

CITY OF AUBURN
REQUEST FOR PROPOSALS (RFP)

**Project CP2116 – R Street SE/29th Street SE Intersection Improvements –
22nd Street SE to 37th Street SE**
Proposals Due: July 29, 2021

The City of Auburn is soliciting Proposals from qualified consulting teams to provide professional services for the intermediate design; final design; Right-of-way services; preparation of stormwater pollution prevention plan; and preparation of construction plans, specifications, and estimate of probable construction costs for the R Street SE/29th St SE Intersection Improvements project (CP2116).

One electronic copy (PDF) of the Proposal Package shall be emailed to lbarba@auburnwa.gov on or before 4:00 pm, Thursday, July 29, 2021 with a subject line “Proposal – CP2116, R ST SE/29th ST SE Intersection Improvements”.

Questions regarding this solicitation should be directed to Luis Barba, Project Engineer, by email only at lbarba@auburnwa.gov.

Additional information related to this RFP may be posted to the City’s website. Prospective consulting teams should check the City’s website periodically for any additional posted information at <http://www.auburnwa.gov/bids>.

For specific instructions on information to include in the Proposal, refer to the section below titled *Proposal Elements*. Evaluation of the Proposals and ultimate consultant selection is identified in the section titled *Selection Process and Evaluation Criteria* below. Although the use of subconsultants is recognized as being necessary for a multidiscipline project, the City’s preference is for the lead consultant to have the majority of the work performed in-house.

PROJECT DESCRIPTION

R Street SE is a minor arterial that is located between Auburn Way South and the White River. The project will construct a second southbound through-lane on R Street SE between 22nd Street SE and 33rd Street SE to address the existing Level of Service deficiency at the intersection of 29th Street SE during the weekday afternoon peak hours.

Specifically, this project will include:

- Widening of R Street SE between 22nd Street SE and 33rd Street SE to accommodate the additional southbound through-lane;
- Replace the existing traffic signal at 29th Street SE;
- Grind and overlay the existing roadway from 22nd Street SE to 37th Street SE;
- Full depth pavement reconstruction from 37th Street SE to the White River Bridge;
- Removal and reconstruction of existing curb ramps as required to meet ADA requirements;
- Removal and reconstruction of existing driveways;
- Right-of-way acquisition to accommodate road widening;
- Stormwater collection and conveyance improvements to accommodate road widening;
- Replacing approximately 340 feet of sanitary sewer gravity main;
- Replacing approximately 2,800 feet of stormwater main and 11 laterals;
- Replacing approximately 2,800 feet of water main and approximately 30 service lines;

- Relocation of utility poles from 22nd Street SE to 29th Street SE to eliminate clear zone issues, pedestrian accessibility issues, and accommodate road widening;
- Street Lighting Improvements from 22nd Street SE to 29th Street SE;
- Removing existing landscape strips and replacing with sidewalk from 33rd St SE to 37th St SE; and
- Replacing damaged sidewalk panels as needed.

SCOPE OF WORK

The design contract will include project management and administration, utility coordination, public outreach, right-of way services, conceptual design, intermediate design (60 percent design), environmental permitting support (NEPA not required; and it is anticipated that the SEPA will be categorically exempt), final design (90 percent design) and check set (99 percent check set), assistance during bidding, construction support, and project closeout and as-builts. The City will be providing survey and right-of-way base maps.

PROPOSAL ELEMENTS

Each proposal is limited to a maximum of 10 letter-sized pages (portrait view) of content (excluding only the cover and any dividers) (minimum font size 10 Arial), and should address the following items relative to the project description:

1. Identify the Project Team (those who will be actively working on this project). Include an organizational chart and identify any sub-consultants. Discuss the proposed Project Team's expertise and experience with 3 similar project designs within the last 5 years. Please include the following information for each project:
 - Project name and location
 - A brief description of the project
 - Provide the total project costs
 - Project Team Member roles in the project
 - A project reference and contact phone number
2. List and describe briefly what you think are important issues or project constraints and identify the attributes of your team that may set it apart or make it particularly well-suited to address the issues.
3. Discuss how the Project Team will meet the anticipated project schedule. Describe your team's general approach and availability of team members.
4. Describe specific lessons learned by your firm/team regarding similar projects and what those lessons learned taught the team.
5. Your firm's process/procedures for providing quality assurance/quality control throughout the life of the project.

SELECTION PROCESS AND EVALUATION CRITERIA

A committee of City personnel will evaluate and rate the proposals on the following criteria, weighted as indicated:

1. Project Team Qualifications (20%)
2. Important Issues (20%)
3. Anticipated Project Schedule (20%)
4. Lessons Learned (20%)
5. Quality Assurance / Quality Control Plan (20%)

Following the evaluation of the Proposals, the City may interview up to 3 of the prospective consultants. Those firms selected for interview will have the opportunity to present their experience with similar projects and overall project approach. You will also be asked to provide an example plan set from one of your referenced projects that your team has prepared.

ANTICIPATED SELECTION AND PROJECT SCHEDULE

The City's proposed schedule for Consultant selection, subject to change, is as follows:

Issue Request for Proposals	July 8, 2021
Deadline for Submittal of Proposals	July 29, 2021 @ 4:00 pm
Preliminary Selection of Firms	August 4, 2021
Notify Firms Chosen for Interviews	August 4, 2021
Consultant Interviews	Week of August 9, 2021
Final Selection of Design Firm	August 16, 2021
Consultant Notice to Proceed	November 5, 2021
Conceptual Design (15% Design)	February 2022
Right-of-way Phase	July 2023
Intermediate Design (60% Design)	March 2023
Final Design	November 2023
Construction Bid Advertisement	December 2023

TERMS AND CONDITIONS

The City of Auburn reserves the right to reject any and all Proposals and to waive irregularities and informalities in the submittal and evaluation process. This solicitation for Consultant Services does not obligate the City of Auburn to pay any costs incurred by respondents in the preparation and submission of a Proposal. This solicitation does not obligate the City of Auburn to accept or contract for any expressed or implied services. Furthermore, the City of Auburn reserves the right to award the contract to the next most qualified Consultant if the selected Consultant does not execute a contract within thirty 30 days after the award of the proposal.

The City of Auburn in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by calling 253-931-3010.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award. The City of Auburn does not discriminate on the grounds of race, color, religion, national origin, sex, sexual orientation, age, or handicap in consideration for a project award.

Dates of publication:

Seattle Daily Journal of Commerce, July 8, 2021 and July 15, 2021.

Seattle Times, July 8, 2021 and July 15, 2021.