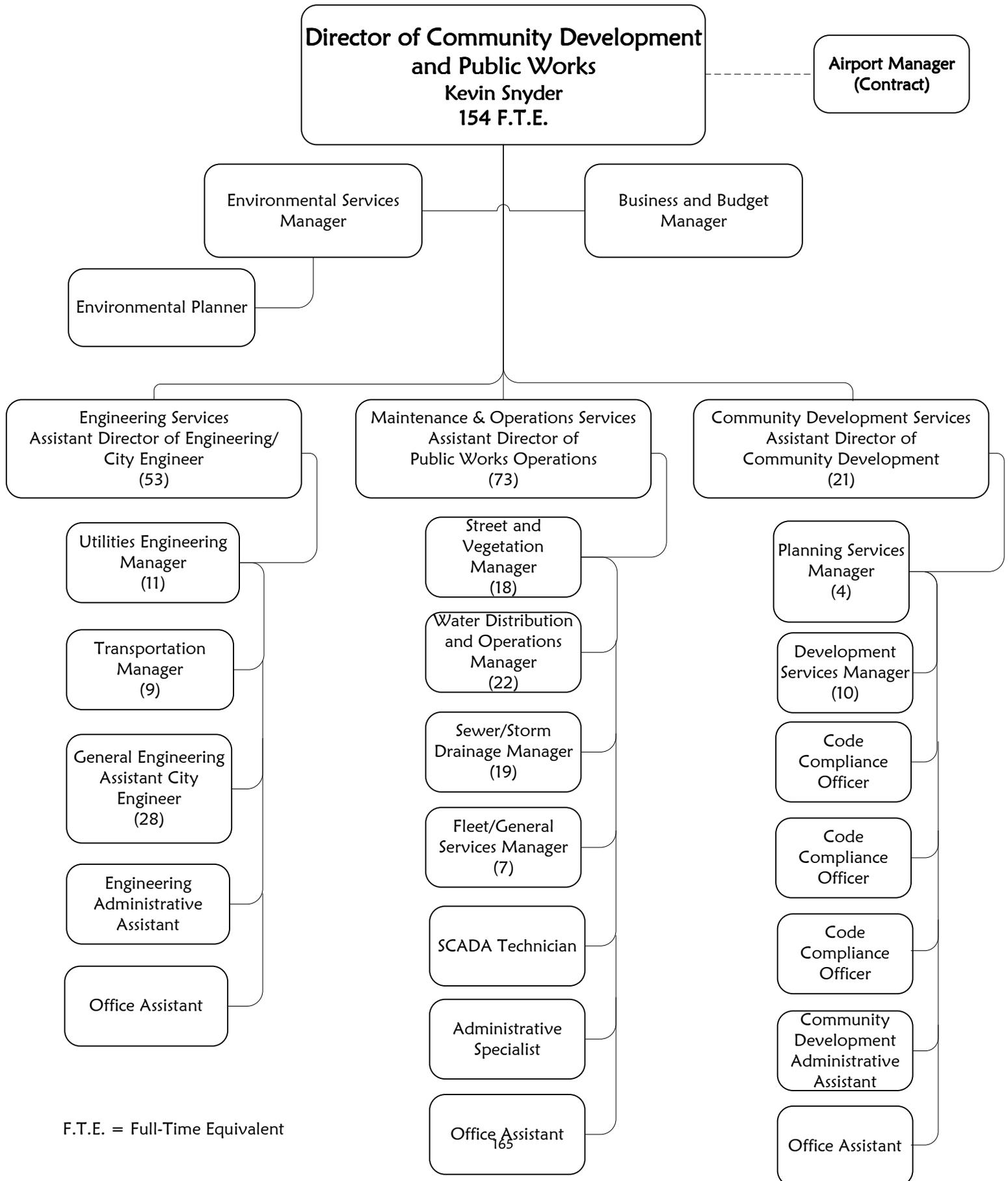
Department Employees

| 001 Legal FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|-------------------------|--------------|--------------|--------------|--------------|--------------|
| Legal FTEs | 14.00 | 14.00 | 14.00 | 15.00 | 15.00 |
| TOTAL LEGAL FTEs | 14.00 | 14.00 | 14.00 | 15.00 | 15.00 |

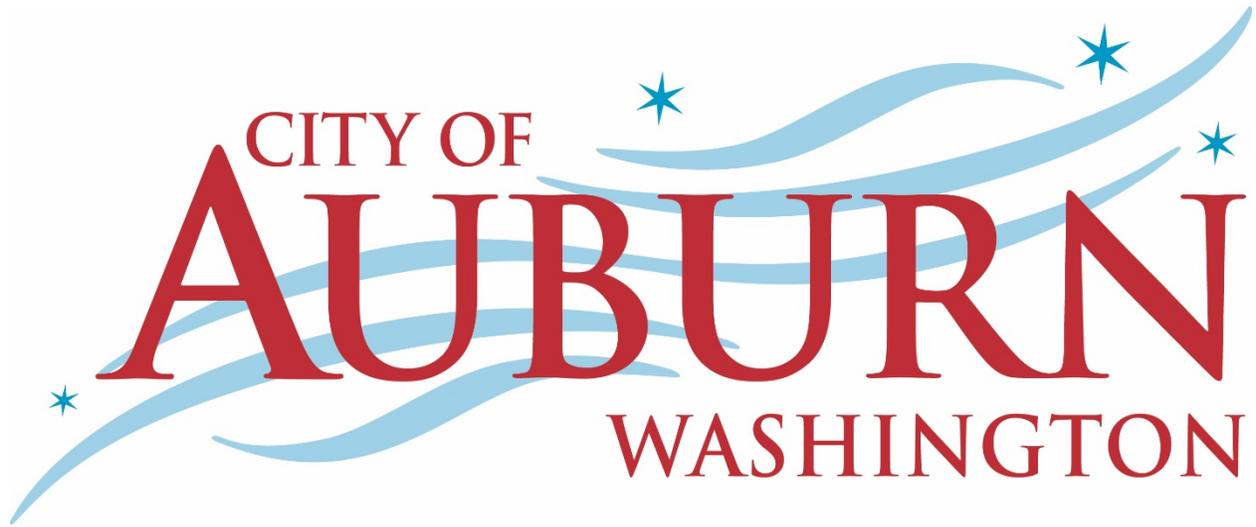
Full Time Equivalent (FTE)

1.0 FTE - The 2017/2018 Budget includes an additional City Prosecutor Position.

Community Development & Public Works Department



F.T.E. = Full-Time Equivalent



COMMUNITY DEVELOPMENT AND PUBLIC WORKS DEPARTMENT

The Community Development & Public Works Director oversees a diverse department that includes several general, enterprise and special revenue funds. The General Fund includes Community Development, Administration, Environmental, Engineering and Streets. The Special Revenue funds include Arterial Street Improvement (102), Local Street Preservation (103), Arterial Preservation (105), and Business Improvement Area (121). Enterprise Funds include Water (430 & 460), Sanitary Sewer (431, 433, & 461), Storm Drainage (432 & 462), Airport (435 & 465), and Equipment Rental (550 & 560). The Department staffing is funded within all funding sources and is organized into service areas. These service areas have specific responsibilities within each fund and include Community Development, Engineering, Maintenance & Operations, Environmental, and Administration.

DEPARTMENT ADMINISTRATION

Mission Statement

To provide high quality, effective and strategic department administration to assist team members in the provision of diverse services, ensure successful working relationships with the Mayor, City Council and other City departments and successfully engage with residents, citizens and businesses.

Service Area Overview

Department Administration is responsible for:

- Strategic department leadership.
- Department organizational assessment and improvement.
- Department-wide budget management and oversight.
- Representation on the City's Executive Leadership Team.
- Administration of the City's permitting system software.
- Management of the City's business license program.
- Management of the City's animal licensing program.
- Regional representation on committees and task forces.

2015 & 2016 Accomplishments:

- Oversaw the integration of the previous Planning and Development Department and Public Works Department into one unified department.
- Established a multi-level department staff engagement program.
- Established a lean pilot program.
- Managed annual business license renewals with over 90 percent compliance rates.
- Assumed management of the Citywide animal licensing program.
- Assumed management of the Auburn Municipal Airport.
- Coordinated the provision of two downtown business engagement workshops and direct business assistance utilizing a highly respected national urban strategist.
- Developed a branding logo for the Auburn Municipal Airport.
- Prepared a strategic business plan for the Auburn Municipal Airport.

2017 & 2018 Objectives:

- Creation and implementation of a Department Strategic Plan.
- Department-wide implementation of lean.
- Update of Title 5 (Business Licenses).
- Enhanced marketing efforts for the City's animal licensing program.
- Coordination of a significant upgrade to the City's permit tracking software inclusive of migration to the cloud.
- Implementation of the Airport Strategic Business Plan.

COMMUNITY DEVELOPMENT SERVICES

Mission Statement

To serve the Auburn community by providing consistent, high quality customer service, and implementing City Council goals in land use planning, protection of the environment, and building safety and efficiency.

Service Area Overview

Community Development Services is responsible for the following:

- Formulating and recommending comprehensive goals on planning, ensuring compliance with the Growth Management Act.
- Ensuring compliance with statutory requirements relative to environmental issues.
- Direct preparation and review of environmental impact statements and technical reports; determining final action on environmental issues.
- Ensuring compliance with adopted building codes.
- Acting as the City's responsible official for State Environmental Policy Act (SEPA) compliance, and Shoreline Management Program Manager.
- Ensuring code compliance to Auburn City Code Titles 5, 8, 10, 12, 13, 15, 16, 17, and 18.
- Managing the City's One Stop Permit Center.
- Administration of the City's parking permit program.
- Providing staff to planning commission, hearing examiner, and planning and development committees.
- Coordinating with other City departments to ensure City plans and projects are compatible with the Comprehensive Plan.
- Coordinating with Valley Regional Fire Authority on land use and building permit reviews and code enforcement.
- Coordinating with other City departments on provision of services to new development.
- Representing the City on regional planning, economic development, and other policy issues.
- Coordinating with other jurisdictions and agencies to resolve regional issues.
- Developing and maintaining the Comprehensive Plan and special purpose plans.
- Providing leadership on public and private annexations.
- Developing and maintaining the zoning ordinance.
- Acting as liaison to the Auburn Downtown Association.
- Coordinating Citywide parking management initiatives.

2015 & 2016 Accomplishments:

- Completed lobby enhancements in the Customer Service Center for improved customer experience.
- Provided continuous, timely, efficient, and high quality land use, building, and engineering approval processes that met or exceeded clients' expectations.
- Implemented the Downtown Storefront Façade Improvement Program.
- Implemented the adopted 2015 International Codes.
- Provided support to the Housing Home Repair program.
- Provided support for the City's economic development initiatives and programs.
- Continued improvements in the provision of building review and inspection services.
- Completed a total overhaul of the City's 20-year Comprehensive Plan.
- In 2015, opened and closed more than 620 code enforcement cases.
- In 2015, processed more than 3,000 permits and 880 licenses, completed 6,500 building inspections, conducted 5,700 permit reviews, issued 4,000 decisions, and participated in more than 50,000 interactions with customers.

- In 2016, processed more than 3,400 permits and 900 business licenses, completed 6,700 building inspections, conducted 6,100 permit reviews, issued more than 4,000 decisions, and participated in more than 50,000 interactions with customers.

2017 & 2018 Objectives:

- Provide continuous, timely, efficient, and high quality land use, building, and engineering approval processes that meet or exceed clients' expectations.
- Continue providing support to the Housing Home Repair program.
- Launch a system that allows for electronic plan submittal, accommodates web-based payments, and that supports electronic permit approval and issuance.
- Implement lean efficiency principles for all aspects of permit and plan review procedures.
- Deploy strategies that educate and enforce goals and standards along designated Impression Corridors and Gateways.
- Continue to develop and distribute informational materials that help better inform businesses and citizens of Auburn code requirements.
- Implement an overhauled civil plan review process.
- Expand efforts to further embrace and utilize adopted Comprehensive Plan values and value-based decision making.
- Implement Low Impact Development regulations.
- Implement updated development regulations.
- Implement elements of Main Street Urban Design Plan.
- Develop and implement the Auburn Way South Corridor Improvement Plan.
- Identify specific population and employment targets for downtown Auburn and its designation as a Regional Growth Center in Puget Sound Regional Council Vision 2040.
- Develop a citywide wayfinding plan with strategies and actions directed at both non-motorized and vehicle modes.
- Transition Floodplain permitting functions from Environmental Services to Community Development.
- Transition environmental mitigation and monitoring responsibilities from Environmental Services to Community Development.
- Support the efforts to implement the adopted City 10-year Economic Development Strategic Plan.
- Deploy electronic meeting check-in software and hardware within the Customer Service Center.
- Support staff training needs that ensure permit technicians, building plan reviewers, building inspectors, engineers, code enforcement and management staff are current with all required certifications.
- Continue lobby layout and design enhancements.
- Initiate additional outreach, coordination and enforcement actions directed at businesses, apartments, and rental housing that are violating City Code.

ENVIRONMENTAL SERVICES

The Environmental Services Program is a stand-alone programmatic service within the Community Development and Public Works Department. The Environmental Services Program provides program-level support and consulting services to City departments on a wide range of environmental issues, oversees current and future City environmental assets, manages and implements environmental programs, projects and initiatives and educates, informs and engages with Auburn residents and businesses on a wide range of environmental issues.

2015 & 2016 Accomplishments:

- Began the update to the Auburn Environmental Park Master Plan.
- Implemented National Flood Insurance Program Community Rating System program.
- Completed the Fenster Levee Setback, Phase 2b project.
- Completed construction of the Mill Creek Wetland 5K project.
- Began a comprehensive inventory of environmental assets within the City.

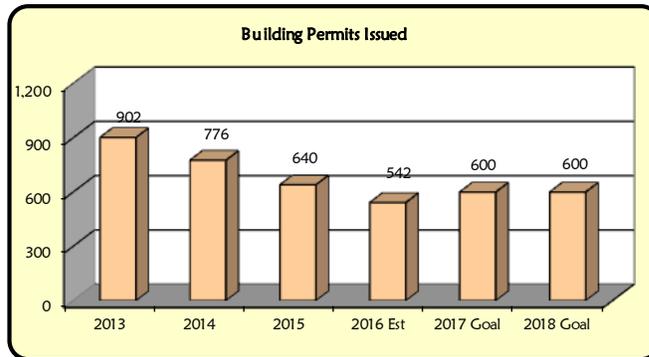
2017 & 2018 Objectives:

- Update the City's 2010 Greenhouse Gas Inventory.
- Create and begin to implement a climate action plan for the City.
- Complete the comprehensive inventory of environmental assets within the City.
- Continue providing high quality environmental and sustainability education and outreach.

PERFORMANCE MEASURES - COMMUNITY DEVELOPMENT AND PUBLIC WORKS

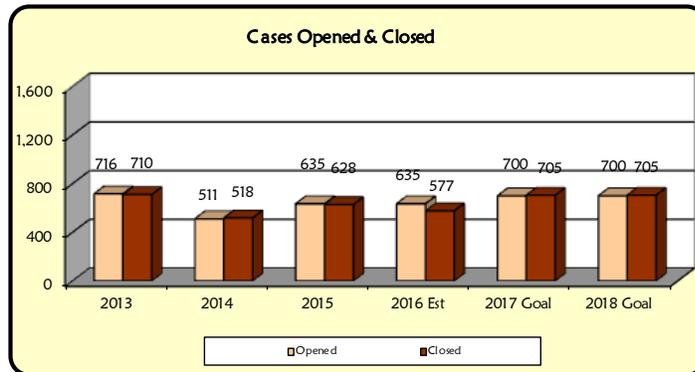
Number of Building Permits Issued

This performance measure shows the number of building permit applications submitted, reviewed for conformance with applicable standards and approved (issued) by the City. The building permit category includes not only authorization of construction of new buildings but additions, and modifications to existing buildings. The level of building permit activity is often cyclical and governed by local economic conditions and trends generalized across the various categories of construction such as residential, commercial or industrial. The level of building permit activity is an expression of community reinvestment and increasing assessed valuation.



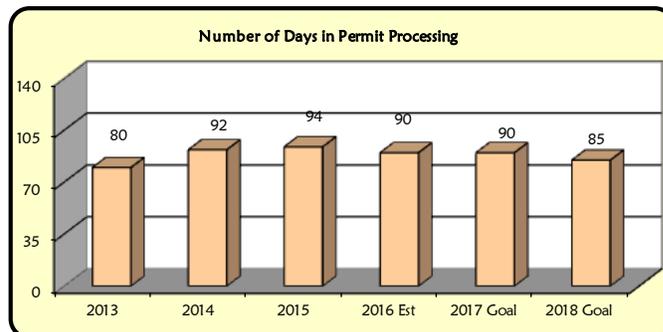
Code Enforcement - Cases Opened & Closed

This performance measure is indicative of the identification and resolution of code enforcement cases. It shows the volume of new cases that the city has received (opened) and the volume of cases that have been resolved (closed). The performance measure reflects a combination of factors, including identification and resolution of violations by code enforcement staff, the ability to effectively resolve violations and the public's increasing awareness of the City's laws and code enforcement services through the filing of complaints.



Efficient Processing of Project Permits

The City incorporates a 120-day timeline into its code (ACC Section 14.11.010). With moving from a manual time period tracking to an automated system associated with its permit management software, the City seeks to track and increase the efficiency of project permit processing by reducing the average processing timeframe by five percent each year in the coming biennium.



Department Budget

| 001.17 Community Development | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|-------------------------------------|--------------------|-----------------------------|----------------------|--------------------|---------------------|
| Expenditures | | | | | |
| Salaries & Wages | 1,859,265 | 2,120,645 | 2,120,645 | 2,246,099 | 2,351,618 |
| Personnel Benefits | 754,276 | 865,013 | 865,013 | 951,786 | 1,033,056 |
| Supplies | 20,273 | 27,000 | 27,000 | 27,250 | 27,250 |
| Services & Charges | 560,306 | 1,035,685 | 1,035,685 | 646,250 | 677,050 |
| Intergovernmental | 150,127 | 156,200 | 156,200 | 152,905 | 156,000 |
| Capital Outlay | - | - | - | - | - |
| Interfund Payments For Service | 563,085 | 527,298 | 527,298 | 560,307 | 571,251 |
| DEPARTMENT TOTAL | \$3,907,332 | \$ 4,731,841 | \$ 4,731,841 | \$4,584,597 | \$ 4,816,225 |

Department Employees

| 001 Community Development FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|---|--------------|--------------|--------------|--------------|--------------|
| Community Development FTEs | 25.00 | 26.00 | 26.00 | 26.00 | 26.00 |
| TOTAL COMMUNITY DEVELOPMENT FTEs | 25.00 | 26.00 | 26.00 | 26.00 | 26.00 |

Full Time Equivalent (FTE)

1.0 FTE - 2015/2016 Adopted Budget included the addition of a Code Compliance Officer in 2015.

ENGINEERING

Mission Statement

Engineering Services strives to foster and support the quality of life of the community and to promote vigorous economic development by providing reliable and safe public streets and utilities, and by the careful management of new infrastructure constructed by the City and new development.

Service Area Overview

Engineering Services is functionally divided into the Administrative, General Engineering Services, Transportation Planning & Management, and Utility Planning & Management sections located in the Customer Service Center. The service area is responsible for several specific areas and duties. This includes the review, approval, and management of the construction of capital improvements for streets and utilities constructed by new development for public dedication and ownership. The management of the City's public works capital improvement program for design, right-of-way (ROW) acquisition, construction, and operations and maintenance of the City's infrastructure including utilities, public streets, and the airport. The department provides design, survey, and construction management services, and property and right of way records management. Engineering Services is responsible for administering standards for all City-owned utility and street infrastructure improvements for development and land use throughout the City. The service area manages the short and long-term planning and assists with operations for City-owned utilities to include water, sewer, and storm drainage and associated real property assets.

2015 & 2016 Accomplishments

- Continued to pursue at state and regional levels new revenue sources for the City's arterial street preservation.
- Participated in regional transportation forums – SCATBd, RPEC, KCPEC, PSRC, PCTCC and RAMP—on key projects.
- Completed the annual updates to the 6-year Transportation Improvement Plan (TIP).
- Completed major updates to the transportation and utilities elements of the City Comprehensive Plan.
- Continue to coordinate with adjacent water purveyors on potential future beneficial water supply options.
- Continued to work with new developments on funding options for key transportation improvements.
- Continued to work with the Innovation and Technology Department to improve real-time system data collection for utilities & transportation infrastructure.
- Worked with the City of Kent to complete the annexation/de-annexation of boundary ROWs for public safety and continuity of responsibility.
- Continued to apply for grants to help fund projects programmed in the 6-year Transportation Improvement Plan.
- Worked with the Finance Department to acquire planned utility revenue financing.
- Continued to work with other departments to promote economic development opportunities.
- Completed the implementation of the new NPDES Phase 2 permit requirements.
- Completed a major update to the Engineering Design and Construction Standards.

2017 & 2018 Objectives

- Continue to pursue at state and regional levels new revenue sources for the City's arterial street preservation.
- Participate in regional transportation forums – SCATBd, RPEC, KCPEC, PSRC, PCTCC and RAMP on key projects.
- Complete the annual updates to the 6-year Transportation Improvement Plan.
- Continue to advocate for legislative authorization of a Street Maintenance Utility.

- Continue to coordinate with adjacent water purveyors on potential future beneficial water supply options.
- Continue to work with new developments on funding options for key transportation improvements.
- Work with the City of Pacific to complete a corporate boundary line adjustment along the A Street SE Corridor for public safety and continuity of responsibility.
- Continue to apply for grants to help fund projects programmed in the 6-year Transportation Improvement Plan.
- Continue to work with other departments to promote economic development opportunities.
- Complete the implementation of the E-builder project management software to help improve the effectiveness, efficiency, and accountability of the City’s capital projects.
- Work with Finance to complete a rate study for the water, sewer and storm drainage systems for implementation by 2018.

Department Budget

| 001.32 Engineering | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--------------------------------|--------------------|-----------------------------|----------------------|--------------------|--------------------|
| Expenditures | | | | | |
| Salaries & Wages | 1,448,163 | 1,474,063 | 1,474,063 | 1,854,357 | 1,937,726 |
| Personnel Benefits | 596,869 | 639,570 | 639,570 | 908,206 | 1,004,260 |
| Supplies | 17,411 | 28,050 | 31,150 | 29,450 | 24,450 |
| Services & Charges | 206,998 | 307,390 | 306,790 | 297,875 | 303,475 |
| Intergovernmental | 6,625 | 15,000 | 15,000 | 15,000 | 15,000 |
| Capital Outlay | - | - | - | 20,000 | - |
| Interfund Payments For Service | 344,412 | 345,263 | 345,263 | 422,530 | 430,121 |
| DEPARTMENT TOTAL | \$2,620,478 | \$2,809,335 | \$2,811,835 | \$3,547,418 | \$3,715,032 |

Department Employees

| 001 Public Works - Engineering FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|--|--------------|--------------|--------------|--------------|--------------|
| Engineering FTEs | 49.00 | 50.00 | 53.00 | 54.00 | 54.00 |
| TOTAL ENGINEERING FTEs | 49.00 | 50.00 | 53.00 | 54.00 | 54.00 |

Full Time Equivalent (FTE)

1.0 FTE - Effective in 2015, 1.0 FTE was added to Public Works. This position was transferred from the Finance Department to the Community Development and Public Works Department to fund a Contract Administrative Specialist Supervisor position.

3.0 FTEs - Effective in 2016, 3.0 FTEs were added to the Public Works Department via Budget Amendment #4, Ordinance No. 6571. These positions include an Assistant Traffic Engineer, and two GIS Inventory Technicians.

1.0 FTE - The 2017/2018 Budget includes an additional Traffic Signal Technician Position.

STREETS DIVISION

Mission Statement

The Streets Division's purpose is to provide a safe and efficient transportation system that serves the present and forecasted needs of the Auburn community.

Department Overview

The transportation system is managed by both the Street Division of Maintenance and Operations Services and the Transportation Division of Engineering Services within Public Works.

The Streets Division has over 216 centerline miles of roadways to maintain. Some of the key maintenance duties include pavement patching, crack sealing, snow and ice removal, alley and shoulder grading, sidewalk maintenance and repair, street lighting, signs, and traffic markings.

2015 & 2016 Accomplishments

- Continued to maintain local streets in fair-to-good condition by crack sealing to increase the life of the street and postpone the need for more expensive overlays and rebuilds.
- Refreshed all striping on public roads and continued to refresh thermoplastic pavement markings and legends as needed (overseen by Engineering and completed through contracting with Pierce and King Counties).
- Continued to support the implementation of the City's traffic calming program.
- Continued to implement pavement repairs via the annual Pothole Patrol program.
- Completed ongoing citywide repairs or replacement of damaged and worn street signs identified through the use of a Washington State Department of Transportation retroreflectometer.
- Continued making guardrail repairs and other roadside safety improvements.

2017 & 2018 Objectives

- Improve efforts to maintain local streets in fair-to-good condition by crack sealing and increased grind and patch operations to prolong the life of the street and postpone the need for overlays.
- Continue to implement a street sign inventory and minimum reflectivity level maintenance program through the use of approved methods, including the use of a retroreflectometer.
- Refresh striping on public roads and continue to refresh thermoplastic pavement markings and legends as needed.
- Implement an in-house sidewalk maintenance/repair program to improve pedestrian safety throughout the City.
- Continue to support the implementation of the City's traffic calming program through the placement of "speed cushions" or other appropriate traffic calming measures as directed by Engineering Services.
- Continue to update inventory of new street light systems.
- Continue implementing annual Pothole Patrol program pavement repairs.
- Continue citywide repair or replacement of damaged and worn street signs.
- Continue making guardrail repairs and other roadside safety improvements.

PERFORMANCE MEASURES - STREET DEPARTMENT

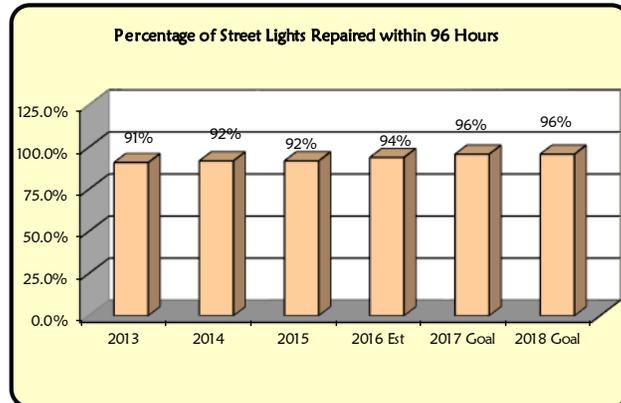
Percentage of Street Striping Refreshed

The City is responsible for maintaining the delineation of travel lanes on streets within the City. Each year the painted striping fades due to weather and traffic. The City contracts the work out to refresh the striping, and our goal is to complete 100% of the streets that have painted channelization annually to improve safety for the traveling public.



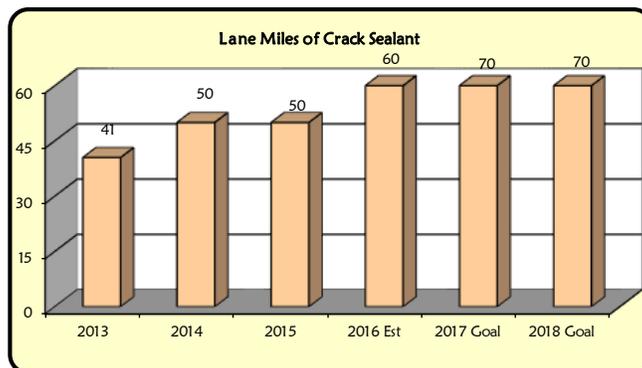
Street Lights Repaired within 96 Hours

The City is responsible for the maintenance of most of the streetlights in the city, some areas of the City are maintained by Puget Sound Energy. The City has a goal to have all street lights repair within 96 hours of being notified to ensure safety and convenience for the public (this does not include light poles damaged in traffic accidents).



Lane Miles of Crack Sealant

The City is responsible for the maintenance of asphalt paved streets. Streets that are in fair-to-good condition require crack sealing to prolong the life by keeping water out. When water enters the asphalt the rate of deterioration increases significantly. This work supplements the current Save Our Streets program that concentrates sealing local residential streets needing thin overlays. City staff is concentrating on streets in good condition to prolong the need for them to require an overlay.



Department Budget

| 001.42 Streets | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Expenditures | | | | | |
| Salaries & Wages | 790,993 | 881,204 | 881,204 | 966,511 | 1,015,071 |
| Personnel Benefits | 428,896 | 473,408 | 473,408 | 541,663 | 583,569 |
| Supplies | 153,965 | 230,300 | 230,300 | 230,300 | 230,300 |
| Services & Charges | 868,265 | 1,118,056 | 1,118,056 | 1,118,447 | 1,126,147 |
| Intergovernmental | 190,243 | 200,000 | 200,000 | 200,000 | 200,000 |
| Capital Outlay | - | - | - | - | - |
| Interfund Payments For Service | 583,913 | 563,595 | 563,595 | 703,123 | 708,655 |
| DEPARTMENT TOTAL | \$3,016,275 | \$3,466,563 | \$3,466,563 | \$3,760,044 | \$3,863,742 |

Department Employees

| 001 Streets FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|---------------------------|--------------|--------------|--------------|--------------|--------------|
| Streets FTEs | 19.00 | 19.00 | 19.00 | 19.00 | 19.00 |
| TOTAL STREETS FTEs | 19.00 | 19.00 | 19.00 | 19.00 | 19.00 |

Full Time Equivalent (FTE)

SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Community Development & Public Works Director is responsible for the budget in the following special revenue funds:

Fund 102 - Arterial Street Fund, funded by transportation grants, traffic impact fees, a portion of the City's gas tax receipts, Public Works Trust Fund loans, as well as other funding sources for street capital construction projects.

Fund 103 - Local Street Fund, created in 2005, budgets revenue from sales taxes on construction for local street repair.

Fund 105 - Arterial Street Preservation Fund, funded by a 1% utility tax that was adopted by Council in 2008 and restricted for arterial street repair and preservation projects.

Fund 121 - Business Improvement Area (BIA) Fund accounts for special assessments received from downtown property owners for downtown promotion and improvements.

2015 & 2016 Accomplishments

- Completed annual improvements under the Save our Streets Program.
- Completed annual improvements under the Arterial Street Preservation Program.
- Continued implementation of the Annual Bridge Maintenance Project.
- Completed or nearly completed construction on the following capital projects:
 - Auburn Way South Pedestrian Improvements (Dogwood to Fir)
 - South 277th Project Wetland Mitigation Monitoring Program
 - Traffic Management Center Improvements
 - West Main St. Multimodal & Intelligent Transportation Systems (ITS) Improvements
 - Auburn Way South Corridor Improvements (Fir to Hemlock)
 - Traffic Signal Safety Improvements
 - Auburn Way South & M St. SE Improvements
 - 37th & B ST NW Railroad Crossing Safety Improvements
- Started construction on the South 277th St Widening Project (Auburn Way North to Green River Bridge).
- Supported the Auburn Downtown Association in its promotional efforts for downtown property owners and retailers.

2017 & 2018 Objectives

- Continue to fund Lakeland Hills to Transit Center Shuttle and Community Circulator Services.
- Complete annual improvements under the Save our Streets Program.
- Implement the annual Arterial Preservation Program.
- Implement the biennial Arterial Bicycle and Safety Improvements Program.
- Implement the annual Pedestrian Accessibility & Safety Program.
- Implement the annual Traffic Signal Improvements Program.
- Complete various programmed preliminary studies including:
 - Auburn Way South Corridor (Hemlock to Academy)
 - Lea Hill Road Corridor (R St NE to SE 124th St)
 - Kersey Way SE Corridor
 - A Street SE Corridor
- Complete construction on the following capital projects:
 - South 277th St Widening Project (Auburn Way North to L St NE)
 - Auburn Way South (SR-164) Corridor Safety Improvements (Muckleshoot Plaza to Dogwood)
 - F St. SE Non-Motorized Improvements
 - I St. NE & 22nd Street NE Intersection Safety Improvements
 - 37th Street SE & A Street SE Intersection Safety Improvements
 - ITS Dynamic Message Sign Improvement
 - B St. NW Reconstruction Project
 - Downtown Traffic Signal Upgrade
 - Lake Tapps Parkway ITS Improvements
 - Auburn Way North Preservation (22nd to 45th)
 - Auburn Way South & 12th St. SE Intersection Improvements
- Begin design on the following capital projects:
 - Auburn Way North & 1st St NE Signal Improvements M St NE (E Main to 4th St NE)
 - SE 320th Street Corridor Improvements
 - Riverwalk Drive Non-Motorized Improvements
 - Lea Hill Corridor Improvements
 - West Valley Highway Corridor Projects
- Continue to support the Auburn Downtown Association to promote the central business area.

Special Revenue Funds

| 102 Arterial Streets | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|---|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | 2,781,100 | 2,405,821 | 2,405,821 | 1,632,556 | 1,376,814 |
| Federal Grants | 1,379,179 | 7,270,016 | 7,126,051 | 1,134,965 | 4,410,000 |
| State Grants | 2,692,151 | 4,292,973 | 4,158,288 | - | - |
| State Entitlements (Motor Vehicle Fuel Tax) | 493,808 | 530,000 | 607,858 | 583,000 | 585,000 |
| Other Transportation Fees | 657,469 | 373,805 | 350,874 | - | - |
| Other Governmental Agencies | 61,520 | - | - | - | - |
| Investment Income | 2,670 | 2,000 | 3,500 | 2,600 | 2,600 |
| Developer Contributions | 725,173 | 1,601,145 | 1,255,000 | 100,000 | 178,000 |
| Public Works Trust Fund Loans | - | - | - | - | - |
| Miscellaneous Revenue | - | - | 20,700 | - | - |
| Operating Transfers In | 694,348 | 3,882,586 | 3,296,639 | 718,511 | 1,039,817 |
| Total Revenues | \$9,487,418 | \$20,358,346 | \$19,224,731 | \$4,171,632 | \$7,592,231 |
| Expenditures | | | | | |
| Salaries & Wages | 310,576 | 616,297 | 616,297 | 203,571 | 393,571 |
| Personnel Benefits | 131,575 | 223,026 | 223,026 | 81,429 | 157,429 |
| Services & Charges | 273,820 | 245,000 | 245,000 | 260,000 | 260,000 |
| Capital Outlay | 6,075,339 | 17,428,903 | 16,223,068 | 1,958,965 | 5,541,000 |
| Interfund Payments For Service | 71,148 | 74,550 | 74,550 | 76,681 | 78,859 |
| Debt Service Principal | 197,376 | 197,406 | 197,406 | 197,376 | 197,376 |
| Debt Service Interest | 21,385 | 20,456 | 12,829 | 12,135 | 11,442 |
| Transfer Out | 378 | - | - | 4,661 | 3,615 |
| Ending Fund Balance | 2,405,821 | 1,552,709 | 1,632,556 | 1,376,814 | 948,939 |
| Total Expenditures | \$9,487,418 | \$20,358,346 | \$19,224,731 | \$4,171,632 | \$7,592,231 |

Special Revenue Funds

| 103 Local Streets | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | 2,042,977 | 2,080,690 | 2,080,690 | 1,401,882 | 893,143 |
| Sales Tax On Construction | 2,296,863 | 1,610,000 | 2,000,000 | 1,750,000 | 1,750,000 |
| Investment Income | 3,644 | 2,500 | 6,500 | 9,100 | 9,100 |
| Miscellaneous Revenue | - | - | - | - | - |
| Bond Proceeds | - | - | - | - | - |
| Operating Transfers In | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 |
| Total Revenues | \$4,493,484 | \$3,843,190 | \$4,237,190 | \$3,310,982 | \$2,802,243 |
| Expenditures | | | | | |
| Salaries & Wages | 77,682 | 118,518 | 100,000 | 106,608 | 106,788 |
| Personnel Benefits | 36,597 | 56,572 | 46,000 | 41,960 | 42,029 |
| Supplies | - | - | - | - | - |
| Services & Charges | 583 | 300 | 300 | 680 | 700 |
| Capital Outlay | 2,285,074 | 2,676,768 | 2,676,768 | 2,256,000 | 2,255,998 |
| Interfund Payments For Service | 12,480 | 12,240 | 12,240 | 11,925 | 12,239 |
| Transfer Out | 378 | - | - | 666 | 516 |
| Ending Fund Balance | 2,080,691 | 978,792 | 1,401,882 | 893,143 | 383,973 |
| Total Expenditures | \$4,493,484 | \$3,843,190 | \$4,237,190 | \$3,310,982 | \$2,802,243 |

Special Revenue Funds

| 105 Arterial Street Preservation | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|---|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | 3,180,980 | 1,943,865 | 1,943,865 | 1,378,878 | 366,008 |
| Utility Taxes | 1,998,614 | 1,942,900 | 1,942,900 | 2,048,600 | 2,061,500 |
| Federal Grants | 76,679 | 1,053,626 | 1,053,626 | 1,402,100 | 1,000,940 |
| State Funds | - | - | - | - | - |
| Investment Income | 3,499 | 1,500 | 4,900 | 4,900 | 4,900 |
| Bond Proceeds | - | - | - | - | - |
| Miscellaneous Revenue | 132,013 | - | - | - | - |
| Operating Transfers In | 600,000 | 150,000 | - | 300,000 | - |
| Total Revenues | \$5,991,786 | \$5,091,891 | \$4,945,291 | \$5,134,478 | \$3,433,348 |
| Expenditures | | | | | |
| Salaries & Wages | 152,552 | 87,620 | 180,000 | 262,857 | 160,714 |
| Personnel Benefits | 65,891 | 36,475 | 73,000 | 105,143 | 64,286 |
| Supplies | - | - | - | - | - |
| Services & Charges | - | 212,500 | 150,000 | - | 150,000 |
| Capital Outlay | 3,796,694 | 4,258,226 | 2,761,663 | 4,400,470 | 2,505,440 |
| Interfund Payments For Service | - | - | - | - | - |
| Transfer Out | 32,786 | 401,750 | 401,750 | - | - |
| Ending Fund Balance | 1,943,864 | 95,319 | 1,378,878 | 366,008 | 552,908 |
| Total Expenditures | \$5,991,786 | \$5,091,891 | \$4,945,291 | \$5,134,478 | \$3,433,348 |

Special Revenue Funds

| 121 Business Improvement Area | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--------------------------------------|--------------------|-----------------------------|----------------------|--------------------|--------------------|
| Revenues | | | | | |
| Beginning Fund Balance | 31,371 | 48,456 | 48,456 | 48,516 | 48,716 |
| Business Improvement Area | 70,972 | 55,000 | 55,000 | 55,000 | 55,000 |
| Investment Income | 60 | 60 | 60 | 200 | 200 |
| Total Revenues | \$ 102,403 | \$ 103,516 | \$ 103,516 | \$ 103,716 | \$ 103,916 |
| Expenditures | | | | | |
| Supplies | 2,143 | 4,200 | 4,200 | 4,200 | 4,200 |
| Services & Charges | 51,804 | 50,800 | 50,800 | 50,800 | 50,800 |
| Ending Fund Balance | 48,456 | 48,516 | 48,516 | 48,716 | 48,916 |
| Total Expenditures | \$ 102,403 | \$ 103,516 | \$ 103,516 | \$ 103,716 | \$ 103,916 |

WATER UTILITY

Mission Statement

Provide for the efficient, environmentally sound, and safe management of the existing and future water system within Auburn's service area.

Department Overview

The Water Utility is responsible for providing potable water to Auburn's customers that meets or exceeds the regulations and recognized standards of today and into the future by efficiently administering, operating, and maintaining the water supply system. The utility will also continue to enhance its customer service through public education and information. A primary responsibility of the utility is implementing the Comprehensive Water Plan.

2015 & 2016 Accomplishments

- Completed the update to the Comprehensive Water System Plan.
- Completed construction of the Well 1 Improvements project.
- Completed design and construction of the Muckleshoot Indian Tribe Master Meters project.
- Completed design of the West Hill Springs Improvements project.
- Completed construction of the Well 4 Power and Chlorination project.
- Completed construction of the Valley AC Main Replacement project.
- Completed construction of the Lakeland Hills Reservoir 5 improvements project.
- Initiated pre-design of Coal Creek Springs Transmission Main Replacement project.
- Completed software installation and began meter change-out for the Water Utility Meter & Billing System Improvements project.
- Started design of improvements to return Wells 2 and 6 to full operation.
- Initiated design of the Lea Hill Pressure Reducing Valve Station Improvements project.
- Continued to implement conservation initiatives.
- Continued to replace undersized pipes for fire flow improvements and pipes in poor condition in conjunction with transportation and utility projects.
- Continued monitoring system losses and fixing leaks when found.

2017 & 2018 Objectives

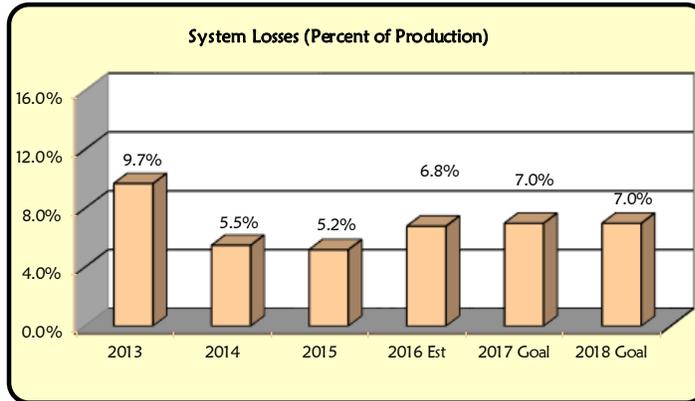
- Utilize CarteGraph as a work order management system and continue to develop Standard Operating Procedures (SOPs) for updating databases in CarteGraph and Geographic Information Systems (GIS) and Springbrook.
- Complete construction of the West Hill Springs Improvements project.
- Complete design and construction of the Lea Hill Pressure Reducing Valve Station Improvements project.
- Complete design and construction of the Fulmer Well Field Improvements project.
- Complete design and construction of the Coal Creek Springs Transmission Main Replacement project.
- Complete implementation of the Water Utility Meter & Billing System Improvements project.
- Initiate pre-design of the Coal Creek Springs Rehabilitation project.
- Initiate design of the Green River Pump Station Emergency Power project.
- Initiate pre-design of the Algona Well 1 Decommissioning project.
- Continue Unidirectional Flushing program in the Valley service area.
- Reduce the need to purchase water from Tacoma Water for normal daily demands and use this source for emergency and maintenance purposes only.

- Continue to upgrade the asset management databases through records evaluation and field investigation.
- Continue to replace undersized pipes for fire flow improvements and pipes in poor condition in conjunction with transportation and utility projects.
- Prepare for new water quality requirements.
- Continue to review properties with the Finance and Innovation & Technology departments to assure each developed property connected to the water system is billed for water, and that the status of use is accurately reflected as the occupancy status changes to address issues such as foreclosure, fire, etc.
- The water conservation program's goal is to reduce water use by 1% per year from current usage levels until the conservation goal is reached in 2019.

PERFORMANCE MEASURES - WATER FUND

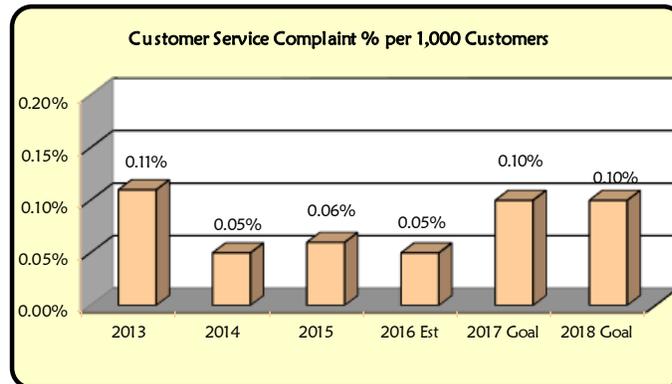
System Losses

A program was developed to minimize losses in the system which include leak detection and meter testing/replacement. System loss is the amount of water produced less the amount of water sold or authorized for beneficial use.



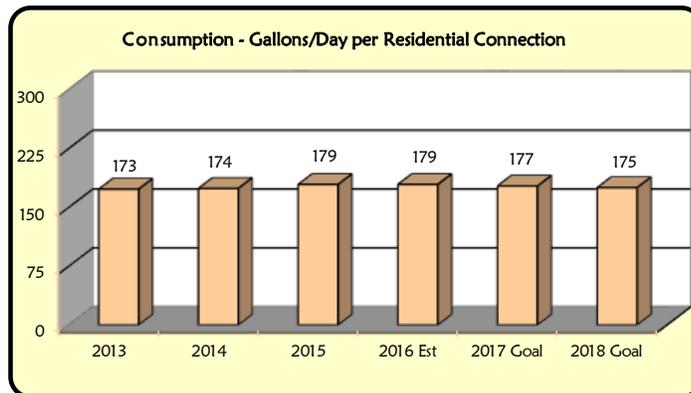
Customer Service Complaints per 1,000 Population

This indicator measures the complaint rates experienced by the utility with individual quantification of those related to customer service and those related to core utility services. This measure is expressed as complaints per 1,000 population.



Residential Consumption

One of the major goals for the water conservation program is to reduce water consumption per service connection through public education, technical assistance, system measures and incentives.



2017-2018 Working Capital

| City of Auburn 430 Water (includes 460 Water - Capital) | | 2015 Actual | 2016 Amended Budget | 2016 Estimated | 2017 Budget | 2018 Budget |
|---|-----------------------------------|-----------------------|---------------------------|-----------------------|----------------------|----------------------|
| OPERATING FUND: | | | | | | |
| OPERATING REVENUES | | | | | | |
| 343.400 | Water Sales | 13,983,611 | 13,527,906 | 13,527,906 | 14,551,560 | 15,021,500 |
| 343.430 | Other Charges for Service | 241,784 | 170,876 | 170,876 | 178,951 | 181,931 |
| 361.100 | Interest Earnings | 19,431 | 7,735 | 7,735 | 10,000 | 10,000 |
| 396/399 | Miscellaneous Revenue | 1,670,873 | 206,854 | 206,854 | 212,939 | 219,024 |
| TOTAL OPERATING REVENUES | | \$ 15,915,699 | \$ 13,913,371 | \$ 13,913,371 | \$ 14,953,450 | \$ 15,432,455 |
| OPERATING EXPENDITURES | | | | | | |
| 548.000.10 | Salaries & Wages | 2,766,962 | 2,587,276 | 2,587,276 | 2,688,501 | 2,796,731 |
| 548.000.20 | Benefits | 1,160,362 | 1,251,312 | 1,251,312 | 1,314,301 | 1,414,414 |
| 548.000.30 | Supplies | 300,355 | 321,994 | 321,994 | 334,444 | 334,244 |
| 548.000.40 | Other Service Charges | 5,059,024 | 5,185,175 | 5,185,175 | 4,868,480 | 4,965,750 |
| 548.000.50 | Intergovernmental Services | - | - | - | - | - |
| 597.100.55 | Operating Transfers Out | 203,642 | 133,960 | 133,960 | 1,210,280 | 1,457,291 |
| 548.000.60 | Capital | 7,467,240 | - | - | - | - |
| 548.000.75 | Debt Service Principal | 1,409,864 | 1,702,563 | 1,702,563 | 1,732,527 | 1,760,291 |
| 548.000.83 | Debt Service Interest | 606,837 | 1,006,253 | 1,006,253 | 1,345,282 | 1,313,575 |
| 590.100.05 | Net Increase in Restricted Assets | 416,378 | - | - | - | - |
| 548.000.90 | Interfund Payments for Service | 1,291,240 | 1,276,967 | 1,276,967 | 1,422,716 | 1,422,040 |
| TOTAL OPERATING EXPENDITURES | | \$ 20,681,904 | \$ 13,465,499 | \$ 13,465,499 | \$ 14,916,531 | \$ 15,464,336 |
| REVENUES LESS EXPENDITURES | | \$ (4,766,204) | \$ 447,873 | \$ 447,873 | \$ 36,919 | \$ (31,881) |
| BEGINNING WORKING CAPITAL - January 1 | | 14,027,406 | 4,191,201 | 4,191,201 | 4,639,074 | 4,675,993 |
| ENDING WORKING CAPITAL - December 31 | | 9,261,201 | 4,639,074 | 4,639,074 | 4,675,993 | 4,644,112 |
| NET CHANGE IN WORKING CAPITAL (*) | | \$ (4,766,204) | \$ 447,872 | \$ 447,872 | \$ 36,919 | \$ (31,881) |
| CAPITAL FUND: | | | | | | |
| CAPITAL REVENUES | | | | | | |
| 361.110 | Investment Income | - | 1,265 | 1,265 | - | - |
| 396.101 | Capital-System Development | - | 350,000 | 350,000 | 1,000,000 | 1,250,000 |
| 382.200 | Revenue Bond Proceeds | - | 3,050,000 | 3,000,000 | 5,000,000 | 2,500,000 |
| 391.800 | Intergovernmental Loan | - | 1,020,037 | 1,020,037 | - | - |
| 397.100 | Operating Transfer In | - | - | - | 1,200,000 | 1,250,000 |
| 396/399 | Other Revenues | - | - | - | - | - |
| TOTAL CAPITAL REVENUES | | \$ - | \$ 4,421,302 | \$ 4,371,302 | \$ 7,200,000 | \$ 5,000,000 |
| CAPITAL EXPENDITURES | | | | | | |
| 590.100.10 | Salaries & Wages | - | 245,725 | 245,725 | 382,143 | 307,857 |
| 590.100.20 | Benefits | - | 81,637 | 81,637 | 152,857 | 123,143 |
| 590.100.6 | Construction Projects | - | 9,160,179 | 9,061,901 | 5,670,986 | 4,605,586 |
| 590.100.55 | Operating Transfers Out | - | - | 50,000 | 50,000 | 50,000 |
| TOTAL CAPITAL EXPENDITURES | | \$ - | \$ 9,487,541 | \$ 9,439,263 | \$ 6,255,986 | \$ 5,086,586 |
| BEGINNING WORKING CAPITAL - January 1 | | - | 5,070,000 | 5,070,000 | 2,039 | 946,053 |
| ENDING WORKING CAPITAL - December 31 | | - | 3,761 | 2,039 | 946,053 | 859,467 |
| NET CHANGE IN WORKING CAPITAL (*) | | \$ - | \$ (5,066,239) | \$ (5,067,961) | \$ 944,014 | \$ (86,586) |
| Total Change in Working Capital | | \$ (4,766,204) | \$ (4,618,366) | \$ (4,620,088) | \$ 980,933 | \$ (118,467) |

(*) Working Capital = Current Assets
minus Current Liabilities

Department Employees

| 430 Water FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|-------------------------|--------------|--------------|--------------|--------------|--------------|
| Water FTEs | 24.00 | 23.00 | 23.00 | 23.00 | 23.00 |
| TOTAL WATER FTEs | 24.00 | 23.00 | 23.00 | 23.00 | 23.00 |

Full Time Equivalent (FTE)

-1.0 FTE - In 2015, the SCADA Technician that was approved in 2014 was moved from the Water Fund to ER&R.

SEWER UTILITY

Mission Statement

Provide for efficient, environmentally sound, and safe management of the existing and future sanitary sewer waste needs of the City of Auburn.

Department Overview

Some of the key administrative and engineering duties include comprehensive system planning, interaction with and regulation of development, implementing capital improvement projects, asset management, and system budget management. Operational duties include general system maintenance, minor repair and construction, and day-to-day operation. The City is responsible for the collection and transmission of effluent to King County trunk lines. Auburn contracts with King County for effluent treatment and disposal.

2015 & 2016 Accomplishments

- Completed the update of the utility's hydraulic model and the Comprehensive Sewer Plan.
- Completed the 2015 repair and replacement project.
- Completed the installation of generators so that all sewer pump stations now have backup power.
- Upgraded the wet wells at several sewer pump stations to enable more effective access and maintenance.
- Restored cathodic protection for the buried steel drywells at City sewer pump stations.
- Continued to upgrade the asset management databases through records evaluation and field investigation.
- Identified areas for further investigation regarding infiltration and inflow.
- Continued to review service properties with Finance and the Innovation & Technology department to assure each developed property connected to the system has a sewer billing account in Springbrook.
- Engaged in regular preventative maintenance activities.
- Incorporated an off-road, tracked machine capable of extending jetting operations into hard-to-reach manholes in easements.
- Executed a system of cross training maintenance staff, enabling a more continuous use of equipment such as closed-circuit television equipment and the jet/Vactor truck.
- Trained staff in the use of National Association of Sewer Service Companies (NASSCO) sewer line inspection standards to enhance the consistency of pipe condition data.
- Completed a formal comprehensive evaluation of the components of the sewer pump stations.

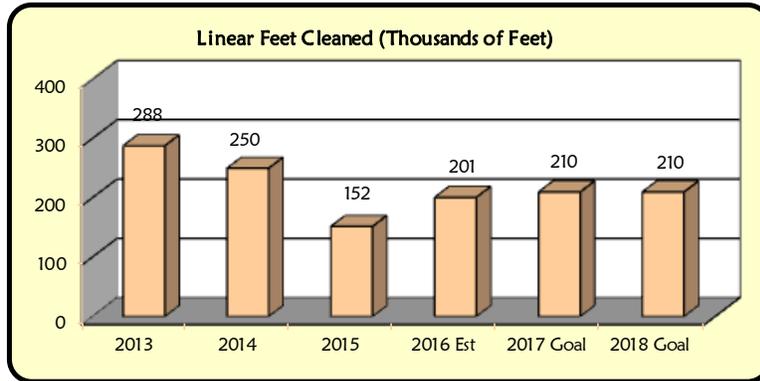
2017 & 2018 Objectives

- Increase the completeness and accuracy of the sewer utility assets through records review, inspection, and use of Utility GIS Inventory Technicians.
- Work with Innovation & Technology to coordinate the use of the Cartegraph and Pipelogix asset management tools.
- Evaluate the City's current vactor decant operations to determine the cost effectiveness of our current and alternative procedures.
- Begin design of sewer pump station improvements in anticipation of construction in 2019.
- Assess the condition of the City's inverted siphons, especially at the river crossings.
- Assess the condition of the City's larger diameter lines.
- Complete transfer of the monitoring, alarming, and data acquisition tasks for the 22nd Street and R Street sewer pump stations to the City's new Supervisory Control and Data Acquisition (SCADA) and telemetry system.
- Engage in regular preventive maintenance activities.

PERFORMANCE MEASURES - SEWER FUND

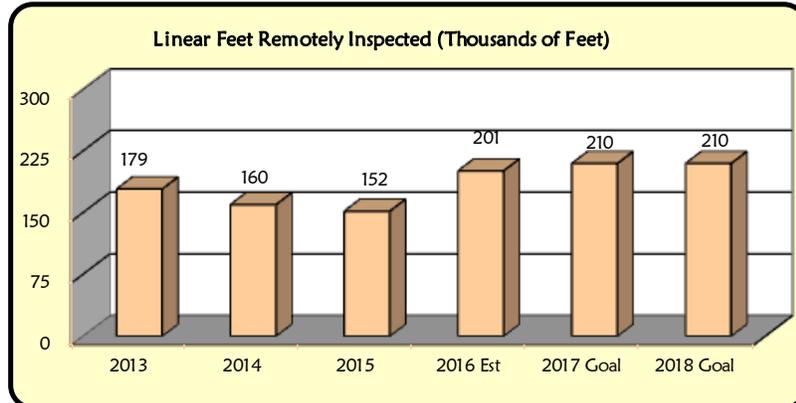
Linear Feet of Sanitary Sewer Pipe Cleaned

Pipe cleaning is conducted using a high-pressure sewer jet to scour & remove debris from the inside of the pipelines.



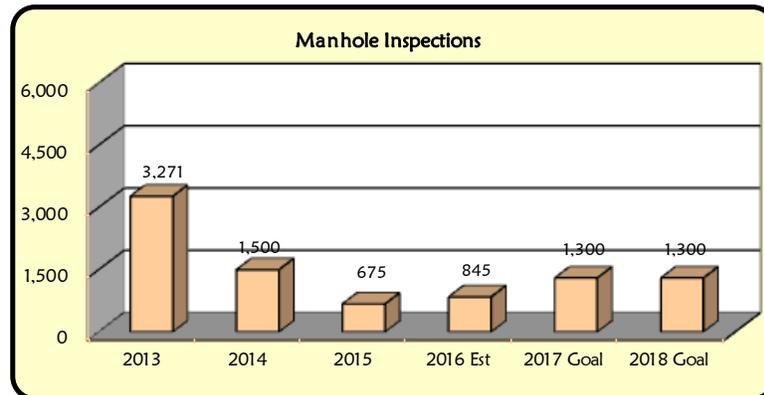
Linear Feet of Sanitary Sewer Remotely Inspected

Routine inspections and spot repairs of sewer pipe should result in fewer major repairs and reduce incidents of back-ups or other major problems. Remote inspection provides the important information that determines capital projects in the following year.



Manhole Inspections

Inspection of manholes gives a quick visual observation of the sewer system function. By increasing inspections potential sewer blockages, infiltration & inflow and surcharging can be observed.



2017-2018 Working Capital Budget

| 431 Sewer (includes 461 Sewer - Capital) | 2015 Actual | 2016 Amended Budget | 2016 Estimated | 2017 Budget | 2018 Budget |
|---|------------------------|------------------------------------|---------------------------|------------------------|------------------------|
| OPERATING FUND: | | | | | |
| OPERATING REVENUES | | | | | |
| 343.400 City Sewer Service | 7,820,204 | 7,656,353 | 7,656,353 | 7,961,900 | 8,001,700 |
| 343.430 Other Charges for Service | 213,816 | 191,530 | 191,530 | 140,541 | 140,400 |
| 361.100 Interest Earnings | 19,488 | 10,697 | 10,697 | 20,000 | 20,000 |
| 396/399 Miscellaneous Revenue | 850,635 | 70,128 | 70,128 | 72,849 | 75,570 |
| TOTAL OPERATING REVENUES | 8,904,143 | 7,928,708 | 7,928,708 | 8,195,290 | 8,237,670 |
| OPERATING EXPENDITURES | | | | | |
| 548.000.10 Salaries & Wages | 1,749,830 | 1,758,478 | 1,758,478 | 1,742,176 | 1,806,731 |
| 548.000.20 Benefits | 776,885 | 871,146 | 871,146 | 842,110 | 905,351 |
| 548.000.30 Supplies | 94,980 | 130,500 | 130,500 | 136,750 | 136,550 |
| 548.000.40 Other Service Charges | 2,370,509 | 2,723,275 | 2,723,275 | 2,842,890 | 2,893,471 |
| 548.000.50 Intergovernmental Services | 4,637 | 9,500 | 9,500 | 9,500 | 9,500 |
| 597.100.55 Operating Transfers Out | 190,371 | 3,162,508 | 3,162,508 | 1,295,292 | 191,420 |
| 548.000.60 Capital | 2,191,892 | - | 0 | 0 | 0 |
| 548.000.75 Debt Service Principal | 442,927 | 541,127 | 541,127 | 541,127 | 550,947 |
| 548.000.83 Debt Service Interest | 277,923 | 277,082 | 277,082 | 276,483 | 264,928 |
| 590.100.05 Net Increase in Restricted Assets | 315,880 | - | 0 | 0 | 0 |
| 548.000.90 Interfund Payments for Service | 971,733 | 952,338 | 952,338 | 1,039,865 | 1,034,321 |
| TOTAL OPERATING EXPENDITURES | 9,387,567 | 10,425,954 | 10,425,954 | 8,726,193 | 7,793,219 |
| REVENUES LESS EXPENDITURES | (483,423) | (2,497,246) | -2,497,246 | -530,903 | 444,451 |
| BEGINNING WORKING CAPITAL - January 1 | 13,346,282 | 4,262,859 | 4,262,859 | 1,765,613 | 1,234,710 |
| ENDING WORKING CAPITAL - December 31 | 12,862,859 | 1,765,613 | 1,765,613 | 1,234,710 | 1,679,161 |
| NET CHANGE IN WORKING CAPITAL (*) | (483,423) | (2,497,246) | -2,497,246 | -530,903 | 444,451 |
| CAPITAL FUND: | | | | | |
| CAPITAL REVENUES | | | | | |
| 361.110 Investment Income | - | 2,303 | 2,303 | - | - |
| 396.101 Capital-System Development | - | 240,000 | 240,000 | 500,000 | 600,000 |
| 382.200 Revenue Bond Proceeds | - | - | - | - | - |
| 397.100 Operating Transfer (from Operations) | - | 3,000,000 | 3,000,000 | 1,000,000 | - |
| 396/399 Other Revenues | - | - | - | - | - |
| TOTAL CAPITAL REVENUES | - | 3,242,303 | 3,242,303 | 1,500,000 | 600,000 |
| CAPITAL EXPENDITURES | | | | | |
| 590.100.10 Salaries & Wages | - | 230,786 | 230,786 | 86,429 | 87,857 |
| 590.100.20 Benefits | - | 76,412 | 76,412 | 34,571 | 35,143 |
| 590.100.6 Construction Projects | - | 3,831,262 | 3,731,986 | 1,260,900 | 1,241,000 |
| 590.100.55 Operating Transfers Out | - | - | 50,000 | 50,000 | 50,000 |
| TOTAL CAPITAL EXPENDITURES | - | 4,138,460 | 4,089,184 | 1,431,900 | 1,414,000 |
| BEGINNING WORKING CAPITAL - January 1 | - | 8,600,000 | 8,600,000 | 7,753,119 | 7,821,219 |
| ENDING WORKING CAPITAL - December 31 | - | 7,703,843 | 7,753,119 | 7,821,219 | 7,007,219 |
| NET CHANGE IN WORKING CAPITAL (*) | - | (896,157) | (846,881) | 68,100 | (814,000) |
| Total Change in Working Capital | (483,423) | (3,393,403) | (3,344,127) | (462,803) | (369,549) |

**(*) Working Capital = Current Assets
minus Current Liabilities**

Department Employees

| 431 Sewer FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|-------------------------|--------------|--------------|--------------|--------------|--------------|
| Sewer FTEs | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 |
| TOTAL SEWER FTEs | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 |

Full Time Equivalent (FTE)

STORM UTILITY

Mission Statement

Provide environmentally sound and effective management of the surface and shallow ground water in the City of Auburn for the protection and welfare of the public.

Department Overview

Key administrative and engineering duties include comprehensive system planning, compliance with governmental regulations, review of development applications, conception and implementation of capital improvement projects, and system budget management. Key operational duties include general system maintenance, minor repair and construction, and day-to-day operations. The City is responsible for the collection, transmission, treatment, and disposal of surface waters to Mill Creek and the Green and White Rivers.

2015 & 2016 Accomplishments

- Continued compliance with the National Pollution Discharge Elimination System (NPDES) Phase II permit elements, including participating in public education events, inspection of public and private facilities, enforcement of maintenance standards, responding to illicit discharges, and annual reporting to the Department of Ecology.
- Completed the implementation of the NPDES Phase II requirements related to Low Impact Development and adoption of Storm Water Standards.
- Completed the update to the Comprehensive Storm Drainage Plan.
- Completed the mandated reporting for the Puyallup River Watershed Fecal Coliform Total Maximum Daily Load (TMDL) as required by the Washington State Department of Ecology (WSDOE) and the Environmental Protection Agency (EPA).
- Continued the storm drainage inventory process to improve the utility records and system maps by performing records evaluation and field investigations utilizing Global Positioning Satellite (GPS) equipment.
- Continued to upgrade the asset management databases through records evaluation and field investigation to create a risk assessment model, hydraulic model, and infrastructure map for City use.
- Replaced and/or installed new storm drainage conveyance capacity improvements in conjunction with the Arterial Street and Local Street Improvement projects.
- Completed Phase 2 of the Auburn Way South conveyance improvement, thereby reducing flooding conditions at the Burlington Northern and Santa Fe railroad underpass.
- Completed construction of 30th Street NE Area Flooding Project - Phase I to relieve flooding in the vicinity of the Auburn Municipal Airport and surrounding areas.
- Continued to implement and manage the City's West Nile Virus abatement program at the City's constructed stormwater ponds.
- Completed the storm drainage system at the Maintenance & Operations facility to provide additional detention storage and water quality enhancements. The improvements included Low Impact Development (LID) techniques to reduce total runoff and expanding of the decant waste facility to reduce the overall disposal cost to the utility.
- Provided support to the Auburn Municipal Airport to maintain compliance with the Washington State Department of Ecology Industrial Stormwater General Permit.
- Continued management of the City's capital project wetland mitigation site monitoring program.

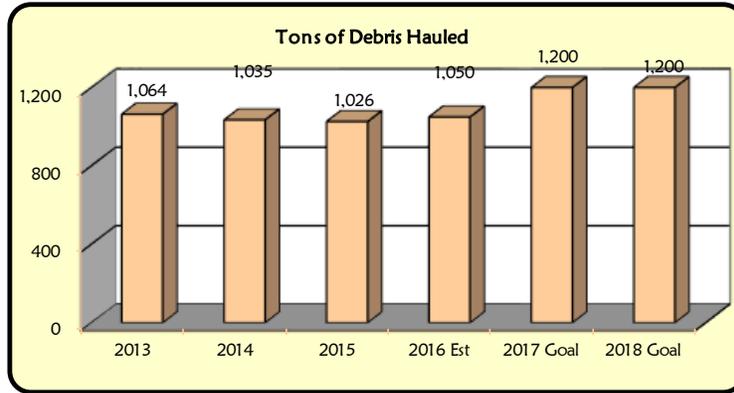
2017 & 2018 Objectives

- Continue to improve utility records and system maps for asset management by performing records evaluation and field investigations.
- Complete the storm drainage inventory process and utility records thereby improving the overall management of City storm assets.
- Continue to improve overall system performance by continuing the citywide ditch maintenance and pond cleaning and rehabilitation programs to remove accumulated sediment and vegetation.
- Maintain compliance with our catch basin inspection and cleaning program as mandated by the NPDES Phase II Permit.
- Provide ongoing spill response and detection of illicit storm system connections and discharges as required by the NPDES Phase II permit.
- Fully implement the use of CarteGraph as a work order management system and complete the development of Standard Operating Procedures (SOPs) for updating databases for CarteGraph and the Geographic Information System (GIS) to allow for engineering and maintenance staff to edit and track operations of the existing storm infrastructure.
- Continue to replace and/or install new storm drainage conveyance capacity improvements in conjunction with the arterial and local street improvement projects.
- Continue to implement and manage the City's West Nile Virus abatement program at the City's constructed stormwater ponds.
- Participate in future TMDL reporting as required by the Washington State Department of Ecology (WSDOE) and the Environmental Protection Agency (EPA).
- Update the Municipal Airport Stormwater Pollution Prevention Plan and continue to provide support to maintain Industrial Stormwater General Permit compliance.
- Continue to manage the City's capital project wetland mitigation site monitoring program.
- Manage and implement a public education and outreach program to provide illicit discharge spill kits to targeted businesses throughout the City.

PERFORMANCE MEASURES - STORM DRAINAGE FUND

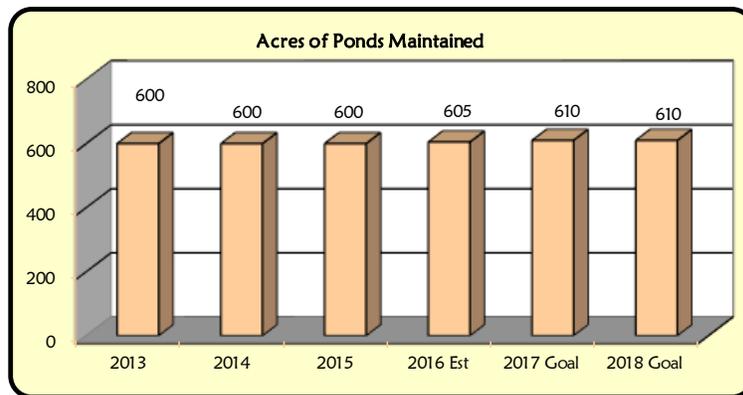
Tons of Debris Hauled

Initial projected increase due to NPDES requirements to inspect and clean, as necessary, all catch basins within the City during the permit cycle period. The 2017 and 2018 goal is based on the annual average required to meet permit conditions.



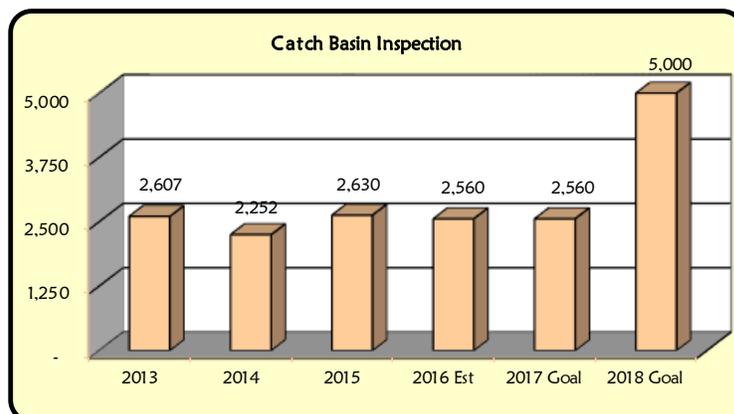
Acres of Storm Drainage Ponds Maintained

This performance measure reflects the reprioritization of storm work forces to meet NPDES requirements to inspect and clean all catch basins during the permit cycle.



Catch Basin Inspection

The NPDES permit requires the inspection of all catch basins within the City during a permit cycle period. The 2017 and 2018 goal is based on the anticipated annual average required to meet permit conditions.



2017-2018 Working Capital Budget

| 432 Storm Drainage (includes 462 Storm Drainage - Capital) | 2015 Actual | 2016 Amended Budget | 2016 Estimated | 2017 Budget | 2018 Budget |
|---|------------------------|------------------------------------|---------------------------|------------------------|------------------------|
| OPERATING FUND: | | | | | |
| OPERATING REVENUES | | | | | |
| 343.400 Storm Service Charge | 9,031,907 | 9,038,680 | 9,038,680 | 9,086,300 | 9,086,300 |
| 343.430 Other Charges for Service | 550,832 | 112,807 | 112,807 | 156,376 | 156,376 |
| 361.100 Interest Earnings | 24,258 | 13,865 | 13,865 | 15,000 | 15,000 |
| 396/399 Miscellaneous Revenue | 3,183,271 | 108,674 | 108,674 | 60,951 | 63,226 |
| TOTAL OPERATING REVENUES | 12,790,268 | 9,274,026 | 9,274,026 | 9,318,627 | 9,320,902 |
| OPERATING EXPENDITURES | | | | | |
| 548.000.10 Salaries & Wages | 2,667,487 | 2,397,119 | 2,397,119 | 2,500,996 | 2,607,943 |
| 548.000.20 Benefits | 1,163,877 | 1,224,350 | 1,224,350 | 1,233,452 | 1,328,677 |
| 548.000.30 Supplies | 62,295 | 94,300 | 94,300 | 94,750 | 94,550 |
| 548.000.40 Other Service Charges | 1,338,730 | 1,670,215 | 1,670,215 | 1,708,290 | 1,725,779 |
| 548.000.50 Intergovernmental Services | 64,239 | 113,000 | 113,000 | 83,000 | 83,000 |
| 597.100.55 Operating Transfers Out | 198,781 | 2,302,980 | 2,302,980 | 1,782,752 | 1,501,292 |
| 548.000.60 Capital | 6,250,232 | - | - | - | - |
| 548.000.75 Debt Service Principal | 423,302 | 413,162 | 413,162 | 413,162 | 425,578 |
| 548.000.83 Debt Service Interest | 153,180 | 360,525 | 360,525 | 361,418 | 350,697 |
| 590.100.05 Net Increase in Restricted Assets | 1,367,211 | - | - | - | - |
| 548.000.90 Interfund Payments for Service | 1,337,047 | 1,312,518 | 1,312,518 | 1,441,066 | 1,444,254 |
| TOTAL OPERATING EXPENDITURES | 15,026,380 | 9,888,169 | 9,888,169 | 9,618,886 | 9,561,770 |
| REVENUES LESS EXPENDITURES | (2,236,112) | (614,143) | (614,143.32) | (300,259) | (240,868) |
| BEGINNING WORKING CAPITAL - January 1 | 16,051,080 | 2,691,382 | 2,691,382 | 2,077,239 | 1,776,980 |
| ENDING WORKING CAPITAL - December 31 | 13,814,969 | 2,077,239 | 2,077,239 | 1,776,980 | 1,536,112 |
| NET CHANGE IN WORKING CAPITAL (*) | (2,236,112) | (614,143) | (614,143) | (300,259) | (240,868) |
| CAPITAL FUND: | | | | | |
| CAPITAL REVENUES | | | | | |
| 361.110 Investment Income | - | 2,135 | 2,135 | - | - |
| 396.101 Capital-System Development | - | 350,000 | 350,000 | 500,000 | 600,000 |
| 382.200 Revenue Bond Proceeds | - | - | - | - | - |
| 397.100 Operating Transfer (from Operations) | - | 2,000,000 | 2,000,000 | 1,400,000 | 1,200,000 |
| 396/399 Other Revenues | - | 307,806 | 307,806 | - | - |
| TOTAL CAPITAL REVENUES | - | 2,659,941 | 2,659,941 | 1,900,000 | 1,800,000 |
| CAPITAL EXPENDITURES | | | | | |
| 590.100.10 Salaries & Wages | - | 294,980 | 294,980 | 152,143 | 95,714 |
| 590.100.20 Benefits | - | 97,969 | 97,969 | 60,857 | 38,286 |
| 590.100.60 Construction Projects | - | 4,390,563 | 2,874,649 | 2,426,200 | 1,352,000 |
| 590.100.55 Operating Transfers Out | - | - | 50,000 | 156,000 | 50,000 |
| TOTAL CAPITAL EXPENDITURES | - | 4,783,512 | 3,317,598 | 2,795,200 | 1,536,000 |
| BEGINNING WORKING CAPITAL - January 1 | - | 11,900,000 | 11,900,000 | 11,242,343 | 10,347,143 |
| ENDING WORKING CAPITAL - December 31 | - | 9,776,429 | 11,242,343 | 10,347,143 | 10,611,143 |
| NET CHANGE IN WORKING CAPITAL (*) | - | (2,123,571) | (657,657) | (895,200) | 264,000 |
| Total Change in Working Capital | (2,236,112) | (2,737,714) | (1,271,800) | (1,195,459) | 23,132 |

**(*) Working Capital = Current Assets
minus Current Liabilities**

Department Employees

| 432 Storm FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|-------------------------|--------------|--------------|--------------|--------------|--------------|
| Storm FTEs | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 |
| TOTAL STORM FTEs | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 |

Full Time Equivalent (FTE)

SEWER METRO UTILITY

Department Overview

The City of Auburn contracts with King County's Wastewater Treatment Division (WTD) for sewage treatment and disposal. The City pays King County for these services based on the County's monthly sewer rate and the number of customers served; the cost is then passed directly on to consumers. In 2013, the Sewer Metro Utility Fund was created in an effort to track these revenues and expenditures separately from the City-owned and operated Sewer utility.

2015 & 2016 Accomplishments

- Made improvements to how the Quarterly Report of Sewerage Customers is prepared.
- Identified new accounts that require special setup for accurate reporting to King County.
- Participated in King County WTD audit of sewer customer reporting.

2017 & 2018 Objectives

- Continue to prepare the Quarterly Report of Sewerage Customers in a timely manner.
- Continue to identify new accounts that require special setup for accurate reporting to King County.

2017-2018 Working Capital Budget

| 433 Sewer Metro | 2015 | 2016 | 2016 | 2017 | 2018 |
|---|----------------------|---------------------------|----------------------|----------------------|----------------------|
| | Actual | Amended Budget | Estimated | Budget | Budget |
| OPERATING FUND: | | | | | |
| OPERATING REVENUES | | | | | |
| 343.531 Metro Service Charge | 15,704,127 | 15,757,687 | 15,757,687 | 16,537,490 | 17,439,923 |
| 343.532 Metro Industrial Charge | 586,882 | 575,000 | 575,000 | 700,000 | 750,000 |
| 361.110 Interest Earnings | 1,630 | 700 | 700 | 1,000 | 1,000 |
| 399.100 Miscellaneous Revenue | - | - | - | - | - |
| TOTAL OPERATING REVENUES | \$ 16,292,639 | \$ 16,333,387 | \$ 16,333,387 | \$ 17,238,490 | \$ 18,190,923 |
| OPERATING EXPENDITURES | | | | | |
| 535.000.10 Salaries & Wages | - | - | - | - | - |
| 535.000.20 Benefits | - | - | - | - | - |
| 535.000.30 Supplies | - | - | - | - | - |
| 535.000.40 Other Service Charges | - | - | - | - | - |
| 535.000.50 Intergovernmental Services | 16,034,521 | 16,517,200 | 16,317,200 | 17,294,700 | 18,250,200 |
| 535.000.60 Capital | - | - | - | - | - |
| 535.000.75 Debt Service Principal | - | - | - | - | - |
| 535.000.83 Debt Service Interest | - | - | - | - | - |
| 535.000.90 Interfund Operating Rentals & Supplies | - | - | - | - | - |
| TOTAL OPERATING EXPENDITURES | \$ 16,034,521 | \$ 16,517,200 | \$ 16,317,200 | \$ 17,294,700 | \$ 18,250,200 |
| REVENUES LESS EXPENDITURES | \$ 258,118 | \$ (183,813) | \$ 16,187 | \$ (56,210) | \$ (59,277) |
| BEGINNING WORKING CAPITAL - January 1 | 2,100,400 | 2,358,518 | 2,358,518 | 2,374,705 | 2,318,495 |
| ENDING WORKING CAPITAL - December 31 | 2,358,518 | 2,174,705 | 2,374,705 | 2,318,495 | 2,259,218 |
| NET CHANGE IN WORKING CAPITAL (*) | \$ 258,118 | \$ (183,813) | \$ 16,187 | \$ (56,210) | \$ (59,277) |

**(*) Working Capital = Current Assets
minus Current Liabilities**

AIRPORT FUND

Vision

To identify, analyze, develop and implement value-added airport systems solutions and services.

Mission

To provide the citizens and users a quality aviation facility with needed services and products in a safe and secure environment.

Department Overview

The Auburn Municipal Airport provides hangar and tie-down facilities, which will accommodate over 370 based aircraft. The City has long-term land-only leases which provide for private condominium-type aircraft hangars and one maintenance facility. In addition, there are several businesses operating on the airfield that provide aviation-related services to the public and users of the Airport. The City contracts for the operations and management of the Airport including aircraft tie-downs, hangars and facility leases, as well as the daily management, maintenance, and operation of the fuel facility.

2015 & 2016 Accomplishments

- Completed the transfer of management of this fund from Finance to Community Development and Public Works in 2016.
- Continued to campaign the value of the Airport to citizens and surrounding area.
- Continued to advertise regionally to promote the use of the Auburn Municipal Airport as an alternative to Boeing, Renton and Tacoma.
- Continued to pursue state and federal grant opportunities.
- Completed approximately 500,000 square feet of asphalt repair, rehab and seal coat of the runway, taxiway, taxi lanes and aircraft parking areas.
- Administered a Request for Proposal (RFP) process and negotiated new contract for airport management services.
- Removed trees on the west side of the airport property within the object-free area.
- Completed the update to the Airport Master Plan.
- Completed the Wildlife Hazard Assessment and implemented the Wildlife Hazard Plan.
- Completed the South T-Hangar Row 3 project to retrofit existing airplane hangars into enclosed hangars in order to increase cash flow and accommodate more aircraft.
- Completed the Airport Obstruction Survey/Advanced Ground Information System (AGIS) Survey.
- Completed Environmental Assessment/Categorical Exclusions (CATEX) Report for north and south runway enhancements.

2017 & 2018 Objectives

- Evaluate the need for additional hangar retrofit to closed hangars.
- Promote Request for Proposal for aeronautical business development at the Airport.
- Apply to the FAA for replacement of obsolete Visual Approach Slope Indicator (VASI) with new FAA-approved Precision Approach Path Indicator (PAPI) Systems.
- Secure funding for and complete the design and Construction of the Runway Enhancement project.
- Continue efforts to support Jet A fuel sales at the Airport.
- Complete annual repairs and maintenance as needed.
- Maintain compliance with the Airport's Industrial Storm Water Permit requirements.

2017-2018 Working Capital Budget

| 435 Airport (includes 465 Airport - Capital) | 2015 Actual | 2016 Amended Budget | 2016 Estimated | 2017 Budget | 2018 Budget |
|---|------------------------|------------------------------------|---------------------------|------------------------|------------------------|
| OPERATING FUND: | | | | | |
| OPERATING REVENUES | | | | | |
| 341.930 Airport Security Service | 17,078 | 15,500 | 15,500 | 16,000 | 16,000 |
| 344.604 Flowage Fee | 16,080 | 12,000 | 12,000 | 28,000 | 28,000 |
| 362.501 Property Leases | 205,281 | 217,700 | 217,700 | 238,000 | 244,000 |
| 362.502 Tie Down & Hangar Rent | 491,059 | 502,200 | 502,200 | 525,800 | 536,300 |
| 362.503 Fuel Facility Rent | - | - | - | - | - |
| 369.900 Investment Income | 1,238 | 969 | 969 | 2,500 | 2,500 |
| 331/334 Federal and State Grants | 64,820 | - | - | - | - |
| 369.900 Miscellaneous Revenue | 12,532 | 500 | 500 | 3,000 | 3,000 |
| TOTAL OPERATING REVENUES | \$ 808,087 | \$ 748,869 | \$ 748,869 | \$ 813,300 | \$ 829,800 |
| OPERATING EXPENDITURES | | | | | |
| 546.000.10 Salaries & Wages | 26,448 | 25,723 | 25,723 | - | - |
| 546.000.20 Benefits | 9,335 | 10,496 | 10,496 | - | - |
| 546.000.30 Supplies | 4,818 | 2,000 | 2,000 | 2,500 | 2,500 |
| 546.000.40 Other Service Charges | 448,450 | 463,050 | 463,050 | 484,950 | 498,550 |
| 546.000.50 Intergovernmental Services | - | 150,000 | 150,000 | - | - |
| 546.000.60 Capital | 348,270 | - | - | - | - |
| 546.000.75 Debt Service Principal | 151,605 | 189,947 | 189,947 | 165,000 | 175,000 |
| 546.000.83 Debt Service Interest | 41,834 | 35,693 | 35,693 | 23,850 | 16,425 |
| 590.100.05 Net Increase in Restricted Assets | 17,660 | - | - | - | - |
| 546.000.90 Interfund Payments for Service | - | - | - | 1,400 | 1,500 |
| TOTAL OPERATING EXPENDITURES | \$ 1,048,420 | \$ 876,908 | \$ 876,908 | \$ 677,700 | \$ 693,975 |
| REVENUES LESS EXPENDITURES | \$ (240,333) | \$ (128,039) | \$ (128,039) | \$ 135,600 | \$ 135,825 |
| BEGINNING WORKING CAPITAL - January 1 | 756,938 | 316,604 | 316,604 | 188,565 | 324,165 |
| ENDING WORKING CAPITAL - December 31 | 516,605 | 188,565 | 188,565 | 324,165 | 459,990 |
| NET CHANGE IN WORKING CAPITAL (*) | \$ (240,333) | \$ (128,039) | \$ (128,039) | \$ 135,600 | \$ 135,825 |
| CAPITAL FUND: | | | | | |
| CAPITAL REVENUES | | | | | |
| 361.110 Investment Income | - | 31 | 31 | - | - |
| 465.000 Federal and State Grants | - | 263,834 | 263,834 | 316,667 | 1,741,667 |
| 397.100 Operating Transfers In | - | 150,000 | 150,000 | - | - |
| 396/399 Other Revenues | - | 14,456 | 14,456 | - | - |
| TOTAL CAPITAL REVENUES | \$ - | \$ 428,321 | \$ 428,321 | \$ 316,667 | \$ 1,741,667 |
| CAPITAL EXPENDITURES | | | | | |
| 590.100.10 Salaries & Wages | - | - | - | 21,429 | 106,429 |
| 590.100.20 Benefits | - | - | - | 8,571 | 42,571 |
| 590.100.6 Construction Projects | - | 469,911 | 469,911 | 333,334 | 1,704,334 |
| 590.100.55 Operating Transfers Out | - | - | - | - | - |
| TOTAL CAPITAL EXPENDITURES | \$ - | \$ 469,911 | \$ 469,911 | \$ 363,334 | \$ 1,853,334 |
| BEGINNING WORKING CAPITAL - January 1 | - | 200,000 | 200,000 | 158,410 | 111,743 |
| ENDING WORKING CAPITAL - December 31 | - | 158,410 | 158,410 | 111,743 | 76 |
| NET CHANGE IN WORKING CAPITAL (*) | \$ - | \$ (41,590) | \$ (41,590) | \$ (46,667) | \$ (111,667) |
| Total Change in Working Capital | \$ (240,333) | \$ (169,629) | \$ (169,629) | \$ 88,933 | \$ 24,158 |

(*) Working Capital = Current Assets
minus Current Liabilities

EQUIPMENT RENTAL

Mission Statement

The mission of Equipment Rental is to provide all City departments with a safe and reliable fleet and the fleet support services that each department needs to perform its mission.

Department Overview

Equipment Rental is responsible for the maintenance, servicing, acquisition, and disposition of the City's vehicle and equipment fleet. Central Stores is a component of Equipment Rental and is responsible for procuring, storing, and distributing supplies and material for many City operations. Central Stores also maintains the City's fuel storage and access system.

2015 & 2016 Accomplishments

- Continued to improve fleet fuel economy by expanding the use of Zonar fleet management technology and continued use of the "no idle" policy.
- Continued to find ways to extend vehicle life above industry standard by performing more proactive preventive maintenance.
- Monitored the newly purchased Compressed Natural Gas (CNG) vehicle to determine if it is an efficient alternative fuel option for use in the fleet.
- Continued to develop an overall level of service/customer service plan for Equipment Rental and Central Stores.

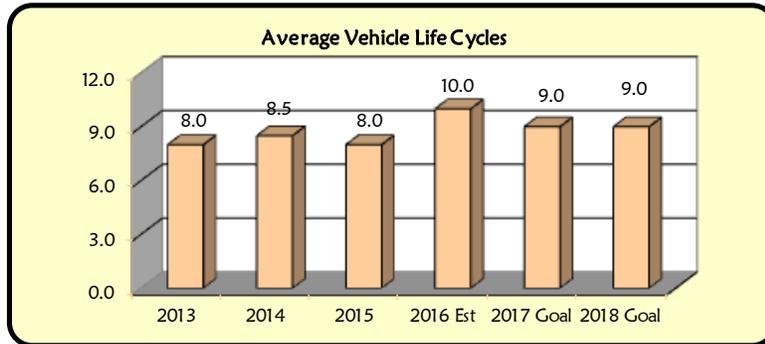
2017 & 2018 Objectives

- Investigate fuel systems for replacement in next budget cycle.
- Continue to improve fleet fuel economy using new technologies and policies.
- Investigate alternative fuel options, such as propane and electric/gasoline hybrid vehicles for fleet fuel efficiency.
- Utilize customer service surveys and alternative feedback measures from customers to continue to improve overall level of service.
- Expedite Equipment Rental and Central Stores remodel project.
- Develop interactive vehicle replacement schedules for a better customer experience.

PERFORMANCE MEASURES - EQUIPMENT RENTAL FUND

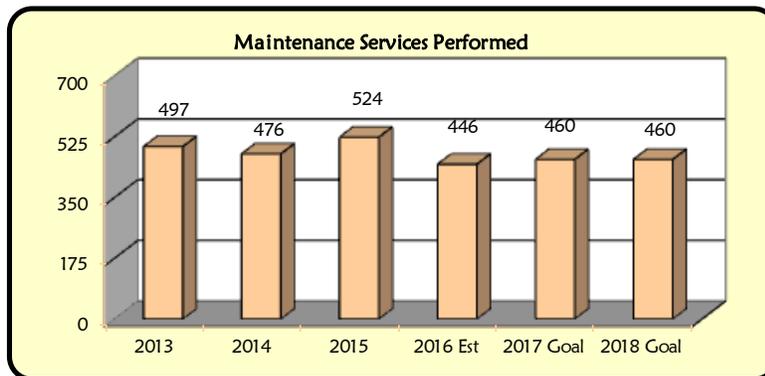
Vehicle Life Cycle Averages

Life cycles are based on industry standards by vehicle type and vehicle use. We have kept our life cycles above industry standards through proactive preventative maintenance, enabling us to get the most from our vehicles with the least investment.



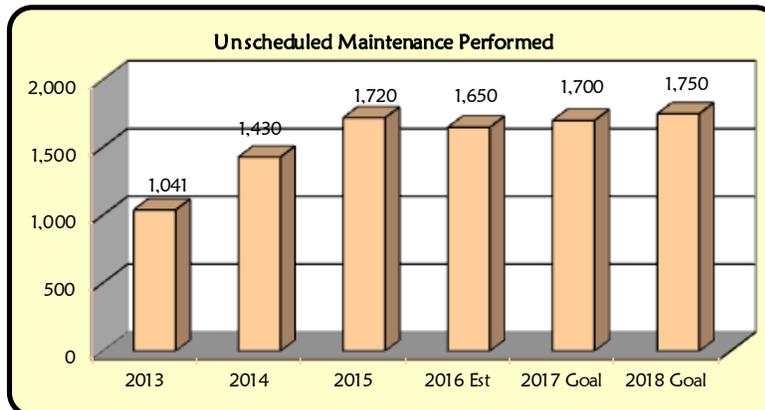
Number of Preventative Maintenance Services Performed

A preventative maintenance service is a systematic inspection and service of vehicles and equipment, completed at predetermined intervals, to detect mechanical problems prior to system failures, resulting in extended lifecycles.



Number of Additional Maintenance Performed during Preventative Maintenance Services

Unscheduled maintenance are repairs that were not planned. The majority of these repairs take place following a Preventative Maintenance inspection, thereby preventing a more costly repair due to system failures.



2017-2018 Working Capital Budget

| 550 Equipment Rental (includes 560 Equipment Rental - Capital) | 2015 | 2016 | 2016 | 2017 | 2018 |
|---|---------------------|-----------------------|-----------------------|---------------------|---------------------|
| | Actual | Amended Budget | Estimated | Budget | Budget |
| OPERATING FUND: | | | | | |
| OPERATING REVENUES | | | | | |
| 348.500 Fuel Sales | 666,108 | 656,396 | 656,396 | 465,700 | 465,700 |
| 365.100 Interfund Rentals | 1,848,845 | 1,822,169 | 1,822,169 | 1,797,402 | 1,794,625 |
| 365.110 Vehicle Replacement Revenue | 989,440 | 893,215 | 893,215 | - | - |
| 361.110 Investment Income | 8,345 | 4,048 | 4,048 | - | - |
| 397.100 Operating Transfers-In | 398,112 | 203,997 | 428,997 | 720,000 | 789,058 |
| 391.504 Other Financing Sources | 204,710 | - | - | - | - |
| 388.800 Prior Year Adjustment | (1,315,701) | - | - | - | - |
| 395.100 Miscellaneous Revenue | 64,813 | - | - | - | - |
| TOTAL OPERATING REVENUES | \$ 2,864,674 | \$ 3,579,825 | \$ 3,804,825 | \$ 2,983,102 | \$ 3,049,383 |
| OPERATING EXPENDITURES | | | | | |
| 548.000.10 Salaries & Wages | 599,963 | 593,881 | 593,881 | 681,943 | 713,183 |
| 548.000.20 Benefits | 239,583 | 314,545 | 314,545 | 349,650 | 377,216 |
| 548.000.30 Supplies | 869,602 | 1,341,600 | 1,341,600 | 1,074,000 | 1,081,000 |
| 548.000.40 Other Service Charges | 322,045 | 377,500 | 377,500 | 427,580 | 435,180 |
| 548.000.50 Intergovernmental Services | 237,266 | 1,626,392 | 1,626,392 | - | - |
| 548.000.60 Capital | 1,407,611 | - | - | - | - |
| 548.000.75 Debt Service Principal | 19,119 | 39,107 | 39,107 | - | - |
| 548.000.83 Debt Service Interest | 2,951 | 5,033 | 5,033 | 3,843 | 2,618 |
| 548.000.90 Interfund Payments for Service | 217,031 | 212,390 | 212,390 | 231,152 | 220,212 |
| 590.100.05 Net Increase in Restricted Assets | (1,279,927) | - | - | - | - |
| TOTAL OPERATING EXPENDITURES | \$ 2,635,244 | \$ 4,510,449 | \$ 4,510,449 | \$ 2,768,168 | \$ 2,829,409 |
| REVENUES LESS EXPENDITURES | \$ 229,429 | \$ (930,624) | \$ (705,624) | \$ 214,934 | \$ 219,974 |
| BEGINNING WORKING CAPITAL - January 1 | 5,844,690 | 2,974,119 | 2,974,119 | 2,268,495 | 2,483,429 |
| ENDING WORKING CAPITAL - December 31 | 6,074,119 | 2,043,495 | 2,268,495 | 2,483,429 | 2,703,403 |
| NET CHANGE IN WORKING CAPITAL (*) | \$ 229,429 | \$ (930,624) | \$ (705,624) | \$ 214,934 | \$ 219,974 |
| CAPITAL FUND: | | | | | |
| CAPITAL REVENUES | | | | | |
| 361.110 Interest Revenue | - | 1,652 | 1,652 | - | - |
| 365.110 Vehicle Replacement Revenue | - | - | - | 1,703,631 | 1,703,631 |
| 391.504 Other Financing Sources | - | - | - | - | - |
| 397.100 Operating Transfers In | - | 2,118,926 | 1,893,926 | 106,000 | - |
| 395.100 Other Sources | - | - | - | - | - |
| TOTAL CAPITAL REVENUES | \$ - | \$ 2,120,578 | \$ 1,895,578 | \$ 1,809,631 | \$ 1,703,631 |
| CAPITAL EXPENDITURES | | | | | |
| 548.000.75 Capital Lease - Principal | - | - | - | 40,297 | 41,522 |
| 548.000.64 Increase In Fixed Assets - Equipment | - | 2,907,063 | 2,907,063 | 1,137,904 | 845,329 |
| 548.000.65 Increase In Fixed Assets - Construction | - | 723,002 | 723,002 | 620,000 | 620,000 |
| 548.000.55 Operating Transfers Out | - | - | - | - | - |
| TOTAL CAPITAL EXPENDITURES | \$ - | \$ 3,630,065 | \$ 3,630,065 | \$ 1,798,201 | \$ 1,506,851 |
| BEGINNING WORKING CAPITAL - January 1 | - | 3,100,001 | 3,100,001 | 1,365,513 | 1,376,943 |
| ENDING WORKING CAPITAL - December 31 | - | 1,590,513 | 1,365,513 | 1,376,943 | 1,573,723 |
| NET CHANGE IN WORKING CAPITAL (*) | \$ - | \$ (1,509,488) | \$ (1,734,487) | \$ 11,430 | \$ 196,780 |
| Total Change in Working Capital | \$ 229,429 | \$ (2,440,111) | \$ (2,440,111) | \$ 226,364 | \$ 416,754 |

**(*) Working Capital = Current Assets
minus Current Liabilities**

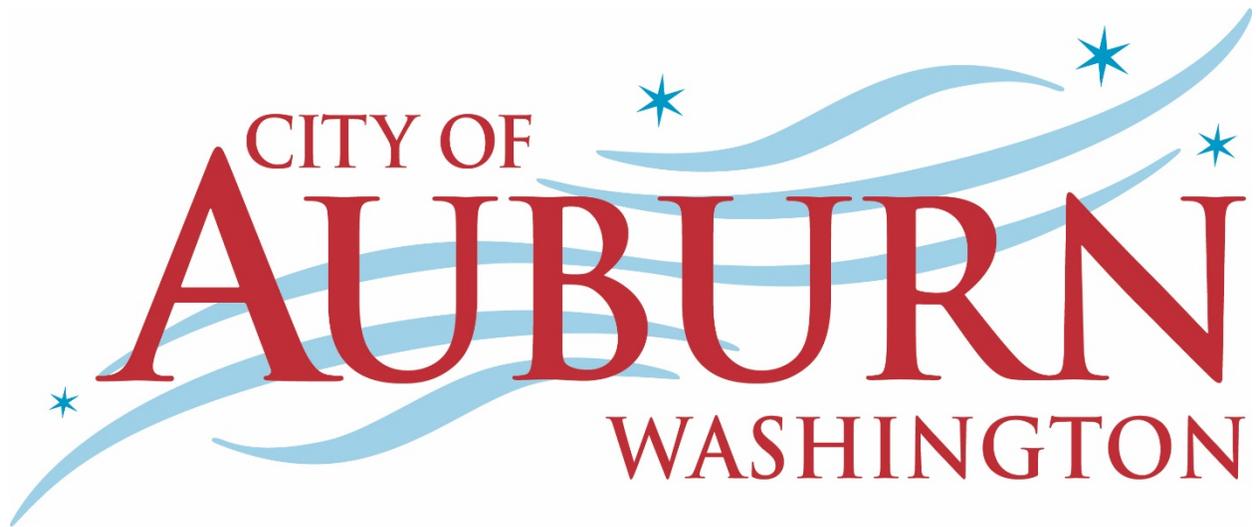
Department Employees

| 550 Equipment Rental FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|------------------------------------|--------------|--------------|--------------|--------------|--------------|
| Equipment Rental FTEs | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 |
| TOTAL EQUIPMENT RENTAL FTEs | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 |

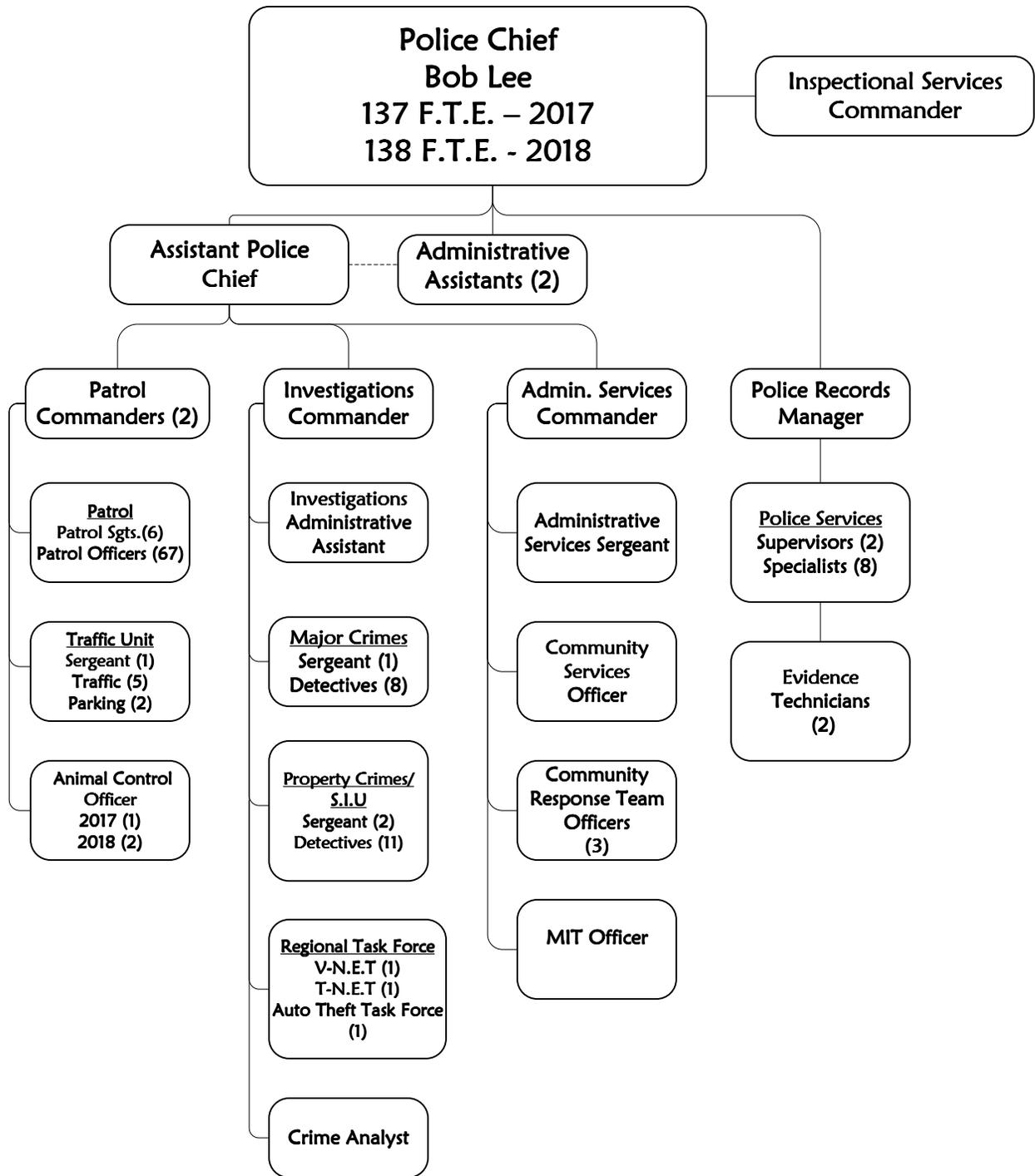
Full Time Equivalent (FTE)

-1.0 FTE - The Mechanic Supernumerary position was deactivated in December 2015.

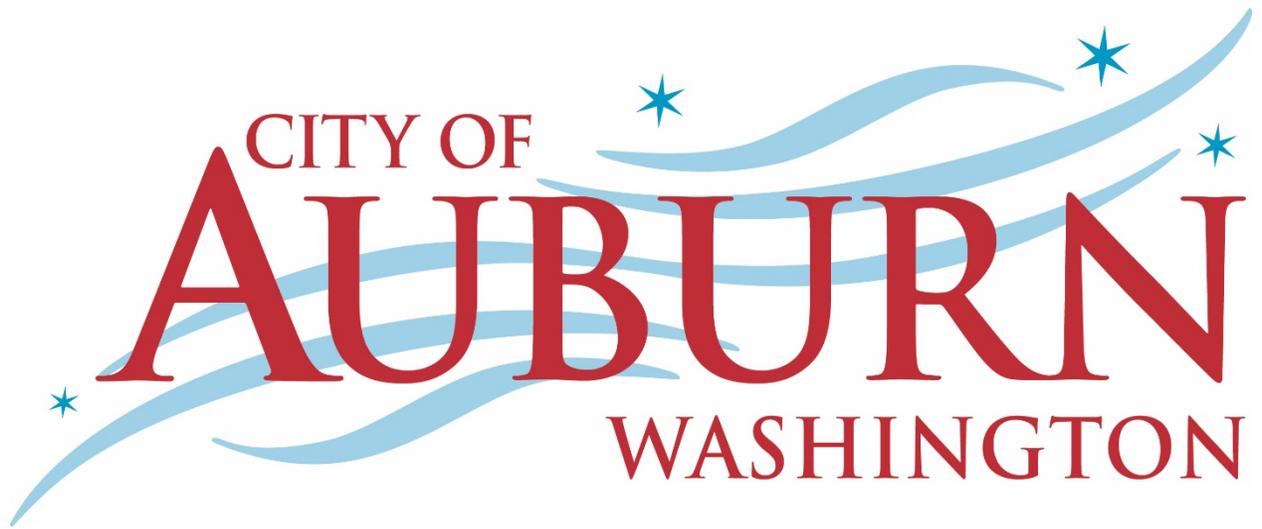
1.0 FTE - In 2015, the SCADA Technician that was approved in 2014 was moved from the Water Fund to ER&R.



Police Department



F.T.E. = Full-Time Equivalent



SOUTH CORRECTIONAL ENTITY (SCORE)

The South Correctional Entity (SCORE) consolidated correctional facility was established by the “member cities” of Auburn, Burien, Des Moines, Federal Way, Renton, SeaTac and Tukwila to provide correctional services within the jurisdiction of the member cities for the purpose of detaining arrestees and sentenced offenders in the furtherance of public safety.

2015 & 2016 Accomplishments

- SCORE successfully completed an audit to obtain certification and compliance with the Federal and State Prison Rape Elimination Act (PREA) in 2015.
- SCORE completed the Washington Association of Sheriffs and Police Chiefs Association (WASPC) accreditation for jails. SCORE is the only jail in Washington State to attain this status.
- SCORE successfully trained all corrections staff in the area of Critical Incident Training. This training educates law enforcement officers and corrections officers in interacting with persons with mental illness.
- SCORE has continued to expand and maintain contract relationships with other agencies.

2017 & 2018 Objectives

- Continue to expand and improve efforts to reduce costs to member cities by entering contracts for the housing of inmates from outside agencies.
- SCORE will be working on efforts to begin replacement of critical infrastructure that has become outdated or is at the end of its life cycle.
- After determining space allocation, a remodel will occur in the front lobby to allow for expanded administrative space.
- SCORE will begin to research and identify an electronic management system.

Department Budget

| 001.20 SCORE | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Expenditures | | | | | |
| Salaries & Wages | - | - | - | - | - |
| Personnel Benefits | - | - | - | - | - |
| Supplies | - | - | - | - | - |
| Services & Charges | - | - | - | - | - |
| Intergovernmental | 3,658,863 | 4,020,000 | 4,020,000 | 3,953,150 | 4,099,465 |
| Capital Outlay | - | - | - | - | - |
| Debt Service Principal | - | 622,050 | - | - | - |
| Debt Service Interest | - | 941,492 | - | - | - |
| Interfund Payments For Service | - | - | - | - | - |
| DEPARTMENT TOTAL | \$3,658,863 | \$5,583,542 | \$4,020,000 | \$3,953,150 | \$4,099,465 |

POLICE DEPARTMENT

Vision

To be a premier law enforcement agency that is trusted, supported and respected.

Mission Statement

To provide professional law enforcement services to our community.

2015 & 2016 Accomplishments

- The Auburn Police Department is dedicated to allowing the citizens of Auburn to enjoy what our parks have to offer. The quality of life at the parks improved in 2015 and 2016. All criminal behavior was addressed quickly and efficiently and all matters were investigated thoroughly with professionalism. The Police Department worked very closely with Parks staff in addressing issues that arose, and combined resources to remedy any challenges that were presented. In 2016, the leadership and staff of the Police and Parks Departments convened to outline summer activities and established responsibilities and assignments that aid in addressing issues. Listening to the citizens of Auburn about their concerns and safety at the parks is of high importance and will continue during 2017 and 2018.
- The Auburn Police Department has accomplished its goal of creating a safe environment for the downtown region by adding additional bike patrols to this area. The top priority was the full-time assignment of two officers to patrol and become ambassadors to the downtown area. Both of the officers assigned on bikes downtown have met their goals of familiarizing themselves with the business owners and citizens who spend time there. Quickly addressing criminal activity when it presents itself part of creating an environment of safety and comfort.
- Response times for Priority One calls exceeded the four minute response time goal, at 4.2 minutes.
- Crime analysis was a priority during 2015 and 2016. During the last two years, software and technology has aided us in the areas of facial recognition and crime trends. Each week, the Crime Analysis Unit publishes a report titled *Intelligence Based Policing* that allows officers and detectives the ability to see real-time information based on current confirmed criminal intelligence, in order to investigate and combat crime in each patrol district. Each officer in patrol utilizes this information to patrol their district effectively using current information.
- Developing the leaders of the future was a priority goal during 2015 and 2016. Training new leaders is a substantial step for the Auburn Police Department as in decades past; on the job training was the preferred method of leadership development. Over the last two years all command staff, sergeants and supervisors have attended several hours of leadership training. More importantly, all leadership staff at the Police Department have attended the three-week course Leadership in Police Organizations. This course is based on the current leadership course being offered to new Army cadets at the United States Military Academy.
- Developing trust and support from the citizens of Auburn will always be a high priority. There are several ways to gain respect and trust, and in 2015 and 2016 the utilization of social media was one method employed. Over the last two years, the Auburn Police Department Facebook page has been a highly effective way to communicate with the public and involve them with their police department. There is always good work being conducted by the men and women of the Auburn Police Department - now these moments are captured and placed on the Facebook page for all to see. During 2015 and 2016, thousands of viewers were added to the followers list. The Auburn Police Department leadership and staff have attended several community meetings and gatherings. National Night Out is a program the Police Department is very involved in, and the department dedicates several staff members to attend multiple gatherings throughout the City. Over 65 events were attended by Auburn Police Department leadership and staff in 2015 and 2016.
- Landlord training is a necessary program that allows police/landlord partnerships, not to mention a relationship that fosters an effective tool to combatting crime in our rental communities. During the years 2015 and 2016, there were two all-day trainings that were sponsored and instructed by the Auburn Police Department's Community Response Team.

- A Traffic School was developed in 2015 and 2016 and a final draft ordinance was prepared in mid-2016. This ordinance went to City Council in June and July of 2016 for full consideration and implementation and was approved. The first traffic school class was held on November 10, 2016 with nine students in attendance.
- The Community Response Team (CRT) works closely with City code enforcement officers. The City has added an additional code enforcement officer that is more proactive than reactive. One area of cooperation was addressing issues with the homeless population. Identifying persons experiencing homelessness and providing them helpful resources is very challenging. Many homeless people establish encampments to reside and call home. The CRT police officers, working hand in hand with code enforcement and parks staff, have made a significant reduction in homeless camps and encouraged the residents to seek assistance or other alternatives. Establishing cooperation with property owners has also aided in this effort. Homeless camps have been reduced during the last two years.
- In 2015, the Auburn Police Department received \$38,050 to fund the Sex Offender Contact Program. A total of 159 registered sex offenders were contacted by Auburn Police Officers during 2015. In 2016, the Auburn Police Department received \$35,839 to continue the program. By the end of 2016, 146 sex offenders were contacted by Auburn police officers. These contacts of offenders have resulted in 31 cases being filed due to offenders being out of compliance with their registration restrictions.
- The Auburn Police Department is dedicated to investigating and enforcing the law regarding driving under the influence (DUI). Removing impaired drivers from Auburn's roadways is a large part of making the roadways safe for everyone. In 2015, the Auburn Police Department received \$12,200 to fund DUI emphasis programs. During this same year, 182 impaired drivers were arrested and had charges referred to the City Prosecutor's office. In 2016, the Auburn Police Department received another \$7,700 and by the end of year 2016, had arrested 155 drivers for DUI.

2017 & 2018 Objectives

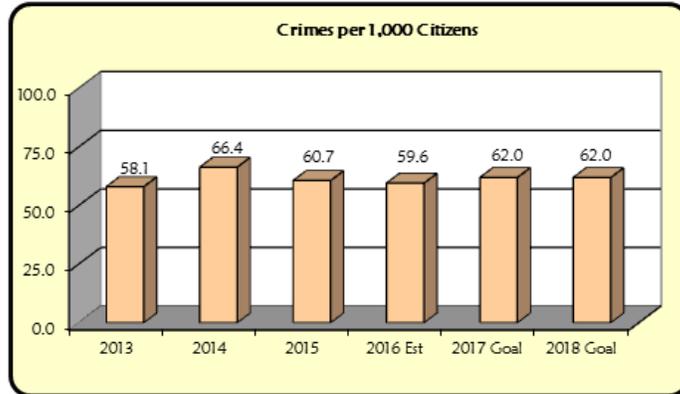
- Downtown Auburn is the heart of the City and is going through some major changes and improvements. Part of the improvement is the increased feeling of safety and quality of life. The Auburn Police Department continues to play an important role, along with several other City and local partnerships, in ensuring that these improvements are lasting. The Police Department will continue to enhance our efforts in the downtown area to address crime and other quality of life issues. A problem-solving approach, along with our relationships with residents and business owners, will combine to make this a success.
- Les Gove Park continues to offer several services and experiences to all of the citizens of Auburn. The new Youth/Teen Center was completed in 2016 and the Auburn Police Department continues to be involved with youth programs that foster a healthy relationship with teens in the area. Mentoring and coaching from Auburn officers is part of the department's values of Courage, Honor, Integrity and Professionalism. Additionally, the feeling of safety throughout the park is something that the Police Department will always be striving for through addressing crime and adherence to City ordinances that relate to park rules and regulations.
- The Auburn Police Department will continue to seek grant funding from the Washington State Department of Transportation to conduct additional Driving Under the Influence (DUI) emphasis patrols.
- The Police Department will continue to pursue the effort of sex offender contacts and will attempt to obtain grant funding in this area.
- A position in the Innovation and Technology Department was recently reclassified to conduct research and development of new law enforcement-specific technology. In 2017 and 2018, the Police Department will seek improvements utilizing technology in the areas of, but not limited to: license plate readers, video cameras, evidence management systems and crime scene technology.

- Crime analysis is a vital part of the Auburn Police Department. Constantly upgrading and improving our efforts to collect data and utilizing the information to deploy personnel and combat criminal activity is required. The Police Department will continue to improve and find new innovative ways to use crime data to address crime in Auburn.
- In order to improve and sustain the Auburn Police Department's trust and transparency with the citizens they serve, Division Commanders will be assigned as liaisons for specific identified minority groups within the city. Their mission will be to create a working and trusting relationship with the formal and informal leaders within these groups to address issues and concerns. Acting as a conduit, the Division Commander will provide information and answer questions and concerns about the operation of the Police Department.
- The Police Department has an excellent working relationship with several landlords and rental property owners. Although we have not made connections with all of them, the annual landlord trainings seem to glean a healthy turnout to learn new ideas and meet the officers in their areas. The Police Department will build on this effort and attempt to hold more trainings throughout each year to reach a broader base of landlords and rental property owners.
- The City has developed Community Picnics to serve as venues for existing community meetings that were held in specific neighborhoods. Community Picnics are to be held throughout the summer months of each year and are based in the same areas of police patrol districts. The Auburn Police Department will play a major role in these picnics utilizing our Community Response Team member, Community Programs, District Patrol Sergeants and Sector Commanders.

PERFORMANCE MEASURES - POLICE DEPARTMENT

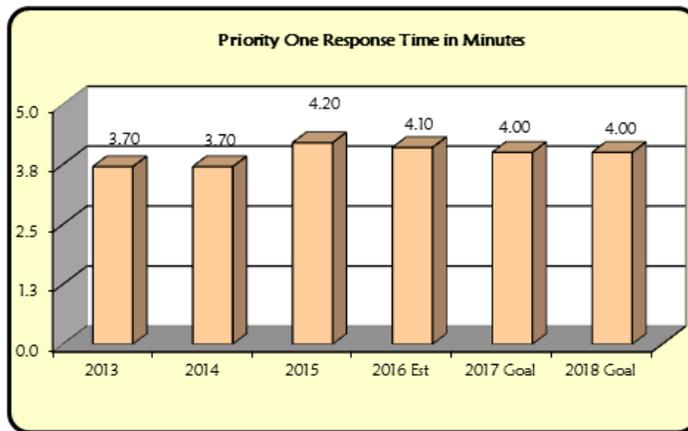
Auburn Crime Rankings

The 2015 Washington Association of Sheriffs & Police Chiefs (WASPC) annual report showed a 4.5% increase in Part 1 & Part 2 crimes from 2013 to 2015. The Auburn Police Department's goal is to limit the current upward trend of Part 1 & 2 crimes to 2% for 2017 and 2018.



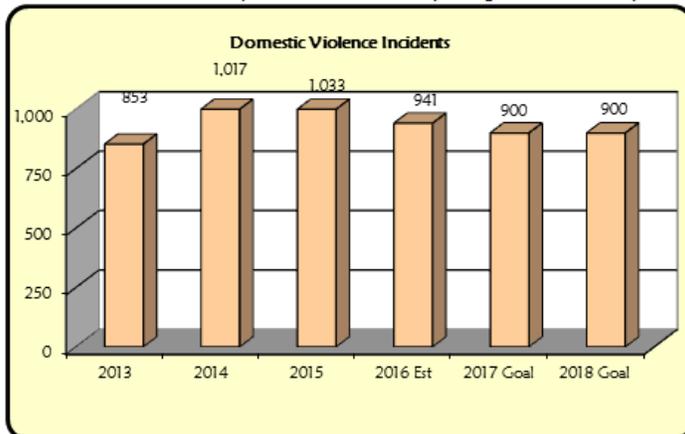
Priority One Response Time in Minutes

The department continues to maintain an excellent response time to priority one calls (life threatening/serious bodily injury). We will strive to maintain a response time of less than four minutes to all serious incidents.



Domestic Violence Incidents

The City offers various programs that provide assistance to victims of domestic violence. A dedicated full time Domestic Violence detective works collaboratively with members of the prosecutor's office, domestic violence advocates and the victim's assistance programs to reduce the cycle of violence. We will continue to work with victims of domestic violence so that they feel comfortable in reporting these often unreported acts of violence.



Department Budget

| 001.21 Police | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Expenditures | | | | | |
| Salaries & Wages | 11,594,325 | 12,383,654 | 12,364,254 | 13,175,855 | 13,480,777 |
| Personnel Benefits | 4,332,796 | 4,544,860 | 4,544,860 | 5,151,606 | 5,526,909 |
| Supplies | 219,770 | 307,790 | 307,790 | 353,172 | 325,200 |
| Services & Charges | 3,255,272 | 3,925,350 | 3,925,350 | 4,144,350 | 4,424,232 |
| Intergovernmental | 16,331 | 20,500 | 20,500 | 20,500 | 20,500 |
| Capital Outlay | - | - | - | 189,519 | 204,618 |
| Interfund Payments For Service | 2,667,285 | 2,631,498 | 2,631,498 | 2,932,256 | 2,983,959 |
| DEPARTMENT TOTAL | \$22,085,780 | \$23,813,652 | \$23,794,252 | \$25,967,258 | \$26,966,195 |

Department Employees

| 001 Police FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|--------------------------|---------------|---------------|---------------|---------------|---------------|
| Police FTEs | 126.00 | 129.00 | 131.00 | 137.00 | 138.00 |
| TOTAL POLICE FTEs | 126.00 | 129.00 | 131.00 | 137.00 | 138.00 |

Full Time Equivalent (FTE)

3.0 FTEs - The 2015/2016 Adopted Budget included the addition of a Police Records Specialist, a Bicycle Officer, and a Major Crimes Detective.

2.0 FTEs - Effective in 2016, 2.0 FTEs were added to the Police Department via Budget Amendment #4, Ordinance No. 6571. These positions include an additional Bicycle Officer and a Community Response Team Officer.

6.0 FTEs - The 2017/2018 Budget includes the addition of 6 additional Officers effective in 2017, which will partially be funded by COPS grant monies and increase in cable taxes.

1.0 FTE - The 2017/2018 Budget includes the addition of an additional Animal Control Officer effective in 2018, which will be partially funded by MIT (Muckleshoot Indian Tribe).

SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Police Department is responsible for the budget in the following special revenue fund:

Fund 117- The Drug Forfeiture Fund accounts for drug money that has been forfeited. The expenditure of funds is restricted to drug enforcement activity.

2015 & 2016 Accomplishments

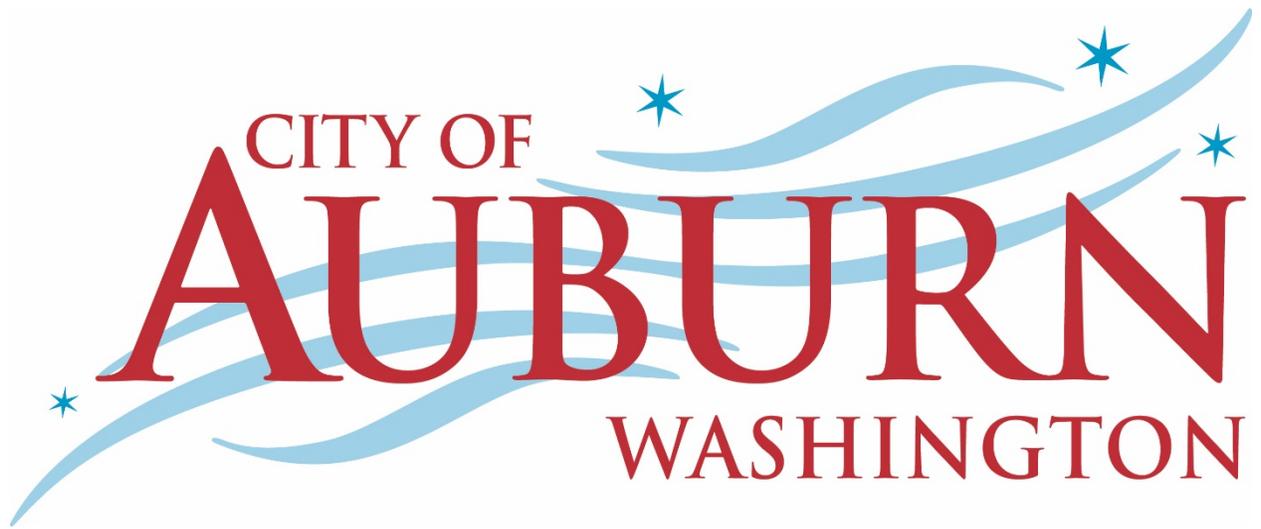
- The Auburn Police Department continued its support to the Tahoma Narcotics Enforcement Team (TNET) by maintaining one narcotics detective. TNET is a Drug Enforcement Administration (DEA) task force. In addition, we supplied one detective to the Seattle High Intensity Drug Trafficking Areas/Valley Narcotics Enforcement Team (HIDTA/VNET) Task Force.
- TNET is a regional DEA task force that operates out of the Tacoma office. In 2015 and 2016, TNET had 122 arrests. Methamphetamine continues to be the most confiscated drug with heroin quickly closing in. TNET received \$2,313,069 in forfeited assets in 2015 and 2016.
- VNET is a Drug Enforcement Administration regional HIDTA task force that operates out of the Federal Way office. Methamphetamine is also the leading drug seized, with heroin and cocaine respectively following. In 2015, VNET seized approximately \$1.6 million in assets, a significant increase from 2014.
- Auburn's Special Investigation Unit (SIU) is staffed with two Narcotic Detectives and one Sergeant. During this last budget cycle, the unit operated with one Detective for several months due to turnover and new detectives being assigned.
- Narcotic Activity Reporting System (NARS) are completed by citizens and forwarded electronically to the SIU. These are followed up with investigations by trained officers and SIU Detectives. The Uniform Drug Suppression Team (UDST) was increased by newly trained officers. This team investigated 136 NARS reports.
- The SIU significantly increased the use of covert surveillance cameras during this budget cycle. The Police Department purchased two additional cameras and borrowed several other cameras on loan from neighboring and federal agencies for specific investigations.

2017 & 2018 Objectives

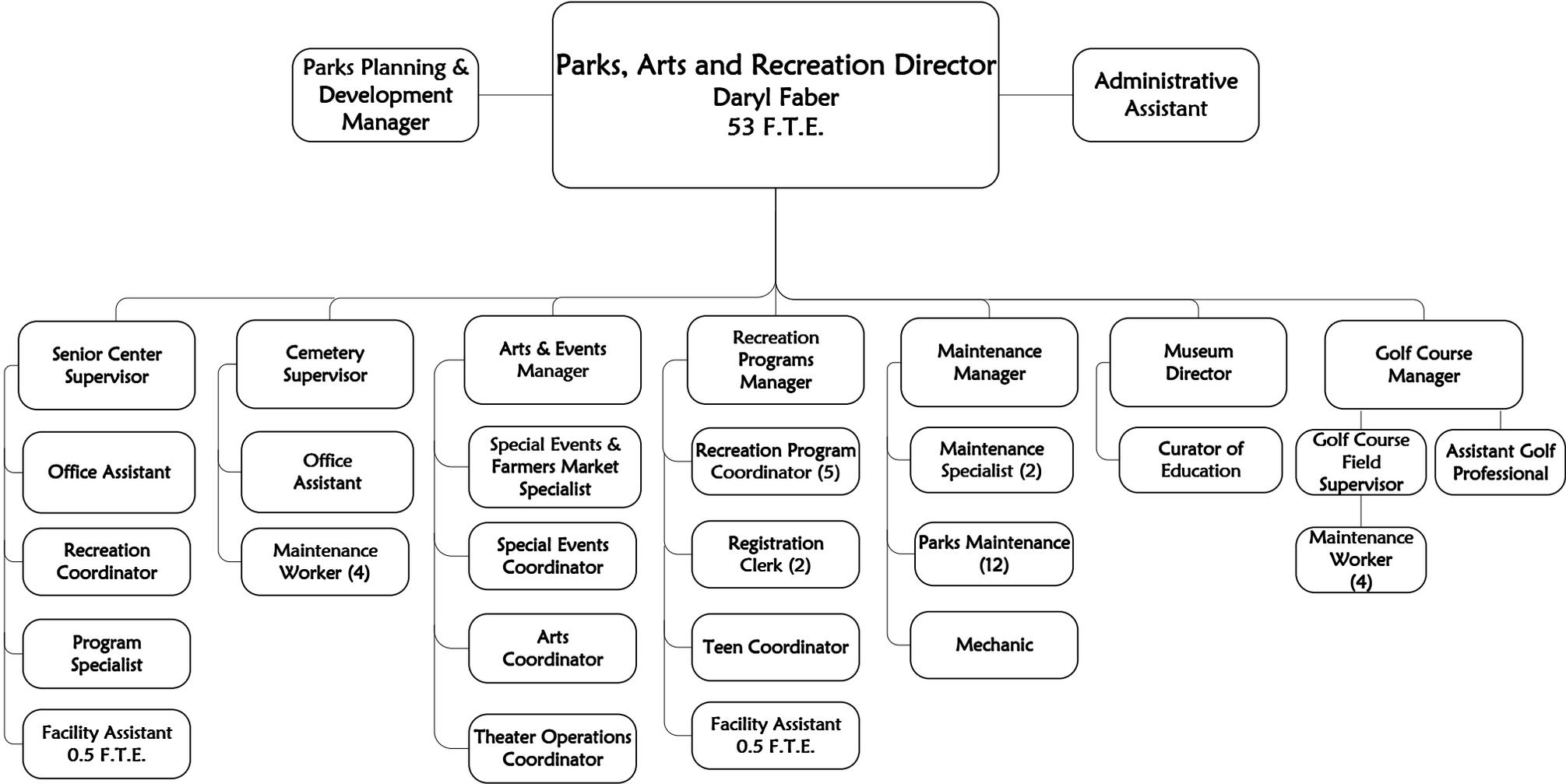
- Continue providing a detective position to the Tahoma DEA and Seattle HIDTA/VNET task forces.
- Provide training and stability for the SIU Narcotics Detectives. Currently, the two Narcotics Detectives assigned to SIU have very little experience due to rotational assignments. We will strive to provide them with appropriate advanced training to give them the confidence to safely deal with this type of illicit behavior.
- Continue to investigate tips regarding drug activity via NARS.

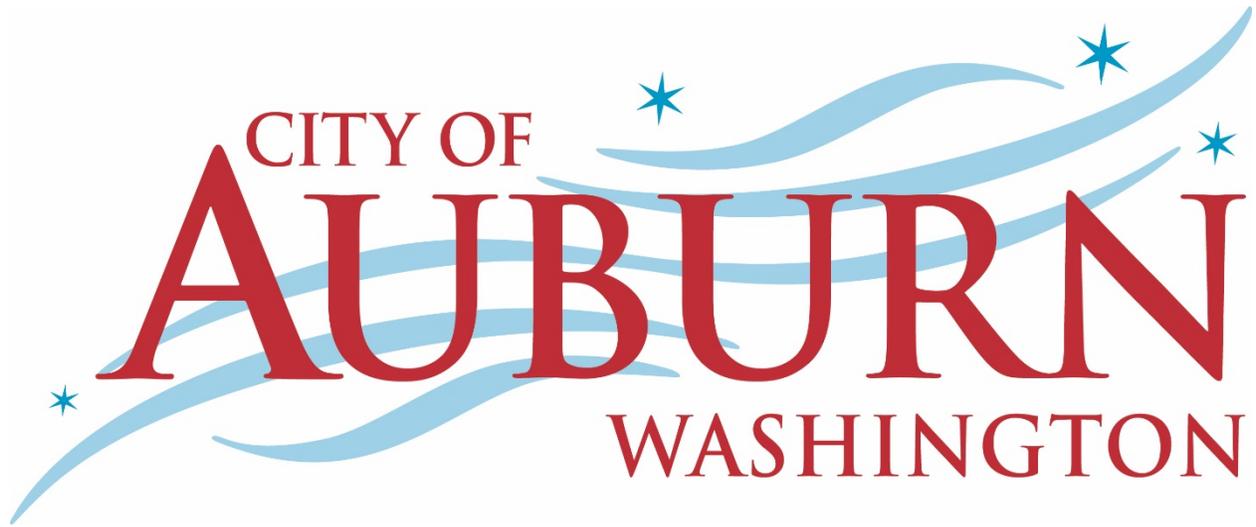
SPECIAL REVENUE FUND

| 117 Drug Forfeiture Fund | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|----------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | 539,821 | 443,824 | 443,824 | 357,897 | 193,981 |
| Intergovernmental (TNET) | 28,650 | 36,400 | 36,400 | 31,000 | 31,000 |
| Investment Income | 663 | 700 | 700 | 1,100 | 1,100 |
| Confiscated & Forfeited Property | 91,373 | 60,000 | 150,000 | 55,000 | 55,000 |
| Total Revenues | \$ 660,507 | \$ 540,924 | \$ 630,924 | \$ 444,997 | \$ 281,081 |
| Expenditures | | | | | |
| Salaries & Wages | 99,660 | 110,952 | 110,952 | 116,721 | 117,057 |
| Personnel Benefits | 38,572 | 44,074 | 44,074 | 37,795 | 39,664 |
| Supplies | 43,239 | 33,500 | 33,500 | 25,500 | 25,500 |
| Services & Charges | 27,416 | 71,000 | 71,000 | 71,000 | 71,000 |
| Intergovernmental | - | - | - | - | - |
| Capital Outlay | - | - | - | - | - |
| Interfund Payments For Service | 7,797 | 13,500 | 13,500 | - | - |
| Ending Fund Balance | 443,824 | 267,897 | 357,897 | 193,981 | 27,860 |
| Total Expenditures | \$ 660,507 | \$ 540,924 | \$ 630,924 | \$ 444,997 | \$ 281,081 |



Parks, Arts and Recreation Department





PARKS, ARTS AND RECREATION DEPARTMENT

Mission Statement

The Parks, Arts and Recreation Department is committed to protecting the City of Auburn's natural beauty through a vibrant system of parks, open space, and trails while enhancing the quality of life for our citizens by providing outstanding recreational and cultural opportunities.

Department Overview

The Parks, Arts, and Recreation Department focuses on providing a variety of facilities and programs for residents of all ages and interests including parks, recreation programs, arts and cultural activities, senior center services, a museum and historic farm, cemetery, and golf course. The department works closely with the Auburn School District, Green River College, and other cultural and youth-serving agencies in Auburn to provide facilities and services to citizens. We continue to focus on providing programs, community events and facilities, protecting our environment, and preserving historical and cultural opportunities in our community.

Arts & Events Division

2015 & 2016 Accomplishments

- Hosted a successful 50th anniversary celebration of the Veterans Day Parade with special elements, including multiple flyovers, participation from a Medal of Honor recipient, distribution of challenge coins, Vietnam Veterans activities, and a Tribute Banner program.
- Rebranded the former Auburn Days/AugustFest festival to AuburnFest to create an exciting new summer festival which includes a parade, car show, fun run and lively festival at Les Gove Park.
- Added the Auburn Community Teen Players production to the mix of summer productions at the Auburn Avenue Theater.
- Added four new public art pieces to the City's collection – *Community/Confluence*, *Silverware Ostrich*, *Origami Fuchsia*, and *Watch My Tail*.
- Initiated Benchmarks, a community art project placing community-decorated benches throughout the City.
- Applied for and received a \$200,000 grant from 4Culture/King County Council to go toward the renovation costs of the Old Post Office into the new Auburn Arts & Culture Center.
- Implemented the acceptance of Electronic Benefits Transfer (EBT) transactions at the Auburn International Farmers Market.

2017 & 2018 Objectives

- Continue to refine sponsor opportunities and solicit sponsorships for major special events.
- Continue to work with community partners on joint programming for arts and events.
- Continue to diversify performing arts offerings and build a broad audience base for performing arts programs.
- Develop a comprehensive plan for the creation of an Auburn Arts & Culture Center within the Old Post Office building.

Golf Course Division

2015 & 2016 Accomplishments

- Increased revenue and play by more than 10% versus the 2014 season.
- Increased league and tournament play by more than 15% and 1,000 participants.
- Improved website for members & league event information.
- Entered into new concessionaire agreement with Bogey's Public House and assisted in the remodel of the restaurant facility.
- Completed irrigation and drainage projects on the third and eleventh holes.
- Completed extensive replacement of antiquated irrigation system which included 20 new irrigation satellites and a central computer that will aid in water conservation and irrigation quality.

2017 & 2018 Objectives

- Increase men's & ladies' club memberships by 5% and participation in club events by 10%.
- Increase general public & league play by 5%, outside tournament play by 5%, and winter play by 10%.
- Develop additional marketing opportunities and golf menu specials with Bogey's Restaurant.
- Increase merchandise sales and cart rental revenue by 5%.
- Expand email database by 5%.
- Expand social media marketing with Costco, Golf Now, and The Golf Channel.
- Continue to better utilize golf course tee times – offering text message, email, and Facebook specials during slow times.
- Expand Customer Appreciation tournament series to include a major northwest amateur event each year.
- Expand the junior program to include participation in PGA Junior League Golf.
- Rebuild the First and Tenth greens and their surrounds.
- Replace the chemical storage building.

Senior Activity Center Division

2015-2016 Accomplishments

- Increased online registration of senior participants to 16.45% in 2015 and 38% in 2016 by providing on-site training and informational materials.
- Tours given to first-time visitors increased 43% between 2014 and 2015 and 42% between 2015 and 2016.
- Participation in the Hiking/Walking Program increased 10% between 2014 and 2015. The numbers remained the same between 2015 and 2016; however, 39 of the total 89 participants were new to the program in 2016.
- Expanded evening hours from three to four nights per week between 5-9pm.
- With the opening of the Community Center in 2016 we have increased the number of options available to seniors. We went from three options per week to twenty classes per week plus the fitness room.

2017-2018 Objectives

- Identify new in-house programs/activities for participants who visit the center daily but are not engaging in currently offered programs/activities.
- Increase programming for minority populations by 5%.
- Develop new senior fitness and arts programs to be offered at the Community and Events Center during the day.
- Continue to refine sponsor opportunities and solicit sponsorships for special events.

- Work as a member of the Blue Ribbon Committee of Auburn to explore partnership and funding opportunities to bring behavioral health programs to the participants of the Senior Center.

Recreation Division

2015 & 2016 Accomplishments

- In 2015, increased online registrations by 35%, and by an additional 5% in 2016.
- Transitioned online registration software from CLASS to ACTIVE at the end of 2015, creating a better customer user experience.
- Conducted 106 birthday parties in 2015 and 89 in 2016.
- Developed an after-school transportation plan in conjunction with the Auburn School District.
- Increased participation on the rock climbing wall by introducing a number of new programs for a variety of ages.
- Hosted the first Geocaching Adventure with 175 participants.
- Over 13,000 volunteer hours were completed annually by volunteers supporting recreation programs.

2017 & 2018 Objectives

- Increase participation in adult fitness and wellness programs by 100% over 2016 participation.
- Sell an average of 200 fitness memberships monthly.
- Increase percentage of total registrations made online to 50%.
- Average 75 teens participating each day at The Rec teen center.
- Increase participation in youth athletic programs by 10%.
- Promote a healthy Auburn community with an AmeriCorps position in 2017 to coordinate healthy cooking classes.

White River Valley Museum and Mary Olson Farm Division

2015 & 2016 Accomplishments

- Purchased and installed new point-of-sale (POS) and inventory system, and trained staff members on its use.
- Refined and promoted additional sponsorship opportunities for Hops & Crops Brew Festival. Obtained a presenting sponsor and are growing that relationship for upcoming years.
- Continued the review of the artifact collection to remove items of poor quality or duplicates. Approximately 5% of the collection has been processed.
- Permit, design, and begin building a foot bridge over Olson Creek at the Mary Olson Farm.

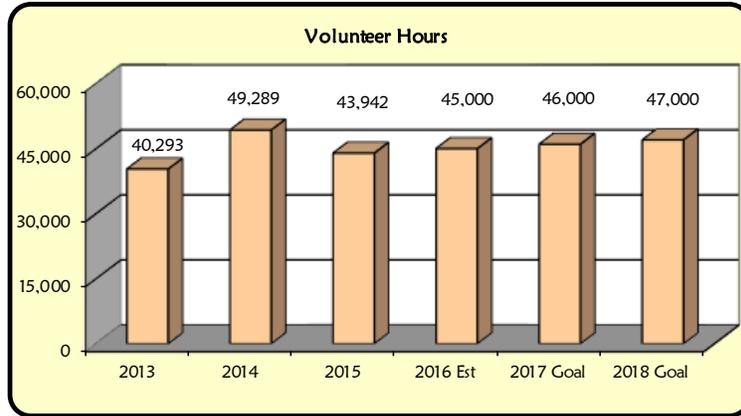
2017 & 2018 Objectives

- Using grant funding, renovate the museum lobby to improve safety and visibility.
- Seek grant funding to renovate the museum garage into a classroom.
- Review an additional 10% of the artifact collection and remove items of poor quality or duplicates.

PERFORMANCE MEASURES - PARKS, ARTS & RECREATION DEPARTMENT

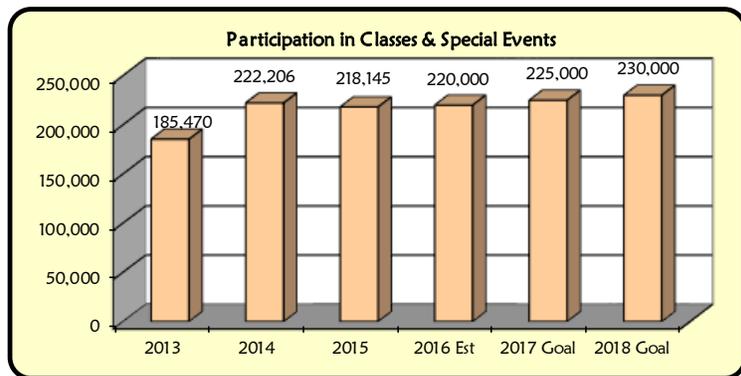
Volunteer Hours

The Parks, Arts, and Recreation Department relies on volunteers to be youth sports coaches, museum docents, senior center hosts, and to serve in a variety of other positions. As participation in department sponsored programs increases, so does the need for additional volunteers.



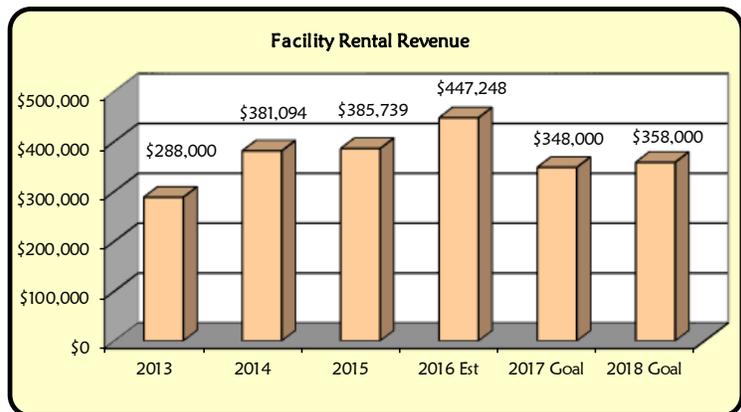
Classes & Special Events - Number of Participants

Participation in department-wide classes and special events continues to grow. A new strategic approach to marketing recreation services is enhancing our ability to reach new customers.



Facility Rentals

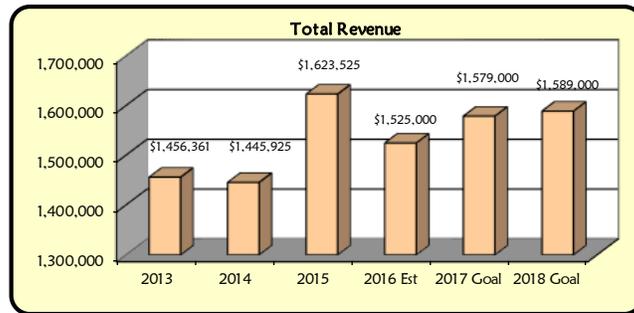
The increasing popularity of the Senior Center, Parks and Recreation Administration Building and other park facilities for weddings, reunions, and community events has increased usage and revenue. The opening of a new community and events center and a remodeled teen center will continue to increase both usage and revenue.



PERFORMANCE MEASURES - GOLF COURSE FUND

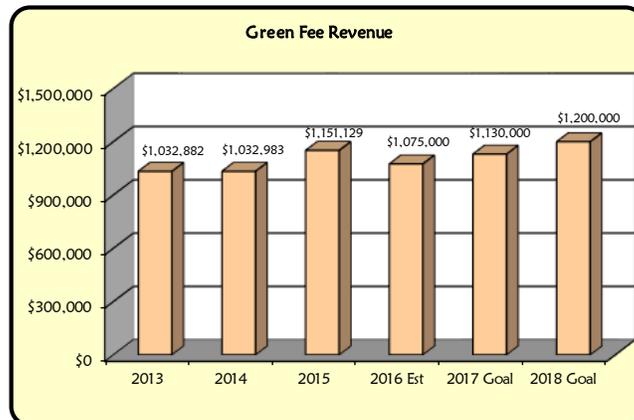
Operating Revenue

Total operating revenue is the quickest way to measure the performance of the golf course from year to year. Economic conditions and weather have a significant effect on facility revenues in the golf industry. Since the recession in 2009, economic conditions have continued to be somewhat of a drag on golf industry revenues while the weather has had a more significant impact in our area.



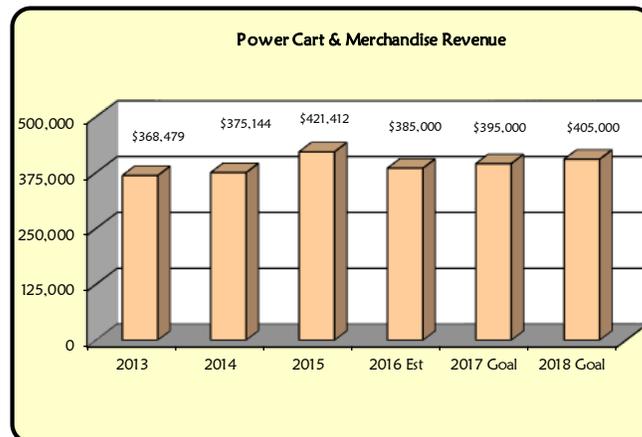
Green Fee Revenue

Green fees have started to show improvement over the past few years. Improved weather, and an aggressive marketing campaign, allowed for a significant increase in rounds and revenues in 2015. Assuming average weather, and modest rate increases, green fee revenues should continue to grow through the next budget cycle.



Power Cart & Merchandise Revenue

Power Cart Rentals and Merchandise Sales are loosely tied to the number of rounds played. As rounds have increased over the past few years, power cart and merchandise revenues have increased as well. The new power cart fleet purchased from 2014 through 2016 will allow for increased cart revenue over the upcoming budget cycle.



Department Budget

| 001.33 Parks | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Expenditures | | | | | |
| Salaries & Wages | 3,812,528 | 4,096,069 | 4,091,569 | 4,227,716 | 4,371,507 |
| Personnel Benefits | 1,591,553 | 1,742,746 | 1,742,746 | 1,826,369 | 1,956,134 |
| Supplies | 859,915 | 923,950 | 923,950 | 960,100 | 964,550 |
| Services & Charges | 1,961,581 | 2,286,540 | 2,291,040 | 2,468,566 | 2,502,954 |
| Intergovernmental | - | - | - | - | - |
| Capital Outlay | 38,583 | 15,000 | 15,000 | 115,000 | 115,000 |
| Debt Service Principal | 50,887 | 54,210 | 54,210 | 57,694 | 61,607 |
| Debt Service Interest | 27,111 | 22,229 | 22,229 | 20,005 | 16,092 |
| Interfund Payments For Service | 2,475,055 | 2,443,460 | 2,443,460 | 2,600,437 | 2,672,762 |
| DEPARTMENT TOTAL | \$ 10,817,212 | \$11,584,205 | \$11,584,205 | \$12,275,887 | \$12,660,606 |

Department Employees

| 001 Parks, Arts and Recreation | 2014 | 2015 | 2016 | 2017 | 2018 |
|--|--------------|--------------|--------------|--------------|--------------|
| Parks FTEs | 37.00 | 37.00 | 40.00 | 40.00 | 40.00 |
| Golf FTEs | 8.00 | 8.00 | 7.00 | 7.00 | 7.00 |
| TOTAL PARKS, ART & RECREATION | 45.00 | 45.00 | 47.00 | 47.00 | 47.00 |

Full Time Equivalent (FTE)

2.0 FTEs - Effective in 2016, 2.0 FTEs were added to the Parks, Arts and Recreation Department via Budget Amendment No. 4, Ordinance No. 6571. These positions include a Maintenance Specialist and a Special Events & Farmer's Market Specialist.

1.0 FTE - Effective Q4-2016, the Golf Operations Assistant position was reclassified to a Registration Clerk/Office Assistant for the Recreation Center.

SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. The Parks, Arts, & Recreation Department is responsible for the budget in the following special revenue fund:

Fund 120 - Recreation Trails Fund, which accounts for gas tax revenues, with funds restricted for use in trail improvement projects.

2015 & 2016 Accomplishments

- Accounted for Motor Vehicle Fuel Tax (MVFT) revenues receipted into this fund.

2017 & 2018 Objectives

- Accumulate funds to provide for future trail improvements.

Special Revenue Fund

| 120 Recreation Trails | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|------------------------------|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | 35,956 | 42,528 | 42,528 | 49,658 | 56,998 |
| Motor Vehicle Fuel Tax | 6,510 | 7,100 | 7,100 | 7,200 | 7,200 |
| Investment Income | 63 | 30 | 30 | 140 | 140 |
| Total Revenues | \$ 42,529 | \$ 49,658 | \$ 49,658 | \$ 56,998 | \$ 64,338 |
| Expenditures | | | | | |
| Operating Transfers Out | - | - | - | - | - |
| Ending Fund Balance | 42,529 | 49,658 | 49,658 | 56,998 | 64,338 |
| Total Expenditures | \$ 42,529 | \$ 49,658 | \$ 49,658 | \$ 56,998 | \$ 64,338 |

MUNICIPAL PARKS CONSTRUCTION

Fund 321 – Municipal Parks Construction accumulates a portion of adult recreation fees for capital improvements at City parks. The Parks, Arts & Recreation Department is responsible for the budget in this fund.

2015 & 2016 Accomplishments

- Completed the Parks, Arts & Recreation Open Space Plan.
- Completed construction of the Lea Hill Restroom.
- Replaced playgrounds at Dykstra Park and Isaac Evans Park.
- Installed exercise equipment at Isaac Evans Park.
- Completed park tree inventory.
- Trail improvements at Isaac Evans Park, Mill Pond, Game Farm Park and PSE Trail.
- Drainage improvements at Game Farm Park.
- Completed construction of new Auburn Community and Events Center and the REC Teen Center.
- Finalized the Les Gove Master Plan; demolished the Herr property and made landscaping improvements to the property; irrigated and graded the south lawn area of the park.
- Finalized engineering for the H Street Extension project.
- Constructed a livestock/pedestrian bridge at Mary Olson Farm.
- Refurbished turf area at the YMCA baseball/soccer field complex.

2017 & 2018 Objectives

- Develop Master Plan for 104th Avenue property along the Green River, Lakeland Hills Nature Area, and newly acquired property in the southwest portion of Game Farm Park to include renovated Parks Maintenance shop.
- Construct KOMPAN mini soccer field (funded) and upgrade dirt infield at Brannan Field #1 to synthetic field turf (Recreation and Conservation Office grant pending).
- Acquire Watts Property at Mary Olson Farm.
- Initiate Remodel of Old Post Office into Auburn Arts & Culture Center in downtown Auburn.
- Continue improvements at Les Gove Park: construct new restroom facility, close Deals Way, lighted crescent, turf improvements, add new section of trail.
- Construct play area at Sunset Park.
- Replace playgrounds at Roegner Park and Lakeland Hills Park.
- Improve interior lighting at Game Farm Park.
- Construct walking path at Rotary Park.

Capital Projects Fund

| 321 Municipal Park Construction | 2015 Actual | 2016 Adjusted Budget | 2016 Estimate | 2017 Budget | 2018 Budget |
|--|------------------------|-------------------------------------|--------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Beginning Fund Balance | 527,770 | 663,940 | 663,940 | 453,426 | 282,116 |
| Property Taxes (Prop 2 Levy) | 137,690 | 125,000 | 125,000 | 125,000 | 125,000 |
| Federal Grants | 32,640 | - | - | - | - |
| State Grants | 2,208,319 | 741,681 | 741,681 | 268,100 | 50,000 |
| Interlocal Grants | 181,520 | 621,906 | 115,000 | 631,906 | - |
| Intergovernmental Service (GRCC) | - | - | - | - | - |
| Recreational Classes | 10,409 | 11,100 | 11,100 | 11,100 | 11,000 |
| Investment Income | 197 | 600 | 500 | 500 | 500 |
| Rentals & Leases | 42,944 | 44,300 | 44,300 | 45,190 | 46,090 |
| Contributions & Donations | - | 200,000 | - | 270,000 | - |
| Miscellaneous Revenue | - | - | - | - | - |
| Operating Transfers In | 464,866 | 6,002,037 | 5,777,037 | 835,000 | 432,000 |
| Total Revenues | \$ 3,606,355 | \$ 8,410,564 | \$ 7,478,558 | \$ 2,640,222 | \$ 946,706 |
| Expenditures | | | | | |
| Salaries & Wages | 16,586 | - | - | - | - |
| Personnel Benefits | 7,007 | - | - | - | - |
| Services & Charges | 49 | 210,000 | 210,000 | 10,000 | 10,000 |
| Capital Outlay | 2,918,772 | 7,829,951 | 6,815,132 | 2,348,106 | 862,000 |
| Ending Fund Balance | 663,940 | 370,613 | 453,426 | 282,116 | 74,706 |
| Total Expenditures | \$ 3,606,355 | \$ 8,410,564 | \$ 7,478,558 | \$ 2,640,222 | \$ 946,706 |

CEMETERY

Mission

Mountain View Cemetery shall be a sacred place to comfort and strengthen the community through responsible stewardship and compassionate ministry.

To fulfill this mission we will:

- Be attentive by listening and understanding.
- Be respectful by being courteous, prompt, and caring.
- Be professional by creating and maintaining beautiful grounds.
- Be thorough in documenting records.
- Be dedicated to protecting the faith and trust the community has placed in us.

2015 & 2016 Accomplishments

- Completed third and final stage of replacing failing concrete niche caps with granite.
- Added new 95 niche columbarium in Forest Walk Cremation Garden.
- Implemented new cemetery records management software.
- Increased revenue through improved marketing plan.

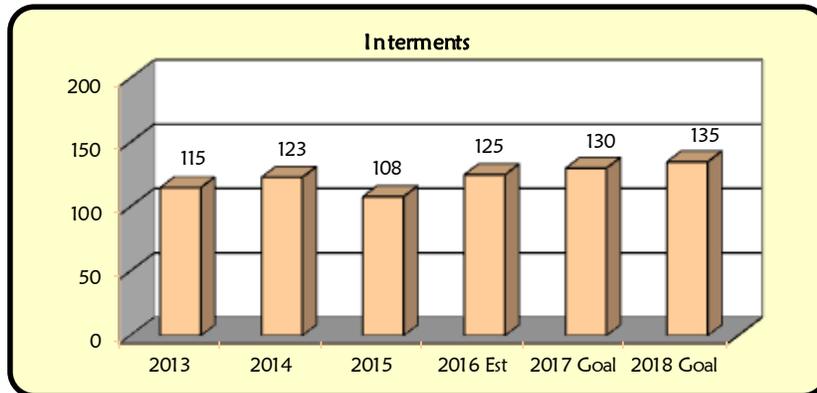
2017 & 2018 Objectives

- Improve existing cemetery grounds and buildings in accordance with Cemetery Master Plan.
- Provide quality support services to bereaved families, public, and death care service providers.
- Explore financing options for construction of a new outdoor mausoleum.

PERFORMANCE MEASURES - CEMETERY FUND

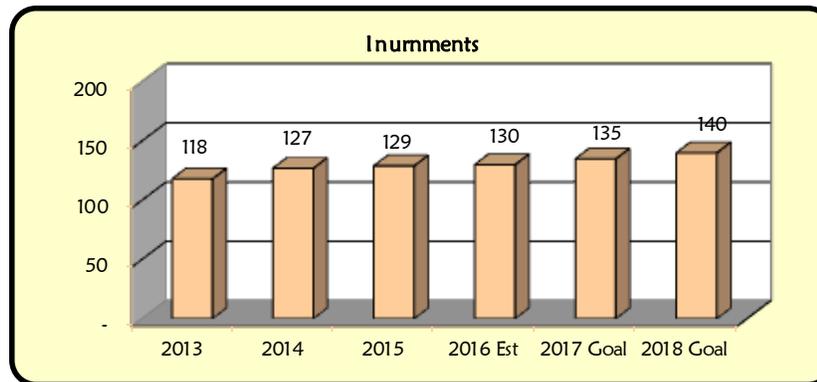
Interments

We will continue to focus on new section design to incorporate new ideas and products. Existing property of older sections will be reexamined and planned for additional inventory as appropriate.



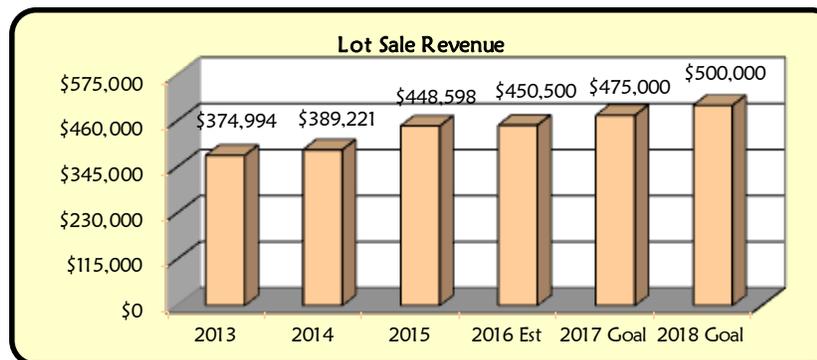
Inurnments

By developing cremation gardens in prominent, well-traveled locations, and investing in their aesthetic qualities, we will see the benefit in terms of increased sales and higher product values. Added to this are the benefits of lower labor requirements and land conservation.



Revenue From Lot Sales

The most important asset of Mountain View Cemetery is the landscape. Decisions on how and where to memorialize are largely based on emotion, tempered by practical considerations. A variety of product choices, community events, and local advertising, will all help drive sales revenue.



2017-2018 Working Capital Budget

| 436 Cemetery (includes 466 Cemetery - Capital) | 2015 Actual | 2016 Amended Budget | 2016 Estimated | 2017 Budget | 2018 Budget |
|---|------------------------|------------------------------------|---------------------------|------------------------|------------------------|
| OPERATING FUND: | | | | | |
| OPERATING REVENUES | | | | | |
| 343.601 Settings | 46,065 | 44,000 | 44,000 | 45,000 | 46,000 |
| 343.602 Openings & Closings | 218,017 | 210,000 | 210,000 | 211,000 | 212,000 |
| 343.603 Recordings | 15,200 | 13,000 | 13,000 | 13,500 | 14,000 |
| 343.604 Liners | 92,567 | 85,000 | 85,000 | 86,000 | 87,000 |
| 343.607 Vases | 25,184 | 16,000 | 16,000 | 21,000 | 22,000 |
| 343.609 Lot Sales | 448,434 | 330,000 | 370,000 | 350,000 | 350,000 |
| 343.610 Vault Installation | 19,030 | 15,000 | 15,000 | 16,000 | 17,000 |
| 343.611 Other | 13,565 | 15,000 | 15,000 | 15,000 | 15,000 |
| 343.612 Marker Sales | 206,405 | 150,000 | 210,000 | 170,000 | 170,000 |
| 361.110 Investment Income | 607 | 300 | 300 | 800 | 800 |
| 397.100 Operating Transfers In | 30,000 | 300,000 | 300,000 | 200,000 | 250,000 |
| 369.810 Miscellaneous Revenue | (181,199) | - | - | - | - |
| TOTAL OPERATING REVENUES | \$ 933,875 | \$ 1,178,300 | \$ 1,278,300 | \$ 1,128,300 | \$ 1,183,800 |
| OPERATING EXPENDITURES | | | | | |
| 536.000.10 Salaries & Wages | 423,213 | 453,837 | 453,837 | 475,628 | 490,317 |
| 536.000.20 Benefits | 198,561 | 258,783 | 258,783 | 258,734 | 277,463 |
| 536.000.30 Supplies | 190,163 | 191,300 | 191,300 | 221,700 | 221,700 |
| 536.000.40 Other Service Charges | (364,105) | 151,700 | 151,700 | 156,750 | 157,980 |
| 536.000.50 Intergovernmental Services | - | - | - | 1,332 | 1,033 |
| 536.000.60 Capital | 17,301 | 0 | 0 | - | - |
| 536.000.90 Interfund Payments for Service | 65,460 | 50,740 | 50,740 | 47,833 | 48,898 |
| 590.100.05 Other Uses | 322,183 | - | - | - | - |
| TOTAL OPERATING EXPENDITURES | \$ 852,776 | \$ 1,106,360 | \$ 1,106,360 | \$ 1,161,977 | \$ 1,197,391 |
| REVENUES LESS EXPENDITURES | 81,099 | 71,940 | 171,940 | (33,677) | (13,591) |
| BEGINNING WORKING CAPITAL - January 1 | 294,547 | 105,646 | 105,646 | 277,586 | 243,909 |
| ENDING WORKING CAPITAL - December 31 | 375,647 | 177,586 | 277,586 | 243,909 | 230,318 |
| NET CHANGE IN WORKING CAPITAL (*) | \$ 81,099 | \$ 71,940 | \$ 171,940 | \$ (33,677) | \$ (13,591) |
| CAPITAL FUND: | | | | | |
| CAPITAL REVENUES | | | | | |
| 361.110 Investment Income | - | - | - | - | - |
| 397.100 Operating Transfers In | - | - | - | - | - |
| 396/399 Other Revenues | - | - | - | - | - |
| TOTAL CAPITAL REVENUES | \$ - | \$ - | \$ - | \$ - | \$ - |
| CAPITAL EXPENDITURES | | | | | |
| Net Change In Restricted Net Assets | | | | | |
| 590.100.6 Construction Projects | - | 12,699 | 12,699 | - | - |
| 590.100.55 Operating Transfers Out | - | - | - | - | - |
| TOTAL CAPITAL EXPENDITURES | \$ - | \$ 12,699 | \$ 12,699 | \$ - | \$ - |
| BEGINNING WORKING CAPITAL - January 1 | - | 270,000 | 170,000 | 157,301 | 157,301 |
| ENDING WORKING CAPITAL - December 31 | - | 257,301 | 157,301 | 157,301 | 157,301 |
| NET CHANGE IN WORKING CAPITAL (*) | \$ - | \$ (12,699) | \$ (12,699) | \$ - | \$ - |
| Total Change in Working Capital | \$ 81,099 | \$ 59,241 | \$ 159,241 | \$ (33,677) | \$ (13,591) |

(*) Working Capital = Current Assets minus Current Liabilities

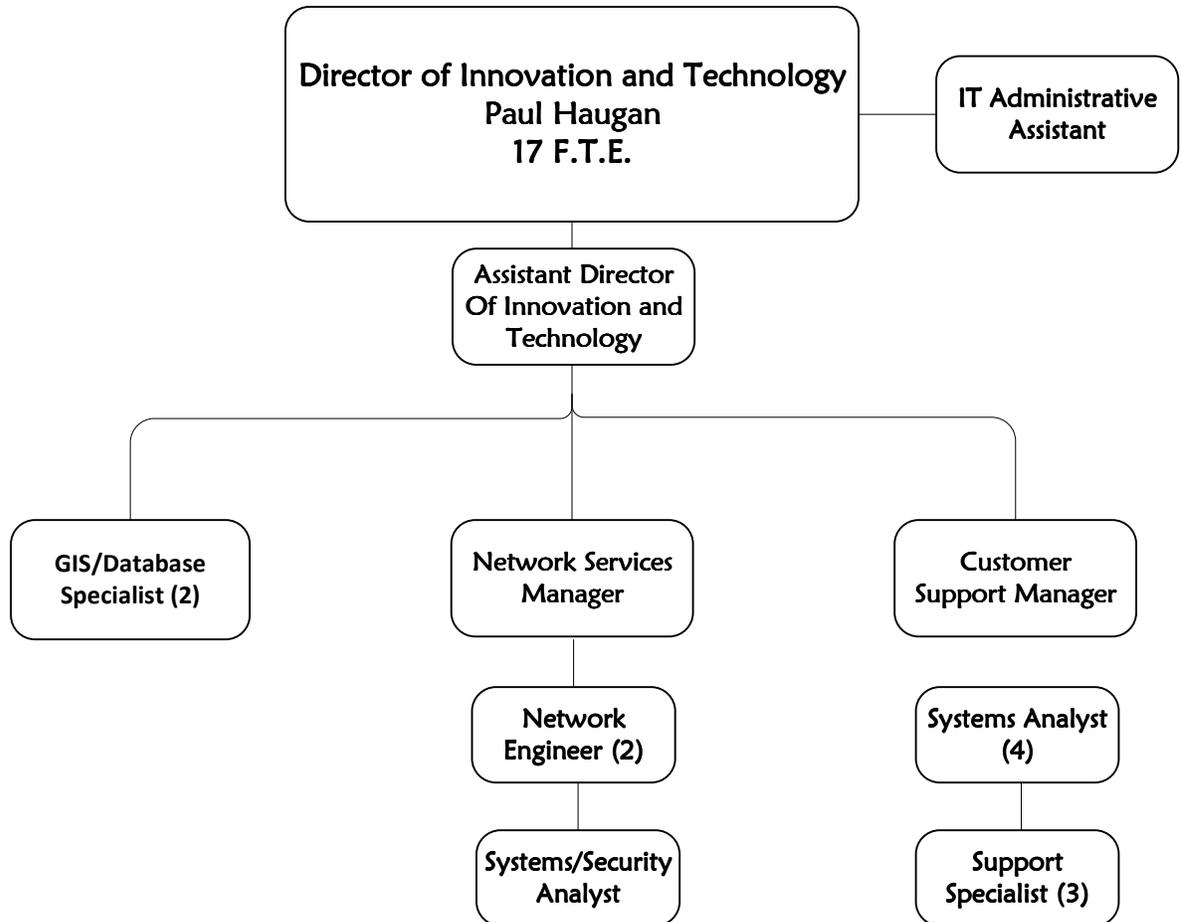
Department Employees

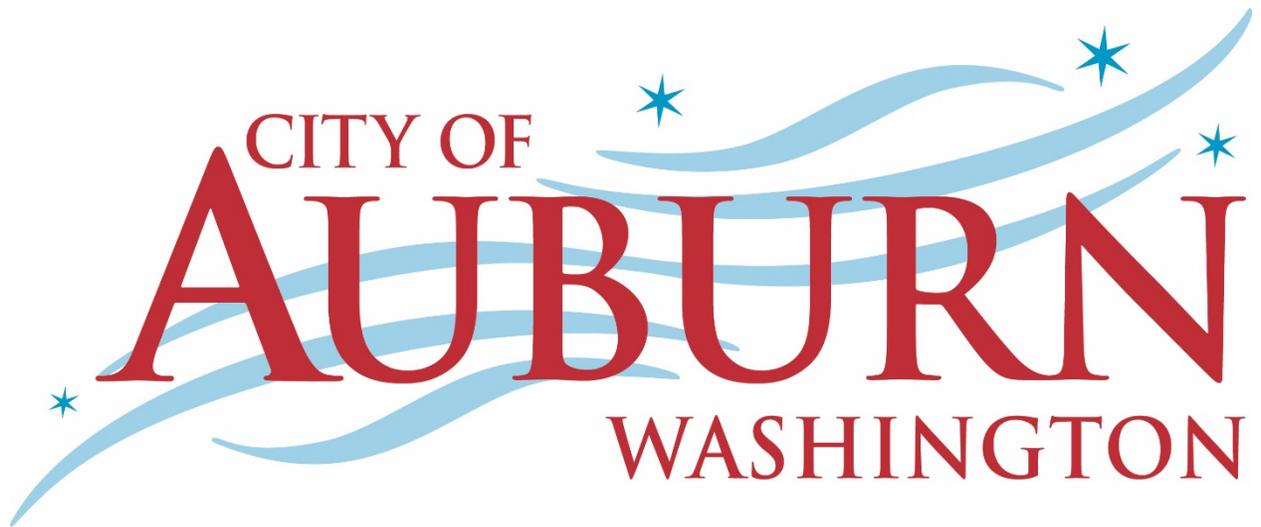
| 436 Cemetery FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|----------------------------|-------------|-------------|-------------|-------------|-------------|
| Cemetery FTEs | 5.00 | 5.00 | 6.00 | 6.00 | 6.00 |
| TOTAL CEMETERY FTEs | 5.00 | 5.00 | 6.00 | 6.00 | 6.00 |

Full Time Equivalent (FTE)

1.0 FTE - Effective in 2016, 1.0 FTE was added to the Cemetery via Budget Amendment No. 4, Ordinance No. 6571. This position is the Administrative Assistant.

Innovation and Technology Department





INNOVATION AND TECHNOLOGY

Mission Statement

To be the technology partner of choice for the City of Auburn by helping departments create, build, and maintain the most innovative, reliable and cost-effective technology solutions and to meet our customers' growing needs by providing best in class technical support and leadership.

To be the technology thought leaders for the City, to provide innovative technology solutions, to be rapidly responsive to customer needs, to think regionally and to act locally, and to always place the needs of our citizens as our top priority.

Department Overview

The Innovation and Technology Department (IT) oversees all technology for the City and is comprised of three functional divisions: Geographic Information Systems (GIS), Desktop, and Network Support, which includes software, server, desktop and storage services. The department also supports and negotiates communications-related vendors and telecommunications services and leases. The department manages and administers support to over 430 City staff, providing technical support for all departments within the City including the Executive branch, provides direct support for software and hardware technology for over 200 software applications, 2,500 hardware devices on multiple software platforms, and at twelve City locations. The technology support includes printers, copiers, web services, computers, telephones, software applications, video conferencing systems, technology in our police and field maintenance vehicles, GIS, web services, and City communications systems. The Innovation and Technology Department also provides various levels of contracted remote and onsite technical services and support for the Cities of Algona and Pacific as well as Valley Regional Fire Service GIS services, on a cost recovery basis. Auburn's IT Department is also a Board member for the Community Connectivity Consortium, a regional group of cities and counties formed to develop a high speed fiber optic communication and data backbone that circles Lake Washington and connects the cities on a shared high speed network.

2015 & 2016 Accomplishments

- Created a three-year Technology Strategic Plan.
- Engaged Microsoft Enterprise Agreement for core operating system and Office Suite management.
- Expanded and upgraded 800 Mhz public safety radio to Annex and Police headquarters.
- Implemented text archiving for records retention.
- Implemented Enterprise Security Awareness Training program.
- Implemented Enterprise Technology training for all staff.
- Implemented Business Continuity project (replaced Disaster Recovery model) at Sabey Data Center.
- Implemented the City's Open Data Portal – Socrata.
- Participated in the Community Connectivity Consortium—A regional fiber partnership to expand infrastructure.
- Brought drone technology to City operations.
- Added Springbrook Interactive Voice Response (IVR).
- Updated aerial imagery.
- Provided staff speaking engagements – Environmental Systems Research Institute (ESRI), Urban and Regional Information Systems Association (URISA), White House Police Data Initiative.
- Performed forms automation kickoff.
- Migrated Parks, Arts and Recreation department to Active.Net payment and reservation system.
- Completed major application projects: Golf Now, E-Builder, Public Stuff, Cartegraph upgrade, Laserfiche upgrade, and Spillman upgrade.

- Performed a “soup to nuts” security assessment.
- Extended fiber optics to Riverwalk.

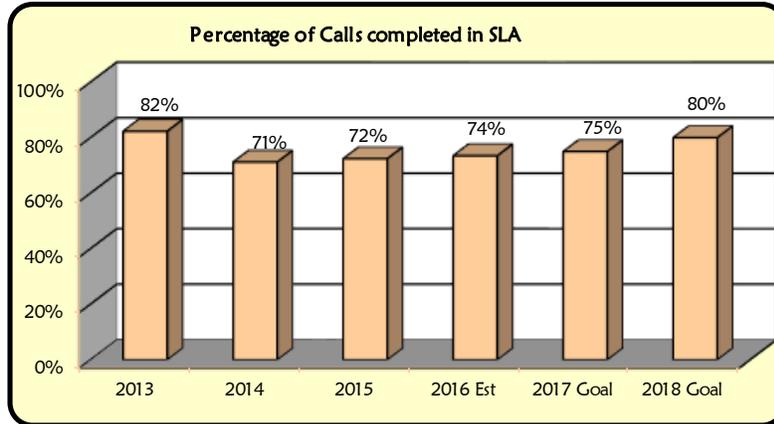
2017 & 2018 Objectives

- Expand eGovernment services through online and internal citizen technology engagement.
- Increase staff access, knowledge, and skills in the utilization of technology.
- Continue to work with City staff to expand Auburn’s OpenGov projects.
- Provide for the public good by advancing development and access to new technologies and information including fiber, wireless, and economic development options.
- Continue to expand fiber connectivity both in the City of Auburn and regionally to increase the economic development and continuity of our City and provide cost-saving benefits.
- Continue to look for federal, state, and private funding solutions that can be used to enhance technology use in the City for staff and residents.
- Continue to work with the Auburn School District to find ways to increase technology to benefit the community.
- Continue to expand wireless broadband services to low-income students.
- Continue to gain efficiencies through the use of technology.
- Work to integrate applications (especially GIS) for predicative analysis.
- Continue development of Smarter Cities strategic vision.

PERFORMANCE MEASURES - INNOVATION AND TECHNOLOGY

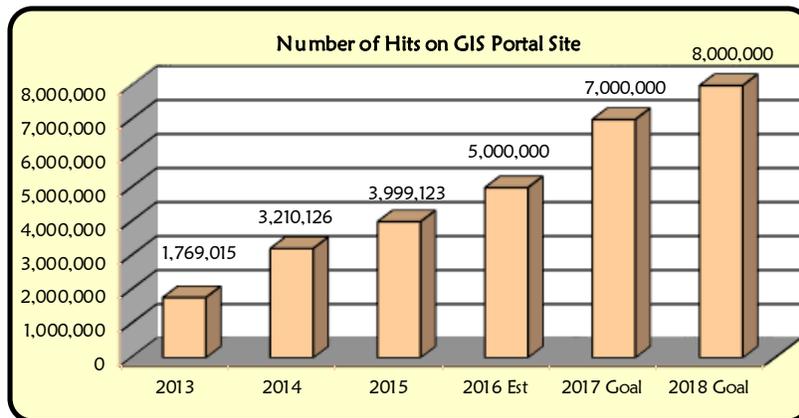
Customer Service Management

Innovation & Technology provides 24/7 support of City computer systems. Requests for services are tracked through our Help Desk. Our Service Level Agreement (SLA) is to respond within 30 minutes during regular business hours of 7am - 5pm. Off hours, we provide assistance as soon as possible for emergent issues.



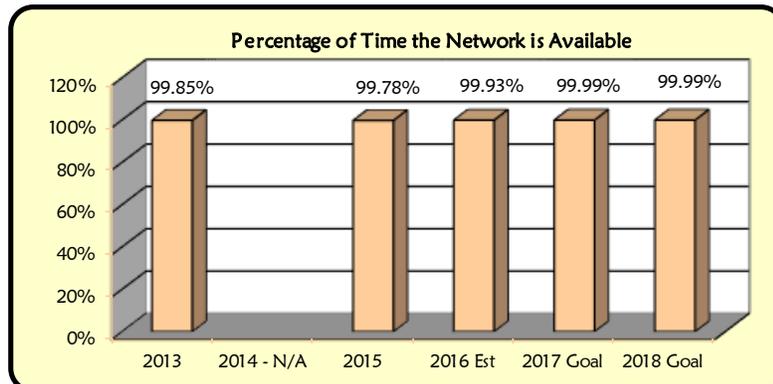
Enterprise Geospatial Information Services (eGIS)

The purpose of the Enterprise GIS activity is to create, maintain, store, manipulate, analyze and distribute a collection of geospatial related data and information to City departments and the public.



Enterprise Network Services

The purpose of the Enterprise Network Services program is to provide a stable, adaptive network infrastructure and business applications to City departments and manage data so that it is available, secure and accessible.



2017-2018 Working Capital Budget

| 518 Innovation & Technology (includes 568 IT - Capital) | 2015 Actual | 2016 Amended Budget | 2016 Estimated | 2017 Budget | 2018 Budget |
|--|------------------|---------------------------|--------------------|------------------|------------------|
| OPERATING FUND: | | | | | |
| OPERATING REVENUES | | | | | |
| 348.800 Interfund Operating Charges | 4,240,336 | 4,325,090 | 4,325,090 | 4,406,506 | 4,626,831 |
| 341.800 Intergovernmental Services | 119,148 | 148,835 | 148,835 | 80,000 | 80,000 |
| 361.110 Investment Income | 5,474 | 3,088 | 3,088 | 5,000 | 5,500 |
| 397.110 Operating Transfers In | 102,807 | 137,950 | 137,950 | 579,916 | 743,196 |
| 291.750 Contributed Capital | 64,584 | - | - | - | - |
| 369.900 Miscellaneous Revenue | (581,995) | - | - | - | - |
| TOTAL OPERATING REVENUES | 3,950,354 | 4,614,963 | 4,614,963 | 5,071,422 | 5,455,527 |
| OPERATING EXPENDITURES | | | | | |
| 518.000.10 Salaries & Wages | 1,202,314 | 1,412,112 | 1,412,112 | 1,523,340 | 1,592,263 |
| 518.000.20 Benefits | 516,537 | 589,742 | 589,742 | 669,959 | 724,497 |
| 518.000.30 Supplies | 350,830 | 367,830 | 367,830 | 429,600 | 396,000 |
| 518.000.40 Other Service Charges | 1,567,412 | 2,228,121 | 2,228,121 | 2,117,430 | 2,084,330 |
| 518.000.55 Operating Transfer Out | - | - | 2,000,000 | - | - |
| 518.000.60 Capital | 619,937 | - | - | - | - |
| 590.100.05 Net Increase in Restricted Assets | (578,538) | - | - | - | - |
| 518.000.90 Interfund Payments for Service | 96,792 | 96,190 | 96,190 | 105,070 | 104,553 |
| TOTAL OPERATING EXPENDITURES | 3,775,285 | 4,693,995 | 6,693,995 | 4,845,399 | 4,901,643 |
| REVENUES LESS EXPENDITURES | 175,070 | (79,032) | (2,079,032) | 226,023 | 553,884 |
| BEGINNING WORKING CAPITAL - January 1 | 3,530,126 | 2,308,449 | 2,308,449 | 229,416 | 455,439 |
| ENDING WORKING CAPITAL - December 31 | 3,705,195 | 2,229,416 | 229,416 | 455,439 | 1,009,323 |
| NET CHANGE IN WORKING CAPITAL (*) | 175,070 | (79,032) | (2,079,032) | 226,023 | 553,884 |
| CAPITAL FUND: | | | | | |
| CAPITAL REVENUES | | | | | |
| 361.110 Investment Income | - | 412 | 412 | - | - |
| 397.110 Operating Transfer In | - | 442,150 | 1,942,150 | - | 205,000 |
| TOTAL CAPITAL REVENUES | - | 442,562 | 1,942,562 | - | 205,000 |
| CAPITAL EXPENDITURES | | | | | |
| 590.100.10 Salaries & Wages | - | - | - | - | - |
| 590.100.20 Benefits | - | - | - | - | - |
| 590.100.6 Construction Projects | - | 1,579,579 | 1,579,579 | 682,900 | 1,033,800 |
| 535.000.55 Intergovernmental Services | - | - | - | 400 | 500 |
| TOTAL CAPITAL EXPENDITURES | - | 1,579,579 | 1,579,579 | 683,300 | 1,034,300 |
| BEGINNING WORKING CAPITAL - January 1 | - | 1,400,000 | 1,400,000 | 1,762,983 | 1,079,683 |
| ENDING WORKING CAPITAL - December 31 | - | 262,983 | 1,762,983 | 1,079,683 | 250,383 |
| NET CHANGE IN WORKING CAPITAL (*) | - | (1,137,017) | 362,983 | (683,300) | (829,300) |
| Total Change in Working Capital | 175,070 | (1,216,049) | (1,716,049) | (457,277) | (275,416) |

(*) Working Capital = Current Assets
minus Current Liabilities

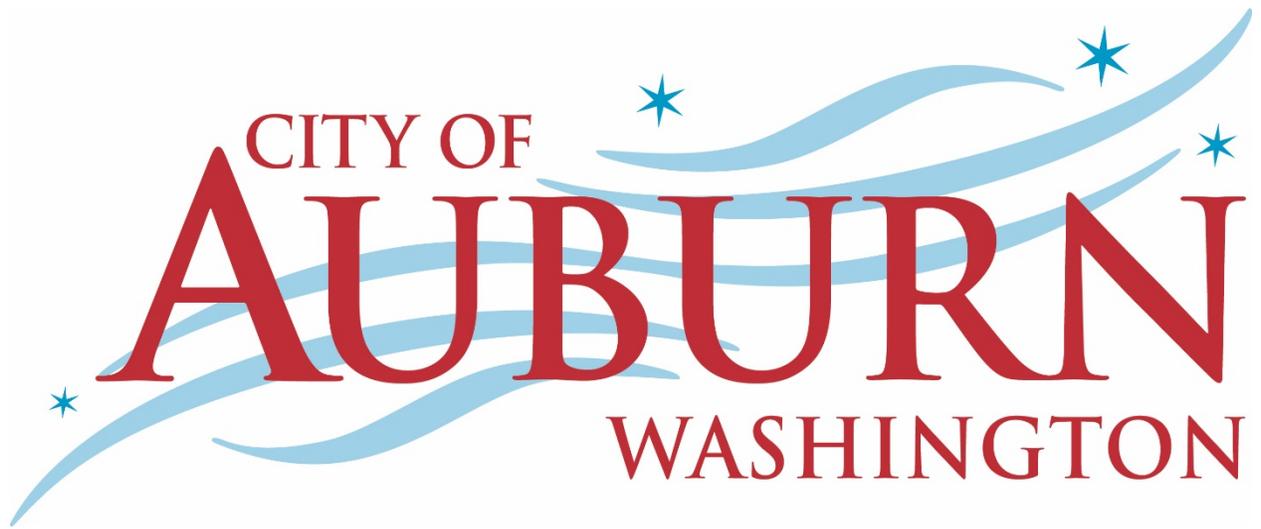
Department Employees

| 518 Innovation and Technology Department FTEs | 2014 | 2015 | 2016 | 2017 | 2018 |
|--|--------------|--------------|--------------|--------------|--------------|
| Innovation and Technology Department FTEs | 15.00 | 16.00 | 16.00 | 17.00 | 17.00 |
| TOTAL IT FTEs | 15.00 | 16.00 | 16.00 | 17.00 | 17.00 |

Full Time Equivalent (FTE)

1.0 FTE - The 2015/2016 Adopted Budget included the addition of an IT Support Lead. Effective in 2015, the IT Support Lead position was reclassified as a Systems Analyst and the Network Engineer position was reclassified to a Network Services Manager.

1.0 FTE - The 2017/2018 Budget includes an additional Network Engineer Position.



SECTION V: BUDGET DETAILS

The following tables, charts and other information is intended to provide further detail and explanation to the summary budget data presented in other sections of this document.

Tables and Graphs in Order of Presentation

- 2017 Budgeted Revenue by Type, All Funds (Table)
- 2017 Budgeted Expenditures by Object, All Funds (Table)
- 2018 Budgeted Revenue by Type, All Funds (Table)
- 2018 Budgeted Expenditures by Object, All Funds (Table)
- Relationship between Fund and City Structure (Table)
- 2017 & 2018 – Budgeted Expenditures by Administrative Structure (Table)
- 2017 – Budgeted General Fund Expenditures by Department (Graph)
- 2018 – Budgeted General Fund Expenditures by Department (Graph)
- 2017 & 2018 – Budgeted General Fund Expenditures by Cost Center (Table)
- 2017 & 2018 – Budgeted Interfund Operating Transfers (Table)

2017 Budgeted Revenue by Type, All Funds

| Fund | | Taxes | Licenses & Permits | Intergov't | Charges for Services | Fines & Forfeitures |
|------------------------|------------------------------------|---------------|--------------------|---------------|----------------------|---------------------|
| GENERAL FUND | | \$ 51,745,600 | \$ 2,338,700 | \$ 5,919,680 | \$ 3,923,680 | \$ 876,100 |
| SPECIAL REVENUE FUNDS | Arterial Street | 583,000 | - | 1,134,965 | - | - |
| | Local Street | 1,750,000 | - | - | - | - |
| | Hotel/Motel Tax | 110,000 | - | - | - | - |
| | Arterial Street Preservation | 2,048,600 | - | 1,402,100 | - | - |
| | Drug Forfeiture | - | - | 31,000 | - | - |
| | Housing & Community Development | - | - | 710,000 | - | - |
| | Recreational Trails | 7,200 | - | - | - | - |
| | Business Improvement Area | 55,000 | - | - | - | - |
| | Cumulative Reserve | - | - | - | - | - |
| | Mitigation Fees | - | - | - | 1,512,000 | - |
| DEBT SERVICE | 1998 Library Bond | - | - | - | - | - |
| | City Hall Annex 2010 A&B Bond | - | - | - | - | - |
| | Local Revitalization 2010 C&D Bond | 250,000 | - | - | - | - |
| | SCORE Debt Service | - | - | 1,485,518 | - | - |
| | LID #350 | - | - | - | - | - |
| | Golf / Cemetery 2016 Refunding | - | - | - | - | - |
| CAPITAL PROJECTS | Municipal Parks Construction | 125,000 | - | 900,006 | 11,100 | - |
| | Capital Improvements | 2,800,000 | - | 293,000 | - | - |
| | Local Revitalization | - | - | - | - | - |
| ENTERPRISE FUNDS | Water | - | - | - | 14,730,511 | - |
| | Sewer | - | - | - | 8,102,441 | - |
| | Sewer Metro | - | - | - | 17,237,490 | - |
| | Storm Drainage | - | - | - | 9,242,676 | - |
| | Solid Waste | - | - | 87,300 | 14,816,200 | - |
| | Airport | - | - | 316,667 | 44,000 | - |
| | Cemetery | - | - | - | 927,500 | - |
| INTERNAL SERVICE FUNDS | Insurance | - | - | - | - | - |
| | Workers' Compensation | - | - | - | 961,300 | - |
| | Facilities | - | - | - | 3,380,200 | - |
| | Innovation & Technology | - | - | 80,000 | 5,519,106 | - |
| | Equipment Rental | - | - | - | 2,169,331 | - |
| FIDUCIARY FUNDS | Fire Pension | - | - | 75,000 | - | - |
| PERMANENT FUNDS | Cemetery Endowment Care | - | - | - | 35,000 | - |
| TOTAL BUDGET | | \$ 59,474,400 | \$ 2,338,700 | \$ 12,435,236 | \$ 82,612,535 | \$ 876,100 |

2017 Budgeted Revenue by Type, All Funds (continued)

| Fund | | Miscellaneous Revenue | Interfund Transfers | Other Sources | Beginning Fund Balance | Total Resources |
|------------------------|------------------------------------|-----------------------|---------------------|---------------|------------------------|-----------------|
| GENERAL FUND | | \$ 1,006,800 | \$ 84,000 | \$ 25,000 | \$ 16,191,731 | \$ 82,111,291 |
| SPECIAL REVENUE FUNDS | Arterial Street | 102,600 | 718,511 | - | 1,632,556 | \$ 4,171,632 |
| | Local Street | 9,100 | 150,000 | - | 1,401,882 | \$ 3,310,982 |
| | Hotel/Motel Tax | 400 | - | - | 84,044 | \$ 194,444 |
| | Arterial Street Preservation | 4,900 | 300,000 | - | 1,378,878 | \$ 5,134,478 |
| | Drug Forfeiture | 56,100 | - | - | 357,897 | \$ 444,997 |
| | Housing & Community Development | - | - | - | 54,905 | \$ 764,905 |
| | Recreational Trails | 140 | - | - | 49,658 | \$ 56,998 |
| | Business Improvement Area | 200 | - | - | 48,516 | \$ 103,716 |
| | Cumulative Reserve | 20,500 | - | - | 7,546,199 | \$ 7,566,699 |
| | Mitigation Fees | 8,200 | - | - | 4,274,362 | \$ 5,794,562 |
| DEBT SERVICE | 1998 Library Bond | - | 283,850 | - | - | \$ 283,850 |
| | City Hall Annex 2010 A&B Bond | - | 1,290,075 | 393,117 | - | \$ 1,683,192 |
| | Local Revitalization 2010 C&D Bond | 60 | 222,510 | 116,501 | - | \$ 589,071 |
| | SCORE Debt Service | 110,038 | - | 437,918 | - | \$ 2,033,474 |
| | LID #350 | 7,499 | - | - | 11,706 | \$ 19,205 |
| | Golf Debt Service | - | 554,393 | - | - | \$ 554,393 |
| CAPITAL PROJECTS | Municipal Parks Construction | 315,690 | 835,000 | - | 453,426 | \$ 2,640,222 |
| | Capital Improvements | 27,544 | 51,570 | - | 7,347,302 | \$ 10,519,416 |
| | Local Revitalization | 600 | - | - | 325,651 | \$ 326,251 |
| ENTERPRISE FUNDS | Water | 1,060,000 | 1,200,000 | 5,162,939 | 4,641,113 | \$ 26,794,563 |
| | Sewer | 520,000 | 1,000,000 | 72,849 | 9,518,732 | \$ 19,214,022 |
| | Sewer Metro | 1,000 | - | - | 2,374,705 | \$ 19,613,195 |
| | Storm Drainage | 515,000 | 1,400,000 | 60,951 | 13,319,582 | \$ 24,538,209 |
| | Solid Waste | 9,000 | - | - | 3,849,877 | \$ 18,762,377 |
| | Airport | 769,300 | - | - | 346,975 | \$ 1,476,942 |
| | Cemetery | 800 | 200,000 | - | 434,887 | \$ 1,563,187 |
| INTERNAL SERVICE FUNDS | Insurance | 1,500 | - | - | 1,312,689 | \$ 1,314,189 |
| | Workers' Compensation | 95,600 | - | - | 787,022 | \$ 1,843,922 |
| | Facilities | 82,300 | - | - | 1,330,105 | \$ 4,792,605 |
| | Innovation & Technology | 5,000 | 579,916 | - | 1,992,399 | \$ 8,176,421 |
| | Equipment Rental | 1,797,402 | 826,000 | - | 3,634,008 | \$ 8,426,741 |
| FIDUCIARY FUNDS | Fire Pension | 9,000 | - | - | 2,417,899 | \$ 2,501,899 |
| PERMANENT FUNDS | Cemetery Endowment Care | 2,800 | - | - | 1,720,479 | \$ 1,758,279 |
| TOTAL BUDGET | | \$ 6,539,073 | \$ 9,695,825 | \$ 6,269,275 | \$ 88,839,185 | \$ 269,080,329 |

2017 Budgeted Expenditures by Object, All Funds

| Fund | | (10 & 20) Personnel | (30) Supplies | (40) Services | (50) Intergov't | (60) Capital |
|------------------------|------------------------------------|------------------------|------------------|------------------|--------------------|-----------------|
| GENERAL FUND | | \$ 38,242,484 | \$ 1,685,872 | \$ 13,131,808 | \$ 7,441,031 | \$ 324,519 |
| SPECIAL REVENUE FUNDS | Arterial Street | 285,000 | - | 260,000 | 4,661 | 1,958,965 |
| | Local Street | 148,568 | - | 680 | 666 | 2,256,000 |
| | Hotel/Motel Tax | 44,800 | 2,700 | 52,900 | 10,000 | - |
| | Arterial Street Preservation | 368,000 | - | - | - | 4,400,470 |
| | Drug Forfeiture | 154,516 | 25,500 | 71,000 | - | - |
| | Housing & Community Development | 100,000 | - | 362,450 | - | 250,000 |
| | Recreational Trails | - | - | - | - | - |
| | Business Improvement Area | - | 4,200 | 50,800 | - | - |
| | Cumulative Reserve | - | - | - | 200,000 | - |
| | Mitigation Fees | - | - | - | 1,365,081 | - |
| DEBT SERVICE | 1998 Library Bond | - | - | - | - | - |
| | City Hall Annex 2010 A&B Bond | - | - | - | - | - |
| | Local Revitalization 2010 C&D Bond | - | - | - | - | - |
| | SCORE Debt Service | - | - | - | - | - |
| | LID #350 | - | - | - | - | - |
| | Golf / Cemetery 2016 Refunding | - | - | - | - | - |
| CAPITAL PROJECTS | Municipal Parks Construction | - | - | 10,000 | - | 2,348,106 |
| | Capital Improvements | - | - | - | 1,612,547 | 1,109,570 |
| | Local Revitalization | - | - | - | - | 326,251 |
| ENTERPRISE FUNDS | Water | 4,537,802 | 334,444 | 4,868,480 | 1,260,280 | 5,670,986 |
| | Sewer | 2,705,286 | 136,750 | 2,842,890 | 1,354,792 | 1,260,900 |
| | Sewer Metro | - | - | - | 17,294,700 | - |
| | Storm Drainage | 3,947,448 | 94,750 | 1,708,290 | 2,021,752 | 2,426,200 |
| | Solid Waste | 473,324 | 33,000 | 13,546,965 | 363,600 | - |
| | Airport | 30,000 | 2,500 | 484,950 | - | 333,334 |
| | Cemetery | 734,362 | 221,700 | 156,750 | 1,332 | - |
| INTERNAL SERVICE FUNDS | Insurance | 225,750 | - | 4,230 | - | - |
| | Workers' Compensation | 440,962 | - | 409,815 | - | - |
| | Facilities | 1,013,001 | 150,220 | 1,556,687 | 646,338 | - |
| | Innovation & Technology | 2,640,399 | 463,250 | 2,683,630 | 400 | 682,900 |
| | Equipment Rental | 1,031,593 | 1,074,000 | 427,580 | - | 1,757,904 |
| FIDUCIARY FUNDS | Fire Pension | 170,717 | - | 7,000 | - | - |
| PERMANENT FUNDS | Cemetery Endowment Care | - | - | - | - | - |
| TOTAL BUDGET | | \$ 57,294,012 | \$ 4,228,886 | \$ 42,636,905 | \$ 33,577,180 | \$ 25,106,105 |

2017 Budgeted Expenditures by Object, All Funds (continued)

| Fund | | (70 & 80) Debt Service | (90) Interfund Srv. | Interfund Transfers | Ending Fund Balance | Total Budget |
|------------------------|------------------------------------|---------------------------|------------------------|------------------------|------------------------|-----------------|
| GENERAL FUND | | \$ 77,699 | \$ 7,224,093 | \$ 1,360,476 | \$ 12,623,309 | \$ 82,111,291 |
| SPECIAL REVENUE FUNDS | Arterial Street | 209,511 | 72,020 | 4,661 | 1,376,814 | \$ 4,171,632 |
| | Local Street | - | 11,259 | 666 | 893,143 | \$ 3,310,982 |
| | Hotel/Motel Tax | - | (10,000) | 10,000 | 84,044 | \$ 194,444 |
| | Arterial Street Preservation | - | - | - | 366,008 | \$ 5,134,478 |
| | Drug Forfeiture | - | - | - | 193,981 | \$ 444,997 |
| | Housing & Community Development | - | - | - | 52,455 | \$ 764,905 |
| | Recreational Trails | - | - | - | 56,998 | \$ 56,998 |
| | Business Improvement Area | - | - | - | 48,716 | \$ 103,716 |
| | Cumulative Reserve | - | (200,000) | 200,000 | 7,366,699 | \$ 7,566,699 |
| | Mitigation Fees | - | (1,315,081) | 1,315,081 | 4,429,481 | \$ 5,794,562 |
| DEBT SERVICE | 1998 Library Bond | 283,850 | - | - | - | \$ 283,850 |
| | City Hall Annex 2010 A&B Bond | 1,683,192 | - | - | - | \$ 1,683,192 |
| | Local Revitalization 2010 C&D Bond | 589,071 | - | - | - | \$ 589,071 |
| | SCORE Debt Service | 2,033,474 | - | - | - | \$ 2,033,474 |
| | LID #350 | 7,246 | - | - | 11,959 | \$ 19,205 |
| | Golf / Cemetery 2016 Refunding | 554,393 | - | - | - | \$ 554,393 |
| CAPITAL PROJECTS | Municipal Parks Construction | - | - | - | 282,116 | \$ 2,640,222 |
| | Capital Improvements | - | (1,612,547) | 1,612,547 | 7,797,299 | \$ 10,519,416 |
| | Local Revitalization | - | - | - | - | \$ 326,251 |
| ENTERPRISE FUNDS | Water | 3,077,809 | 162,436 | 1,260,280 | 5,622,046 | \$ 26,794,563 |
| | Sewer | 817,610 | (305,427) | 1,345,292 | 9,055,929 | \$ 19,214,022 |
| | Sewer Metro | - | - | - | 2,318,495 | \$ 19,613,195 |
| | Storm Drainage | 774,580 | (497,686) | 1,938,752 | 12,124,123 | \$ 24,538,209 |
| | Solid Waste | - | 111,587 | - | 4,233,901 | \$ 18,762,377 |
| | Airport | 188,850 | 1,400 | - | 435,908 | \$ 1,476,942 |
| | Cemetery | - | 46,501 | 1,332 | 401,210 | \$ 1,563,187 |
| INTERNAL SERVICE FUNDS | Insurance | - | - | - | 1,084,209 | \$ 1,314,189 |
| | Workers' Compensation | - | - | - | 993,145 | \$ 1,843,922 |
| | Facilities | - | (505,554) | 646,338 | 1,285,575 | \$ 4,792,605 |
| | Innovation & Technology | - | 190,631 | 400 | 1,514,811 | \$ 8,176,421 |
| | Equipment Rental | 44,140 | 231,152 | - | 3,860,372 | \$ 8,426,741 |
| FIDUCIARY FUNDS | Fire Pension | - | - | - | 2,324,182 | \$ 2,501,899 |
| PERMANENT FUNDS | Cemetery Endowment Care | - | - | - | 1,758,279 | \$ 1,758,279 |
| TOTAL BUDGET | | \$ 10,341,425 | \$ 3,604,784 | \$ 9,695,825 | \$ 82,595,207 | \$ 269,080,329 |

2018 Budgeted Revenue by Type, All Funds

| Fund | | Taxes | Licenses & Permits | Intergov't | Charges for Services | Fines & Forfeitures |
|------------------------|------------------------------------|---------------|--------------------|---------------|----------------------|---------------------|
| GENERAL FUND | | \$ 51,789,430 | \$ 2,419,950 | \$ 5,859,350 | \$ 3,992,580 | \$ 885,300 |
| SPECIAL REVENUE FUNDS | Arterial Street | 585,000 | - | 4,410,000 | - | - |
| | Local Street | 1,750,000 | - | - | - | - |
| | Hotel/Motel Tax | 113,300 | - | - | - | - |
| | Arterial Street Preservation | 2,061,500 | - | 1,000,940 | - | - |
| | Drug Forfeiture | - | - | 31,000 | - | - |
| | Housing & Community Development | - | - | 460,000 | - | - |
| | Recreational Trails | 7,200 | - | - | - | - |
| | Business Improvement Area | 55,000 | - | - | - | - |
| | Cumulative Reserve | - | - | - | - | - |
| | Mitigation Fees | - | - | - | 1,512,000 | - |
| DEBT SERVICE | 1998 Library Bond | - | - | - | - | - |
| | City Hall Annex 2010 A&B Bond | - | - | - | - | - |
| | Local Revitalization 2010 C&D Bond | 250,000 | - | - | - | - |
| | SCORE Debt Service | - | - | 1,484,031 | - | - |
| | LID #350 | - | - | - | - | - |
| | Golf / Cemetery 2016 Refunding | - | - | - | - | - |
| CAPITAL PROJECTS | Municipal Parks Construction | 125,000 | - | 50,000 | 11,000 | - |
| | Capital Improvements | 2,400,000 | - | 1,437,000 | - | - |
| | Local Revitalization | - | - | - | - | - |
| ENTERPRISE FUNDS | Water | - | - | - | 15,203,431 | - |
| | Sewer | - | - | - | 8,142,100 | - |
| | Sewer Metro | - | - | - | 18,189,923 | - |
| | Storm Drainage | - | - | - | 9,242,676 | - |
| | Solid Waste | - | - | 88,600 | 15,968,250 | - |
| | Airport | - | - | 1,741,667 | 44,000 | - |
| | Cemetery | - | - | - | 933,000 | - |
| INTERNAL SERVICE FUNDS | Insurance | - | - | - | - | - |
| | Workers' Compensation | - | - | - | 1,008,100 | - |
| | Facilities | - | - | - | 3,342,600 | - |
| | Innovation & Technology | - | - | 80,000 | 5,769,631 | - |
| | Equipment Rental | - | - | - | 2,169,331 | - |
| FIDUCIARY FUNDS | Fire Pension | - | - | 75,000 | - | - |
| PERMANENT FUNDS | Cemetery Endowment Care | - | - | - | 37,000 | - |
| TOTAL BUDGET | | \$ 59,136,430 | \$ 2,419,950 | \$ 16,717,588 | \$ 85,565,622 | \$ 885,300 |

2018 Budgeted Revenue by Type, All Funds (continued)

| Fund | | Miscellaneous Revenue | Interfund Transfers | Other Sources | Beginning Fund Balance | Total Resources |
|------------------------|------------------------------------|-----------------------|---------------------|---------------|------------------------|-----------------|
| GENERAL FUND | | \$ 1,035,900 | \$ 84,300 | \$ 25,000 | \$ 12,623,309 | \$ 78,715,119 |
| SPECIAL REVENUE FUNDS | Arterial Street | 180,600 | 1,039,817 | - | 1,376,814 | \$ 7,592,231 |
| | Local Street | 9,100 | 150,000 | - | 893,143 | \$ 2,802,243 |
| | Hotel/Motel Tax | 400 | - | - | 84,044 | \$ 197,744 |
| | Arterial Street Preservation | 4,900 | - | - | 366,008 | \$ 3,433,348 |
| | Drug Forfeiture | 56,100 | - | - | 193,981 | \$ 281,081 |
| | Housing & Community Development | - | - | - | 52,455 | \$ 512,455 |
| | Recreational Trails | 140 | - | - | 56,998 | \$ 64,338 |
| | Business Improvement Area | 200 | - | - | 48,716 | \$ 103,916 |
| | Cumulative Reserve | 20,500 | - | - | 7,366,699 | \$ 7,387,199 |
| | Mitigation Fees | 8,200 | - | - | 4,429,481 | \$ 5,949,681 |
| DEBT SERVICE | 1998 Library Bond | - | 282,150 | - | - | \$ 282,150 |
| | City Hall Annex 2010 A&B Bond | - | 1,290,078 | 385,042 | - | \$ 1,675,120 |
| | Local Revitalization 2010 C&D Bond | 60 | 226,109 | 113,426 | - | \$ 589,595 |
| | SCORE Debt Service | 109,928 | - | 427,335 | - | \$ 2,021,294 |
| | LID #350 | 7,812 | - | - | 11,959 | \$ 19,771 |
| | Golf Debt Service | - | 554,367 | - | - | \$ 554,367 |
| CAPITAL PROJECTS | Municipal Parks Construction | 46,590 | 432,000 | - | 282,116 | \$ 946,706 |
| | Capital Improvements | 27,857 | 5,000 | - | 7,797,299 | \$ 11,667,156 |
| | Local Revitalization | - | - | - | - | \$ - |
| ENTERPRISE FUNDS | Water | 1,310,000 | 1,250,000 | 2,669,024 | 5,622,046 | \$ 26,054,501 |
| | Sewer | 620,000 | - | 75,570 | 9,055,929 | \$ 17,893,599 |
| | Sewer Metro | 1,000 | - | - | 2,318,495 | \$ 20,509,418 |
| | Storm Drainage | 615,000 | 1,200,000 | 63,226 | 12,124,123 | \$ 23,245,025 |
| | Solid Waste | 9,000 | - | - | 4,233,901 | \$ 20,299,751 |
| | Airport | 785,800 | - | - | 435,908 | \$ 3,007,375 |
| | Cemetery | 800 | 250,000 | - | 401,210 | \$ 1,585,010 |
| INTERNAL SERVICE FUNDS | Insurance | 1,500 | - | - | 1,084,209 | \$ 1,085,709 |
| | Workers' Compensation | 95,600 | - | - | 993,145 | \$ 2,096,845 |
| | Facilities | 82,800 | 450,000 | - | 1,285,575 | \$ 5,160,975 |
| | Innovation & Technology | 5,500 | 948,196 | - | 1,514,811 | \$ 8,318,138 |
| | Equipment Rental | 1,794,625 | 789,058 | - | 3,860,372 | \$ 8,613,386 |
| FIDUCIARY FUNDS | Fire Pension | 9,000 | - | - | 2,324,182 | \$ 2,408,182 |
| PERMANENT FUNDS | Cemetery Endowment Care | 2,900 | - | - | 1,758,279 | \$ 1,798,179 |
| TOTAL BUDGET | | \$ 6,841,812 | \$ 8,951,075 | \$ 3,758,623 | \$ 82,595,207 | \$ 266,871,607 |

2018 Budgeted Expenditures by Object, All Funds

| Fund | | (10 & 20) Personnel | (30) Supplies | (40) Services | (50) Intergov't | (60) Capital |
|------------------------|------------------------------------|------------------------|------------------|------------------|--------------------|-----------------|
| GENERAL FUND | | \$ 40,019,992 | \$ 1,656,850 | \$ 14,039,528 | \$ 8,017,659 | \$ 319,618 |
| SPECIAL REVENUE FUNDS | Arterial Street | 551,000 | - | 260,000 | 3,615 | 5,541,000 |
| | Local Street | 148,817 | - | 700 | 516 | 2,255,998 |
| | Hotel/Motel Tax | 46,125 | 2,800 | 54,475 | 10,300 | - |
| | Arterial Street Preservation | 225,000 | - | 150,000 | - | 2,505,440 |
| | Drug Forfeiture | 156,721 | 25,500 | 71,000 | - | - |
| | Housing & Community Development | 105,996 | - | 362,450 | - | - |
| | Recreational Trails | - | - | - | - | - |
| | Business Improvement Area | - | 4,200 | 50,800 | - | - |
| | Cumulative Reserve | - | - | - | 250,000 | - |
| | Mitigation Fees | - | - | - | 1,219,817 | - |
| DEBT SERVICE | 1998 Library Bond | - | - | - | - | - |
| | City Hall Annex 2010 A&B Bond | - | - | - | - | - |
| | Local Revitalization 2010 C&D Bond | - | - | - | - | - |
| | SCORE Debt Service | - | - | - | - | - |
| | LID #350 | - | - | - | - | - |
| | Golf / Cemetery 2016 Refunding | - | - | - | - | - |
| CAPITAL PROJECTS | Municipal Parks Construction | - | - | 10,000 | - | 862,000 |
| | Capital Improvements | - | - | - | 1,783,148 | 2,232,000 |
| | Local Revitalization | - | - | - | - | - |
| ENTERPRISE FUNDS | Water | 4,642,145 | 334,244 | 4,965,750 | 1,507,291 | 4,605,586 |
| | Sewer | 2,835,082 | 136,550 | 2,893,471 | 250,920 | 1,241,000 |
| | Sewer Metro | - | - | - | 18,250,200 | - |
| | Storm Drainage | 4,070,620 | 94,550 | 1,725,779 | 1,634,292 | 1,352,000 |
| | Solid Waste | 497,703 | 33,400 | 14,587,795 | 458,750 | - |
| | Airport | 149,000 | 2,500 | 498,550 | - | 1,704,334 |
| | Cemetery | 767,780 | 221,700 | 157,980 | 1,033 | - |
| INTERNAL SERVICE FUNDS | Insurance | 237,000 | - | 4,230 | - | - |
| | Workers' Compensation | 447,468 | - | 415,215 | - | - |
| | Facilities | 1,062,361 | 140,220 | 1,917,962 | 646,939 | - |
| | Innovation & Technology | 2,792,157 | 429,650 | 2,650,830 | 500 | 1,033,800 |
| | Equipment Rental | 1,090,399 | 1,081,000 | 435,180 | - | 1,465,329 |
| FIDUCIARY FUNDS | Fire Pension | 171,225 | - | 7,000 | - | - |
| PERMANENT FUNDS | Cemetery Endowment Care | - | - | - | - | - |
| TOTAL BUDGET | | \$ 60,016,591 | \$ 4,163,164 | \$ 45,258,695 | \$ 34,034,980 | \$ 25,118,105 |

2018 Budgeted Expenditures by Object, All Funds (continued)

| Fund | | (70 & 80) Debt Service | (90) Interfund Srv. | Interfund Transfers | Ending Fund Balance | Total Budget |
|------------------------|------------------------------------|---------------------------|------------------------|------------------------|------------------------|-----------------|
| GENERAL FUND | | \$ 77,699 | \$ 6,943,494 | \$ 1,785,204 | \$ 5,855,075 | \$ 78,715,119 |
| SPECIAL REVENUE FUNDS | Arterial Street | 208,818 | 75,244 | 3,615 | 948,939 | \$ 7,592,231 |
| | Local Street | - | 11,723 | 516 | 383,973 | \$ 2,802,243 |
| | Hotel/Motel Tax | - | (10,300) | 10,300 | 84,044 | \$ 197,744 |
| | Arterial Street Preservation | - | - | - | 552,908 | \$ 3,433,348 |
| | Drug Forfeiture | - | - | - | 27,860 | \$ 281,081 |
| | Housing & Community Development | - | - | - | 44,009 | \$ 512,455 |
| | Recreational Trails | - | - | - | 64,338 | \$ 64,338 |
| | Business Improvement Area | - | - | - | 48,916 | \$ 103,916 |
| | Cumulative Reserve | - | (250,000) | 250,000 | 7,137,199 | \$ 7,387,199 |
| | Mitigation Fees | - | (1,169,817) | 1,169,817 | 4,729,864 | \$ 5,949,681 |
| DEBT SERVICE | 1998 Library Bond | 282,150 | - | - | - | \$ 282,150 |
| | City Hall Annex 2010 A&B Bond | 1,675,120 | - | - | - | \$ 1,675,120 |
| | Local Revitalization 2010 C&D Bond | 589,595 | - | - | - | \$ 589,595 |
| | SCORE Debt Service | 2,021,294 | - | - | - | \$ 2,021,294 |
| | LID #350 | 7,246 | - | - | 12,525 | \$ 19,771 |
| | Golf / Cemetery 2016 Refunding | 554,367 | - | - | - | \$ 554,367 |
| CAPITAL PROJECTS | Municipal Parks Construction | - | - | - | 74,706 | \$ 946,706 |
| | Capital Improvements | - | (1,783,148) | 1,783,148 | 7,652,008 | \$ 11,667,156 |
| | Local Revitalization | - | - | - | - | \$ - |
| ENTERPRISE FUNDS | Water | 3,073,866 | (85,251) | 1,507,291 | 5,503,579 | \$ 26,054,501 |
| | Sewer | 815,875 | 792,901 | 241,420 | 8,686,380 | \$ 17,893,599 |
| | Sewer Metro | - | - | - | 2,259,218 | \$ 20,509,418 |
| | Storm Drainage | 776,275 | (107,038) | 1,551,292 | 12,147,255 | \$ 23,245,025 |
| | Solid Waste | - | 114,279 | - | 4,607,824 | \$ 20,299,751 |
| | Airport | 191,425 | 1,500 | - | 460,066 | \$ 3,007,375 |
| | Cemetery | - | 47,865 | 1,033 | 387,619 | \$ 1,585,010 |
| INTERNAL SERVICE FUNDS | Insurance | - | - | - | 844,479 | \$ 1,085,709 |
| | Workers' Compensation | - | - | - | 1,234,162 | \$ 2,096,845 |
| | Facilities | - | (503,128) | 646,939 | 1,249,682 | \$ 5,160,975 |
| | Innovation & Technology | - | 190,295 | 500 | 1,220,406 | \$ 8,318,138 |
| | Equipment Rental | 44,140 | 220,212 | - | 4,277,126 | \$ 8,613,386 |
| FIDUCIARY FUNDS | Fire Pension | - | - | - | 2,229,957 | \$ 2,408,182 |
| PERMANENT FUNDS | Cemetery Endowment Care | - | - | - | 1,798,179 | \$ 1,798,179 |
| TOTAL BUDGET | | \$ 10,317,870 | \$ 4,488,831 | \$ 8,951,075 | \$ 74,522,296 | \$ 266,871,607 |

Relationship between Fund and City Structure

The table below provides a cross-reference of the relationships between individual funds and City structure. City funds are represented along the horizontal axis of the table while the City structural divisions lie along the vertical axis. Boxes indicate how money from various City funds is allocated to support distinct City administrative divisions. Only those administrative divisions with multiple allocations are illustrated.

| TO: | FROM FUND: | | | | | | | | | | | | | | | |
|--------------------------|------------|----------|---------|---------|-------------------|-------|-------|-------|-------|---------|----------|---------|------------|------|--------|---------|
| | General | Arterial | Local | Drug | Housing | Water | Sewer | Storm | Solid | Airport | Cemetery | Workers | Facilities | IT | Equip. | Fire |
| | Fund | Streets | Streets | Forfeit | & Comm Dvlpmnt | Fund | Fund | Fund | Waste | Fund | Fund | Comp | Fund | Fund | Rental | Pension |
| Administration | * | | | | * | * | * | * | | * | * | | * | * | | |
| Community Development | * | | | | | * | * | * | | | | | | | | |
| Equipment Rental | * | | | | | * | * | * | * | | | | * | * | * | |
| Facilities | * | * | * | | | * | * | * | * | | * | | * | * | * | |
| Finance | * | | | | | * | * | * | * | | * | * | | | * | * |
| Human Resources | * | | | | | * | * | * | * | | * | * | | | * | |
| Innovation & Technology | * | * | * | | | * | * | * | * | | * | | * | * | * | |
| Legal | * | | | | | * | * | | * | | | | | | * | |
| Parks, Arts & Recreation | * | | | | | * | | * | | | * | | | | | |
| Police | * | | | * | | * | * | * | | | * | | | | | |
| Public Works | * | | * | | | * | * | * | | | | | | | | |
| Streets | * | | | | | | | * | | | | | | | | |

Budgeted Expenditures by Administrative Structure

Perhaps the most common way of viewing the organization of the City is by administrative structure. The table on the following page presents the budget from this perspective. Expenditures are accounted for on the basis of where the authority for the expenditure lies.

The administrative structure is based upon the reporting relationships – what people and functions are accountable to which department. The criteria of organizing a City administratively are based on the grouping of specific work tasks or skills into groups with similar or related characteristics. This creates more efficiency, eliminates duplication of effort, and allows the diversity of City functions to be managed consistently. For example, it is more efficient for the accounts of the City to be handled centrally where trained staff can be provided. Likewise, it is more efficient to share engineering skills than for each utility to have separate engineering staff.

The administrative structure of the City consists of the Mayor and eight department heads. The larger departments are then subdivided into divisions.

Administrative or Support Departments:

Mayor and Council: Provides overall administration to the entire City. Also includes expenditures related to the operation of the City Council.

Administration: This department coordinates the priorities of the Mayor and City Council and ensures that they are addressed and implemented throughout the City organization for the benefit of its residents and businesses. This department also houses Economic Development, Human and Community Services, Emergency Management, Property Management and Facilities, and Public Affairs and Marketing.

Human Resources: This department provides centralized personnel and risk management services to all City departments and oversees the Worker's Compensation self-insurance fund.

Finance: Provides centralized budgeting and financial reporting services to all City departments as well as other administrative services, such as City utility billing.

Legal: Provides centralized legal and City Clerk services to all City departments.

Community Development & Public Works: The Community Development division provides citywide land use planning and environmental protection, environmental services, permitting, and inspection services. The Public Works division includes Engineering Services; Water, Sewer, and Storm utilities; Equipment Rental; and Streets.

Police: Provides for all police services in the City of Auburn and jail services at the South Correctional Entity (SCORE).

Parks, Arts and Recreation: Provides recreational services and maintenance of park facilities. The Parks Department also provides senior citizen services and manages the Mountain View Cemetery and the Auburn Golf Course.

Innovation & Technology: Provides management, oversight, and support of all technology within the City including GIS, desktop, and network applications.

Budgeted Expenditures by Administrative Structure

| | 2015 Actual | 2016 Adj Budget | 2016 Est Actual | 2017 Budget | 2018 Budget |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| MAYOR & COUNCIL: | | | | | |
| Mayor and Council | \$ 912,825 | \$ 1,135,833 | \$ 976,866 | \$ 1,143,418 | \$ 1,208,743 |
| | 912,825 | 1,135,833 | 976,866 | 1,143,418 | 1,208,743 |
| ADMINISTRATION DIRECTOR: | | | | | |
| Administration | \$ 2,397,246 | \$ 2,680,269 | 2,789,236 | \$ 2,489,758 | \$ 2,558,242 |
| Hotel/Motel Tax | \$ 77,015 | \$ 227,500 | 227,500 | \$ 110,400 | \$ 113,700 |
| Housing & Community Development | \$ 417,312 | \$ 1,155,398 | 1,155,398 | \$ 712,450 | \$ 468,446 |
| Facilities | \$ 3,083,609 | \$ 4,544,048 | 4,579,048 | \$ 3,507,030 | \$ 3,911,293 |
| Multimedia | \$ 998,886 | \$ 1,054,787 | 1,054,787 | \$ 1,132,911 | \$ 1,161,789 |
| | 6,974,067 | 9,662,002 | 9,805,968 | 7,952,549 | 8,213,470 |
| HUMAN RESOURCES DIRECTOR: | | | | | |
| Human Resources | \$ 3,290,785 | \$ 3,687,443 | 3,762,443 | \$ 3,876,125 | \$ 3,932,170 |
| Worker's Compensation | \$ 450,767 | \$ 854,310 | 854,310 | \$ 850,777 | \$ 862,683 |
| | 3,741,552 | 4,541,754 | 4,616,753 | 4,726,902 | 4,794,853 |
| FINANCE DIRECTOR: | | | | | |
| Finance | \$ 1,221,253 | \$ 1,300,773 | 1,300,773 | \$ 1,409,534 | \$ 1,459,831 |
| Non-Departmental | \$ 5,325,231 | \$ 5,489,627 | 4,039,627 | \$ 4,204,190 | \$ 5,215,143 |
| Cumulative Reserve | \$ 430,106 | \$ 1,953,298 | 1,953,298 | \$ 200,000 | \$ 250,000 |
| Mitigation Fees | \$ 1,202,463 | \$ 3,940,845 | 2,974,898 | \$ 1,365,081 | \$ 1,219,817 |
| Debt Service Funds | \$ 3,013,384 | \$ 2,926,775 | 2,574,824 | \$ 5,151,226 | \$ 5,129,772 |
| Capital Improvements | \$ 2,385,783 | \$ 9,359,926 | 8,684,926 | \$ 2,722,117 | \$ 4,015,148 |
| Local Revitalization | \$ 94,150 | \$ 464,551 | 140,000 | \$ 326,251 | \$ - |
| Solid Waste | \$ 12,690,426 | \$ 13,534,900 | 13,204,910 | \$ 14,528,476 | \$ 15,691,927 |
| Insurance | \$ 125,131 | \$ 218,900 | 218,900 | \$ 229,980 | \$ 241,230 |
| Fire Pension | \$ 177,672 | \$ 170,658 | 170,658 | \$ 177,717 | \$ 178,225 |
| Cemetery Endowment Care | \$ 30,000 | \$ - | - | \$ - | \$ - |
| | 26,695,599 | 39,360,253 | 35,262,814 | 30,314,572 | 33,401,093 |
| CITY ATTORNEY: | | | | | |
| Legal | \$ 1,938,714 | \$ 2,194,830 | 2,194,830 | \$ 2,276,603 | \$ 2,364,650 |
| | 1,938,714 | 2,194,830 | 2,194,830 | 2,276,603 | 2,364,650 |
| COMMUNITY DEV. & PUBLIC WORKS DIRECTOR: | | | | | |
| Community Development | \$ 3,907,332 | \$ 4,731,841 | 4,731,841 | \$ 4,584,597 | \$ 4,816,225 |
| Public Works | \$ 2,620,478 | \$ 2,809,335 | 2,811,835 | \$ 3,547,418 | \$ 3,715,032 |
| Streets | \$ 3,016,275 | \$ 3,466,563 | 3,466,563 | \$ 3,760,044 | \$ 3,863,742 |
| Arterial Street | \$ 7,081,597 | \$ 18,805,638 | 17,592,176 | \$ 2,794,818 | \$ 6,643,292 |
| Local Street | \$ 2,412,794 | \$ 2,864,398 | 2,835,308 | \$ 2,417,839 | \$ 2,418,270 |
| Arterial Street Preservation | \$ 4,047,922 | \$ 4,996,571 | 3,566,413 | \$ 4,768,470 | \$ 2,880,440 |
| Business Improvement Area | \$ 53,947 | \$ 55,000 | 55,000 | \$ 55,000 | \$ 55,000 |
| Water | \$ 20,681,904 | \$ 22,953,039 | 22,904,761 | \$ 21,172,517 | \$ 20,550,922 |
| Sewer | \$ 9,387,567 | \$ 14,564,414 | 14,515,138 | \$ 10,158,093 | \$ 9,207,219 |
| Storm Drainage | \$ 15,026,380 | \$ 14,671,681 | 13,205,767 | \$ 12,414,086 | \$ 11,097,770 |
| Sewer Metro | \$ 16,034,521 | \$ 16,517,200 | 16,317,200 | \$ 17,294,700 | \$ 18,250,200 |
| Airport ¹ | \$ 1,048,420 | \$ 1,346,819 | 1,346,819 | \$ 1,041,034 | \$ 2,547,309 |
| Equipment Rental | \$ 2,635,244 | \$ 8,140,514 | 8,140,514 | \$ 4,566,369 | \$ 4,336,260 |
| | 87,954,380 | 115,923,014 | 111,489,334 | 88,574,985 | 90,381,681 |
| POLICE CHIEF: | | | | | |
| SCORE (jail) | \$ 3,658,863 | \$ 5,583,542 | 4,020,000 | \$ 3,953,150 | \$ 4,099,465 |
| Police | \$ 22,085,780 | \$ 23,813,652 | 23,794,252 | \$ 25,967,258 | \$ 26,966,195 |
| Drug Forfeiture | \$ 216,684 | \$ 273,027 | 273,027 | \$ 251,016 | \$ 253,221 |
| | 25,961,327 | 29,670,221 | 28,087,279 | 30,171,424 | 31,318,881 |
| PARKS DIRECTOR: | | | | | |
| Parks, Arts & Recreation | \$ 10,817,212 | \$ 11,584,205 | 11,584,205 | \$ 12,275,887 | \$ 12,660,606 |
| Recreational Trails | \$ - | \$ - | - | \$ - | \$ - |
| Municipal Parks | \$ 2,942,415 | \$ 8,039,951 | 7,025,132 | \$ 2,358,106 | \$ 872,000 |
| Cemetery | \$ 852,776 | \$ 1,119,059 | 1,119,059 | \$ 1,161,977 | \$ 1,197,391 |
| | 14,612,403 | 20,743,215 | 19,728,396 | 15,795,970 | 14,729,997 |
| INNOVATION & TECHNOLOGY DIRECTOR: | | | | | |
| Innovation and Technology | \$ 3,775,285 | \$ 7,773,574 | 8,273,574 | \$ 5,528,699 | \$ 5,935,943 |
| | 3,775,285 | 7,773,574 | 8,273,574 | 5,528,699 | 5,935,943 |
| RESERVES: | | | | | |
| General Fund | 19,566,766 | 11,266,731 | 16,191,731 | 12,623,309 | 5,855,075 |
| Special Revenue Funds | 21,051,048 | 14,236,453 | 16,828,897 | 14,868,339 | 14,022,050 |
| Debt Service Funds | 13,278 | 30,508 | 11,706 | 11,959 | 12,525 |
| Capital Funds | 13,119,474 | 7,021,915 | 8,126,379 | 8,079,415 | 7,726,714 |
| Enterprise Funds | | | | | |
| Utilities | 41,774,934 | 31,690,541 | 33,704,009 | 33,354,494 | 33,204,256 |
| Airport | 516,605 | 346,975 | 346,975 | 435,908 | 460,066 |
| Cemetery | 375,647 | 434,887 | 434,887 | 401,210 | 387,619 |
| Internal Service Funds | 14,498,889 | 9,591,224 | 9,056,224 | 8,738,112 | 8,825,855 |
| Fiduciary Funds | 2,512,557 | 2,417,899 | 2,417,899 | 2,324,182 | 2,229,957 |
| Permanent Funds | 1,686,280 | 1,720,479 | 1,720,479 | 1,758,279 | 1,798,179 |
| | 115,115,477 | 78,757,613 | 88,839,186 | 82,595,207 | 74,522,296 |
| TOTAL ALL FUNDS | \$ 287,681,628 | \$ 309,762,308 | \$ 309,275,001 | \$ 269,080,329 | \$ 266,871,607 |

¹Management of the Airport enterprise fund was transferred from the Finance Department to the Community Development & Public Works Department in 2015.

Budgeted General Fund Expenditures by Department & Cost Center

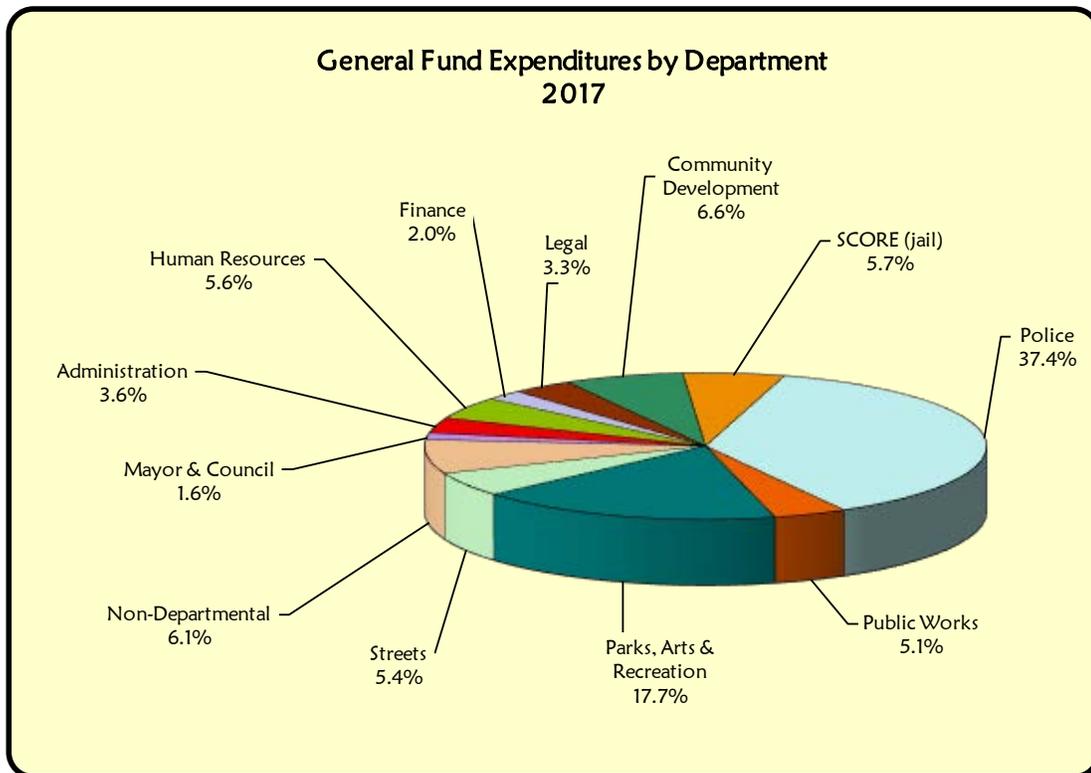
The next table presents a summary of General Fund expenditures by cost center. A cost center identifies specific activities within an administrative unit of the City. Since these cost centers correspond to specific programs operated by the City, this page summarizes the program budgets of the General Fund.

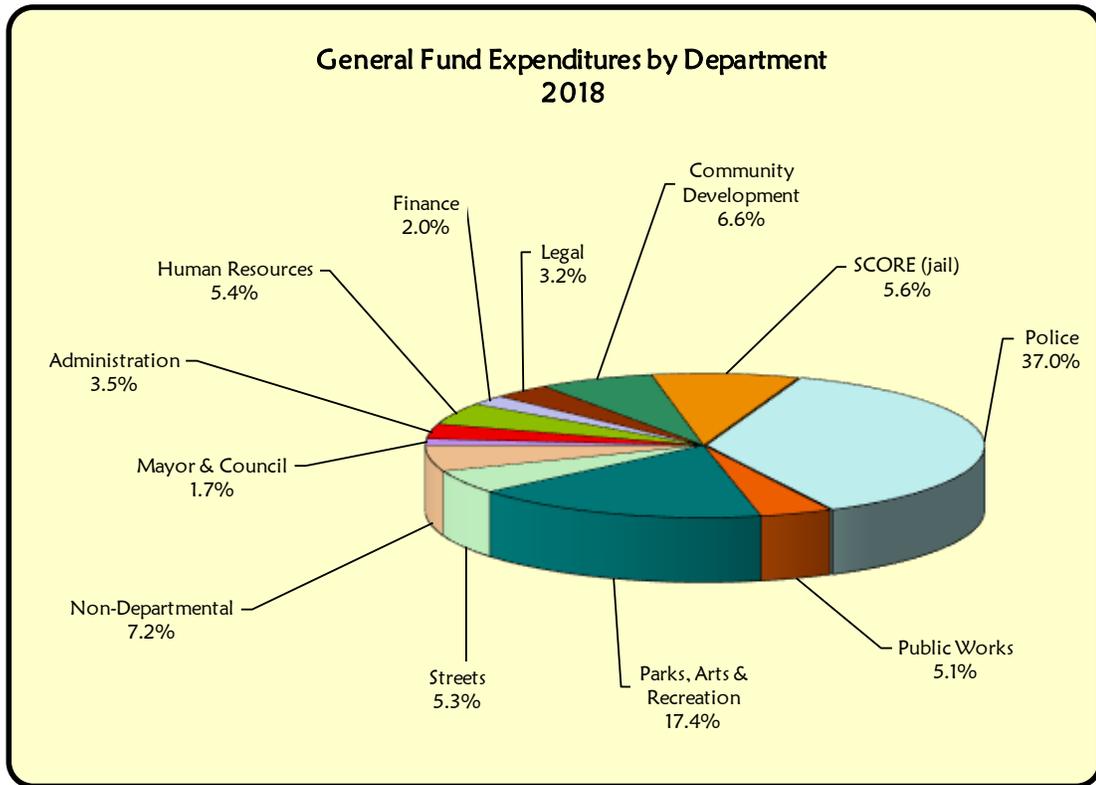
In 2017, the total public safety budget, which includes Police, Jail, Municipal Court, Probation, and Civil Service, is 46.8% of the total General Fund. Police services make up 37.4% of the General Fund; the largest police program being Patrol & Operations. Jail services at the South Correctional Entity (SCORE) account for 5.7%, while Municipal Court, Probation, and Civil Services total 3.8%.

Parks, Arts and Recreation account for 17.7% of the General Fund, with 8.2% dedicated to recreation and park facilities, and 1.3% to senior services.

The balance of the General Fund budget supports a variety of services – 5.4% has been allocated to street maintenance; 5.1% to Public Works and engineering services; 6.6% to Community Development services which include permitting, land use planning, and building code administration; and the remaining 18.4% is made up of general government services such as Legal, Finance, and Administration.

The pie charts below and on the next page depict General Fund expenditures for 2017 and 2018 by department.





Budgeted General Fund Expenditures by Cost Center

| | 2015 Actual | 2016 Adj Budget | 2016 Est Actual | 2017 Budget | 2018 Budget |
|-------------------------------------|----------------|--------------------|--------------------|----------------|----------------|
| MAYOR & COUNCIL: | | | | | |
| City Council | \$ 392,759 | \$ 470,977 | \$ 440,977 | \$ 449,470 | \$ 463,998 |
| Mayor | \$ 520,066 | \$ 664,856 | \$ 535,889 | \$ 693,948 | \$ 744,745 |
| | 912,825 | 1,135,833 | \$ 976,866 | 1,143,418 | 1,208,743 |
| ADMINISTRATION: | | | | | |
| Administration | \$ 524,129 | \$ 553,425 | \$ 553,425 | \$ 579,361 | \$ 596,796 |
| Emergency Management | \$ 219,609 | \$ 218,413 | \$ 218,413 | \$ 212,924 | \$ 221,460 |
| Community Services | \$ 314,400 | \$ 356,450 | \$ 356,450 | \$ 463,298 | \$ 494,480 |
| Economic Development | \$ 430,950 | \$ 687,851 | \$ 687,851 | \$ 594,433 | \$ 603,858 |
| Human Services | \$ 908,157 | \$ 864,130 | \$ 973,097 | \$ 639,742 | \$ 641,648 |
| | 2,397,246 | 2,680,269 | \$ 2,789,237 | 2,489,758 | 2,558,242 |
| HUMAN RESOURCES: | | | | | |
| Municipal Court | \$ 2,239,983 | \$ 2,280,889 | \$ 2,355,889 | \$ 2,502,954 | \$ 2,509,145 |
| Personnel & Administration | \$ 964,199 | \$ 1,296,321 | \$ 1,296,321 | \$ 1,229,893 | \$ 1,275,691 |
| Civil Service Commission | \$ 81,908 | \$ 90,233 | \$ 90,233 | \$ 123,278 | \$ 127,334 |
| Wellness | \$ 4,696 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| | 3,290,785 | 3,687,443 | \$ 3,762,443 | 3,876,125 | 3,932,170 |
| FINANCE: | | | | | |
| Administration | \$ 304,991 | \$ 368,879 | \$ 368,879 | \$ 411,372 | \$ 427,609 |
| Budgeting & Accounting | \$ 915,285 | \$ 931,894 | \$ 931,894 | \$ 998,162 | \$ 1,032,222 |
| Pet Licensing ¹ | \$ 977 | \$ - | \$ - | \$ - | \$ - |
| | 1,221,253 | 1,300,773 | \$ 1,300,773 | 1,409,534 | 1,459,831 |
| LEGAL: | | | | | |
| City Clerk | \$ 610,467 | \$ 734,833 | \$ 734,833 | \$ 706,441 | \$ 732,092 |
| Administration | \$ 725,957 | \$ 777,014 | \$ 777,014 | \$ 777,880 | \$ 796,186 |
| Prosecution & Criminal | \$ 602,290 | \$ 682,983 | \$ 682,983 | \$ 792,282 | \$ 836,372 |
| | 1,938,714 | 2,194,830 | 2,194,830 | 2,276,603 | 2,364,650 |
| COMMUNITY DEVELOPMENT: | | | | | |
| Pet Licensing ¹ | \$ 9,427 | \$ 51,200 | \$ 51,200 | \$ 57,400 | \$ 57,400 |
| Building & Permits | \$ 2,107,715 | \$ 2,404,578 | \$ 2,404,578 | \$ 2,156,285 | \$ 2,262,881 |
| Administration | \$ 1,790,190 | \$ 2,276,063 | \$ 2,276,063 | \$ 1,746,577 | \$ 1,856,551 |
| Environmental Services ² | \$ - | \$ - | \$ - | \$ 390,735 | \$ 405,793 |
| Planning ² | \$ - | \$ - | \$ - | \$ 233,600 | \$ 233,600 |
| | 3,907,332 | 4,731,841 | \$ 4,731,841 | 4,584,597 | 4,816,225 |
| SCORE (JAIL): | | | | | |
| SCORE | \$ 3,658,863 | \$ 4,020,000 | \$ 4,020,000 | \$ 3,953,150 | \$ 4,099,465 |
| SCORE Debt Service | \$ - | \$ 1,563,542 | \$ - | \$ - | \$ - |
| | 3,658,863 | 5,583,542 | \$ 4,020,000 | 3,953,150 | 4,099,465 |
| POLICE: | | | | | |
| Administration | \$ 5,438,946 | \$ 6,163,034 | \$ 6,163,034 | \$ 6,457,816 | \$ 6,827,691 |
| Patrol & Operations | \$ 11,530,883 | \$ 12,261,312 | \$ 12,241,912 | \$ 13,716,705 | \$ 14,027,933 |
| Investigations | \$ 3,060,163 | \$ 3,055,350 | \$ 3,055,350 | \$ 3,435,148 | \$ 3,508,442 |
| Community Programs | \$ 871,143 | \$ 1,005,242 | \$ 1,005,242 | \$ 1,016,293 | \$ 1,037,423 |
| Records | \$ 1,080,145 | \$ 1,193,881 | \$ 1,193,881 | \$ 1,199,828 | \$ 1,309,189 |
| Jail | \$ - | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| Animal Control | \$ 104,499 | \$ 114,834 | \$ 114,834 | \$ 121,468 | \$ 235,517 |
| | 22,085,780 | 23,813,652 | \$ 23,794,252 | 25,967,258 | 26,966,195 |
| PUBLIC WORKS: | | | | | |
| Engineering | \$ 2,620,478 | \$ 2,809,335 | \$ 2,811,835 | \$ 3,547,418 | \$ 3,715,032 |
| | 2,620,478 | 2,809,335 | \$ 2,811,835 | 3,547,418 | 3,715,032 |

Budgeted General Fund Expenditures by Cost Center (continued)

| | 2015 Actual | 2016 Adj Budget | 2016 Est Actual | 2017 Budget | 2018 Budget |
|--------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| PARKS, ARTS & RECREATION: | | | | | |
| Cultural Arts | 544,202 | 666,243 | \$ 666,243 | 600,103 | 611,666 |
| Special Events | 392,723 | 566,881 | \$ 566,881 | 570,280 | 584,367 |
| Administration | 1,259,500 | 1,237,588 | \$ 1,237,588 | 1,477,354 | 1,531,708 |
| Senior Center | 893,305 | 902,066 | \$ 902,066 | 920,789 | 968,830 |
| Recreation Administration & Programs | 1,982,289 | 2,150,781 | \$ 2,150,781 | 2,354,123 | 2,441,025 |
| Theater | 646,244 | 662,161 | \$ 662,161 | 628,037 | 642,887 |
| Museum | 417,586 | 454,981 | \$ 454,981 | 480,837 | 494,262 |
| Parks Facilities | 2,926,537 | 2,954,794 | \$ 2,954,794 | 3,412,871 | 3,498,584 |
| Golf Maintenance & Operations | 891,175 | 996,071 | \$ 996,071 | 896,936 | 930,215 |
| Golf Finance Administration | 356,208 | 432,037 | \$ 432,037 | 372,537 | 379,614 |
| Golf Pro Shop | 507,443 | 560,602 | \$ 560,602 | 562,020 | 577,448 |
| | 10,817,212 | 11,584,205 | \$ 11,584,205 | 12,275,887 | 12,660,606 |
| STREETS: | | | | | |
| Maintenance & Operations | 2,596,043 | 2,987,667 | \$ 2,987,667 | 3,228,744 | 3,303,340 |
| Administration | 420,232 | 478,896 | \$ 478,896 | 531,300 | 560,402 |
| | 3,016,275 | 3,466,563 | \$ 3,466,563 | 3,760,044 | 3,863,742 |
| NON-DEPARTMENTAL: | | | | | |
| Transfers & Miscellaneous | 5,325,231 | 5,489,627 | 4,039,627 | 4,193,190 | 5,215,143 |
| Ending Fund Balance | 19,566,766 | 11,266,731 | 16,191,731 | 12,623,309 | 5,855,075 |
| | 24,891,997 | 16,756,358 | 20,231,358 | 16,816,499 | 11,070,218 |
| TOTAL GENERAL FUND | \$ 80,758,760 | \$ 79,744,645 | \$ 81,664,202 | \$ 82,100,291 | \$ 78,715,119 |

¹ The Pet Licensing function was moved to the Community Development & Public Works Department in April 2015.

² Effective July 2016, the Community Development Administration division was separated into the Administration, Environmental Services, and Planning divisions.

Budgeted Interfund Operating Transfers

The next table presents a summary of transfers between funds for items such as payment of debt service and transfers in support of capital construction projects.

| Fund No | Fund Name | 2017 | | 2018 | | Description |
|------------|--|--------------|-------------|--------------|-------------|--|
| | | Transfer Out | Transfer In | Transfer Out | Transfer In | |
| 001 229 | General Fund 1998 Library Debt Service | \$ (283,850) | 283,850 | \$ (282,150) | 282,150 | Transfer from General Fund to F229 to Pay for Library Debt Service |
| 001 276 | General Fund 2005/2006A LTGO | (554,393) | 554,393 | (554,367) | 554,367 | Transfer from General Fund to F276 to Pay for Golf/Cemetery Debt Service |
| 001 518 | General Fund Innovation and Technology | (50,000) | 50,000 | (25,000) | 25,000 | Transfer from General Fund to F518 to Pay for ASD.0011 - Auburn Magazine |
| 001 518 | General Fund Innovation and Technology | (12,000) | 12,000 | (17,000) | 17,000 | Transfer from General Fund to F518 to Pay for IS.0040 - City Clerk LIMS Replacement |
| 001 518 | General Fund Innovation and Technology | (45,000) | 45,000 | (15,000) | 15,000 | Transfer from General Fund to F518 to Pay for IS.0041 - Drone Program Administration |
| 001 518 | General Fund Innovation and Technology | (84,933) | 84,933 | (85,112) | 85,112 | Transfer from General Fund to F518 to Pay for IS.0042 - Network Engineer |
| 001 518 | General Fund Innovation and Technology | - | - | (45,000) | 45,000 | Transfer from General Fund to F518 to Pay for IS.0043 - Senior Center A /V Upgrade |
| 001 518 | General Fund Innovation and Technology | - | - | (250,000) | 250,000 | Transfer from General Fund to F518 to Pay for IS.0044 - Digital Parity |
| 001 518 | General Fund Innovation and Technology | (30,000) | 30,000 | - | - | Transfer from General Fund to F518 to Pay for IS.0045 - E-Plan Check Monitor Upgrade |
| 001 518 | General Fund Innovation and Technology | (30,000) | 30,000 | (3,000) | 3,000 | Transfer from General Fund to F518 to Pay for IS.0046 - Legal CMS |
| 001 518 | General Fund Innovation and Technology | (31,950) | 31,950 | (9,585) | 9,585 | Transfer from General Fund to F518 to Pay for IS.0049 - CRM System |
| 001 518 | General Fund Innovation and Technology | (25,560) | 25,560 | (25,560) | 25,560 | Transfer from General Fund to F518 to Pay for - IS.0050 - eDocument Scanning and Workflow |
| 001 518 | General Fund Innovation and Technology | - | - | (19,170) | 19,170 | Transfer from General Fund to F518 to Pay for IS.0051 - GIS Imagery |
| 001 518 | General Fund Innovation and Technology | (25,000) | 25,000 | - | - | Transfer from General Fund to F518 to Pay for IS.0053 - Website Refresh |
| 001 518 | General Fund Innovation and Technology | (10,000) | 10,000 | - | - | Transfer from General Fund to F518 to Pay for - IS.0060 - SMART Board |
| 001 518 | General Fund Innovation and Technology | (38,340) | 38,340 | (25,560) | 25,560 | Transfer from General Fund to F518 to Pay for IS.0061 - Cyber Security Management |
| 001 518 | General Fund Innovation and Technology | (45,000) | 45,000 | - | - | Transfer from General Fund to F518 to Pay for IS.0065 - 800 MHz Coverage @ Lea Hill Substation |
| 001 518 | General Fund Innovation and Technology | (31,950) | 31,950 | - | - | Transfer from General Fund to F518 to Pay for IS.0066 - Centralized Cash Receipting System |
| 001 518 | General Fund Innovation and Technology | - | - | (130,000) | 130,000 | Transfer from General Fund to F518 to Pay for POL.0023 - 6 Commissioned Police Officers |
| 001 550 | General Fund Equipment Rental | (62,500) | 62,500 | (93,700) | 93,700 | Transfer from General Fund to F550 to Adjust ER&R Allocations |
| 001 568 | General Fund Innovation and Technology | - | - | (205,000) | 205,000 | Transfer from General Fund to F568 to Pay for POL.0023 - 6 Commissioned Police Officers |
| 102 518 | Arterial Street Innovation and Technology | (1,861) | 1,861 | (1,865) | 1,865 | Transfer from F102 to F518 to Pay for IS.0042 - Network Engineer |
| 102 518 | Arterial Street Innovation and Technology | (700) | 700 | (210) | 210 | Transfer from F102 to F518 to Pay for IS.0049 - CRM System |
| 102 518 | Arterial Street Innovation and Technology | (560) | 560 | (560) | 560 | Transfer from F102 to F518 to Pay for IS.0050 - eDocument Scanning and Workflow |
| 102 518 | Arterial Street Innovation and Technology | - | - | (420) | 420 | Transfer from F102 to F518 to Pay for IS.0051 - GIS Imagery |
| 102 518 | Arterial Street Innovation and Technology | (840) | 840 | (560) | 560 | Transfer from F102 to F518 to Pay for IS.0061 - Cyber Security Management |
| 102 518 | Arterial Street Innovation and Technology | (700) | 700 | - | - | Transfer from F102 to F518 to Pay for IS.0066 - Centralized Cash Receipting System |
| 103 518 | Local Street Innovation and Technology | (266) | 266 | (266) | 266 | Transfer from F103 to F518 to Pay for IS.0042 - Network Engineer |
| 103 518 | Local Street Innovation and Technology | (100) | 100 | (30) | 30 | Transfer from F103 to F518 to Pay for IS.0045 - CRM System |
| 103 518 | Local Street Innovation and Technology | (80) | 80 | (80) | 80 | Transfer from F103 to F518 to Pay for IS.0050 - eDocument Scanning and Workflow |

Budgeted Interfund Operating Transfers (continued)

| Fund No | Fund Name | 2017 | | 2018 | | Description |
|---------|---------------------------|--------------|-------------|--------------|-------------|--|
| | | Transfer Out | Transfer In | Transfer Out | Transfer In | |
| 103 | Local Street | - | | (60) | | Transfer from F103 to F518 to Pay for IS.0051 - GIS Imagery |
| 518 | Innovation and Technology | | - | | 60 | |
| 103 | Local Street | (120) | | (80) | | Transfer from F103 to F518 to Pay for IS.0061 - Cyber Security Management |
| 518 | Innovation and Technology | | 120 | | 80 | |
| 103 | Local Street | (100) | | - | | Transfer from F103 to F518 to Pay for IS.0066 - Centralized Cash Receiving System |
| 518 | Innovation and Technology | | 100 | | - | |
| 104 | Hotel/Motel Tax | (10,000) | | (10,300) | | Transfer from F104 to General Fund for Community Support (Grant Program) |
| 001 | General Fund | | 10,000 | | 10,300 | |
| 122 | Cumulative Reserve | \$ (200,000) | | \$ (250,000) | | Transfer from F122 to F436 for Cash Flow Needs, If Needed |
| 436 | Cemetery | | 200,000 | | 250,000 | |
| 124 | Mitigation Fees | (50,000) | | - | | Transfer Transportation Impact Fees to F102 for ASBD02 - AWS Improvements, Hemlock to SE Academy Drive |
| 102 | Arterial Street | | 50,000 | | - | |
| 124 | Mitigation Fees | (50,000) | | (70,000) | | Transfer Transportation Impact Fees to F102 for ASBD12 - M Street NE (E Main St. to 4th St. NE) |
| 102 | Arterial Street | | 50,000 | | 70,000 | |
| 124 | Mitigation Fees | (50,000) | | (57,000) | | Transfer Transportation Impact Fees to F102 for ASBD14 - Evergreen Heights Safe Routes to School |
| 102 | Arterial Street | | 50,000 | | 57,000 | |
| 124 | Mitigation Fees | (25,000) | | - | | Transfer Transportation Impact Fees to F102 for ASBD15 - A Street SE & Lakeland Hills Way SE |
| 102 | Arterial Street | | 25,000 | | - | |
| 124 | Mitigation Fees | (189,000) | | - | | Transfer Transportation Impact Fees to F102 for ASBD17 - Lake Tapps Parkway ITS Expansion |
| 102 | Arterial Street | | 189,000 | | - | |
| 124 | Mitigation Fees | (100,000) | | - | | Transfer Transportation Impact Fees to F102 for ASBD18 - Lea Hill Segment 1 (R St. NE to 105th Place) |
| 102 | Arterial Street | | 100,000 | | - | |
| 124 | Mitigation Fees | - | | (100,000) | | Transfer Transportation Impact Fees to F102 for ASBD20 - West Valley Highway Improvements (SR-18 to 15th St. SW) |
| 102 | Arterial Street | | - | | 100,000 | |
| 124 | Mitigation Fees | - | | (100,000) | | Transfer Transportation Impact Fees to F102 for ASBD24 - Auburn Regional Growth Center Access Improvements |
| 102 | Arterial Street | | - | | 100,000 | |
| 124 | Mitigation Fees | - | | (20,000) | | Transfer Transportation Impact Fees to F102 for ASBD27 - S. 272nd /277th St. Corridor & Trail Improvements |
| 102 | Arterial Street | | - | | 20,000 | |
| 124 | Mitigation Fees | (124,305) | | (124,013) | | Transfer Transportation Impact Fees to F102 for C201A0 - M St. Underpass Debt Service |
| 102 | Arterial Street | | 124,305 | | 124,013 | |
| 124 | Mitigation Fees | (25,000) | | (25,000) | | Transfer Transportation Impact Fees to F102 for C207A0 - A Street NW Corridor - Phase 1 |
| 102 | Arterial Street | | 25,000 | | 25,000 | |
| 124 | Mitigation Fees | (85,206) | | (84,804) | | Transfer Transportation Impact Fees to F102 for CP0611 - Harvey Road & 8th Street NE Debt Service |
| 102 | Arterial Street | | 85,206 | | 84,804 | |
| 124 | Mitigation Fees | - | | (190,000) | | Transfer Transportation Impact Fees to F102 for CP0911 - F Street SE Improvements |
| 102 | Arterial Street | | - | | 190,000 | |
| 124 | Mitigation Fees | (20,000) | | - | | Transfer Transportation Impact Fees to F102 for CP1218 - Auburn Way S. Corridor Safety Improvements |
| 102 | Arterial Street | | 20,000 | | - | |
| 124 | Mitigation Fees | - | | (235,000) | | Transfer Transportation Impact Fees to F102 for CP1513 - 22nd St. NE and I St. NE Intersection |
| 102 | Arterial Street | | - | | 235,000 | |
| 124 | Mitigation Fees | (20,000) | | - | | Transfer Transportation Impact Fees to F328 for CP0767 - Mohawks Plastics |
| 328 | Capital Improvements | | 20,000 | | - | |
| 124 | Mitigation Fees | - | | (34,000) | | Transfer Traffic Mitigation Fees to F102 for ASBD25 - Stewart Road (Lake Tapps Parkway Corridor) |
| 102 | Arterial Street | | - | | 34,000 | |
| 124 | Mitigation Fees | (50,000) | | - | | Transfer Parks Impact Fees to F321 for CPI605 - Les Gove Park Improvements |
| 321 | Municipal Parks | | 50,000 | | - | |
| 124 | Mitigation Fees | (50,000) | | (50,000) | | Transfer Parks Impact Fees to F321 for GPBD03 - Miscellaneous Parks Improvements |
| 321 | Municipal Parks | | 50,000 | | 50,000 | |
| 124 | Mitigation Fees | (200,000) | | - | | Transfer Parks Impact Fees to F321 for GPBD06 - Sunset Park |
| 321 | Municipal Parks | | 200,000 | | - | |
| 124 | Mitigation Fees | (20,000) | | - | | Transfer Parks Impact Fees to F321 for GPBD08 - Game Farm Park Improvements |
| 321 | Municipal Parks | | 20,000 | | - | |
| 124 | Mitigation Fees | (75,000) | | - | | Transfer Parks Impact Fees to F321 for GPBD12 - Brannan Park Synthetic Field |
| 321 | Municipal Parks | | 75,000 | | - | |
| 124 | Mitigation Fees | (150,000) | | | | Transfer Parks Impact Fees to F321 for GPBD14 - Les Gove Restroom Facility |
| 321 | Municipal Parks | | 150,000 | | - | |
| 124 | Mitigation Fees | - | | (75,000) | | Transfer Parks Impact Fees to F321 for GPBD15 - Lakeland Hills Playground Replacement |
| 321 | Municipal Parks | | - | | 75,000 | |
| 124 | Mitigation Fees | (31,570) | | (5,000) | | Transfer Wetland Mitigation Fees to F328 for Citywide Wetland Mitigation |
| 328 | Capital Improvements | | 31,570 | | 5,000 | |
| 328 | Capital Improvements | (645,037) | | (645,039) | | Transfer REET 1 Funds to F230 for City Hall Annex Debt Service |
| 230 | City Hall Annex Bonds | | 645,037 | | 645,039 | |

Budgeted Interfund Operating Transfers (continued)

| Fund No | Fund Name | 2017 | | 2018 | | Description |
|---------|-------------------------------|--------------|-------------|--------------|-------------|---|
| | | Transfer Out | Transfer In | Transfer Out | Transfer In | |
| 328 | Capital Improvements | (125,000) | | - | | Transfer REET 1 Funds to F321 for GPBD13 - Mary Olson Farm - Watts Property Acquisition |
| 321 | Municipal Parks | | 125,000 | | - | |
| 328 | Capital Improvements | - | | (250,000) | | Transfer REET 1 Funds to F505 for FAC.0014 - City Hall Structural Repairs |
| 505 | Facilities | | - | | 250,000 | |
| 328 | Capital Improvements | - | | (200,000) | | Transfer REET 1 Funds to F505 for FAC.0015 - City Hall Roof Replacement |
| 505 | Facilities | | - | | 200,000 | |
| 328 | Capital Improvements | (155,000) | | (155,000) | | Transfer REET 1 Funds to F550 for Special Assessment for Capital Projects |
| 550 | Equipment Rental | | 155,000 | | 155,000 | |
| 328 | Capital Improvements | (300,000) | | - | | Transfer REET 2 Funds to F105 for Project Funding |
| 105 | Arterial Street Preservation | | 300,000 | | - | |
| 328 | Capital Improvements | (222,510) | | (226,109) | | Transfer REET 2 Funds to F231 for Local Revitalization Fund Debt Service |
| 231 | Local Revitalization Debt Srv | | 222,510 | | 226,109 | |
| 328 | Capital Improvements | (20,000) | | - | | Transfer REET 2 Funds to F321 for GPBD08 - Game Farm Park Improvements |
| 321 | Municipal Parks | | 20,000 | | - | |
| 328 | Capital Improvements | \$ (25,000) | | \$ (150,000) | | Transfer REET 2 Funds to F321 for GPBD11 - Lakeland Hills Nature Area |
| 321 | Municipal Parks | | 25,000 | | 150,000 | |
| 328 | Capital Improvements | \$ - | | \$ (100,000) | | Transfer REET 2 Funds to F321 for GLF.0029 - Rebuild the First Green |
| 321 | Municipal Parks | | - | | 100,000 | |
| 328 | Capital Improvements | \$ (25,000) | | \$ - | | Transfer REET 2 Funds to F321 for GLF.0029 - Rebuild the First Green |
| 321 | Municipal Parks | | 25,000 | | - | |
| 328 | Capital Improvements | \$ - | | \$ (27,000) | | Transfer REET 2 Funds to F321 for GLF.0030 - Rebuild the Tenth Green |
| 321 | Municipal Parks | | - | | 27,000 | |
| 328 | Capital Improvements | \$ (30,000) | | \$ (30,000) | | Transfer REET 2 Funds to F321 for GLF.0031 - Fairway Drainage Improvement |
| 321 | Municipal Parks | | 30,000 | | 30,000 | |
| 328 | Capital Improvements | \$ (20,000) | | \$ - | | Transfer REET 2 Funds to F321 for GLF.0032 - Chemical Storage Building |
| 321 | Municipal Parks | | 20,000 | | - | |
| 328 | Capital Improvements | \$ (45,000) | | \$ - | | Transfer REET 2 Funds to F321 for GLF.0033 - Sand Storage Cover Structure |
| 321 | Municipal Parks | | 45,000 | | - | |
| 430 | Water | (1,000,000) | | (1,250,000) | | Transfer Funds from F430 Water Operations to F460 Water Capital Subfund |
| 460 | Water Capital | | 1,000,000 | | 1,250,000 | |
| 430 | Water | (16,880) | | (16,916) | | Transfer from F430 to F518 for IS.0042 - Network Engineer |
| 518 | Innovation and Technology | | 16,880 | | 16,916 | |
| 430 | Water | (6,350) | | (1,905) | | Transfer from F430 to F518 for IS.0049 - CRM System |
| 518 | Innovation and Technology | | 6,350 | | 1,905 | |
| 430 | Water | (5,080) | | (5,080) | | Transfer from F430 to F518 for IS.0050 - eDocument Scanning & Workflow |
| 518 | Innovation and Technology | | 5,080 | | 5,080 | |
| 430 | Water | - | | (3,810) | | Transfer from F430 to F518 for IS.0051 - GIS Imagery |
| 518 | Innovation and Technology | | - | | 3,810 | |
| 430 | Water | (7,620) | | (5,080) | | Transfer from F430 to F518 for IS.0061 - Cyber Security Management |
| 518 | Innovation and Technology | | 7,620 | | 5,080 | |
| 430 | Water | (6,350) | | - | | Transfer from F430 to F518 for IS.0066 - Centralized Cash Receipting System |
| 518 | Innovation and Technology | | 6,350 | | - | |
| 430 | Water | (155,000) | | (155,000) | | Transfer from F430 to F550 for Special Assessment for Capital Projects |
| 550 | Equipment Rental | | 155,000 | | 155,000 | |
| 430 | Water | (13,000) | | (19,500) | | Transfer from F430 to F550 to Adjust ER&R Allocations |
| 550 | Equipment Rental | | 13,000 | | 19,500 | |
| 431 | Sewer | (100,000) | | - | | Transfer from F431 to F460 for Utilities Field Operations Center |
| 460 | Water Capital | | 100,000 | | - | |
| 431 | Sewer | (1,000,000) | | - | | Transfer Funds from F431 Sewer Operations to F461 Sewer Capital Subfund |
| 461 | Sewer Capital | | 1,000,000 | | - | |
| 431 | Sewer | (13,292) | | (13,320) | | Transfer from F431 to F518 for IS.0042 - Network Engineer |
| 518 | Innovation and Technology | | 13,292 | | 13,320 | |
| 431 | Sewer | (5,000) | | (1,500) | | Transfer from F431 to F518 for IS.0049 - CRM System |
| 518 | Innovation and Technology | | 5,000 | | 1,500 | |
| 431 | Sewer | (4,000) | | (4,000) | | Transfer from F431 to F518 for IS.0050 - eDocument Scanning and Workflow |
| 518 | Innovation and Technology | | 4,000 | | 4,000 | |
| 431 | Sewer | - | | (3,000) | | Transfer from F431 to F518 for IS.0051 - GIS Imagery |
| 518 | Innovation and Technology | | - | | 3,000 | |
| 431 | Sewer | (6,000) | | (4,000) | | Transfer from F431 to F518 for IS.0061 - Cyber Security Management |
| 518 | Innovation and Technology | | 6,000 | | 4,000 | |
| 431 | Sewer | (5,000) | | - | | Transfer from F431 to F518 for IS.0066 - Centralized Cash Receipting System |
| 518 | Innovation and Technology | | 5,000 | | - | |

| Fund No | Fund Name | 2017 | | 2018 | | Description |
|-----------------|---------------------------|----------------|--------------|----------------|--------------|---|
| | | Transfer Out | Transfer In | Transfer Out | Transfer In | |
| 431 | Sewer | (155,000) | | (155,000) | | Transfer from F431 to F550 for Special Assessment for Capital Projects |
| 550 | Equipment Rental | | 155,000 | | 155,000 | |
| 431 | Sewer | (7,000) | | (10,600) | | Transfer from F431 to F550 to Adjust ER&R Allocations |
| 550 | Equipment Rental | | 7,000 | | 10,600 | |
| 432 | Storm Drainage | (74,000) | | (74,000) | | Transfer from F432 to General Fund for Median Maintenance |
| 001 | General Fund | | 74,000 | | 74,000 | |
| 432 | Storm Drainage | (100,000) | | - | | Transfer from F432 to F460 for Utilities Field Operations Center |
| 460 | Water Capital Projects | | 100,000 | | - | |
| 432 | Storm Drainage | (1,400,000) | | (1,200,000) | | Transfer Funds from F432 Storm Drainage Operations to F462 Storm Drainage Capital Subfund |
| 462 | Storm Drainage Capital | | 1,400,000 | | 1,200,000 | |
| 432 | Storm Drainage | (15,152) | | (15,184) | | Transfer from F432 to F518 for IS.0042 - Network Engineer |
| 518 | Innovation and Technology | | 15,152 | | 15,184 | |
| 432 | Storm Drainage | (5,700) | | (1,710) | | Transfer from F432 to F518 for IS.0049 - CRM System |
| 518 | Innovation and Technology | | 5,700 | | 1,710 | |
| 432 | Storm Drainage | (4,560) | | (4,560) | | Transfer from F432 to F518 for IS.0050 - eDocument Scanning and Workflow |
| 518 | Innovation and Technology | | 4,560 | | 4,560 | |
| 432 | Storm Drainage | - | | (3,420) | | Transfer from F432 to F518 for IS.0051 - GIS Imagery |
| 518 | Innovation and Technology | | - | | 3,420 | |
| 432 | Storm Drainage | (6,840) | | (4,560) | | Transfer from F432 to F518 for IS.0061 - Cyber Security Management |
| 518 | Innovation and Technology | | 6,840 | | 4,560 | |
| 432 | Storm Drainage | (5,700) | | - | | Transfer from F432 to F518 for IS.0066 - Centralized Cash Receipting System |
| 518 | Innovation and Technology | | 5,700 | | - | |
| 432 | Storm Drainage | \$ - | | \$ (19,058) | | Transfer from F432 to F550 for STM.0007 - Mini Excavator |
| 550 | Equipment Rental | | - | | 19,058 | |
| 432 | Storm Drainage | \$ (155,000) | | \$ (155,000) | | Transfer from F432 to F550 for Special Assessment for Capital Projects |
| 550 | Equipment Rental | | 155,000 | | 155,000 | |
| 432 | Storm Drainage | \$ (15,800) | | \$ (23,800) | | Transfer from F432 to F550 to Adjust ER&R Allocations |
| 550 | Equipment Rental | | 15,800 | | 23,800 | |
| 436 | Cemetery | \$ (532) | | \$ (533) | | Transfer from F436 to F550 for IS.0042 - Network Engineer |
| 518 | Innovation and Technology | | 532 | | 533 | |
| 436 | Cemetery | \$ (200) | | \$ (60) | | Transfer from F436 to F550 for IS.0049 - CRM System |
| 518 | Innovation and Technology | | 200 | | 60 | |
| 436 | Cemetery | \$ (160) | | \$ (160) | | Transfer from F436 to F550 for IS.0050 - eDocument Scanning & Workflow |
| 518 | Innovation and Technology | | 160 | | 160 | |
| 436 | Cemetery | \$ - | | \$ (120) | | Transfer from F436 to F550 for IS.0051 - GIS Imagery |
| 518 | Innovation and Technology | | - | | 120 | |
| 436 | Cemetery | \$ (240) | | \$ (160) | | Transfer from F436 to F550 for IS.0061 - Cyber Security Management |
| 518 | Innovation and Technology | | 240 | | 160 | |
| 436 | Cemetery | \$ (200) | | \$ - | | Transfer from F436 to F550 for IS.0066 - Centralized Cash Receipting System |
| 518 | Innovation and Technology | | 200 | | - | |
| 460 | Water Capital | (50,000) | | (50,000) | | Transfer from F460 to F103 for Utility Trench Mitigation |
| 103 | Local Street | | 50,000 | | 50,000 | |
| 461 | Sewer Capital | (50,000) | | (50,000) | | Transfer from F461 to F103 for Utility Trench Mitigation |
| 103 | Local Street | | 50,000 | | 50,000 | |
| 462 | Storm Drainage Capital | (50,000) | | (50,000) | | Transfer from F462 to F103 for Utility Trench Mitigation |
| 103 | Local Street | | 50,000 | | 50,000 | |
| 462 | Storm Drainage Capital | (106,000) | | - | | Transfer from F462 to F560 for STM.0007 - Mini Excavator |
| 560 | Equipment Rental Capital | | 106,000 | | - | |
| 505 | Facilities | (645,038) | | (645,039) | | Transfer from F505 to F230 for Utilities Debt Service |
| 230 | City Hall Annex Bonds | | 645,038 | | 645,039 | |
| 505 | Facilities | (1,300) | | (1,900) | | Transfer from F505 to F550 to Adjust ER&R Allocations |
| 550 | Equipment Rental | | 1,300 | | 1,900 | |
| 518 | Innovation and Technology | (400) | | (500) | | Transfer from F518 to F550 to Adjust ER&R Allocations |
| 550 | Equipment Rental | | 400 | | 500 | |
| Total Transfers | | \$ (9,695,825) | \$ 9,695,825 | \$ (8,951,075) | \$ 8,951,075 | |

SECTION VI: PROGRAM IMPROVEMENTS BY CITY DEPARTMENTS

This section of the budget presents in detail, the program improvements that have been recommended by the Mayor and City Council during budget deliberations. Each program improvement consists of the following:

Program Title

The name of the improvement as proposed by the department.

Contact Person

The director of the department requesting the improvement.

For Year

Indicates which year or years the improvement will be implemented into the budget.

2017 Cost

Estimated cost by the department to implement the program improvement in 2017.

2018 Cost

Estimated cost by the department to implement the program improvement in 2018.

Department Name

The department requesting the improvement.

Funding Source

Indicates the fund(s) that have been budgeted to pay for the improvement.

Description of Improvement

A brief summary of the program improvement.

Alternatives

This portion of the proposal describes potential alternatives to the proposed program to assist in evaluating the proposal's merits.

Advantages of Approval

The advantages of the proposal relative to the alternatives.

Implications of Denial

A description of what will occur if the proposal is not approved.

Cost of Improvement

Shows the budget for the proposal by line item as well as the fund name or type that will fund the proposal.

2017-2018 Program Improvements by Department

The following table summarizes the program improvements that have been included in the 2017-2018 budget. The recommended levels of funding are indicated under the Total Costs columns.

| PROGRAM IMPROVEMENTS | | | | | | 2017 | 2018 |
|---------------------------|----------|--------------------------|-------------|--|----------|---------------------|---------------------|
| No. | Request | Department | FTE | New Program Title (Request ID) | Duration | Total Costs | Total Costs |
| GENERAL FUND | | | | | | | |
| 1 | ASD.0010 | Administration | | Market & Economic Pro Forma Studies | Ongoing | \$ 15,000 | \$ 15,000 |
| 2 | ENG.0017 | Engineering | | Survey Scanning Equipment and Software | One-Time | 82,500 | 2,500 |
| 3 | ENG.0018 | Engineering | 1 | Traffic Signal Technician | Ongoing | 121,953 | 126,776 |
| 4 | ENG.0019 | Engineering | | Consultant Services | Ongoing | 17,500 | 17,500 |
| 5 | LGL.0003 | Legal | 1 | City Prosecutor | Ongoing | 131,897 | 140,033 |
| 6 | PLN.0045 | Community Development | | Auburn Way South Corridor Plan | One-Time | 75,000 | 100,000 |
| 7 | POL.0023 | Police | 6 | 6 Commissioned Police Officers | Ongoing | 1,115,906 | 1,445,328 |
| 8 | POL.0026 | Police | | Taser Gun Issue | Limited | - | 37,200 |
| 9 | POL.0031 | Police | 1 | Animal Control Officer - MIT | Ongoing | - | 184,520 |
| 10 | POL.0032 | Police | | Alive and Free | Ongoing | 30,000 | 30,000 |
| 11 | PRK.0043 | Parks, Arts & Recreation | | Replace Large Tractor Mower | One-Time | 75,000 | - |
| 12 | PRK.0044 | Parks, Arts & Recreation | | Replace Large Tractor Mower in 2018 | One-Time | - | 75,000 |
| 13 | PRK.0045 | Parks, Arts & Recreation | | Replace Small Mower with Blower | One-Time | 30,000 | - |
| 14 | PRK.0046 | Parks, Arts & Recreation | | Replace 2nd of Two Small Mowers | One-Time | - | 30,000 |
| 15 | PRK.0047 | Parks, Arts & Recreation | | Replace Play Equipment at Roegner Park | One-Time | 40,000 | - |
| 16 | PRK.0048 | Parks, Arts & Recreation | | Replace Equipment at Lakeland Hills Park | One-Time | - | 40,000 |
| 17 | PRK.0049 | Parks, Arts & Recreation | | Increase in Seasonal Maintenance Budget | Ongoing | 40,000 | 40,000 |
| 18 | PRK.0050 | Parks, Arts & Recreation | | Senior Center Temporary Staff | Ongoing | 15,000 | 15,000 |
| 19 | STR.0005 | Streets | | Seasonal Maintenance Worker - Streets | Ongoing | 20,800 | 20,800 |
| GENERAL FUND TOTAL | | | 9.0 | | | \$ 1,810,556 | \$ 2,319,657 |
| OTHER FUNDS | | | | | | | |
| 20 | ASD.0011 | Multimedia | | Auburn Magazine | Limited | \$ 50,000 | \$ 25,000 |
| 21 | ERR.0007 | Equipment Rental | | M&O Master Planning | Limited | 50,000 | 50,000 |
| 22 | FAC.0014 | Facilities | | City Hall Exterior Structural Repairs | One-Time | - | 250,000 |
| 23 | FAC.0015 | Facilities | | City Hall Roof Replacement | One-Time | - | 200,000 |
| 24 | GLF.0029 | Municipal Parks | | Rebuild the First Green and Surrounds | One-Time | 25,000 | - |
| 25 | GLF.0030 | Municipal Parks | | Rebuild the 10th Green and Surrounds | One-Time | - | 27,000 |
| 26 | GLF.0031 | Municipal Parks | | Fairway Drainage Improvement | Limited | 30,000 | 30,000 |
| 27 | GLF.0032 | Municipal Parks | | Chemical Storage Building | One-Time | 20,000 | - |
| 28 | GLF.0033 | Municipal Parks | | Topdressing Sand Storage Cover | One-Time | 45,000 | - |
| 29 | PRK.0041 | Capital Improvements | | Les Gove Campus Security Cameras | One-Time | 20,000 | - |
| 30 | IS.0041 | Innovation & Technology | | Drone Program Administration | Ongoing | 45,000 | 15,000 |
| 31 | IS.0042 | Innovation & Technology | 1 | Network Engineer | Ongoing | 132,916 | 133,196 |
| 32 | IS.0043 | Innovation & Technology | | Sr. Center AV Upgrade/Replacement | One-Time | - | 45,000 |
| 33 | IS.0044 | Innovation & Technology | | Digital Parity/Broadband Expansion | Ongoing | - | 250,000 |
| 34 | IS.0045 | Innovation & Technology | | E-Plan Check Monitor Upgrade | One-Time | 30,000 | - |
| 35 | IS.0049 | Innovation & Technology | | CRM System | Ongoing | 50,000 | 15,000 |
| 36 | IS.0050 | Innovation & Technology | | eDocument Scanning and Workflow | Limited | 40,000 | 40,000 |
| 37 | IS.0053 | Innovation & Technology | | Website Refresh | One-Time | 25,000 | - |
| 38 | IS.0060 | Innovation & Technology | | SMART Board Interactive Display | One-Time | 10,000 | - |
| 39 | IS.0061 | Innovation & Technology | | Cyber Security Management | Ongoing | 60,000 | 40,000 |
| 40 | IS.0065 | Innovation & Technology | | 800MHz Coverage Expansion - Lea Hill | One-Time | 45,000 | - |
| 41 | IS.0066 | Innovation & Technology | | Centralized Cash Receipting Software | One-Time | 50,000 | - |
| 42 | STM.0007 | Equipment Rental | | Mini Excavator Machine | One-Time | 106,000 | 19,058 |
| OTHER FUNDS TOTAL | | | 1.0 | | | \$ 833,916 | \$ 1,139,254 |
| TOTAL ALL FUNDS | | | 10.0 | | | \$ 2,644,472 | \$ 3,458,911 |

REQUEST FOR PROGRAM IMPROVEMENT

No. 1

ASD.0010

| | | | |
|--|-------------------------------|---|--|
| Program Title: Market/Economic Pro Forma Studies | | Contact Person: Dana Hinman | For Year: 2017 & 2018 |
| 2017 Cost: \$15,000 | 2018 Cost: \$15,000 | Department Name: Administration | Funding Source: General Fund |

Description of Improvement:

These funds would be used to update previously commissioned studies, and/or commission new studies by agencies who are experts in their field. Past studies include the Hotel Feasibility Study and Senior Housing Market Study, while future studies could include but are not limited to a GSA Labor Study, and/or Downtown Office Absorption Study.

Alternatives:

Do not fund.

Advantages of Approval:

Having current studies on hand allows the Economic Development Department the ability to respond (timely, and effectively) to prospective developers and/or businesses looking to develop, expand and/or relocate in Auburn. This type of data can influence a company's decision making process, and accelerate the time in which they are able to deliver a product to the market.

Implications of Denial:

This type of documentation is essential when trying to showcase Auburn as a place to do business. By denial of this request the Economic Development Department is unable to effectively recruit notable developers and /or businesses as it relates to desirable assets, or target markets identified by the City.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | 15,000 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 15,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | 15,000 |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 15,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | 15,000 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 15,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | 15,000 |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 15,000</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 2

ENG.0017

| | | | |
|---|------------------------------|--|--|
| Program Title: Survey Scanning Equipment and Software | | Contact Person: Kevin Snyder | For Year: 2017 & 2018 |
| 2017 Cost: \$82,500 | 2018 Cost: \$2,500 | Department Name: Engineering | Funding Source: General Fund, Utility Funds, Innovation & Technology |

Description of Improvement:
This request will replace the City's current total robotic station with an updated robotic station that also has scanning capabilities. The City's Survey Group has evaluated and tested several different equipment and software packages and determined that the Leica Nova MS-60 Multi-Station and associated Software would best serve the City's needs.

Alternatives:
Continue using the current Leica 1203 robotic station, which will no longer be supported by the manufacturer after 2016 and to also continue using the Carlson Software, which requires more time to process survey data.

Advantages of Approval:
The City's current survey equipment and software doesn't have scanning capability and doesn't connect directly to the City's design software platform, AutoCAD. Scanning technology allows for collection of data without having to set a rod at every data point. The primary use by the City's survey crew will be to perform field surveys to support capital projects. The benefits of using the scanner are: 1) Allows for data collection without entering traffic. This is a dramatic safety improvement for and also results in less traffic impacts; 2) Allows for less "return-trips" to collect additional data.

Implications of Denial:
If this request isn't funded, the Survey Group will continue to use the Leica 1203 robotic station and Carlson software, resulting in additional costs and delays in providing survey services as the Leica 1203 robotic station will no longer be supported by the manufacturer after 2016, which makes replacement parts and repairs slow and expensive. Also, the Survey Group will continue to use the Carlson software for processing field data instead of utilizing AutoCAD, which results in extra steps required to transfer the Carlson data into AutoCAD, which is the City's design software platform.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | 20,625 |
| Proprietary Funds | 61,875 |
| Other Funds | |
| Total Revenue: | <u>\$ 82,500</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | 2,500 |
| Machinery & Equipment | 80,000 |
| Other | |
| Total Cost: | <u>\$ 82,500</u> |

| 2018 Cost of Improvement | |
|--------------------------|-----------------|
| Revenues: | |
| General Fund | 625 |
| Proprietary Funds | 1,875 |
| Other Funds | |
| Total Revenue: | <u>\$ 2,500</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | 2,500 |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 2,500</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 3

ENG.0018

| | | | |
|--|--------------------------------|--|--|
| Program Title: Traffic Signal Technician | | Contact Person: Kevin Snyder | For Year: 2017 & 2018 |
| 2017 Cost: \$121,953 | 2018 Cost: \$126,776 | Department Name: Engineering | Funding Source: General Fund |

Description of Improvement:

This request is for a new Traffic Signal Technician position to be filled in 2017. Currently the City employs two technicians to cover a rapidly growing infrastructure. Staff focus on meeting minimum safety mandates, keeping the system functioning, and supporting City and private development construction affecting existing facilities or building new facilities. The Federal Highway Administration and Institute of Transportation Engineers recommends a ratio of between 25-50 Traffic Signals/Field Devices per Technician. The City of Auburn is currently at a ratio of 74 to one not including communications infrastructure or construction support responsibilities. The current critically low staffing level reduces staffs ability to respond to basic safety and maintenance needs.

Alternatives:

The alternative to adding this position is to continue to accept a lower level of service in responding to traffic signal issues, preventative maintenance, and coordinating construction issues. Additionally, an undue burden will continue to be placed on staff to maintain the system appropriately across a broad geographical area. Another alternative is to utilize more contracting with the Counties or private contractors in order to maintain minimum safety requirements; however, this has an added cost to the General Fund budget.

Advantages of Approval:

- Improved traffic signal coverage to capably maintain the safety of the transportation network.
- Improved preventative maintenance on a consistent basis, leading to fewer disruptions and signal failures.
- More time to spend on proactively improving traffic signal timing and coordination citywide leading to fewer delays.
- Enhanced workload and resource management capacity.
- Improved coordination with capital and development project design and construction efforts.

Implications of Denial:

- The inability to provide appropriate responses to emergency events and incidents due to lack of staff could create significant safety risks to the public and liability to the City.
- Lower level of service for preventative maintenance potentially resulting in safety concerns.
 - Reduced emphasis on improving traffic signal timing and coordination plans resulting in continued delays.
 - Reduced emphasis on proactive safety improvements.

| 2017 Cost of Improvement | |
|--------------------------|-------------------|
| Revenues: | |
| General Fund | 121,953 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 121,953</u> |
| Expenditures: | |
| Wages | 73,817 |
| Benefits | 43,135 |
| Supplies | |
| Minor Equipment | 5,000 |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 121,953</u> |

| 2018 Cost of Improvement | |
|--------------------------|-------------------|
| Revenues: | |
| General Fund | 126,776 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 126,776</u> |
| Expenditures: | |
| Wages | 78,693 |
| Benefits | 48,083 |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 126,776</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 4

ENG.0019

| | | | |
|---|-------------------------------|--|--|
| Program Title: Consultant Services (Survey, ROW, On-Call Support) | | Contact Person: Kevin Snyder | For Year: 2017 & 2018 |
| 2017 Cost: \$17,500 | 2018 Cost: \$17,500 | Department Name: Engineering | Funding Source: General Fund |

Description of Improvement:
This program improvement would increase the amount budgeted for non-project related Consultant Services from \$12,500.00 to \$30,000.00. These consultant services are utilized when tasks exceed the expertise or resource availability of staff. Typically, these services include survey support work, appraisals and property negotiations, specialized technical evaluations such as geotechnical and structural engineering, environmental assessments, and other services as the needs arise. The increase in budget is reflective of the actual amounts expended in previous years for the consultant services and also reflects the anticipated needs in 2017 and 2018.

Alternatives:
To maintain the current level of service the City would need to hire more staff that have very specialized areas of expertise. This would require several additional positions and the need for the staff members would be intermittent.

Advantages of Approval:
The advantage to increasing the budget for non-project related consultant services is that the City will be able to continue its current level of service related to engineering services to internal and external customers.

Implications of Denial:
Denial would reduce the existing level of service by delaying or not providing the products and services delivered by the consultant services as follows: 1) Longer wait times for Plat and other document reviews when workload demands exceed staff resources; and 2) Longer wait times for capital projects implementation because staff that typically work on capital projects would need to provide the required services that could not be provided by consultants; and 3) Public safety may be impacted by lack of specialized technical analysis that City staff is not qualified to provide.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | 17,500 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 17,500</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | 17,500 |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 17,500</u> |

| 2018 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | 17,500 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 17,500</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | 17,500 |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 17,500</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 5

LGL.0003

| | | | |
|--|--------------------------------|------------------------------------|--|
| Program Title: City Prosecutor | | Contact Person: Dan Heid | For Year: 2017 & 2018 |
| 2017 Cost: \$131,897 | 2018 Cost: \$140,033 | Department Name: Legal | Funding Source: General Fund |

Description of Improvement:

In 2015, the City of Auburn filed 3,342 misdemeanor cases in the King County District Court. Although Auburn's filings are comparable to those of other cities, the City of Auburn prosecution team has the fewest number of prosecutors and the fewest number of support staff.

Additionally, over the last three years the Auburn Police Department has increased the number of commissioned officers from 105 in 2014, to 111 in 2016, and is looking to add several more, the result of which will be an increased caseload for an already very busy prosecution department.

Alternatives:

Continue as is. The legal department has already implemented case management software in order to streamline its processes and increase efficiency.

Advantages of Approval:

An additional prosecutor will allow the legal department to continue provide a high level of prosecution services. It will also provide the prosecutors with much needed in-house (out of court) office time necessary for them to more thoroughly work up their cases and prepare for trial.

Implications of Denial:

Without an additional prosecutor, the legal department may need to considering instituting filing guidelines in the event that criminal case filings increase with the hiring of additional police officers. Instituting filing guidelines would mean that certain minimum conditions would have to be met before the City would considering filing charges in some types of cases. For example, the prosecutor may decline to file misdemeanor theft charges when the value of the stolen property does not exceed a certain amount.

| 2017 Cost of Improvement | |
|--------------------------|-------------------|
| Revenues: | |
| General Fund | 131,897 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 131,897</u> |
| Expenditures: | |
| Wages | 86,067 |
| Benefits | 43,331 |
| Supplies | |
| Minor Equipment | 2,500 |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 131,897</u> |

| 2018 Cost of Improvement | |
|--------------------------|-------------------|
| Revenues: | |
| General Fund | 140,033 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 140,033</u> |
| Expenditures: | |
| Wages | 91,751 |
| Benefits | 48,282 |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 140,033</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 6

PLN.0045

| | | | |
|---|--------------------------------|--|--|
| Program Title: Auburn Way South Corridor Plan | | Contact Person: Kevin Snyder | For Year: 2017 & 2018 |
| 2017 Cost: \$75,000 | 2018 Cost: \$100,000 | Department Name: Community Development | Funding Source: General Fund |

| |
|--|
| <p>Description of Improvement: This corridor experiences an extremely high volume of traffic, yet it is widely accepted that it has a tired appearance, is not pedestrian friendly, and that the commuter experience is generally associated with getting through the corridor rather than engaging with the businesses and public spaces. In 2017 develop and implement an outreach and engagement strategy that targets land and business owners along the Corridor. In 2018 develop a schematic plan for the future of AWS that includes policy language, implementation actions, and visual displays to define the vision. Also, develop implementation tools that help guide the city, landowners and business owners to understand the public and private investments necessary, how they should be prioritized, and how to achieve the desired outcomes.</p> |
| <p>Alternatives: 1) This project is assigned to existing City staff (a Planner) along with their other duties; 2) The project is assigned to a new hire (e.g. a Planner).</p> |
| <p>Advantages of Approval: With consultant help, level of service pertaining to permit and project review timeframes will remain as is. A plan will be developed that leads to a makeover of AWS. Once the plan is implemented AWS will help improve the image and economic vitality of Auburn.</p> |
| <p>Implications of Denial: 1) AWS will continue to look and function the same as it does today; 2) AWS will continue to provide a negative first impression of Auburn; 3) AWS will continue to provide a negative impression to those who routinely travel through Auburn.</p> |

| | |
|---------------------------------|------------------|
| 2017 Cost of Improvement | |
| Revenues: | |
| General Fund | 75,000 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 75,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | 55,000 |
| Other Services & Charges | 20,000 |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 75,000</u> |

| | |
|---------------------------------|-------------------|
| 2018 Cost of Improvement | |
| Revenues: | |
| General Fund | 100,000 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 100,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | 80,000 |
| Other Services & Charges | 20,000 |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 100,000</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 7

POL.0023

| | | | |
|---|----------------------------------|-----------------------------------|---|
| Program Title: 6 Commissioned Police Officers | | Contact Person: Bob Lee | For Year: 2017 & 2018 |
| 2017 Cost: \$1,115,906 | 2018 Cost: \$1,445,328 | Department Name: Police | Funding Source: General Fund, Innovation & Technology |

Description of Improvement:
Increased staff will enable the deployment of dedicated staff to address Downtown crime /citizen perceptions; as well as Les Gove Campus security issues. Some of this staff will be dedicated to targeted enforcement of individuals/locations identified as being involved in criminal activities. We will add one additional bicycle officer to enhance that unit to 4 bicycle officers. Re-establish Pro-Act unit that was disbanded back in 2008 due to the economic downturn. Add 1 Day Shift K-9 Officer and 1 Major Crimes Detective. This decision package also includes: 3 patrol vehicles for general patrol use, 3 Pro-Active Detectives vehicles for undercover operations and unmarked patrol vehicle operations (in 2018), 1 bicycle for bicycle patrol officer, body cameras (in 2018).

Alternatives:
Continue to assign staff in overtime assignments to address noted issues.

Advantages of Approval:
Dedicated bicycle patrol to patrol Downtown and City Parks, re-establish a Pro-Act unit that dedicates itself to targeting our most prolific offenders and the crimes they commit, Day Shift K-9 Officer and 1 additional Detective.

Implications of Denial:
Potential for continued high crime rate: Our CAD Incidents were second only to Kent in 2015. Our officer workload is the highest of any neighboring agency in south King County. Remain re-active rather than Pro-Active.

| 2017 Cost of Improvement | |
|--------------------------|---------------------|
| Revenues: | |
| General Fund | 1,115,906 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | \$ 1,115,906 |
| Expenditures: | |
| Wages | 428,887 |
| Benefits | 225,077 |
| Supplies | 76,272 |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | 196,150 |
| Repairs & Maintenance | |
| Machinery & Equipment | 189,519 |
| Other | |
| Total Cost: | \$ 1,115,906 |

| 2018 Cost of Improvement | |
|--------------------------|---------------------|
| Revenues: | |
| General Fund | 1,110,328 |
| Proprietary Funds | 335,000 |
| Other Funds | |
| Total Revenue: | \$ 1,445,328 |
| Expenditures: | |
| Wages | 483,654 |
| Benefits | 255,229 |
| Supplies | 12,000 |
| Minor Equipment | |
| Professional Services | 19,122 |
| Other Services & Charges | 209,955 |
| Repairs & Maintenance | 130,000 |
| Machinery & Equipment | 335,368 |
| Other | |
| Total Cost: | \$ 1,445,328 |

REQUEST FOR PROGRAM IMPROVEMENT

No. 8

POL.0026

| | | | |
|--|-------------------------------|-----------------------------------|--|
| Program Title: Taser Gun Issue | | Contact Person: Bob Lee | For Year: 2018 |
| 2017 Cost: \$0 | 2018 Cost: \$37,200 | Department Name: Police | Funding Source: General Fund |

Description of Improvement:

Taser 60 pricing plan to replace all of our older Taser X26 units with the new Taser X26P. The premium plan will cost \$31.00 a month per officer, which includes a new gun, holster, battery and 4 cartridges of our choosing each year. We will be invoiced \$37,200 annually for 5 years. The cost is figured for 100 officers since some of our officers already have the new X26P.

Alternatives:

Full one-time purchase of about \$130,000.00 which would not include the 5 year warranty and cartridges and new battery each year.

Advantages of Approval:

Upgrade to the newer Taser which lasts longer and is a much better quality than what we currently carry. As our older Tasers are starting to break more frequently, replacement is inevitable. 4 cartridges per year within the program would save the department and city over time.

Implications of Denial:

We would continue to replace Taser guns as they break though there seems to be more frequent failures with the older guns.

| 2017 Cost of Improvement | |
|--------------------------|------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | \$ - |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | \$ - |

| 2018 Cost of Improvement | |
|--------------------------|-----------|
| Revenues: | |
| General Fund | 37,200 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | \$ 37,200 |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | 37,200 |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | \$ 37,200 |

REQUEST FOR PROGRAM IMPROVEMENT

No. 9

POL.0031

| | | | |
|---|--------------------------------|-----------------------------------|--|
| Program Title: Animal Control Officer - MIT | | Contact Person: Bob Lee | For Year: 2018 |
| 2017 Cost: \$0 | 2018 Cost: \$184,520 | Department Name: Police | Funding Source: General Fund |

Description of Improvement:

This program consists of combining resources for both the City of Auburn and the Muckleshoot Indian Tribe. The tribe has agreed to fund 1/3 of the operating costs and one time expenditures associated with adding an additional Animal Control Officer to the Auburn Police Department. This new officer will be considered enhances services that would serve both communities.

Alternatives:

Continue with current resources of one Animal Control Officer, and not provide any services to the Muckleshoot Indian Tribe.

Advantages of Approval:

The advantage for this improvement would be increasing our animal control services using two Animal Control Officers. Currently, commissioned officers respond to an estimated 40% of the current calls for service related to animals. Most of the commissioned staff lack training, knowledge and resources to respond effectively to these types of calls and usually serve on a temporary basis only until the ACO arrives back to work.

Implications of Denial:

Animal control calls for service currently exceed our service level. One ACO currently does not provide seven day a week coverage. Therefore citizens have a delayed response to their animal related requests.

| 2017 Cost of Improvement | |
|--------------------------|-------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ -</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ -</u> |

| 2018 Cost of Improvement | |
|--------------------------|-------------------|
| Revenues: | |
| General Fund | 184,520 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 184,520</u> |
| Expenditures: | |
| Wages | 56,700 |
| Benefits | 41,660 |
| Supplies | 4,900 |
| Minor Equipment | 2,200 |
| Professional Services | |
| Other Services & Charges | 4,810 |
| Repairs & Maintenance | |
| Machinery & Equipment | 74,250 |
| Other | |
| Total Cost: | <u>\$ 184,520</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 10

POL.0032

| | | | |
|---|-------------------------------|-----------------------------------|--|
| Program Title: Alive and Free | | Contact Person: Bob Lee | For Year: 2017 & 2018 |
| 2017 Cost: \$30,000 | 2018 Cost: \$30,000 | Department Name: Police | Funding Source: General Fund |

Description of Improvement:

Additional \$30,000 will be combined with a \$30,000 contribution from Renton PD for 2017 & 2018. This will provide for an additional full-time outreach worker to identify and engage youth at risk of joining gangs or participating in other violence. Outreach workers go to where the youth are and provide a bridge, connecting youth and families with services and support. Outreach workers routinely meet with the Auburn School District, AYR and the Auburn Police Department to address these concerns.

Alternatives:

There are no other alternatives.

Advantages of Approval:

This will allow additional positive impacts on our youth by ensuring outreach workers cultivating relationships with youth and families through the intake process. If a youth is not engaging in the referred services, the outreach worker plays a key role in reaching out to the youth and involving the youth in various programs.

Implications of Denial:

We will not be able to meet the demands of youth in need of services to prevent gang and youth violence.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | 30,000 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 30,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | 30,000 |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 30,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | 30,000 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 30,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | 30,000 |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 30,000</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 11

PRK.0043

| | | | |
|--|--------------------------|--|--|
| Program Title: Replace Large Tractor Mower | | Contact Person: Daryl Faber | For Year: 2017 |
| 2017 Cost: \$75,000 | 2018 Cost: \$0 | Department Name: Parks, Arts, & Recreation | Funding Source: General Fund |

Description of Improvement:
 Replace the 2nd of five large tractor mowers (we replaced the oldest one last year) in year 2017. This mower was purchased in 2000 and currently has over 375,000 hours on it.

Alternatives:
 Continue to use the current mower even though it has exceeded its lifetime expectancy of 10-12 years.

Advantages of Approval:
 Cut down on yearly maintenance costs. Cut down on lost productivity, as the number of breakdowns continue to increase yearly, which costs valuable maintenance time as the operator must return the mower to the shop for repairs.

Implications of Denial:
 Continue to lose productivity with breakdowns. As the mower gets older, it is only a matter of time before we have some of the bigger ticket items, like a new motor, that will need to be replaced. Replacement parts are no longer manufactured for this model, making it difficult to find available inventory and delaying the repair process.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | 75,000 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 75,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | 75,000 |
| Other | |
| Total Cost: | <u>\$ 75,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|-------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ -</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ -</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 12

PRK.0044

| | | | |
|--|-------------------------------|--|--|
| Program Title: Replace Large Tractor Mower in 2018 | | Contact Person: Mike Miller | For Year: 2018 |
| 2017 Cost: \$0 | 2018 Cost: \$75,000 | Department Name: Parks, Arts, & Recreation | Funding Source: General Fund |

| |
|---|
| <p>Description of Improvement: Replace the third of five large tractor mowers. The mower we will need to replace was purchased in 2002, and the mowers are expected to last 10-15 years.</p> |
| <p>Alternatives: Continue to push the mower past its life expectancy, which increases the operating cost and costs us valuable labor time with increased break downs.</p> |
| <p>Advantages of Approval: Be more efficient with the work crew due to fewer break downs.</p> |
| <p>Implications of Denial: Continue to have larger repair costs and reduced productivity due to increased breakdowns as the equipment ages.</p> |

| | |
|---------------------------------|-------------|
| 2017 Cost of Improvement | |
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ -</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ -</u> |

| | |
|---------------------------------|------------------|
| 2018 Cost of Improvement | |
| Revenues: | |
| General Fund | 75,000 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 75,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | 75,000 |
| Other | |
| Total Cost: | <u>\$ 75,000</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 13

PRK.0045

| | | | |
|---|--------------------------|--|--|
| Program Title: Replace Small Mower with Blower Attachment | | Contact Person: Daryl Faber | For Year: 2017 |
| 2017 Cost: \$30,000 | 2018 Cost: \$0 | Department Name: Parks, Arts, & Recreation | Funding Source: General Fund |

| |
|---|
| <p>Description of Improvement: Replace the oldest of our two small tractor mowers with a blower attachment. This piece of equipment is used to assist in gathering and removing leaves from the parks as well as keeping trails clean. It was purchased in 1994.</p> |
| <p>Alternatives: Continue to use a piece of equipment that has outlived its useful life and continues to have frequent breakdowns.</p> |
| <p>Advantages of Approval: A new unit will help keep the crew running efficiently with fewer breakdowns.</p> |
| <p>Implications of Denial: Continue to lose valuable labor time with increased break downs as the blower unit continues to age.</p> |

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | 30,000 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 30,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | 30,000 |
| Other | |
| Total Cost: | <u>\$ 30,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|-------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ -</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ -</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 14

PRK.0046

| | | | |
|--|-------------------------------|--|--|
| Program Title: Replace 2nd of Two Small Mowers (in 2018) | | Contact Person: Mike Miller | For Year: 2018 |
| 2017 Cost: \$0 | 2018 Cost: \$30,000 | Department Name: Parks, Arts, & Recreation | Funding Source: General Fund |

Description of Improvement:

Replace 2nd of two small tractor mowers with a blower attachment. This piece of equipment saves valuable time by helping with the gathering and removal of leaves in the fall as well as cleaning off trails.

Alternatives:

Continue using a piece of equipment that has out lived its useful life.

Advantages of Approval:

Fewer breakdowns equates to a more productive staff and less money spent annually on repairs. This unit was purchased in 1996.

Implications of Denial:

Continue to lose valuable staff time with increased breakdowns as the equipment continues to age past its recommended useful life.

| 2017 Cost of Improvement | |
|--------------------------|------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | \$ - |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | \$ - |

| 2018 Cost of Improvement | |
|--------------------------|-----------|
| Revenues: | |
| General Fund | 30,000 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | \$ 30,000 |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | 30,000 |
| Other | |
| Total Cost: | \$ 30,000 |

REQUEST FOR PROGRAM IMPROVEMENT

No. 15

PRK.0047

| | | | |
|---|--------------------------|--|--|
| Program Title: Replace Play Equipment at Roegner Park | | Contact Person: Daryl Faber | For Year: 2017 |
| 2017 Cost: \$40,000 | 2018 Cost: \$0 | Department Name: Parks, Arts, & Recreation | Funding Source: General Fund |

Description of Improvement:

Roegner Park's play equipment is over 20 years old, and is one of the last wooden play structures left in Auburn. We remove pieces of equipment as the wood deteriorates to the point of no longer being safe.

Alternatives:

Continue to remove equipment as it deteriorates until there is nothing left in the playground for the children to play on.

Advantages of Approval:

Give the children new and safe equipment to play on at Roegner Park.

Implications of Denial:

Continue to remove equipment as it is deemed unsafe for use.

| 2017 Cost of Improvement | |
|---------------------------------|------------------|
| Revenues: | |
| General Fund | 40,000 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 40,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | 40,000 |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 40,000</u> |

| 2018 Cost of Improvement | |
|---------------------------------|-------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ -</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ -</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 16

PRK.0048

| | | | |
|--|-------------------------------|--|--|
| Program Title: Replace Play Equipment at Lakeland Hills Park | | Contact Person: Mike Miller | For Year: 2018 |
| 2017 Cost: \$0 | 2018 Cost: \$40,000 | Department Name: Parks, Arts, & Recreation | Funding Source: General Fund |

| |
|--|
| <p>Description of Improvement: The play equipment at Lakeland Hills is outdated and outlived its useful life. We continue to get requests from the Lakeland Hills Community to update this play structure.</p> |
| <p>Alternatives: Leave existing play equipment and continue to receive complaints. The structures at Lakeland Hills and Roegner Park are the two last wooden structures in our Park system.</p> |
| <p>Advantages of Approval: Give the children in the Lakeland Hills Community a new and safe play structure to play on. This is the original playground when the Park was built in 1994.</p> |
| <p>Implications of Denial: Continue to answer complaints about not providing an updated piece of equipment. This play equipment hasn't reached the point of being unsafe. However, it is outdated and gets very little use because the children don't find it interesting or challenging.</p> |

| | |
|---------------------------------|-------------|
| 2017 Cost of Improvement | |
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ -</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ -</u> |

| | |
|---------------------------------|------------------|
| 2018 Cost of Improvement | |
| Revenues: | |
| General Fund | 40,000 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 40,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | 40,000 |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 40,000</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 17

PRK.0049

| | | | |
|--|-------------------------------|--|--|
| Program Title: Increase in Seasonal Maintenance Budget | | Contact Person: Daryl Faber | For Year: 2017 & 2018 |
| 2017 Cost: \$40,000 | 2018 Cost: \$40,000 | Department Name: Parks, Arts, & Recreation | Funding Source: General Fund |

Description of Improvement:
The hourly wage for Seasonal Maintenance laborers increased last year from \$12 per hour up to a max of \$16.32 per hour. To cover 12 positions at 960 hours per position at the \$16.31 per hour we need \$188,000 in wages. Additionally, we need an additional \$10,000 to cover another temporary position for the 3 months of summertime, as the parks have gotten busier and we have added 4 new small neighborhood parks to the list of parks we maintain in the last 2 years.

Alternatives:
Hire more FTE or cut back on other park maintenance, as we would use more FTE labor to perform the tasks that the Temporary Seasonal Staff performs.

Advantages of Approval:
We are already operating with the minimum number of employees to keep the parks at the level of quality that the community expects. Starting in March, staff works from 6:00am - 10:45pm seven days per week. New playgroundsand improvements are attracting more users to the Parks. The increase in has created more litter, more garbage cans to be emptied and more frequent cleaning of the restrooms. This request is also for one additional seasonal position to spend just at Les Gove Park from 10:30 - 7:00pm from June -September during the busy summer times.

Implications of Denial:
If we cannot maintain this level of staffing, the quality of the parks will decline as we use more staff time to take care of the litter, garbage and restroom cleaning that is required. We will also have less visits to the Regional Parks on busy weekends, as the seasonal staff will be stretched to cover more area with less people. Last year the budget was exceeded in order to mainatin the level of service that is necessary.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | 40,000 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 40,000</u> |
| Expenditures: | |
| Wages | 40,000 |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 40,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | 40,000 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 40,000</u> |
| Expenditures: | |
| Wages | 40,000 |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 40,000</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 18

PRK.0050

| | | | |
|--|-------------------------------|--|--|
| Program Title: Senior Center Temporary Staff | | Contact Person: Daryl Faber | For Year: 2017 & 2018 |
| 2017 Cost: \$15,000 | 2018 Cost: \$15,000 | Department Name: Parks, Arts, & Recreation | Funding Source: General Fund |

Description of Improvement:
 Added 27.5 hrs per week for clerical front desk help. Increased Recreation Leader II (Van Driver) hours to 48 hours per month. Expanded the travel program, requiring two vans due to increased participation. The Senior Center is also expanding from being open three nights per week to four. In addition, a decrease in Senior Volunteers who are able to manage the electronic registration system requires a decreased use of volunteers for this task and an increase in paid staff.

Alternatives:
 Limit hours of being open for activities that are popular in the evening.

Advantages of Approval:
 Provides paid quality staff for expanded trips. Adds one evening to the existing schedule that was previously paid for by Recreation staff during the construction.

Implications of Denial:
 Fewer hiking and other van trips will be offered. These trips are offset by user fees. The Senior Center will be closed one night that it is currently open.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | 15,000 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 15,000</u> |
| Expenditures: | |
| Wages | 12,707 |
| Benefits | 2,293 |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 15,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | 15,000 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 15,000</u> |
| Expenditures: | |
| Wages | 12,737 |
| Benefits | 2,263 |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 15,000</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 19

STR.0005

| | | | |
|--|-------------------------------|---|--|
| Program Title: Seasonal Maintenance Worker - Streets | | Contact Person: Kevin Snyder | For Year: 2017 & 2018 |
| 2017 Cost: \$20,800 | 2018 Cost: \$20,800 | Department Name: Community Development & Public | Funding Source: General Fund |

| |
|--|
| <p>Description of Improvement: Hire two seasonal employees to assist with traffic control, painting, asphalt repair, graffiti removal and other seasonal demands.</p> |
| <p>Alternatives: Hiring seasonals will allow Street Maintenance workers to do more street repairs and increase response time for pothole and graffiti requests.</p> |
| <p>Advantages of Approval: Hiring seasonals will allow Street Maintenance workers to do more street repairs and increase response time for pothole and graffiti requests.</p> |
| <p>Implications of Denial: Without seasonal employees it would put further stress on the Street Division and cause longer response times to issues such as graffiti removal and pothole repair.</p> |

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | 20,800 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 20,800</u> |
| Expenditures: | |
| Wages | 20,800 |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 20,800</u> |

| 2018 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | 20,800 |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ 20,800</u> |
| Expenditures: | |
| Wages | 20,800 |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 20,800</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 20

ASD.0011

| | | | |
|--|-------------------------------|---------------------------------------|---|
| Program Title: Auburn Magazine | | Contact Person: Dana Hinman | For Year: 2017 & 2018 |
| 2017 Cost: \$50,000 | 2018 Cost: \$25,000 | Department Name: Multimedia | Funding Source: Innovation & Technology |

Description of Improvement:

The Auburn Magazine is a very popular communication tool with the community. The publisher will also be producing a separate tourism and marketing piece in 2017 to work in conjunction with Tourism's branding effort.

Alternatives:

Do not increase funding for this existing line item.

Advantages of Approval:

By increasing advertisers that support the magazine, our goal is to reduce and eventually eliminate net production costs.

Implications of Denial:

As the magazine establishes itself, more advertising dollars will be received that will help to offset the costs of the magazine, eventually eliminating net production costs all together. Without support for the magazine the City will miss out on what could potentially be a source of revenue.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 50,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 50,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | 50,000 |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 50,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 25,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 25,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | 25,000 |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 25,000</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 21

ERR.0007

| | | | |
|--|-------------------------------|---|--|
| Program Title: M&O Master Planning | | Contact Person: Kevin Snyder | For Year: 2017 & 2018 |
| 2017 Cost: \$50,000 | 2018 Cost: \$50,000 | Department Name: Community Development & Public | Funding Source: Equipment Rental |

| |
|--|
| <p>Description of Improvement: Planning effort for future M&O needs including land usage and building needs for the next 20 years.</p> |
| <p>Alternatives: None.</p> |
| <p>Advantages of Approval: This would give us the ability to appropriately plan for future logistical and financial needs for the M&O facility. This planning effort would allow us to schedule and identify funding for needed improvements instead of doing multiple individual program improvements.</p> |
| <p>Implications of Denial: We would have to do multiple individual program improvements as the need arises.</p> |

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 50,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 50,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | 50,000 |
| Total Cost: | <u>\$ 50,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 50,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 50,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | 50,000 |
| Total Cost: | <u>\$ 50,000</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 22

FAC.0014

| | | | |
|--|--------------------------------|---------------------------------------|--------------------------------------|
| Program Title: City Hall Exterior Structural Repairs | | Contact Person: Dana Hinman | For Year: 2018 |
| 2017 Cost: \$0 | 2018 Cost: \$250,000 | Department Name: Facilities | Funding Source: Facilities |

Description of Improvement:
Repair structural deterioration.

Alternatives:
Split the program over two years.

Advantages of Approval:
Prolong the life of the building.

Implications of Denial:
Leave as is - the deterioration will only get worse over time.

| 2017 Cost of Improvement | |
|--------------------------|------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | \$ - |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | \$ - |

| 2018 Cost of Improvement | |
|--------------------------|------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | 250,000 |
| Total Revenue: | \$ 250,000 |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | 250,000 |
| Machinery & Equipment | |
| Other | |
| Total Cost: | \$ 250,000 |

REQUEST FOR PROGRAM IMPROVEMENT

No. 23

FAC.0015

| | | | |
|---|--------------------------------|---------------------------------------|--------------------------------------|
| Program Title: City Hall Roof Replacement | | Contact Person: Dana Hinman | For Year: 2018 |
| 2017 Cost: \$0 | 2018 Cost: \$200,000 | Department Name: Facilities | Funding Source: Facilities |

| |
|---|
| <p>Description of Improvement: Replace existing roof (deterioration is present).</p> |
| <p>Alternatives: Budget for next cycle.</p> |
| <p>Advantages of Approval: Avoid costly leaks.</p> |
| <p>Implications of Denial: Deal with leaks as they surface.</p> |

| 2017 Cost of Improvement | |
|--------------------------|------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | \$ - |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | \$ - |

| 2018 Cost of Improvement | |
|--------------------------|------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | 200,000 |
| Total Revenue: | \$ 200,000 |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | 200,000 |
| Machinery & Equipment | |
| Other | |
| Total Cost: | \$ 200,000 |

REQUEST FOR PROGRAM IMPROVEMENT

No. 24

GLF.0029

| | | | |
|--|--------------------------|--|---|
| Program Title: Rebuild the First Green and Surrounds | | Contact Person: Daryl Faber | For Year: 2017 |
| 2017 Cost: \$25,000 | 2018 Cost: \$0 | Department Name: Municipal Parks | Funding Source: Municipal Parks |

Description of Improvement:

The first green is an old push-up green that does not have subsurface drainage. This green and the surrounds are wet and mushy throughout the shoulder months. The sod from these areas would be stripped by staff and later reused. A contractor would be hired to create and install subsurface and surface drainage. The contractor would cut and fill the areas required using native and import materials. The final shaping would be performed by the contractor. The site would then be ready for the Auburn golf course staff to complete the irrigation installation and lay the sod. New cart path paving along the west side of the project would be installed by another contractor.

Alternatives:

The alternative would be to continue sanding as we have done for many years.

Advantages of Approval:

The green and surrounds would be firm and manageable throughout the year. Patrons would not have to look for their \$4.00 ball and possibly lose it in the target area. The staff has rebuilt fifteen of the eighteen greens and their surrounds; this new green would be consistent with these other rebuilt greens and surrounds.

Implications of Denial:

The denial would continue the complaints from patrons, and the area would still be difficult to manage during the shoulder months (October through March).

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | 25,000 |
| Total Revenue: | <u>\$ 25,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | 25,000 |
| Total Cost: | <u>\$ 25,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|-------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ -</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ -</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 25

GLF.0030

| | | | |
|---|-------------------------------|--|---|
| Program Title: Rebuild the 10th Green and Surrounds | | Contact Person: Daryl Faber | For Year: 2018 |
| 2017 Cost: \$0 | 2018 Cost: \$27,000 | Department Name: Municipal Parks | Funding Source: Municipal Parks |

Description of Improvement:

The 10th green is an original push-up green with poor surface drainage and no subsurface drainage. The surrounds have the same flaw. This green is difficult to manage throughout the shoulder months (October through March). During this period, the green and surrounds are soft and mushy. This area is one of our biggest complaints from patrons.

The sod would be cut and saved. A contractor would then cut and fill the site to proper grades, install subsurface drainage, and grade all import materials to a finished product. Staff would install the required irrigation sprinklers, and lat the sod. The down time for this green would be less than ten days.

Alternatives:

This is a low area that will always be wet until new grades are established. Staff would continue to sand, aerate and roll the surface during the shoulder months.

Advantages of Approval:

- Patrons would enjoy a year-round smooth surface to putt on.
- Staff would be able to manage this area throughout all seasons.
- This green would match the other sixteen that have been rebuilt and the course would play more consistently.

Implications of Denial:

- The object to maintaining quality golf greens is to keep them firm and smooth.
- The tenth green sits in a low area, with poor drainage, and poor soil conditions.
- During the shoulder months, patrons will continue to putt on a rough surface full of footprints resulting from this soft condition.

| 2017 Cost of Improvement | |
|--------------------------|------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | \$ - |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | \$ - |

| 2018 Cost of Improvement | |
|--------------------------|-----------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | 27,000 |
| Total Revenue: | \$ 27,000 |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | 27,000 |
| Total Cost: | \$ 27,000 |

REQUEST FOR PROGRAM IMPROVEMENT

No. 26

GLF.0031

| | | | |
|---|-------------------------------|--|---|
| Program Title: Fairway Drainage Improvement | | Contact Person: Daryl Faber | For Year: 2017 & 2018 |
| 2017 Cost: \$30,000 | 2018 Cost: \$30,000 | Department Name: Municipal Parks | Funding Source: Municipal Parks |

Description of Improvement:

This object of this project is to apply topdressing sand to the first five fairways to firm up these landing areas, so these holes are playable year round. Sand would be applied with a three yard topdressing machine, which we have. One-tenth of an inch of sand would be applied bi-weekly throughout the fairways listed above. These fairways would start to show improvement once dressed with four inches of sand.

Alternatives:

One or two of these fairways could be rebuilt each season, the cost would be about 30% less. Each hole would be taken out of play for two months during the end of the season, and golfers would have to play a temporary hole.

Advantages of Approval:

- The surfaces of these fairways would become firm and playable year round.
- The staff would be able to mow and groom these holes year round.

Implications of Denial:

- These holes would continue to get complaints from golfers--at times these holes are nearly unplayable.
- These holes would continue to be difficult to maintain during the shoulder months.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | 30,000 |
| Total Revenue: | <u>\$ 30,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | 30,000 |
| Total Cost: | <u>\$ 30,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | 30,000 |
| Total Revenue: | <u>\$ 30,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | 30,000 |
| Total Cost: | <u>\$ 30,000</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 27

GLF.0032

| | | | |
|--|--------------------------|--|---|
| Program Title: Chemical Storage Building | | Contact Person: Daryl Faber | For Year: 2017 |
| 2017 Cost: \$20,000 | 2018 Cost: \$0 | Department Name: Municipal Parks | Funding Source: Municipal Parks |

Description of Improvement:

The present container, purchased in 1986, is not OSHA-approved and has exceeded its useful life. The container leaks and has poor ventilation. The replacement would be an OSHA-approved chemical container, eight feet wide and twenty feet long.

Alternatives:

We could move the chemicals to a storage area that is not OSHA-approved.

Advantages of Approval:

The chemicals we use (fertilizer, fungicides and herbicides) would be stored in a dry, ventilated and self-contained unit.

Implications of Denial:

The chemical storage area would not be OSHA-approved.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | 20,000 |
| Total Revenue: | <u>\$ 20,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | 20,000 |
| Total Cost: | <u>\$ 20,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|-------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ -</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ -</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 28

GLF.0033

| | | | |
|---|--------------------------|--|---|
| Program Title: Topdressing Sand Storage Cover | | Contact Person: Daryl Faber | For Year: 2017 |
| 2017 Cost: \$45,000 | 2018 Cost: \$0 | Department Name: Municipal Parks | Funding Source: Municipal Parks |

Description of Improvement:

The topdressing sand is presently stored outside in concrete bunkers. The materials are exposed to the elements. An outdoor cover much like the cover M&O uses for their sanding and asphalt materials is what we are looking for. The structure would be about 60 feet wide, 35 feet deep and 16 feet in height. The cover would keep the materials drier and more useable.

Alternatives:

The alternative would be to keep things the way they are, order as needed and at times cover the materials with a tarp.

Advantages of Approval:

The advantages would be:
 -The sanding materials would be dry and spread uniformly.
 -There would be less contamination (weed seeds and leaves).

Implications of Denial:

The sand we use will continue to have weed seed contamination, and will be difficult to spread during periods of wet weather.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | 45,000 |
| Total Revenue: | <u>\$ 45,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | 45,000 |
| Total Cost: | <u>\$ 45,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|-------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ -</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ -</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 29

PRK.0041

| | | | |
|---|--------------------------|--|--|
| Program Title: Les Gove Campus Security Cameras | | Contact Person: Daryl Faber | For Year: 2017 |
| 2017 Cost: \$20,000 | 2018 Cost: \$0 | Department Name: Parks, Arts, & Recreation | Funding Source: Capital Improvements |

Description of Improvement:

Add a security camera system with infrared to both interior of park and the north parking lots. New high definition cameras with zoom technology will aid the Police Department, increase community safety and decrease crime at our premier park campus.

Alternatives:

Maintain existing security level, which does not cover many areas of the park and does not have infrared capabilities.

Advantages of Approval:

Les Gove Park has had a heightened level of both crime and the appearance of crime. The new camera observation devices will provide zoom capabilities as well as infrared technology. Three observation areas will be able to cover the majority of the park space. This addition will decrease the need for on-site officers and allow for "playback" after a crime is committed. Includes offsite monitoring, web and smartphone viewing where staff and officers can aid in crime prevention.

Implications of Denial:

Increased law enforcement presence will continue to be required to help ensure community safety. Most vandalism and crime occurs when officers are not present or at night. This will assist in solving that problem.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | 20,000 |
| Total Revenue: | <u>\$ 20,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | 20,000 |
| Other | |
| Total Cost: | <u>\$ 20,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|-------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ -</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ -</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 30

IS.0041

| | | | |
|---|-------------------------------|--|---|
| Program Title: Drone Program Administration | | Contact Person: Paul Haugan | For Year: 2017 & 2018 |
| 2017 Cost: \$45,000 | 2018 Cost: \$15,000 | Department Name: Innovation & Technology | Funding Source: Innovation & Technology |

Description of Improvement:

Several Departments have identified a need to utilize aerial drones for their business. CDPW needs flyovers for Environmental Services, Admin Services has need to use drones for capturing video of City events, Police has need for accident recreation and officer safety and HR/Risk Management has suggested drones would be a way to reduce risk for inspections of towers. This request is to establish a Drone program to support city civil use and for general support for Public Safety. The FAA has begun to define the requirements that City's must adhere to in order to utilize these devices. IT has begun the process of certifying the City and the first Drone Pilot program. This request is to provide a funding stream to establish the program and to provide ongoing support.

Alternatives:

Drones offer the city an opportunity to view and image places and things that humans cannot in a manner that is safe and cost effective. The alternative is to wait for the technology to be less expensive or depend on a consultant.

Advantages of Approval:

Drones offer the opportunity to gather information that is otherwise costly or impractical with humans or regular planes. Technology has advanced to where these can provide better information in a cost effective, safer manner.

Implications of Denial:

Approving this package keeps our city on pace with the abilities of other Police Departments in our region and provides opportunities to exchange information with them. It also offers civil use capabilities for environmental analysis we don't have today. If denied, we will have to rely on consultation services to get the images we need to provide accurate analysis and PD support.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 45,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 45,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | 45,000 |
| Total Cost: | <u>\$ 45,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 15,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 15,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | 15,000 |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 15,000</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 31

IS.0042

| | | | |
|---|--------------------------------|--|---|
| Program Title: Network Engineer | | Contact Person: Paul Haugan | For Year: 2017 & 2018 |
| 2017 Cost: \$132,916 | 2018 Cost: \$133,196 | Department Name: Innovation & Technology | Funding Source: Innovation & Technology |

Description of Improvement:

The City has expanded, and continues to grow the underlying technology infrastructure that all the City's applications and services rely on. This expansion has created a significant amount of additional work that will require the addition of a Network Engineer. This position will also support the further expansion of the wireless network in alignment with Council Strategic Goal # 2: Achieving Digital Parity.

Alternatives:

Managing the City's network is daunting. Maintenance tasks and work orders are falling behind. The alternative is outsourcing some management services resulting in higher costs, slower response times and service limitations.

Advantages of Approval:

By adding a Network Engineer, this will allow us to start to catch up on some overdue maintenance, continue the network expansion and work more closely on network and information security. This position would also be the primary person responsible for expanding our public Wi-Fi to support Council Strategic Goal # 2: Digital Parity Wi-Fi and fiber through the city of Auburn. This position would also be available for new projects and tasks as assigned as the city moves into more technology initiatives that help our citizens.

Implications of Denial:

In order to continue to support the City's network, communications, business continuity, data center, and both public and private Wi-Fi, additional staff is needed. The implications are simple. Continuing degradation of service, inability to implement and/or further manage Wi-Fi and lack of capacity to further expand and manage the City's existing fiber optic infrastructure. The tasks that are not being addressed affect the City as a whole and have a direct impact on the health of the network infrastructure. This can cause the city a loss of productivity for city staff.

| 2017 Cost of Improvement | |
|--------------------------|-------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 132,916 |
| Other Funds | |
| Total Revenue: | \$ 132,916 |
| Expenditures: | |
| Wages | 86,067 |
| Benefits | 43,250 |
| Supplies | |
| Minor Equipment | 3,600 |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | \$ 132,916 |

| 2018 Cost of Improvement | |
|--------------------------|-------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 133,196 |
| Other Funds | |
| Total Revenue: | \$ 133,196 |
| Expenditures: | |
| Wages | 88,649 |
| Benefits | 44,547 |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | \$ 133,196 |

REQUEST FOR PROGRAM IMPROVEMENT

No. 32

IS.0043

| | | | |
|--|-------------------------------|--|---|
| Program Title: Sr. Center AV Upgrade/Replacement | | Contact Person: Paul Haugan | For Year: 2018 |
| 2017 Cost: \$0 | 2018 Cost: \$45,000 | Department Name: Innovation & Technology | Funding Source: Innovation & Technology |

Description of Improvement:

The Senior Center provides opportunities for meeting events on a regular basis for Auburn citizens. The Audio Visual system upgrade will provide a replacement for the aging system and improved sound for the entire complex. All areas will have paging capability and independent or combined room sound as required with easy touch panel controls. Proposed solution encompasses addressing the ambient acoustics of the environment and providing a presentation projector. Upgrading the system will enhance the rent ability of the facility and could positively impact the income stream for Parks and Recreation.

Alternatives:

Standalone systems have been utilized from various sources, however, the preferred method would be to have an internal system that is available and fine-tuned for the building.

Advantages of Approval:

Providing a system that is designed for the facility, is user friendly and addresses the needs of the senior citizens and the rental occupants. This upgrade will provide a greater listening and viewing experience to increase the utilization of these rooms as rentals.

Implications of Denial:

The current system is quite dated and is continuing to experience failures. Renters limit use of the facility as attendees become frustrated since it is known to have poor sound with many limitations.

| 2017 Cost of Improvement | |
|--------------------------|------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | \$ - |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | \$ - |

| 2018 Cost of Improvement | |
|--------------------------|-----------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 45,000 |
| Other Funds | |
| Total Revenue: | \$ 45,000 |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | 45,000 |
| Other | |
| Total Cost: | \$ 45,000 |

REQUEST FOR PROGRAM IMPROVEMENT

No. 33

IS.0044

| | | | |
|---|--------------------------------|--|---|
| Program Title: Digital Parity/Broadband Expansion | | Contact Person: Paul Haugan | For Year: 2018 |
| 2017 Cost: \$0 | 2018 Cost: \$250,000 | Department Name: Innovation & Technology | Funding Source: Innovation & Technology |

Description of Improvement:

Council developed a long range strategic plan in November of 2015. Strategic Goal # 2: Achieving Digital Parity by X% by 2020 is a keystone element of the strategic plan as it provides direction and vision that encompasses all aspects of life in the City of Auburn. Helping our residents connect to the digital economy and the world in general, and in keeping with our belief that internet access is a fundamental human right, this request is for funding to expand Access Auburn, the City's free internet service. The focus of this funding is to move Access Auburn into the residential neighborhoods of the City and encompasses fiber optic infrastructure expansion and wireless broadband expansion. As this is expected to a multi-year project, this funding is designated for the 2017/2018 budget years.

Alternatives:

The alternative to declining this request is that we would not meet the Council's Strategic vision of providing broadband access to the residents of the City of Auburn.

Advantages of Approval:

Providing broadband access to the residents of Auburn enables all residents to participate in the digital economy. Job searches, 24/7 access for students, access to medical services and interaction with other people and the City are all benefits found by enabling access. In addition this moves the City closer to being recognized as a Connected Community which helps in attracting families, in supporting economic development, in assisting law enforcement and all City operations.

Implications of Denial:

The City would be unable to achieve Council's Strategic Goal # 2: Achieving Digital Parity. The City's adoption of Smarter City initiatives would be delayed.

| 2017 Cost of Improvement | |
|--------------------------|-------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ -</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ -</u> |

| 2018 Cost of Improvement | |
|--------------------------|-------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 250,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 250,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | 250,000 |
| Other | |
| Total Cost: | <u>\$ 250,000</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 34

IS.0045

| | | | |
|---|--------------------------|--|---|
| Program Title: E-Plan Check Monitor Upgrade | | Contact Person: Paul Haugan | For Year: 2017 |
| 2017 Cost: \$30,000 | 2018 Cost: \$0 | Department Name: Innovation & Technology | Funding Source: Innovation & Technology |

Description of Improvement:

This request is to upgrade the monitors used by staff that are involved with electronic plan checking to larger, easier to read monitors. These new monitors will lower the visual stress from working at smaller, lower resolution monitors and will make it easier to conduct plan checks in a fully engaged electronic format. Electronic plan review has become the standard in most jurisdictions and most customers are seeking more ways to take advantage of this option since it allows for faster movement of information between the City and the customer, reduces the need to print multiple plan sets which can cost hundreds to thousands of dollars, and to eliminate the need to hire permit runners to deliver and pick up hard copy plan sets and comments.

Alternatives:

Continue to use lower resolution monitors, increased staff visual eye stress, lower productivity caused by more rest stops during working hours, loss of efficiency and increased printing to compare documents when needed.

Advantages of Approval:

Electronic plan review is the future direction of the department. Adding these larger, higher resolution monitors will help support better ergonomics for staff and assist in making the new plan check processes easier to adopt and less stressful.

Implications of Denial:

The City would not accrue the benefits of electronic plan review. Staff would need more breaks to rest their eyes. In effect, we would be going on a 500 mile road trip and stopping at the 400 mile marker. Full deployment of electronic plan review has become an expectation of the customer and the industry norm. Factors that limit the City's ability to fully utilize this technology hamper our ability to ensure fast and positive customer experiences.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 30,000 |
| Other Funds | |
| Total Revenue: | \$ 30,000 |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | 30,000 |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | \$ 30,000 |

| 2018 Cost of Improvement | |
|--------------------------|-------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | \$ - |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | \$ - |

REQUEST FOR PROGRAM IMPROVEMENT

No. 35

IS.0049

| | | | |
|-------------------------------------|-------------------------------|--|---|
| Program Title: CRM System | | Contact Person: Paul Haugan | For Year: 2017 & 2018 |
| 2017 Cost: \$50,000 | 2018 Cost: \$15,000 | Department Name: Innovation & Technology | Funding Source: Innovation & Technology |

Description of Improvement:

This would be a system designed to manage citizen interactions including complaints, comments, requests and much more. This system (and strategy) would be a combination of a 311 system, a constituency tracking system and potentially tie into systems like GIS, Neighborhood Meeting tools and asset management. A system like this is designed around tracking, routing and enabling citizens and management with procedures to interact in a solution focused manner.

Alternatives:

Continue to use multiple systems to track data that do not talk with each other. Maintain the status quo.

Advantages of Approval:

The biggest advantages are a centralized system that integrates with existing systems and the ability to track data that would be used for action and decision making. In addition the system would provide Executive leadership a more real time insight into constituent issues and provide a methodology for Citizens to interact more closely with City staff.

Implications of Denial:

The City won't have the data needed to drive change and make decisions as it relates to citizens, businesses and partners.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 50,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 50,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | 50,000 |
| Total Cost: | <u>\$ 50,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 15,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 15,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | 15,000 |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 15,000</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 36

IS.0050

| | | | |
|--|-------------------------------|--|---|
| Program Title: eDocument Scanning and Workflow | | Contact Person: Paul Haugan | For Year: 2017 & 2018 |
| 2017 Cost: \$40,000 | 2018 Cost: \$40,000 | Department Name: Innovation & Technology | Funding Source: Innovation & Technology |

Description of Improvement:
Finance has asked IT to work with current enterprise systems to build an interface so documents can be scanned, processed through workflows, attached and quality controlled in an automated fashion. Implementing an enterprise document scanning solution not only fits with our IT strategic plan, but it also helps departments increase efficiency and productivity in their daily processes. This system and process will include, but not be limited to electronic forms, web-forms, digital signatures, workflows, task management, scanning and professional services.

Alternatives:
Continue the manual process of scanning and uploading documents into enterprise systems and/or department drives.

Advantages of Approval:
This process will automate a completely manual process. In addition, all documents will be centrally stored with their native application rather than spread across the network. This also provides document workflow, process automation and eliminates the need for paper. An example is the ability to scan invoices and attach them directly to Eden accounting software, thereby giving users the ability to immediately access actual invoices from Eden rather than searching through files.

Implications of Denial:
Staff continue to use old, manual processes to match their business needs.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 40,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 40,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | 40,000 |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 40,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 40,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 40,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | 40,000 |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 40,000</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 37

IS.0053

| | | | |
|--|--------------------------|--|---|
| Program Title: Website Refresh | | Contact Person: Paul Haugan | For Year: 2017 |
| 2017 Cost: \$25,000 | 2018 Cost: \$0 | Department Name: Innovation & Technology | Funding Source: Innovation & Technology |

Description of Improvement:

A typical website refresh is done every five years and is usually done from the ground up. Our last redesign on auburnwa.gov was done in 2012 so it is time for a refresh. This refresh would include an updated layout, new images, re-organized content and a centralized portal for online services. This project would also include creating a website taskforce that includes citizens, business leaders and City staff.

Alternatives:

Delay the refresh for two years and make minor changes during that time.

Advantages of Approval:

As the City moves more towards Citizen integration and participation for various departments, this refresh will bring together these capabilities in a planned Citizen Portal-type of design while maintaining the excellent communication and information environment that the City website supports.

Implications of Denial:

The majority of the website stays the same and current staff work on minor changes like re-organizing content. However, in-house staff don't have the expertise to build a citizen portal, so the changes would be basic.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 25,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 25,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | 25,000 |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 25,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|-------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ -</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ -</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 38

IS.0060

| | | | |
|---|--------------------------|--|---|
| Program Title: SMART Board Interactive Display for Police | | Contact Person: Paul Haugan | For Year: 2017 |
| 2017 Cost: \$10,000 | 2018 Cost: \$0 | Department Name: Innovation & Technology | Funding Source: Innovation & Technology |

Description of Improvement:

A SMART board is an interactive whiteboard that uses touch detection for user input. The Police Department would like to install a unit in the Briefing room. This will allow for more interactive shift briefings.

Alternatives:

Police will continue to use the traditional whiteboard in the Briefing Room.

Advantages of Approval:

Collaboration and interaction are key elements in policing. SMART Board usage during daily briefings will greatly increase communication and collaboration between officers. During major investigations, collaboration sessions can be recorded and shared/reviewed by other personnel who were not present, increasing the flow of intelligence.

Implications of Denial:

None.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 10,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 10,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | 10,000 |
| Other | |
| Total Cost: | <u>\$ 10,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|-------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ -</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ -</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 39

IS.0061

| | | | |
|--|-------------------------------|--|---|
| Program Title: Cyber Security Management | | Contact Person: Paul Haugan | For Year: 2017 & 2018 |
| 2017 Cost: \$60,000 | 2018 Cost: \$40,000 | Department Name: Innovation & Technology | Funding Source: Innovation & Technology |

Description of Improvement:

Information Technology requests to add a Cyber Security service to our Information Security practice. A Information Security Management system will provide 24/7 monitoring of our network, communications and operating system and will provide actionable information on cyber threats in real time. This will assist in staying ahead of the advanced cyber threat landscape that is evolving.

Alternatives:

Continue to operate as we are.

Advantages of Approval:

Adding automated cyber threat intelligence and monitoring adds a very important piece to our Information Security needs. Currently we are in a completely reactive mode - if we get hacked or compromised in any fashion, the damage is already done and we are in a damage control mode. Adding automated cyber defense and threat management improves the 8 hours of current awareness time to 24-hour, around the clock, 7 days per week situational awareness. We can then be more responsive when dealing with threats - essentially proactive rather than reactive.

Implications of Denial:

The Information Technology world has been locked in a struggle for many years with multiple bad actors continually trying to break into our systems and gather data (both personal and company), steal banking information, and otherwise compromising essential equipment and services. This is not meant to portray a doom and gloom picture. The intent is to bring a level of awareness of the need for a higher level of information security. Not adding this service leaves us vulnerable.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 60,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 60,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | 60,000 |
| Other | |
| Total Cost: | <u>\$ 60,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 40,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 40,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | 40,000 |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ 40,000</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 40

IS.0065

| | | | |
|--|--------------------------|--|---|
| Program Title: Police - 800 MHz Coverage Expansion - Lea Hill Substation | | Contact Person: Paul Haugan | For Year: 2017 |
| 2017 Cost: \$45,000 | 2018 Cost: \$0 | Department Name: Innovation & Technology | Funding Source: Innovation & Technology |

Description of Improvement:

Auburn Police recently opened a substation in the Lea Hill area. It was discovered after opening that the location and general area are substantially subpar in radio coverage. This funding is to purchase and install equipment to boost the signal strength of the 800 MHz radio system so the area and substation have the coverage needed for effective Law Enforcement use.

Alternatives:

Leave the substation as is with no radio coverage. Officers would need to use their cell phones to communicate. The 800 MHz radio system is scheduled for upgrade in 2020, which could include the Lea Hill Substation.

Advantages of Approval:

Having effective and available radio coverage at the substation means officers would be able to receive dispatch and operational communications. It would eliminate the need to drive a patrol car to another area that has radio coverage. It would also negate the need for officers to use cell phones for dispatch and operational communication.

Implications of Denial:

Officers at the substation would not have 800 MHz radio coverage at the substation. Not receiving dispatch calls, emergency calls or operational communications would continue in the status quo. Continue to wait until 2020 to begin the process of upgrading the system at Lea Hill Substation.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 45,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 45,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | 45,000 |
| Other | |
| Total Cost: | <u>\$ 45,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|-------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ -</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ -</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 41

IS.0066

| | | | |
|---|--------------------------|--|---|
| Program Title: Centralized Cash Receiving System Software | | Contact Person: Paul Haugan | For Year: 2017 & 2018 |
| 2017 Cost: \$50,000 | 2018 Cost: \$0 | Department Name: Innovation & Technology | Funding Source: Innovation & Technology |

Description of Improvement:

The City currently uses CLASS cash receiving software for licensing (pets and business), permit fees, and miscellaneous accounts receivable. This software will no longer be supported at the conclusion of 2017. The improvement sought is for a replacement cash receiving software system.

Alternatives:

There are two alternatives. The first option is to remain with the CLASS cash receiving software. The second option is to purchase a replacement cash receiving system software.

Advantages of Approval:

A new cash receiving software would be more technically up to date, offer technical support and the ability to integrate with multiple management systems (i.e. permitting, finance, clerk's office), and payment processing stations and devices.

Implications of Denial:

With the impending expiration of technical support and upgrades, the City runs the risk of a catastrophic loss of the cash receiving system with a server failure for the general government services identified above. Additionally functional operational integration with certain City management systems may cease to function as those management systems advance technologically.

| 2017 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 50,000 |
| Other Funds | |
| Total Revenue: | <u>\$ 50,000</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | 50,000 |
| Total Cost: | <u>\$ 50,000</u> |

| 2018 Cost of Improvement | |
|--------------------------|-------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | |
| Other Funds | |
| Total Revenue: | <u>\$ -</u> |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | |
| Other | |
| Total Cost: | <u>\$ -</u> |

REQUEST FOR PROGRAM IMPROVEMENT

No. 42

STM.0007

| | | | |
|---|-------------------------------|---|--|
| Program Title: Mini Excavator Machine | | Contact Person: Kevin Snyder | For Year: 2017 & 2018 |
| 2017 Cost: \$106,000 | 2018 Cost: \$19,058 | Department Name: Community Development & Public | Funding Source: Equipment Rental |

Description of Improvement:

Mini excavator machine with trailer, buckets and a mower head. This type of machine will be used by many City divisions. Small excavators are easy to operate, and can maneuver in very small spaces allowing staff to be more efficient in completing tasks.

Alternatives:

We can continue to rent a machine day by day.

Advantages of Approval:

The advantages of owning our own mini excavator are that it will allow us to complete more work using in-house resources, to respond more quickly to emergencies and with the proper equipment, and provide us with more flexibility in completing projects. It can take additional time to schedule a rental machine during normal working conditions, but can be difficult to rent during emergency events.

Implications of Denial:

Crews will not be able to clean and clear some storm ditches in the right-of-way or in easements where space is severely restricted and/or due to soft ground conditions without this piece of equipment. We also will not be able to access some of our facilities during a storm event due to remote locations, limited access and fallen debris.

| 2017 Cost of Improvement | |
|--------------------------|-------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 106,000 |
| Other Funds | |
| Total Revenue: | \$ 106,000 |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | 106,000 |
| Other | |
| Total Cost: | \$ 106,000 |

| 2018 Cost of Improvement | |
|--------------------------|------------------|
| Revenues: | |
| General Fund | |
| Proprietary Funds | 19,058 |
| Other Funds | |
| Total Revenue: | \$ 19,058 |
| Expenditures: | |
| Wages | |
| Benefits | |
| Supplies | |
| Minor Equipment | |
| Professional Services | |
| Other Services & Charges | |
| Repairs & Maintenance | |
| Machinery & Equipment | 19,058 |
| Other | |
| Total Cost: | \$ 19,058 |

SECTION VII: CAPITAL PLANNING, PROGRAMMING AND BUDGETING

The capital budget authorizes and provides the basis of control of expenditures for the acquisition of significant City assets and construction of all capital facilities. This section describes and summarizes the 2017-2018 budgets for capital outlays, which are expenditures resulting in the acquisition of or addition to existing capital assets. Capital assets are defined as land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

The City of Auburn maintains a comprehensive six-year Capital Facilities Plan (CFP) which is updated annually and incorporates the capital facility improvements in the City's biennial budget process. It is considered a companion document to the budget document.

This section of the budget summarizes the Capital Facilities Plan (CFP) showing capital projects budgeted for 2017 and 2018 along with the capital facilities plan for these projects in the following four years. Projects are listed in the following seven sections: Transportation projects, Water Utility projects, Sanitary Sewer projects, Storm Drainage projects, Parks, Arts and Recreation projects, General Municipal projects and Community Improvements, and Other Proprietary Fund projects. Each section includes a map highlighting the general location of significant projects, a brief discussion of the projects budgeted for 2017 and 2018, a six-year summary of projects showing the cost and funding source, and two graphs – one showing a comparison of revenue sources for 2017 vs. 2018, and another showing the projected six-year expenditure level.

For more detail, reference should be made to the Capital Facilities Plan (2017 – 2022) that is printed as a separate document. It contains an executive summary along with three chapters. Chapter 1 explains the purpose of the CFP, statutory requirements, and methodology. Chapter 2 outlines the Goals and Policies related to the provision of capital facilities. Chapter 3 outlines the proposed capital projects, which include the financing plan and reconciliation of project capacity to level of service (LOS) standards. Following the financing plan are individual worksheets showing the project detail. For reconciliation purposes, it is important to note that in many instances the total project cost will include amounts allocated for salaries, benefits and interfund charges. Each worksheet, in addition to the project financing, includes a project description, progress summary, and impact on future operating budgets once the project is completed.

2017 / 2018 Capital Budget:

The following tables summarize the capital facility expenditures and planned funding sources in the 2017-2018 budget.

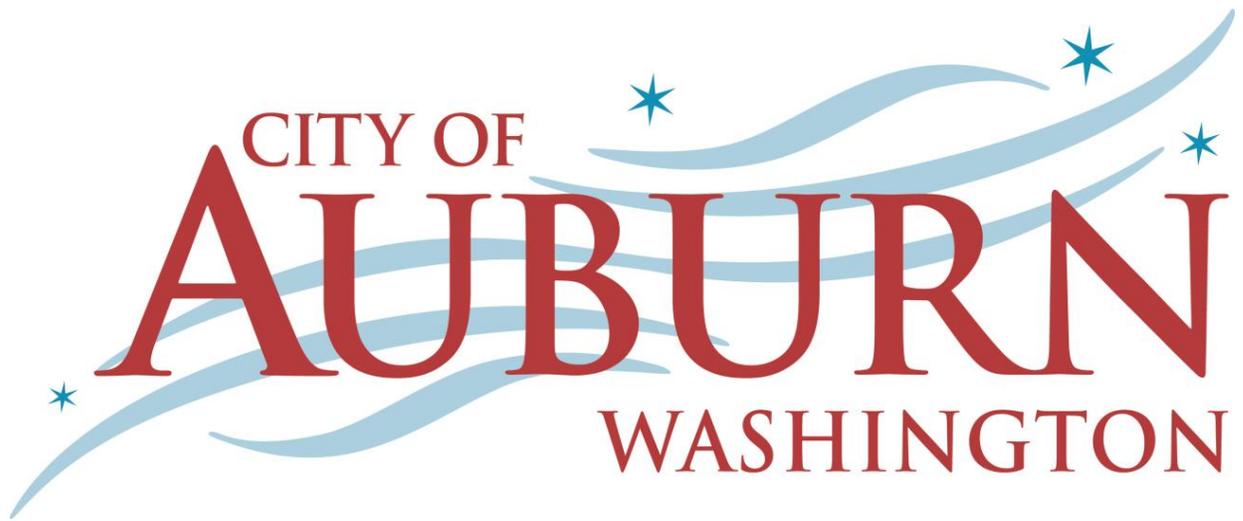
CAPITAL PROJECTS SUMMARY

2017

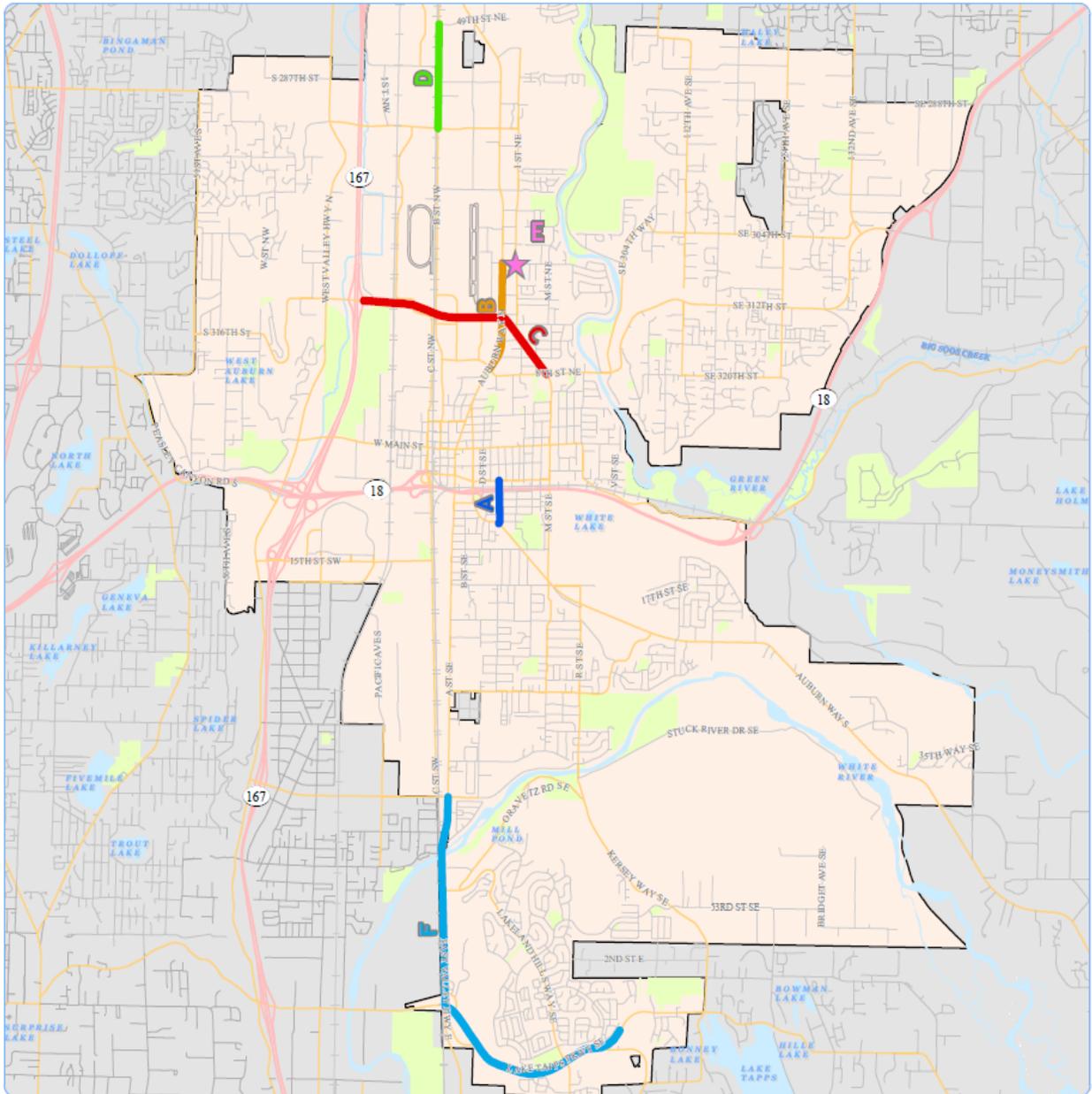
| FUNDING SOURCES - 2017 | Fund | Federal | State | Local | REET | Other | Total |
|--|----------------------|---------------------|-------------------|-------------------|---------------------|---------------------|----------------------|
| | Balance | Sources | Sources | Sources | | Sources | By Fund |
| Transportation Projects | \$ 3,466,370 | \$ 2,537,065 | \$ - | \$ - | \$ 300,000 | \$ 3,318,511 | \$ 9,621,946 |
| Water Projects | 2,827,586 | 63,400 | - | - | - | 3,295,000 | 6,185,986 |
| Sewer Projects | 1,361,900 | - | - | - | - | - | 1,361,900 |
| Storm Drainage Projects | 2,619,200 | - | - | - | - | - | 2,619,200 |
| Parks and Recreation Projects | 95,000 | 250,000 | 268,100 | 681,906 | 290,000 | 993,100 | 2,578,106 |
| General Municipal Projects and Community Improvements | 326,251 | - | 93,000 | 200,000 | 1,787,547 | 516,570 | 2,923,368 |
| Other Proprietary Fund Projects | 46,667 | 300,000 | 16,667 | - | - | - | 363,334 |
| Total Funding by Source | \$ 10,742,974 | \$ 3,150,465 | \$ 377,767 | \$ 881,906 | \$ 2,377,547 | \$ 8,123,181 | \$ 25,653,840 |
| EXPENDITURES - 2017 | | | | | | | |
| Transportation Projects | \$ 9,621,946 | | | | | | |
| Water Projects | 6,185,986 | | | | | | |
| Sewer Projects | 1,361,900 | | | | | | |
| Storm Drainage Projects | 2,619,200 | | | | | | |
| Parks and Recreation Projects | 2,578,106 | | | | | | |
| General Municipal Projects and Community Improvements | 2,923,368 | | | | | | |
| Other Proprietary Fund Projects | 363,334 | | | | | | |
| Total Capital Projects | \$ 25,653,840 | | | | | | |

2018

| FUNDING SOURCES - 2018 | Fund | Federal | State | Local | REET | Other | Total |
|--|----------------------|---------------------|---------------------|-------------------|---------------------|---------------------|----------------------|
| | Balance | Sources | Sources | Sources | | Sources | Funding By Fund |
| Transportation Projects | \$ 1,902,500 | \$ 5,410,940 | \$ - | \$ - | \$ - | \$ 4,117,818 | \$ 11,431,258 |
| Water Projects | 3,886,586 | 1,050,000 | - | - | - | 100,000 | 5,036,586 |
| Sewer Projects | 1,364,000 | - | - | - | - | - | 1,364,000 |
| Storm Drainage Projects | 1,486,000 | - | - | - | - | - | 1,486,000 |
| Parks and Recreation Projects | 125,000 | - | 50,000 | - | 307,000 | 380,000 | 862,000 |
| General Municipal Projects and Community Improvements | - | - | 1,147,000 | 290,000 | 2,266,148 | 470,000 | 4,173,148 |
| Other Proprietary Fund Projects | 111,667 | 1,650,000 | 91,667 | - | - | - | 1,853,334 |
| Total Funding by Source | \$ 8,875,753 | \$ 8,110,940 | \$ 1,288,667 | \$ 290,000 | \$ 2,573,148 | \$ 5,067,818 | \$ 26,206,326 |
| EXPENDITURES - 2018 | | | | | | | |
| Transportation Projects | \$ 11,431,258 | | | | | | |
| Water Projects | 5,036,586 | | | | | | |
| Sewer Projects | 1,364,000 | | | | | | |
| Storm Drainage Projects | 1,486,000 | | | | | | |
| Parks and Recreation Projects | 862,000 | | | | | | |
| General Municipal Projects and Community Improvements | 4,173,148 | | | | | | |
| Other Proprietary Fund Projects | 1,853,334 | | | | | | |
| Total Capital Projects | \$ 26,206,326 | | | | | | |



Transportation Projects 2017-2018



| | | |
|--|--|---|
| <p> A - F Street SE (4th to AWS)</p> <p> B - AWN Preservation Phase 2 (8th ST NE to 22nd ST NE)</p> <p> C - 15th Street NE/NW Preservation (SR167 to 8th ST NE)</p> | <p> D - B Street NW Reconstruction (37th ST NW to 49th ST NW)</p> <p> F - Lake Tapps Parkway ITS Expansion</p> <p> E - 22nd Street NE & I Street NE Intersection</p> | <p> City of Auburn</p> <p> Parks</p> <p> Water Features</p> |
| <p>0 1,600 3,200 4,800 6,400 8,000 FEET</p> | | <p>Printed On: 10/5/2016 Map ID: 4782</p> |
| <p>Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to its accuracy.</p> | | |

Transportation Projects

Twenty-six capital projects totaling \$9,621,946 are budgeted for 2017 and twenty-two capital projects totaling \$11,431,258 are budgeted for 2018. The significant projects include the following:

- The F Street SE Non-Motorized Improvements project (\$40,000 in 2017 and \$2,502,000 in 2018) will improve mobility and safety along the corridor and will complete a gap in the non-motorized network between Auburn's Downtown and the Les Gove Community Campus. **(See Map – "A")**
- The Auburn Way North Preservation Phase 2 project (\$120,000 in 2017 and \$1,508,000 in 2018) will grind and overlay Auburn Way North from 22nd Street NE to 8th Street NE, remove unused driveways and upgrade all curb ramps and pedestrian signals to meet ADA requirements. **(See Map – "B")**
- The 15th Street NE/NW Preservation Project (\$1,500,000 in 2017) will restore 7.57 lane miles of pavement, upgrade 30 curb ramps to meet current ADA standards, as well as remove unused driveway openings as an upgrade to non ADA compliant pedestrian facilities. **(See Map – "C")**
- The B Street NW Reconstruction project (\$1,470,000 in 2017) will reconstruct the failed pavement section between 37th Street NW and North 49th Street NW. **(See Map – "D")**
- The 22nd Street NE & I Street NE Intersection project (\$1,175,000 in 2018) will provide funding to construct a modern roundabout to replace the current 4-way stop controlled intersection. **(See Map – "E")**
- The Lake Tapps Parkway ITS Expansion project (\$900,000 in 2017) will fund the design, coordination, permitting and construction of a new Intelligent Transportation System (ITS) infrastructure along Lake Tapps Parkway from Lakeland Hills Way to East Valley Highway. **(See Map – "F")**
- The "Save our Streets" (SOS) Program (\$2,400,000 in 2017 and \$2,400,000 in 2018) will consist of a number of different contracts focused on the preservation of local (unclassified) streets within the City. These contracts will include work such as crack sealing, asphalt patching, pre-leveling, and asphalt overlays and roadway reconstruction.
- The Annual Arterial Street Preservation Program (\$500,000 in 2017 and \$900,000 in 2018) will consist of regular pavement maintenance and/or rehabilitation of various classified streets citywide that may include a combination of overlays, rebuilds, and spot repairs.

| | | | | | | | | |
|--|------------------|-----------------------|---------------|-----------------|---------------------------------|-----------------|-----------------|------------------|
| Project Name: A Street NW, Phase 1 (3rd St NW to 14th St NW) | | | | | | | | |
| Project No: c207a0 (TIP#1) | | Capacity Project: YES | | | Anticipated Year of Completion: | | Beyond 2022 | |
| Construct a new multi-lane arterial from 3rd Street NW to 14th Street NW. This project will improve mobility and is tied to corridor development. It is consistent with the Comprehensive Plan and completes a missing link of a north/south arterial corridor. The project length is approximately three-quarters of a mile. The City purchased right-of-way from the northern property owner. If the property develops, some or a portion of those funds may be reimbursed to the City (total cost was \$251,000). | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | 123,276 | | | | | | | - |
| Federal (Grants) | 6,562,702 | | | | | | | - |
| State | - | | | | | | | - |
| Traffic Impact Fees | 1,269,853 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 150,000 |
| Other Sources | 383,381 | | | | | | | - |
| Subtotal | 8,339,212 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 150,000 |
| Capital Costs: | | | | | | | | |
| Design | 2,247,331 | | | | | | | - |
| Right of Way | 821,341 | | | | | | | - |
| Environmental | 269,900 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 150,000 |
| Construction | 5,000,640 | | | | | | | - |
| Subtotal | 8,339,212 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 150,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$25,830 | | | | | | | | |

| | | | | | | | | |
|---|-------------------|-----------------------|----------------|-----------------|---------------------------------|-----------------|-----------------|------------------|
| Project Name: M Street Grade Separation (3rd St SE to 8th St SE) | | | | | | | | |
| Project No: c201a0 (TIP#5) | | Capacity Project: YES | | | Anticipated Year of Completion: | | Beyond 2022 | |
| Construction of a grade separated railroad crossing of M St SE at the BNSF Stampede Pass tracks. Project was completed in 2014; ongoing budget is for Public Works Trust Fund Loan debt payment scheduled through 2041. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | - | | | | | | | - |
| Federal (Grants) | 862,016 | | | | | | | - |
| State | 8,834,297 | | | | | | | - |
| Traffic Impact Fees | 4,557,391 | 124,305 | 124,013 | 123,720 | 123,428 | 123,135 | 122,843 | 741,444 |
| Traffic Mitigation Fees | 660,000 | | | | | | | - |
| REET | 1,140,000 | | | | | | | - |
| PWFT | 3,284,857 | | | | | | | - |
| Other (Other Agencies) | 3,126,104 | | | | | | | - |
| Subtotal | 22,464,665 | 124,305 | 124,013 | 123,720 | 123,428 | 123,135 | 122,843 | 741,444 |
| Capital Costs: | | | | | | | | |
| Design | 2,688,924 | | | | | | | - |
| Right of Way | 3,358,443 | | | | | | | - |
| Construction | 16,021,908 | | | | | | | - |
| Long Term Debt | 395,390 | 124,305 | 124,013 | 123,720 | 123,428 | 123,135 | 122,843 | 741,444 |
| Subtotal | 22,464,665 | 124,305 | 124,013 | 123,720 | 123,428 | 123,135 | 122,843 | 741,444 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$21,827 | | | | | | | | |

| | | | | | | | | |
|---|------------------|-----------------------|---------------|-----------------|---------------------------------|-----------------|-----------------|------------------|
| Project Name: S 272nd/277th St Corridor Capacity & Non-Motorized Trail Improvements | | | | | | | | |
| Project No: c222a0 (TIP#6) | | Capacity Project: YES | | | Anticipated Year of Completion: | | 2017 | |
| This project includes preliminary engineering, design, right-of-way acquisition and construction of major widening on S 277th Street, including the addition of three lanes, one westbound and two eastbound, a Class 1 trail, and storm improvements. The project length is nine-tenths of a mile. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | 408,507 | | | | | | | - |
| Federal (Grants) | 1,020,701 | | | | | | | - |
| State | 4,000,000 | | | | | | | - |
| Traffic Impact Fees | 935,519 | | | | | | | - |
| Street Preservation Fund 105 | - | 200,000 | | | | | | 200,000 |
| Other | 2,300,000 | | | | | | | - |
| Subtotal | 8,664,727 | 200,000 | - | - | - | - | - | 200,000 |
| Capital Costs: | | | | | | | | |
| Design | 1,415,300 | | | | | | | - |
| Right of Way | 1,336,870 | | | | | | | - |
| Construction | 5,912,557 | 200,000 | | | | | | 200,000 |
| Subtotal | 8,664,727 | 200,000 | - | - | - | - | - | 200,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$27,250 | | | | | | | | |

| Project Name: Auburn Way S Improvements (Hemlock St SE to Academy Dr SE) | | | | | | | | |
|--|----------------|-------------------|---------------|---------------------------------|------------------|------------------|-------------------|-------------------|
| Project No: asbd02 (TIP#9) | | Capacity Project: | YES | Anticipated Year of Completion: | 2022 | | | |
| Widen Auburn Way S between Hemlock St SE and Academy Dr SE to accommodate two general purpose lanes in each direction, center turn lanes, access management medians, U-turns, curb, gutter, sidewalk, illumination, transit stop improvements, new traffic signals, Intelligent Transportation Systems, streetscape and storm improvements. The project length is approximately two miles. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | | | | | | | | - |
| Federal (Grants) | | | | | 1,720,000 | 4,580,000 | 8,650,000 | 14,950,000 |
| State | | | | | | | | - |
| Traffic Impact Fees | 100,000 | 50,000 | | | 140,000 | 385,000 | 675,000 | 1,250,000 |
| Other (MIT) | 100,000 | 50,000 | | | 140,000 | 1,385,000 | 675,000 | 2,250,000 |
| Subtotal | 200,000 | 100,000 | - | - | 2,000,000 | 6,350,000 | 10,000,000 | 18,450,000 |
| Capital Costs: | | | | | | | | |
| Design | 200,000 | 100,000 | | | 2,000,000 | 3,000,000 | - | 5,100,000 |
| Right of Way | | | | | | 3,350,000 | - | 3,350,000 |
| Construction | | | | | | - | 10,000,000 | 10,000,000 |
| Subtotal | 200,000 | 100,000 | - | - | 2,000,000 | 6,350,000 | 10,000,000 | 18,450,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: F Street SE Non-Motorized Improvements (Downtown to Les Gove) | | | | | | | | |
|--|----------------|-------------------|------------------|---------------------------------|-----------------|-----------------|-----------------|------------------|
| Project No: cp1416 (TIP#10) | | Capacity Project: | YES | Anticipated Year of Completion: | 2018 | | | |
| The F St SE project includes pavement rehabilitation, installation of curbs, gutters, bike lanes, sidewalks, ADA improvements, utility undergrounding, LED street lighting, new two way center left turn-lane, crash attenuation at the supports for the BNSF railroad bridge, initiation of Auburn Staff Bike share pilot program, wayfinding signage and a "Bicycle Boulevard" designation of roadway connections between Auburn City Hall and the Les Gove Park Campus. This project improves mobility and safety along the corridor and will complete a gap in the non-motorized network between Auburn's Downtown and the Les Gove Community Campus. The major infrastructure improvements are approximately 0.3 miles long and the "Bicycle Boulevard" improvements are just over a mile long. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | 40,000 | - | 150,000 | - | - | - | - | 150,000 |
| Federal (Grants) | 480,000 | 40,000 | 2,162,000 | | | | | 2,202,000 |
| State | | | | | | | | - |
| Traffic Impact Fees | 130,000 | | 190,000 | | | | | 190,000 |
| Other Sources | | | | | | | | - |
| Subtotal | 650,000 | 40,000 | 2,502,000 | - | - | - | - | 2,542,000 |
| Capital Costs: | | | | | | | | |
| Design | 600,000 | 40,000 | | | | | | 40,000 |
| Right of Way | 50,000 | | | | | | | - |
| Construction | | | 2,502,000 | | | | | 2,502,000 |
| Subtotal | 650,000 | 40,000 | 2,502,000 | - | - | - | - | 2,542,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$4,100 | | | | | | | | |

| Project Name: M Street NE (E. Main St. to 4th St. NE) | | | | | | | | |
|--|--------------|-------------------|----------------|---------------------------------|-----------------|-----------------|-----------------|------------------|
| Project No: asbd12 (TIP#11) | | Capacity Project: | YES | Anticipated Year of Completion: | 2019 | | | |
| This project will construct a four-lane street section that includes sidewalks, gutters, landscaping and streetlights on M St NE between south of E Main St and 4th St NE. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | - | - | - | - | - | - | - | - |
| Federal (Grants) | | | 280,000 | 1,000,000 | | | | 1,280,000 |
| State | | | | | | | | - |
| Traffic Impact Fees | | 50,000 | 70,000 | 250,000 | | | | 370,000 |
| Other Sources | | | | | | | | - |
| Subtotal | - | 50,000 | 350,000 | 1,250,000 | - | - | - | 1,650,000 |
| Capital Costs: | | | | | | | | |
| Design | | 50,000 | 350,000 | | | | | 400,000 |
| Right of Way | | | | 100,000 | | | | 100,000 |
| Construction | | | | 1,150,000 | | | | 1,150,000 |
| Subtotal | - | 50,000 | 350,000 | 1,250,000 | - | - | - | 1,650,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$1,500 | | | | | | | | |

| | | | | | | | | |
|---|------------------|---------------|-----------------------|-----------------|---------------------------------|-----------------|-----------------|------------------|
| Project Name: Harvey Rd. & 8th St. NE Intersection Improvements | | | | | | | | |
| Project No: cp0611 (TIP#17) | | | Capacity Project: YES | | Anticipated Year of Completion: | | Beyond 2022 | |
| Project was completed in 2010. Ongoing budget is for Public Works Trust Fund Loan debt payments scheduled through 2028. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | - | - | - | - | - | - | - | - |
| Federal (Grants) | | | | | | | | - |
| PWFT | 1,527,300 | | | | | | | - |
| Traffic Impact Fees | 811,617 | 85,206 | 84,805 | 84,402 | 84,000 | 83,598 | 83,196 | 505,207 |
| Other (Other Funds) | | | | | | | | - |
| Subtotal | 2,338,917 | 85,206 | 84,805 | 84,402 | 84,000 | 83,598 | 83,196 | 505,207 |
| Capital Costs: | | | | | | | | |
| Design | 327,500 | | | | | | | - |
| Right of Way | 200,400 | | | | | | | - |
| Construction | 1,203,900 | | | | | | | - |
| Long Term Debt | 607,117 | 85,206 | 84,805 | 84,402 | 84,000 | 83,598 | 83,196 | 505,207 |
| Subtotal | 2,338,917 | 85,206 | 84,805 | 84,402 | 84,000 | 83,598 | 83,196 | 505,207 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|--------------|---------------|----------------------|-----------------|---------------------------------|-----------------|-----------------|------------------|
| Project Name: Auburn Way North / 1st St NE Signal Improvements | | | | | | | | |
| Project No: asbd05 (TIP#19) | | | Capacity Project: NO | | Anticipated Year of Completion: | | 2019 | |
| This project will construct a new traffic signal with controller cabinet and battery backup along with necessary intersection improvements. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | | | 50,000 | 125,000 | - | - | - | 175,000 |
| Federal (Grants) | | | - | 425,000 | - | - | - | 425,000 |
| PWFT | | | | | | | | - |
| Traffic Impact Fees | | | | | | | | - |
| Other Sources | | | | | | | | - |
| Subtotal | - | - | 50,000 | 550,000 | - | - | - | 600,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 50,000 | | | | | 50,000 |
| Right of Way | | | | 50,000 | | | | 50,000 |
| Construction | | | | 500,000 | | | | 500,000 |
| Subtotal | - | - | 50,000 | 550,000 | - | - | - | 600,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|----------------|---------------|----------------------|-----------------|---------------------------------|-----------------|-----------------|------------------|
| Project Name: Main Street Signal Upgrades | | | | | | | | |
| Project No: cp1406 (TIP#21) | | | Capacity Project: NO | | Anticipated Year of Completion: | | 2017 | |
| Reconstruct the existing traffic signals at C St NW and W Main Street . The new C St NW signal will provide protected left-turn phasing for C Street, and will provide additional safety related to the railroad pre-emption. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | 320,000 | 20,000 | | | | | | 20,000 |
| Federal (Grants) | | | | | | | | - |
| State | | | | | | | | - |
| Traffic Mitigation | 150,000 | | | | | | | - |
| Other (Other Agencies) | | | | | | | | - |
| Subtotal | 470,000 | 20,000 | - | - | - | - | - | 20,000 |
| Capital Costs: | | | | | | | | |
| Design | 46,856 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 423,144 | 20,000 | | | | | | 20,000 |
| Subtotal | 470,000 | 20,000 | - | - | - | - | - | 20,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|--------------|---------------|----------------------|------------------|---------------------------------|-----------------|-----------------|------------------|
| Project Name: Riverwalk Drive SE Non-Motorized Improvements | | | | | | | | |
| Project No: asbd26 (TIP#23) | | | Capacity Project: NO | | Anticipated Year of Completion: | | 2019 | |
| This project is planned as a partnership between the City of Auburn and the Muckleshoot Indian Tribe to improve pedestrian safety by constructing sidewalks, street lighting, and related storm improvements on Riverwalk Drive SE between Auburn Way S and Howard Road SE. This project will close a major gap in the sidewalk system and ties into the proposed improvements on Auburn Way South. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | | | 125,000 | 125,000 | | | | 250,000 |
| Federal (Grants) | | | | 1,250,000 | | | | 1,250,000 |
| State | | | | | | | | - |
| Traffic Mitigation | | | | | | | | - |
| Other (MIT) | | | 125,000 | 125,000 | | | | 250,000 |
| Subtotal | - | - | 250,000 | 1,500,000 | - | - | - | 1,750,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 250,000 | | | | | 250,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | 1,500,000 | | | | 1,500,000 |
| Subtotal | - | - | 250,000 | 1,500,000 | - | - | - | 1,750,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$10,000 | | | | | | | | |

| | | | | | | | | |
|---|---------------|---------------|----------------------|-----------------|---------------------------------|-----------------|-----------------|------------------|
| Project Name: A Street SE Safety Improvements Study | | | | | | | | |
| Project No: cp1110 (TIP#27) | | | Capacity Project: NO | | Anticipated Year of Completion: | | 2017 | |
| Study the A Street SE corridor between 6th Street SE and Lakeland Hills Way SE including 41st St SE from D St SE to C St SE. The study will review the safety and access needs of the traveling public and the adjacent properties. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | 51,230 | 5,000 | | | | | | 5,000 |
| Federal (Grants) | | | | | | | | - |
| State | | | | | | | | - |
| Traffic Mitigation | | | | | | | | - |
| REET | | | | | | | | - |
| Other Sources | | | | | | | | - |
| Subtotal | 51,230 | 5,000 | - | - | - | - | - | 5,000 |
| Capital Costs: | | | | | | | | |
| Design | 51,230 | 5,000 | | | | | | 5,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | | | | | - |
| Subtotal | 51,230 | 5,000 | - | - | - | - | - | 5,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|--------------|---------------|----------------------|-----------------|---------------------------------|-----------------|-----------------|------------------|
| Project Name: South 277th Wetland Mitigation | | | | | | | | |
| Project No: asbd27 (TIP#29) | | | Capacity Project: NO | | Anticipated Year of Completion: | | Beyond 2022 | |
| This project will complete the environmental monitoring requirements related to the S 277th St corridor widening project between Auburn Way North and I St NE. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | | | | | | | | - |
| Federal (Grants) | | | | | | | | - |
| State | | | | | | | | - |
| Traffic Impact | | | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| REET | | | | | | | | - |
| Other Sources | | | | | | | | - |
| Subtotal | - | - | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Environmental | | | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| Construction | | | | | | | | - |
| Subtotal | - | - | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 100,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|---------------|----------------------|----------------|-----------------|---------------------------------|-----------------|-----------------|------------------|
| Project Name: Citywide Pedestrian Accessibility and Safety Program | | | | | | | | |
| Project No: asbd08, cp1615 (TIP#30) | | Capacity Project: NO | | | Anticipated Year of Completion: | | Beyond 2022 | |
| This is an annual program to fund pedestrian access and safety improvement projects at locations throughout the City. Projects are prioritized annually based on pedestrian demands, existing deficiencies, and citizen requests. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | 75,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 |
| Federal (Grants) | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other Sources | | | | | | | | - |
| Subtotal | 75,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 |
| Capital Costs: | | | | | | | | |
| Design | 5,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 60,000 |
| Right of Way | | | | | | | | - |
| Construction | 70,000 | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 | 540,000 |
| Subtotal | 75,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|----------------|----------------------|----------------|-----------------|---------------------------------|-----------------|-----------------|------------------|
| Project Name: Citywide Arterial Bicycle & Safety Improvements | | | | | | | | |
| Project No: asbd07 (TIP#31) | | Capacity Project: NO | | | Anticipated Year of Completion: | | Beyond 2022 | |
| This is a bi-annual program to fund bicycle and safety improvements on classified roadways. Projects are prioritized annually based upon field studies. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | 100,000 | | 100,000 | | 100,000 | | 100,000 | 300,000 |
| Federal (Grants) | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other Sources | | | | | | | | - |
| Subtotal | 100,000 | - | 100,000 | - | 100,000 | - | 100,000 | 300,000 |
| Capital Costs: | | | | | | | | |
| Design | 10,000 | | 10,000 | | 10,000 | | 10,000 | 30,000 |
| Right of Way | | | | | | | | - |
| Construction | 90,000 | | 90,000 | | 90,000 | | 90,000 | 270,000 |
| Subtotal | 100,000 | - | 100,000 | - | 100,000 | - | 100,000 | 300,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|------------------|-----------------------|---------------|-----------------|---------------------------------|-----------------|-----------------|------------------|
| Project Name: Auburn Way South (SR-164) Corridor Safety Improvements | | | | | | | | |
| Project No: cp1218 (TIP#43) | | Capacity Project: YES | | | Anticipated Year of Completion: | | 2017 | |
| This project will improve access management, including U-turns, upgrade transit stops and street lighting, widen to accommodate turn-lanes and pedestrian and bicycle facilities, upgrade pavement markings, install pedestrian signals and audible pedestrian push buttons, and upgrade traffic signals to change the phasing and to improve the visibility of the signal heads. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | 2,910 | | | | | | | - |
| Federal (Grants) | 2,639,782 | | | | | | | - |
| State | | | | | | | | - |
| Traffic Impact Fees | 304,455 | 20,000 | | | | | | 20,000 |
| REET | | | | | | | | - |
| Other Sources | | | | | | | | - |
| Subtotal | 2,947,147 | 20,000 | - | - | - | - | - | 20,000 |
| Capital Costs: | | | | | | | | |
| Design | 618,933 | | | | | | | - |
| Right of Way | 100,000 | | | | | | | - |
| Construction | 2,228,214 | 20,000 | | | | | | 20,000 |
| Subtotal | 2,947,147 | 20,000 | - | - | - | - | - | 20,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: ITS Dynamic Message Signs | | | | | | | | |
|--|----------------|----------------------|----------------|----------------|---------------------------------|----------------|---------------|-----------------|
| Project No: asbd16 (TIP#50) | | Capacity Project: NO | | | Anticipated Year of Completion: | | 2021 | |
| This project funds the design and construction of Dynamic Message Signs at various locations throughout the City. Dynamic message signs are an important Intelligent Transportation System (ITS) tool for providing information to roadway users. Priority locations for sign placement are based on the Comprehensive Transportation Plan ITS map and include Auburn Way N, Auburn Way S, W Valley Highway, E Valley Highway and Lea Hill Road. | | | | | | | | |
| | Prior Years | Budget 2017 | Budget 2018 | Estimate 2019 | Estimate 2020 | Estimate 2021 | Estimate 2022 | 2017-2022 Total |
| Funding Sources: | | | | | | | | |
| Arterial Street Fund | | 100,000 | 30,000 | 30,000 | 30,000 | 30,000 | | 220,000 |
| Federal (Grants) | | | 120,000 | 120,000 | 120,000 | 120,000 | | 480,000 |
| State | | | | | | | | - |
| Traffic Mitigation Fees | | | | | | | | - |
| REET | 100,000 | | | | | | | - |
| Other Sources | 50,000 | | | | | | | - |
| Subtotal | 150,000 | 100,000 | 150,000 | 150,000 | 150,000 | 150,000 | - | 700,000 |
| Capital Costs: | | | | | | | | |
| Design | 15,000 | 10,000 | 15,000 | 15,000 | 15,000 | 15,000 | | 70,000 |
| Right of Way | | | | | | | | - |
| Construction | 135,000 | 90,000 | 135,000 | 135,000 | 135,000 | 135,000 | | 630,000 |
| Subtotal | 150,000 | 100,000 | 150,000 | 150,000 | 150,000 | 150,000 | - | 700,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$5,000 | | | | | | | | |

| Project Name: Lake Tapps Parkway ITS Expansion | | | | | | | | |
|---|----------------|-----------------------|-------------|---------------|---------------------------------|---------------|---------------|-----------------|
| Project No: asbd17 (TIP#51) | | Capacity Project: YES | | | Anticipated Year of Completion: | | 2017 | |
| The project funds the design, coordination, permitting, and construction of new Intelligent Transportation System (ITS) infrastructure along Lake Tapps Parkway from Lakeland Hills Way to East Valley Highway, and along East Valley Highway to Lakeland Hills Way. The proposed ITS infrastructure includes conduit, fiber, VMS signage, cameras, network communication upgrades, and weather stations along the route. | | | | | | | | |
| | Prior Years | Budget 2017 | Budget 2018 | Estimate 2019 | Estimate 2020 | Estimate 2021 | Estimate 2022 | 2017-2022 Total |
| Funding Sources: | | | | | | | | |
| Arterial Street Fund | | | | | | | | - |
| Federal (Grants) | 82,950 | 711,000 | | | | | | 711,000 |
| State | | | | | | | | - |
| Traffic Impact Fees | 22,050 | 189,000 | | | | | | 189,000 |
| REET | | | | | | | | - |
| Other Sources | | | | | | | | - |
| Subtotal | 105,000 | 900,000 | - | - | - | - | - | 900,000 |
| Capital Costs: | | | | | | | | |
| Design | 105,000 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 900,000 | | | | | | 900,000 |
| Subtotal | 105,000 | 900,000 | - | - | - | - | - | 900,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$5,000 | | | | | | | | |

| Project Name: A Street SE & Lakeland Hills Way SE Intersection Safety & Capacity Imp. | | | | | | | | |
|---|---------------|-----------------------|-------------|---------------|---------------------------------|---------------|---------------|-----------------|
| Project No: asbd15 (TIP#52) | | Capacity Project: YES | | | Anticipated Year of Completion: | | 2017 | |
| This project will study traffic operations, safety, and prepare a preliminary design for intersection improvements. | | | | | | | | |
| | Prior Years | Budget 2017 | Budget 2018 | Estimate 2019 | Estimate 2020 | Estimate 2021 | Estimate 2022 | 2017-2022 Total |
| Funding Sources: | | | | | | | | |
| Arterial Street Fund | | | | | | | | - |
| Federal (Grants) | | | | | | | | - |
| State | | | | | | | | - |
| Traffic Impact Fees | 50,000 | 25,000 | | | | | | 25,000 |
| REET | | | | | | | | - |
| Other Sources | | | | | | | | - |
| Subtotal | 50,000 | 25,000 | - | - | - | - | - | 25,000 |
| Capital Costs: | | | | | | | | |
| Design | 50,000 | 25,000 | | | | | | 25,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | | | | | - |
| Subtotal | 50,000 | 25,000 | - | - | - | - | - | 25,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Auburn Way South and 12th Street SE Intersection Improvements | | | | | | | | |
|--|---------------|-----------------------|---------------|--------------------------------------|-----------------|-----------------|-----------------|------------------|
| Project No: cp1114 (TIP#53) | | Capacity Project: YES | | Anticipated Year of Completion: 2017 | | | | |
| The project will design and construct multi-modal intersection improvements at the AWS/12th Street SE intersection. The improvements will include pedestrian access, bicycle lanes, signal phasing and timing, and ITS upgrades. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | 50,000 | 150,000 | | | | | | 150,000 |
| Federal (Grants) | | | | | | | | - |
| State | | | | | | | | - |
| Traffic Impact Fees | | | | | | | | - |
| REET | | | | | | | | - |
| Other Sources | | | | | | | | - |
| Subtotal | 50,000 | 150,000 | - | - | - | - | - | 150,000 |
| Capital Costs: | | | | | | | | |
| Design | 50,000 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 150,000 | | | | | | 150,000 |
| Subtotal | 50,000 | 150,000 | - | - | - | - | - | 150,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Auburn Way South (SR-164) Sidewalk Improvements | | | | | | | | |
|--|--------------|-----------------------|----------------|--------------------------------------|-----------------|-----------------|-----------------|------------------|
| Project No: asbd23 (TIP#55) | | Capacity Project: YES | | Anticipated Year of Completion: 2019 | | | | |
| The project will construct missing sidewalks along both sides of Auburn Way South. The existing sidewalks currently end to the east of the intersection with 17th Street SE and restart to the west of the intersection with Muckleshoot Plaza. The sidewalk gap extends for approximately 1,700 feet. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | | | 52,000 | 238,000 | | | | 290,000 |
| Federal (Grants) | | | 208,000 | 952,000 | | | | 1,160,000 |
| State | | | | | | | | - |
| Traffic Impact Fees | | | | | | | | - |
| REET | | | | | | | | - |
| Street Preservation Fund 105 | | | | | | | | - |
| Subtotal | - | - | 260,000 | 1,190,000 | - | - | - | 1,450,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 260,000 | | | | | 260,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | 1,190,000 | | | | 1,190,000 |
| Subtotal | - | - | 260,000 | 1,190,000 | - | - | - | 1,450,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Evergreen Heights Safe Routes to School Improvements | | | | | | | | |
|--|--------------|-----------------------|----------------|--------------------------------------|-----------------|-----------------|-----------------|------------------|
| Project No: asbd14 (TIP#56) | | Capacity Project: YES | | Anticipated Year of Completion: 2019 | | | | |
| The project will widen S 316th Street from 52nd Avenue S to the west of the Evergreen Elementary School frontage to accommodate the addition of bike lanes and sidewalks along the north side of the street, matching the existing roadway cross-section to the east of the school. The S 316th Street improvements include the vertical realignment of the existing roadway along the school frontage which creates sight-distance problems associated with the school driveways and at the intersection with 56th Avenue S. The 56th Avenue S approach to S 316th Street will be realigned to the east to remove the offset between the street approach and school driveway, and a roundabout will be constructed at the S 316th Street/56th Avenue S intersection replacing the existing all-way stop-control. Other project elements include street lighting and required storm water system improvements. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | | | | | | | | - |
| Federal (Grants) | | 200,000 | 300,000 | 1,420,000 | | | | 1,920,000 |
| State | | | | | | | | - |
| Traffic Impact Fees | | 50,000 | 57,000 | 400,033 | | | | 507,033 |
| REET | | | | | | | | - |
| Other Sources | | 50,000 | 53,000 | 449,967 | | | | 552,967 |
| Subtotal | - | 300,000 | 410,000 | 2,270,000 | - | - | - | 2,980,000 |
| Capital Costs: | | | | | | | | |
| Design | | 300,000 | 200,000 | | | | | 500,000 |
| Right of Way | | | 210,000 | | | | | 210,000 |
| Construction | | | | 2,270,000 | | | | 2,270,000 |
| Subtotal | - | 300,000 | 410,000 | 2,270,000 | - | - | - | 2,980,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|----------------|----------------------|---------------|-----------------|--------------------------------------|-----------------|-----------------|------------------|
| Project Name: Auburn Way South Corridor Imp., Fir St SE to Hemlock St SE | | | | | | | | |
| Project No: cp1511 (TIP#58) | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | | |
| In partnership with a city utility project, this project will complete pavement, sidewalk, and street lighting improvements on M St SE between 3rd St SE and E Main St. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | | 125,000 | | | | | | 125,000 |
| Federal (Grants) | | | | | | | | - |
| State | | | | | | | | - |
| Traffic Impact Fees | | | | | | | | - |
| REET | 150,000 | | | | | | | - |
| Street Preservation Fund 105 | 150,000 | 50,000 | | | | | | 50,000 |
| Subtotal | 300,000 | 175,000 | - | - | - | - | - | 175,000 |
| Capital Costs: | | | | | | | | |
| Design | 30,000 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 270,000 | 175,000 | | | | | | 175,000 |
| Subtotal | 300,000 | 175,000 | - | - | - | - | - | 175,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|--------------|-----------------------|----------------|-----------------|--------------------------------------|-----------------|-----------------|------------------|
| Project Name: Auburn Regional Growth Center Access Improvements | | | | | | | | |
| Project No: asbd24 (TIP#59) | | Capacity Project: YES | | | Anticipated Year of Completion: 2020 | | | |
| The project will improve the 3rd Street NW/NE/4th Street NE corridor through downtown Auburn. The project elements include the realignment of side street approaches, associated traffic signal upgrades, at the signalized intersections along the corridor, and illumination, ADA, and pavement rehabilitation along the corridor. The improvements will improve traffic operations at the intersection with A Street NW by removing the need to operate the north/south approaches with split phase due to the existing offset, will add a northbound left-turn movement at the intersection with Auburn Avenue, and realign the intersection of 4th St NE with Auburn Way North to eliminate another split phase operation signal, improving circulation and access. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | | | | | | | | - |
| Federal (Grants) | | | 400,000 | 464,000 | 3,120,000 | | | 3,984,000 |
| State | | | | | | | | - |
| Traffic Impact Fees | | | 100,000 | 116,000 | 780,000 | | | 996,000 |
| REET | | | | | | | | - |
| Other Sources | | | | | | | | - |
| Subtotal | - | - | 500,000 | 580,000 | 3,900,000 | - | - | 4,980,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 500,000 | 330,000 | | | | 830,000 |
| Right of Way | | | | 250,000 | | | | 250,000 |
| Construction | | | | | 3,900,000 | | | 3,900,000 |
| Subtotal | - | - | 500,000 | 580,000 | 3,900,000 | - | - | 4,980,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|----------------|-----------------------|---------------|-----------------|--------------------------------------|-------------------|-----------------|-------------------|
| Project Name: Lea Hill Segment 1 (R St NE to 105th PI SE) | | | | | | | | |
| Project No: asbd18 (TIP#64) | | Capacity Project: YES | | | Anticipated Year of Completion: 2021 | | | |
| Widen the existing roadway to provide a four-lane cross section pedestrian and bicycle facilities. The project includes widening the Green River Bridge. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | | | | | | | | - |
| Federal (Grants) | | | | | 1,950,000 | 8,000,000 | | 9,950,000 |
| State | | | | | | | | - |
| Traffic Impact Fees | 580,000 | 100,000 | | | 500,000 | 2,000,000 | | 2,600,000 |
| REET | | | | | | | | - |
| Other Sources | | | | | | | | - |
| Subtotal | 580,000 | 100,000 | - | - | 2,450,000 | 10,000,000 | - | 12,550,000 |
| Capital Costs: | | | | | | | | |
| Design | 150,000 | 100,000 | | | 1,950,000 | | | 2,050,000 |
| Right of Way | 430,000 | | | | 500,000 | | | 500,000 |
| Construction | | | | | | 10,000,000 | | 10,000,000 |
| Subtotal | 580,000 | 100,000 | - | - | 2,450,000 | 10,000,000 | - | 12,550,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$18,300 | | | | | | | | |

| | | | | | | | | |
|--|----------------|----------------------|---------------|---------------------------------|-----------------|-----------------|-----------------|------------------|
| Project Name: A Street SE & 37th Street SE Intersection Improvements | | | | | | | | |
| Project No: cp1502 (TIP#68) | | Capacity Project: NO | | Anticipated Year of Completion: | | | 2017 | |
| Widen the intersection for a U-turn, install an interconnected traffic signal, overlay the intersection, and upgrade curb ramps. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | 55,000 | | | | | | | - |
| Federal (Grants) | 608,295 | 183,965 | | | | | | 183,965 |
| State | | | | | | | | - |
| Traffic Mitigation Fees | | | | | | | | - |
| Street Preservation Fund 105 | 87,240 | | | | | | | - |
| Subtotal | 750,535 | 183,965 | - | - | - | - | - | 183,965 |
| Capital Costs: | | | | | | | | |
| Design | 145,500 | | | | | | | - |
| Right of Way | 66,400 | | | | | | | - |
| Construction | 538,635 | 183,965 | | | | | | 183,965 |
| Subtotal | 750,535 | 183,965 | - | - | - | - | - | 183,965 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$2,500 | | | | | | | | |

| | | | | | | | | |
|--|----------------|-----------------------|------------------|---------------------------------|-----------------|-----------------|-----------------|------------------|
| Project Name: 22nd Street NE & I St NE Intersection | | | | | | | | |
| Project No: cp1513 (TIP#69) | | Capacity Project: YES | | Anticipated Year of Completion: | | | 2018 | |
| This project includes the design and construction of a modern roundabout at the 22nd Street NE and I Street NE intersection. This is currently a 4-way stop controlled intersection. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | 25,000 | | | | | | | - |
| Federal (Grants) | 200,000 | | 940,000 | | | | | 940,000 |
| State | | | | | | | | - |
| Traffic Impact Fees | 55,000 | | 235,000 | | | | | 235,000 |
| Other Sources (Fund 105) | | | | | | | | - |
| Subtotal | 280,000 | - | 1,175,000 | - | - | - | - | 1,175,000 |
| Capital Costs: | | | | | | | | |
| Design | 280,000 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | | 1,175,000 | | | | | 1,175,000 |
| Subtotal | 280,000 | - | 1,175,000 | - | - | - | - | 1,175,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|--------------|-----------------------|----------------|---------------------------------|------------------|-----------------|-----------------|------------------|
| Project Name: West Valley Highway Improvements (SR-18 to 15th Street NW) | | | | | | | | |
| Project No: asbd20 (TIP#72) | | Capacity Project: YES | | Anticipated Year of Completion: | | | 2020 | |
| This project scope includes pavement rehabilitation and re-channelization, pedestrian and bicycle facility improvements, improved roadway lighting, required storm system improvements, intersection signal replacement at 15th St SW, and Intelligent Transportation System Improvements. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | | | | | | | | - |
| Federal (Grants) | | | | 400,000 | 2,000,000 | | | 2,400,000 |
| State | | | | | | | | - |
| Traffic Impact Fees | | | 100,000 | 100,000 | 500,000 | | | 700,000 |
| Other Sources (Fund 105) | | | | | | | | - |
| Subtotal | - | - | 100,000 | 500,000 | 2,500,000 | - | - | 3,100,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 100,000 | 500,000 | | | | 600,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | | 2,500,000 | | | 2,500,000 |
| Subtotal | - | - | 100,000 | 500,000 | 2,500,000 | - | - | 3,100,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Stewart Road (Lake Tapps Parkway Corridor) | | | | | | | | |
|---|--------------|-----------------------|----------------|-----------------|---------------------------------|-----------------|-----------------|------------------|
| Project No: asbd25 (TIP#73) | | Capacity Project: YES | | | Anticipated Year of Completion: | | 2018 | |
| This is a City of Pacific project to widen the Stewart Road (Lake Tapps Parkway) Corridor. This is the final segment of widening in the City of Pacific which will tie in with the City of Sumner's planned final widening segment and new bridge over the White river. Completion of this corridor widening is expected to significantly relieve traffic congestion in Auburn along the A St SE and C St SE corridors. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund | | | 66,000 | | | | | 66,000 |
| Federal (Grants) | | | | | | | | - |
| State | | | | | | | | - |
| Traffic Mitigation Fees | | | 34,000 | | | | | 34,000 |
| Other Sources (Fund 105) | | | | | | | | - |
| Subtotal | - | - | 100,000 | - | - | - | - | 100,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | | 100,000 | | | | | 100,000 |
| Subtotal | - | - | 100,000 | - | - | - | - | 100,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Lake Tapps Parkway Preservation | | | | | | | | |
|---|----------------|----------------------|---------------|-----------------|---------------------------------|-----------------|-----------------|------------------|
| Project No: cp1523 (TIP#22) | | Capacity Project: NO | | | Anticipated Year of Completion: | | 2017 | |
| The Lake Tapps Parkway Preservation project will complete a patch and overlay of pavement between the Auburn/Sumner city limit and Lakeland Hills Way including all required ADA improvements to curb ramps, sidewalks, and pedestrian signals. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Street Preservation Fund 105 | 26,480 | 176,370 | | | | | | 176,370 |
| Federal (Grants) | 97,900 | 652,100 | | | | | | 652,100 |
| Utility Tax | | | | | | | | - |
| Other Sources | | | | | | | | - |
| Subtotal | 124,380 | 828,470 | - | - | - | - | - | 828,470 |
| Capital Costs: | | | | | | | | |
| Design | 124,380 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 828,470 | | | | | | 828,470 |
| Subtotal | 124,380 | 828,470 | - | - | - | - | - | 828,470 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Annual Arterial Street Preservation | | | | | | | | |
|--|------------------|----------------------|----------------|-----------------|---------------------------------|------------------|------------------|------------------|
| Project No: various (TIP#35) | | Capacity Project: NO | | | Anticipated Year of Completion: | | Beyond 2022 | |
| Description: Implement regular pavement maintenance and/or rehabilitation of various classified streets Citywide. These projects may include overlays, rebuilds, spot repairs, or a combination of these. This program is funded through a 1% utility tax that was adopted by Council in 2008. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Street Preservation Fund 105 | | | | | | | | - |
| Property Tax | | | | | | | | - |
| Utility Tax | 4,585,037 | 500,000 | 900,000 | 836,720 | 1,017,560 | 1,800,000 | 1,800,000 | 6,854,280 |
| REET2 | | | | | | | | - |
| Other Sources | 132,000 | | | | | | | - |
| Subtotal | 4,717,037 | 500,000 | 900,000 | 836,720 | 1,017,560 | 1,800,000 | 1,800,000 | 6,854,280 |
| Capital Costs: | | | | | | | | |
| Design | 200,000 | 50,000 | 50,000 | 36,720 | 117,560 | 120,000 | 120,000 | 494,280 |
| Right of Way | | | | | | | | - |
| Construction | 4,517,037 | 450,000 | 850,000 | 800,000 | 900,000 | 1,680,000 | 1,680,000 | 6,360,000 |
| Subtotal | 4,717,037 | 500,000 | 900,000 | 836,720 | 1,017,560 | 1,800,000 | 1,800,000 | 6,854,280 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|----------------|----------------------|----------------|---------------------------------|-----------------|-----------------|-----------------|------------------|
| Project Name: Annual Arterial Crack Seal Program | | | | | | | | |
| Project No: various, spbd03 (TIP#36) | | Capacity Project: NO | | Anticipated Year of Completion: | | | Beyond 2022 | |
| Implement regular maintenance of various classified streets by sealing newly formed cracks. Sealing the cracks will prolong the life of the pavement by stopping water from draining into the subbase of the road. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Street Preservation Fund 105 | - | | | | | | | - |
| Property Tax | | | | | | | | - |
| Utility Tax | 274,318 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 |
| REET2 | | | | | | | | - |
| Other Sources | | | | | | | | - |
| Subtotal | 274,318 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 |
| Capital Costs: | | | | | | | | |
| Design | 23,738 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 60,000 |
| Right of Way | | | | | | | | - |
| Construction | 250,580 | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 | 540,000 |
| Subtotal | 274,318 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|--------------|----------------------|------------------|---------------------------------|-----------------|-----------------|-----------------|------------------|
| Project Name: Auburn Way N Preservation Phase 2 (8th St NE to 22nd St NE) | | | | | | | | |
| Project No: spbd04 (TIP#46) | | Capacity Project: NO | | Anticipated Year of Completion: | | | 2018 | |
| This project will grind and overlay Auburn Way N from 8th Street NE to 22nd Street NE, remove unused driveways, and upgrade all curb ramps and pedestrian signals to meet ADA requirements. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Street Preservation Fund 105 | - | 120,000 | 618,280 | | | | | 738,280 |
| Federal (Grants) | | | 889,720 | | | | | 889,720 |
| Utility Tax | | | | | | | | - |
| Other Sources | | | | | | | | - |
| Subtotal | - | 120,000 | 1,508,000 | - | - | - | - | 1,628,000 |
| Capital Costs: | | | | | | | | |
| Design | | 120,000 | | | | | | 120,000 |
| Right of Way | | | | | | | | - |
| Construction | | | 1,508,000 | | | | | 1,508,000 |
| Subtotal | - | 120,000 | 1,508,000 | - | - | - | - | 1,628,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

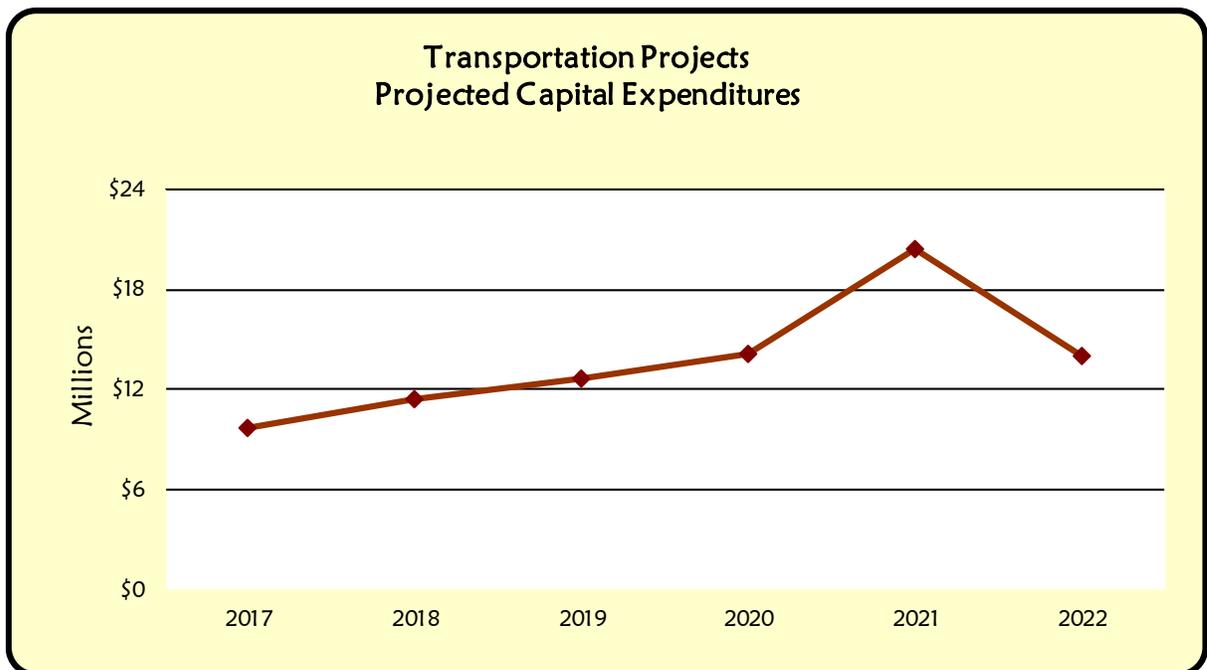
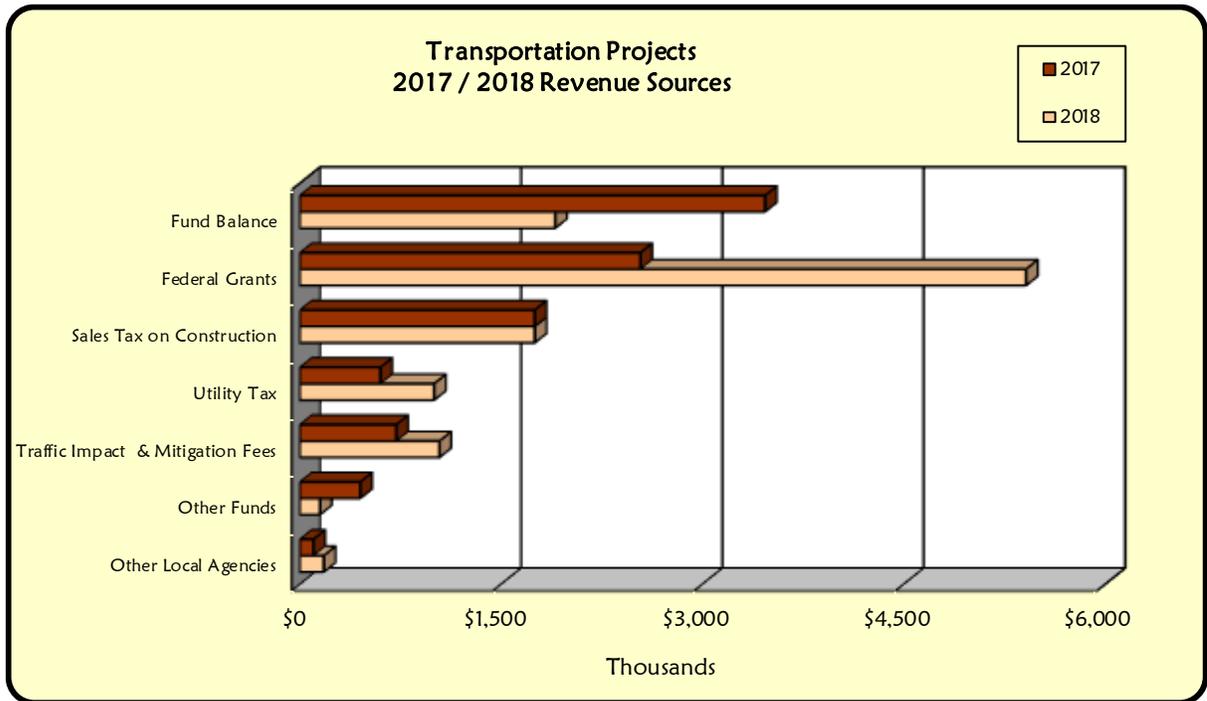
| | | | | | | | | |
|--|--------------|----------------------|----------------|---------------------------------|-----------------|-----------------|-----------------|------------------|
| Project Name: Auburn Way N Preservation Phase 3 (8th St NE to 4th St SE) | | | | | | | | |
| Project No: spbd05 (TIP#47) | | Capacity Project: NO | | Anticipated Year of Completion: | | | 2019 | |
| This project will grind and overlay Auburn Way N from approximately 8th Street NE to approximately 4th St SE, remove unused driveways, and upgrade all curb ramps and pedestrian signals to meet ADA requirements. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Street Preservation Fund 105 | - | | 111,220 | 863,920 | | | | 975,140 |
| Federal (Grants) | | | 111,220 | 863,920 | | | | 975,140 |
| Utility Tax | | | | | | | | - |
| Other Sources | | | | | | | | - |
| Subtotal | - | - | 222,440 | 1,727,840 | - | - | - | 1,950,280 |
| Capital Costs: | | | | | | | | |
| Design | | | 222,440 | | | | | 222,440 |
| Right of Way | | | | | | | | - |
| Construction | | | | 1,727,840 | | | | 1,727,840 |
| Subtotal | - | - | 222,440 | 1,727,840 | - | - | - | 1,950,280 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|----------------|----------------------|---------------|---------------------------------|-----------------|-----------------|-----------------|------------------|
| Project Name: B St NW Reconstruction (37th St NW to 49th St NW) | | | | | | | | |
| Project No: cp1520 (TIP#70) | | Capacity Project: NO | | Anticipated Year of Completion: | | 2017 | | |
| The project will reconstruct the failed pavement section between 37th ST NW and north of 49th St NW. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Street Preservation Fund 105 | 300,734 | 1,470,000 | | | | | | 1,470,000 |
| Federal (Grants) | | | | | | | | - |
| Utility Tax | | | | | | | | - |
| Other Sources | | | | | | | | - |
| Subtotal | 300,734 | 1,470,000 | - | - | - | - | - | 1,470,000 |
| Capital Costs: | | | | | | | | |
| Design | 300,734 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 1,470,000 | | | | | | 1,470,000 |
| Subtotal | 300,734 | 1,470,000 | - | - | - | - | - | 1,470,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

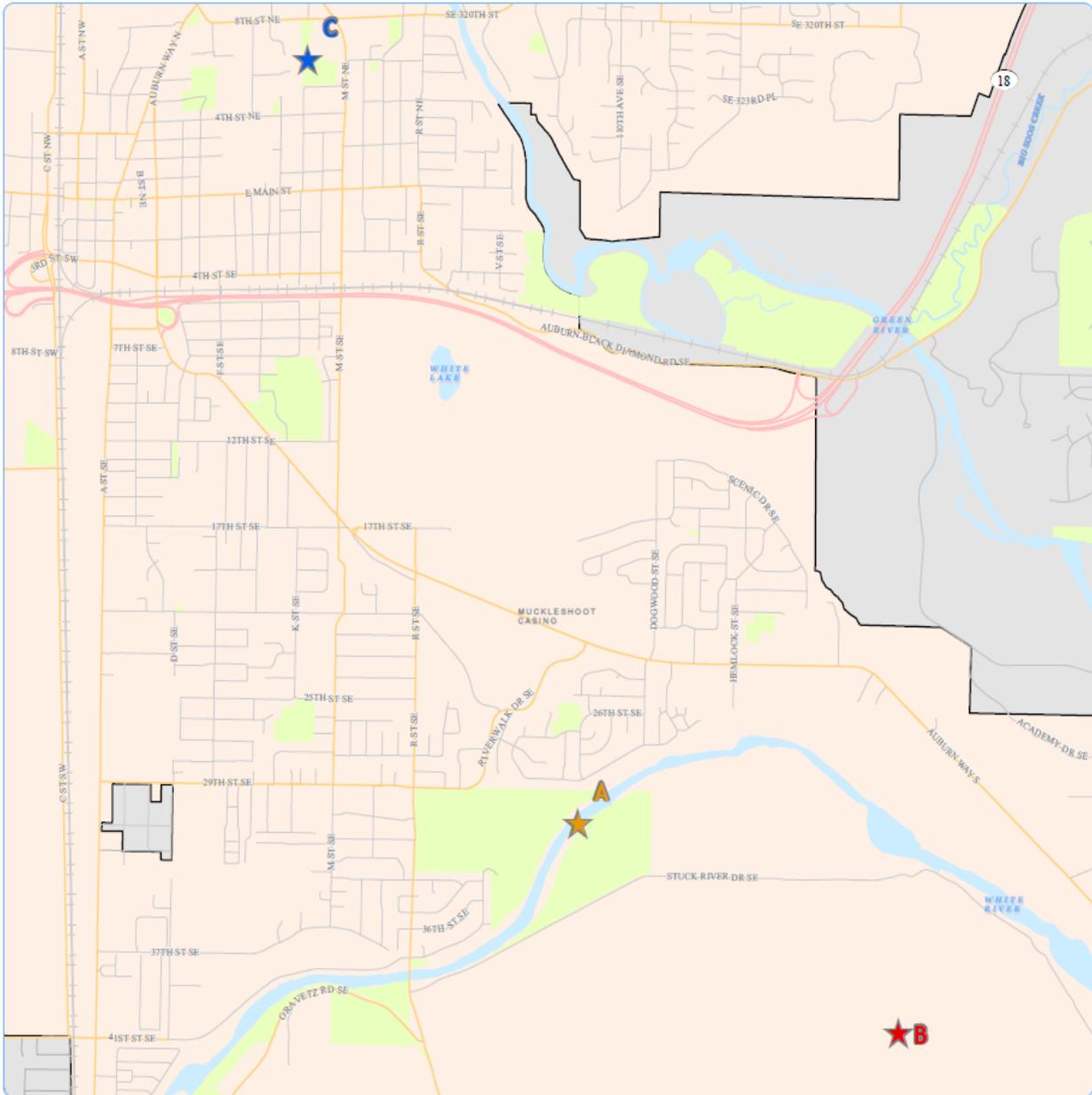
| | | | | | | | | |
|--|----------------|----------------------|---------------|---------------------------------|-----------------|-----------------|-----------------|------------------|
| Project Name: 15th Street NE/NW Preservation (SR-167 to 8th Street NE) | | | | | | | | |
| Project No: cp1521 (TIP#71) | | Capacity Project: NO | | Anticipated Year of Completion: | | 2017 | | |
| The project proposes to grind and overlay 15th Street NW/NE from the SR167 to Auburn Way N; and grind and overlay Harvey Road NE from Auburn Way N to 8th Street NE. The project will restore 7.57 lane miles of pavement, upgrade 30 curb ramps to meet current ADA standard, as well as remove unused driveway openings as an upgrade to non ADA compliant pedestrian facilities. The project funds the design, coordination, permitting, and construction of the pavement preservation project. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Street Preservation Fund 105 | 67,500 | 450,000 | | | | | | 450,000 |
| Federal (Grants) | 67,500 | 750,000 | | | | | | 750,000 |
| Utility Tax | | | | | | | | - |
| REET 2 | | 300,000 | | | | | | 300,000 |
| Subtotal | 135,000 | 1,500,000 | - | - | - | - | - | 1,500,000 |
| Capital Costs: | | | | | | | | |
| Design | 135,000 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 1,500,000 | | | | | | 1,500,000 |
| Subtotal | 135,000 | 1,500,000 | - | - | - | - | - | 1,500,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|------------------|----------------------|------------------|---------------------------------|------------------|------------------|------------------|-------------------|
| Project Name: Local Street Improvement Program | | | | | | | | |
| Project No: various (TIP#37) | | Capacity Project: NO | | Anticipated Year of Completion: | | Beyond 2022 | | |
| The program preserves local (unclassified) streets. The work includes crack sealing, asphalt patching, pre-leveling, asphalt overlays and roadway reconstruction. Beginning in 2013, funding sources include annual sales tax on construction. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Local Street Fund 103 | 226,768 | 500,000 | 500,000 | | | | | 1,000,000 |
| Property Tax | | | | | | | | - |
| Sales Tax on Construction | 5,653,965 | 1,750,000 | 1,750,000 | 1,450,000 | 1,450,000 | 1,450,000 | 1,450,000 | 9,300,000 |
| REET2 | | | | | | | | - |
| Other (Funds 430, 431, 432) | 450,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 900,000 |
| Subtotal | 6,330,733 | 2,400,000 | 2,400,000 | 1,600,000 | 1,600,000 | 1,600,000 | 1,600,000 | 11,200,000 |
| Capital Costs: | | | | | | | | |
| Design | 900,000 | 300,000 | 300,000 | 250,000 | 250,000 | 250,000 | 250,000 | 1,600,000 |
| Right of Way | | | | | | | | - |
| Construction | 5,430,733 | 2,100,000 | 2,100,000 | 1,350,000 | 1,350,000 | 1,350,000 | 1,350,000 | 9,600,000 |
| Subtotal | 6,330,733 | 2,400,000 | 2,400,000 | 1,600,000 | 1,600,000 | 1,600,000 | 1,600,000 | 11,200,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| TOTAL CAPITAL COSTS and FUNDING SOURCES - TRANSPORTATION | | | | | | | | |
|--|-------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-2022 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Arterial Street Fund (Fund 102) | 1,250,923 | 500,000 | 673,000 | 618,000 | 230,000 | 130,000 | 200,000 | 2,351,000 |
| Local Street Fund (Fund 103) | 226,768 | 500,000 | 500,000 | - | - | - | - | 1,000,000 |
| Street Preservation (Fund 105) | 631,954 | 2,466,370 | 729,500 | 863,920 | - | - | - | 4,059,790 |
| Federal (Grants) | 12,621,846 | 2,537,065 | 5,410,940 | 6,894,920 | 8,910,000 | 12,700,000 | 8,650,000 | 45,102,925 |
| State | 12,834,297 | - | - | - | - | - | - | - |
| REET | 1,390,000 | 300,000 | - | - | - | - | - | 300,000 |
| PWTFL | 4,812,157 | - | - | - | - | - | - | - |
| Property Tax (Fund 103) | - | - | - | - | - | - | - | - |
| Sales tax on Const. (Fund 103) | 5,653,965 | 1,750,000 | 1,750,000 | 1,450,000 | 1,450,000 | 1,450,000 | 1,450,000 | 9,300,000 |
| Utility Tax (Fund 105) | 4,859,355 | 600,000 | 1,000,000 | 936,720 | 1,117,560 | 1,900,000 | 1,900,000 | 7,454,280 |
| Other (Funds 430, 431, 432) | 450,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 900,000 |
| Other (Other Agencies) | 6,091,485 | 100,000 | 178,000 | 574,967 | 140,000 | 1,385,000 | 675,000 | 3,052,967 |
| Other (Traffic Mitigation Fees) | 810,000 | - | 34,000 | - | - | - | - | 34,000 |
| Other (Traffic Impact Fees) | 8,815,885 | 718,511 | 1,005,818 | 1,119,155 | 2,172,428 | 2,636,733 | 926,039 | 8,578,684 |
| Subtotal | 60,448,635 | 9,621,946 | 11,431,258 | 12,607,682 | 14,169,988 | 20,351,733 | 13,951,039 | 82,133,646 |
| Capital Costs: | | | | | | | | |
| Design | 10,720,426 | 1,120,000 | 2,327,440 | 1,151,720 | 4,362,560 | 3,405,000 | 400,000 | 12,766,720 |
| Right of Way | 6,363,454 | - | 210,000 | 400,000 | 500,000 | 3,350,000 | - | 4,460,000 |
| Environmental | 269,900 | 25,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 250,000 |
| Construction | 42,092,348 | 8,267,435 | 8,640,000 | 10,802,840 | 9,055,000 | 13,345,000 | 13,300,000 | 63,410,275 |
| Long Term Debt | 1,002,507 | 209,511 | 208,818 | 208,122 | 207,428 | 206,733 | 206,039 | 1,246,651 |
| Subtotal | 60,448,635 | 9,621,946 | 11,431,258 | 12,607,682 | 14,169,988 | 20,351,733 | 13,951,039 | 82,133,646 |



Water Utility Projects 2017-2018



| | | |
|--|--|--|
| <ul style="list-style-type: none"> ★ A - Coal Creek Springs Transmission Main Replacement ★ B - Coal Creek Springs Rehabilitation ★ C - Fulmer Well Field Improvements | <ul style="list-style-type: none"> City of Auburn Parks Water Features | <p>0 700 1,400 2,100 2,800 3,500 FEET</p> <p>Printed On: 9/21/2016 Map ID: 4783</p> <p>Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to its accuracy.</p> |
|--|--|--|

Water Utility Projects

Fifteen capital projects totaling \$6,185,986 are budgeted for 2017 and fourteen capital projects totaling \$5,036,586 are budgeted for 2018. The significant projects include the following:

- The Coal Creek Springs Transmission Main Replacement (\$63,400 in 2017 and \$1,300,000 in 2018) will provide full replacement of the 24” transmission main crossing the White River. **(See Map – “A”)**
- Coal Creek Springs Rehabilitation project (\$800,000 in 2018) will fund the design phase to rehabilitate the Coal Creek Springs middle collector to improve the capacity of the springs. **(See Map – “B”)**
- Fulmer Well Field Improvements Project (\$800,000 in 2017) will install new well pumps in Wells 2 and 6 and new Supervisory Control and Data Acquisition (SCADA) system. **(See Map – “C”)**
- The Water Meter & Billing System Improvements Project (\$3,095,000 in 2017 and \$100,000 in 2018) will complete implementation and construction of selected improvements in automated metering technology, generally referred to as Advanced Metering Infrastructure (AMI). Benefits include more accurate meter reads, daily information for quicker detection of leaks, and improved efficiency of billing operations.

| Project Name: Fulmer Well Field Improvements | | | | | | | | |
|---|------------------|-----------------------|---------------|-----------------|--------------------------------------|-----------------|-----------------|----------------|
| Project No: cp1107 | | Capacity Project: YES | | | Anticipated Year of Completion: 2017 | | | |
| Phase I: Evaluate Wells 2, 6 and 7 and the Fulmer Field Corrosion Control Treatment Facility to assess the supply and treatment capacity of the existing facilities and infrastructure. The evaluation will include an assessment of individual and total well supply capacities, along with a review of the treatment facility operating and control parameters. The evaluation will also incorporate recommendations for facility improvements. Budget for 2017 will provide funding for Phase II: Install well pumps in Wells 2 and 6, new clearwell pumps, and new a Supervisory Control and Data Acquisition (SCADA) system. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | 520,422 | 800,000 | | | | | | 800,000 |
| Bond Proceeds | 999,893 | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other (PWTF loan) | | | | | | | | - |
| Subtotal | 1,520,315 | 800,000 | - | - | - | - | - | 800,000 |
| Capital Costs: | | | | | | | | |
| Design | 1,079,062 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 441,253 | 800,000 | | | | | | 800,000 |
| Subtotal | 1,520,315 | 800,000 | - | - | - | - | - | 800,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): Restoration of these wells to full productivity will reduce the need to purchase regional water from Tacoma, a significant annual operating savings. | | | | | | | | |

| Project Name: Cascade Water Alliance Water Purchase | | | | | | | | |
|--|--------------|-----------------------|----------------|-----------------|---|-----------------|-----------------|------------------|
| Project No: wabd06 | | Capacity Project: YES | | | Anticipated Year of Completion: Beyond 2022 | | | |
| Financing to purchase water from adjacent purveyors to meet projected demand based on agreements with Cascade Water Alliance. Council approved the agreements for permanent and reserve wholesale supply in September 2013. A new agreement with Tacoma was executed in 2014. Budget reflects purchase of permanent supply; reserve supply is not anticipated to be purchased and is not included. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | | 252,586 | 252,586 | 252,586 | 934,805 | 934,805 | 934,805 | 3,562,173 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | 252,586 | 252,586 | 252,586 | 934,805 | 934,805 | 934,805 | 3,562,173 |
| Capital Costs: | | | | | | | | |
| Water Supply Charges | | 252,586 | 252,586 | 252,586 | 934,805 | 934,805 | 934,805 | 3,562,173 |
| Right of Way | | | | | | | | - |
| Construction | | | | | | | | - |
| Subtotal | - | 252,586 | 252,586 | 252,586 | 934,805 | 934,805 | 934,805 | 3,562,173 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Coal Creek Springs Rehabilitation | | | | | | | | |
|---|--------------|-----------------------|----------------|-----------------|--------------------------------------|-----------------|------------------|------------------|
| Project No: wabd07 | | Capacity Project: YES | | | Anticipated Year of Completion: 2022 | | | |
| Rehabilitation of the Coal Creek Springs middle collector will improve capacity of the springs resulting in greater utilization of the water right. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | | - | 800,000 | | | | 2,600,000 | 3,400,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | - | 800,000 | - | - | - | 2,600,000 | 3,400,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 800,000 | | | | | 800,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | | | | 2,600,000 | 2,600,000 |
| Subtotal | - | - | 800,000 | - | - | - | 2,600,000 | 3,400,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|--------------|---------------|-----------------------|-----------------|-----------------|--------------------------------------|-----------------|----------------|
| Project Name: Algona Well 1 Decommissioning | | | | | | | | |
| Project No: wabd08 | | | Capacity Project: YES | | | Anticipated Year of Completion: 2018 | | |
| The Algona well has been temporarily abandoned and all related facilities removed. This project will have the well properly decommissioned by a State of Washington-licensed well driller, once the water rights have been transferred to an alternate source. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | | | 39,000 | | | | | 39,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | - | 39,000 | - | - | - | - | 39,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 39,000 | | | | | 39,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | | | | | - |
| Subtotal | - | - | 39,000 | - | - | - | - | 39,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|--------------|----------------|-----------------------|-----------------|------------------|---|------------------|------------------|
| Project Name: Annual Distribution System Improvements Program | | | | | | | | |
| Project No: wabd09 | | | Capacity Project: YES | | | Anticipated Year of Completion: Beyond 2022 | | |
| Program to fund capacity-related improvements to the water distribution system to address low pressures during peak hour demand and fire flows. Design is expected to be completed in one year, followed by construction of those improvements in the subsequent year | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | | 300,000 | 1,000,000 | 300,000 | 1,000,000 | 300,000 | 1,000,000 | 3,900,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | 300,000 | 1,000,000 | 300,000 | 1,000,000 | 300,000 | 1,000,000 | 3,900,000 |
| Capital Costs: | | | | | | | | |
| Design | | 300,000 | | 300,000 | | 300,000 | | 900,000 |
| Right of Way | | | | | | | | - |
| Construction | | | 1,000,000 | | 1,000,000 | | 1,000,000 | 3,000,000 |
| Subtotal | - | 300,000 | 1,000,000 | 300,000 | 1,000,000 | 300,000 | 1,000,000 | 3,900,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|--------------|---------------|----------------------|-----------------|-----------------|--------------------------------------|-----------------|----------------|
| Project Name: Green River Pump Station Emergency Power | | | | | | | | |
| Project No: wabd10 | | | Capacity Project: NO | | | Anticipated Year of Completion: 2019 | | |
| Construction of facility improvements to house an emergency generator and associated electrical equipment. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | | | 90,000 | 600,000 | | | | 690,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | - | 90,000 | 600,000 | - | - | - | 690,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 90,000 | | | | | 90,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | 600,000 | | | | 600,000 |
| Subtotal | - | - | 90,000 | 600,000 | - | - | - | 690,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$600 | | | | | | | | |

| Project Name: Well Inspection and Redevelopment Program | | | | | | | | |
|--|----------|----------------------|----------|--------------------------------------|----------|----------|----------|----------------|
| Project No: wabd11 | | Capacity Project: NO | | Anticipated Year of Completion: 2019 | | | | |
| Program for inspection and redevelopment of supply wells and springs necessary to ensure production at maximum capacity for efficient utilization. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | | 150,000 | | 150,000 | | | | 300,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | 150,000 | - | 150,000 | - | - | - | 300,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 150,000 | | 150,000 | | | | 300,000 |
| Subtotal | - | 150,000 | - | 150,000 | - | - | - | 300,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Water Repair & Replacements | | | | | | | | |
|--|----------|----------------------|----------------|---|----------------|------------------|----------------|------------------|
| Project No: wabd02 | | Capacity Project: NO | | Anticipated Year of Completion: Beyond 2022 | | | | |
| Program to fund distribution system repair and replacement projects required for meeting peak demands and reducing system losses. Projects will be coordinated with the Local Street Program and other utility projects. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | | | 300,000 | 1,000,000 | 300,000 | 1,000,000 | 300,000 | 2,900,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | - | 300,000 | 1,000,000 | 300,000 | 1,000,000 | 300,000 | 2,900,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 300,000 | | 300,000 | | 300,000 | 900,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | 1,000,000 | | 1,000,000 | | 2,000,000 |
| Subtotal | - | - | 300,000 | 1,000,000 | 300,000 | 1,000,000 | 300,000 | 2,900,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Muckleshoot Indian Tribe Master Meters | | | | | | | | |
|--|----------------|----------------------|----------|--------------------------------------|----------|----------|----------|---------------|
| Project No: cp1411 | | Capacity Project: NO | | Anticipated Year of Completion: 2017 | | | | |
| Install master meters at Muckleshoot Indian Tribe properties to ease account administration. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | 519,430 | 10,000 | | | | | | 10,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 519,430 | 10,000 | - | - | - | - | - | 10,000 |
| Capital Costs: | | | | | | | | |
| Design | 46,260 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 473,170 | 10,000 | | | | | | 10,000 |
| Subtotal | 519,430 | 10,000 | - | - | - | - | - | 10,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|----------------|----------------------|----------------|-----------------|---|-----------------|-----------------|------------------|
| Project Name: Street Utility Improvements | | | | | | | | |
| Project No: wabd01 | | Capacity Project: NO | | | Anticipated Year of Completion: Beyond 2022 | | | |
| Water main improvements in coordination with the Local Street Preservation Program and general arterial street improvements. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 3,000,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other-Transfers In (Sewer/Storm) | | | | | | | | - |
| Subtotal | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 3,000,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 3,000,000 |
| Subtotal | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 3,000,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|---------------|----------------------|---------------|-----------------|--------------------------------------|-----------------|-----------------|----------------|
| Project Name: Lea Hill PRV Station Improvements | | | | | | | | |
| Project No: wabd03 | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | | |
| Replace 5 pressure reducing valve stations in the Lea Hill area. Existing stations are old, difficult to access and are typically flooded. They do not have sump pumps or proper drainage to remove water that enters the stations. Maintaining the stations is difficult. This is a potential safety and health issue. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | 75,000 | 625,000 | | | | | | 625,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 75,000 | 625,000 | - | - | - | - | - | 625,000 |
| Capital Costs: | | | | | | | | |
| Design | 75,000 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 625,000 | | | | | | 625,000 |
| Subtotal | 75,000 | 625,000 | - | - | - | - | - | 625,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|------------------|----------------------|----------------|-----------------|--------------------------------------|-----------------|-----------------|------------------|
| Project Name: Water Meter & Billing System Improvements | | | | | | | | |
| Project No: cp1317 | | Capacity Project: NO | | | Anticipated Year of Completion: 2018 | | | |
| Complete the implementation and construction of selected improvements in automated metering technology, generally referred to as Advanced Metering Infrastructure (AMI). Benefits include more accurate meter reads, daily information for quicker detection of leaks, and improved efficiency of billing operations. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | | | | | | | | - |
| Bond Proceeds | 3,314,407 | 3,095,000 | 100,000 | | | | | 3,195,000 |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 3,314,407 | 3,095,000 | 100,000 | - | - | - | - | 3,195,000 |
| Capital Costs: | | | | | | | | |
| Design | 70,752 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 3,243,655 | 3,095,000 | 100,000 | | | | | 3,195,000 |
| Subtotal | 3,314,407 | 3,095,000 | 100,000 | - | - | - | - | 3,195,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): This project should decrease the future operating budget through earlier leak detection, reduction in meter inaccuracies and increasing efficiency in billing operations. | | | | | | | | |

| | | | | | | | | |
|--|--------------|----------------|----------------------|-----------------|-----------------|--------------------------------------|-----------------|----------------|
| Project Name: Utilities Field Operations Center | | | | | | | | |
| Project No: wabd04 | | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | |
| Construct building for utilities field staff use and storage of field equipment. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | | 100,000 | | | | | | 100,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | 200,000 | | | | | | 200,000 |
| Subtotal | - | 300,000 | - | - | - | - | - | 300,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 300,000 | | | | | | 300,000 |
| Subtotal | - | 300,000 | - | - | - | - | - | 300,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|----------------|---------------|----------------------|-----------------|-----------------|--------------------------------------|-----------------|----------------|
| Project Name: West Hill Springs Improvements | | | | | | | | |
| Project No: cp1417 | | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | |
| Install flow control valve for automatic shutdown, replace meter, and upgrade reservoir hatches. This project was identified during the Department of Health Sanitary Survey as a health and safety concern. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | 595,000 | 10,000 | | | | | | 10,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 595,000 | 10,000 | - | - | - | - | - | 10,000 |
| Capital Costs: | | | | | | | | |
| Design | 140,000 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 455,000 | 10,000 | | | | | | 10,000 |
| Subtotal | 595,000 | 10,000 | - | - | - | - | - | 10,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|------------------|---------------|----------------------|-----------------|-----------------|--------------------------------------|-----------------|----------------|
| Project Name: Auburn Way South - Muckleshoot Plaza to Dogwood | | | | | | | | |
| Project No: cp1218 | | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | |
| Water main improvements constructed in conjunction with Auburn Way South Corridor Improvements. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | 1,130,000 | 10,000 | | | | | | 10,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 1,130,000 | 10,000 | - | - | - | - | - | 10,000 |
| Capital Costs: | | | | | | | | |
| Design | 155,000 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 975,000 | 10,000 | | | | | | 10,000 |
| Subtotal | 1,130,000 | 10,000 | - | - | - | - | - | 10,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Coal Creek Springs Transmission Main Replacement | | | | | | | | |
|---|----------------|----------------------|------------------|-----------------|--------------------------------------|-----------------|-----------------|------------------|
| Project No: cp1603 | | Capacity Project: NO | | | Anticipated Year of Completion: 2018 | | | |
| The facilities evaluation study conducted in 2013-2014 found a suspected leak on the 24" steel transmission main crossing the White River. The approximate location was determined, but further investigation is required to assess the degree and magnitude of the potential leak. This project will provide for full replacement of the river crossing. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | | | 250,000 | | | | | 250,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| DWSRF Loan | 200,000 | 63,400 | 1,050,000 | | | | | 1,113,400 |
| Subtotal | 200,000 | 63,400 | 1,300,000 | - | - | - | - | 1,363,400 |
| Capital Costs: | | | | | | | | |
| Design | 200,000 | 63,400 | | | | | | 63,400 |
| Right of Way | | | | | | | | - |
| Construction | | | 1,300,000 | | | | | 1,300,000 |
| Subtotal | 200,000 | 63,400 | 1,300,000 | - | - | - | - | 1,363,400 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: F Street SE Non-Motorized Improvements | | | | | | | | |
|--|----------------|----------------------|----------------|-----------------|--------------------------------------|-----------------|-----------------|----------------|
| Project No: cp1416 | | Capacity Project: NO | | | Anticipated Year of Completion: 2018 | | | |
| Water main improvements constructed in conjunction with F Street SE street improvements. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | 100,000 | | 250,000 | | | | | 250,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 100,000 | - | 250,000 | - | - | - | - | 250,000 |
| Capital Costs: | | | | | | | | |
| Design | 100,000 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | | 250,000 | | | | | 250,000 |
| Subtotal | 100,000 | - | 250,000 | - | - | - | - | 250,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: M Street SE Storm Improvements | | | | | | | | |
|---|----------------|----------------------|---------------|-----------------|--------------------------------------|-----------------|-----------------|----------------|
| Project No: cp1511 | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | | |
| Water main improvements constructed in conjunction with Auburn Way South Corridor Improvements. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | 460,216 | 10,000 | | | | | | 10,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 460,216 | 10,000 | - | - | - | - | - | 10,000 |
| Capital Costs: | | | | | | | | |
| Design | 48,046 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 412,170 | 10,000 | | | | | | 10,000 |
| Subtotal | 460,216 | 10,000 | - | - | - | - | - | 10,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

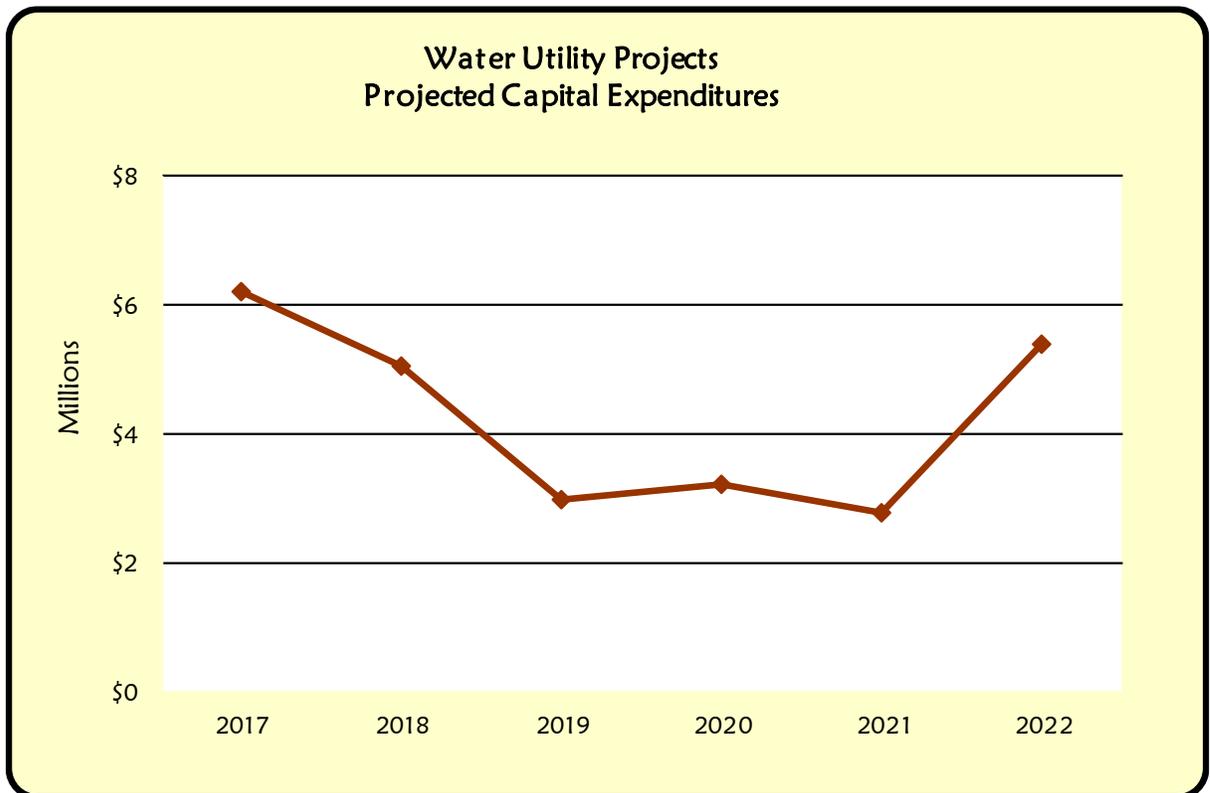
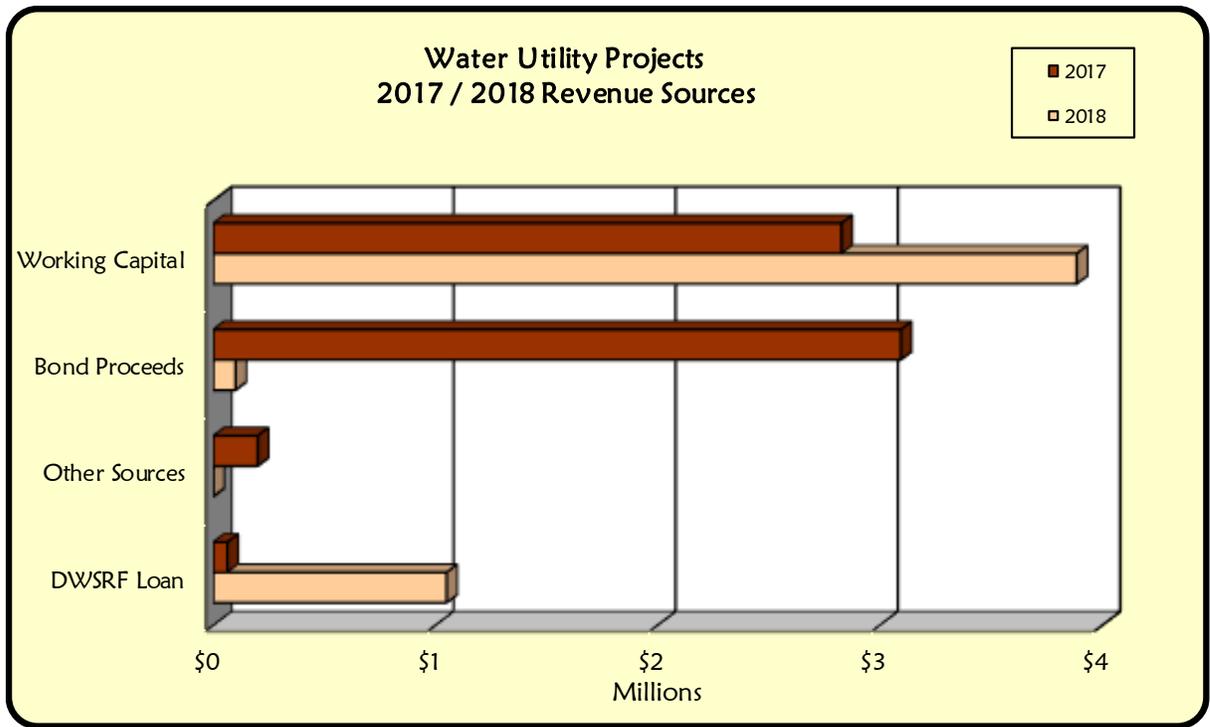
| Project Name: Reservoir Repair and Replacements | | | | | | | | |
|--|----------|---------------|----------------------|---------------|---|---------------|---------------|----------------|
| Project No: wabd12 | | | Capacity Project: NO | | Anticipated Year of Completion: Beyond 2022 | | | |
| General reservoir maintenance and minor improvements. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 300,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 300,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 300,000 |
| Subtotal | - | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 300,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

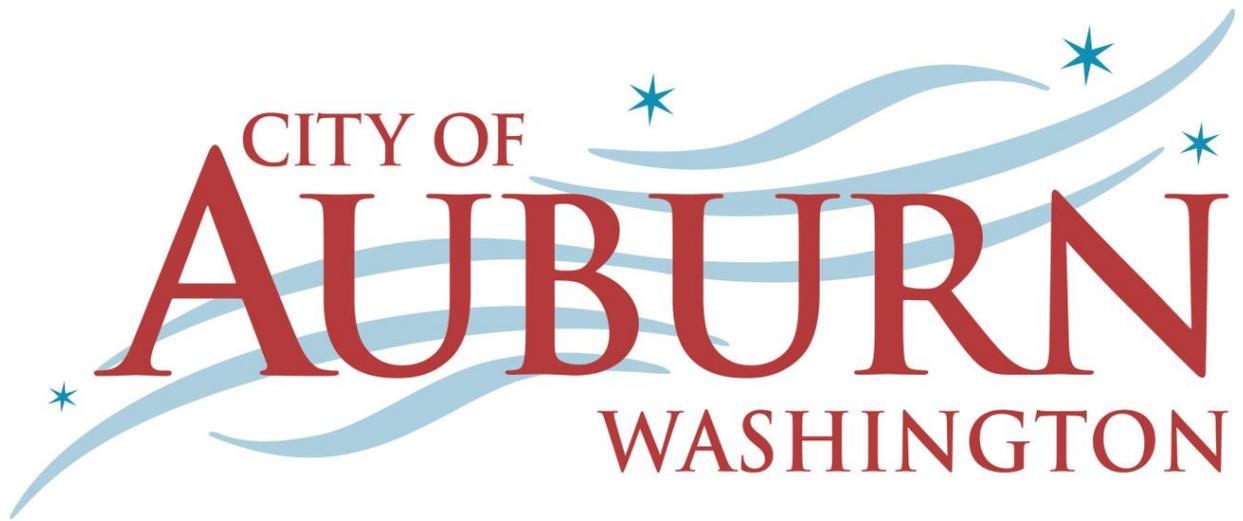
| Project Name: 22nd Street NE & I Street NE Intersection | | | | | | | | |
|---|---------------|----------|----------------------|----------|--------------------------------------|----------|----------|----------------|
| Project No: cp1513 | | | Capacity Project: NO | | Anticipated Year of Completion: 2018 | | | |
| Water main improvements constructed in conjunction with 22nd Street NE and I Street NE intersection improvements. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | 40,000 | | 285,000 | | | | | 285,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 40,000 | - | 285,000 | - | - | - | - | 285,000 |
| Capital Costs: | | | | | | | | |
| Design | 40,000 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | | 285,000 | | | | | 285,000 |
| Subtotal | 40,000 | - | 285,000 | - | - | - | - | 285,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Auburn Regional Growth Center Access Improvements | | | | | | | | |
|--|----------|----------|----------------------|----------|--------------------------------------|----------|----------|----------------|
| Project No: wabd14 | | | Capacity Project: NO | | Anticipated Year of Completion: 2020 | | | |
| Water main improvements constructed in conjunction with Urban Center Access Improvements to address water system needs on A Street NW. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | | | 50,000 | | 430,000 | | | 480,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | - | 50,000 | - | 430,000 | - | - | 480,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 50,000 | | | | | 50,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | | 430,000 | | | 430,000 |
| Subtotal | - | - | 50,000 | - | 430,000 | - | - | 480,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|--------------|----------------------|---------------|-----------------|--------------------------------------|-----------------|-----------------|----------------|
| Project Name: M Street NE Widening | | | | | | | | |
| Project No: wabd13 | | Capacity Project: NO | | | Anticipated Year of Completion: 2019 | | | |
| Water main improvements constructed in conjunction with M ST NE widening. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | | 10,000 | 20,000 | 125,000 | | | | 155,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | 10,000 | 20,000 | 125,000 | - | - | - | 155,000 |
| Capital Costs: | | | | | | | | |
| Design | | 10,000 | 20,000 | | | | | 30,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | 125,000 | | | | 125,000 |
| Subtotal | - | 10,000 | 20,000 | 125,000 | - | - | - | 155,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| TOTAL CAPITAL COSTS and FUNDING SOURCES - WATER | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Water Fund | 3,940,068 | 2,827,586 | 3,886,586 | 2,977,586 | 3,214,805 | 2,784,805 | 5,384,805 | 21,076,173 |
| Bond Proceeds | 4,314,300 | 3,095,000 | 100,000 | - | - | - | - | 3,195,000 |
| State | - | - | - | - | - | - | - | - |
| Local | - | - | - | - | - | - | - | - |
| DWSRF Loan | 200,000 | 63,400 | 1,050,000 | - | - | - | - | 1,113,400 |
| Other | - | 200,000 | - | - | - | - | - | 200,000 |
| Subtotal | 8,454,368 | 6,185,986 | 5,036,586 | 2,977,586 | 3,214,805 | 2,784,805 | 5,384,805 | 25,584,573 |
| Capital Costs: | | | | | | | | |
| Design | 1,954,120 | 373,400 | 1,299,000 | 300,000 | 300,000 | 300,000 | 300,000 | 2,872,400 |
| Water Supply Charges | - | 252,586 | 252,586 | 252,586 | 934,805 | 934,805 | 934,805 | 3,562,173 |
| Right of Way | - | - | - | - | - | - | - | - |
| Construction | 6,500,248 | 5,560,000 | 3,485,000 | 2,425,000 | 1,980,000 | 1,550,000 | 4,150,000 | 19,150,000 |
| Subtotal | 8,454,368 | 6,185,986 | 5,036,586 | 2,977,586 | 3,214,805 | 2,784,805 | 5,384,805 | 25,584,573 |





Sanitary Sewer Projects

Eight capital projects totaling \$1,361,900 are budgeted for 2017 and eight capital projects totaling \$1,364,000 are budgeted for 2018. The significant projects include the following:

- The Siphon Assessment project (\$524,000 in 2017) will inspect each of the three sewer siphons to determine its condition and help set future inspection and cleaning protocols. **(See Map – “A”)**
- The Large Diameter Pipe Assessment Project (\$400,000 in 2018) will clean and internally inspect all pipe owned by the City that is larger than 18 inches in diameter.
- The Street Utility Improvements Project (\$200,000 in both 2017 and 2018) will replace sewer lines in coordination with the Local Street Preservation program and the Arterial Street Preservation program.
- The B Street NW Reconstruction project (\$360,000 in 2017) will install approximately 1200 LF of 12” sewer line and associated manholes. **(See Map – “B”)**

| | | | | | | | | |
|---|---------------|-----------------------|---------------|-----------------|--------------------------------------|-----------------|-----------------|----------------|
| Project Name: B Street NW Reconstruction Project | | | | | | | | |
| Project No: cp1520 | | Capacity Project: YES | | | Anticipated Year of Completion: 2017 | | | |
| As part of the reconstruction of the street, install approximately 1200 LF of 12" sewer line and associated manholes. Connect a system currently served by a small pump station to the extension and eliminate the station. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Sewer Fund | 60,000 | 360,000 | | | | | | 360,000 |
| Federal | | | | | | | | - |
| Bond Proceeds | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 60,000 | 360,000 | - | - | - | - | - | 360,000 |
| Capital Costs: | | | | | | | | |
| Design | 60,000 | 30,000 | | | | | | 30,000 |
| Right of Way | | | | | | | | - |
| Construction | | 330,000 | | | | | | 330,000 |
| Subtotal | 60,000 | 360,000 | - | - | - | - | - | 360,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|------------------|----------------------|----------------|------------------|---|------------------|-----------------|------------------|
| Project Name: Sanitary Sewer Repair & Replacement | | | | | | | | |
| Project No: sebd01 | | Capacity Project: NO | | | Anticipated Year of Completion: Beyond 2022 | | | |
| Repair and replace broken sewer mains and other facilities. These lines will be identified through television inspection and routine cleaning. This particular program includes proposed projects which do not have an approved Project Management Plan, or are not associated with the SOS or other transportation improvements. Anticipated projects include bi-annual, stand-alone, repair and replacement projects for sewer lines which are broken, misaligned, "bellied" or otherwise require an inordinate amount of maintenance effort or present a risk of backup or trench failure, and facilities which generate consistent odor complaints. Additionally, system improvements which enhance the ability to maintain service are included here. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Sewer Fund | 3,750,502 | - | 300,000 | 1,500,000 | 300,000 | 1,500,000 | 300,000 | 3,900,000 |
| Federal | | | | | | | | - |
| Bond Proceeds | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 3,750,502 | - | 300,000 | 1,500,000 | 300,000 | 1,500,000 | 300,000 | 3,900,000 |
| Capital Costs: | | | | | | | | |
| Design | 502,575 | - | 200,000 | 150,000 | 200,000 | 150,000 | 200,000 | 900,000 |
| Right of Way | | | | | | | | - |
| Construction | 3,247,927 | - | 100,000 | 1,350,000 | 100,000 | 1,350,000 | 100,000 | 3,000,000 |
| Subtotal | 3,750,502 | - | 300,000 | 1,500,000 | 300,000 | 1,500,000 | 300,000 | 3,900,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): This should decrease the operating budget by correcting the problems that require operation staff's attention. | | | | | | | | |

| | | | | | | | | |
|---|----------------|----------------------|----------------|-----------------|---|-----------------|-----------------|------------------|
| Project Name: Street Utility Improvements | | | | | | | | |
| Project No: sebd02 | | Capacity Project: NO | | | Anticipated Year of Completion: Beyond 2022 | | | |
| Sewer line replacement in coordination with the Local street Preservation Program and Arterial Preservation Program improvements. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Sewer Fund | 600,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,200,000 |
| Federal | | | | | | | | - |
| Bond Proceeds | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 600,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,200,000 |
| Capital Costs: | | | | | | | | |
| Design | 90,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 180,000 |
| Right of Way | | | | | | | | - |
| Construction | 510,000 | 170,000 | 170,000 | 170,000 | 170,000 | 170,000 | 170,000 | 1,020,000 |
| Subtotal | 600,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,200,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Vector Decant Facility | | | | | | | | |
|---|-------------|----------------------|-------------|---------------|--------------------------------------|---------------|---------------|---------------|
| Project No: sebd03 | | Capacity Project: NO | | | Anticipated Year of Completion: 2018 | | | |
| This project consists of a study/analysis to assess the City's vector disposal method and identify a cost-effective alternative to the status quo. | | | | | | | | |
| | Prior Years | Budget 2017 | Budget 2018 | Estimate 2019 | Estimate 2020 | Estimate 2021 | Estimate 2022 | 2017-22 Total |
| Funding Sources: | | | | | | | | |
| Sewer Fund | | | 150,000 | | | | | 150,000 |
| Federal | | | | | | | | - |
| Bond Proceeds | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | - | 150,000 | - | - | - | - | 150,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 150,000 | | | | | 150,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | | | | | - |
| Subtotal | - | - | 150,000 | - | - | - | - | 150,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): This project could decrease the future operating budget by reducing the expenses associated with hauling saturated waste to the County landfill. | | | | | | | | |

| Project Name: 2015 Sewer Repair and Replacement | | | | | | | | |
|---|-------------|----------------------|-------------|---------------|--------------------------------------|---------------|---------------|---------------|
| Project No: cp1512 | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | | |
| This project consists of the replacement of aging or problematic sewer lines at nine different sites throughout the City. | | | | | | | | |
| | Prior Years | Budget 2017 | Budget 2018 | Estimate 2019 | Estimate 2020 | Estimate 2021 | Estimate 2022 | 2017-22 Total |
| Funding Sources: | | | | | | | | |
| Sewer Fund | 1,177,904 | 10,000 | | | | | 350,000 | 360,000 |
| Federal | | | | | | | | - |
| Bond Proceeds | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 1,177,904 | 10,000 | - | - | - | - | 350,000 | 360,000 |
| Capital Costs: | | | | | | | | |
| Design | 107,904 | 1,000 | | | | | 350,000 | 351,000 |
| Right of Way | | | | | | | | - |
| Construction | 1,070,000 | 9,000 | | | | | | 9,000 |
| Subtotal | 1,177,904 | 10,000 | - | - | - | - | 350,000 | 360,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): This project could decrease the future operating budget by reducing the number of sewer lines that require frequent maintenance staff attention. | | | | | | | | |

| Project Name: Manhole Ring and Cover Replacement | | | | | | | | |
|---|-------------|----------------------|-------------|---------------|---|---------------|---------------|---------------|
| Project No: sebd04 | | Capacity Project: NO | | | Anticipated Year of Completion: Beyond 2022 | | | |
| As manholes and roads age and their condition deteriorates, access covers and the rings in which they sit can become loose and/or misoriented, and can become a road hazard requiring maintenance staff attention and increasing the City's liability. This annual project will replace approximately 50 sewer manhole rings and covers to maintain access to the sewer system and to decrease the likelihood of the manholes becoming road hazards. Some of these replacements may be in conjunction with other City capital projects. | | | | | | | | |
| | Prior Years | Budget 2017 | Budget 2018 | Estimate 2019 | Estimate 2020 | Estimate 2021 | Estimate 2022 | 2017-22 Total |
| Funding Sources: | | | | | | | | |
| Sewer Fund | 20,000 | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 | 480,000 |
| Federal | | | | | | | | - |
| Bond Proceeds | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 20,000 | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 | 480,000 |
| Capital Costs: | | | | | | | | |
| Design | 1,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 48,000 |
| Right of Way | | | | | | | | - |
| Construction | 19,000 | 72,000 | 72,000 | 72,000 | 72,000 | 72,000 | 72,000 | 432,000 |
| Subtotal | 20,000 | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 | 480,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): This project could decrease the future operating budget by reducing the need for staff to respond to loose manholes or lids. | | | | | | | | |

| Project Name: Sewer Pump Station Replacement/Improvement | | | | | | | | |
|--|--------------|----------------------|----------------|-----------------|---|-----------------|-----------------|------------------|
| Project No: sebd05 | | Capacity Project: NO | | | Anticipated Year of Completion: Beyond 2022 | | | |
| Three sewer pump stations, the 8th Street Pump Station, Valley Meadows Pump Station, and 22nd Street Pump Station have been identified as needing renovation, replacement, and/or relocation based on condition, safety concerns, and to accommodate growth. The scope of these improvements has not yet been developed, but will be based on the Pump Station Condition Assessment project scheduled for 2016. Rehabilitation costs for the 3 pump stations have been estimated over a 6-year period. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Sewer Fund | | | 141,000 | 500,000 | 168,000 | 900,000 | 141,000 | 1,850,000 |
| Federal | | | | | | | | - |
| Bond Proceeds | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | - | 141,000 | 500,000 | 168,000 | 900,000 | 141,000 | 1,850,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 141,000 | 50,000 | 168,000 | 90,000 | 141,000 | 590,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | 450,000 | | 810,000 | | 1,260,000 |
| Subtotal | - | - | 141,000 | 500,000 | 168,000 | 900,000 | 141,000 | 1,850,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Siphon Assessment | | | | | | | | |
|---|--------------|----------------------|---------------|-----------------|--------------------------------------|-----------------|-----------------|----------------|
| Project No: sebd06 | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | | |
| Currently, the City does not have the required equipment to complete inspections of the three sewer siphons (2 across the Green River, 1 under the railroad tracks at H and 6th NW) located within its collection system. Their condition is unknown. This project would inspect each siphon to determine its condition and help set future inspection/cleaning protocols. The siphons would be inspected prior to cleaning to determine what their in situ condition is, then if required the lines would be cleaned and re-inspected. Based on the debris level and condition of the pipes, future activities can be planned. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Sewer Fund | | 524,000 | | | | | | 524,000 |
| Federal | | | | | | | | - |
| Bond Proceeds | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | 524,000 | - | - | - | - | - | 524,000 |
| Capital Costs: | | | | | | | | |
| Design | | 524,000 | | | | | | 524,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | | | | | - |
| Subtotal | - | 524,000 | - | - | - | - | - | 524,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Pump Station Condition Assessment | | | | | | | | |
|--|----------------|----------------------|---------------|-----------------|--------------------------------------|-----------------|-----------------|----------------|
| Project No: cp1609 | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | | |
| The assessment will evaluate the physical condition of existing sewage pump stations and equipment. The purpose of the assessment is to predict future serviceability and anticipated longevity for development of future CIPs and the City's asset management program. This assessment will also be used to further define the scope of the Pump Station Replacement/Improvement project. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Sewer Fund | 177,000 | 10,000 | | | | | | 10,000 |
| Federal | | | | | | | | - |
| Bond Proceeds | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 177,000 | 10,000 | - | - | - | - | - | 10,000 |
| Capital Costs: | | | | | | | | |
| Design | 177,000 | 10,000 | | | | | | 10,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | | | | | - |
| Subtotal | 177,000 | 10,000 | - | - | - | - | - | 10,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|--------------|---------------|----------------------|-----------------|-----------------|--------------------------------------|-----------------|----------------|
| Project Name: Large Diameter Pipe Assessment | | | | | | | | |
| Project No: sebd07 | | | Capacity Project: NO | | | Anticipated Year of Completion: 2018 | | |
| City staff is not equipped to efficiently clean and inspect sewer pipes with a diameter larger than 18 inches. This project would clean and internally inspect all pipe owned by the City that is larger than 18 inches in diameter. This is approximately 39,300 feet, ranging in diameter from 20 inches up to 36 inches. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Sewer Fund | | | 400,000 | | | | | 400,000 |
| Federal | | | | | | | | - |
| Bond Proceeds | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | - | 400,000 | - | - | - | - | 400,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 400,000 | | | | | 400,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | | | | | - |
| Subtotal | - | - | 400,000 | - | - | - | - | 400,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

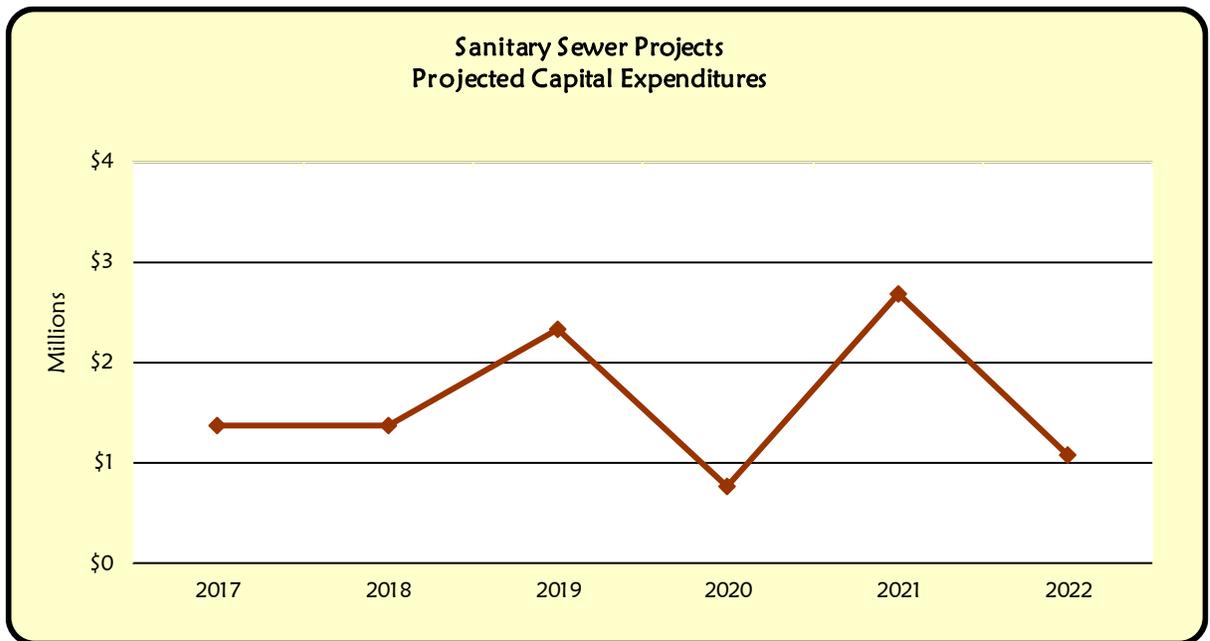
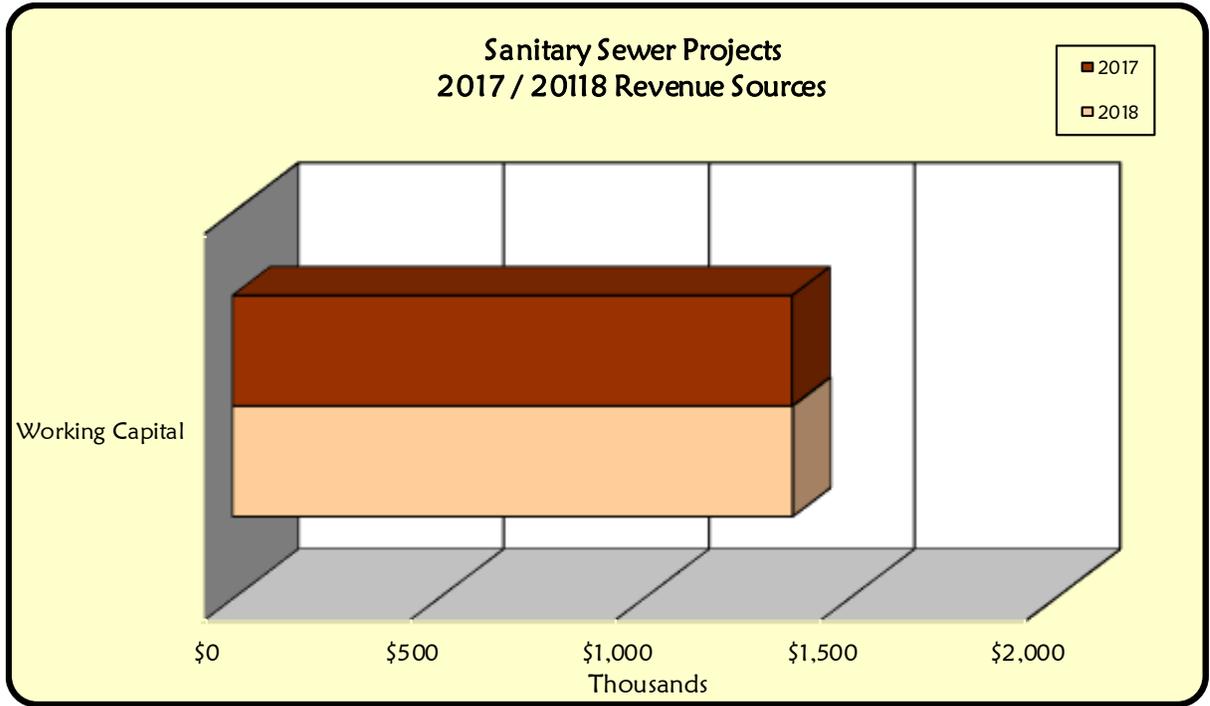
| | | | | | | | | |
|--|---------------|---------------|----------------------|-----------------|-----------------|--------------------------------------|-----------------|----------------|
| Project Name: F Street SE Non-Motorized Improvements | | | | | | | | |
| Project No: cp1416 | | | Capacity Project: NO | | | Anticipated Year of Completion: 2018 | | |
| Replace approximately 420 LF of 15"-18" diameter clay pipe as part of the F Street SE Non-Motorized Improvements project. Constructing this project in association with a road improvement project saves money and avoids damage to the new roadway that could occur if the pipe was not replaced and experienced a failure or blockage. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Sewer Fund | 24,000 | | 88,000 | | | | | 88,000 |
| Federal | | | | | | | | - |
| Bond Proceeds | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 24,000 | - | 88,000 | - | - | - | - | 88,000 |
| Capital Costs: | | | | | | | | |
| Design | 24,000 | | 8,800 | | | | | 8,800 |
| Right of Way | | | | | | | | - |
| Construction | | | 79,200 | | | | | 79,200 |
| Subtotal | 24,000 | - | 88,000 | - | - | - | - | 88,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): This project saves money and avoids damage to the new roadway that could occur if the pipe was not replaced and experienced a failure or blockage. | | | | | | | | |

| | | | | | | | | |
|---|----------------|---------------|----------------------|-----------------|-----------------|--------------------------------------|-----------------|----------------|
| Project Name: M Street SE Storm Improvements | | | | | | | | |
| Project No: cp1511 | | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | |
| Replace approximately 800 LF of aging sewer pipe with root intrusion issues with new 8" PVC in conjunction with storm and road improvements. Constructing this project in association with a road improvement project saves money and avoids damage to the new roadway that could occur if the pipe was not replaced and experienced a failure or blockage. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Sewer Fund | 388,283 | 27,900 | | | | | | 27,900 |
| Federal | | | | | | | | - |
| Bond Proceeds | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 388,283 | 27,900 | - | - | - | - | - | 27,900 |
| Capital Costs: | | | | | | | | |
| Design | 55,000 | 1,000 | | | | | | 1,000 |
| Right of Way | | | | | | | | - |
| Construction | 333,283 | 26,900 | | | | | | 26,900 |
| Subtotal | 388,283 | 27,900 | - | - | - | - | - | 27,900 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): This project saves money and avoids damage to the new roadway that could occur if the pipe was not replaced and experienced a failure or blockage. | | | | | | | | |

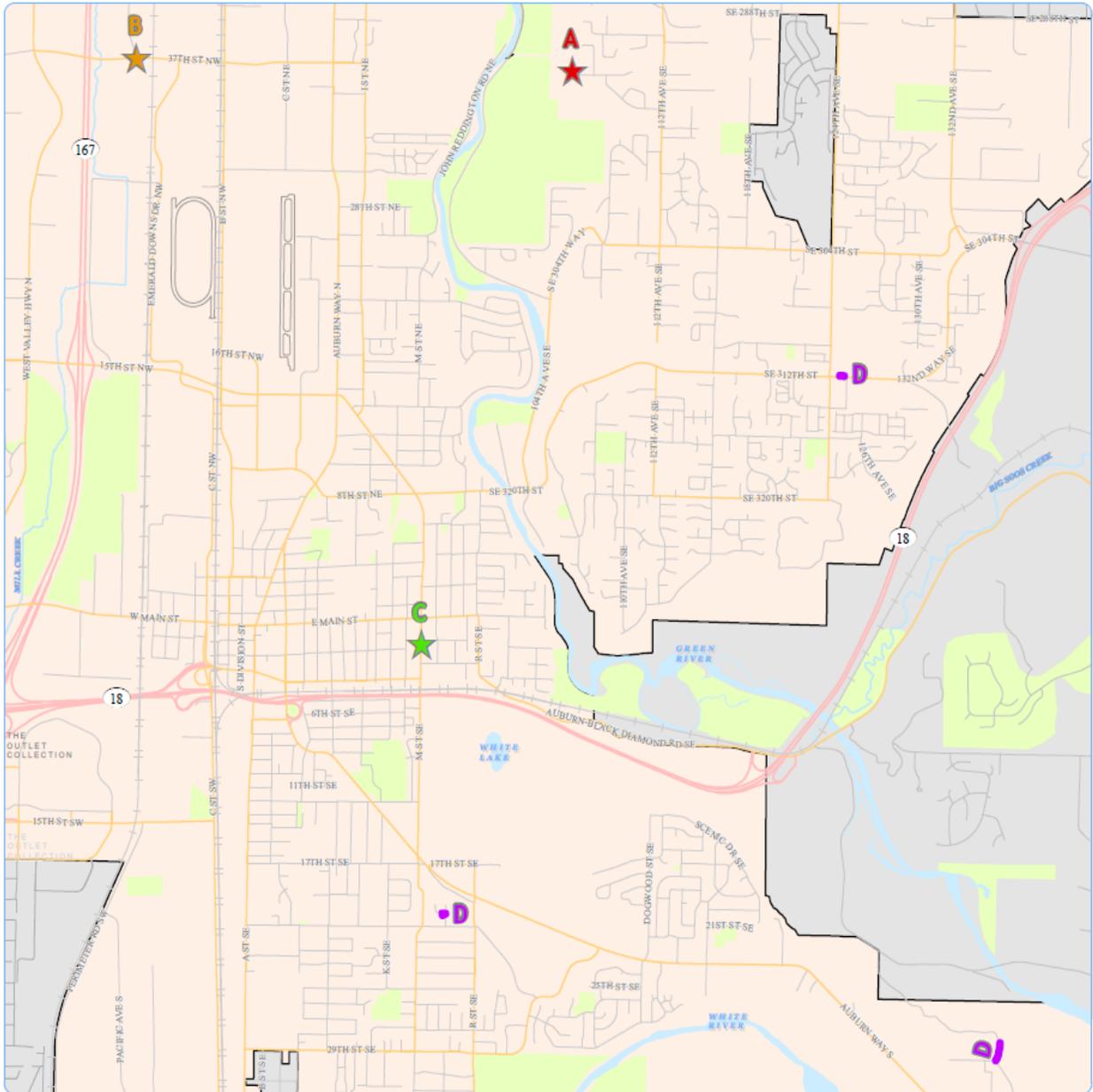
| | | | | | | | | |
|--|--------------|----------------------|---------------|-----------------|--------------------------------------|-----------------|-----------------|----------------|
| Project Name: M Street NE Widening | | | | | | | | |
| Project No: sebd08 | | Capacity Project: NO | | | Anticipated Year of Completion: 2019 | | | |
| Sewer line replacements in conjunction with street improvements. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Sewer Fund | | | 5,000 | 45,000 | | | | 50,000 |
| Federal | | | | | | | | - |
| Bond Proceeds | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | - | 5,000 | 45,000 | - | - | - | 50,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 5,000 | 5,000 | | | | 10,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | 40,000 | | | | 40,000 |
| Subtotal | - | - | 5,000 | 45,000 | - | - | - | 50,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|--------------|----------------------|---------------|-----------------|--------------------------------------|-----------------|-----------------|----------------|
| Project Name: Pump Station Telemetry Improvements | | | | | | | | |
| Project No: sebd09 | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | | |
| Install new SCADA and communication equipment for the 22nd Street and R Street Pump Station. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Sewer Fund | | 150,000 | | | | | | 150,000 |
| Federal | | | | | | | | - |
| Bond Proceeds | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | 150,000 | - | - | - | - | - | 150,000 |
| Capital Costs: | | | | | | | | |
| Design | | 25,000 | | | | | | 25,000 |
| Right of Way | | | | | | | | - |
| Construction | | 125,000 | | | | | | 125,000 |
| Subtotal | - | 150,000 | - | - | - | - | - | 150,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|------------------|------------------|------------------|------------------|-----------------|------------------|------------------|------------------|
| TOTAL CAPITAL COSTS and FUNDING SOURCES - SEWER | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Sewer Fund | 6,197,689 | 1,361,900 | 1,364,000 | 2,325,000 | 748,000 | 2,680,000 | 1,071,000 | 9,549,900 |
| Federal | - | - | - | - | - | - | - | - |
| Bond Proceeds | - | - | - | - | - | - | - | - |
| Local | - | - | - | - | - | - | - | - |
| REET | - | - | - | - | - | - | - | - |
| Other | - | - | - | - | - | - | - | - |
| Subtotal | 6,197,689 | 1,361,900 | 1,364,000 | 2,325,000 | 748,000 | 2,680,000 | 1,071,000 | 9,549,900 |
| Capital Costs: | | | | | | | | |
| Design | 1,017,479 | 629,000 | 942,800 | 243,000 | 406,000 | 278,000 | 729,000 | 3,227,800 |
| Right of Way | - | - | - | - | - | - | - | - |
| Construction | 5,180,210 | 732,900 | 421,200 | 2,082,000 | 342,000 | 2,402,000 | 342,000 | 6,322,100 |
| Subtotal | 6,197,689 | 1,361,900 | 1,364,000 | 2,325,000 | 748,000 | 2,680,000 | 1,071,000 | 9,549,900 |



Storm Drainage Utility Projects 2017-2018



| | | | |
|---|--|----------------|--|
| <ul style="list-style-type: none"> ★ A - Eastridge Manor Outfall Replacement ★ B - 37th Street NW Storm Improvements ★ C - M Street SE Storm Improvements | <ul style="list-style-type: none"> ⋈ D - Pipeline Repair Replacement Program Parks Water Features | City of Auburn | <div style="text-align: right;"> <p>0 1,000 2,000 3,000 4,000 5,000 FEET</p> </div> <div style="text-align: right;"> <p>Printed On: 9/21/2016 Map ID: 4787</p> </div> <p style="font-size: 8px; margin-top: 10px;">Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to its accuracy.</p> |
|---|--|----------------|--|

Storm Drainage Projects

Eight capital projects totaling \$2,619,200 are budgeted for 2017 and nine capital projects totaling \$1,486,000 are budgeted for 2018. The most significant projects are as follows:

- The Eastridge Manor Outfall Replacement Project (\$315,000 in 2017 and \$700,000 in 2018) will replace the existing deteriorated outfall with new High Density Polyethylene (HDPE). Two existing outfalls may be combined into a single outfall and improvements to the Golf Course conveyance system may be needed. **(See Map – “A”)**
- The 37th Street NW Storm Improvement Project (\$40,000 in 2017 and \$251,000 in 2018) will increase existing pipes to provide additional capacity to alleviate current periodic flooding conditions the vicinity of “I” St. NW. This would also provide relief to the flooding experienced on the Interurban Bike Trail. **(See Map – “B”)**
- The M Street Storm Improvement Project (\$265,200 in 2017) will install a replacement pipe with greater capacity from 3rd Street SE to Main Street to alleviate periodic flooding in this area. **(See Map – “C”)**
- The Pipeline Repair and Replacement Project (\$1,000,000 in 2017 and \$100,000 in 2018) will include projects identified as those requiring replacement of existing infrastructure. These projects support street repairs and other utility replacement programs requiring coordination. **(See Map – “D”)**

| | | | | | | | | |
|--|-----------------------|----------------|---------------|--------------------------------------|-----------------|-----------------|-----------------|----------------|
| Project Name: M Street SE Storm Improvement | | | | | | | | |
| Project No: cp1511 | Capacity Project: YES | | | Anticipated Year of Completion: 2017 | | | | |
| This project will install a replacement pipe of greater capacity from 3rd Street SE to Main Street to alleviate periodic flooding in this area as a result of upstream flows conveyed in replaced lines upstream associated with earlier projects. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Storm Drainage Fund | 399,452 | 265,200 | | | | | | 265,200 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 399,452 | 265,200 | - | - | - | - | - | 265,200 |
| Capital Costs: | | | | | | | | |
| Design | 90,000 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 309,452 | 265,200 | | | | | | 265,200 |
| Subtotal | 399,452 | 265,200 | - | - | - | - | - | 265,200 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|-----------------------|---------------|----------------|--------------------------------------|-----------------|-----------------|-----------------|----------------|
| Project Name: 37th St. NW Storm Improvement | | | | | | | | |
| Project No: sdbd05 | Capacity Project: YES | | | Anticipated Year of Completion: 2018 | | | | |
| This project will increase existing pipes to provide additional capacity to alleviate current periodic flooding conditions in the vicinity of "I" St. NW. This will also provide relief to the flooding experienced on the Interurban Bike Trail. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Storm Drainage Fund | | 40,000 | 251,000 | | | | | 291,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | 40,000 | 251,000 | - | - | - | - | 291,000 |
| Capital Costs: | | | | | | | | |
| Design | | 40,000 | 20,000 | | | | | 60,000 |
| Right of Way | | | | | | | | - |
| Construction | | | 231,000 | | | | | 231,000 |
| Subtotal | - | 40,000 | 251,000 | - | - | - | - | 291,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|----------------------|------------------|----------------|---|-----------------|------------------|-----------------|------------------|
| Project Name: Pipeline Repair & Replacement Program | | | | | | | | |
| Project No: sdbd03 | Capacity Project: NO | | | Anticipated Year of Completion: Beyond 2022 | | | | |
| This program provides funding for projects involving replacement of existing infrastructure. These projects support street repairs and other utility replacement programs, requiring coordination. Typically, design for R&R projects is completed in one year, followed by construction the following year. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Storm Drainage Fund | 559,000 | 1,000,000 | 100,000 | 844,000 | 100,000 | 1,000,000 | 100,000 | 3,144,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other (Other Agency) | | | | | | | | - |
| Subtotal | 559,000 | 1,000,000 | 100,000 | 844,000 | 100,000 | 1,000,000 | 100,000 | 3,144,000 |
| Capital Costs: | | | | | | | | |
| Design | | 75,000 | 100,000 | 75,000 | 100,000 | 75,000 | 100,000 | 525,000 |
| Right of Way | | | | | | | | - |
| Construction | 559,000 | 925,000 | | 769,000 | | 925,000 | | 2,619,000 |
| Subtotal | 559,000 | 1,000,000 | 100,000 | 844,000 | 100,000 | 1,000,000 | 100,000 | 3,144,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): Repair and replacement of aging infrastructure should reduce operating costs | | | | | | | | |

| Project Name: Street Utility Improvements | | | | | | | | |
|---|----------------|----------------------|----------------|----------------|---|----------------|----------------|----------------|
| Project No: sdbd04 | | Capacity Project: NO | | | Anticipated Year of Completion: Beyond 2022 | | | |
| Storm drainage conveyance improvements in coordination with Arterial Preservation and Local Street Preservation improvements. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Storm Drainage Fund | 158,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 158,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 |
| Capital Costs: | | | | | | | | |
| Design | 5,000 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 153,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 |
| Subtotal | 158,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Eastridge Manor Outfall Replacement | | | | | | | | |
|--|---------------|----------------------|----------------|----------|--------------------------------------|----------|----------|------------------|
| Project No: cp1316 | | Capacity Project: NO | | | Anticipated Year of Completion: 2018 | | | |
| Replace the existing deteriorated outfall with new High Density Polyethylene (HDPE). Two existing outfalls may be combined into a single outfall. Improvements to the Golf Course conveyance system may be needed. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Storm Drainage Fund | 44,489 | 315,000 | 700,000 | | | | | 1,015,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 44,489 | 315,000 | 700,000 | - | - | - | - | 1,015,000 |
| Capital Costs: | | | | | | | | |
| Design | 44,489 | 130,000 | 40,000 | | | | | 170,000 |
| Right of Way | | 185,000 | | | | | | 185,000 |
| Construction | | | 660,000 | | | | | 660,000 |
| Subtotal | 44,489 | 315,000 | 700,000 | - | - | - | - | 1,015,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Vegetation Sorting Facility | | | | | | | | |
|---|----------|----------------------|---------------|----------|--------------------------------------|----------|----------|----------------|
| Project No: sdbd12 | | Capacity Project: NO | | | Anticipated Year of Completion: 2018 | | | |
| Evaluation to determine benefits and costs of acquiring property to use as a vegetation sorting facility prior to disposal or reuse of materials from storm drainage maintenance activities (e.g., pond and ditch cleaning). In addition, evaluate potential for use by other City departments and by neighboring jurisdictions as a regional facility. If evaluation shows a reasonable benefit/cost ratio, budget includes property acquisition and site improvements to construct the vegetation sorting facility. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Storm Drainage Fund | | 750,000 | 75,000 | | | | | 825,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | 750,000 | 75,000 | - | - | - | - | 825,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | 750,000 | | | | | | 750,000 |
| Construction | | | 75,000 | | | | | 75,000 |
| Subtotal | - | 750,000 | 75,000 | - | - | - | - | 825,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|--------------|----------------|----------------------|-----------------|-----------------|--------------------------------------|-----------------|----------------|
| Project Name: Hillside Drainage Assessment | | | | | | | | |
| Project No: sdbd07 | | | Capacity Project: NO | | | Anticipated Year of Completion: 2018 | | |
| The existing drainage system includes pipes that discharge over hillsides. While a preliminary inventory and mapping of locations has been completed, field-locating and detailed inspection is warranted to define deficiencies. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Storm Drainage Fund | | 139,000 | 150,000 | | | | | 289,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | 139,000 | 150,000 | - | - | - | - | 289,000 |
| Capital Costs: | | | | | | | | |
| Design | | 139,000 | 150,000 | | | | | 289,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | | | | | - |
| Subtotal | - | 139,000 | 150,000 | - | - | - | - | 289,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

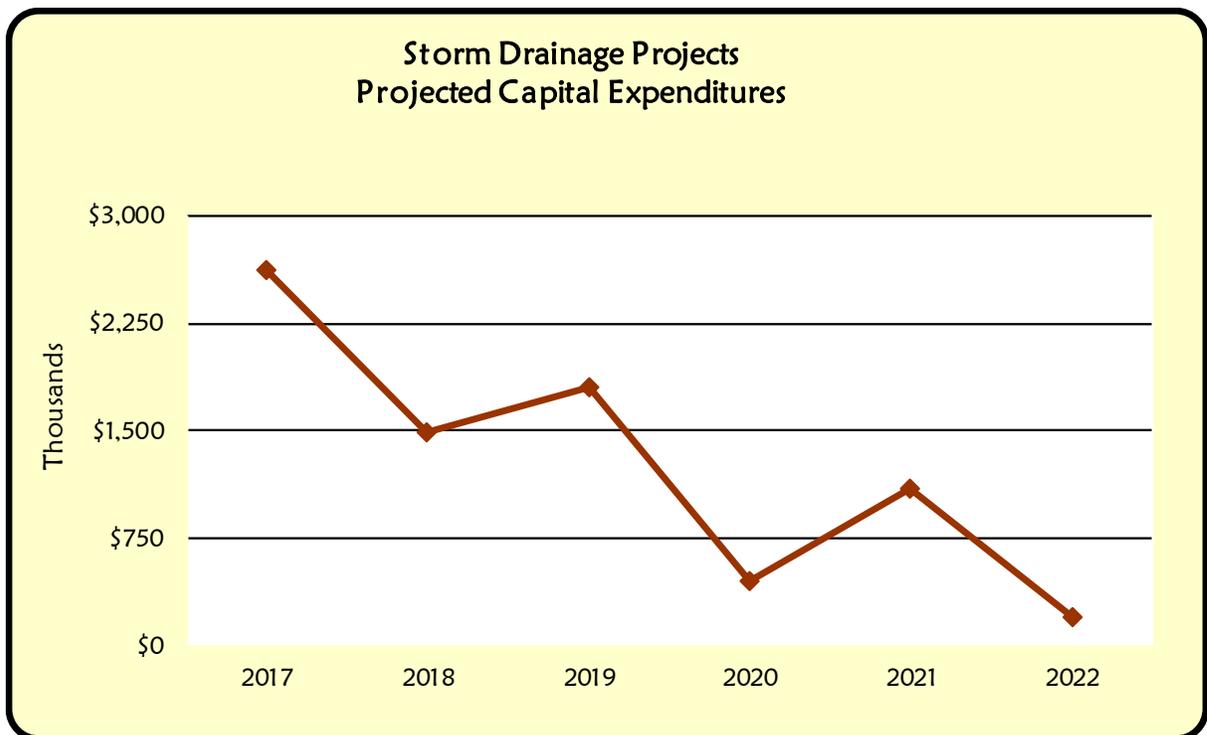
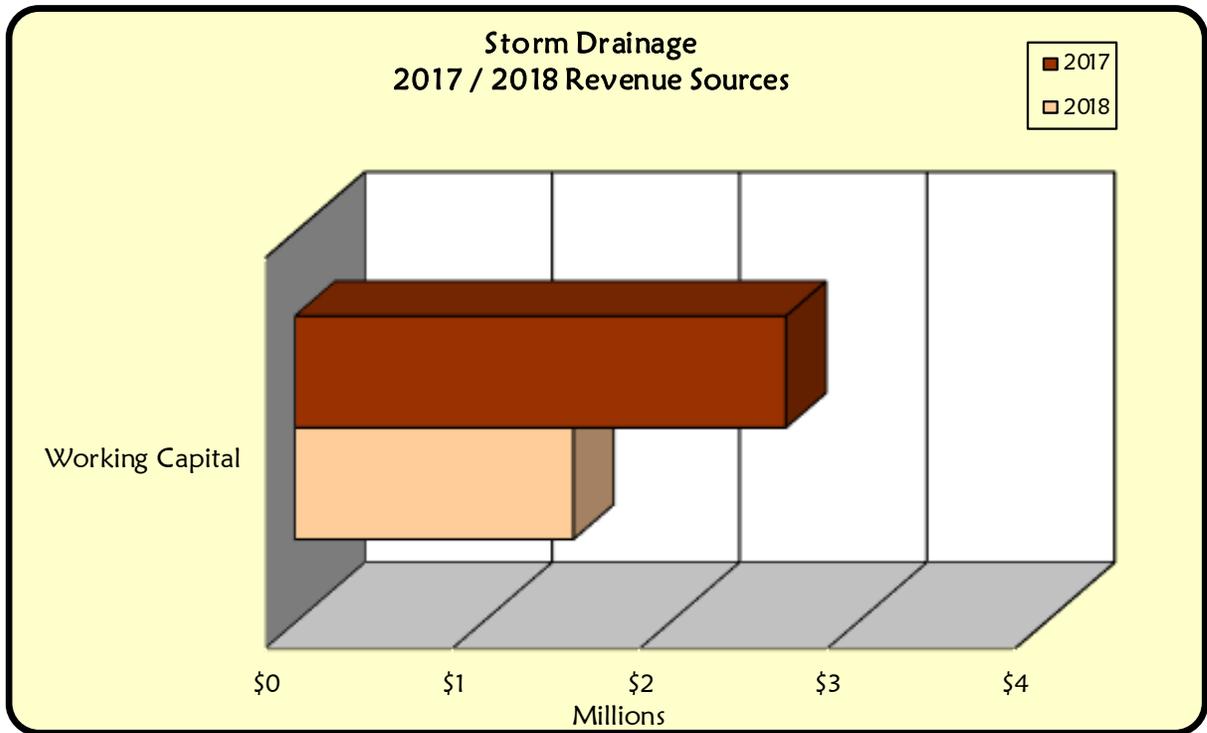
| | | | | | | | | |
|--|--------------|---------------|----------------------|-----------------|-----------------|--------------------------------------|-----------------|----------------|
| Project Name: S. 330th St. & 46th Pl. S. Storm Improvement | | | | | | | | |
| Project No: sdbd13 | | | Capacity Project: NO | | | Anticipated Year of Completion: 2020 | | |
| Improve existing drainage conditions for the West Hill annexation areas. This project includes improvements near 330th St. and 46th Pl. S. where public storm drainage currently discharges within a large open ditch. The improvement will re-route the drainage within the right-of-way to the existing outfall. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Storm Drainage Fund | | | 20,000 | 53,000 | 244,000 | | | 317,000 |
| Bond Proceeds | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | - | 20,000 | 53,000 | 244,000 | - | - | 317,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 20,000 | 53,000 | | | | 73,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | | 244,000 | | | 244,000 |
| Subtotal | - | - | 20,000 | 53,000 | 244,000 | - | - | 317,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

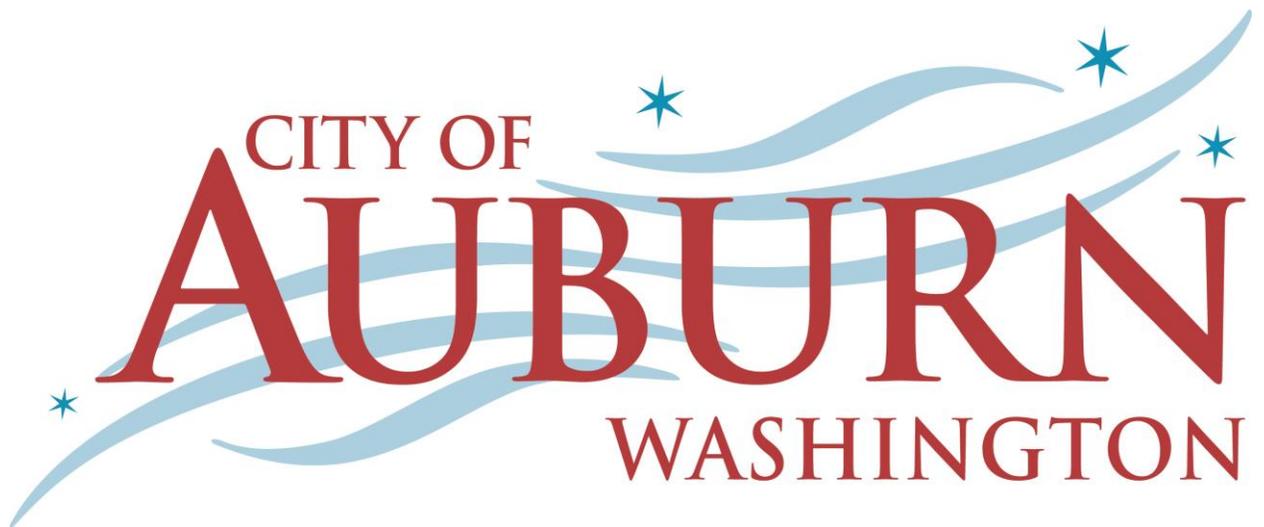
| | | | | | | | | |
|---|------------------|---------------|----------------------|-----------------|-----------------|--------------------------------------|-----------------|----------------|
| Project Name: 30th Street NE Area Flooding, Phase 1B | | | | | | | | |
| Project No: cp1522 | | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | |
| This project will complete the Phase 1 project by completing the downstream system not completed in Phase 1A. Phase 1A replaced the existing 30-inch diameter pipe generally located along the 30th St. NE alignment toward I St. NE to improve drainage conditions in and around the north end of the Auburn Municipal Airport. Phase 1B will complete the remainder of the project by constructing the downstream system to the existing Brannan Park pump station. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Storm Drainage Fund | 1,294,241 | 10,000 | | | | | | 10,000 |
| Bond Proceeds | 599,583 | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | 300,000 | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 2,193,824 | 10,000 | - | - | - | - | - | 10,000 |
| Capital Costs: | | | | | | | | |
| Design | 204,932 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 1,988,902 | 10,000 | | | | | | 10,000 |
| Subtotal | 2,193,834 | 10,000 | - | - | - | - | - | 10,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|----------------------|---------------|--------------------------------------|-----------------|-----------------|-----------------|-----------------|----------------|
| Project Name: Academy Drive, SE 312th St. SE, & D St. SE Storm Improvements | | | | | | | | |
| Project No: cp1312 | Capacity Project: NO | | Anticipated Year of Completion: 2019 | | | | | |
| Project replaces existing storm system infrastructure. Funding is from the 2015-2016 Pipeline Repair and Replacement Program. Project includes pipeline replacement in Academy Drive, a new pipeline within 312th St. SE to provide a "missing link", and the extension of a pipeline to the Velvet Square storm pond to allow the pond to be abandoned. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Storm Drainage Fund | 48,970 | | 40,000 | 400,000 | | | | 440,000 |
| Bond Proceeds | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 48,970 | - | 40,000 | 400,000 | - | - | - | 440,000 |
| Capital Costs: | | | | | | | | |
| Design | 48,970 | | 40,000 | 20,000 | | | | 60,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | 380,000 | | | | 380,000 |
| Subtotal | 48,970 | - | 40,000 | 400,000 | - | - | - | 440,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

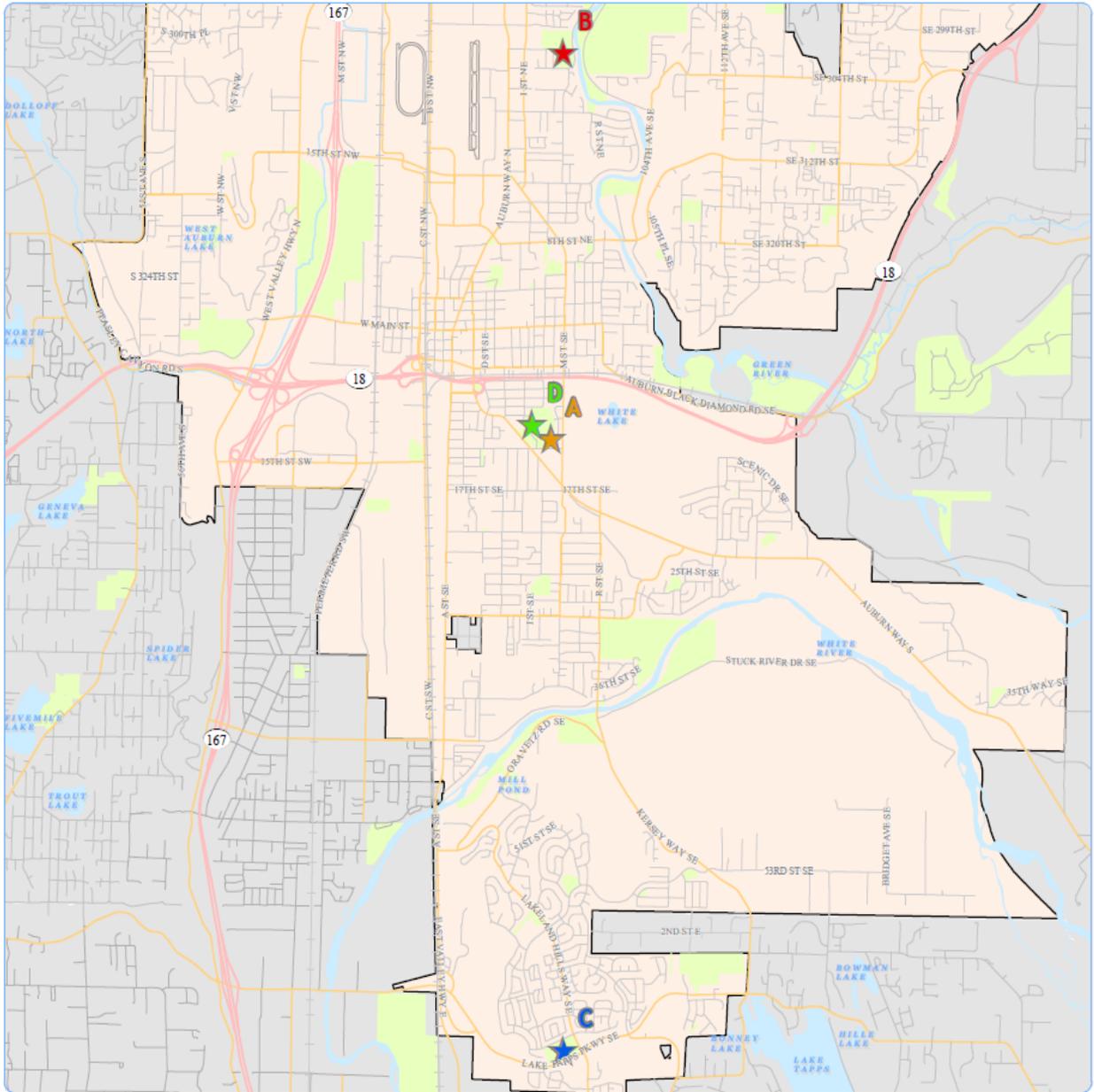
| | | | | | | | | |
|--|----------------------|---------------|--------------------------------------|-----------------|-----------------|-----------------|-----------------|----------------|
| Project Name: Riverwalk Drive SE Non-Motorized Improvements | | | | | | | | |
| Project No: sdbd14 | Capacity Project: NO | | Anticipated Year of Completion: 2019 | | | | | |
| As part of a non-motorized improvement project along Riverwalk Drive SE between Howard Road and Auburn Way South, construct large diameter storm piping to replace existing ditch, and expand Riverwalk ponds to accommodate increased capacity. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Storm Drainage Fund | | | 50,000 | 405,000 | | | | 455,000 |
| Bond Proceeds | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | - | 50,000 | 405,000 | - | - | - | 455,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 50,000 | 55,000 | | | | 105,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | 350,000 | | | | 350,000 |
| Subtotal | - | - | 50,000 | 405,000 | - | - | - | 455,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): Maintenance should decrease as a result of this project. | | | | | | | | |

| | | | | | | | | |
|---|------------------|------------------|------------------|------------------|-----------------|------------------|-----------------|------------------|
| TOTAL CAPITAL COSTS and FUNDING SOURCES - STORM DRAINAGE | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Storm Drainage Fund | 2,504,152 | 2,619,200 | 1,486,000 | 1,802,000 | 444,000 | 1,100,000 | 200,000 | 7,651,200 |
| Bond Proceeds | 599,583 | - | - | - | - | - | - | - |
| Federal | - | - | - | - | - | - | - | - |
| State | - | - | - | - | - | - | - | - |
| Local | 300,000 | - | - | - | - | - | - | - |
| REET | - | - | - | - | - | - | - | - |
| Other | - | - | - | - | - | - | - | - |
| Subtotal | 3,403,735 | 2,619,200 | 1,486,000 | 1,802,000 | 444,000 | 1,100,000 | 200,000 | 7,651,200 |
| Capital Costs: | | | | | | | | |
| Design | 393,391 | 384,000 | 420,000 | 203,000 | 100,000 | 75,000 | 100,000 | 1,282,000 |
| Right of Way | - | 935,000 | - | - | - | - | - | 935,000 |
| Construction | 3,010,354 | 1,300,200 | 1,066,000 | 1,599,000 | 344,000 | 1,025,000 | 100,000 | 5,434,200 |
| Subtotal | 3,403,745 | 2,619,200 | 1,486,000 | 1,802,000 | 444,000 | 1,100,000 | 200,000 | 7,651,200 |





Parks, Arts and Recreation Projects 2017-2018



★ A - Les Gove Park Improvements **★ C - Sunset Park Improvements** **City of Auburn**

★ B - Brannan Park Synthetic Infield **★ D - Les Gove Restroom Facility** **Parks**

Water Features

0 1,500 3,000 4,500 6,000 7,500
FEET

Printed On: 9/20/2016
Map ID: 4785

Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to its accuracy.

Parks, Arts and Recreation Projects

Sixteen projects totaling \$2,578,106 are budgeted for 2017 and nine capital projects totaling \$862,000 are budgeted for 2018.

The most significant projects include following:

- The Les Gove Park Improvements Project (\$481,906 in 2017 and \$100,000 in 2018) will provide funding for the design and implementation of recommendations from the completed Les Gove Master Plan that will increase user safety, encourage public use and community connectivity. **(See Map – “A”)**
- The Brannan Park Synthetic Infield Project (\$436,200 in 2017) will upgrade the existing dirt infield to synthetic turf to increase playability during inclement weather. **(See Map – “B”)**
- The Sunset Park Project (\$400,000 in 2017) will expand the playground area to include a spray park and additional play activities. **(See Map – “C”)**
- The Les Gove Restroom Facility Project (\$400,000 in 2017) will provide funding to construct a new restroom facility at Les Gove Park. **(See Map – “D”)**

| | | | | | | | | |
|--|---------------|----------------|-----------------------|-----------------|-----------------|---|-----------------|----------------|
| Project Name: Park Acquisitions/Development | | | | | | | | |
| Project No: gbbd04 | | | Capacity Project: YES | | | Anticipated Year of Completion: Beyond 2022 | | |
| Land acquisitions to occur based on demand and deficiencies including parks, open space, trails and corridors. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Other (KC Prop 2) | 64,614 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 750,000 |
| REET 1 | | | | | | | | - |
| Other -Park Impact Fee | | | | | | | | - |
| Subtotal | 64,614 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 750,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Acquisition | 46,414 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 750,000 |
| Construction | 18,200 | | | | | | | - |
| Subtotal | 64,614 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 750,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|--------------|----------------|-----------------------|-----------------|-----------------|--------------------------------------|-----------------|----------------|
| Project Name: Brannan Park Synthetic Infield | | | | | | | | |
| Project No: gbbd02 | | | Capacity Project: YES | | | Anticipated Year of Completion: 2019 | | |
| Upgrade the existing dirt infield to synthetic turf to increase playability during inclement weather. The Parks Department submitted an application for a Youth Sports Facilities Grant (YAF) from RCO in May 2016 for the synthetic infield. In addition, a King County Youth Athletic Facilities Grant application was submitted to cover City matching funds for the YAF grant. Additional improvements to the park include replacing the degraded concrete curbing around the perimeter of the parking lot. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | 218,100 | | | | | | 218,100 |
| Local | | 75,000 | | | | | | 75,000 |
| Other (KC Prop 2) | | 48,100 | | | | | | 48,100 |
| Other -Park Impact Fee | | 75,000 | | 60,000 | | | | 135,000 |
| Other (Donations) | | 20,000 | | | | | | 20,000 |
| Subtotal | - | 436,200 | - | 60,000 | - | - | - | 496,200 |
| Capital Costs: | | | | | | | | |
| Design | | 18,500 | | | | | | 18,500 |
| Right of Way | | | | | | | | - |
| Construction | | 417,700 | | 60,000 | | | | 477,700 |
| Subtotal | - | 436,200 | - | 60,000 | - | - | - | 496,200 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|--------------|----------------|-----------------------|-----------------|-----------------|--------------------------------------|-----------------|----------------|
| Project Name: Mary Olson Farm - Watts Property Acquisition | | | | | | | | |
| Project No: gbbd13 | | | Capacity Project: YES | | | Anticipated Year of Completion: 2017 | | |
| Acquire approximately 16 acres in the southern portion of tax parcel which is located east of the Mary Olson Farm property. The purpose of the acquisition is to create interpretive and educational opportunities in a plateau area that has historical significance within the steep forested ravine. The area was once a gathering place for Native Americans preparing to embark on fishing expeditions. The City was recently awarded a King County Conservation Futures grant to acquire the property. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | 125,000 | | | | | | 125,000 |
| REET 1 | | 125,000 | | | | | | 125,000 |
| Other (KC Prop 2) | | | | | | | | - |
| Subtotal | - | 250,000 | - | - | - | - | - | 250,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Property Acquisition | | 250,000 | | | | | | 250,000 |
| Construction | | | | | | | | - |
| Subtotal | - | 250,000 | - | - | - | - | - | 250,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Les Gove Park Improvements | | | | | | | | |
|--|----------------|----------------------|----------------|----------|--------------------------------------|----------|----------|----------------|
| Project No: cp1605 | | Capacity Project: NO | | | Anticipated Year of Completion: 2018 | | | |
| Based on completed Les Gove Master Plan, design and implement recommendations that will increase user safety, encourage public use and community connectivity. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | 115,000 | 431,906 | | | | | | 431,906 |
| Other (KC Prop 2) | 260,000 | | 100,000 | | | | | 100,000 |
| Other (Parks Impact Fee) | | 50,000 | | | | | | 50,000 |
| Subtotal | 375,000 | 481,906 | 100,000 | - | - | - | - | 581,906 |
| Capital Costs: | | | | | | | | |
| Design | 15,000 | | | | | | | - |
| Property Acquisition | | | | | | | | - |
| Construction | 360,000 | 481,906 | 100,000 | | | | | 581,906 |
| Subtotal | 375,000 | 481,906 | 100,000 | - | - | - | - | 581,906 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$5,000 | | | | | | | | |

| Project Name: Rotary Park Improvements | | | | | | | | |
|--|----------|----------------------|---------------|----------|--------------------------------------|----------|----------|---------------|
| Project No: gpbd07 | | Capacity Project: NO | | | Anticipated Year of Completion: 2018 | | | |
| Coordinate improvements with neighborhood and Rotary Club of Auburn to add walking path. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other (KC Prop 2) | | 30,000 | 30,000 | | | | | 60,000 |
| Other (Park Impact & Mitigation) | | | | | | | | - |
| Subtotal | - | 30,000 | 30,000 | - | - | - | - | 60,000 |
| Capital Costs: | | | | | | | | |
| Design | | 5,000 | 5,000 | | | | | 10,000 |
| Right of Way | | | | | | | | - |
| Construction | | 25,000 | 25,000 | | | | | 50,000 |
| Subtotal | - | 30,000 | 30,000 | - | - | - | - | 60,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Miscellaneous Parks Improvements | | | | | | | | |
|---|---------------|----------------------|----------------|----------------|---|----------------|----------------|----------------|
| Project No: gpbd03 | | Capacity Project: NO | | | Anticipated Year of Completion: Beyond 2022 | | | |
| Minor park improvements including shelters, roofs, playgrounds, irrigation and restrooms. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 300,000 |
| Federal | | | | | | | | - |
| State | | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 300,000 |
| Local | | | | | | | | - |
| REET 2 | | | | | | | | - |
| Other (Parks Impact Fee) | 10,922 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 300,000 |
| Subtotal | 10,922 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 900,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 10,922 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 900,000 |
| Subtotal | 10,922 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 900,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Game Farm Park Improvements | | | | | | | | |
|---|-------|----------------------|--------|------------------|--------------------------------------|----------|----------|------------------|
| Project No: gbbd08 | | Capacity Project: NO | | | Anticipated Year of Completion: 2019 | | | |
| Improve interior lighting and pathways and provide access from the newly acquired property on southwest corner of the park. Replace synthetic turf on two full sized soccer fields. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | 1,500,000 | | | | 1,500,000 |
| Local | | | | | | | | - |
| Other (Park Impact Fee) | | 20,000 | | | | | | 20,000 |
| REET 2 | | 20,000 | | | | | | 20,000 |
| Subtotal | - | 40,000 | - | 1,500,000 | - | - | - | 1,540,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | 40,000 | | | | 40,000 |
| Right of Way | | | | | | | | - |
| Construction | | 40,000 | | 1,460,000 | | | | 1,500,000 |
| Subtotal | - | 40,000 | - | 1,500,000 | - | - | - | 1,540,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Roegner Park | | | | | | | | |
|---|-------|----------------------|--------|----------|--------------------------------------|----------|----------|----------------|
| Project No: gbbd10 | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | | |
| This project will provide for trail system maintenance, play structure replacement and riverbank stabilization. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | | 25,000 | | | | | | 25,000 |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | 50,000 | | | | | | 50,000 |
| Other (KC Prop 2) | | 25,000 | | | | | | 25,000 |
| Other (Contribution) | | | | | | | | - |
| Subtotal | - | 100,000 | - | - | - | - | - | 100,000 |
| Capital Costs: | | | | | | | | |
| Design | | 5,000 | | | | | | 5,000 |
| Right of Way | | | | | | | | - |
| Construction | | 95,000 | | | | | | 95,000 |
| Subtotal | - | 100,000 | - | - | - | - | - | 100,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Sunset Park | | | | | | | | |
|---|-------|----------------------|--------|----------|--------------------------------------|----------|----------|----------------|
| Project No: gbbd06 | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | | |
| This project will provide for trail system maintenance, play structure replacement and riverbank stabilization. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other (Park Impact Fee) | | 200,000 | | | | | | 200,000 |
| Other (Contribution) | | 200,000 | | | | | | 200,000 |
| Subtotal | - | 400,000 | - | - | - | - | - | 400,000 |
| Capital Costs: | | | | | | | | |
| Design | | 15,000 | | | | | | 15,000 |
| Right of Way | | | | | | | | - |
| Construction | | 385,000 | | | | | | 385,000 |
| Subtotal | - | 400,000 | - | - | - | - | - | 400,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$10,000 | | | | | | | | |

| Project Name: Lakeland Hills Nature Area | | | | | | | | |
|--|-------|----------------------|----------------|----------|--------------------------------------|----------|----------|----------------|
| Project No: gbbd11 | | Capacity Project: NO | | | Anticipated Year of Completion: 2018 | | | |
| Complete Master Plan to include the development and construction of an environmental community park. Trails, fencing, parking and visitor amenities are included in the project. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET 2 | | 25,000 | 150,000 | | | | | 175,000 |
| Other (Contribution) | | | | | | | | - |
| Subtotal | - | 25,000 | 150,000 | - | - | - | - | 175,000 |
| Capital Costs: | | | | | | | | |
| Design | | 25,000 | | | | | | 25,000 |
| Right of Way | | | | | | | | - |
| Construction | | | 150,000 | | | | | 150,000 |
| Subtotal | - | 25,000 | 150,000 | - | - | - | - | 175,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$5,000 | | | | | | | | |

| Project Name: Les Gove Restroom Facility | | | | | | | | |
|--|-------|----------------------|--------|----------|--------------------------------------|----------|----------|----------------|
| Project No: gbbd14 | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | | |
| Construct new restroom to replace the dated facility at Les Gove Park. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | | | | | | | | - |
| Federal | | 250,000 | | | | | | 250,000 |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other (KC Prop 2) | | | | | | | | - |
| Other (Park Impact Fee) | | 150,000 | | | | | | 150,000 |
| Subtotal | - | 400,000 | - | - | - | - | - | 400,000 |
| Capital Costs: | | | | | | | | |
| Design | | 50,000 | | | | | | 50,000 |
| Right of Way | | | | | | | | - |
| Construction | | 350,000 | | | | | | 350,000 |
| Subtotal | - | 400,000 | - | - | - | - | - | 400,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Lakeland Hills Playground Replacement | | | | | | | | |
|--|-------|----------------------|----------------|----------|--------------------------------------|----------|----------|----------------|
| Project No: gbbd15 | | Capacity Project: NO | | | Anticipated Year of Completion: 2018 | | | |
| Replace aging playground at Lakeland Hills. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | | | 75,000 | | | | | 75,000 |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| Other (KC Prop 2) | | | | | | | | - |
| Other (Park Impact Fee) | | | 75,000 | | | | | 75,000 |
| Subtotal | - | - | 150,000 | - | - | - | - | 150,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 10,000 | | | | | 10,000 |
| Right of Way | | | | | | | | - |
| Construction | | | 140,000 | | | | | 140,000 |
| Subtotal | - | - | 150,000 | - | - | - | - | 150,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Game Farm Drainage Improvements | | | | | | | | |
|---|--------------|----------------------|----------------|-----------------|--------------------------------------|-----------------|-----------------|----------------|
| Project No: gpbdl6 | | Capacity Project: NO | | | Anticipated Year of Completion: 2018 | | | |
| Improve drainage at the entrance and in the parking lot at Game Farm Park. For years the entrance to the park and parking lots have flooded during heavy rain events. Alternatives need to be explored to divert stormwater in the necessary direction to avoid flooding these areas and affecting access to the park and sports complex. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Funding Sources: | | | | | | | | |
| Municipal Parks Constr. Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET 2 | | | 100,000 | | | | | 100,000 |
| Other (Park Impact Fee) | | | | | | | | - |
| Subtotal | - | - | 100,000 | - | - | - | - | 100,000 |
| Capital Costs: | | | | | | | | |
| Design | | | 20,000 | | | | | 20,000 |
| Right of Way | | | | | | | | - |
| Construction | | | 80,000 | | | | | 80,000 |
| Subtotal | - | - | 100,000 | - | - | - | - | 100,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: First Green & Surrounds Rebuild | | | | | | | | |
|---|--------------|----------------------|---------------|-----------------|--------------------------------------|-----------------|-----------------|----------------|
| Project No: gpbdl7 | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | | |
| Eliminate closed contours through the design and installation of drainage improvements. Drainage improvements will include cutting and filling the site to proper grades, installing subsurface drainage, and grading all imported materials to a finished product. Sod will be cut and saved, and irrigation will be installed by golf course staff. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Funding Sources: | | | | | | | | |
| Municipal Parks Constr. Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET 2 | | 25,000 | | | | | | 25,000 |
| Other (Park Impact Fee) | | | | | | | | - |
| Subtotal | - | 25,000 | - | - | - | - | - | 25,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 25,000 | | | | | | 25,000 |
| Subtotal | - | 25,000 | - | - | - | - | - | 25,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: 10th Green & Surrounds Rebuild | | | | | | | | |
|---|--------------|----------------------|---------------|-----------------|--------------------------------------|-----------------|-----------------|----------------|
| Project No: gpbdl8 | | Capacity Project: NO | | | Anticipated Year of Completion: 2018 | | | |
| Install drainage improvements to remedy poor surface and subsurface drainage. Drainage improvements will include cutting and filling the site to proper grades, installing subsurface drainage, and grading all imported materials to a finished product. Sod will be cut and saved, and irrigation will be installed by golf course staff. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Funding Sources: | | | | | | | | |
| Municipal Parks Constr. Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET 2 | | | 27,000 | | | | | 27,000 |
| Other (Park Impact Fee) | | | | | | | | - |
| Subtotal | - | - | 27,000 | - | - | - | - | 27,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | | 27,000 | | | | | 27,000 |
| Subtotal | - | - | 27,000 | - | - | - | - | 27,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

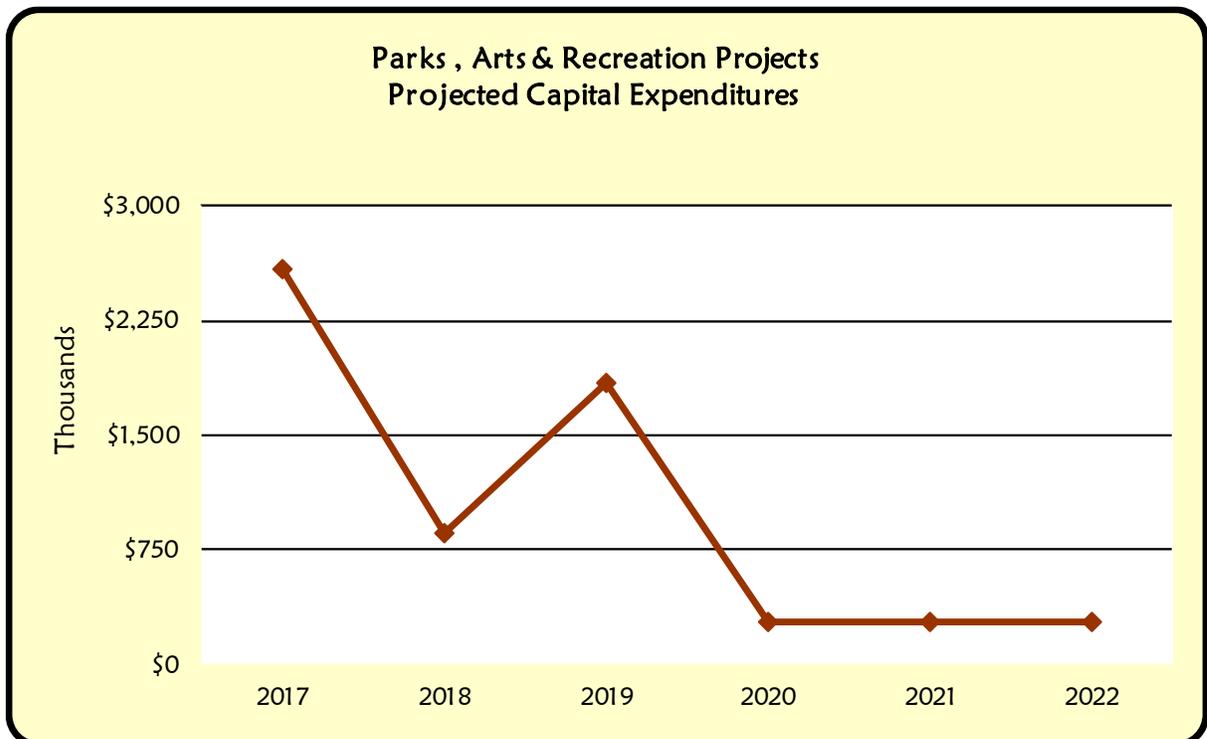
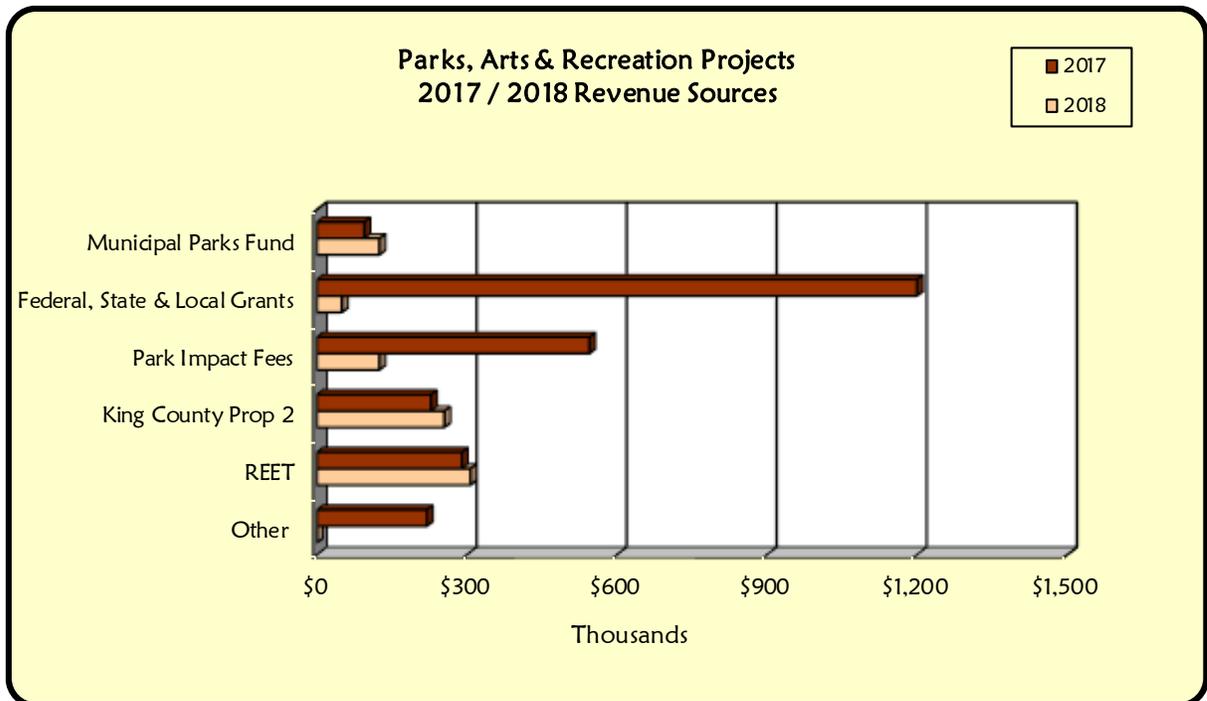
| Project Name: Fairway Drainage Improvement | | | | | | | | |
|--|-------|----------------------|---------------|----------|--------------------------------------|----------|----------|---------------|
| Project No: gbbd19 | | Capacity Project: NO | | | Anticipated Year of Completion: 2018 | | | |
| Apply top dressing sand to the first five fairways in order to firm up these landing areas so that the holes are playable year round. Sand will be applied with a three yard topdressing machine. Sand will be applied bi/weekly at a tenth of an inch of sand throughout the fairways. Fairways will start to show improvements once four inches of sand are applied. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET 2 | | 30,000 | 30,000 | | | | | 60,000 |
| Other (Park Impact Fee) | | | | | | | | - |
| Subtotal | - | 30,000 | 30,000 | - | - | - | - | 60,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 30,000 | 30,000 | | | | | 60,000 |
| Subtotal | - | 30,000 | 30,000 | - | - | - | - | 60,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Chemical Storage Container | | | | | | | | |
|--|-------|----------------------|--------|----------|--------------------------------------|----------|----------|---------------|
| Project No: gbbd20 | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | | |
| Replace the existing chemical storage container with a new Occupational Safety and Health Administration (OSHA) approved container. The new container will be 8-feet wide by 20-feet long. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET 2 | | 20,000 | | | | | | 20,000 |
| Other (Park Impact Fee) | | | | | | | | - |
| Subtotal | - | 20,000 | - | - | - | - | - | 20,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 20,000 | | | | | | 20,000 |
| Subtotal | - | 20,000 | - | - | - | - | - | 20,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

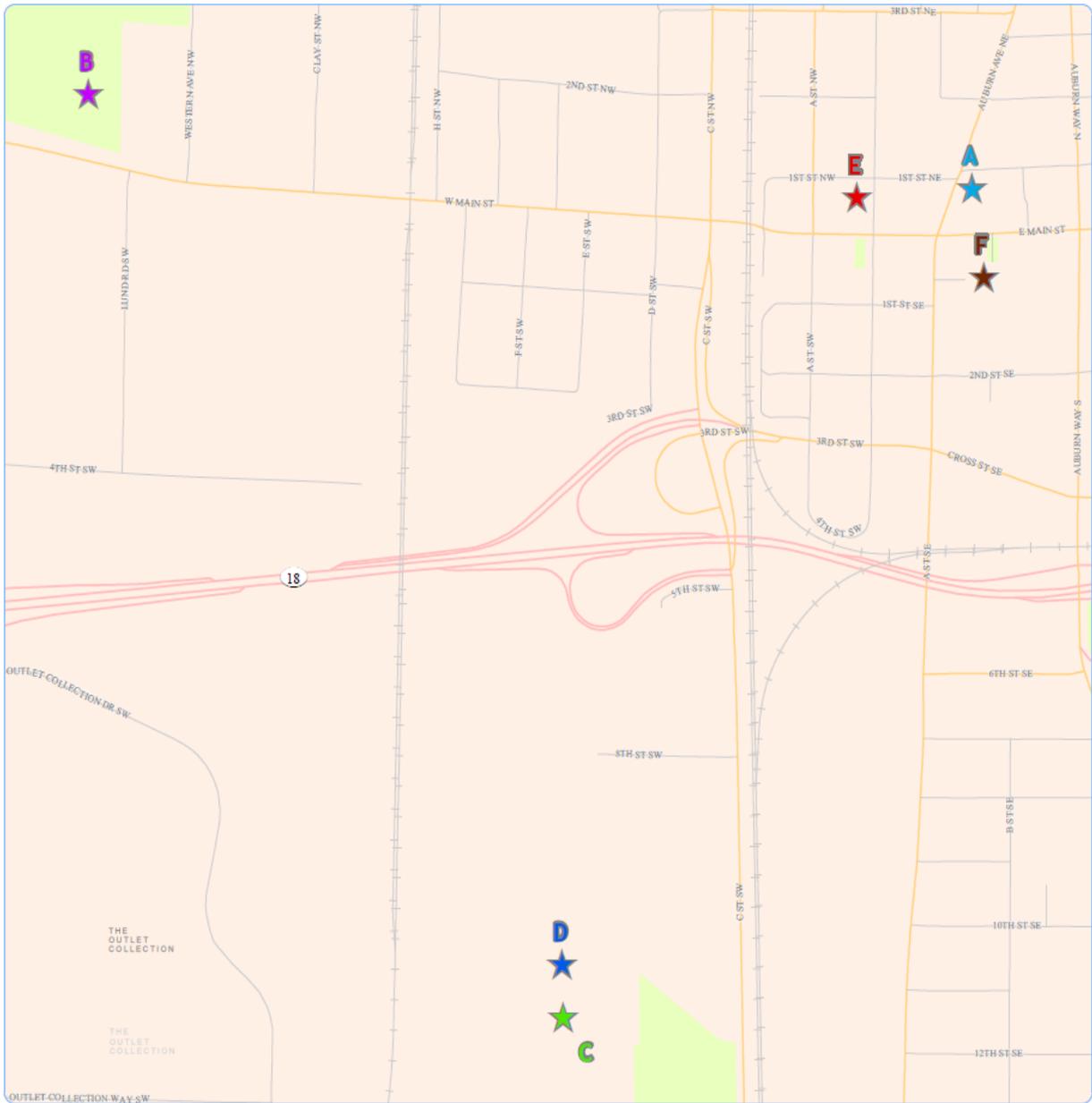
| Project Name: Topdressing Sand Storage Cover Structure | | | | | | | | |
|--|-------|----------------------|--------|----------|--------------------------------------|----------|----------|---------------|
| Project No: gbbd21 | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | | |
| Construct a structure for topdressing material, which is currently being stored in outdoor bunkers. The new structure will be similar to what Public Works M&O uses for their sanding and asphalt materials. The structure will be approximately 60-feet wide X 35-feet deep X 16-feet tall. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET 2 | | 45,000 | | | | | | 45,000 |
| Other (Park Impact Fee) | | | | | | | | - |
| Subtotal | - | 45,000 | - | - | - | - | - | 45,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 45,000 | | | | | | 45,000 |
| Subtotal | - | 45,000 | - | - | - | - | - | 45,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|--------------|----------------------|---------------|-----------------|--------------------------------------|-----------------|-----------------|----------------|
| Project Name: Les Gove Campus Security Cameras | | | | | | | | |
| Project No: gbbd22 | | Capacity Project: NO | | | Anticipated Year of Completion: 2017 | | | |
| Install infrared security cameras to both the interior areas of the park, and the northern parking lots. There will be three observations areas that will cover a majority of the approximate 25 -acres of park area. The system has off-site monitoring capabilities, which includes both web and smartphone viewing. The HD level cameras has zoom technology that will aid the Police Department, improve public safety, and decrease crime in and around the Les Gove Community Campus. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | | 20,000 | | | | | | 20,000 |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET 2 | | | | | | | | - |
| Other (Park Impact Fee) | | | | | | | | - |
| Subtotal | - | 20,000 | - | - | - | - | - | 20,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 20,000 | | | | | | 20,000 |
| Subtotal | - | 20,000 | - | - | - | - | - | 20,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|----------------|------------------|----------------|------------------|-----------------|-----------------|-----------------|------------------|
| TOTAL CAPITAL COSTS and FUNDING SOURCES - MUNICIPAL PARKS | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Municipal Parks Constr. Fund | - | 95,000 | 125,000 | 50,000 | 50,000 | 50,000 | 50,000 | 420,000 |
| Federal | - | 250,000 | - | - | - | - | - | 250,000 |
| Local | 115,000 | 681,906 | - | - | - | - | - | 681,906 |
| State | - | 268,100 | 50,000 | 1,550,000 | 50,000 | 50,000 | 50,000 | 2,018,100 |
| Other (Park Impact Fee) | 10,922 | 545,000 | 125,000 | 110,000 | 50,000 | 50,000 | 50,000 | 930,000 |
| Other (KC Prop 2) | 324,614 | 228,100 | 255,000 | 125,000 | 125,000 | 125,000 | 125,000 | 983,100 |
| REET 1 | - | 125,000 | - | - | - | - | - | 125,000 |
| REET 2 | - | 165,000 | 307,000 | - | - | - | - | 472,000 |
| Other TBD & Contributions | - | 220,000 | - | - | - | - | - | 220,000 |
| Subtotal | 450,536 | 2,578,106 | 862,000 | 1,835,000 | 275,000 | 275,000 | 275,000 | 6,100,106 |
| Capital Costs: | | | | | | | | |
| Design | 15,000 | 118,500 | 35,000 | 40,000 | - | - | - | 193,500 |
| Property Acquisition | 46,414 | 375,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 1,000,000 |
| Right of Way | - | - | - | - | - | - | - | - |
| Construction | 389,122 | 2,084,606 | 702,000 | 1,670,000 | 150,000 | 150,000 | 150,000 | 4,906,606 |
| Subtotal | 450,536 | 2,578,106 | 862,000 | 1,835,000 | 275,000 | 275,000 | 275,000 | 6,100,106 |



General Municipal and Community Improvement Projects 2017-2018



| | | |
|--|--|--|
| <p> A - Downtown Auburn Arts Center</p> <p> B - Auburn Environmental Park Boardwalk Phase 2</p> <p> C - Equipment Rental Vehicle Maintenance</p> | <p> D - M&O Fuel Tank Replacement</p> <p> E - City Hall Exterior Structural Repairs</p> <p> F - City Downtown Public Parking Lot Reconfiguration</p> | <p> City of Auburn</p> <p> Parks</p> <p> Water Features</p> |
| | | <p>0 225 450 675 900 1,125 FEET</p> <p>Printed On: 9/21/2016 Map ID: 4786</p> <p>Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to its accuracy.</p> |

General Municipal and Community Improvement Projects

Twelve Community Improvement Projects totaling \$1,365,331 are budgeted for 2017 and ten projects totaling \$1,821,109 are budgeted for 2018. Seven General Municipal Building Projects totaling \$1,558,037 are budgeted for 2017 and eight projects totaling \$2,352,039 are budgeted for 2018.

The “Community Improvement Projects” include the following:

- The Auburn Environmental Park Boardwalk –Phase 2 project (\$35,000 in 2017 and \$800,000 in 2018) will construct a combination of surface trail and elevated boardwalk trail from the current terminus at the Bird Viewing Tower to a connection with the Interurban Trail. **(See Map – “B”)**
- The Citywide ADA & Sidewalk Improvements Project (\$200,000 in both 2017 and 2018) will fund citywide accessibility improvements to the public right-of way sidewalk system including adding/upgrading curb ramps, removing barriers to access and completing gaps.
- Annual Traffic Signal Replacement & Improvements (\$175,000 in both 2017 and 2018) will fund replacement for traffic signal and Intelligent Transportation System equipment. This project will also fund minor safety improvements, operations improvements and Accessible Pedestrian Signal improvements.
- Local Revitalization Debt Service (\$222,510 in 2017 and \$226,109 in 2018) for GO Bonds issued for the Downtown Promenade Improvements.
- The City Downtown Public Parking Lot Reconfiguration Project (\$326,251 in 2017) will reconfigure the City owned public parking lot between Safeway and Main Street to address pedestrian and vehicular circulation. **(See Map – “F”)**

The “General Municipal Building Projects” include the following:

- The Downtown Auburn Arts Center Project (\$293,000 in 2017 and \$637,000 in 2018) will fund renovation of the property and building located at Auburn Avenue to create a dedicated Art Center in the downtown area. This project would increase access to the arts for all Auburn residents and visitors. **(See Map – “A”)**
- Construction of a Vehicle Maintenance Bay (\$250,000 in 2017 and \$220,000 2018) for heavy equipment and large vehicles to improve efficiency and the ability to perform inspections and maintenance on more than one large vehicle at a time. **(See Map – “C”)**
- The M&O Fuel Tank Replacement Project (\$70,000 in 2017 and \$250,000 in 2018) will replace three 10,000-gallon underground tanks that were installed in 1989 with new above ground tanks. This project will provide future costs savings to the City due to reduced maintenance and inspections costs. **(See Map – “D”)**
- City Hall Exterior Structural Repairs (\$250,000 in 2018) will provide funding to repair structural deterioration. **(See Map – “E”)**
- City Hall Annex Debt Service (\$645,037 in 2017 and \$645,039 in 2018) for GO Bonds issued for the City Hall Annex.

| Project Name: Citywide ADA & Sidewalk Improvements | | | | | | | | |
|---|----------------|----------------------|----------------|---------------------------------|-----------------|-----------------|-----------------|------------------|
| Project No: various_gcbd01 | | Capacity Project: NO | | Anticipated Year of Completion: | | | Beyond 2022 | |
| This project funds citywide accessibility improvements to the public right-of-way sidewalk system including adding/upgrading curb ramps, removing barriers to access and completing gaps. Improvements are programmed annually based on the criteria adopted in the City's Public Right-of-Way Accessibility Transition Plan. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Capital Improvement Fund 328 | 172,493 | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | 400,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,200,000 |
| Other | | | | | | | | - |
| Subtotal | 572,493 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,200,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 572,493 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,200,000 |
| Subtotal | 572,493 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,200,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Annual Traffic Signal Replacement & Improvements | | | | | | | | |
|---|----------------|----------------------|----------------|---------------------------------|-----------------|-----------------|-----------------|------------------|
| Project No: various_gcbd07 | | Capacity Project: NO | | Anticipated Year of Completion: | | | Beyond 2022 | |
| This project funds end of life capital replacement for traffic signal and Intelligent Transportation System equipment including cabinets, video detection cameras, field network devices, traffic cameras, battery backup components, and other related equipment. This project also funds minor safety improvements, operations improvements, and Accessible Pedestrian Signal Improvements based on the criteria adopted in the City's Public Right-of-Way Accessibility Transition Plan. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Capital Improvement Fund 328 | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | 175,000 | 175,000 | 175,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,150,000 |
| Other | | | | | | | | - |
| Subtotal | 175,000 | 175,000 | 175,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,150,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 175,000 | 175,000 | 175,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,150,000 |
| Subtotal | 175,000 | 175,000 | 175,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,150,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Mohawks Plastics Site Mitigation Project | | | | | | | | |
|--|----------------|----------------------|---------------|---------------------------------|-----------------|-----------------|-----------------|----------------|
| Project No: cp0767 | | Capacity Project: NO | | Anticipated Year of Completion: | | | 2017 | |
| The project consists of developing a wetland mitigation plan and conducting construction within the Goedecke South Property owned by the Sewer Utility in order to compensate for the loss of approximately 1.6-acre wetlands on the Mohawk Plastics property. The project was approved under an existing agreement approved by Resolution No. 4196, June 2007. The project was completed in 2010 and is currently within the 10-year monitoring period, which involves annual maintenance, monitoring and reporting. Staff anticipates to receive early release from the monitoring period in 2016 or 2017. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Capital Improvement Fund 328 | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | 78,283 | | | | | | | - |
| Other (Traffic Impact) | 516,106 | 20,000 | | | | | | 20,000 |
| Subtotal | 594,389 | 20,000 | - | - | - | - | - | 20,000 |
| Capital Costs: | | | | | | | | |
| Design | 170,706 | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 423,683 | 20,000 | | | | | | 20,000 |
| Subtotal | 594,389 | 20,000 | - | - | - | - | - | 20,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|----------------------|----------------|----------------|---------------------------------|-----------------|-----------------|-----------------|----------------|
| Project Name: Neighborhood Traffic Calming Program | | | | | | | | |
| Project No: gbd06 | Capacity Project: NO | | | Anticipated Year of Completion: | | | Beyond 2022 | |
| This project will implement neighborhood traffic calming strategies including street lighting, speed cushions, signage, speed radar signs, mini roundabouts, chicanes, traffic circles, and other approved traffic calming devices. Projects will be selected annually based on neighborhood meetings, public surveys, and engineering studies. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Capital Improvement Fund 328 | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | 194,000 | 100,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 850,000 |
| Other (Traffic Impact) | | | | | | | | - |
| Subtotal | 194,000 | 100,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 850,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 194,000 | 100,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 850,000 |
| Subtotal | 194,000 | 100,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 850,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|----------------------|---------------|---------------|---------------------------------|-----------------|-----------------|-----------------|----------------|
| Project Name: Public Art | | | | | | | | |
| Project No: gbd05 | Capacity Project: NO | | | Anticipated Year of Completion: | | | Beyond 2022 | |
| The City designates \$30,000 annually toward the purchase of public art, for placement at various locations throughout the City. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | 2 Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Capital Improvement Fund 328 | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | 133,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 180,000 |
| Other | | | | | | | | - |
| Subtotal | 133,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 180,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 133,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 180,000 |
| Subtotal | 133,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 180,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|----------------------|---------------|---------------|---------------------------------|-----------------|-----------------|-----------------|----------------|
| Project Name: City Wetland Mitigation Projects | | | | | | | | |
| Project No: cp1315 | Capacity Project: NO | | | Anticipated Year of Completion: | | | 2021 | |
| This project designs and constructs off-site wetland mitigation in the Auburn Environmental Park for participating development projects as approved through the City's development review process. Design, construction, monitoring, and maintenance of the mitigation is funded through wetland mitigation fees collected by the City. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other -Wetland Mitigation | 4,355 | 31,570 | 5,000 | 5,000 | 5,000 | 5,000 | | 51,570 |
| Subtotal | 4,355 | 31,570 | 5,000 | 5,000 | 5,000 | 5,000 | - | 51,570 |
| Capital Costs: | | | | | | | | |
| Design | | 10,000 | | | | | | 10,000 |
| Right of Way | | | | | | | | - |
| Construction | 4,355 | 21,570 | 5,000 | 5,000 | 5,000 | 5,000 | | 41,570 |
| Subtotal | 4,355 | 31,570 | 5,000 | 5,000 | 5,000 | 5,000 | - | 51,570 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Auburn Environmental Park Boardwalk -Phase 2 | | | | | | | | |
|---|-------------------|---------------|----------------|---------------------------------|-----------------|-----------------|-----------------|----------------|
| Project No: cp1611 | Capacity Project: | | NO | Anticipated Year of Completion: | | | 2018 | |
| The Auburn Environmental Park (AEP) provides vegetated natural open space within an urbanized area. The AEP provides opportunities for local economic development, water quality improvement, storm water detention, flood control, fish and wildlife enhancement, visual resources, public education, and passive recreation, including walking trails and bird viewing amenities. In 2012, the City completed the construction of approximately 1,200 lineal feet of the first phase (Phase 1) of an elevated boardwalk trail in the Auburn Environmental Park (AEP). This trail extended from West Main Street through existing wetlands in the AEP terminating at the base of the Bird Viewing Tower constructed in 2009. As part of the construction of the elevated boardwalk, the City also installed interpretative signage, bench seating, limited new vehicle parking on Western Avenue and over two acres of wetland species of trees, plants and shrubs. Phase 2 of the elevated boardwalk trail would construct a combination of approximately 2,000 lineal feet of surface trail and elevated boardwalk trail from the current terminus at the Bird Viewing Tower to a connection with the Interurban Trail. The Phase 2 project will further previous and current Councils' visions of the AEP providing passive recreation and environmental education opportunities for all Auburn citizens. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Capital Improvement Fund 328 | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | 550,000 | | | | | 550,000 |
| Local | | | 250,000 | | | | | 250,000 |
| REET | 40,000 | 35,000 | | | | | | 35,000 |
| Other | | | | | | | | - |
| Subtotal | 40,000 | 35,000 | 800,000 | - | - | - | - | 835,000 |
| Capital Costs: | | | | | | | | |
| Design | 40,000 | 35,000 | | | | | | 35,000 |
| Right of Way | | | | | | | | - |
| Construction | | | 800,000 | | | | | 800,000 |
| Subtotal | 40,000 | 35,000 | 800,000 | - | - | - | - | 835,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$10,000 | | | | | | | | |

| Project Name: Wayfinding Program | | | | | | | | |
|---|-------------------|---------------|---------------|---------------------------------|-----------------|-----------------|-----------------|----------------|
| Project No: gcbd03 | Capacity Project: | | NO | Anticipated Year of Completion: | | | 2018 | |
| Phase 1: Develop a citywide wayfinding design and strategy. This phase will include a pedestrian strategy for downtown and a vehicular strategy that would be deployed citywide. The design effort will include identification of key locations to install wayfinding signage as well as the look and appearance of signage. Phase 2: Produce and deploy wayfinding signage consistent with the design developed in phase 1. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Capital Improvement Fund 328 | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | 25,000 | 35,000 | | | | | 60,000 |
| Other | | | | | | | | - |
| Subtotal | - | 25,000 | 35,000 | - | - | - | - | 60,000 |
| Capital Costs: | | | | | | | | |
| Design | | 25,000 | | | | | | 25,000 |
| Right of Way | | | 35,000 | | | | | 35,000 |
| Construction | | | | | | | | - |
| Subtotal | - | 25,000 | 35,000 | - | - | - | - | 60,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Citywide Bridge Railing Replacements | | | | | | | | |
|---|-------------------|----------------|----------------|---------------------------------|-----------------|-----------------|-----------------|----------------|
| Project No: gcbd08 | Capacity Project: | | NO | Anticipated Year of Completion: | | | 2019 | |
| This project will fund the refinishing/replacement of bridge railings for the 15th ST NW Bridges over the BNSF and UP Railroads and the Auburn Way South Bridge over R Street SE. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Capital Improvement Fund 328 | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | 100,000 | 100,000 | 100,000 | | | | 300,000 |
| Other | | | | | | | | - |
| Subtotal | - | 100,000 | 100,000 | 100,000 | - | - | - | 300,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 100,000 | 100,000 | 100,000 | | | | 300,000 |
| Subtotal | - | 100,000 | 100,000 | 100,000 | - | - | - | 300,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Citywide Street Lighting Improvements | | | | | | | | |
|--|--------------|----------------------|----------------|-----------------|---------------------------------|-----------------|-----------------|----------------|
| Project No: gcbd09 | | Capacity Project: NO | | | Anticipated Year of Completion: | | Beyond 2022 | |
| This project will fund street lighting improvements in neighborhoods without existing infrastructure. Projects will be selected from prioritized list developed with neighborhood input. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Capital Improvement Fund 328 | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 |
| Other | | | | | | | | - |
| Subtotal | - | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 |
| Subtotal | - | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 600,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: Downtown Auburn Arts Center | | | | | | | | |
|---|--------------|----------------------|----------------|-----------------|---------------------------------|-----------------|-----------------|----------------|
| Project No: cp1612 | | Capacity Project: NO | | | Anticipated Year of Completion: | | 2018 | |
| Renovation to the property and building located at 20 Auburn Avenue (100 Auburn Avenue) Building for the creation of a Downtown Arts Center. The renovation of this building will allow increased access to the arts for Auburn residents and visitors. Having a dedicated Art Center alongside the Auburn Avenue Theater performing arts series has the potential to transform Auburn into an arts tourism destination within the South Puget Sound. This project is a high priority for the City of Auburn and the purchase of this important building was completed in 2016. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Local Revitalization Fund 330 | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | 93,000 | 597,000 | | | | | 690,000 |
| Local | | 200,000 | 40,000 | | | | | 240,000 |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | 293,000 | 637,000 | - | - | - | - | 930,000 |
| Capital Costs: | | | | | | | | |
| Design | | 93,000 | | | | | | 93,000 |
| Right of Way | | | | | | | | - |
| Construction | | 200,000 | 637,000 | | | | | 837,000 |
| Subtotal | - | 293,000 | 637,000 | - | - | - | - | 930,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$95,000 | | | | | | | | |

| Project Name: City Downtown Public Parking Lot Reconfiguration | | | | | | | | |
|--|---------------|----------------------|---------------|-----------------|---------------------------------|-----------------|-----------------|----------------|
| Project No: cpxxxx | | Capacity Project: NO | | | Anticipated Year of Completion: | | 2015 | |
| Reconfigure the City owned public parking lot between Safeway and Main Street to address pedestrian and vehicular circulation; remove existing landscaping to allow more flexibility in the parking lot redesign; explore whether more parking stalls can be added to the lot to aid in providing additional customer parking within Downtown Auburn; and resurface the parking lot. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Local Revitalization Fund 330 | 30,000 | 326,251 | | | | | | 326,251 |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 30,000 | 326,251 | - | - | - | - | - | 326,251 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | 30,000 | 326,251 | | | | | | 326,251 |
| Subtotal | 30,000 | 326,251 | - | - | - | - | - | 326,251 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|----------------|----------------|----------------------|-----------------|---------------------------------|-----------------|-----------------|------------------|
| Project Name: Local Revitalization | | | | | | | | |
| Project No: cpxxxx | | | Capacity Project: NO | | Anticipated Year of Completion: | | Beyond 2022 | |
| To pay debt service costs on 2010 General Obligation bonds issued for the Downtown Promenade Improvements. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | 3 Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | 653,200 | 222,510 | 226,109 | 220,500 | 220,300 | 224,700 | 223,400 | 1,337,519 |
| Other | | | | | | | | - |
| Subtotal | 653,200 | 222,510 | 226,109 | 220,500 | 220,300 | 224,700 | 223,400 | 1,337,519 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Long-Term Debt Service | 653,200 | 222,510 | 226,109 | 220,500 | 220,300 | 224,700 | 223,400 | 1,337,519 |
| Subtotal | 653,200 | 222,510 | 226,109 | 220,500 | 220,300 | 224,700 | 223,400 | 1,337,519 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|--------------|----------------|----------------------|-----------------|---------------------------------|-----------------|-----------------|----------------|
| Project Name: M&O Vehicle Storage Bay Improvements | | | | | | | | |
| Project No: cp0711 | | | Capacity Project: NO | | Anticipated Year of Completion: | | 2018 | |
| Enclose the 8 existing bays to provide necessary weather protection for street sweepers, vacators, sanding, and snow plow equipment. Construct storage shed to facilitate removal of portable containers, improving space utilization and traffic flow throughout M&O. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Equipment Rental Fund | 5,451 | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | 25,000 | 25,000 | | | | | 50,000 |
| Other (Water, Sewer & Storm Funds) | | 75,000 | 75,000 | | | | | 150,000 |
| Subtotal | 5,451 | 100,000 | 100,000 | - | - | - | - | 200,000 |
| Capital Costs: | | | | | | | | |
| Design | | 10,000 | 10,000 | | | | | 20,000 |
| Right of Way | | | | | | | | - |
| Construction | 5,451 | 90,000 | 90,000 | | | | | 180,000 |
| Subtotal | 5,451 | 100,000 | 100,000 | - | - | - | - | 200,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|---|---------------|----------------|----------------------|-----------------|---------------------------------|-----------------|-----------------|----------------|
| Project Name: Equipment Rental Vehicle Maintenance Bay | | | | | | | | |
| Project No: cp1223 | | | Capacity Project: NO | | Anticipated Year of Completion: | | 2018 | |
| Build additional vehicle bay at Equipment Rental shop for heavy equipment and large vehicles to improve efficiency and remove choke points. Adding a large vehicle bay with a large vehicle lift will enable us to perform inspections and maintenance on more than one large vehicle at a time, this becomes extremely important during emergency operations such as snow and ice events. The City currently has 2.5 maintenance bays, this project will add one more maintenance bay for a total of 3.5 bays. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Equipment Rental Fund | 29,276 | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | 62,500 | 55,000 | | | | | 117,500 |
| Other (Water, Sewer & Storm Funds) | | 187,500 | 165,000 | | | | | 352,500 |
| Subtotal | 29,276 | 250,000 | 220,000 | - | - | - | - | 470,000 |
| Capital Costs: | | | | | | | | |
| Design | | 25,000 | 22,000 | | | | | 47,000 |
| Right of Way | | | | | | | | - |
| Construction | 29,276 | 225,000 | 198,000 | | | | | 423,000 |
| Subtotal | 29,276 | 250,000 | 220,000 | - | - | - | - | 470,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| Project Name: M & O Fuel Tank Replacement | | | | | | | | |
|--|-------|----------------------|----------------|----------|---------------------------------|----------|----------|----------------|
| Project No: erbd01 | | Capacity Project: NO | | | Anticipated Year of Completion: | | 2018 | |
| Replace three 10,000 gallon underground tanks with new above ground tanks. The existing tanks were installed in 1989 and are single wall fiberglass tanks. It will be a benefit to the City to have the tanks above ground in the future due to the reduced maintenance and inspection cost. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Equipment Rental Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | 17,500 | 62,500 | | | | | 80,000 |
| Other (Water, Sewer & Storm Funds) | | 52,500 | 187,500 | | | | | 240,000 |
| Subtotal | - | 70,000 | 250,000 | - | - | - | - | 320,000 |
| Capital Costs: | | | | | | | | |
| Design | | 7,000 | 25,000 | | | | | 32,000 |
| Right of Way | | | | | | | | - |
| Construction | | 63,000 | 225,000 | | | | | 288,000 |
| Subtotal | - | 70,000 | 250,000 | - | - | - | - | 320,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): This project should reduce the operating budget due to lower maintenance and inspection costs. | | | | | | | | |

| Project Name: M & O Lunchroom Expansion | | | | | | | | |
|--|-------|----------------------|--------|----------|---------------------------------|----------|----------|----------------|
| Project No: erbd02 | | Capacity Project: NO | | | Anticipated Year of Completion: | | 2017 | |
| Expansion of the current lunchroom by redesigning the area to accommodate All-Staff meetings, provide for a training facility, lunch room and also serve as the Department Operations Center (DOC) during an emergency event. In addition, the design will include sliding doors which will allow the area to serve two purposes at once, for example, one half of the room being used as a DOC and the other half open to employees to use as a lunch/break room. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Equipment Rental Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | 37,500 | | | | | | 37,500 |
| Other (Water, Sewer & Storm funds) | | 112,500 | | | | | | 112,500 |
| Subtotal | - | 150,000 | - | - | - | - | - | 150,000 |
| Capital Costs: | | | | | | | | |
| Design | | 15,000 | | | | | | 15,000 |
| Right of Way | | | | | | | | - |
| Construction | | 135,000 | | | | | | 135,000 |
| Subtotal | - | 150,000 | - | - | - | - | - | 150,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

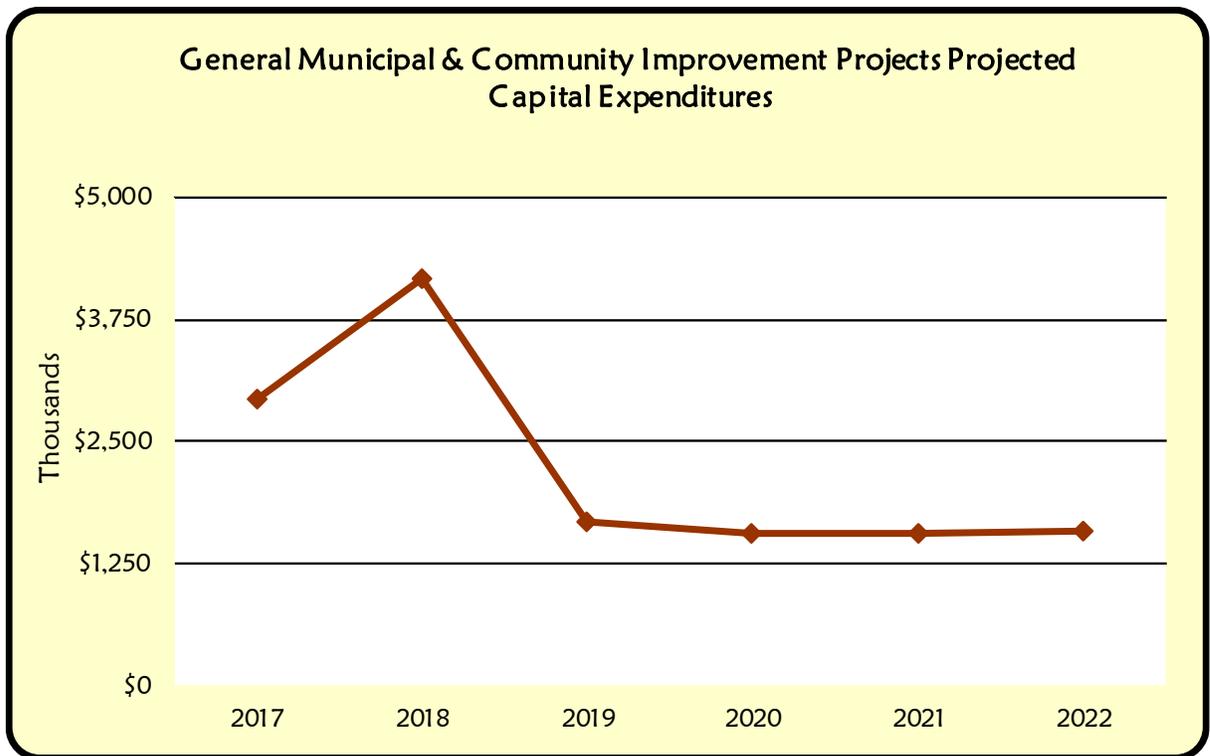
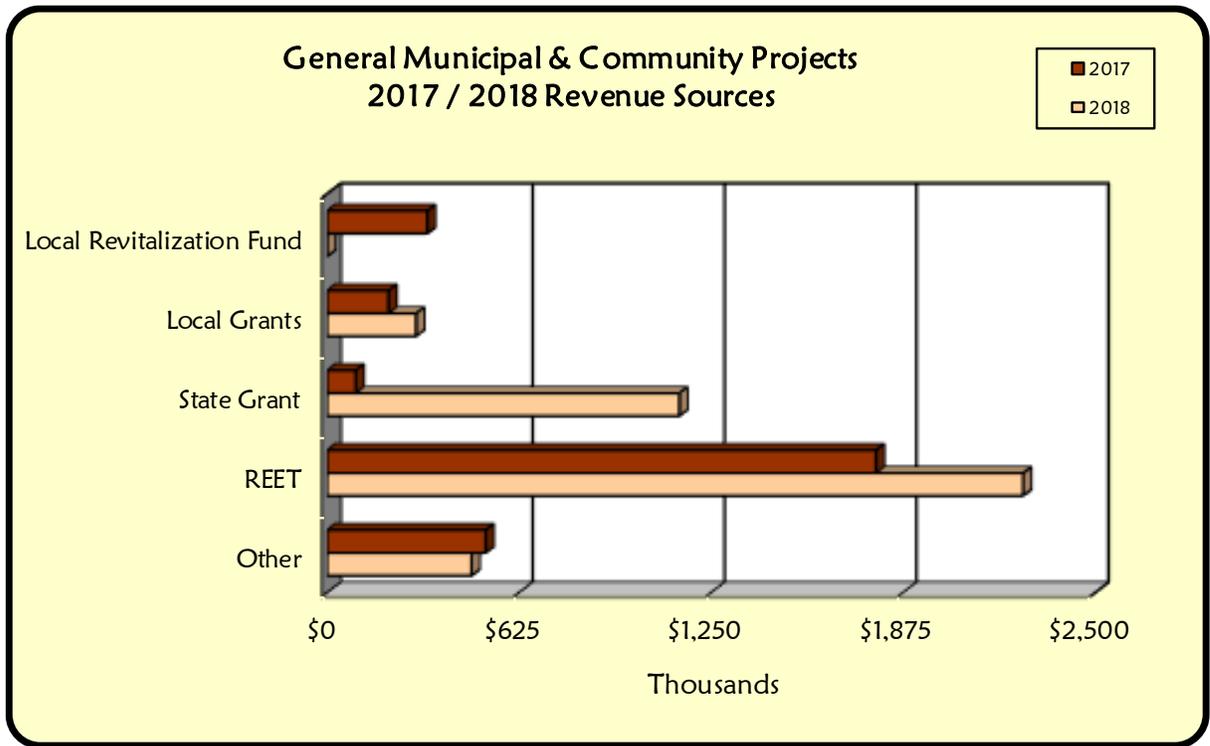
| Project Name: Maintenance and Operations Master Planning | | | | | | | | |
|--|-------|----------------------|---------------|----------|---------------------------------|----------|----------|----------------|
| Project No: erbd03 | | Capacity Project: NO | | | Anticipated Year of Completion: | | 2018 | |
| Use consulting services to look at current and future space needs for maintenance activities. This will encompass land, building and access needs at the existing site or other locations. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Equipment Rental Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | 12,500 | 12,500 | | | | | 25,000 |
| Other (Water, Sewer & Storm funds) | | 37,500 | 37,500 | | | | | 75,000 |
| Subtotal | - | 50,000 | 50,000 | - | - | - | - | 100,000 |
| Capital Costs: | | | | | | | | |
| Design | | 50,000 | 50,000 | | | | | 100,000 |
| Right of Way | | | | | | | | - |
| Construction | | | | | | | | - |
| Subtotal | - | 50,000 | 50,000 | - | - | - | - | 100,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

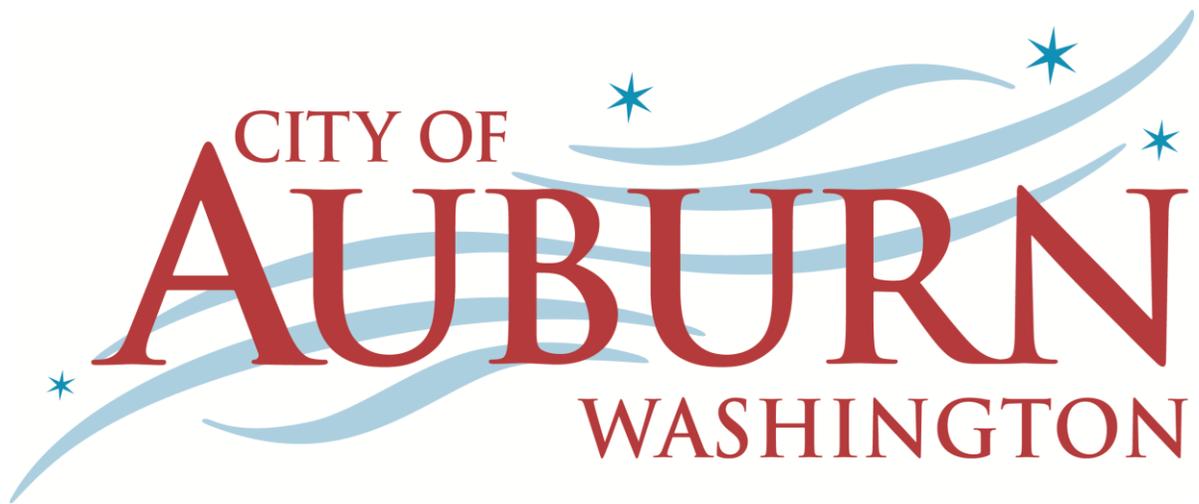
| | | | | | | | | |
|--|--------------|---------------|----------------------|-----------------|---------------------------------|-----------------|-----------------|----------------|
| Project Name: City Hall Exterior Structural Repairs | | | | | | | | |
| Project No: msxxxx | | | Capacity Project: NO | | Anticipated Year of Completion: | | 2018 | |
| This project will fund City Hall exterior structural repairs. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Equipment Rental Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | 250,000 | | | | | 250,000 |
| Other | | | | | | | | - |
| Subtotal | - | - | 250,000 | - | - | - | - | 250,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | | 250,000 | | | | | 250,000 |
| Subtotal | - | - | 250,000 | - | - | - | - | 250,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| | | | | | | | | |
|--|--------------|---------------|----------------------|-----------------|---------------------------------|-----------------|-----------------|----------------|
| Project Name: City Hall Roof Replacement | | | | | | | | |
| Project No: msxxxx | | | Capacity Project: NO | | Anticipated Year of Completion: | | 2018 | |
| This project will replace the existing roof at City Hall. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Equipment Rental Fund | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | 200,000 | | | | | 200,000 |
| Other | | | | | | | | - |
| Subtotal | - | - | 200,000 | - | - | - | - | 200,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | | 200,000 | | | | | 200,000 |
| Subtotal | - | - | 200,000 | - | - | - | - | 200,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

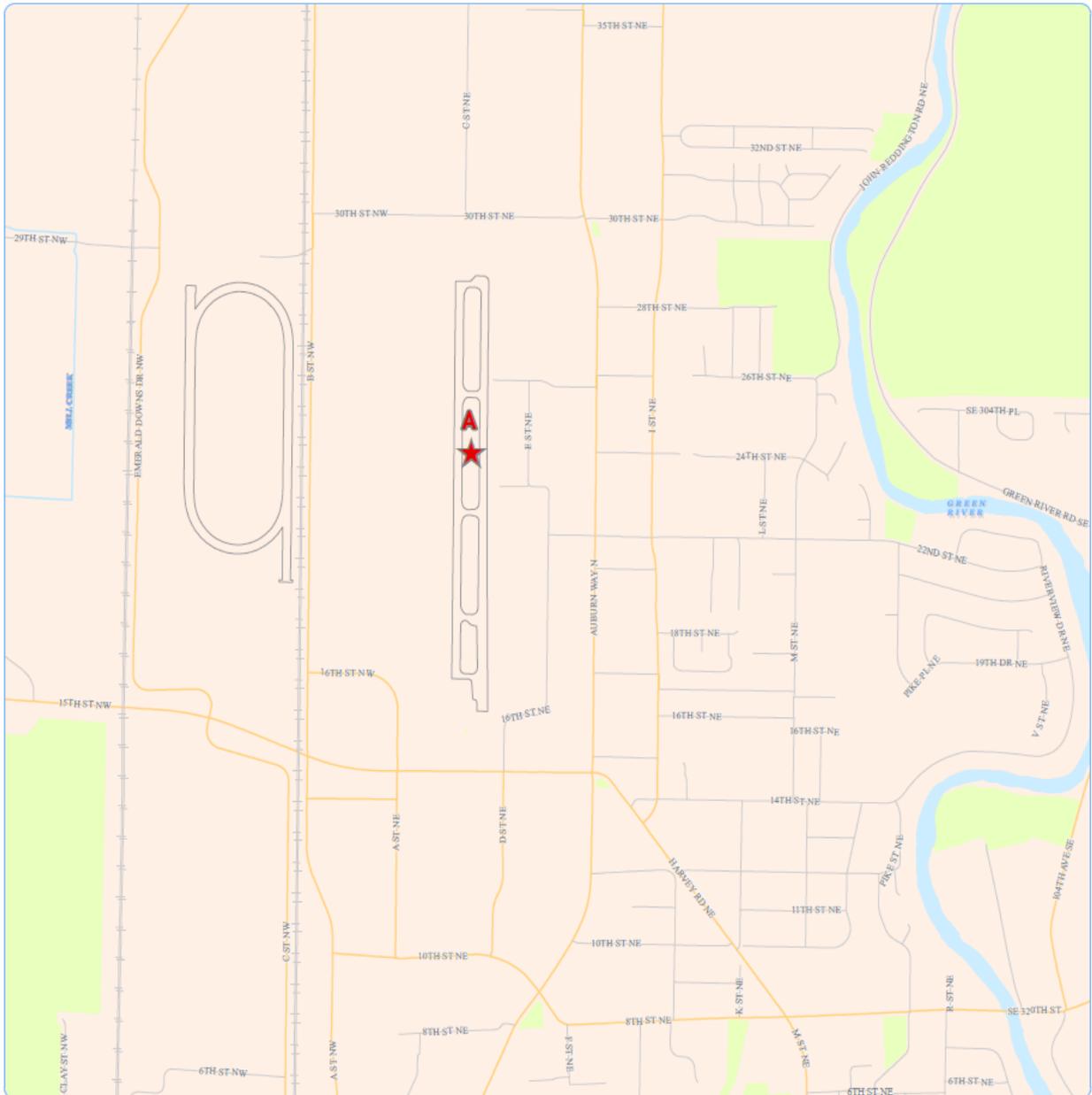
| | | | | | | | | |
|---|------------------|----------------|----------------------|-----------------|---------------------------------|-----------------|-----------------|------------------|
| Project Name: City Hall Annex Debt Service | | | | | | | | |
| Project No: cpxxxx | | | Capacity Project: NO | | Anticipated Year of Completion: | | Beyond 2020 | |
| To pay debt service costs on General Obligation bonds issued for the City Hall Annex. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | 3 Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Capital Improvement Fund 328 | | | | | | | | - |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | 1,947,750 | 645,037 | 645,039 | 657,100 | 658,200 | 656,250 | 674,150 | 3,935,776 |
| Other | | | | | | | | - |
| Subtotal | 1,947,750 | 645,037 | 645,039 | 657,100 | 658,200 | 656,250 | 674,150 | 3,935,776 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Long-Term Debt Service | 1,947,750 | 645,037 | 645,039 | 657,100 | 658,200 | 656,250 | 674,150 | 3,935,776 |
| Subtotal | 1,947,750 | 645,037 | 645,039 | 657,100 | 658,200 | 656,250 | 674,150 | 3,935,776 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| TOTAL CAPITAL COSTS and FUNDING SOURCES - GENERAL GOVERNMENTAL PROJECTS | | | | | | | | |
|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Capital Improvements Fund 328 | 172,493 | - | - | - | - | - | - | - |
| Equipment Rental Fund 560 | 34,727 | - | - | - | - | - | - | - |
| Local Revitalization Fund 330 | 30,000 | 326,251 | - | - | - | - | - | 326,251 |
| Federal | - | - | - | - | - | - | - | - |
| State | - | 93,000 | 1,147,000 | - | - | - | - | 1,240,000 |
| Local | - | 200,000 | 290,000 | - | - | - | - | 490,000 |
| REET | 3,621,233 | 1,787,547 | 2,266,148 | 1,657,600 | 1,558,500 | 1,560,950 | 1,577,550 | 10,408,295 |
| Other | 520,461 | 516,570 | 470,000 | 5,000 | 5,000 | 5,000 | - | 1,001,570 |
| Subtotal | 4,378,914 | 2,923,368 | 4,173,148 | 1,662,600 | 1,563,500 | 1,565,950 | 1,577,550 | 13,466,116 |
| Capital Costs: | | | | | | | | |
| Design | 210,706 | 270,000 | 107,000 | - | - | - | - | 377,000 |
| Right of Way | - | - | 35,000 | - | - | - | - | 35,000 |
| Construction | 4,168,208 | 2,653,368 | 4,031,148 | 1,662,600 | 1,563,500 | 1,565,950 | 1,577,550 | 13,054,116 |
| Long-Term Debt Service | 2,600,950 | 867,547 | 871,148 | 877,600 | 878,500 | 880,950 | 897,550 | 5,273,295 |
| Subtotal | 4,378,914 | 2,923,368 | 4,173,148 | 1,662,600 | 1,563,500 | 1,565,950 | 1,577,550 | 13,466,116 |





Other Proprietary Projects 2017-2018



A - Airport Fund Projects City of Auburn

Parks

Water Features

0 360 720 1,080 1,440 1,800
FEET

Printed On: 9/16/2016
Map ID: 4781

Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to its accuracy.

Other Proprietary Fund Projects

Airport Fund: (See Map – “A”)

Three capital projects totaling \$363,334 are budgeted for 2017 and two capital project totaling \$1,853,334 is budgeted for 2018.

The Airport Projects includes the following:

- The Runway Enhancement Project (\$333,334 in 2017 and \$1,833,334 in 2018) will provide funding the enhancement of Runway 16/34 per the Airport Layout Plan and the Master Plan Update for increased safety and utilization
- The Jet Fueling Facility Project (\$10,000 in 2017) will construct the necessary site improvements for a temporary 2,200 gallon fueling truck for Jet A fuel on site in 2017.
- The Annual Repair and Replacement of Airport Facilities Project (\$20,000 in 2017 and \$20,000 in 2018) will provide funding for completing various capital repairs at the Airport.

Cemetery Fund:

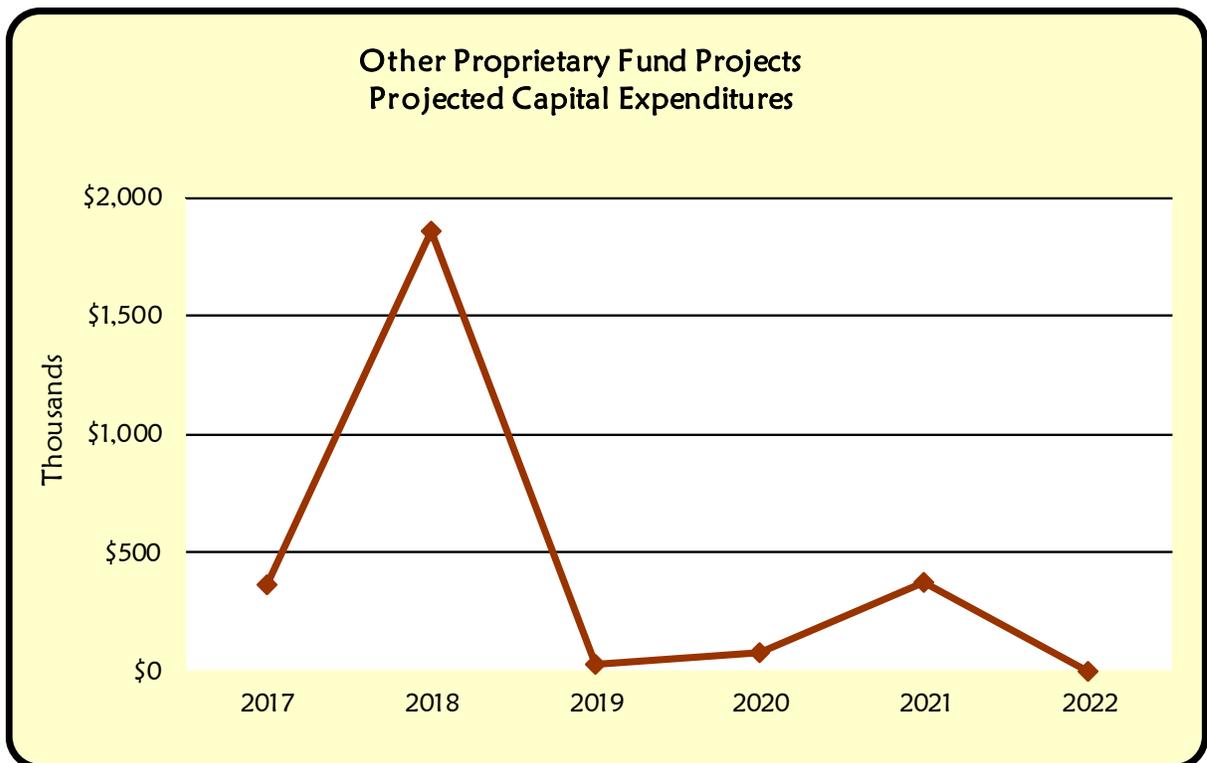
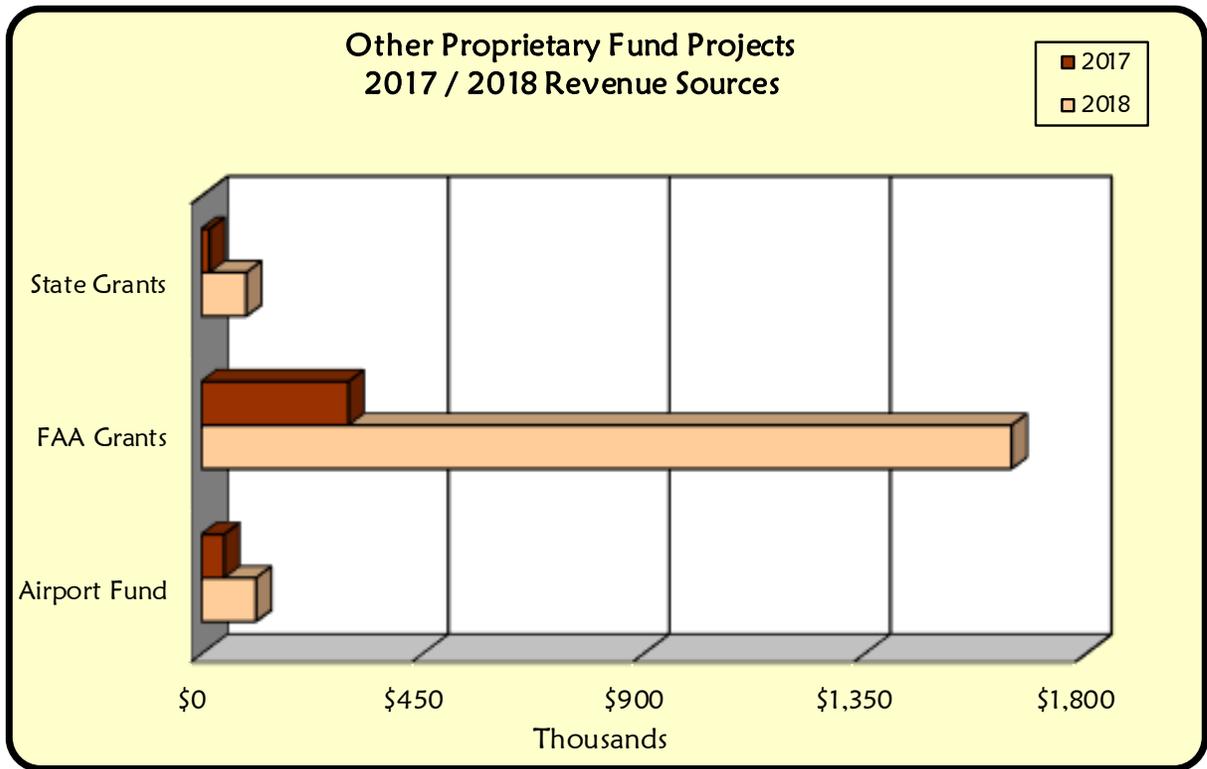
- There are no capital projects currently planned for 2017/2018.

| Project Name: Runway Enhancements | | | | | | | | |
|---|----------------|----------------------|------------------|--------------------------------------|----------|----------|----------|------------------|
| Project No: cp1516 | | Capacity Project: NO | | Anticipated Year of Completion: 2018 | | | | |
| Enhance Runway 16/34 per Airport Layout Plan & Master Plan Update for increased safety and utilization. This also includes the As-built AGIS Survey that is required following the runway construction. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Airport Fund | 19,488 | 16,667 | 91,667 | | | | | 108,334 |
| Federal | 220,253 | 300,000 | 1,650,000 | | | | | 1,950,000 |
| State | 12,161 | 16,667 | 91,667 | | | | | 108,334 |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | 251,902 | 333,334 | 1,833,334 | - | - | - | - | 2,166,668 |
| Capital Costs: | | | | | | | | |
| Design | | 333,334 | | | | | | 333,334 |
| Environmental Assessment | 251,902 | | | | | | | - |
| Construction | | | 1,833,334 | | | | | 1,833,334 |
| Subtotal | 251,902 | 333,334 | 1,833,334 | - | - | - | - | 2,166,668 |
| Anticipated Impact on Future Operating Budgets: \$0 | | | | | | | | |

| Project Name: Jet A Fueling Facility | | | | | | | | |
|---|----------|----------------------|----------|--------------------------------------|---------------|----------------|----------|----------------|
| Project No: apbd04 | | Capacity Project: NO | | Anticipated Year of Completion: 2021 | | | | |
| Construct any necessary site improvements to accommodate a temporary 2,200 gallon fueling truck for Jet A fuel on site in 2017. Design and Construct a permanent 12,000 gallon Fuel Tank for Jet A service at Airport in 2020 and 2021 after the runway extension is complete and demand for Jet A fuel is established. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Airport Fund | | 10,000 | | | 50,000 | | | 60,000 |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | 350,000 | | 350,000 |
| Subtotal | - | 10,000 | - | - | 50,000 | 350,000 | - | 410,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | 50,000 | | | 50,000 |
| Right of Way | | | | | | | | - |
| Construction | | 10,000 | | | | 350,000 | | 360,000 |
| Subtotal | - | 10,000 | - | - | 50,000 | 350,000 | - | 410,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$5,000/month to be offset by fuel sale revenues | | | | | | | | |

| Project Name: Annual Repair and Replacement of Airport Facilities | | | | | | | | |
|--|----------|----------------------|---------------|---|---------------|---------------|---------------|----------------|
| Project No: apbd05 | | Capacity Project: NO | | Anticipated Year of Completion: Beyond 2022 | | | | |
| This is an annual repair and replacement program for the purpose of completing repairs to site fencing, hanger doors, fueling facilities, roof repairs, etc. | | | | | | | | |
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Airport Fund | | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 120,000 |
| Federal | | | | | | | | - |
| State | | | | | | | | - |
| Local | | | | | | | | - |
| REET | | | | | | | | - |
| Other | | | | | | | | - |
| Subtotal | - | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 120,000 |
| Capital Costs: | | | | | | | | |
| Design | | | | | | | | - |
| Right of Way | | | | | | | | - |
| Construction | | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 120,000 |
| Subtotal | - | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 120,000 |
| Anticipated Impact on Future Operating Budgets (Annual Maintenance Cost): \$0 | | | | | | | | |

| TOTAL CAPITAL COSTS and FUNDING SOURCES - AIRPORT | | | | | | | | |
|--|----------------|----------------|------------------|-----------------|-----------------|-----------------|-----------------|------------------|
| | Prior | Budget | Budget | Estimate | Estimate | Estimate | Estimate | 2017-22 |
| Funding Sources: | Years | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total |
| Airport Fund | 19,488 | 46,667 | 111,667 | 20,000 | 70,000 | 20,000 | 20,000 | 288,334 |
| Federal | 220,253 | 300,000 | 1,650,000 | - | - | - | - | 1,950,000 |
| State | 12,161 | 16,667 | 91,667 | - | - | - | - | 108,334 |
| Local | - | - | - | - | - | - | - | - |
| REET | - | - | - | - | - | - | - | - |
| Other | - | - | - | - | - | 350,000 | - | 350,000 |
| <i>Subtotal</i> | 251,902 | 363,334 | 1,853,334 | 20,000 | 70,000 | 370,000 | 20,000 | 2,696,668 |
| Capital Costs: | | | | | | | | |
| Design | - | 333,334 | - | - | 50,000 | - | - | 383,334 |
| Environmental Assessment | 251,902 | - | - | - | - | - | - | - |
| Right of Way | - | - | - | - | - | - | - | - |
| Construction | - | 30,000 | 1,853,334 | 20,000 | 20,000 | 370,000 | 20,000 | 2,313,334 |
| <i>Subtotal</i> | 251,902 | 363,334 | 1,853,334 | 20,000 | 70,000 | 370,000 | 20,000 | 2,696,668 |



APPENDIX A

POSITION SALARY SCHEDULE

The following pages in this appendix detail the compensation ranges for all City of Auburn employees, both affiliated and non-affiliated. The amounts listed include only base salaries, excluding benefits such as retirement, health insurance, etc.

| Elected Officials | | |
|--------------------------|---------|--------------|
| | Minimum | Maximum |
| Mayor | N/A | \$142,351.44 |
| Deputy Mayor | N/A | \$19,584.00 |
| Council Members | N/A | \$14,688.00 |

| Department Directors | | |
|---|--------------|--------------|
| | Minimum | Maximum |
| Administration Director | \$131,057.76 | \$161,103.36 |
| City Attorney | \$131,057.76 | \$161,103.36 |
| Community Development & Public Works Director | \$131,057.76 | \$161,103.36 |
| Finance Director | \$131,057.76 | \$161,103.36 |
| Human Resources/Risk Management Director | \$131,057.76 | \$161,103.36 |
| Innovation & Technology Director | \$131,057.76 | \$161,103.36 |
| Parks, Arts, & Recreation Director | \$131,057.76 | \$161,103.36 |
| Police Chief | N/A | \$169,308.48 |

POSITION SALARY SCHEDULE

Auburn Police Department

The police department has both affiliated and unaffiliated positions. The charts on this page represent the positions organized by the bargaining units. Wages reflected here are base wages only and do not include longevity, education or other premiums. Contract periods are listed below each chart. All unaffiliated positions under the direction of the Police Chief are included with all of the City’s unaffiliated positions later in this appendix.

| Commanders | | |
|--|---------|--------------|
| | Minimum | Maximum |
| Police Commander | N/A | \$130,351.44 |
| Contract Period: January 2016 - December 2018. | | |

| Commissioned | | |
|--|-------------|-------------|
| | Minimum | Maximum |
| Police Officer | \$66,934.80 | \$84,642.24 |
| Police Sergeant | N/A | \$99,488.64 |
| Contract Period: January 2016 - December 2018. | | |

| Non-Commissioned | | |
|--|-------------|-------------|
| | Minimum | Maximum |
| Animal Control Officer | \$55,758.00 | \$66,223.92 |
| Evidence/Identification Technician | \$50,300.40 | \$62,057.76 |
| Parking Control Attendant | \$41,370.24 | \$52,118.16 |
| Police Services Specialist | \$44,170.80 | \$55,644.72 |
| Police Services Supervisor | \$52,122.96 | \$64,306.80 |
| Contract Period: January 2016 - December 2018. | | |

POSITION SALARY SCHEDULE**Teamsters**

Other affiliated positions within the City are represented by Teamster Local No. 117. As with some of the non-affiliated positions, the positions classified below may have positions in more than one department.

| Teamsters | Minimum | Maximum |
|---|-------------|-------------|
| Building Technician | \$55,308.00 | \$72,781.20 |
| Custodian | \$40,365.12 | \$47,581.68 |
| Custodian Lead | \$45,093.60 | \$53,155.92 |
| Electrician | \$57,471.12 | \$75,628.56 |
| M&O Mechanic | \$60,358.56 | \$69,144.48 |
| Maintenance Specialist | \$61,006.32 | \$69,886.32 |
| Maintenance Worker I | \$47,209.92 | \$57,797.52 |
| Maintenance Worker I (CDL) | \$48,154.08 | \$58,953.36 |
| Maintenance Worker II | \$55,804.56 | \$64,264.08 |
| Maintenance Worker II (CDL) | \$56,920.56 | \$65,549.28 |
| Meter Reader | \$44,554.08 | \$54,547.44 |
| Parks Mechanic | \$59,197.68 | \$67,814.64 |
| Expected Contract Period: January 2017 - December 2019. | | |

POSITION SALARY SCHEDULE

| Non-Affiliated Employees | | |
|--|--------------|--------------|
| | Minimum | Maximum |
| Accountant | \$65,933.52 | \$81,047.52 |
| Accounting Manager | \$89,398.56 | \$109,894.56 |
| Accounting Specialist | \$53,872.32 | \$66,223.92 |
| Administrative Specialist - M&O | \$48,795.60 | \$59,983.44 |
| Arts & Events Manager | \$76,874.40 | \$94,496.88 |
| Arts Coordinator | \$65,933.52 | \$81,047.52 |
| Assistant Chief of Police | N/A | \$153,384.24 |
| Assistant City Attorney | \$102,587.52 | \$126,107.04 |
| Assistant City Engineer | \$102,587.52 | \$126,107.04 |
| Assistant Director of Community Development Services | \$118,203.12 | \$145,302.24 |
| Assistant Director of Engineering Services/City Engineer | \$118,203.12 | \$145,302.24 |
| Assistant Director of Finance | \$118,203.12 | \$145,302.24 |
| Assistant Director of Innovation & Technology | \$118,203.12 | \$145,302.24 |
| Assistant Director of Public Works Services | \$118,203.12 | \$145,302.24 |
| Assistant Golf Professional | \$59,505.84 | \$73,182.48 |
| Associate Engineer | \$76,874.40 | \$94,496.88 |
| Budget & Business Manager | \$76,874.40 | \$94,496.88 |
| Building Inspector | \$65,933.76 | \$81,047.52 |
| Capitol Projects Manager | \$97,682.64 | \$120,075.84 |
| Cemetery Supervisor | \$71,611.68 | \$88,030.08 |
| Chief Prosecutor | \$89,398.56 | \$109,894.56 |
| City Clerk | \$83,067.36 | \$102,109.20 |
| City Prosecutor | \$76,874.40 | \$94,496.88 |
| Civil Engineer - Utilities | \$79,949.04 | \$98,277.12 |
| Code Compliance Officer | \$65,933.76 | \$81,047.52 |
| Communications Coordinator | \$65,933.52 | \$81,047.52 |
| Community Services Work Crew Leader | \$48,795.60 | \$59,983.44 |
| Compensation & Employee Relations Manager | \$102,587.52 | \$126,107.04 |
| Construction Clerk | \$45,205.20 | \$55,310.88 |
| Construction Inspector | \$65,933.76 | \$81,047.52 |
| Construction Manager | \$76,874.40 | \$94,496.88 |
| Contract Administration Specialist | \$53,872.32 | \$66,223.92 |
| Contract Administration Specialist Supervisor | \$71,611.68 | \$88,030.08 |
| Crime Analyst | \$65,933.52 | \$81,047.52 |
| Curator of Education | \$59,505.84 | \$73,182.48 |
| Customer Care Manager - Utilities | \$89,398.56 | \$109,894.56 |
| Customer Care Representative - Utilities | \$45,205.20 | \$55,310.88 |
| Customer Care Supervisor | \$71,611.68 | \$88,030.08 |
| Customer Support Manager | \$79,949.04 | \$98,277.12 |
| Department Administrative Assistant | \$53,872.32 | \$66,223.92 |
| Deputy City Clerk | \$59,505.84 | \$73,182.48 |
| Design Technician Supervisor | \$76,874.40 | \$94,496.88 |
| Development Administration Specialist | \$53,872.32 | \$66,223.92 |
| Development Engineer Manager | \$91,186.56 | \$112,092.00 |
| Development Review Engineer | \$79,949.04 | \$98,277.12 |
| Development Services Manager | \$102,587.52 | \$126,107.04 |
| Domestic Violence Victim Advocate | \$59,505.84 | \$73,182.48 |

POSITION SALARY SCHEDULE

| Non-Affiliated Employees (cont.) | | |
|--------------------------------------|--------------|--------------|
| | Minimum | Maximum |
| Economic Development Manager | \$89,398.56 | \$109,894.56 |
| Emergency Management Specialist | \$53,872.32 | \$66,223.92 |
| Emergency Manager | \$71,611.68 | \$88,030.08 |
| Employment Manager | \$83,067.36 | \$102,109.20 |
| Engineering Aide | \$61,885.44 | \$76,074.24 |
| Engineering Design Technician | \$71,611.68 | \$88,030.08 |
| Engineering Survey Technician | \$61,885.44 | \$76,074.24 |
| Environmental Planner | \$65,933.52 | \$81,047.52 |
| Environmental Services Manager | \$76,874.40 | \$94,496.88 |
| Executive Assistant to the Mayor | \$71,611.68 | \$88,030.08 |
| Facilities Manager | \$83,067.36 | \$102,109.20 |
| Facility Assistant | \$40,877.76 | \$49,797.84 |
| Field Supervisor | \$71,611.68 | \$88,030.08 |
| Financial Analyst | \$71,611.68 | \$88,030.08 |
| Financial Planning Manager | \$102,587.52 | \$126,107.04 |
| Fleet/General Services Manager | \$83,067.36 | \$102,109.20 |
| GIS & Database Specialist | \$61,885.44 | \$76,074.24 |
| GIS Inventory Technician | \$53,872.32 | \$66,223.92 |
| Golf Course Manager | \$76,874.40 | \$94,496.88 |
| Human Resources Analyst | \$65,933.52 | \$81,047.52 |
| Human Resources Assistant | \$53,872.32 | \$66,223.92 |
| Human Resources Coordinator | \$65,933.52 | \$81,047.52 |
| Human Services Manager | \$76,874.40 | \$94,496.88 |
| Human Services Program Coordinator | \$65,933.52 | \$81,047.52 |
| I&T Support Specialist | \$61,885.44 | \$76,074.24 |
| Lead Permit Technician | \$61,885.44 | \$76,074.24 |
| Legal Assistant | \$53,872.32 | \$66,223.92 |
| Multimedia Assistant (.6 FTE) | \$24,526.66 | \$29,878.70 |
| Multimedia Design Technician | \$61,885.44 | \$76,074.24 |
| Multimedia Video Specialist | \$65,933.76 | \$81,047.52 |
| Museum Director | \$76,874.40 | \$94,496.88 |
| Network Engineer | \$76,874.40 | \$94,496.88 |
| Network Services Manager | \$79,949.04 | \$98,277.12 |
| Office Assistant | \$45,205.20 | \$55,310.88 |
| Paralegal | \$59,505.84 | \$73,182.48 |
| Parks Maintenance Manager | \$83,067.36 | \$102,109.20 |
| Parks Planning & Development Manager | \$76,874.40 | \$94,496.88 |
| Payroll Accountant | \$65,933.52 | \$81,047.52 |
| Payroll Specialist | \$53,872.32 | \$66,223.92 |
| Permit Technician | \$53,872.32 | \$66,223.92 |
| Planner | \$65,933.52 | \$81,047.52 |
| Planner II | \$71,611.68 | \$88,030.08 |
| Planning Services Manager | \$89,398.56 | \$109,894.56 |
| Plans Examiner | \$71,611.68 | \$88,030.08 |
| Police Records Manager | \$76,874.40 | \$94,496.88 |
| Program Specialist | \$53,872.32 | \$66,223.92 |

POSITION SALARY SCHEDULE

| Non-Affiliated Employees (cont.) | | |
|--|--------------|--------------|
| | Minimum | Maximum |
| Project Engineer | \$91,186.56 | \$112,092.00 |
| Project Survey Technician | \$65,933.76 | \$81,047.52 |
| Project Surveyor | \$76,874.40 | \$94,496.88 |
| Real Property Analyst | \$68,830.80 | \$84,611.76 |
| Records Clerk | \$48,795.60 | \$59,983.44 |
| Recreation Manager | \$76,874.40 | \$94,496.88 |
| Recreation Program Coordinator | \$65,933.52 | \$81,047.52 |
| Registration Clerk/Office Assistant | \$45,205.20 | \$55,310.88 |
| SCADA Technician | \$61,885.44 | \$76,074.24 |
| Senior Center Supervisor | \$71,611.68 | \$88,030.08 |
| Senior Construction Coordinator | \$71,611.68 | \$88,030.08 |
| Senior Planner | \$76,874.40 | \$94,496.88 |
| Sewer Utility Engineer | \$91,186.56 | \$112,092.00 |
| Solid Waste & Recycling Supervisor | \$71,611.68 | \$88,030.08 |
| Solid Waste Customer Care Specialist | \$53,872.32 | \$66,223.92 |
| Special Events & Farmers Market Specialist | \$53,872.32 | \$66,223.92 |
| Special Events Coordinator | \$65,933.52 | \$81,047.52 |
| Storm Drainage Technician | \$65,933.52 | \$81,047.52 |
| Storm Drainage Utility Engineer | \$91,186.56 | \$112,092.00 |
| Storm/Sewer Manager | \$83,067.36 | \$102,109.20 |
| Stormwater Management Inspector | \$65,933.52 | \$81,047.52 |
| Street Systems Engineer | \$91,186.56 | \$112,092.00 |
| Street/Vegetation Manager | \$83,067.36 | \$102,109.20 |
| Survey Party Chief | \$65,933.52 | \$81,047.52 |
| Survey Supervisor | \$83,067.36 | \$102,109.20 |
| Systems Analyst | \$71,611.68 | \$88,030.08 |
| Systems Security Analyst | \$71,611.68 | \$88,030.08 |
| Teen Coordinator | \$65,933.52 | \$81,047.52 |
| Theater Operations Coordinator | \$65,933.52 | \$81,047.52 |
| Traffic Engineer | \$91,186.56 | \$112,092.00 |
| Traffic Operations Engineer | \$91,186.56 | \$112,092.00 |
| Traffic Operations Technician | \$76,874.40 | \$94,496.88 |
| Traffic Signal Technician | \$65,933.52 | \$81,047.52 |
| Transportation Manager | \$102,587.52 | \$126,107.04 |
| Transportation Planner | \$79,949.04 | \$98,277.12 |
| Utility Engineering Manager | \$102,587.52 | \$126,107.04 |
| Utility Technician | \$53,872.32 | \$66,223.92 |
| Water Division Manager | \$83,067.36 | \$102,109.20 |
| Water Quality Program Coordinator | \$76,874.40 | \$94,496.88 |
| Water Resources Technician | \$65,933.52 | \$81,047.52 |
| Water Utility Engineer | \$91,186.56 | \$112,092.00 |
| Web Specialist | \$65,933.52 | \$81,047.52 |

APPENDIX B

History of Auburn

The City of Auburn, located 20 miles south of Seattle, was home to some of the earliest white settlers in King County. Nestled in a fertile river valley, Auburn has been both a farm community and a center of business and industry for more than 150 years. Auburn is located near the original confluence of the Green and White rivers, both of which contain runoff water from the Cascade Mountain range. The valley was originally the home of the Skopamish, Smalhkamish, and Stkamish Indian tribes. The first white men in the region were explorers and traders who arrived in the 1830s.



Property of White River Valley Museum, Auburn

Auburn Hardware Store, 1915, White River Valley Museum

Settlers first came to the valley in the 1850s. On October 27, 1855, an Indian ambush killed nine people, including women and children. In November, a military unit led by Lieutenant William Slaughter camped near what is now present-day Auburn. On December 4, 1855, a group of Indians attacked, killing Lt. Slaughter and two other men.

A new treaty was written which provided the establishment of the Muckleshoot reservation, which is the only Indian reservation now within the boundaries of King County. The White River tribes collectively became known as the Muckleshoot tribe.

White settlers, the Neely and Ballard families, began returning to the area. In 1891, the town of Slaughter incorporated. Although many older citizens considered the town's name as a memorial, many newer residents understandably felt uncomfortable with it. Within two years, the town was renamed Auburn, taken from the first line of Oliver Goldsmith's poem, *The Deserted Village*: "Sweet Auburn! Loveliest village of the plain."

Auburn had been a bustling center for hop farming until 1890 when the crops were destroyed by aphids. After that, the farms were mostly dairy farms and berry farms. Nevertheless, flooding was still a problem for Auburn farmers until the Howard Hanson Dam was built in 1962. This dam on the Green River, along with the Mud Mountain Dam on the White River, provided controlled river management, which left the valley nearly flood-free.

Another impetus to Auburn's growth was the railroad. The Northern Pacific Railroad put a rail line through town in 1883, but it was the Seattle-Tacoma Interurban line that allowed easy access to both cities starting in 1902. The Interurban allowed farmers to get their product to the markets within hours after harvest. The railroad, along with better roads, caused many new companies to set up business in Auburn, among them the Borden Condensery (which made Borden's Condensed Milk) and the Northern Clay Company.

Auburn grew through the twentieth century like many American towns. The 1920s were prosperous for citizens, but the Great Depression of the 1930s left many in need. World War II brought great hardship to many local Japanese farmers when they were moved to internment camps and their land taken from them. At the same time, local boys were sent to fight in the Pacific, and some died in battle.

The postwar era was prosperous to Auburn, bringing more businesses and a community college to the city. In 1963, The Boeing Company built a large facility to mill sheet metal skin for jet airliners. As time went on, many farms disappeared as the land was converted to industrial use. In the 1990s, a large "supermall" was built in the valley, enticing consumers from all over the Puget Sound region.

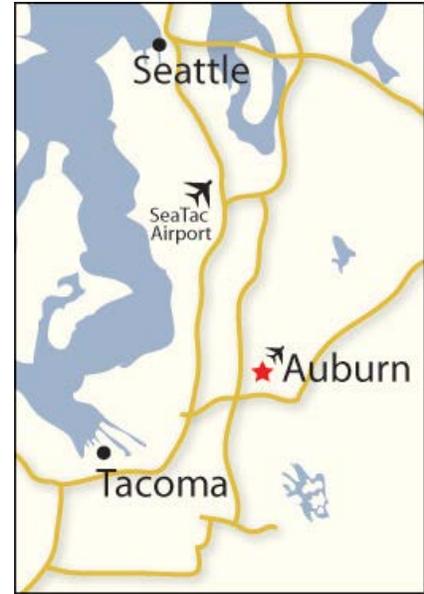
Auburn has made the transition from small farms to large industries, but much of the city's history remains. A monument in the memory of Lieutenant Slaughter, erected in 1918, still stands in a local park. The Neely Mansion, built by the son of a pioneer in 1891, has been refurbished and is listed in the National Register of Historic Places. Auburn's downtown still maintains a "Main Street U.S.A." appearance.

Sources: Clarence B. Bagley, *History of King County* (Chicago: S. J. Clarke Publishing Co, 1929) Vol. 1, 712-727.
Also see: Josephine Emmons Vine, *Auburn – A Look Down Main Street* (City of Auburn, 1990).

About Auburn

For over 100 years the City of Auburn has been providing visitors and residents with the opportunity to discover why this town is like no other. Auburn is the land of two rivers, home to two nations and spread across two counties. Located between Seattle and Tacoma in the shadow of Mt. Rainier, Auburn is the perfect place to work, play and spend a lifetime. It is a warm, embracing community where people still stop to say hello. Auburn is a community rich in history where you'll find new businesses mingling with old and a historic downtown getting acquainted with a new modern facade.

Auburn is centrally located between Seattle and Tacoma in the heart of the Green River Valley with easy access to the best of both cities. Auburn is a quick 30 minute drive to all Seattle has to offer and more, and a 20 minute drive to Tacoma. Amenities like the Pike Place Market, Benaroya Hall, Seattle Art Museum and Tacoma Chihuly Museum of Glass are all within easy reach.



Sustainable Business Prices

Auburn, with its close proximity and all the advantages of Seattle and Tacoma, still has sustainable business practices. And although there is an influx of people into the Auburn community, housing prices are still affordable.

Mt. Rainier and Outdoor Lifestyle

Auburn is about one hour from Mt. Rainier, Crystal Mountain and the Snoqualmie Ski Area. It is also home to several biking and walking trails, including the White and Green River trails and the Interurban Trail. Auburn has over 30 developed parks of all sizes for the whole family to enjoy. There are two golf courses in Auburn: the Auburn Golf Course and Washington National Golf Club.

Education

Auburn has reason to be proud of its schools. They pride themselves in providing an excellent education that produces students who have a love of learning and a sense of responsibility. Auburn boasts nearly two dozen elementary, middle, and high schools, each one unique, but all offering a supportive learning environment designed to foster each student's natural abilities. Green River College, the city's "Harvard on the Hill," provides the serious student a quiet, natural environment in which to study. This is a community that puts learning and education first.

Urban Transportation

Take the Sounder Train to Seattle. Avoid the traffic and rest, read or log onto your laptop as you take the 20 minute ride from Auburn to Seattle to work, shop, or do business. The Sounder Train has nine morning trains and two evening trains traveling from Auburn into Seattle and back.

Sense of Community in Historic Downtown

Come enjoy a sense of community in one of the oldest cities in the state of Washington. With unique architecture, combined with historic preservation and renovations, Auburn has retained the look and feel of a real downtown. Auburn's unique historic downtown still provides a gathering place for numerous events.

ARTS AND CULTURE

City of Auburn Arts Programs

The City of Auburn offers various arts and education programs including a growing public art collection, the City Hall Gallery, the Cheryl Sallee Gallery at the Senior Activity Center, the Community and Event Center Gallery. Featuring emerging regional artists, an Outdoor Sculpture Gallery, and the popular BRAVO Performing Arts Series, presenting national and internationally acclaimed touring shows, from dance, theatre, and music, to amazing circus acts and children's shows. For more information visit www.auburnwa.gov/arts.

Auburn Symphony Orchestra

Auburn's Symphony Orchestra is made up of more than 60 professional musicians, and has received wide press coverage for its superb performances. The Auburn Symphony Orchestra is currently auditioning for a new conductor following the retirement of internationally renowned founding conductor Stewart Kershaw, who conducted some 70 orchestras in 15 different countries throughout his career. A new conductor is expected to be selected in March 2018, following auditions by four candidates. For more information visit www.auburnsymphony.org.

Auburn Performing Arts Center

The Auburn Performing Arts Center, a venue conveniently located in downtown Auburn, reopened in October 2015 after undergoing a remodel in conjunction with construction of the new Auburn High School. Owned and subsidized by Auburn School District No. 408, the Performing Arts Center features a 935-seat theater, and is the home of the BRAVO! Performing Arts series, the Auburn Symphony Orchestra, the Pacific Ballroom Dance Company, and the Miss Auburn Scholarship Pageant, among other attractions. For more information visit www.auburn.wednet.edu.

Auburn Avenue Theater

The City of Auburn currently leases the Auburn Avenue Theater and since 2007 has been operating the venue as a popular performing arts space featuring a variety of entertainment options including theatrical performances, children's shows, comedy nights, dance, music and more, right in the heart of downtown. For a full list of performances at the Auburn Avenue Theater, visit www.auburnwa.gov/arts.

White River Valley Museum

The White River Valley Museum is operated as a partnership with the City of Auburn and combines history and culture to create an exciting and educational experience for visitors. Museum collections focus on local Puget Sound history, Northwest Indian culture, Japanese immigration and the Northern Pacific Railroad.

The White River Valley Museum has worked with the City of Auburn to restore Mary Olson Farm, the most intact 1880s family farm in King County. It operates as a living history and environmental learning site. The Farm is a King County Landmark and in the National Register of Historic Places. Significant features include an 1897 barn, a 1902 farmhouse and four runs of salmon in Olson Creek. For more information visit www.wrvmuseum.org.

WHAT'S HAPPENING IN AUBURN**YEAR 'ROUND****White River Valley Museum**

Exhibits open Wednesday through Sunday, 12-4pm
and every first Thursday, 6-8pm.

Call 253 288-7433

www.wrvmuseum.org

Teen Late Night

Call 253-931-3043 for dates, times and locations

BRAVO Performing Arts Series

September - July

Auburn Performing Arts Center and Auburn Avenue Theater

Call 253-931-3043 for full schedule

Avenue Kids

Auburn Avenue Theater

Call 253-931-3043 for full schedule

Comedy Night at the Ave

Auburn Avenue Theater

Call 253-931-3043 for full schedule

Auburn Symphony Orchestra

Call 253-939-8509 for concert information

SPRING & FALL**King County Residential Special Recycling Event**

Held March/April and September/October

Auburn Riverside High School

Open to households within Auburn who are served by
Waste Management or Republic Services.

For more information call 253-931-3038 (option #2)

or visit www.auburnwa.gov/solidwaste

JANUARY**Miss Auburn Scholarship Show**

www.missauburn.org

Largest local program of Miss America in the United
States.

FEBRUARY**Daddy Daughter Date Night**

Auburn Community and Event Center

Call 253-931-3043 for dates and times

MARCH**Auburn Senior Activity Center Rummage Sale**

Call 253-931-3016 for dates, times or to donate

APRIL**Community Volunteer Event**

Call 253-931-3041 for dates, times and registration
information

Mountain View Cemetery Sunrise Service

Easter morning

Call 253-931-3028 for more information

Auburn's Clean Sweep

A perfect opportunity to give back to your community

Call 253-931-3043 for more information

Annual Residential Bulky Item Collection

April/May

Items collected curbside

A once-a-year opportunity to clean house and get rid
of such bulky items as appliances, outdoor items,
furniture, and lawn equipment.

For more information call 253-931-3038 (option #2)

or visit www.auburnwa.gov/solidwaste

MAY**Kent-Auburn Tamba Sister City Dinner & Auction**

Location to be determined

Annual fundraiser for the Sister City Committee.

Call 253-931-3099 for more information

Auburn's Memorial Day Service

Mountain View Cemetery

Call 253-931-3028 for time and more information

Petpalooza

Auburn's award-winning pet-friendly event

Call 253-931-3043 for dates, times and information

JUNE**Auburn Int'l Farmers Market**

Sundays, June-September

10am-3pm, Sound Transit Plaza

A cornucopia of fresh vegetables, fruits, flowers and
other products. www.auburnfarmersmarket.org

City of Auburn Residential Community Yard Sale

Call 253-931-3038 (option #2) for dates, times and participation information

Senior Fishing Pond

Mill Pond

The Senior Center is hosting a Senior Fishing Derby along with the Green River Steelhead Trout Club

Call 253-931-3016 for date, time and information

KIDS DAY

Les Gove Park

Day after last day of school for Auburn School District Children’s summer kickoff celebration which includes entertainment, information fair, arts and crafts, and other fun activities.

Call 253-931-3043 for date, time and more information.

JULY

Fourth of July Festival

Les Gove Park

253-931-3043

Come out and enjoy Auburn’s 4th of July Festival! Activities include a kid’s parade, games and crafts as well as bingo, a vintage car show, book sale, and free Museum admission for everyone.

Soundbites

City Hall Plaza Park

Auburn’s newest concert series – a lively, eclectic music series certain to quench your ears and appetite!

Summer Fun in Auburn’s Parks

July–August

Call 253-931-3043 for more details

- Kids SummerStage, Les Gove Park, Wednesdays at 12pm
- Hooked on History Kids Program, Free, White River Valley Museum, Wednesdays 10:30-11:30am. 253-288-7433
- Summer Sounds & Cinema, various parks, Fridays, music begins at 7pm, movie at dusk

AUGUST

NATIONAL NIGHT OUT

Held throughout the City of Auburn; First Tuesday of the month

Designed to encourage neighbors to gather together to show they are united against crime, connecting with each other and City staff.

Call 253-931-3099 for more information





AUBURNFEST

Held the second Saturday in August; Les Gove Park. Featuring over 80 vendors, two entertainment stages, a beer garden, literary showcase, hands-on art activities, a Friday night 5k, car show, parade, and more. Call 253-951-3043 for more information

SEPTEMBER

Hops & Crops Festival

Mary Olson Farm
Call 253-288-7433 for more information

Ladies & Little Gents

Auburn Community and Event Center
Call 253-931-3043 for more information

OCTOBER

Auburn's S'more Than You Imagined Festival

Game Farm Wilderness Park
Enjoy an evening of storytelling, s'mores, and entertainment around a campfire.
Call 253-931-3043 for more information

Harvest Masquerade Ball

Dinner and dancing fundraiser to support educational programs at the White River Valley Museum
For more information call 253-288-7433 or visit www.wrvmuseum.org

Halloween Harvest Festival & Les Gove Park Trunk-or-Treat

Les Gove Park; The REC; Auburn Community & Event Center
Come out and celebrate with games and activities at and trunk or treat at Les Gove Park.
Call 253-931-3043 for more information

NOVEMBER

Auburn's Veterans Day Observance & Parade

Main Street
Auburn's annual Veterans Day observance features one of the largest sanctioned Veterans Day parades west of the Mississippi along with a static display exhibit, a luncheon, military display and flyover followed by one of the State's largest marching band competitions.
Call 253-931-3043 for more information

Auburn Senior Activity Center Thanksgiving Dinner

Call 253-931-3016 for more information

DECEMBER

Santa Parade/City Hall Tree Lighting

Main Street; City Hall Plaza & B Street Plaza
253-931-3043

A fun-filled parade celebrating the holidays. Parade on Main Street, immediately followed by a tree lighting ceremony at City Hall.

Breakfast with Santa

Auburn Community and Event Center
Join Santa and his elves for breakfast and special holiday entertainment.
Call 253-931-3043 for registration information

Auburn Senior Activity Center Holiday Dinner

Call 253-931-3016

Tree of Giving Program

November - December

Trees with stockings at Auburn City Hall and various locations around Auburn.

Gift giving for the disadvantaged and disabled in the community.

Call 253-931-3043 for more information



Auburn Elected Officials
 Front row: Yolanda Trout, Bob Baggett, Largo Wales
 Back row: John Holman, Rich Wagner, Mayor Nancy Backus, Claude DaCorsi, Bill Pelozo

| Elected Official | Regional & National Involvement |
|-----------------------|---|
| Mayor Nancy Backus | All Home Coordinating Board Auburn Tourism Board AWC Large City Advisory Committee Children & Youth Advisory Board EDC Executive Committee & Treasurer King County Flood Control District Puget Sound Regional Council: Executive Board and Operations Committee SCORE, South Correctional Entity SELA, Safe Energy Leadership Alliance South Sound Behavioral Health Coalition SWIF Valley Communications Board of Directors Sound Cities Association: Board of Directors, Executive Committee & Public Issues Committee Sound Transit Board & Committees: ARC Internal Audit Division, Capitol Committee, Pierce County Briefings US Conference of Mayors: Standing Committees/Tourism, Arts, Parks & Entertainment & Sports & Community Development & Housing, Taskforce: Veterans Affairs Valley Regional Fire Authority – Finance & Board of Governance |

| | |
|---|--|
| <p>Deputy Mayor Largo Wales (Position #1)</p> | <p>Pierce County Regional Council King County Board of Health Seattle King County Board of Health Environmental Health Fees</p> |
| <p>Councilmember Claude DaCorsi (Position #2)</p> | <p>National League of Cities Transportation and Infrastructure Services Committee Associated Washington Cities Federal Legislative Committee King County Growth Management Planning Council King County Regional Transit Committee Affordable Housing Advisory Board Affordable Housing Advisory Board Committee Chair Valley Regional Fire Authority Board of Governance South County Area Transportation Advisory Board, Alternate Member</p> |
| <p>Councilmember Bill Pelosa (Position #3)</p> | <p>Valley Regional Fire Authority Board of Governance National League of Cities Board of Directors King County Regional Policy Committee King County Metropolitan Solid Waste Management Advisory Committee King County Metropolitan Water Pollution Abatement Advisory Committee King County Water Resource Inventory Area (WRIA 9 – Green/Duwamish & Central Puget Sound Watershed) Management Committee Watershed Ecosystem Forum, Vice-Chair and Co-Chair King County Flood Control District Advisory Committee, Alternate Member South County Area Transportation Advisory Board Association of Washington Cities Federal Legislative Priorities Committee Rail Transport of Hazardous Materials Ad-Hoc Committee</p> |
| <p>Councilmember Yolanda Trout (Position #4)</p> | <p>King County Domestic Violence Initiative Regional Task Force Sound Cities Association Regional Law, Safety, and Justice Committee</p> |
| <p>Councilmember John Holman (Position #5)</p> | <p>Puget Sound Regional Council Growth Management Policy Board Seattle King County Economic Development Council Sound Cities Association Public Issues Committee, Alternate Member National League of Cities Community & Economic Development Committee National League of Cities First Tier Suburbs Steering Committee Washington State Forensics Investigations Council</p> |
| <p>Councilmember Rich Wagner (Position #6)</p> | <p>Puget Sound Regional Council Transportation Policy Board Metropolitan Solid Waste Management Advisory Committee Regional Access Mobility Partnership Puyallup River Watershed Forum Pierce County Regional Council Valley Regional Fire Authority, Alternate Member</p> |
| <p>Councilmember Bob Baggett (Position #7)</p> | <p>Pierce County Cities & Towns Association Sound Cities Association Emergency Management Advisory Committee</p> |

WHO TO CALL**City Government:**

| | |
|--------------------------------------|--------------|
| Mayor's Office | 253-931-3041 |
| City Attorney's Office | 253-931-3030 |
| Communications & Community Relations | 253-931-4009 |
| Finance Department | 253-931-3033 |
| Human Resources & Risk Management | 253-931-3040 |
| Innovation & Technology | 253-804-5078 |
| Parks, Arts and Recreation | 253-931-3043 |
| Planning & Development | 253-931-3090 |
| Public Works | 253-931-3010 |

Public Safety:

| | |
|---|--------------|
| Fire Department (Valley Regional Fire Authority) | 253-288-5800 |
| King County District Court – South Division, Auburn | 206-205-9200 |
| Police Department | 253-931-3080 |
| South Correctional Entity (SCORE) | 206-257-6200 |

City Resources:

| | |
|-------------------------------|--------------|
| Auburn Golf Course | 253-833-2350 |
| Auburn Municipal Airport | 253-333-6821 |
| Auburn Senior Activity Center | 253-931-3016 |
| Mountain View Cemetery | 253-931-3028 |
| White River Valley Museum | 253-288-7433 |

Community Resources:

| | |
|--|--------------|
| Animal Control | 253-931-3062 |
| Auburn Chamber of Commerce | 253-833-0700 |
| Auburn Downtown Association | 253-939-3982 |
| Auburn School District | 253-931-4900 |
| Auburn Valley Humane Society | 253-249-7849 |
| Drivers' Licensing, Federal Way | 253-661-5001 |
| Employment Security Department, WorkSource | 253-804-1177 |
| Food Bank | 253-833-8925 |
| General Services Administration | 253-931-7000 |
| King County Superior Court, Kent | 206-205-2501 |
| King County Tax Assessor | 206-296-7300 |
| Language Line Solutions | 800-752-6096 |
| Pet Licensing | 253-876-1997 |
| Pierce County Tax Assessor | 253-798-6111 |
| Post Office | 253-333-1377 |
| Puget Sound Energy | 888-225-5773 |
| Waste Management (Residential) | 253-931-3038 |
| The Outlet Collection - Seattle | 253-833-9500 |
| Voter Registration, King County | 206-296-8683 |
| Voter Registration, Pierce County | 253-798-7430 |

COMMUNITY STATISTICS

This section of the budget contains a synopsis of data regarding the Auburn community. This data is presented both to provide background information to the reader and to add insight to some of the budget goals and policies addressed in this document.

2016 INFORMATION

| | |
|---------------------------------|-----------------------|
| Date of Incorporation | June 13, 1891 |
| Form of Government | Mayor-Council |
| Type of Government | Non-Charter Code City |
| Population | 77,060 |
| Rank in Size - Washington State | 15th |
| Assessed Valuation | \$8,967,119,191 |
| Area | 30.2 Square Miles |
| Auburn Median Age | 35.3 |
| Registered Voters | 38,673 |
| Miles of Streets | 238 Miles |

FIRE PROTECTION

| | |
|---|--------|
| Number of Stations (5 in Auburn, 1 in Pacific)* | 6 |
| Number of Commissioned Fire Fighting Personnel | 107 |
| Number of Non-Commissioned Personnel | 14 |
| Total Number of Personnel and Firefighters | 121 |
| Fire Responses | 351 |
| Emergency Medical Service Responses | 9,608 |
| All Other Responses | 2,569 |
| Total Number of Responses | 12,528 |

*Beginning January 1, 2007, the Valley Regional Fire Authority began providing fire protection services for the Cities of Auburn, Algona and Pacific. There are 6 stations total, 5 in Auburn (although one is a training station), and 1 in Pacific.

POLICE PROTECTION

| | |
|---|--------|
| Number of Stations/Precincts | 3 |
| Number of Commissioned Police Personnel | 104 |
| Number of Non-Commissioned Personnel | 27 |
| Total Number of Officers and Personnel | 131 |
| Number of Calls for Service - 2016 | 95,612 |

2017 Utility Rates: Reduced rates for low-income senior citizens and disabled persons available.

WATER SERVICE

| | |
|---|----------------------|
| Basic Service Charge | \$16.12/Month |
| Commodity Rate: | |
| 0-7 | \$3.20/ccf |
| 7.01-15 | \$3.91/ccf |
| 15.01-9999 | \$4.44/ccf |
| Total Water Customers - January 2017 | 14,872 |
| Gallons of Water Produced - 2016 Statistic | 2,488,785,910 |
| Gallons of Water Purchased - 2016 Statistic | 322,456,000 |
| Average Daily Consumption - 2016 Statistic | 7.33 Million Gallons |
| Miles of Water Main | 321 Miles |

| | |
|---|---------------|
| SEWER | |
| City Sewer - Single Family Residence | \$24.89/Month |
| Metro Sewer - Single Family Residence | \$44.22/Month |
| Total Sanitary Sewer Customers - January 2017 | 15,816 |
| Sanitary Sewer Lines | 224 Miles |
| STORM DRAINAGE | |
| Single Family Residence | \$20.22/Month |
| Total Storm Drainage Customers - January 2017 | 18,113 |
| Storm Lines | 319 Miles |
| SOLID WASTE (Contracted Services) | |
| 1 can (35 gal)/week, curbside | \$16.11/Month |
| Number of Residential Accounts - January 2017 | 17,234 |
| BUSINESS LICENSES | |
| Fee per Year | \$50 |
| Business Licenses Issued - 2016 Statistic | 3,490 |
| VALUE OF BUILDING PERMITS ISSUED IN 2016 | \$143,884,111 |
| PARKS, ARTS AND RECREATION | |
| Developed Park Acreage | 294 |
| Total Park Acreage | 989 |
| Number of Developed Parks | 34 |
| Number of Cemetery Placements | 281 |
| Number of Rounds Played (Golf Course) | 48,803 |
| Athletic Teams | 328 |
| Recreation Activities | 2,435 |
| Senior Center Visits | 36,636 |
| Cultural Arts & Major Special Events | 203 |
| Audience Served by Cultural Arts & Major Special Events | 115,830 |
| Museum Audience Served | 14,380 |
| MAJOR EMPLOYERS (number of employees) | |
| The Boeing Company | 5,750 |
| The Outlet Collection | 3,150 |
| Auburn School District | 2,458 |
| Muckleshoot Tribal Enterprises | 2,299 |
| Green River Community College | 1,940 |
| Multicare Auburn Medical Center | 1,613 |
| Emerald Downs Racetrack | 1,196 |
| Safeway Distribution Center | 944 |
| Social Security Administration | 678 |
| Zones, Inc. | 645 |

| | |
|---|--------------|
| GENERAL DEMOGRAPHICS | |
| Persons 19 years and younger | 29.0% |
| Persons 20 - 34 years | 20.8% |
| Persons 35 - 54 years | 26.7% |
| Persons 55 years and older | 23.5% |
| Male | 48.4% |
| Female | 51.6% |
| Median Household Income (City of Auburn) | |
| City of Auburn | \$59,347 |
| Washington State | \$61,062 |
| SALES TAX RATE: | |
| State | 6.50% |
| King County Metro | 0.80% |
| Transit and Traffic Congestion (effective 4/1/01) | 0.36% |
| RTA (effective 4/1/09) | 0.90% |
| City of Auburn Local Option | 0.84% |
| City of Auburn Local Option-Criminal Justice | 0.10% |
| King County Option | 0.00% |
| TOTAL SALES TAX RATE | 9.50% |
| OTHER CITY TAXES AND TAX RATES: | |
| Natural Gas Utility Tax* | 6.00% |
| Brokered Natural Gas | 5.00% |
| Electric Utility Tax* | 6.00% |
| Telephone Utility Tax* | 6.00% |
| Cable Television Utility Tax* | 6.00% |
| Cable Television Franchise Tax | 5.00% |
| Solid Waste Utility Tax* | 7.00% |
| Water Utility Tax* | 7.00% |
| Sewer Utility Tax* | 7.00% |
| Storm Drainage Utility Tax* | 7.00% |
| Gambling Taxes** | |
| Amusement Games** | 2.00% |
| Bingo** | 5.00% |
| Card Rooms*** | 4.00% |
| Punch Board and Pull Tabs** | 10.00% |

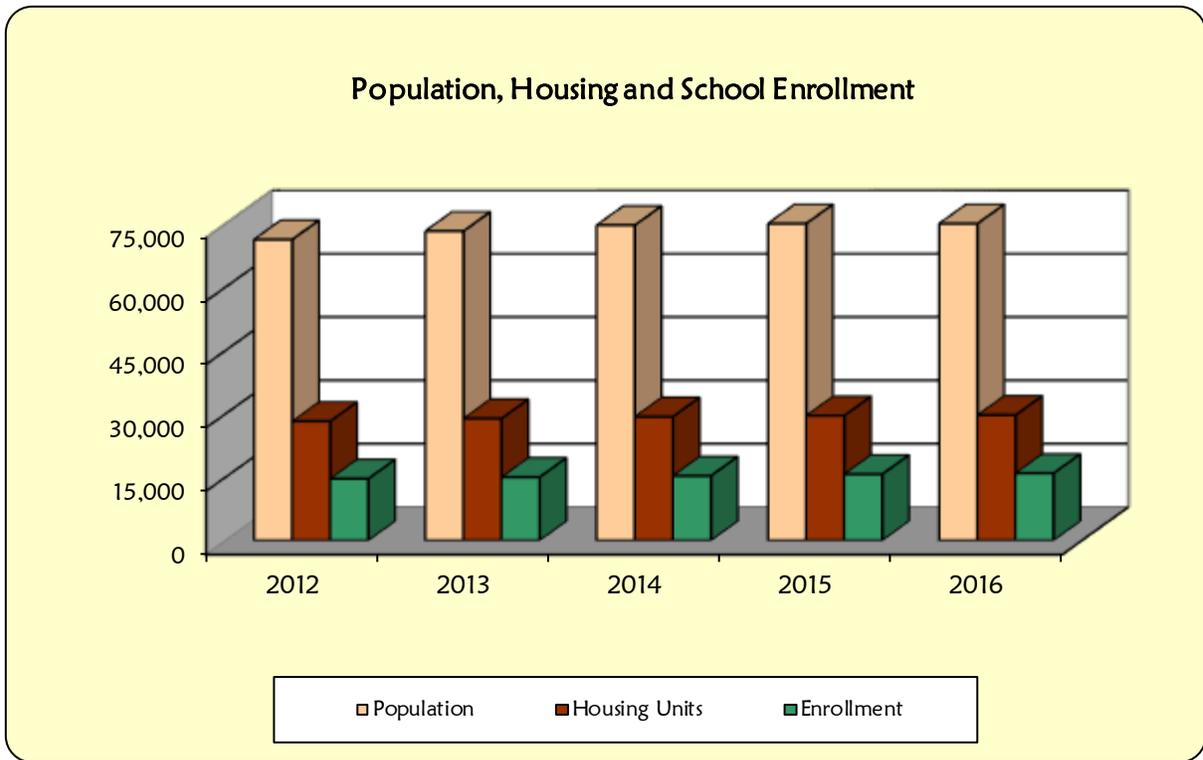
*Includes 1.0% allocated to the Arterial Street Fund (Fund 102) for improvements.

**Applied on gross receipts net of the amount awarded as prizes.

***Applied on gross receipts.

Sources of information:

City of Auburn GIS, Finance, Community Development, Fire, Police, Parks, Arts and Recreation Department, US Bureau of Labor Statistics, King and Pierce County Elections Office and Washington State Office of Financial Management.

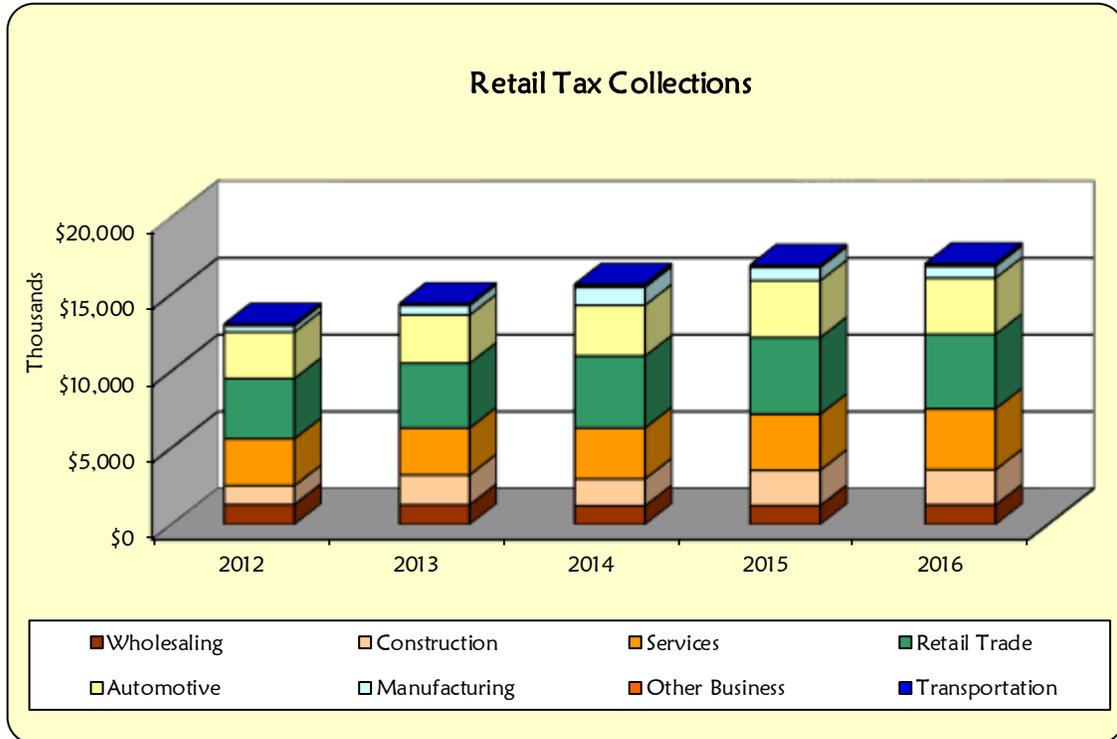


Population, Housing and School Enrollment Trends

| | 2012 | 2013 | 2014 | 2015 | 2016 |
|----------------------------|---------------|---------------|---------------|---------------|---------------|
| School Enrollment (1) | 14,596 | 14,971 | 15,277 | 15,663 | 15,887 |
| Rate of Unemployment (2) | 7.7% | 6.0% | 5.3% | 5.0% | 4.7% |
| Population (3) | 71,240 | 73,235 | 74,630 | 75,545 | 77,060 |
| Housing Units (3) | | | | | |
| One Unit | 14,957 | 15,393 | 15,804 | 16,042 | 16,167 |
| Two or More | 10,631 | 10,841 | 10,841 | 10,847 | 10,854 |
| Mobile Home or Special | 2,618 | 2,630 | 2,631 | 2,637 | 2,630 |
| Total Housing Units | 28,206 | 28,864 | 29,276 | 29,526 | 29,651 |

Sources:

- (1) Auburn School District No. 408 - CAFR
- (2) U.S. Department of Labor Statistics
- (3) WA State Office of Financial Management

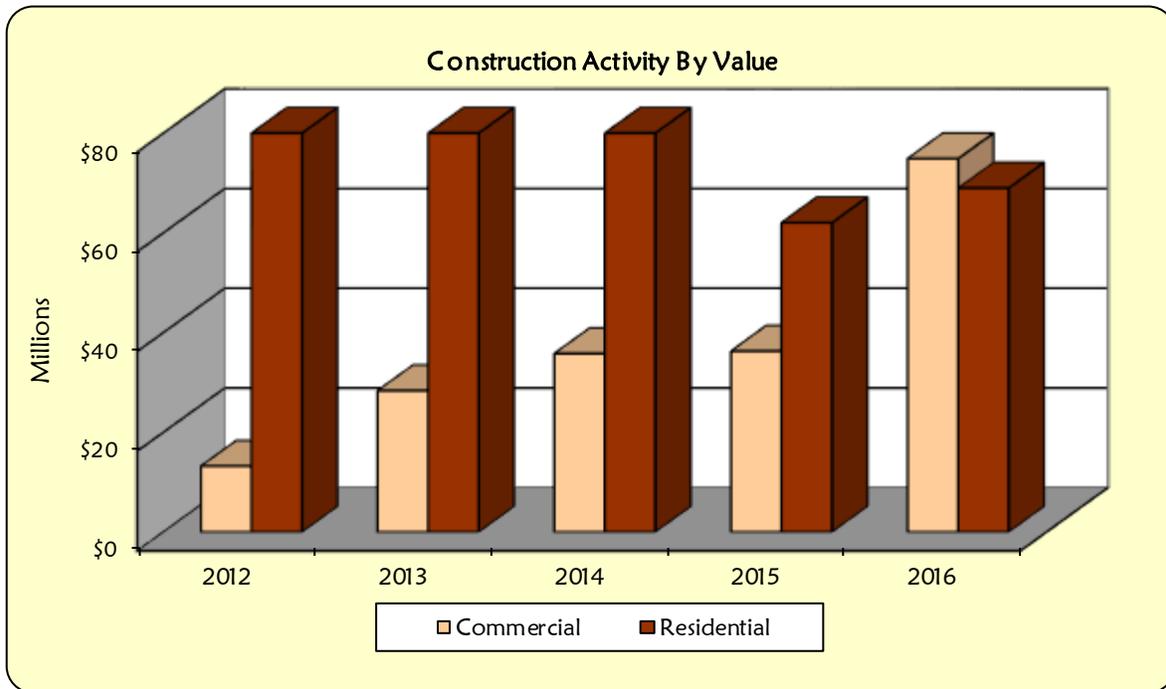


Sales Tax Collections by Sector (in Thousands)

| | 2012 | 2013 | 2014 | 2015 | 2016 |
|----------------------------|------------------|------------------|------------------|------------------|------------------|
| Retail Trade | | | | | |
| Apparel | \$772 | \$889 | \$1,009 | \$1,080 | \$1,136 |
| Auto & Gas | 3,019 | 3,136 | 3,309 | 3,707 | 3,659 |
| Building Material | 425 | 447 | 502 | 590 | 579 |
| Food Stores | 341 | 335 | 353 | 368 | 397 |
| Non-Store Retailers | 269 | 316 | 382 | 394 | 321 |
| Furniture & Electronics | 372 | 409 | 491 | 549 | 406 |
| General Merchandise | 967 | 974 | 955 | 988 | 1,018 |
| Miscellaneous Retail Trade | 778 | 848 | 988 | 1,020 | 995 |
| Retail Trade | \$ 6,943 | \$ 7,354 | \$ 7,989 | \$ 8,695 | \$ 8,512 |
| Services | 3,056 | 3,054 | 3,322 | 3,646 | 3,970 |
| Construction | 1,221 | 1,943 | 1,754 | 2,297 | 2,292 |
| Manufacturing | 405 | 624 | 1,163 | 862 | 761 |
| Transportation | 55 | 46 | 71 | 66 | 99 |
| Wholesaling | 1,297 | 1,279 | 1,205 | 1,229 | 1,265 |
| Other Business | 61 | 64 | 120 | 72 | 67 |
| Grand Total | \$ 13,037 | \$ 14,364 | \$ 15,623 | \$ 16,866 | \$ 16,967 |

Source:

City of Auburn Finance Department
Actual receipts, January through December



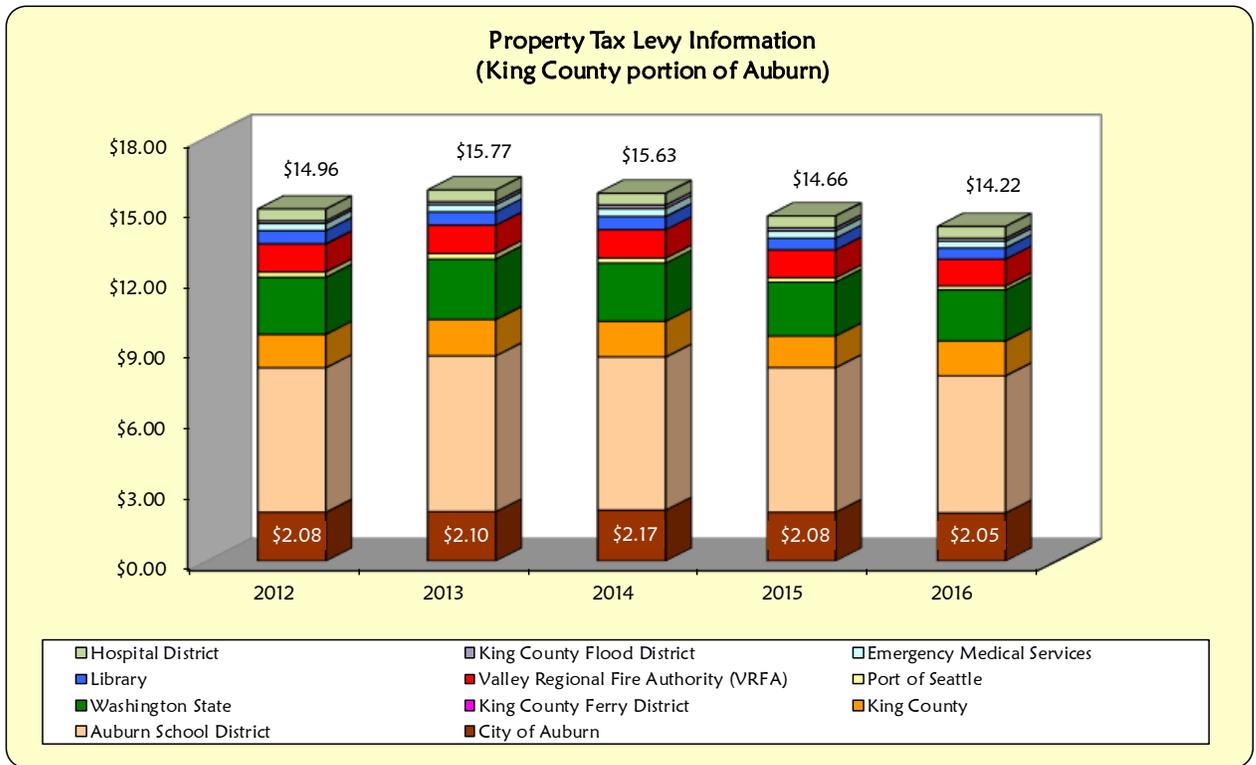
Building Permits and Construction Values

| Year | Commercial Building | | Residential Building | |
|------|---------------------|--------------|----------------------|--------------|
| | Permits | Value | Permits | Value |
| 2012 | 24 | \$13,218,643 | 461 | \$98,212,026 |
| 2013 | 32 | \$28,357,154 | 464 | \$96,248,204 |
| 2014 | 64 | \$35,785,902 | 374 | \$83,006,914 |
| 2015 | 52 | \$36,289,295 | 253 | \$62,042,816 |
| 2016 | 79 | \$74,887,013 | 242 | \$68,997,098 |

Source:

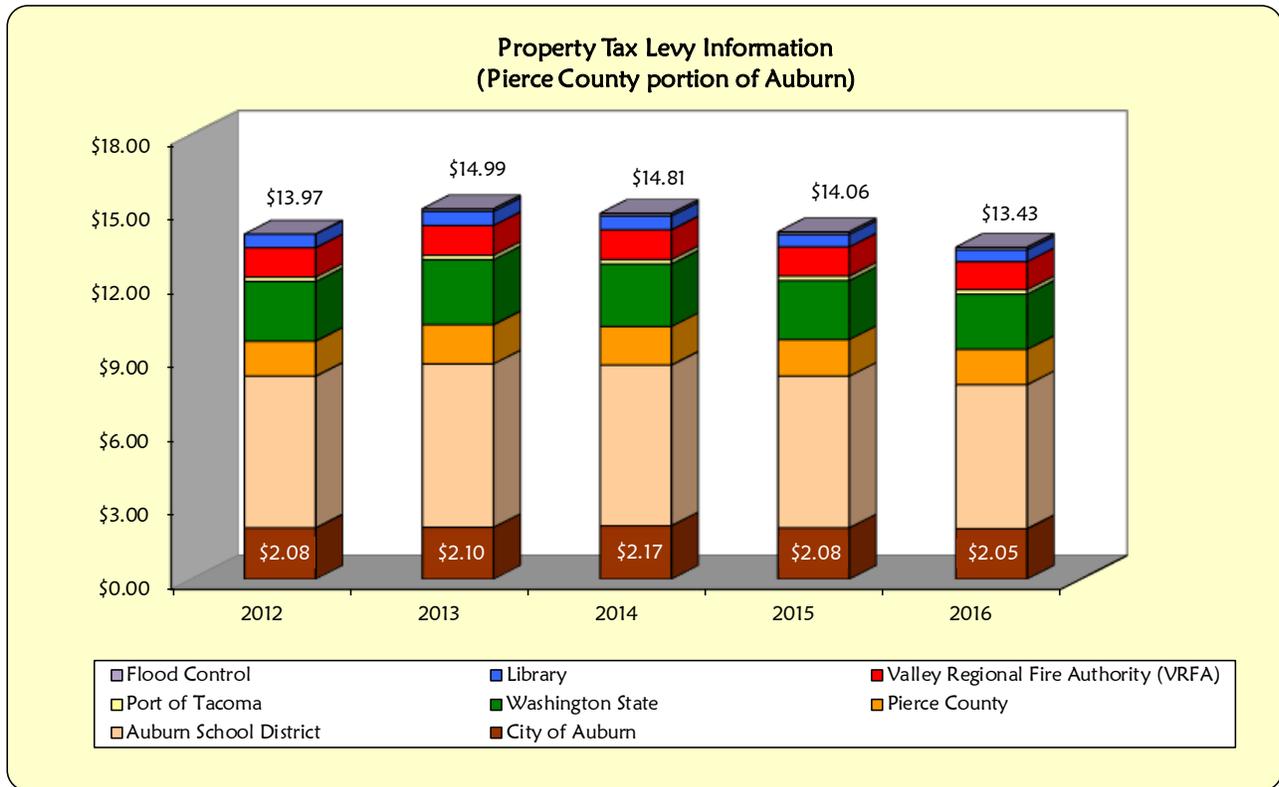
City of Auburn Community Development Department

Data represents new construction only



| Property Tax Levy | | | | | | Change | |
|---------------------------------------|----------|----------|----------|----------|----------|-----------|-----|
| | 2012 | 2013 | 2014 | 2015 | 2016 | \$ | % |
| City of Auburn | \$ 2.08 | \$ 2.10 | \$ 2.17 | \$ 2.08 | \$ 2.05 | \$ (0.03) | -2% |
| Auburn School District | 6.14 | 6.62 | 6.50 | 6.14 | 5.83 | (0.31) | -5% |
| King County | 1.42 | 1.54 | 1.52 | 1.35 | 1.48 | 0.14 | 9% |
| King County Flood District | 0.12 | 0.13 | 0.15 | 0.14 | 0.13 | (0.01) | -7% |
| King County Ferry District | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0% |
| Washington State | 2.42 | 2.57 | 2.47 | 2.29 | 2.17 | (0.12) | -5% |
| Port of Seattle | 0.23 | 0.23 | 0.22 | 0.19 | 0.17 | (0.02) | -8% |
| Hospital District | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.00 | 0% |
| Valley Regional Fire Authority (VRFA) | 1.19 | 1.20 | 1.20 | 1.18 | 1.13 | (0.05) | -4% |
| Library | 0.57 | 0.57 | 0.56 | 0.50 | 0.48 | (0.03) | -5% |
| Emergency Medical Services | 0.30 | 0.30 | 0.34 | 0.30 | 0.28 | (0.02) | -7% |
| Total Levy Rate | \$ 14.96 | \$ 15.77 | \$ 15.63 | \$ 14.66 | \$ 14.22 | \$ (0.45) | -3% |
| Auburn % to Total Levy | 13.87% | 13.32% | 13.87% | 14.19% | 14.40% | | |

| Demographic Information (King & Pierce County) | | | | | | Change | |
|---|--------------|--------------|--------------|--------------|--------------|------------|----|
| | 2012 | 2013 | 2014 | 2015 | 2016 | | % |
| Assessed Valuation (in 000's) | \$ 7,225,550 | \$ 6,968,719 | \$ 7,422,169 | \$ 8,366,653 | \$ 8,967,119 | \$ 600,466 | 9% |
| Average Homeowner Assessed Value | \$ 203,000 | \$ 181,000 | \$ 193,000 | \$ 242,000 | \$ 254,000 | \$ 12,000 | 7% |
| City Tax on an Average Home | \$ 421 | \$ 380 | \$ 418 | \$ 504 | \$ 520 | \$ 16 | 4% |
| Population | 71,240 | 73,235 | 74,630 | 75,545 | 77,060 | 1,515 | 2% |
| School Enrollment | 14,596 | 14,971 | 15,277 | 15,663 | 15,887 | 224 | 1% |
| CPI-W/Seattle, Annual growth rate | 2.4% | 2.4% | 2.4% | 2.5% | 2.5% | 0.0% | 2% |
| IPD/Implicit Price Deflator | 1.1% | 1.1% | 1.1% | 1.1% | 1.1% | 0.0% | 1% |



| Property Tax Levy | | | | | | Change | |
|---------------------------------------|----------|----------|----------|----------|----------|-----------|-----|
| | 2012 | 2013 | 2014 | 2015 | 2016 | \$ | % |
| City of Auburn | \$ 2.08 | \$ 2.10 | \$ 2.17 | \$ 2.08 | \$ 2.05 | \$ (0.03) | -2% |
| Auburn School District | 6.14 | 6.62 | 6.50 | 6.14 | 5.83 | \$ (0.31) | -5% |
| Pierce County | 1.42 | 1.58 | 1.56 | 1.48 | 1.43 | \$ (0.05) | -3% |
| Washington State | 2.41 | 2.63 | 2.53 | 2.39 | 2.23 | \$ (0.15) | -6% |
| Port of Tacoma | 0.18 | 0.18 | 0.18 | 0.18 | 0.18 | \$ (0.00) | -1% |
| Valley Regional Fire Authority (VRFA) | 1.19 | 1.21 | 1.20 | 1.18 | 1.13 | \$ (0.05) | -4% |
| Library | 0.55 | 0.57 | 0.56 | 0.50 | 0.48 | \$ (0.03) | -5% |
| Flood Control | 0.00 | 0.10 | 0.10 | 0.10 | 0.10 | \$ (0.00) | -2% |
| Total Levy Rate | \$ 13.97 | \$ 14.99 | \$ 14.81 | \$ 14.06 | \$ 13.43 | \$ (0.62) | -4% |
| Auburn % to Total Levy | 14.89% | 14.01% | 14.64% | 14.80% | 15.24% | | |

| Demographic Information (King & Pierce County) | | | | | | Change | |
|---|--------------|--------------|--------------|--------------|--------------|------------|----|
| | 2012 | 2013 | 2014 | 2015 | 2016 | \$ | % |
| Assessed Valuation (in 000's) | \$ 7,225,550 | \$ 6,968,719 | \$ 7,422,169 | \$ 8,366,653 | \$ 8,967,119 | \$ 600,466 | 9% |
| Average Homeowner Assessed Value | \$ 203,000 | \$ 181,000 | \$ 193,000 | \$ 242,000 | \$ 254,000 | \$ 12,000 | 7% |
| City Tax on an Average Home | \$ 422 | \$ 380 | \$ 418 | \$ 504 | \$ 520 | \$ 16 | 4% |
| Population | 71,240 | 73,235 | 74,630 | 75,545 | 77,060 | 1,515 | 2% |
| School Enrollment | 14,596 | 14,971 | 15,277 | 15,663 | 15,887 | 224 | 1% |
| CPI-W/Seattle, Annual growth rate | 2.4% | 2.4% | 2.4% | 2.5% | 2.5% | 0.0% | 2% |
| IPD/Implicit Price Deflator | 1.1% | 1.1% | 1.1% | 1.1% | 1.1% | 0.0% | 1% |



APPENDIX C

AGENDA BILL APPROVAL FORM

| | | |
|--|---|---|
| Agenda Subject: Ordinance No. 6621 | | Date: October 17, 2016 |
| Department: Finance | Attachments: 2017-2018 Preliminary Budget; Ordinance No. 6621 and Schedule A | Budget Impact: \$269,080,329 – 2017 \$266,871,607 – 2018 |
| Administrative Recommendation: City Council to introduce and adopt Ordinance No. 6621, establishing the City's budget for 2017-2018. | | |

Background Summary:

Budget Process: In April, the City began the process of developing the budget for the 2017-2018 biennium. This included budget workshops as follows:

- June 22: Fund and budget process overview (workshop #1)
- August 16: General, Proprietary, Capital and Special Revenue Funds (workshop #2)
- August 23: General, Proprietary, Capital and Special Revenue Funds (workshop #3)
- August 30: General, Proprietary, Capital and Special Revenue Funds (workshop #4)

During these presentations and workshops, Council provided policy guidance to the administration. These included clarifying 2015-2016 accomplishments and expanding upon 2017-2018 goals and objectives.

2017-2018 Preliminary Budget: A copy of the 2017-2018 Preliminary Budget was filed with the City Clerk, distributed to Council, and made available to the public on October 17, 2016.

Ordinance No. 6621: Council's approval of Ordinance No. 6621 will establish the City's 2017-2018 biennial budget. As the budget has been reviewed by Council during the budget workshops, adoption of Ordinance 6621 is scheduled as follows:

- October 17: First public hearing.
- November 7: Second public hearing
- November 21: Council adoption.

Staff recommends Council approval of Ordinance No. 6621.

| | |
|--|-----------------------|
| | Staff: Coleman |
| Meeting Date: November 21, 2016 | Item Number: |

ORDINANCE NO. 6 6 2 1

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, ADOPTING THE 2017-2018 BIENNIAL BUDGET FOR THE CITY OF AUBURN, WASHINGTON

THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. That pursuant to the provisions of Chapter 35A.34, the Mayor of the City of Auburn has heretofore duly completed and placed on file with the City Clerk of the City of Auburn a preliminary biennial budget for 2017-2018, and that notice was thereupon duly published, as required by law, stating that the Mayor had completed and placed on file such preliminary budget and a copy would be furnished to any taxpayer who would call therefore at the office of the City Clerk, and that the City Council of the City of Auburn would meet on November 21, 2016 at 7:00 p.m. for the purpose of fixing the budget and any taxpayer might appear at such time and be heard for or against any part of such budget, and designated the place of such meetings as the Auburn Community and Events Center, 910 9th Street SE, Auburn, Washington; That the Mayor of the City of Auburn duly provided a suitable number of copies of such detailed preliminary budget to meet the reasonable demands of taxpayers therefore; That the Mayor and the City Council of the City of Auburn met at the time designated in said notice in the Auburn Community and Events Center, 910 9th Street SE, Auburn, Washington on November 21 at 7:00 p.m.; That any and all taxpayers of the City of Auburn were given full opportunity to be heard for or against such budget; That the City Council has conducted public hearings on October 17, 2016, November 7, 2016, and November 21, 2016 to consider this preliminary

budget; That at said meetings said budget was considered; and that, at the meeting held by the City Council on the 21st day of November 2016 the City Council considered modifications of said budget and thereafter approved the 2017-2018 biennial budget for the City of Auburn as herein adopted by this Ordinance as shown on Schedule A.

Section 2. Implementation. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 3. Severability. The provisions of this ordinance are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this ordinance, or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of this ordinance, or the validity of its application to other persons or circumstances.

Section 4. Effective Date. This Ordinance shall take effect and be in force five (5) days from and after its passage, approval and publication as provided by law.

INTRODUCED: NOV 21 2016

PASSED: NOV 21 2016

APPROVED: NOV 21 2016



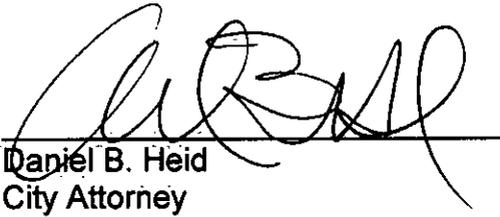
NANCY BACKUS, MAYOR

ATTEST:



Danielle E. Daskam
City Clerk

APPROVED AS TO FORM:



Daniel B. Heid
City Attorney

PUBLISHED: November 25, 2016 in The Seattle Times

Schedule A

2017 BUDGET SUMMARY - ALL FUNDS

| Fund | | Beginning Fund Balance | 2017 Resources | 2017 Expenditures | Ending Fund Balance |
|------------------------|------------------------------------|---------------------------|-------------------|----------------------|------------------------|
| GENERAL FUND | | \$16,191,731 | \$65,919,560 | \$69,487,982 | \$12,623,309 |
| SPECIAL REVENUE FUNDS | Arterial Street | 1,632,556 | 2,539,076 | 2,794,818 | 1,376,814 |
| | Local Street | 1,401,882 | 1,909,100 | 2,417,839 | 893,143 |
| | Hotel/Motel Tax | 84,044 | 110,400 | 110,400 | 84,044 |
| | Arterial Street Preservation | 1,378,878 | 3,755,600 | 4,768,470 | 366,008 |
| | Drug Forfeiture | 357,897 | 87,100 | 251,016 | 193,981 |
| | Housing & Community Development | 54,905 | 710,000 | 712,450 | 52,455 |
| | Recreational Trails | 49,658 | 7,340 | - | 56,998 |
| | Business Improvement Area | 48,516 | 55,200 | 55,000 | 48,716 |
| | Cumulative Reserve | 7,546,199 | 20,500 | 200,000 | 7,366,699 |
| | Mitigation Fees | 4,274,362 | 1,520,200 | 1,365,081 | 4,429,481 |
| DEBT SERVICE | 1998 Library Bond | - | 283,850 | 283,850 | - |
| | City Hall Annex 2010 A&B Bond | - | 1,683,192 | 1,683,192 | - |
| | Local Revitalization 2010 C&D Bond | - | 589,071 | 589,071 | - |
| | LID #350 | 11,706 | 7,499 | 7,246 | 11,959 |
| | Golf / Cemetery 2016 Refunding | - | 554,393 | 554,393 | - |
| | SCORE 2009 A&B Bond | - | 2,033,474 | 2,033,474 | - |
| CAPITAL PROJECTS | Municipal Park Construction | 453,426 | 2,186,796 | 2,358,106 | 282,116 |
| | Capital Improvements | 7,347,302 | 3,172,114 | 2,722,117 | 7,797,299 |
| | Local Revitalization | 325,651 | 600 | 326,251 | - |
| ENTERPRISE FUNDS | Water | 4,641,113 | 22,153,450 | 21,172,517 | 5,622,046 |
| | Sewer | 9,518,732 | 9,695,290 | 10,158,093 | 9,055,929 |
| | Sewer Metro | 2,374,705 | 17,238,490 | 17,294,700 | 2,318,495 |
| | Storm Drainage | 13,319,582 | 11,218,627 | 12,414,086 | 12,124,123 |
| | Solid Waste | 3,849,877 | 14,912,500 | 14,526,476 | 4,233,901 |
| | Airport | 346,975 | 1,129,967 | 1,041,034 | 435,908 |
| | Cemetery | 434,887 | 1,128,300 | 1,161,977 | 401,210 |
| INTERNAL SERVICE FUNDS | Insurance | 1,312,689 | 1,500 | 229,980 | 1,084,209 |
| | Workers' Compensation | 787,022 | 1,056,900 | 850,777 | 993,145 |
| | Facilities | 1,330,105 | 3,462,500 | 3,507,030 | 1,285,575 |
| | Innovation and Technology | 1,992,399 | 6,184,022 | 6,661,610 | 1,514,811 |
| | Equipment Rental | 3,634,008 | 4,792,733 | 4,566,369 | 3,860,372 |
| FIDUCIARY FUNDS | Fire Pension | 2,417,899 | 84,000 | 177,717 | 2,324,182 |
| | Cemetery Endowment Care | 1,720,479 | 37,800 | - | 1,758,279 |
| TOTAL | | \$88,839,185 | \$180,241,144 | \$186,485,122 | \$82,595,207 |
| TOTAL BUDGET | | \$269,080,329 | | \$269,080,329 | |

Schedule A

2018 BUDGET SUMMARY - ALL FUNDS

| Fund | | Beginning Fund Balance | 2018 Resources | 2018 Expenditures | Ending Fund Balance |
|------------------------------------|---------------------------------|---------------------------|-------------------|----------------------|------------------------|
| GENERAL FUND | | \$12,623,309 | \$66,091,810 | \$72,860,044 | \$5,855,075 |
| SPECIAL REVENUE FUNDS | Arterial Street | 1,376,814 | 6,215,417 | 6,643,292 | 948,939 |
| | Local Street | 893,143 | 1,909,100 | 2,418,270 | 383,973 |
| | Hotel/Motel Tax | 84,044 | 113,700 | 113,700 | 84,044 |
| | Arterial Street Preservation | 366,008 | 3,067,340 | 2,880,440 | 552,908 |
| | Drug Forfeiture | 193,981 | 87,100 | 253,221 | 27,860 |
| | Housing & Community Development | 52,455 | 460,000 | 468,446 | 44,009 |
| | Recreational Trails | 56,998 | 7,340 | - | 64,338 |
| | Business Improvement Area | 48,716 | 55,200 | 55,000 | 48,916 |
| | Cumulative Reserve | 7,366,699 | 20,500 | 250,000 | 7,137,199 |
| | Mitigation Fees | 4,429,481 | 1,520,200 | 1,219,817 | 4,729,864 |
| | DEBT SERVICE | 1998 Library Bond | - | 282,150 | 282,150 |
| City Hall Annex 2010 A&B Bond | | - | 1,675,120 | 1,675,120 | - |
| Local Revitalization 2010 C&D Bond | | - | 589,595 | 589,595 | - |
| LID #350 | | 11,959 | 7,812 | 7,246 | 12,525 |
| Golf / Cemetery 2016 Refunding | | - | 554,367 | 554,367 | - |
| SCORE 2009 A&B Bond | | - | 2,021,294 | 2,021,294 | - |
| CAPITAL PROJECTS | Municipal Park Construction | 282,116 | 664,590 | 872,000 | 74,706 |
| | Capital Improvements | 7,797,299 | 3,869,857 | 4,015,148 | 7,652,008 |
| | Local Revitalization | - | - | - | - |
| ENTERPRISE FUNDS | Water | 5,622,046 | 20,432,455 | 20,550,922 | 5,503,579 |
| | Sewer | 9,055,929 | 8,837,670 | 9,207,219 | 8,686,380 |
| | Sewer Metro | 2,318,495 | 18,190,923 | 18,250,200 | 2,259,218 |
| | Storm Drainage | 12,124,123 | 11,120,902 | 11,097,770 | 12,147,255 |
| | Solid Waste | 4,233,901 | 16,065,850 | 15,691,927 | 4,607,824 |
| | Airport | 435,908 | 2,571,467 | 2,547,309 | 460,066 |
| | Cemetery | 401,210 | 1,183,800 | 1,197,391 | 387,619 |
| INTERNAL SERVICE FUNDS | Insurance | 1,084,209 | 1,500 | 241,230 | 844,479 |
| | Workers' Compensation | 993,145 | 1,103,700 | 862,683 | 1,234,162 |
| | Facilities | 1,285,575 | 3,875,400 | 3,911,293 | 1,249,682 |
| | Innovation and Technology | 1,514,811 | 6,803,327 | 7,097,732 | 1,220,406 |
| | Equipment Rental | 3,860,372 | 4,753,014 | 4,336,260 | 4,277,126 |
| FIDUCIARY FUNDS | Fire Pension | 2,324,182 | 84,000 | 178,225 | 2,229,957 |
| PERMANENT FUNDS | Cemetery Endowment Care | 1,758,279 | 39,900 | - | 1,798,179 |
| TOTAL | | \$82,595,207 | \$184,276,400 | \$192,349,311 | \$74,522,296 |
| TOTAL BUDGET | | \$266,871,607 | | \$266,871,607 | |

APPENDIX D

GLOSSARY OF TERMS

This glossary identifies terms used in this budget. Accounting terms are defined in general, non-technical terms. For more precise definitions of these terms, the reader should refer to the State BARS manual.

Account

A record of additions, deletions, and balances of individual assets, liabilities, equity, revenues and expenditures.

Accrual Basis

Refers to the accounting of revenues and expenditures on the basis of when they are incurred or committed, rather than when they are made or received. All funds except the governmental funds are accounted on this basis and the governmental funds are accounted on a modified accrual basis.

Administrative or Support Departments

Refers to the organizational units or departments that primarily provide services to other departments or divisions.

These departments include:

- Mayor and Council: Provides overall administration to the entire City. Also includes expenditures related to the operation of the Council.
- Administration: Provides centralized facilities maintenance to all City departments.
- Human Resources and Risk/Property Management: Provides centralized personnel services to all City services.
- Finance: Provides centralized financial services to all City departments. Also provides a variety of other central administrative services including customer service, printing, data processing, and billing of City utilities.
- Legal: Provides centralized legal services to all City departments.
- Innovation and Technology: Provides technology services to all City departments.

Appropriation

Legal authorization granted by ordinance of the City Council that approves budgets for individual funds.

Arbitrage

The interest revenue earned in excess of interest costs from the investment of proceeds from the sale of bonds. Federal law requires that earnings over a certain rate be repaid to the federal government and is called arbitrage rebate.

Assessed Valuation (AV)

A valuation set upon real estate or other property by a government (King County or Pierce County Tax Assessor) as a basis for levying taxes.

B & O Tax

Business and Occupation tax is a gross receipts tax levied on businesses. It is based on the value of products, gross proceeds of sales or gross income of the business.

Balanced Budget

A budget is considered balanced when the fund's total resources of beginning fund balance, revenues and other financing sources is equal to the total of expenditures, other financing uses and ending fund balance.

BARS

Budgeting, Accounting & Reporting System (BARS); refers to the accounting rules established by the State Auditor's Office.

Baseline Budget

The baseline budget consists of budget proposals that would be sufficient to maintain the operation of programs that had been authorized previously, in earlier budgets.

Bond

A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time and requires greater legal formality.

Budget

A legal document that provides City officials with the authority to incur obligations and pay expenses, allocating resources among departments and funds to reflect Council priorities and policies.

Budget Amendment

The method used to make revisions to the adopted budget. Adjustments are made via ordinances approved by the City Council.

Capital Assets

Land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful life extending beyond a single reporting period and a cost of \$5,000 or greater.

Capital Facilities Plan (CFP)

A plan that studies the manner in which the capital needs of the City can be met and establishes policies and management programs to address those needs. A published six-year plan document is one element of the comprehensive plan required by Washington's Growth Management Act. Capital facilities generally have long useful lives, significant costs, and tend not to be mobile.

Capital Expenditures

Expenditures that result in the acquisition of, or addition to, capital assets.

Capital Projects Funds

A type of fund which accounts for financial resources that are restricted, committed or assigned to expenditures for the acquisition and construction of major capital facilities (other than those financed by proprietary funds or in trust funds for individuals, private organizations or other governments).

Community Development Block Grant (CDBG)

A grant received annually by the City from the Department of Housing and Urban Development. While included in the budget for accounting purposes, specific allocation of these funds occurs in a separate process.

Comprehensive Plan

A long-range policy adopted by the City to guide decisions affecting the community's physical development.

Consumer Price Index (CPI)

Consumer Price Index measures a price change for a constant market basket of goods and services from one period to the next within the same city (or in the Nation). The CPI is not a true cost of living index and should not be used for place-to-place comparisons.

Councilmanic Bonds

General Obligation bonds authorized by the City Council.

Debt Service

Interest and principal payments on debt.

Debt Service Funds

A type of fund that accounts for the payment of outstanding long-term general obligations of the City.

Department

Refers to a specific organizational unit. In Auburn, it refers to nine such units: Mayor and Council, Administration Department, Human Resources and Risk/Property Management Department, Finance Department, Legal Department, Community Development and Public Works Department, Police Department, Parks, Arts and Recreation Department, and the Innovation and Technology Department (see Administrative or Line Departments for descriptions). A department may be composed of one or more organizational units referred to as Divisions.

Depreciation

(1) Expiration in the service life of capital assets. (2) The portion of the cost of a capital asset that is charged as an expenditure during a particular period.

Division

Refers to an organizational unit below that of Department. All of the proprietary funds are administered as Divisions.

Enterprise Funds

A type of proprietary fund involving activities that are operated in a manner similar to private businesses. In Auburn, the Enterprise Funds account for the City's utilities, the cemetery, and the airport.

Expenditures

The cost of goods or services that use current assets. When accounts are kept on the accrual or modified accrual basis, expenditures are recognized at the time the goods are delivered or services rendered.

Fiduciary Fund

A fund that accounts for assets held by the City as a trustee.

Full Time Equivalent Position (FTE)

Refers to budgeted employee positions based on the number of hours for each position. A full-time position is 1.0 FTE and represents 2,080 hours per year and a .50 position represents 1,040 hours per year.

Fund

A self-balancing group of accounts that includes both revenues and expenditures.

Fund Balance

The difference between assets and liabilities reported in a governmental fund. Fund balances are either designated (funds that have been dedicated to a particular purpose) or undesignated (the remaining un-appropriated balance of the fund after accounting for the designated funds).

General Fund

A specific Governmental fund that accounts for tax-supported activities of the City and other types of activities not elsewhere accounted. In the City budget, this fund is divided into departments.

Generally Accepted Accounting Principles (GAAP)

Standards used for accounting and reporting for both private industry and governments.

General Obligations (Debt)

Refers to a type of debt that is secured by means of the tax base of the City or obligations against which the full faith and credit of the City was pledged. Includes debt incurred by three different circumstances:

1. debt incurred by the vote of the people and retired by means of a separate property tax levy;
2. debt approved by the City Council to be retired out of the proceeds of the regular levy (referred to as either Councilmanic bonds or an inside levy); and
3. debt which, while secured by taxing authority, is retired by means of other revenue.

Governmental Fund Types

A group of funds that account for the activities of the City that is of a governmental character, as distinguished from activities that are of a business character.

Indirect Charges or Cost Allocation

Refers to the process of accounting costs between funds and is usually applied to determining the costs of administrative services provided to departments.

Inside Levy

The dedication of a portion of the regular property tax levy to retire Councilmanic bonds.

Interfund Payments

Expenditures made to other funds for services rendered.

Internal Service Funds

A type of proprietary fund that accounts for goods and services that are provided as internal services of the City. Internal service funds include the Equipment Rental, Innovation and Technology, Facilities, Workers' Compensation and Insurance Funds.

Line Departments

Line departments are those that provide services directly to the public and consist of the following departments: These departments include:

- Administration Department: Includes several divisions including Economic Development, Emergency Management, Community Services, Neighborhood Programs, Human Services and Veteran's Services.
- Finance: In addition to the administrative and support function noted previously, also oversees the Solid Waste Divisions.
- Community Development and Public Works: Includes several divisions or services including Community Development, Environmental Services, Maintenance and Operations, Engineering, the Airport, Streets, Water, Sewer and Storm Utilities.
- Police: Provides all police services and animal control services.
- Parks, Arts and Recreation: Provides recreational and senior services, maintains park facilities, and manages the Cemetery and Golf Course.

Local Improvement Districts (LIDs)

A legal mechanism that finances specific capital improvements which benefit specific properties. A LID places a special assessment against the benefited property to repay debt incurred to finance the improvements.

Metro (Municipality of Metropolitan Seattle)

Conveyance, treatment and disposal of all sanitary sewage collected within the Auburn sanitary sewer service area is provided by King County based on a contract signed in 1974 with Municipality of Metropolitan Seattle. The County and Metro consolidated effective January 1, 1994. The County now performs the services formerly performed by Metro. The county has assumed all obligations and contracts with Metro.

Mill

The property tax rate that is based on the valuation of property. A tax rate of one mill produces \$1 of taxes on each \$1,000 of property valuation.

Mission Statement

A declaration of a unit or of the overall organization's goal or purpose. The City of Auburn's Mission Statement can be found immediately preceding the Distinguished Budget Presentation Award and the Table of Contents in the Biennial Budget document.

Mitigation Fees

Fees paid by developers to equitably share the cost of infrastructure improvements required for supporting the development project.

Modified Accrual Basis of Accounting

Refers to the method of accounting in which (a) revenues are recognized in the accounting period of which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Object (as defined by the State Auditor's BARS manual)

As used in expenditure classification, this term applies to the type of item purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personnel benefits, supplies, and services.

Permanent Fund

A fund whose resources are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the fund's programs.

Program Improvements

Program improvements are a type of budgetary action which consists of new initiatives or substantial changes to existing programs.

Proprietary Funds

A group of funds that account for the activities of the City which are of a proprietary or "business" character.

Public Safety

A term used to identify police services.

Public Works Trust Fund (PWTF)

A state program that makes available low-interest loans to help local governments with public works projects.

Regular Levy

The portion of the property tax that supports the General Fund.

Revenue

Refers to income from all sources, i.e. property taxes, fines and fees, permits, etc.

Revenue Bonds

Bonds that are retired by means of revenue, usually a proprietary fund. In a strict sense, these bonds are not secured by the tax base of the full faith and credit of the City, although sometimes general obligation bonds which are being retired by revenue may be referred inaccurately to as revenue bonds. While the full faith and credit of the City is not pledged as security, the revenue of a utility often is.

Special Assessments

An assessment similar to a tax (but legally distinct and is separately billed), applied to property participating in a Local Improvement District (LID) to retire the LID debt.

Special Levy

Separate property tax levies authorized by the voters for specific purposes.

Special Revenue Fund

A type of governmental fund that accounts for the proceeds of specific revenue sources that is legally restricted for expenditures.

Sub-Fund

An accounting method used to account for different aspects of a legal fund on the general ledger. This is used for managerial purposes and roll-up these funds for financial reporting purposes. The City of Auburn uses this tool for separating out the operating and capital portions of proprietary funds.

Tax Base

The wealth of the community available to be taxed by various forms of City taxes; commonly thought of as the assessed value of the community.

Working Capital

Working capital is generally defined as current assets minus current liabilities. Working capital measures how much in liquid assets less short-term obligations is available to be used for budgeted expenditures.

LIST OF ACRONYMS

ACC - Auburn City Code
AEP - Auburn Environmental Park
AVHS - Auburn Valley Humane Society
AWC - Association of Washington Cities
BARS - Budgeting, Accounting & Reporting System
BIA - Business Improvement Area
CAFR - Comprehensive Annual Financial Report
CBA - Collective Bargaining Agreement
CDBG - Community Development Block Grant
CEMP - Comprehensive Emergency Management Plan
CERT - Community Emergency Response Team
CFP - Capital Facilities Plan
CPI - Consumer Price Index
DOE - Department of Ecology
EIS - Environmental Impact Study
EOC - Emergency Operations Center
EPA - Environmental Protection Agency
FAA - Federal Aviation Administration
FTE - Full-Time Equivalent position
GAAP - Generally Accepted Accounting Principles
GASB - Government Accounting Standards Board
GFOA - Governmental Finance Officers Association
GIS - Geographic Information System
GMA - Growth Management Act
GPS - Global Positioning System
HIDTA - High Intensity Drug Trafficking Areas
HVAC - Heating, Ventilation and Air Conditioning
IT - Innovation and Technology
ITS - Intelligent Transportation Systems
KCPEC - King County Project Evaluation Committee
LED - Light Emitting Diode (street signals)
LEOFF - Washington's Law Enforcement Officers' and Fire Fighters' Retirement System
LID - Local Improvement District
LOS - Level of Service
LTAC - Lodging Tax Advisory Committee
MIT - Muckleshoot Indian Tribe
MVFT - Motor Vehicle Fuel Tax
NPDES - National Pollution Discharge Elimination System
OPEB - Other Post-Employment Benefits
PCTCC - Pierce County Transportation Coordinating Committee
PERS - Washington's Public Employees' Retirement System
PSRC - Puget Sound Regional Council
PWTF - Public Works Trust Fund
RAMP - Regional Access Mobility Partnership (Pierce County)
REET - Real Estate Excise Tax
RFB - Request for Bid
RFP - Request for Proposal
ROW - Right of Way
RPEC - Regional Project Evaluation Committee (see PSRC)
RTID - Regional Transportation Improvement District
SCADA - Supervisory Control and Data Acquisition

SCATBd – South County Area Transportation Board
SCORE - South Correctional Entity
SEPA - State Environmental Policy Act
SLA - Service Level Agreement
SMART - Specific, Measurable, Attainable, Relevant and Time-bound
SOP - Standard Operating Procedures
SOS - Save Our Streets program
SWAT - Special Weapons and Tactics
TAB - Transportation Advisory Board
TADA - The Auburn Downtown Association
TIP - Transportation Improvement Program
TNET - Tahoma Narcotics Enforcement Team
UTGO - Unlimited Tax General Obligation bonds
VNET - Valley Narcotics Enforcement Team
VRFA - Valley Regional Fire Authority
WASPC - Washington Association of Sheriffs and Police Chiefs
WATPA - Washington Auto Theft Prevention Agency
WRIA - Water Resources Inventory Area
WSDOE - Washington State Department of Ecology
WSDOT - Washington State Department of Transportation

DOCUMENT AND FINANCIAL DATA PREPARED BY:

Shelley Coleman
Finance Director

Bob Brooks
Financial Planning Manager

Kevin Fuhrer
Assistant Finance Director

Tamara Baker
Financial Analyst

Frank Downard
Financial Analyst

Consuelo Rogel
Financial Analyst

Evelyn McOsker
Administrative Assistant

LEGAL PROCEDURES:

Dani Daskam
City Clerk

